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Annual Report 2011

Reports of Board of Selectmen, Town Clerk, Financial Officers, Departments, and Volunteer Boards and Committee

Wilbraham's Wild Weather Almanac

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2011

ANNUAL TOWN REPORT
Town of Wilbraham

Reports of the Board of Selectmen, Town Clerk, Financial Officers, Town Departments, and Volunteer Boards and Committees

This Town Report is available in alternate formats (large print, CD-R, etc.) upon request

Please direct your request to
Selectmen's Office
240 Springfield Street,
Wilbraham, MA 01095
or call (413) 596-2800 X 101

Wilbraham Quick Facts

Settled: 1731
Incorporated: June 15, 1763
County: Hampden County
Area: 22 Square Miles
Mileage of Town Public Ways: 128+
Highest Altitude: Mount Chapin 937 feet

Form of government: Open Town Meeting, Board of Selectmen, Town Administrator
Fiscal Year: The current fiscal year (FY 2011) runs from July 1, 2010 to June 30, 2011

2010 Population: 14,868
2010 Registered Voters: 10,162
2010 Dwellings: 5522 occupied units

FY 2011 (current) Value of Assessed Property (all classes): $1,699,562,300.
FY 2011 (current) Tax Rate: $16.66
Moody's Bond Rating: A1

Wilbraham on the Internet : www.wilbraham.ma.gov

Friends of Public Television
www.friendsofwpa.org

Public Library
www.wilbrahamlibrary.org

Public Television
www.wpatv.org

Regional School District
www.hwrsd.org

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2011 Wilbraham's Wild Weather Almanac

RECORD SNOW FALL January, February

The 2010-2011 winter brought record snowfalls – not over the whole course of the winter, but between a four-and-a half week period beginning mid-January to the first week of February, more than four feet of snow fell in the Pioneer Valley (see the DPW report for more statistics). The pile up of snow was perilous to homes, barns, sheds, and driving. Homeowners and town officials struggled to remove snow from roofs to prevent collapse. To compound the snow events (11 days in December, 14 days in January, and 14 days in February) was a stubborn mass of cold air. This created ice dams and led to further home damage and worrisome conditions throughout the town.

MELTING FLOODS Spring

Spring rain and the melting snow from Northern New England converged in the Pioneer Valley to cause surface flooding in Wilbraham. The DPW was chasing the rising water in roadways and drainage areas. Private homeowners struggled to empty out basements and low areas around driveways and foundations.

TORNADO June 1

As the dinner hour approached on a lovely spring day, a major killer tornado ripped through Wilbraham, destroying a dozen homes and seriously damaging many more buildings. Forested woodlots were reduced to sticks, stubs, and debris. The tornado swept eastward, starting in Westfield and not ending until it reach the town boundary of Charlton and Southbridge. It was the third longest (40+ miles), third strongest (EF3 and EF4), and third most deadly (3 people killed) tornado to strike New England during known record keeping.

MICROBURST July 26

Another weather anomaly visited Wilbraham in July, as a microburst cell within a line of severe thunderstorms, brought hurricane force winds suddenly and unexpectedly to a big patch of Wilbraham. It tore up trees and damaged homes in a similar way to the tornado. It struck at different areas of town for the most part, but was unkind enough to strike in some of the tornado damaged areas, causing a second round of damage to homes and home lots.

EARTHQUAKE August 23

Wilbraham didn't quake and shake in a big way – the earthquake was centered in Virginia -- but some trembling was felt, enough to cause evacuations of public buildings in Springfield, Boston, and other Massachusetts cities and towns. Local reaction was mostly of the "I can't believe this is happening" variety. How much more unusual nature happenings could we take?

HURRICANE IRENE August 25-26
TROPICAL STORM LEE September 6-8

The predictions were dire. The anxiety was high as weather forecasters predicted back-to-back storms heading to New England. As often happens in central New England, the storm was reduced in its impact, but still both storms took an historic run up the river valleys into northwestern Massachusetts, New York, and Vermont. Record rainfall in the Berkshires (Savoy 9" on August 28 and Becket 9" on September 8) was followed by historic flooding. Wilbraham escaped with only 2" from Irene and 4" from Lee, but the already saturated water table created low land and ground water flooding, another "sump pump" event for stressed homeowners.

HALLOWEEN SNOW STORM October 29-30

The tornado took out a lot of trees along about 20 miles of town roads (and much private property within the zone). The microburst damaged trees along 10 miles of town roads, but the freak snowstorm was merciless. Not one town road was unscathed. Nearly every private home lot had tree damage. The damage by fallen, cracked and broken trees and limbs was massive and widespread. "Hangers" and "leaners" became the new language of debris cleanup. The resulting power outage threw Wilbraham into the dark, with some power not restored for ten days. The town was near the center of a regional power outage covering most of Connecticut and Massachusetts west of Boston. Broken, stripped, and upended trees became the iconic image of 2011.

SOFT WINTER November and December

More unusual weather – of the good kind – closed the year. Not one snowflake fell in Wilbraham in November and December. And, January 2012 continued, with nominal snow and above average temperatures. Frigid air was felt for only scattered nights. The respite was very welcome by DPW crews still clearing roadside trees from the October snow storm, as well as homeowners who needed to get roofs rebuilt and home repairs done.

COVER and ABOVE: 2010 snowfall, Boston Rd at Dunkin Donuts, photo courtesy Joe Roberts from www.rocketroberts.com; tornado on cover and above vicinity Echo Hill, Melissa Graves; microburst car damage, Melissa Graves; hurricane flood at W&M Academy, source unknown; Halloween snow, at intersection Main and Maple Streets, Melissa Graves.

NEXT PAGE: National Guard Spc. Brendan C. Dekoschak, 182nd Engineers moves trees in June, photo courtesy US Army by Spc. Jeremiah Clark; MRHS football players clearing land after tornado, David Miles courtesy Wilbraham-Hampden Times.

Good people, working together, big jobs well done

The Board of Selectmen has expressed its appreciation numerous times to all town employees for their response to the emergency weather events of 2011. And this praise is worth repeating. Selectmen attended both initial emergency meetings and ongoing oversight meetings, observing first-hand the extraordinary efforts of individuals and crews working on behalf of residents in distress.

Public Safety. Public safety units provided critical first response: Central Dispatch, Fire Department, Police Department, Department of Public Works.

All Town Departments. As the need for services became better understood, there was not a single town department which was unaffected. Staff provided urgent information from day one and were deeply engaged with the ongoing needs of the community. Damage assessment, clean-up, recovery, and rebuilding: Engineering Office, Senior Center staff, Selectmen's Office, Building and Facilities Office, Public Television and IT staff, Health Agent, Tree Warden, Animal Control, Assessor's Office, Treasurer's Office, Accounting Office, Planning Office, Conservation Office, Town Clerk's Office...the list is long and the tasks were varied.

Volunteers.

Since day one, and continuing to the present, a great many people volunteered to help: securing property, clearing brush and trees, organizing fundraisers, offering temporary housing, and professional services.

A big part of the volunteer effort was organized by the pastors and members of the Evangel Assembly of God under the leadership of Lead Pastor Brian Tracy and Bob Liberty. Volunteer groups, leaders, and individuals gave time and resources for relief and recovery time and time again.

Town department and committee reports on the following pages further describe the impacts, losses, costs, and responses that brought our community together to face the very daunting challenges of 2011. Recovery is not complete. Rebuilding will be ongoing.

Board of Selectmen
Patrick J. Brady
Robert J. Boilard
James E. Thompson

Commendations and Appreciation

During the past year, the Board of Selectmen was pleased to honor the following residents, businesses, and community organizations:

Richard Prochnow
Congratulations and appreciation for 25 years of service as Veterans Agent

Burch Tree Nursery School
Commendation for 27 years of family and community service

Life Care Center
Congratulations and appreciation on 20th Anniversary

City of Springfield
Proclamation for the city's 375th Anniversary Celebration

Robert W. Liston III, Tyler J. Hall, Gregory V. Maconi
Boy Scouts of Troop 359, recognition for achieving Eagle Rank

Stephanie A. Bacon, Amanda Carron, Katherine Landeck
Venture Crew 359, recognition for achieving Ranger Award

Alexandra Manseau, Kenleigh Manseau
Girl Scouts of Troop 151, recognition for achieving Silver Award

Sampson Family Chapels
Thanks and appreciation for gift of photo portrait of Jesse Rice

M. Winifred Stearns
Congratulations and best wishes on 100th birthday

Judith LaBranche
Appreciation for service to the community as Executive Director of YMCA Scantic Valley Family Center

Employees and Community Volunteers
Appreciation was given to all town employees during a luncheon on September 1, 2011 and volunteers were recognized with a pizza supper on September 2, 2011. At the time of these gatherings, no one expected still more hard times were only a few weeks away brought on by the widespread damage and subsequent power outage which began on October 29, 2011.

More than 100 volunteers were identified as helping with recovery and relief efforts after the tornado. Many of these represented organizations which returned again and again with member-volunteers, and others who participated in informal groups of family and neighbors and student organizations.

Employees were recognized and enjoyed a picnic hosted by selectmen in September, after the tornados, but before the Halloween storm. David Miles, courtesy Wilbraham-Hampden Times.

There are also those who did fundraising: organizing concerts, racing competitions, bake sales, designing and selling commemorative tee-shirts, donating proceeds from sale of original art, among many other activities done in the name of the Wilbraham Tornado Victims Relief Fund.

Particular recognition and appreciation went to Brian Tracy, Lead Pastor Bob Liberty and several other volunteers from Evangel Assembly who stepped up to coordinate volunteers and match them to individuals in need of assistance, identified by Paula Dubord and Barbara Harrington of the Senior Center staff.

In Memoriam

George Jackson
1940-2011
Democratic Town Committee

Francis L. Shea
1941-2011
Highway Superintendent

Judith A. Aldrich
1944-2011
Election Worker

Laurence R. Fountain
1919-2011
Game Farm Task Force

Peter J. Litchfield
1953-2011
Constable

Thomas F. Gallagher
1922-2011
Democratic Town Committee

Dr. Arthur H. Goodwin
1915-2011
Consultant to Health Service
Public Schools

Ruth Coleman
1925-2011
Public Schools

Kenneth E. Johnson
1920-2012
Public Schools

Retirements

School retirements may be found on page 109

Elayne Stratton	Payroll/Account Payables Clerk
Frank Shea	Highway Superintendent
Neal Johnson	Firefighter/EMT
Mark Haryasz Sr.	On-Call Firefighter
Scott Facey	Firefighter/EMT
Christine Bergquist	Library Director
Ronald Lavoie	Asst. DPW Director
Allen Stratton	Chief of Police

Department Directors

Town Administrator
Robert A. Weitz

Town Clerk
Beverly Litchfield

Treasurer/Collector
Thomas P. Sullivan

Town Accountant
JoAnne DeGray

Assistant Assessor
Manuel Silva

Police Chief
Allen M. Stratton

Fire Chief
Francis W. Nothe

Supervisor, Central Dispatch
Thomas Cortis

Director, DPW, Town Engineer
Edmond W. Miga Jr.

DPW Operations Manager
William Sperrazza

Director, Water Department
Michael Framarin

Director, Planning Department
John Pearsall

Director, Information Technology
Nathan DeLong

Building Inspector/Zoning Officer
Lance Trevallion

Director, Recreation Department
Bryan Litz

Director, Library
Karen Demers

Director, Public Access TV
Caroline Cunningham

Director, Senior Center
Paula Dubord

Sanitarian & Inspector (Health Agent)
Lorri McCool

Directory: Departments and Services

Accounting	596-2800 X 210
Ambulance, Non-emergency business	596-2273
Board of Appeals (Zoning)	596-2800 X 203
Assessors	596-2800 X 209
Building Department	596-2800 X 204
Inspection Appointments (structures)	596-2800 X 204
Inspection Appointments (plumbing & gas)	596-2800 X 228
Inspection Appointments (electrical)	596-2800 X 229
Conservation	596-2800 X 204
Dog Officer (Animal Control)	599-1253
DPW , Engineering	596-2800 X 208
Fire Department, Non-emergency business	596-3122
Housing Authority	543-1700
Human Resources	596-2800 X 100
IT Department	596-2800 X 115
Library	596-6141
Planning & Community Development	596-2800 X 203
Police Department, Non-emergency business	596-3837
Police Rape Reporting Only	596-2100
Public Access Television	599-0940
Charter Communications (cable subscriber services)	1-888-438-2427
Recreation	596-2816
Coach Information	596-2402
School, Superintendent	596-3884
Selectmen/Town Administrator	596-2800 X 101
Senior Center	596-8379
Tax Collector	596-2800 X 206
Town Clerk	596-2800 X 200
Trash Bags & Recycling	596-2800 X 225
Treasurer	596-2800 X 207
Veterans Services	596-8657

Massachusetts Citizen Help

Commonwealth on the Web: *www.mass.gov*
Citizen Information: Secretary of the Commonwealth
1-800-392-6090

Federal and State Delegation

U.S. SENATOR
John F. Kerry (D)
One Bowdoin Square, 10th floor
Boston, MA 02114
Phone: 1-617-565-8519

28 Russell Senate Office Building (2nd floor)
Washington, DC 20510
Phone: 1-202-224-2742

1550 State Street (Suite 304)
Springfield, MA 01103
Phone: 413-785-4610

U.S. SENATOR
Scott Brown (R)
J.F.K. Building, Suite 2400
55 New Sudbury Street
Boston, MA 02203
Phone: 1-617-565-3170

359 Dirksen Senate Office Building
Washington, DC 20510
Phone: 1-202-224-4543

U.S. REPRESENTATIVE
2nd Congressional District
Richard E. Neal (D)
300 State Street (suite 200)
Springfield, MA 01105
Phone: 413-785-0325

2208 Rayburn House Office Building
Washington, DC 20515
Phone: 1-202-225-5601

GOVERNOR
Deval L. Patrick (D)
State House Room 360
Boston, MA 02133
Phone: 1-617-725-4005
Springfield: 413-784-1200
Washington: 202-628-7713
Within Massachusetts (888) 870-7770
goffice@state.ma.us

STATE REPRESENTATIVE
12th Hampden District
Angelo J. Puppolo, Jr. (D)
2341 Boston Road (Suite 437)
Wilbraham, MA 01095
Phone: 413-596-4333

State House, Room 540
Boston, MA 02133
Phone: 617-722-2425
angelo.puppolo@mahouse.gov

STATE SENATOR
1st Hampden District
Gale D. Candaras (D)
17 Main Street
Wilbraham, MA 01095
Phone: 413-599-4785

State House Room 309
Boston, MA 02133
Phone: 617-722-1291
gale.candaras@masenate.gov

Elected Officials 2011-12

Board of Selectmen & Board of Health

James E. Thompson	(D)	2014
Robert J. Boilard	(R)	2013
Patrick J. Brady	(U)	2012

Town Clerk

Beverly J. Litchfield	(D)	2012

Moderator

Anthony J. Scibelli	(D)	2012

Board of Assessors

John M. Wesolowski	(R)	2014
Lawrence G. LaBarbera	(R)	2012
Dawn L. Barnes	(R)	2013

Regional School Committee

Peter Salerno	(R)	2014
D. John McCarthy	(R)	2014
William J. Bickley, Jr.	(R)	2012
Gilles E. Turcotte	(D)	2012
Marianne Desmond	(R)	2013

Tree Warden

Richard C. Swain	(R)	2012

Cemetery Commissioners

Philip J. Hamer	(R)	2013
Donald Bourcier	(R)	2012
Wilfred R. Renaud Jr	(D)	2014

Water Commissioners

Thomas Pilarcik	(U)	2014
James B. Dunbar	(R)	2012
Alan R. Burch	(R)	2013

Board of Library Trustees

Llewellyn S. Merrick	(R)	2014
Justin McCarthy (resigned)	(R)	2012
VACANCY		
Jean Conosa-Albano (resigned)	(D)	2012
Ray Burk (appointed)	(U)	
Mary McCarthy	(R)	2013
James S. Jurgens	(R)	2013

Planning Board

Richard E. Butler	(R)	2015
Frederic W. Fuller III	(R)	2016
Dean E. Stroshine	(R)	2012
John R. Boudreau	(D)	2013
Adam Basch	(U)	2014

Housing Authority

Peter N. Manolakis	(R)	2015
Judy L. Cezeaux	(R)	2016
Wallace Kisiel	(R)	2012
Anne Turcotte	(D)	2013
(state appointee vacant)		2014

Poundkeeper

Michael H. Masley	2012

Surveyors of Lumber

Edward P. Lindsay Jr.	2012
William H. Garvey	2012

Measurers of Wood & Bark

William H. Garvey	2012

Field Drivers

John J. Garvey	2012

Weighers of Grain

VACANCY	2012

Appointed Boards and Committees 2011-12

250th Anniversary Planning Committee

Roberta Albano	December 2013
Virginia Barry	December 2013
David Barry	December 2013
Mary Bell	December 2013
Charles Bennett	December 2013
Patty Diotalevi	December 2013
Jean Dirico	December 2013
Berneice Dixon	December 2013
Richard Eisold	December 2013
Dolores Gravel	December 2013
Nancy Haryasz	December 2013
Chuck Higgins	December 2013
Thomas Laware Jr.	December 2013
Jack Lutrell	December 2013
Kevin Moriarty	December 2013
Pat O'Connor	December 2013
Wendy O'Rourke	December 2013
Gary Petzold	December 2013
Helene Pickett	December 2013
Jim Wilkinson	December 2013
Don Williams	December 2013

Agricultural Commission

VACANCY	May 2014
Maura Lessard	May 2014
Robert Matthews	May 2013
Edna Colcord	May 2012
Rob Anderson	May 2012

Ambulance Oversight

Claudia Considine	May 2014
John Liebel	May 2013
John Rigney	May 2013
Thomas Hurley	May 2012
Paula Chevrier	May 2012

Animal Inspector

Dorsie R. Kovacs, DMV	April 2012

Animal Control – Dog Officer

Michael Masely	May 2012

Archivist

VACANCY	May 2012

Board of Appeals

Mark J. Albano	May 2013
H. Clark Abott	May 2012
Edward E. Kivari	May 2012

Bd of Appeals Associates

Betsy Johnsen	May 2012
Charles A. Pelouze	May 2014

Assistant Assessor

Manual Silva	June 2012

Assistant Town Accountant

Nancy Johnson	June 2012

Assistant Town Clerk

Carole Tardiff	May 2012

Board of Registrars

Jean DiRico (R)	May 2013
Thomas Mango (D)	May 2012
Donna Fountain (R)	May 2014

Broadband Advisory Committee

Will Caruana	May 2012
Tom Newton	May 2012
Stephen Brand	May 2012
Felix Zayas	May 2012
Caroline Cunningham	May 2012
Nate DeLong	May 2012

Cable TV Advisory Committee

Tom Newton	May 2013
Linda K. Fuller	May 2013
Daniel Cochran	May 2013
Thomas Magill	May 2013

Capital Planning

Robert L. Quintin	July 2013
Marc Ducey (by Fin Comm)	July 2013
John Strandberg	July 2014
Roger Fontaine (by Fin Comm)	July 2012
Michael Mazzuca	July 2012

Commission on Disabilities

Lance Trevallion (town official)	May 2013
Edward White	May 2013
Earl Way	May 2013
Diane DaSilva	May 2014
M. Ben Hogan	May 2014
Evelyn O'Brien	May 2014
Steven Fratoni	May 2012
Elaine Scott	May 2012
VACANCY	May 2012

Community Preservation Committee

Planning Bd: Eric Fuller	May 2014
Housing: Peter Manolakis	May 2014
Recreation: Stanley Soja	May 2014
Conservation: Stoughton Smead	May 2013
At large: Frank A. Everton	May 2013
Open Space: Jeffrey Smith	May 2013
Hist Comm: Robert Kelliher	May 2012
At large: Michelle Emirzian	May 2012
At large: Dave Proto	May 2012

Conservation Commission

Christopher J. Brown	May 2013
Stoughton L. Smead	May 2013
James Roberts	May 2014
Robert McMaster	May 2014
Karen Leigh	May 2012
George Reich	May 2012
Thomas R. Reavey	May 2012

Council on Aging

Mark Soukup	May 2013
Giles Turcotte	May 2013
Robert Page	May 2012
M. Trant Campbell	May 2012
Maria Valentine	May 2014
Theresa B. Munn	May 2014
Ellen O'Brien	May 2014

Cultural Council

Janet Vitkus	May 2014
Margaret Kelliher	May 2012
Martha Damon	May 2014
Deb Alm	May 2014
VACANCY	May 2015
Janet Wise	May 2014
Mary J. Reilly	May 2013

Constable

Ed Lennon	May 2012
Peter Litchfield	May 2012

Electrical Inspector

Paul Shepardson	May 2012

Fence Viewer

VACANCY	May 2012

Finance Committee

Robert Russell	July 2013
Marc Ducey	July 2013
Daniel Miles	July 2013
Walter Damon	July 2014
Joseph Holden	July 2014
Terri Strandberg	July 2014
Susan Bunnell	July 2012
Roger Fontaine	July 2012
Paul Bernier	July 2012

Fire Station Building Committee

David Bourcier	project completion
Lance Trevallion	
Fran Nothe	
Ron Rauscher	
Edward R. Rigney Jr	
Robert L. Quintin	

Board of Fire Commissioners

Ed Rigney	May 2013
Ralph Guyer	May 2014
Gary Petzold	May 2012

Advisory Board of Health

Catherine Jurgins	May 2012
Francis Barbaro	May 2012
Thomas G. Magill	May 2012
Loralee Nelson	May 2012
Tim O'Neil	May 2012
Kristine Clark	May 2012
VACANCY	May 2012

Advisor, Board of Health

Walter J. Pacosa	May 2012

Historical Commission

Lucy Pelland	May 2012
Patrick Kiernan	May 2013
Carol M. Albano	May 2013
Walter Clark	May 2014
Robert Kelliher	May 2014
Katrin Weir	May 2014
VACANCY	May 2012

Insurance Advisory Committee

John Kirchof (retiree rep)
Dan Corliss (fire union)
Mark Paradis (police union)
Melissa Graves (municipal union)
Paul Maquire (municipal union)
Lynne Frederick
JoAnne DeGray

Library Renovations Committee

James Jurgens	May 2013
Janet Shea	May 2013
Llewellyn Merrick	May 2013
Lance Trevallion	May 2013
Christine Bergquist	May 2013
George Fountaine	May 2013

Local Emergency Planning

Allen M. Stratton	May 2012
Robert A. Rusczek	May 2012
Caroline Cunningham	May 2012
Ralph Guyer	May 2012
Edmond J. Miga	May 2012
Lorri McCool	May 2012
Ed Cenedella	May 2012
VACANCY (seniors)	May 2012
Stoughton Smead	May 2012
Robert J. Boilard	May 2012
Robert A. Weitz	May 2012
Thomas Cortis	May 2012
Fran Nothe	May 2012
David Bourcier	May 2012
Raymond Kallaugher	May 2012
David Pasquini	May 2012
Terry Nelson	May 2012

Coordinator Medical Response Team

Terry Nelson	indefinate

Open Space & Recreation Committee

Raymond Burk	May 2013
Margaret Connell	May 2013
Charles Phillips	May 2013
Joseph Calabrese	May 2013
Judith Theocles	May 2014
Steve Lawson	May 2014
Jeff Smith	May 2014
VACANCY	May 2014
James Mauer	May 2012
Jonathan Taylor	May 2012
Cathy Callaghan	May 2012
Walter H. Damon	May 2012

Park Commissioner & Pest Control

Richard Swain	May 2012

Parking Clerk

Pamela E. Beall	May 2012

Personnel Board

John Ubersax	May 2013
Paul Lemiuex	May 2013
Joan D. Paris	May 2012
Joseph Kelly	May 2014
Mark Brannigan	May 2014

Planning Board Associate

David Crevier	2014

Playground & Recreation Commission

Kevin Burnham	May 2013
William Scatolini	May 2013
John Stogner	May 2014
Stanley Soja	May 2014
Mark Jones	May 2014
Russell Garrison	May 2012
David Patterson	May 2012

Plumbing and Gas Inspector

Bernard Sears	May 2012

Public Access TV Committee
Selectmen's ad hoc com.; open membership

Mary Ripley	May 2012
Sandra Belcastro	May 2012
Linda K. Fuller	May 2012
Edward J. Chapman	May 2012

PVPC Alternate Commissioner

Dean Stroshine	May 2012

PVPC Joint Transportation

Tonya Basch	May 2012

PVTA Advisory Board

Paula Dubord	indefinate

Scantic Valley Health Trust

Thomas Sullivan (delegate)	July 1, 2012
Robert A. Weitz (alternate)	July 1, 2012

School Building Committee – MRHS

Patrick J. Brady	open term

Sealer of Weights and Measures

William H. Garvey	May 2012

Sewer Advisory Committee

VACANCY	May 2013
VACANCY	May 2014
Frank Pychewicz	May 2014
Joseph R. Kakley	May 2012
VACANCY	May 2012

Solid Waste Advisory Committee
Selectmen's ad hoc committee; open membership

Kevin Dorsey	May 2012
Russell Garrison	May 2012
Gary Petzold	May 2012

Storm Water Permit Committee

Lance Trevallion	May 2012
John Pearsall	May 2012
Caroline Cunningham	May 2012
Tonya Basch	May 2012
Dena Grochmal	May 2012

Tax Title Custodian

Tom Sullivan	May 2012

Technology Committee
Selectmen's ad hoc committee; open membership

Marc Ducey	May 2012
Paul Malandrinos	May 2012
Allan Campbell	May 2012
Pawel Widor	May 2012
Will Caruana	May 2012

Traffic Safety Team

Robert J. Boilard (BOS rep)	May 2012
Allen Stratton	May 2012
Edmond Miga	May 2012
Mark Paradis	May 2012
John Pearsall	May 2012
Robert Weitz	May 2012

Veterans' Agent

Richard J. Prochnow	May 2012

Veterans' Graves Officer

William H. Garvey	May 2012

BELOW Flyover Veteron's Day, photo by Dovid Miles, courtesy Wilbrohom-Hompden Times.

Democratic Town Committee

Todd Luzi, Chairman
Gilles Turcotte, Secretary
Carolyn Zawacki, Treasurer

Beverly J. Litchfield
Peter T. Litchfield -- deceased 12-17-11
Anne Turcotte
Russell D. Mitchell
Joseph C. Falzone
Michael J. Flynn
Mark F. Jones
Kathy Giblin
Lisa A. Jones
Madeline Q. Flanagan
Dana-Lee M. Luzi
James E. Thompson
Gale D. Candaras
Arthur D. Wolf
Thomas W. Mango
Anne Turcotte
David W. Barry
Virginia F. Barry
William D. Fogarty
Daniel J. Driscoll
Marjorie Pessolano

Associate Members
Shawn O'Connor
Edward E. Kivari Jr.
Patricia Nordstrom
George Jackson
William Fogarty
Adirana Fieldman

Lifetime Members
John Fitzgerald
Thomas Gallagher – deceased 8-11-11
Barbara Kirby
Joseph Mathews
Kevin Moriarty

Republican Town Committee

D. John McCarthy, Chairman
Tanja Olson, Vice Chairman
Michael W. Dane, Secretary
George Reich, Treasurer
Catherine Labine, Republican State Committee

Robert Boilard
Barbara Boucier
Donald Bourcier
Alan Burch
Pamela Burch
Sue Crocker
James Dunbar
Richard Howell
James Jurgens
Anita LaBarbera
Lawrence LaBarbera
Richard Labine
Cheryl Malandrinos
Peter Manolakis
Justin McCarthy
Mary McCarthy
Lois Meglolia
Deborah Reavey
Thomas Reavey
David Sanders
Constance Sattler
Roy L. Scott
Janet Shea
Anthony J. Vecchio
John Wesolowski

Associate Members
Peter Ablondi
Carol Colitti
Francis Barbaro
Eileen Deane
Elise Dunbar
Kathryn Jenkinson
Ann Marie Kibbe
Joyce McComb
Patrick McComb
Peter Salerno
Elizabeth Sallade
Frederick Sallade

Town Clerk

Annual Town Meeting
May 16, 2011

Attendance	Precinct A:	53
	Precinct B:	55
	Precinct C:	65
	Precinct D:	71
	Total ---------	**244**

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School on Monday, May 16, 2011. At 7:00 PM Moderator, Anthony Scibelli noted a quorum was present and called the meeting to order. The Moderator welcomed all and commenced with an explanation of the process concerning the "Consent Agenda." Moderator Scibelli then recognized those that had passed on. A moment of silence was held in their honor. The Pledge of Allegiance was then recited followed by Town Clerk Beverly J. Litchfield reading the call of the meeting.

The articles included in the consent agenda were then read, one at a time by the Moderator. The Consent Articles were 1, 2, 27, 28, 29, 30, 31, 32 and 33. Each article is listed separately in these minutes and marked with an asterisk.

*Articles listed on the Consent Agenda are considered to be routine and will be acted on using an expedited procedure. Questions or concerns from the floor regarding any Consent Agenda article will result in that article's removal from the Consent Agenda for action under regular procedures.

Consent Agenda (articles marked *)
Motion was made and seconded that the Town accept and approve the following articles as presented: Articles 1, 2, 27, 28, 29, 30, 31, 32, and 33. All articles in the consent agenda (1, 2, 27, 28, 29, 30, 31, 32, and 33) were read individually by the Selectmen. All articles passed by majority vote as listed under each article below.

***ARTICLE 1. Choosing Miscellaneous Officials (consent agenda).** Passing by a majority vote that the following persons be elected to the indicated offices for the ensuing year:

Poundkeeper	Michael H. Masley
Surveyors of Lumber	Edward P. Lindsay Jr. & William H. Garvey
Measurers of Wood and Charcoal	William H. Garvey
Field Drivers	John J. Garvey (Majority vote)

***ARTICLE 2. - Hearing Reports (consent agenda).** Passing by a majority vote that the town accept the reports of all officers and committees as printed in the Annual Town Report.

ARTICLE 3. - Funding Transfers FY 2011. Finance Committee recommends. Passing by unanimous vote Pursuant to Section 33B of Chapter 44 of the General Laws, that the Town transfers the sum of $113,800 from previously appropriated but unexpended funds in the FY'2011 Budget #194 Group Insurance to the following FY'2011 budgets:

#210-Police Salaries	$40,000
#420 Highway Salaries	$21,000
#420 Highway Expense	$45,300
#430 Central Dispatch Salaries	$5,000
#543 Veterans Expense	$2,500

ARTICLE 4. - Ambulance Fund transfer. Finance Committee recommends. Passing by a majority vote that the town appropriate $25,000 from Receipts reserved for Appropriation for Ambulance to the FY'2011 Ambulance Budget to cover overtime.

ARTICLE 5. – Transfer of Wastewater Debt Service Reserve Funds. Finance Committee recommends. Passing by a majority vote that the town transfers $265,000 from Fund Balance Reserved for Debt Service in the Wastewater Enterprise Fund to the FY 2011 Wastewater Enterprise Fund Capital Debt Account.

ARTICLE 6. - Parliamentary procedures. Finance Committee recommends. Passing by a majority vote that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of l980 (Proposition 2½), as amended, and as set forth in a document entitled "Article 5, Exhibit A," on file with the Town Clerk.

ARTICLE 7. - Compensation for elected town officials. Finance Committee recommends. Passing by unanimous vote that the Town fix the compensation for elected Town Officers for fiscal year July l, 2011 to June 30, 2012, as follows: Assessors, chairman, $3,343, members, $3,028 each, per year; Town Clerk, $63,780 per year (all fees revert to the Town treasury); Moderator, $200 Annual Town Meeting, $50 Special Town Meeting; Selectmen, $4,383 per year, chairman $5,114 per year; Tree Warden, $9,041 per year; Water Commissioners, $150 per year; Cemetery Commissioners, no salary; Library Trustees, no salary; Planning Board Members, no salary; Poundkeeper, Field Drivers, Weighers of Grain, Surveyors of Lumber, Measurers of Wood and Charcoal (all Town officers elected other than by official ballot), fees only, fixed by General Laws.

ARTICLE 8. - Budget appropriations. Finance Committee recommends. Passing by a majority vote that the Town accept the report of the Finance Committee and raise and appropriate $33,115,300, transfer $211,700 from Free Cash, and transfer $25,000 from offset receipts (for Dog Officer Expenses) to cover the necessary capital expenditures and operating expenses of the Town for Fiscal Year 2012 (July 1, 2011 to June 30, 2012) per appropriations listed separately in the Town Meeting Workbook, recommendation listed below and incorporated herein by reference, with the exception of those budgets and expenditures which will be voted on separately in subsequent Articles.

RECOMMENDATION: Please mark the budget provided in your Voter Workbook to reflect the following revised numbers:

- Department 191 Facility Maintenance Expense $124,133, Total $176,315
- Department 221 Fire Non-recurring Expense $209,889, Total $209,889
- Department 541 Council on Aging Salaries $116,720, Total $127,820

ARTICLE 9. - Water Enterprise Fund Budget. Finance Committee recommends. Passing by a majority vote that the following sums be appropriated for the Water Enterprise Fund: Salaries, $369,080; Expenses, $1,303,806; Non-recurring, $50,000, and that $1,722,886 be raised from Water Department.

ARTICLE 10. - Wastewater Enterprise Fund Budget. Finance Committee recommends. Passing by a majority vote that the following sums be appropriated for the Wastewater Enterprise Fund: Salaries, $184,292; Expenses: $999,109 and that $1,183,401 be raised from Wastewater Department receipts.

ARTICLE 11. - Solid Waste Enterprise Fund Budget. Finance Committee recommends. Passing by a majority vote that the following sums be appropriated for the Solid Waste Enterprise Fund: Salaries, $126,963; Expenses, $206,195, and that $333,158 be raised as follows: $304,573 from Solid Waste receipts and $28,585 from retained earnings.

ARTICLE 12. - Annual Community Preservation Program Budget. A motion to divide the original motion into four separate motions was presented, seconded and passed by a majority vote. Each vote is listed below.

Finance Committee recommends. Passing by a majority vote that the town appropriate or reserve from the Community Preservation Fund annual revenues or available funds in the following amounts recommended by the Community Preservation Committee for debt service and community preservation projects in FY 2012, with each item to be considered a separate appropriation.

Purpose:

Town Records Preservation (Historic Preservation)..... $4,900
Cemetery Management Plan (Historic Preservation) $10,572
Rice Nature Preserve Landscape Preservation (Open Space) $7,590
Disc Golf Mats (Non-committed) $10,133

Finance Committee recommends. Passing by a majority vote that the town appropriate or reserve from th Community Preservation Fund annual revenues or available funds in the following amounts recommended by th Community Preservation Committee for debt service and community preservation projects in FY 2012, with eac item to be considered a separate appropriation.

Gazebo Park Land Purchase (Open Space)..... $125,000

Finance Committee does not recommend. Passing by a majority vote that the town appropriate or reserve fro the Community Preservation Fund annual revenues or available funds in the following amounts recommended b the Community Preservation Committee for debt service and community preservation projects in FY 2012, with eac item to be considered a separate appropriation.

Fountain Park Barn Renovation (Historic Preservation)..... $21,878
(Non-committed) $88,122

Finance Committee recommends. Passing by a majority vote that the town appropriate or reserve from th Community Preservation Fund annual revenues or available funds in the following amounts recommended by th Community Preservation Committee for debt service and community preservation projects in FY 2012, with eac item to be considered a separate appropriation.

Spec Pond Recreation Area Improvements (Non-committed) $163,201

ARTICLE 13. - Purchase of Gazebo Park. Finance Committee recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator that the Town, utilizing Community Preservation Act funds, to purchase the land and buildings situated at 480 Main Street, Wilbraham, commonly known as "Gazebo Park," as described in the Warrant.

Before this article was presented, Senator Gale Candaras and former Selectman Dave Barry were recognized.

ARTICLE 14. - Receipts reserved for appropriation for ambulance. Finance Committee recommends. Passing by a majority vote that the Town appropriate $564,672 from Receipts Reserved for Appropriation for Ambulance to Ambulance personal services, operating and capital costs, pursuant to Section 5 of Chapter 40 of the General Laws.

ARTICLE 15. - Appropriations for Ambulance Depreciation Account. Finance Committee recommends. Passing by a majority vote that the Town appropriate $40,000 from Receipts Reserved for Appropriation for Ambulance to be held in a depreciation account for vehicle and equipment replacement pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

ARTICLE 16. - Receipts reserved for appropriation for cemeteries. Finance Committee recommends. Passing by a majority vote that the town appropriate $25,000 from Receipts Reserved for Appropriation for Cemeteries to Cemetery operating costs, pursuant to Section 5 of Chapter 40 and Section 16 of Chapter 114 of the General Laws.

ARTICLE 17. - Reserve Fund. Finance Committee recommends. Passing by a majority vote that the town transfer $75,000 from Overlay Surplus and to raise and appropriate $225,000 for a Fiscal Year 2012 Reserve Fund.

ARTICLE 18. - Special Appropriation for road repaving and preservation. Finance Committee recommends. Passing by a majority vote that the town transfer from $150,000 from free cash to repave, resurface and/or crack seal public ways.

ARTICLE 19. - Funding of Other Post Employment Benefits Liability Trust Fund. Finance Committee Recommends. Passing by a majority vote that the Town transfer $100,000 from free cash into the Other Post Employment Benefits Liability Trust Fund, established under the provisions Massachusetts General Laws Chapter 32B, Section 20.

ARTICLE 20. - Municipal Building Insurance Fund. Finance Committee recommends. Passing by a majority vote that the Town accept Massachusetts General Laws Chapter 40, Section 13 relative to a Municipal Building Insurance Fund and to raise and appropriate $25,000 to be placed in said fund.

ARTICLE 21. - Sale of Foskit Hall. Finance Committee recommends. Requiring a two-thirds vote, passing as amended by a declared two-thirds vote by the Moderator to authorize the Board of Selectmen to dispose of the land and buildings at 485 Main Street, known as Foskit Hall, also known as the Grange Hall, with such restrictions and conditions as the Board deems appropriate. If in the opinion of the Board of Selectmen the only viable option is to demolish Foskit Hall, the Board of Selectmen are instructed to return to Town Meeting to receive approval.

This article received much discussion. There were two amendments presented concerning this article. They are listed below.

Amendment 1 – Presented by John Broderick and seconded – Move to authorize the Board of Selectmen to dispose of the land and buildings at 485 Main Street, known as Foskit Hall, also know as the Grange Hall, with restrictions and conditions of and on the sale to be determined after a Public Hearing with input solicited from but not limited to the following: the Historical Commission, the Grange Hall Study Committees (1 and 2) or any other Town Board or Committee, parcel abutters and any other resident wishing to be heard.

Amendment 1 failed to pass.
Amendment 2 – presented by Board of Selectmen and seconded – Adding after "appropriate" – If in the opinion of the Board of Selectmen the only viable option is to demolish Foskit Hall, the Board of Selectmen are instructed to return to Town Meeting to receive approval.
Amendment 2 passed by a majority vote.

ARTICLE 22. - Funding of Repairs to the Grange. Finance Committee recommends. Passing by a majority vote to indefinitely postpone action under Article 22.

ARTICLE 23. - Borrowing for improvements to Recreation Facilities. Finance Committee recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator that $100,000 is appropriated for constructing baseball fields, a multi purpose field, a softball field, and a dog park, constructing or reconstructing walking/jogging trails, installing sports field lighting, various playground accessibility construction and improvements, constructing pavilion enhancements and beachfront improvements, including all costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow $100,000 under Chapter 44 of the General Laws or any other enabling authority; that the Board of Selectmen is authorized to contract for and expend any federal or state aid and any private donations available for the project, provided that the amount of the authorized borrowing shall be reduced by the amount of such aid or donations received prior to the issuance of bonds or notes under this vote; and that the Board of Selectmen is authorized to take any other action necessary or convenient to carry out this project.

ARTICLE 24. - Return of Bond Premium to Enterprise Funds. Finance Committee recommends. Passing by a majority vote that the Town transfer $83,691 from free cash to the Water Enterprise Fund and $49,055 from free cash to the Sewer Enterprise fund.

ARTICLE 25. - 250th Anniversary Celebration. Finance Committee recommends. Passing by a majority vote that the Town establishes a special fund under the provisions of Massachusetts General Laws Chapter 44, Section 53I, for the purpose of commemorating the 250th Anniversary of the incorporation of Wilbraham and to transfer $10,000 from Free Cash to be placed in said fund in Fiscal Year 2011.

ARTICLE 26. - Authorization to Borrow for Capital Outlays. Finance Committee recommends. Requiring a two thirds vote, passing by a declared two-third vote by the Moderator that $2,400,000 is appropriated for remodeling reconstructing, making extraordinary repairs and adding to the fire station including originally equipping landscaping, paving and other site improvements, and all costs incidental or related thereto; that to meet this appropriation, $200,000 shall be paid out of the fire department budget and the Treasurer with the approval of the Board of Selectmen is authorized to borrow $2,200,000 under Chapter 44 of the General Laws or any other enabling authority; that the Board of Selectmen is authorized to contract for and expend any federal or state aid and any private donations available for the project; and that the Board of Selectmen is authorized to take any other action necessary or convenient to carry out this vote.

*** ARTICLE 27. - Council on Aging Revolving Fund (consent agenda). Finance Committee recommends.** Passing by a majority vote that the Town reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from donations from individuals, organizations and events, memorial donations; and fees for classes, trips and programs, which shall be used for payment of costs connected with programs and events; repair and maintenance of equipment and furnishings; purchase of memorials and volunteer recognitions; and fees for instructors and classes, and transfer the balance of the FY 2011 revolving fund to the FY 2012 revolving fund. Expenditures authorized by the Director of Elder Affairs, not exceeding a total of $20,000 in FY 2012. The balance in the revolving account shall not exceed $20,000.

* **ARTICLE 28. Compost Bin Revolving Fund (consent agenda). Finance Committee recommends.** Passing by a majority vote that the Town reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from the sale of compost bins which shall be used to purchase additional compost bins, and transfer the balance of the FY 2011 revolving fund to the FY 2012 revolving fund. Expenditures authorized by the Public Works Director, not exceeding a total of $5,000 in FY 2012. The balance in the revolving account shall not exceed $5,000.

* **ARTICLE 29. Cemetery Revolving Fund (consent agenda). Finance Committee recommends.** Passing by a majority vote that the Town reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from the sale of boundary markers, foundations, winter access charges, and for opening and closing graves, which shall be used to purchase boundary markers, foundations, winter access charges, and to open and close graves, and transfer the balance from the FY 2011 revolving fund to the FY 2012 revolving fund. Expenditures authorized by the Cemetery Commission, not exceeding a total of $20,000 in FY 2012. The balance in the revolving account shall not exceed $20,000.

* **ARTICLE 30. Community Gardens Revolving Fund (consent agenda). Finance Committee recommends.** Passing by a majority vote that the Town reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from community garden lot rental fees and donations, which shall be used to purchase goods, tools, and services, including water resources, for the use of the gardeners enrolled in the program, and transfer the balance from the FY 2011 revolving fund to the FY 2012 revolving fund. Expenditures authorized by the Conservation Commission, not exceeding a total of $6,000 in FY 2012. The balance in the revolving account shall not exceed $6,000.

* **ARTICLE 31. - Authorization to enter into lease/purchase agreements (consent agenda). Finance Committee recommends.** Passing by a majority vote that the town authorize the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase.

* **ARTICLE 32. - Authorization to dispose of surplus equipment (consent agenda). Finance Committee recommends.** Passing by a majority vote that the Town authorize the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

* **ARTICLE 33. - Grants Authorization (consent agenda). Finance Committee recommends.** Passing by a majority vote that the Town authorizes the Board of Selectmen to apply for and accept federal or state grants or monies as may be available and to authorize the expenditure of any such grants or funds received there from in accordance with the terms of said grants.

ARTICLE 34. - Acceptance of deeds. Finance Committee recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator that the Town accept such deeds and grants of land given to the Town as recorded at the Hampden County Registry of Deeds or the Hampden County Land Registration Office since the date of the last Annual Town Meeting as filed by the Board of Selectmen with the Town Clerk as "Article 34, Exhibit A."

ARTICLE 35. - Drainage and Access Easements. Passing by a majority vote to indefinitely postpone action under Article 35.

ARTICLE 36. - Stabilization Fund. Finance Committee recommends. Passing by a majority vote that the Town transfer $100,000 from Free Cash to the Stabilization Fund.

ARTICLE 37. - Acceptance of Statute allowing Sunday morning alcoholic beverage sales. Finance Committee makes no recommendation. Passing by a majority vote that the Town accept Massachusetts General Laws chapter 138, section 33B which reads as follows: The local licensing authority of any city or town which accepts this section may authorize licensees under section twelve to sell alcoholic beverages between the hours of 10:00 a.m. and 12:00 noon on Sundays, the last Monday in May and on Christmas day or on the day following when said day occurs on Sunday.

ARTICLE 38. - Zoning By-Law Amendment - Rezoning from GB to R-15. Planning Board recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator to amend the Wilbraham Zoning By-Law and the accompanying Zoning Map referenced therein by rezoning from General Business (GB) to Residential-15 (R-15) approximately 1.61 acres of land being a portion of property known as parcel #616 located at 2555 Boston Road owned by Atlantic Holdings Group Inc., as more particularly described on a plan on file with the Town Clerk entitled "Zoning Amendment Exhibit A".

ARTICLE 39. - Zoning By-Law Amendment - Rezoning from ACF to GB. Planning Board recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote to amend the Wilbraham Zoning By-Law and the accompanying Zoning Map referenced therein by rezoning from Adult Care Facilities (ACF) to General Business (GB) approximately 3.52 acres of land comprising the rear portion of land located at 2377 Boston Road (assessors parce #101816) owned by Wing Memorial Hospital Corp (Suite 101, parcel #565) and POC Development Company Limitec Partnership (Suite 102, parcel #566; Suite 103, parcel #567; Suite 201, parcel #568; and Suite 202, parcel #569), the rear portion of land located at 2379 Boston Road (parcel #570) owned by Country Bank for Savings, and the rea portion of land located at 2391 Boston Road (parcel #576) owned by K S Diner Inc., as more particularly described or a plan on file with the Town Clerk entitled "Zoning Amendment Exhibit B".

ARTICLE 40. - Zoning By-Law Amendment – Accessory Use Regulations. Planning Board recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote to amend the Wilbraham Zoning By-Law by renumbering existing section 3.6 (Accessory Use Regulations) as section 3.9 and by revising sections 3.4.4.4, 3.4.5.11, 3.4.5.17, 4.4.8, 4.5.2(C) and 12.5.4 by changing all existing references of section 3.6 to renumbered section 3.9 as set forth in a document entitled "Zoning Amendment Exhibit C" on file with the Town Clerk.

Motion to adjourn was made, seconded and carried. Meeting adjourned at 10:15 PM.

Respectfully submitted,
Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

Town Bulletin

Boston, Massachusetts June 15, 2011
The foregoing amendments to the town by-laws adopted under articles 38, 39 and 40 of the warrant for the Wilbraham town meeting that convened on May 16, 2011 are hereby approved and the maps pertaining to Articles 38 and 39 (Zoning).

Martha Coakley	*Kelli E. Gunagan*
Attorney General	Assistant Attorney General

2011 Annual Town Election
May 21, 2011

Total Registered Voters ---	10,045		Voted by Precinct	Total Registered
Total Vote Cast ----------	272		Precinct A – 61	2545
% Voted ----------	3%		Precinct B – 57	2490
			Precinct C – 61	2480
			Precinct D – 93	2530

SELECTMAN – 3 YRS.

James E. Thompson	D	231*

ASSESSOR – 3 YRS.

John M. Wesolowski	R	227*

REG. SCHOOL COMMITTEE – 3 YRS.

Dennis John McCarthy	R	197*
Peter Salerno	R	209*

CEMETERY COMMISSIONER – 3 YRS.

Wilfred R. Renaud Jr	D	225*

WATER COMMISSIONER – 3 YRS

Thomas D. Pilarcik	U	512*

LIBRARY TRUSTEE – 3 YRS

Llewellyn S. Merrick	R	217*
Linda F. Moriarty	R	214*

PLANNING BOARD – 5 YRS

Frederic W. Fuller, III	R	224*

WILB. HOUSING AUTHORITY – 5 YRS

Judy L. Cezeaux	R	229*

* Denotes Winner

Attest: *Beverly J. Litchefield,* MMC, CMMC
Town Clerk

Special Town Meeting
October 18, 2011

Attendance	**Precinct A:**	**40**
	Precinct B:	**29**
	Precinct C:	**37**
	Precinct D:	**45**
	Total ---------	**151**

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School on Tuesday, October 18, 2011. At 7:00 PM Moderator Anthony Scibelli noted a quorum was present and called the meeting. All were asked to join in reciting the Pledge of Allegiance before the call of the meeting was read by Town Clerk Beverly J. Litchfield.

ARTICLE 1. Special Legislation Request: Finance Committee recommends. Passing by unanimous vote to authorize the Board of Selectmen, pursuant to section 89 of the amendments to the Massachusetts Constitution, the Home Rule Amendment, to request its legislators to petition the General Court requesting the enactment of a special act of the state legislature affecting a single municipality, the Town of Wilbraham, to read as follows: Notwithstanding the provisions of Chapter 30B and Sections 3 and 4 of Chapter 40 of the General Laws, the Town of Wilbraham may, with the approval of Town Meeting, amend and/or extend the term of leasehold interests associated with the property

known as the Town of Wilbraham golf course on Stony Hill Road, Wilbraham, Massachusetts, in the best interests of the Town of Wilbraham, and in order to promote the public welfare.

ARTICLE 2. Acceptance of General Laws, Chapter 272, Section 73A: Finance Committee recommends. Passing by unanimous vote that the Town accept section 73A of Chapter 272 of the General Laws, which reads as follows: In any city or town which accepts this section, the provisions of section seventy-three shall not prohibit the removal, in accordance with rules and regulations promulgated by the state secretary, of a gravestone or other structure or thing which is placed or designed as a memorial for the dead, for the purpose of repair or reproduction thereof by community sponsored, educationally oriented, and professionally directed repair teams.

ARTICLE 3. Spec Pond Recreational Complex: Finance Committee recommends. Passing by a declared two-third vote by the Moderator that $500,000 be appropriated to pay costs of making improvements to the Spec Pond Recreational Complex, including the payment of all costs incidental and related thereto, which amount shall be expended in addition to $281,250 previously appropriated for this purpose, and that the Treasurer with the approval of the Selectmen is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7(3) and 8C of the General Laws, or pursuant to any other enabling authority; provided that no funds shall be borrowed until the Selectmen have determined that the Town has received a commitment from the Commonwealth to receive a grant to pay at least $500,000 of the cost of this project, and, further that the amount authorized to be borrowed shall be reduced to the extent of any such grant funds received by the Town prior to the issuance of any long term bonds, and that the Recreation Department is authorized to seek reimbursement and enter any necessary contracts thereto under the PARC (formerly Urban Self-Help) Act: 301 CMR 5.00.

Attest: *Beverly J. Litchfield,* MMC, CMMC
Town Clerk

Voter Registration by precinct, 2011

Precinct Dec. 31, 2011	Republican	Democrat	Unenrolled	Libertarian	Interdependent 3rd	Green Rainbow	Green USA	Conservative	Total
A	496	821	1213	9	1	222	--	--	2542
B	539	705	1225	10	--	--	--	--	2479
C	571	640	1252	10	1	3	1	1	2479
D	557	772	1295	1	1	4	--	--	2630
Total	**2163**	**2938**	**4985**	**30**	**3**	**9**	**1**	**1**	10130

Vital Records 2011

Vital event	2009 males	2009 females	**2009 TOTAL**	2010 males	2010 females	**2010 TOTAL**	2011 males	2011 females	**2011 TOTAL**
BIRTHS	31	36	**67**	41	33	**74**	38	49	**87**
MARRIAGES	--	--	**45**	--	--	**37**	--	--	**53**
DEATHS	87	124	**211**	87	134	**221**	113	148	**261**

tatement of Receipts and Disbursements
uly 1, 2010 – June 30, 2011

ECEIPTS FY 2011	
OG LICENSES	$24,940.25
OG FINES & FEES	$ 4,900.25
ISH & WILDLIFE LICENSES	$10,476.60
IARRIAGE LICENSES	$ 1530.00
ISCELLANEOUS CLERK'S FEES	$26,401.26
OTAL FY '11 RECEIPTS	**$68,248.36**

DISBURSEMENTS FY 2011	
TOWN TREASURER: DOG ACCOUNT	$29,840.50
DIVISION OF FISHERIES & WILDLIFE	$10,296.75
TOWN TREASURER: CLERK'S FEES	$28,111.11
TOTAL FY '11 DISBURSEMENTS	**$68,248.36**

Attest: *Beverly J. Litchfield,* MMC, CMMC
Town Clerk

BOARD OF SELECTMEN

ollowing the Town Election in May, the board reorganized with Patrick Brady as chairman, Robert Boilard as vice hairman and James Thompson as clerk.

he board generally meets on a weekly basis. During June, July and August, the board meets once or twice a month, epending upon issues. During calendar year 2011, the board was focused for much of the year on responding to hree major weather emergencies. Nevertheless, a number of short-term and long-term issues were addressed. he following represents a sampling of some of the more significant items addressed:

rojects and Issues During 2011

Veather Emergencies - A great deal of time and energy was devoted to responding to the June 1 tornado, July 26 icroburst, and the October 30-31 snowstorm. During each of these events the board was having daily emergency epartmental briefing meeting and provided critical leadership for the town's response, throughout the emergency eriods. Moving forward, a great deal of real life experience was gained from the emergencies and the board is orking with the town's emergency management leaders to revise our emergency management plans to be able to etter address the needs of Wilbraham residents during times of crisis.

inances and Budget – Just as it appeared that the town was turning the corner on difficult financial times, much of he town's reserves were redirected to paying for the cleanup of a rare New England tornado, a microburst, and a eak October snowstorm. Even though these events have caused difficult short-term cash flow problems, we xpect that in excess of 75% of these costs will be reimbursed by the federal or state Government.

ontinued controls on spending and hiring, along with organizational changes made in prior years, enabled the town o again end the fiscal year with a surplus. Despite a tough year we continue to believe the town is well positioned o face the serious fiscal challenges ahead.

rganization Changes – In June, in response to the need for more coordination of the long-range financial planning f the town, the board appointed Tom Sullivan as Assistant Town Administrator for Budget and Finance/Treasurer-ollector. In September, the board approved the reorganization of the Department of Public Works and the

appointment of William Sperraza as the DPW Director of Operations. In this position, Mr. Sperraza is responsible for the operation of the Highway, Wastewater and Solid Waste Divisions of the DPW.

During the summer, we were given notice by Police Chief Alan Stratton that he intended to retire at the end of October. He agreed to postpone retirement until the end of the year in order to give the board time to recruit and appoint a replacement. The board decided to hire the UMass-Boston Collins Center for Public Management to assist with the search. After extensive advertising of the position, an initial round of interviews by an interview panel, and a half-day assessment center, four finalists were brought before the board for final interviews. On December 19, the board appointed Captain Roger Tucker to be the town's new Police Chief. Chief Tucker took over from Chief Stratton on January 1, 2012.

Fire Station Renovations - The board appointed a Fire Station Building Committee to employ Architects and Engineers to evaluate and make recommendation for the renovation and expansion of the central Fire Station on Boston Road. Fund of the committee recommendation was approved at the Annual Town Meeting without the need for additional borrowing. Bids were expected to be put out for construction in late winter of 2012.

Gazebo Park – Following the approval of the purchase by Annual Town Meeting, the board closed on the acquisition of Gazebo Park, preserving this important town center parcel for future generations.

Memorial School - During the spring, the board was informed by the Hampden-Wilbraham Regional School District that, due to declining enrollment, Memorial School would not be used for at least the next few years. After Cathedral High School in Springfield was destroyed by the June 1st tornado, RC Archdiocese of Springfield was in an urgent need for a temporary home for the 2011-2012 school year. As Memorial School is leased by the Town of Wilbraham to the Hampden-Wilbraham Regional School District, the Board of Selectmen approved the sublease of Memorial School to Cathedral High School.

Wilbraham's 250th Anniversary – In 2013, Wilbraham will celebrate the 250th anniversary of incorporation. The board continues to be encouraged by the work and enthusiasm of the 250th Anniversary Planning Committee. Please see the committee's report later in the this Annual Report and plan on celebrating Wilbraham in 2013.

In closing the board wishes to thank town boards and committee members, volunteers and town employees for their excellent service that they perform on behalf of the town.

BOARD OF SELECTMEN
Patrick J. Brady, Chairman
Robert J. Boilard
James E. Thompson

Robert A. Weitz, Town Administrator
Pamela E. Beall, Secretary to Board

Springfield Street disappeared under a hale of fallen trees and branches in July microburst. Photo by Melissa Graves.

HUMAN RESOURCES

Benefits

Since July 2010 the town has contracted for Benefits Administration services with the Millennium Insurance Agency, Inc. of Sterling, Massachusetts. Gloria Congram, Executive Assistant at Millennium, holds office hours at the Wilbraham Town Hall on most Thursdays, from 9:30 a.m. to 1:30 p.m. for town employee, retirees and their spouses and dependents who have any questions or need to make changes to their group insurance enrollment.

In July of 2011 Governor Duval Patrick signed into law "An Act relative to Municipal Health Insurance" providing Massachusetts Cities and Towns with new opportunities to address the ever increasing costs of employee and retiree health insurance for public employees. Municipalities are required to conduct a cost analysis of their health insurance expenditures and how they compare to participation in the Group Insurance Commission's (GIC) health plan offerings which is the plan offered to state employees. Based on this analysis, cities and towns need to make changes, either to their health plans
or by changing to the GIC to realize substantial savings to the taxpayers. Medicare eligible retirees are now required to join Medicare if they are eligible and select a Medicare supplement or advantage plan. Effective July 1, 2012, municipalities are no longer permitted to pay health insurance premiums for active health plans for retirees and their spouses who are eligible for Medicare.

Training

The Town trained all employees in the prevention of Sexual and other Harassment of members of protected classes. Individual departments monitor their own training schedule to ensure town staff is renewing required certifications and licensure for their respective positions.

Labor Relations

Town Administrator Robert Weitz, Assistant Town Administrator for Budget and Finance Thomas Sullivan, Police Chief Allen Stratton, Fire Chief Francis Nothe and Director of Public Works Edmond Miga spent many hours in discussions with the three bargaining unit negotiating teams. The Town was able to come to an agreement with the International Union of Operating Engineers (IUEO) Local 98 and the United Firefighters of Wilbraham (Local 1847), negotiations had not been completed with the International Brotherhood of Police Officers (IBPO) Local 605 at the time this report went to press.

Performance

On September 1, 2011 the Board of Selectmen invited town employees to an unprecedented employee luncheon in recognition of the outstanding contributions far above and beyond their call of duty following the June 1, 2011 tornado that hit Wilbraham and many surrounding cities and towns. Many town employees, particularly in the Public Works Department, Police, Dispatch, Fire and Ambulance services, but also at the senior center and at town hall went far above and beyond their call of duty in the hours, days and weeks following the disaster which left a long lasting scar on our town and our residents. A second storm on July 28 and a October 30 record snow storm again provided town employees the opportunity to show their dedication, ingenuity and professional qualifications. I am honored to work with such a professional and dedicated group of people, and while we are all human and may make mistakes, I encourage you to contact town staff and work with them as they do their best to address your needs.

Personnel Changes

Separations			
Resignations	1/1/2011	Richard Ramponi	Call Firefighter
	1/1/2011	Richard Chase	Call Firefighter
	5/24/2011	Claudia Considine	Public Health Nurse
	9/23/2011	Clifford Zimmer	Asst Rec Director
Retirements	1/21/2011	Elayne Stratton	Payroll/Account Payables Clerk
	2/11/2011	Frank Shea	Highway Superintendent
	8/11/2011	Neal Johnson	Firefighter/EMT
	9/1/2011	Mark Haryasz Sr.	On-Call Firefighter
	9/5/2011	Scott Facey	Firefighter/EMT
	9/16/2011	Christine Bergquist	Library Director
	9/26/2011	Ronald Lavoie	Asst. DPW Director
	12/31/2011	Allen Stratton	Chief of Police
New Hires			
Full Time	1/3/2011	Thomas D. Motyka	Police Officer
	4/13/2011	Dominic Brady	Groundskeeper/HEO
	8/24/2011	John Sternala	Network Administrator
	9/6/2011	Thomas Wilson	Groundskeeper/Crew Leader
	9/12/2011	Jeffrey Witek	Firefighter/EMT
	10/3/2011	William Sperrazza	Superintendent of Operations
	10/5/2011	Patrick Farrow	Firefighter/EMT
	10/11/2011	Christopher Houghton	Firefighter/EMT
	12/4/2011	Aaron Siko	Asst Parks and Rec Director
Part Time	4/8/2011	Paul Villano	WPA TV Production Coord
	6/8/2011	Ronald Rauscher	Deputy Sealer/Weights & Measures
	8/1/2011	Lee Ann Giglietti	Public Health Nurse
Promotions			
	3/29/2011	Dennis Dumais	DPW Foreman
	3/29/2011	Richard Zamora	DPW Foreman
	5/23/2011	Tonya Basch	Asst. DPW Director/Town Engineer
	7/1/2011	Thomas Sullivan	Asst. Town Administrator for Budget & Finance, Treasurer - Collector
	9/15/2011	Karen Demers	Acting Library Director
	12/21/2011	Karen Demers	Library Director
Other			
	1/24/2011	Diane Hamakawa	Collections to Accounts Payable
	2/16/2011	Amy DeLisle	Clerical Floater to Collector's Office
	3/7/2011	Kevin LaPlante	HEO Parks/Rec to DPW Water Div
	4/15/2011	Richard Vierthaler	Landfill Operator to DPW Highway
	7/1/2011	Barbara Harrington	Social and Veterans Services (to F/T)

Herta Dane, Human Resources Coordinator

PERSONNEL BOARD
Joan D. Paris, chair
Mark Brannigan
Paul D. Lemieux
Joseph Kelly
John Ubersax

INFORMATION TECHNOLOGY

The IT Department had a very busy 2011 and was heavily impacted by multiple natural disasters. Much of the IT Department's time was utilized supporting the day-to-day technology needs of all Town municipal departments. Outside consultants were leveraged to provide the extra support when needed, especially for the public safety departments of Police and Fire. A full-time Network Administrator was hired in September of 2011. The details of many IT Department accomplishments are below:

- Supported all Town department printers, copiers, network devices, workstations, servers, software, video, phone, radio and other "IT-like" systems. IT staff priority is to ensure that all Town departments maintain continuity of business operations – especially those providing public facing services.
- Disaster Response: The IT Department supported Town technological operations during the tornado, micro-burst, hurricane and October snow storm at all hours of the days, nights and weekends. Primary focus was on sustaining operations for the Police, Fire and DPW Departments. Assisted Police, Fire, DPW, Public Access and Building/Facilities Departments with all forms of power, data, phone, video broadcast and radio communications outage issues. Enabled public wi-fi at Town Hall for residents to use when power and telecommunication lines were out. Generators at Town Hall, Police and Fire operated normally during all of the disasters.
- Increased Town Hall's (Charter) fiber Internet speed from 3/3 to 10/10 megabits. Increased all remote (Charter) coaxial cable modem Internet speeds from 16/2 to 25/3 megabits. This improves building-to-building connectivity and raises municipal VPN speeds to a more usable level. We continue to operate the VPN using open source firewall appliance software on re-purposed Town hardware systems with consistent results.
- Continued installing and upgrading battery backups in Town buildings. This enables protected Town systems to gracefully handle the changeover from grid power (or loss of) to generator power. This also adds protection against equipment damage and preserves the Town's investment in existing technology.
- Continued using open source virtualization software (and associated bulk data storage systems) to expand and operate a private IT "cloud". This enables much faster provisioning of new server systems, more complete system backups and "high availability" between multiple server locations.
- Worked with Massachusetts Broadband Institute, (http://massbroadband.org/) as their "community liaison" to Wilbraham. Confirmed buildings that MBI will run fiber to as part of the MassBroadband123 (http://massbroadband.org/Network/mbi123.html) project. Worked with MBI's network operator and engineering team to perform site surveys for all Town primary buildings along MBI's fiber route.
- Continued IT outreach and communication between surrounding cities and towns. Through effective use of the MBI and other future fiber networks, local municipal IT departments are beginning to plan for more combined efforts and mutual aid opportunities.
- Worked with the Selectmen's Office to begin website modernization efforts. Worked with internal staff members to begin updating existing web site content. Spoke with surrounding cities and towns about their existing web solutions. Researched and spoke with many vendors about their web service offerings.
- Upgraded speed of mobile Police department vehicle computers and wireless data devices. This enables more reliable access to Police IT resources, especially in known wireless "dead zones" and when mobile.
- Assisted the Fire and Building/Facilities Departments with IT related insight during the Fire Headquarters

building remodel planning. The IT Department focused on using a small part of the new building to integrate existing copper networks with future fiber and wireless networks. This will also provide a safer and cleaner space for existing Fire Department technology assets to operate.

- Added the Parks and Recreation Department to the Senior Center phone system using VoIP.
- Added a 5.5TB storage appliance at Police and Public Access respectively (11TB total), and another 2.75TB of storage at Town Hall. This aids with data backups, data migration, disaster preparedness and recovery.
- Upgraded memory and hard drives in many departments' existing workstations to defer replacement cost and extend their useful life. Replaced some workstations with modern units and re-purposed the old units for other projects.
- Continued to collect obsolete and failed technology equipment from Town departments and properties for eventual archival and proper e-waste disposal. Long term storage of e-waste material enables the Town to wait for free/sponsored e-waste recycling events. Recycled 3290lbs of e-waste through an E-Stewards (http://e-stewards.org) certified recycler located in Massachusetts.
- Established a formal internship program with Minnechaug Regional High School (MRHS). The first senior class student begins internship in January of 2012.

Nate Delong, IT Director
John Sternala, Network Administrator

Broadband Advisory Committee

Began local broadband mapping and design efforts, assisted by the Town DPW/Engineering Division. Researche feasibility of different broadband strategies (aerial vs. buried, fiber vs. wireless, municipal vs. carrier operated, etc Researched utilizing MBI aerial fiber lines under the MassBroadband123 project. Researched long term options f eventual fiber-to-the-premise and wireless data options for residents and businesses. Researched public broadbar outreach and education strategies.

BROADBAND ADVISORY COMMITTEE

Stephen Brand	Nate DeLong
Will Caruana, chair	Tom Newton
Caroline Cunningham	Felix Zayas

Technology Advisory Committee

Focused on IT Department staffing – leverage interns where possible and hire a second full-time staff person.

TECHNOLOGY ADVISORY COMMITTEE

Allan Campbell	Marc Ducey
Will Caruana	Paul H. Malandrinos
Pawel Widor, chair	

250th Anniversary Planning Committee

The anniversary planning committee has 20 appointees along with several volunteers for special interest projects and events. We have been meeting since January 2010, twice a month, to plan for diverse events in 2013 (and some in 2012!). Town organizations, clubs, schools, churches, and businesses are getting involved. The members of the committee each have jobs to do and volunteers to coordinate for their specific events.

In 2011, the committee sponsored a contest to design a Wilbraham-theme logo. The entries included art from seniors to from school children. The selected art is an outstanding logo designed by Jennifer Guidara, featuring an arrowhead, a peach, a canoe, a cannon, a branch of berries, and a falcon, all symbols of legends and historical events of the past. In addition, the committee adopted a birthday slogan:

Celebrating the Past while looking toward the Future

First Night on December 31, 2012 will be the big start of our year-long celebration, with the generous support and participation of the United Church and the Wilbraham & Monson Academy as a key locations for community activities. Main Street will be the focus of activities beginning at 2:30 in the afternoon and continuing until 8:00 PM with a fireworks display.

Finances are a big problem. We are hoping soon that banks and businesses will offer financial assistance to this community celebration. Fundraising and publicity will be ongoing.

Save these dates 2012 and 2013:

May 12, 2012	Town-wide Tag Sale
September 17, 2012	Golf Tournament (with Rotary Club)
December 31, 2012	First Night Main Street
May 20, 2013	Golf Tournament
June 15, 2013	Dinner Dance at Chez Josef
June 23, 2013	Main Street Parade
June 23, 2013	Air Force Concert at Fountain Park
June 23, 2013	Fireworks at Fountain Park

And look for announcements about these activities

April 2013	Wilbraham Art League Exhibit
April 2013	United Players Production
June 2013	Opening 1963 Time Capsule
Spring 2013	Peach Queen Pageant
Spring 2013	Taste of Wilbraham
August 2013	Community Barbecue
August 2013	Road Race (with Knights of Columbus)
September -October 2013	Historic Homes Tour
September 2013	Golf Tournament
October or November 2013	Interment of 2013 Time Capsule
October 2013	Harvest Fest (with Wilbraham Community Association)

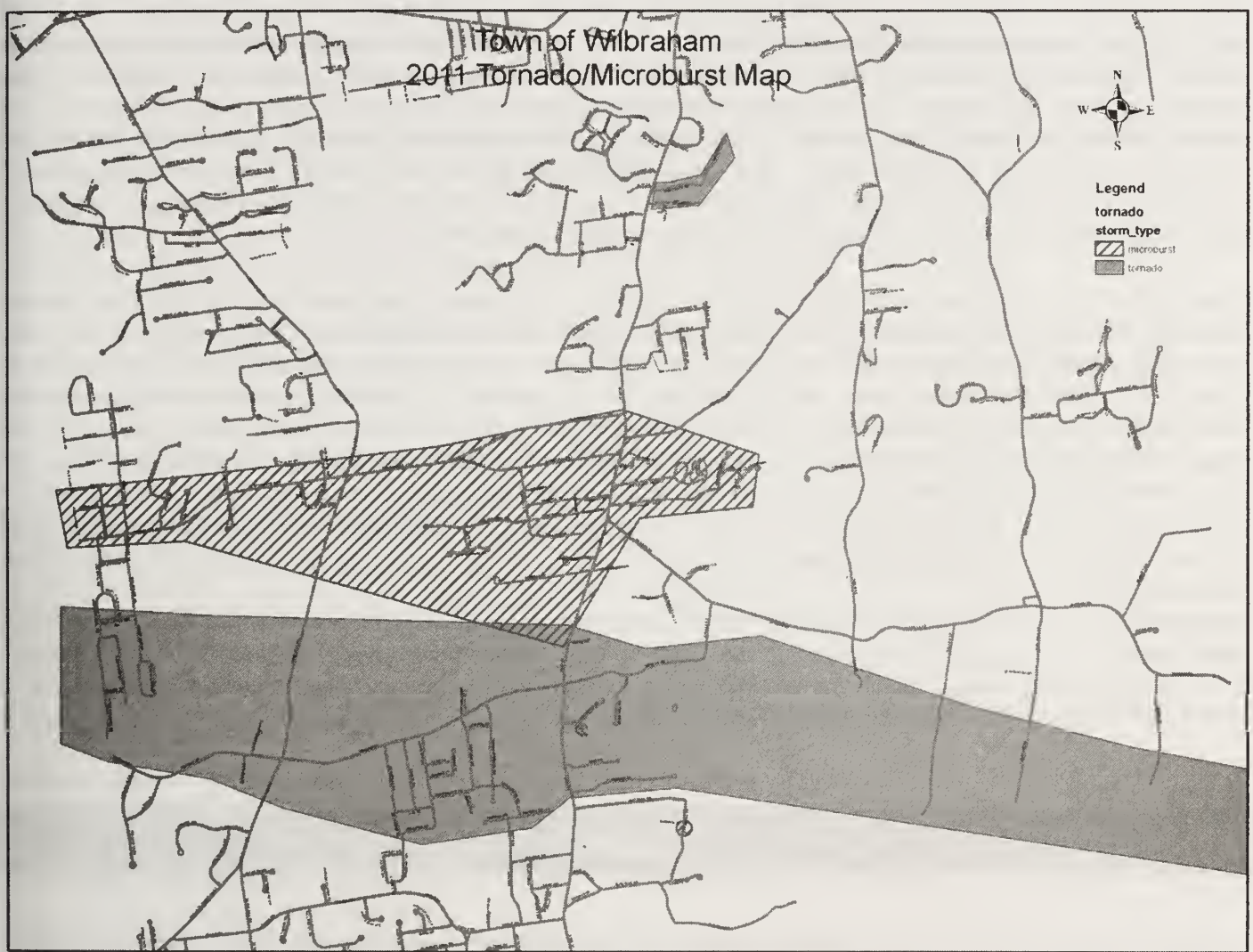
250th ANNIVERSARY PLANNING COMMITTEE
Kevin J. Moriarty and Patti Diotalevi co-chairs

Roberta Albano
Virginia Barry
David Barry
Mary Bell
Charles Bennett
Jean Dirico
Berneice Dixon
Richard Eisold
Nancy Haryasz
Chuck Higgins
Thomas Laware Jr.
Jack Lutrell
Pat O'Connor
Wendy O'Rourke
Gary Petzold
Helene Pickett
Don Williams

Photo by David Miles, courtesy Wilbraham-Hampden Times.

Tornado Relief Fund Oversight Committee

In the days immediately following the June 1 tornado event, the extent of damages unrolled over several days. Treasurer Thomas Sullivan acted quickly to establish a gift fund for the many offers of cash donations that began within hours of the storm passing. Selectmen appointed an oversight committee some weeks later to coordinate the distribution of funds to meet the community needs, particularly expenses not covered by insurance or



government assistance programs like FEMA.

The committee developed guidelines, welcomed applications for affected businesses and individuals, and completed a review and recommendations by late November 2011. The committee received and reviewed 59 applications for funds, 58 of which met the criteria to receive funds. Thanks to the generosity of many individuals, groups and businesses a total of $92,396.60 was available for distribution. Appreciation also goes to Monson Bank for acting as

the depository for the funds raised. The Town Treasurer drew checks on the gift fund and recipients received them before the close of the year.

It is difficult to adequately state the amount of property loss and destruction caused by the June 1, 2011 tornado and the hardships and difficulties it created for those in its path. The committee realized very early on that it was not possible to make whole those who needed funds to meet tornado related expenses not covered by their insurance nor to resolve the myriad of problems its victims faced, nor bring back and restore what was lost June 1.

There were three major areas of loss that the committee focused on: 1) damage to homes 2) damage to vehicles, and 3) the cost of tree removal. Of the 59 applications received we identified a total of more than $248,000 of these losses. The committee decided to grant payments of $1,000 to those property owners whose homes were declared unlivable and lost, and $500 to those that were uninhabitable until necessary repairs were made. A total of 33 of the 59 applications, including a hardship case, fell into these categories, amounting to a total payment $19,500.00. This reduced the funds left for distribution to just under $73,000.00. The committee awarded a fixed, proportional percentage for the out-of-pocket non-recoverable losses identified in each application. The amount granted varied depending on the total of the identifiable losses sustained by the home owner.

Speaking for the committee, we wish to thank our liaison with the town, Paula Dubord, Director of Elder Affairs, who did all the heavy lifting and work for the committee and whose help, assistance and insight with this effort was invaluable. Although we are satisfied and comfortable with our work, the application review and final award of funds, the committee realizes that those impacted by the destruction and loss continue to cope with the consequences and changes caused of this weather disaster. We extend to them our best wishes and hope that things will, sooner than later, return as close to normal as is possible. And it is our sincere hope that a similar relief committee never, ever becomes necessary in the future.

TORNADO RELIEF FUND OVERSIGHT COMMITTEE
David W. Barry
Lee Miner
Brian Tracy

PREVIOUS PAGE Approximation map from DPW Engineering Division

Finance

TREASURER/COLLECTOR

The Collector / Treasurer's Office is responsible for the financial administration of all municipal funds, including cash flow analysis, all aspects of debt management, collection and reconciliation of receivables and cash, tax titles, payroll, trust funds, performance bonds, preparation of various fiscal reports and compliance with applicable federa and state laws. The department also oversees the administration of employee benefits in retirement, the deferrec compensation 457 plan, and the Section 125 cafeteria plan. As Treasurer of the Town of Wilbraham, I also serve as the financial advisor to the Capital Planning Committee and forecast local receipts for the budget process, ir addition to planning, designing, developing, and implementing new computerized applications for the Treasurer's

Office, Collector's Office and other various departments. I am also the Tax Title Custodian for the Town of Wilbraham. The Tax Title Custodian is charged with the care, custody, management and control of all property acquired by the foreclosure of tax titles.

The Collector / Treasurer's office is also responsible for the timely billing and collection of 95% of the Town of Wilbraham operating revenues. This equates to the issuance of approximately 50,000 bills annually. The department also functions as the disbursing agent for the Town of Wilbraham and issues in excess of 16,000 payroll and accounts payable payments annually.

The past year was an eventful year for the town and the department to say the least. An update of some of the major department's activities that we are working on is as follows:

The department has been providing assistance with the funding and reimbursement process for the costs of the tornados, microburst, and the Nor'easter that hit Wilbraham in 2011.

The financing for the major renovation of Fire Station on Boston Road is moving forward. The project will start in the spring of 2012, with completion expected sometime in the next fiscal year.

The town will be implementing a major plan and design change to the health plans we offer to our employees under MGL CH. 32B, S. 21 and S. 22 as of July 1, 2012. The result of this change will be that our employees will pay a greater share of their health care costs.

The goal of the Treasurer / Collector's Office is to perform the duties required by the town in an efficient and courteous manner. This goal requires teamwork to accomplish and would not be possible without the efforts of a great and friendly staff. I wish to thank Lynne, Janet, and Amy for their outstanding customer service and the work that they do for the town.

I also wish to thank the residents of Wilbraham, the Board of Selectmen, the Finance Committee, the Capital Planning Committee, and other boards and departments for their continued support and cooperation. Lastly, if you have any questions about the department or its operations, please feel free to stop in and say "Hi" or call me at 596 – 2800, X 130. You can also check us out on the web at www.wilbraham-ma.gov.

Thomas P. Sullivan CMMC, CMMT
Assistant Town Administrator for Budget and Finance / Treasurer / Collector

Lynn Frederick, Assistant Treasurer
Janet Costa, Assistant Collector
Amy Delisle, Collection Assistant

Treasurer: Bank Balances as of June 30, 2011

BANK OF WESTERN MA PEOPLES UNITEI	GENERAL	248,695.49
BANK OF WESTERN MA PEOPLES UNITEI	COMMUNITY PRES ACT FUND	0.00
COUNTRY BANK	GENERAL	0.00
BANK OF AMERICA	CASH MANAGEMENT	49,531.42
BANK OF AMERICA	CULTURAL COUNCIL	3,820.45
BANK OF AMERICA	DOCUMENTARY HERITAGE GT	0.00
BANK OF AMERICA	POLICE	0.00
BANK OF AMERICA	PAYROLL	29,328.32
CITIZENS	RECREATION	59,004.12
CITIZENS	PAYROLL	97,791.01
CITIZENS	GENERAL FUND	54,466.51
MMDT	CONSERVATION	28,449.88
MMDT	COMMUNITY PRES ACT FUND	73,339.09
MMDT	CEMETERY CARE & MISC TRIST FUNDS	0.00
MMDT	GENERAL	278,301.99
MMDT	STABILIZATION	4,607.29
MMDT	STABILIZATION-CAPITAL PROJECTS	5,246.74
MMDT	PEAK ROAD FUND	1,339.87
MMDT	DEACON WARRINER SCH FUND	824.32
MMDT	CHLOE BLISS STEBBINS FUND CHARITY	1,714.22
MMDT	CHLOE BLISS STEBBINS FUND-LIBRARY	1,711.40
MMDT	TERCENTARY OBSERVANCE FUND	1,409.72
MMDT	SCHOOL LOT FUND	793.15
MMDT	SOLDIERS MONUMENT PK FUND	1,369.98
MMDT	CRANE PARK MEMORIAL FUND	3,620.55
MMDT	LIBRARY DOC HERITAGE GT	0.00
MONSON SAVING BANK	WILBRAHAM TORNADO VICTIMS RELIEF	43,500.12
PEOPLES SAVING BANK	GENERAL FUND	2,644,570.09
PEOPLES SAVING BANK	DEBT CARD ACCOUNT	1,000.00
PEOPLES SAVING BANK	PARK & RECREATION DEPT	0.00
PEOPLES SAVING BANK	STABILIZATION	1,152,157.75
PEOPLES SAVING BANK	DEA ASSET FUND	6,045.45
PEOPLES SAVING BANK	POLICE DRUG TRUST	63,776.73
PEOPLES SAVING BANK	COMMUNITY PRES ACT FUND	1,029,227.40
PEOPLES SAVING BANK	STABILIZATION-CAPITAL PROJECTS	390,261.43
PEOPLES SAVING BANK	SEC DEP D'AMATO	630.89
STATE STREET	GOVERNMENT INVESTMENT	0.00
TD BANKNORTH	MONEY MARKET	1,000,059.22
TD BANKNORTH	VENDOR	114,721.63
UNIBANK	GENERAL	$1,186,403.81
UNITED BANK	CEMETERY TRUST	11,466.10
UNITED BANK	GENERAL FUND	153,252.99
UNITED BANK	O.P.E.B. LIABILITY TRUST FUND	10.00

TOTAL BANK ACCOUNTS		8,742,449.13
CERTIFICATE OF DEPOSIT	CEMETERY TRUST	30,000.00
CERTIFICATE OF DEPOSITS	O.P.E.B. LIABILITY TRUST FUND	49,990.00

TOTAL CASH		8,822,439.13
		==========

Collector: Cash Paid July 1, 2010 TO June 30, 2011

TAXES	OUTSTANDING	COMMITTED	REFUNDS	TREASURER	ABATED & EXP	TRANSFERS	OUTSTANDING
PERSONAL PROPERTY							
1994	2,660			7			2,653
1995	2,888						2,888
1996	2,611						2,611
1997	2,442						2,442
1998	3,058						3,058
1999	2,708						2,708
2000	2,402						2,402
2001	2,338						2,338
2002	358						358
2003	914						914
2005	280						280
2006	385						385
2007	1,139						1,139
2008	1,491						1,491
2009	2,039			217			1,822
2010	2,409			173			2,236
2011	-235	558,960	509	554,202			5,032
REAL ESTATE						TAX TITLE	
1990	616						616
1991	8,387						8,387
1992	993						993
2008	74,189			72,044		2,146	0
2009	196,516		246	99,637	246	2,463	94,416
2010	509,725			273,039	408	16,300	219,978
2011	-33,207	27,755,748	50,541	27,069,910	139,024		564,149
CPA							
2008	540			536		4	0
2009	1,906		4	1,039	4	5	861
2010	4,949			2,668		165	2,116
2011	-147	284,686	327	277,057	2,459		5,350
2012				242			-242
PAYMENT IN							
LIEU OF TAXES - 2011		2,492		2,492			0
MOTOR VEHICLE EXCISE							
PRIOR YEARS	0	99		99			0
2003	2,548				2,548		0
2004	3,202			61	3,141		0
2005	6,119			344			5,775
2006	6,470	265		711			6,024
2007	5,902	438	32	594	32		5,746
2008	4,625	368	181	1,310	242		3,621
2009	23,652	7,416	515	20,380	1,218		9,986
2010	104,316	204,591	23,844	276,453	33,993		22,304
2011		1,646,662	13,837	1,494,239	28,754		137,505
FARM ANIMAL EXCISE							
2010		439		439			0
APPORTIONED SEWER							
MAIN ST PROJ PD IN ADV	0	97,300		97,300			0
BETTERMENTS ADDED TO TAXES SEWER							
2008	219			219			0
2009	50			50			0
2011		720		720			0
BETTERMENTS MAIN STREET							
2010	1,635		519	1,064	545		545
2011		175,595		167,965			7,630
BETTERMENTS ADDED TO TAXES WATER							
2011		211		211			0

TOWN COLLECTOR JULY 1, 2010 TO JUNE 30, 2011

TAXES:	OUTSTANDING	COMMITTED	REFUNDS	CASH - PAID TREASURER	ABATED	TRANSFERS	OUTSTANDING
COMMITTED INTEREST SEWER							
PAID IN ADVANCE	58						58
2008	22			22			0
2009	21			21			0
2011		108		108			0
2010 MAIN STREET	484		161	323	161		161
2011		156,420		150,822			5,598
COMMITTED INTEREST WATER							
PAID IN ADVANCE		0		0			0
2011		59		59			0
LIENS ADDED TO TAXES SEWER							
2008	420			420			0
2009	783			271			512
2010	2,287			948		150	1,190
2011		11,052		8,881			2,171
LIENS ADDED TO TAXES WATER							
2008	1,230			1,230			0
2009	209			24			185
2010	213			16			197
2011		4,680		4,372			307
POLICE FALSE ALARM LIENS							
2011		225		200			25
WATER DEPARTMENT						TRANSFERS	
WATER RATES	31,871	1,658,756	358	1,654,302	15,724	3,488	17,471
SEWER DEPARTMENT							
SEF	0			0			0
SEWER USE	35,412	853,696	693	835,267	22,762	8,615	23,157
LANDFILL						TRANSFERS	
2010	255,830				255,830		0
2011		448,820		182,830	200		265,790
ACCOUNTS RECEIVABLE:							
LIQUOR LICENSES	0	31,812		31,812			0
VETERANS SERVICES	19,259	18,667		17,147	6		20,773
SEWER PRIVLEDGE FEE							
TOWN & HIGH SCHOOL		1,749,995		92,105	0		1,657,890
SEWER PRIVLEDGE FEE INTEREST		87,500		87,500			0
TOTALS	1,301,191	35,757,779	91,767	33,484,101	507,296	33,336	3,126,003

PAGE ONE — TOWN OF LONG TERM DEBT SERVICE

DEBT SERVICE SCHEDULE

NAME	PURPOSE	DATE OF ISSUE	PAYING AGENT	RATE	DEBT BREAKDOWN	BALANCE 6/30/2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
MULTI-PURPOSE BOND	REMODELING 5/07/2001	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	60,000	$10,000	$10,000	$10,000	$10,000	$10,000	$5,000	$5,000														
					INTEREST	8,800	$2,400	$2,000	$1,800	$1,200	$800	$400	$200														
MULTI-PURPOSE BOND	REMODELING 5/13/2003	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	140,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000														
					INTEREST	22,400	$5,600	$4,800	$4,000	$3,200	$2,400	$1,600	$800														
MULTI-PURPOSE BOND	EQUIPMENT 5/13/2003	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	120,000	$40,000	$40,000	$40,000																		
					INTEREST	9,600	$4,800	$3,200	$1,600																		
MULTI-PURPOSE BOND	REMODELING 5/17/2004	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	190,000	$30,000	$30,000	$30,000	$25,000	$25,000	$25,000	$25,000														
					INTEREST	29,200	$7,600	$6,400	$5,200	$4,000	$3,000	$2,000	$1,000														
MULTI-PURPOSE BOND	REMODELING 5/16/2005	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	325,000	$50,000	$50,000	$45,000	$45,000	$45,000	$45,000	$45,000														
					INTEREST	51,000	$13,000	$11,000	$9,000	$7,200	$5,400	$3,600	$1,800														
MULTI-PURPOSE BOND	EQUIPMENT 5/16/2006	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	40,000	$40,000																				
					INTEREST	1,800	$1,800																				
MULTI-PURPOSE BOND	REMODELING 5/15/2006	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	280,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000														
					INTEREST	44,800	$11,200	$9,600	$8,000	$6,400	$4,800	$3,200	$1,600														
MULTI-PURPOSE BOND	EQUIPMENT 5/15/2006	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	5,000	$5,000																				
					INTEREST	200	$200																				
MULTI-PURPOSE BOND	COMPUTER HARDWARE 5/15/2006	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	65,000	$15,000	$50,000																			
					INTEREST	4,600	$2,600	$2,000																			
MULTI-PURPOSE BOND	WATER MAINS - COTTAGE ST BRIDGE	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	115,000	$20,000	$20,000	$15,000	$15,000	$15,000	$15,000	$15,000														
					INTEREST	17,400	$4,600	$3,800	$3,000	$2,400	$1,800	$1,200	$600														
MULTI-PURPOSE BOND	SEWER CLAIFIER COVERS	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	175,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000														
					INTEREST	28,000	$7,000	$6,000	$5,000	$4,000	$3,000	$2,000	$1,000														
MULTI-PURPOSE BOND	WATER CORRISION CONTROL	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	770,000	$80,000	$80,000	$80,000	$80,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000											
					INTEREST	139,213	$25,425	$23,425	$21,025	$17,025	$14,625	$12,375	$10,125	$7,875	$4,875	$2,438											
MULTI-PURPOSE BOND	WATER MAINS ON MAIN STREET	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	250,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000											
					INTEREST	45,613	$8,250	$7,625	$6,875	$5,625	$4,875	$4,125	$3,375	$2,625	$1,625	$813											
MULTI-PURPOSE BOND	WATER MAINS (WEST COLONIAL AREA) (BRAINARD RD AREA)	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	1,200,000	$120,000	$120,000	$120,000	$120,000	$120,000	$120,000	$120,000	$120,000	$120,000	$120,000											
					INTEREST	219,900	$39,600	$36,600	$33,000	$27,000	$23,400	$19,800	$16,200	$12,600	$7,800	$3,900											
MULTI-PURPOSE BOND	WATER CORRISION CONTROL	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	90,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$5,000	$5,000											
					INTEREST	15,238	$2,975	$2,725	$2,425	$1,925	$1,625	$1,325	$1,025	$725	$325	$163											
MULTI-PURPOSE BOND	SEWER (STONY HILL SEWER LINE)	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	274,000	$34,000	$30,000	$30,000	$30,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000											
					INTEREST	47,688	$9,025	$8,175	$7,275	$5,775	$4,875	$4,125	$3,375	$2,625	$1,625	$813											
MULTI-PURPOSE BOND	SEWER (MAIN STREET & FORCED MAIN)	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	1,060,000	$110,000	$110,000	$110,000	$110,000	$110,000	$110,000	$105,000	$105,000	$105,000	$105,000											
					INTEREST	196,638	$35,625	$32,675	$29,575	$24,075	$20,775	$17,475	$14,175	$11,025	$6,825	$3,413											
MULTI-PURPOSE BOND	SURFACE DRAINS MAIN ST (GENERAL FUNI	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	50,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000											
					INTEREST	9,163	$1,650	$1,525	$1,375	$1,125	$975	$825	$675	$525	$325	$163											
MULTI-PURPOSE BOND	BUILDING REMODELING	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	405,000	$45,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000											
					INTEREST	73,425	$13,325	$12,200	$11,000	$9,000	$7,800	$6,600	$5,400	$4,200	$2,800	$1,300											
MULTI-PURPOSE BOND	DEPARTMENTAL EQUIPMENT	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	40,000	$15,000	$15,000	$10,000																		
					INTEREST	2,775	$1,325	$950	$600																		
MULTI-PURPOSE BOND	BUILDING REMODELING	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	735,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000	$70,000	$70,000	$70,000											
					INTEREST	132,825	$24,300	$22,350	$20,100	$16,350	$14,100	$11,850	$9,600	$7,350	$4,550	$2,275											
MULTI-PURPOSE BOND	DEPARTMENTAL EQIUPMENT	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	140,000	$35,000	$35,000	$35,000	$35,000																	
					INTEREST	12,425	$4,725	$3,850	$2,800	$1,050																	
MULTI-PURPOSE BOND	BUILDING REMODELING	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	120,000	$15,000	$15,000	$15,000	$15,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000											
					INTEREST	20,100	$3,975	$3,600	$3,150	$2,400	$1,950	$1,650	$1,350	$1,050	$650	$325											
MULTI-PURPOSE BOND	DEPARTMENTAL EQUIPMENT	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	165,000	$20,000	$20,000	$20,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000											
					INTEREST	28,663	$5,475	$4,975	$4,375	$3,375	$2,925	$2,475	$2,025	$1,575	$975	$488											
WATER POL ABATE TRUS'	MAIN STREET SEWER PROJECT	18-Mar-09	STATE REVOLVING FUNDS	2%	PRINCIPAL	3,664,076	$160,115	$163,350	$166,650	$170,017	$173,451	$176,955	$180,530	$184,177	$187,898	$191,694	$195,567	$199,517	$203,548	$207,660	$211,855	$216,135	$220,502	$224,956	$229,501		
					INTEREST	740,040	$71,680	$68,446	$65,146	$61,779	$58,344	$54,840	$51,266	$47,618	$43,898	$40,102	$36,229	$32,278	$28,246	$24,136	$19,940	$15,661	$11,294	$6,840	$2,295		
					ADMIN FEE	55,503	$5,376	$5,133	$4,886	$4,633	$4,376	$4,113	$3,845	$3,571	$3,292	$3,008	$2,717	$2,421	$2,119	$1,810	$1,496	$1,175	$847	$513	$172		
WATER POL ABATE TRUS'	MAIN STREET SEWER PROJECT	8-Jul-10	STATE REVOLVING FUNDS	2%	PRINCIPAL	549,669	$0	$22,577	$23,033	$23,498	$23,973	$24,457	$24,952	$25,456	$25,970	$26,495	$27,030	$27,576	$28,133	$28,701	$29,281	$29,873	$30,476	$31,092	$31,720	$32,361	$33,015
					INTEREST	122,936	$5,710	$10,768	$10,312	$9,846	$9,371	$8,887	$8,393	$7,889	$7,375	$6,850	$6,315	$5,769	$5,212	$4,643	$4,064	$3,472	$2,869	$2,253	$1,626	$984	$330
					ADMIN FEE	12,699	$4,068	$868	$773	$736	$703	$667	$629	$592	$553	$514	$474	$433	$391	$348	$306	$260	$215	$169	$122	$74	$25
TOTAL PRINCIPAL & INTEREST PAYMENTS PER FISCAL YEAR						13,142,547	1,370,224	1,345,756	1,251,675	1,163,637	1,079,344	1,051,544	1,023,940	621,479	796,161	779,750	266,332	267,994	267,650	267,298	266,940	266,575	266,203	265,822	265,435	33,419	33,370
					PRINCIPAL	11,050,747	1,047,115	1,050,927	989,683	933,515	887,424	886,412	885,462	709,633	708,868	713,169	222,597	227,093	231,681	236,361	241,136	246,008	250,976	256,046	261,221	32,361	33,015
					INTEREST	2,023,438	313,666	286,888	256,332	214,750	186,641	160,353	133,964	107,682	83,447	63,039	42,544	36,047	33,469	28,779	24,004	19,133	14,163	9,092	3,920	964	330
					ADMIN FEE	68,362	9,444	5,941	5,659	5,372	5,079	4,780	4,474	4,163	3,845	3,521	3,191	2,854	2,509	2,158	1,800	1,435	1,062	682	294	74	25
					TOTAL	13,142,547	1,370,224	1,345,756	1,251,675	1,163,637	1,079,344	1,051,544	1,023,940	621,479	796,161	779,750	266,332	267,994	267,650	267,298	266,940	266,575	266,203	265,822	265,435	33,419	33,370
							2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031

Board of Assessors

The Board of Assessors is comprised of three members each elected for a three-year term. This past year chairman of the board Lawrence G. LaBarbera and board member Dawn L Barnes congratulated John M. Wesolowski on his re-election. The daily functions of the Assessor's Office are managed by Assistant Assessor Manuel D. Silva, MAA and three staff members: Cathy Barnes, Katherine Bruno and Karen Benoit.

The Massachusetts Department of Revenue (DOR) requires that all property be within 10% of full and fair market value as of January 1st each year. For Fiscal Year 2012 the assessors analyzed market conditions, as mandated by the DOR, and determine all property values based on 2010 sales. Adjustments were needed to maintain equitable property values and reflect market values within 10%. Some property values have increased while others decreased in value depending on several analyzed factors. These factors include, but are not limited to, the type, age, location, style, and size of property. This analysis was completed by in-house staff which resulted in saving tax dollars for the community. In addition to the revaluation, the cyclical inspection program continued throughout the year. This will continue into the current fiscal year to fulfill the DOR requirement that all property is inspected at least once every nine years.

The assessors and the staff have continued their responsibilities this past year relating to the Community Preservation Act and the Senior Work-Off Program. Both programs allow some taxpayers, who meet certain eligibility requirements, to receive an exemption or abatement on their annual taxes. The processing of the paperwork relating to exemptions for both of the programs is considerable and is ably handled by the staff.

In fiscal year 2012 the total taxable value for real and personal property is $1,668,935,300. The decrease of $30,627,000 in value is coupled with $6,500,000 due to tornado damage and declining current market conditions. New construction and renovation resulted in new growth of $10,828,266. This shall produce $180,399 in new tax dollars. The Massachusetts Department of Revenue approved the single tax rate for fiscal year 2012 at $18.05 per $1,000 of assessment. The new rate is an increase of $1.39 from last year's rate of $16.66. Debt exclusions passed by Town Meeting totaled $1,173,513, resulting in a $.70 increase to the tax rate. The tax rate applies to all classes of real and personal property. This is in accordance with the vote of the selectmen at the classification hearing held on November 14, 2011.

In summary, our goal and primary concern is to provide the town with a professional service completed by a professional and competent staff. This is to assure that there is a fair and equitable valuation of properties. This also assures the distribution of the property taxes that finance the services provided by other departments in town.

BOARD OF ASSESSORS
Lawrence G. LaBarbera, Chairman
Dawn L. Barnes, Assessor
John M. Wesolowski, Assessor

Manny Silva, Assistant Assessor Senior
Cathy Barnes, Administrative Assistant, Date Collection
Kathy Bruno, Administrative Clerk
Karen Benoit, Administrative Clerk

State Tax Form 31C

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION

FISCAL 2012

OF

WILBRAHAM

City / Town / District

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe)	$	38,673,593.17
Ib. Total estimated receipts and other revenue sources (from IIIe)		8,549,311.00
Ic. Tax levy (Ia minus Ib)	$	30,124,282.17

Id. Distribution of Tax Rates and levies

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	89.2003%	26,870,950.07	1,488,694,860	18.05	26,870,942.22
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	7.1003%	2,138,914.41	118,499,840	18.05	2,138,922.11
Net of Exempt					0.00
Industrial	1.6821%	506,720.55	28,073,100	18.05	506,719.46
SUBTOTAL	97.9827%		1,635,267,800		29,516,583.79
Personal	2.0173%	607,697.14	33,667,500	18.05	607,698.38
TOTAL	100.0000%		1,668,935,300		30,124,282.17

MUST EQUAL 1C

Board of Assessors of **WILBRAHAM**

City / Town / District

NOTE : The information was Approved on 12/01/2011.

Manuel D Silva, Principal Assessor, Wilbraham, 413-596-2800 — Assessor

11/15/2011 8:28 AM — Date

I am authorized to sign — (Comments)

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By James Podolak

Date : 01-DEC-11

Approved : Dennis Mountain

Director of Accounts

(Gerard D. Perry)

TAX RATE RECAPITULATION

FISCAL 2012

WILBRAHAM

City / Town / District

II. Amounts to be raised

IIa. Appropriations (col.(b) through col.(e) from page 4)		$ 38,265,377.00
IIb. Other amounts to be raised		
1. Amounts certified for tax title purposes	0.00	
2. Debt and interest charges not included on page 4	0.00	
3. Final court judgements	0.00	
4 Total overlay deficits of prior years	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	15,114.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. Authorized Deferral of Teachers' Pay	0.00	
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00	
10. Other (specify on separate letter)	2,132.85	
TOTAL IIb (Total lines 1 thorugh 10)		17,246.85
IIc. State and county cherry sheet charges (C.S. 1-EC)		205,252.00
IId. Allowance for abatements and exemptions (overlay)		185,717.32
IIe. Total amount to be raised (Total IIa through IId)		$ 38,673,593.17

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	$ 1,278,340.00	
2. Massachusetts school building authority payments	0.00	
TOTAL IIIa		1,278,340.00
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col(b), Line 23)	2,089,000.00	
2. Offset Receipts (Schedule A-1)	25,000.00	
3. Enterprise Funds (Schedule A-2)	3,316,457.00	
4. Community Preservation Funds (See Schedule A-4)	431,396.00	
TOTAL IIIb		5,861,853.00
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col.(c))	704,446.00	
2. Other available funds (page 4, col.(d))	704,672.00	
TOTAL IIIc		1,409,118.00
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2011	0.00	
b. Free cash .appropriated on or after July 1, 2011	0.00	
2. Municipal light source	0.00	
3. Teachers' pay deferral	0.00	
4. Other source :	0.00	
TOTAL IIId		0.00
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)		$ 8,549,311.00

IV. Summary of total amount to be raised and total receipts from all sources

a Total amount to be raised (from IIe)		$ 38,673,593.17
b. Total estimated receipts and other revenue sources (from IIIe)	$ 8,549,311.00	
c. Total real and personal property tax levy (from Ic)	$ 30,124,282.17	
d. Total receipts from all sources (total IVb plus IVc)		$ 38,673,593.17

LOCAL RECEIPTS NOT ALLOCATED *

TAX RATE RECAPITULATION

WILBRAHAM

City/Town/District

			(a) Actual Receipts Fiscal 2011		(b) Estimated Receipts Fiscal 2012
==>	1	MOTOR VEHICLE EXCISE	1,756,330.00		1,570,855.00
==>	2	OTHER EXCISE	439.00		500.00
==>	3	PENALTIES AND INTEREST ON TAXES AND EXCISES	167,409.00		140,000.00
==>	4	PAYMENTS IN LIEU OF TAXES	2,492.00		2,500.00
	5	CHARGES FOR SERVICES - WATER	0.00		0.00
	6	CHARGES FOR SERVICES - SEWER	0.00		0.00
	7	CHARGES FOR SERVICES - HOSPITAL	0.00		0.00
	8	CHARGES FOR SERVICES - TRASH DISPOSAL	0.00		0.00
	9	OTHER CHARGES FOR SERVICES	13,952.00		13,000.00
	10	FEES	21,482.00		20,000.00
	11	RENTALS	25,000.00		25,000.00
	12	DEPARTMENTAL REVENUE - SCHOOLS	0.00		0.00
	13	DEPARTMENTAL REVENUE - LIBRARIES	9,251.00		9,000.00
	14	DEPARTMENTAL REVENUE - CEMETERIES	0.00		0.00
	15	DEPARTMENTAL REVENUE - RECREATION	0.00		0.00
	16	OTHER DEPARTMENTAL REVENUE	20,149.00		20,000.00
	17	LICENSES AND PERMITS	218,039.00		200,000.00
	18	SPECIAL ASSESSMENTS	1,140.00		1,000.00
==>	19	FINES AND FORFEITS	24,433.00		24,000.00
==>	20	INVESTMENT INCOME	31,008.00		25,000.00
==>	21	MISCELLANEOUS RECURRING (PLEASE SPECIFY)	9,213.00		9,000.00
	22	MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	82,504.00		29,145.00
	23	**TOTALS**	$ **2,382,841.00**		$ **2,089,000.00**

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2012 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

JoAnne DeGray, Accountant, Wilbraham, 413-596-2800 — 11/15/2011 9:57 AM

Accounting Officer — Date

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2011 estimated receipts to FY2012 estimated

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

TAX RATE RECAPITULATION FISCAL 2012

WILBRAHAM

City / Town / District

APPROPRIATIONS							AUTHORIZATIONS MEMO ONLY	
City / Town Council or Town Meeting Dates	FY*	(a) Total Appropriations of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts (See A-1), Enterprise Funds (See A-2), or Community Preservation Fund (See A-4)	(f) *** Revolving Funds (See A-3)	(g) Borrowing Authorization
05/16/2011	2012	34,727,282.00	33,293,164.00	704,446.00	704,672.00	25,000.00	51,000.00	2,200,000.00
05/16/2011	2012	1,639,195.00	0.00	0.00	0.00	1,639,195.00	0.00	0.00
05/16/2012	2012	1,134,346.00	0.00	0.00	0.00	1,134,346.00	0.00	0.00
05/16/2012	2012	333,158.00	0.00	0.00	0.00	333,158.00	0.00	0.00
05/16/2012	2012	431,396.00	0.00	0.00	0.00	431,396.00	0.00	0.00
Totals		38,265,377.00	33,293,164.00	704,446.00	704,672.00	3,563,095.00		
		Must Equal Cols. (b) thru (e)						

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

WILBRAHAM | Beverly J. Litchfield, Town Clerk, Wilbraham, 413-596-2800 | 11/15/2011 9:55 AM

City/Town/District | Clerk | Date

TOWN ACCOUNTANT

After one year of the new payroll system being in place, everything is running smoothly. Personnel seem pleased to see their earned time on their pay stubs along with other pertinent information.

The Accounting Department also celebrates the first year with our new Accounts Payable/Payroll Clerk Diane Hamakawa. She previously worked in the Collector/Treasurer's Office. Diane is a great asset to the Accounting Department.

Assistant Town Accountant Nancy Johnson continued serving as liaison to the Finance Committee and Capital Planning Committee. She also assumed many of the duties of the Town Accountant for several months. I was out on medical leave for the last three months of 2011 and Nancy and Diane carried on all the business of the office in my absence.

The "free cash" figure certified for Wilbraham from the Department of Revenue, Division of Local Services, for this year was $1,251,563. Retained Earnings certified for the Enterprise Funds are: Waste Water $282,965, Water $103,715 and Solid Waste $35,951.

his year I want to especially thank my staff Nancy Johnson and Diane Hamakawa. Thank you for going beyond the xpected, I really appreciate it. I also want to thank the department directors, Town Administrator Bob Weitz and ur Board of Selectmen.

oAnne DeGray, CGA
own Accountant

Nancy Johnson , Assistant Town Accountant
Diane Hiakama , Accounting Clerk

Combined Balance Sheet (unaudited balance sheet)
All Types and Account Groups 2011

	General Funds	Government Fund Types		Proprietary Fund Types	Fiduciary Fund Types	Account Group	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	General Long Term Debt	Memorandum Only
Assets							
Cash & Cash Equivalents	2,524,419.59	2,345,650.19	342,316.27	1,221,604.94	1,736,731.32		8,170,722.31
Restricted Cash			313.43		584,246.52		584,559.95
Receivables:							
Property Taxes	881,368.56						881,368.56
Tax Liens	81,886.43						81,886.43
Excises	190,961.06						190,961.06
Community Preservation Act Taxes Receivable							0.00
Utilities				4,873,254.37			4,873,254.37
Special Assessments	32,458.47						32,458.47
Other	1,401.60	762,040.52					763,442.12
Due from Other Governments	30,750.19						30,750.19
Taxes in Possession	120,461.50						120,461.50
Amt to be Provided for BANS			420,000.00				420,000.00
Amt to be Provided for Retirement of General Long Term Obligations						10,003,632.00	10,003,632.00
Other Amounts to be Provided						1,364,719.00	1,364,719.00
TOTAL ASSETS	$3,863,707.40	$3,107,690.71	$762,629.70	$6,094,859.31	$2,320,977.84	$11,368,351.00	$27,518,215.96
Liabilities & Fund Equity							
Liabilities:							
Reserved for Abatements & Exempti	271,270.14						271,270.14
Deferred Revenue	1,068,017.67	762,040.52		4,873,254.37			6,703,312.56
Performance Bonds					496,525.24		496,525.24
General Obligation Bonds							0.00
Accrued Compensated Absences							0.00
BAN'S Payable			420,000.00				420,000.00
TOTAL LIABILITIES	1,339,287.81	762,040.52	420,000.00	4,873,254.37	496,525.24	-	7,891,107.94
Fund Equity:							
Retained Earnings:							
Unreserved				422,630.94			422,630.94
Fund Balance:							
Reserved for Encumbrances	143,932.00	723,943.30		33,073.00			900,948.30
Reserved for Expenditures	769,446.00	834,573.73	342,629.70	97,436.00	1,736,731.32	11,368,351.00	15,149,167.75
Reserved for Debt Payment				668,465.00			668,465.00
Unreserved, Undesignated	1,611,041.59	233,476.61					1,844,518.20
Restricted Fund Balance		553,656.55			87,721.28		641,377.83
TOTAL EQUITY	2,524,419.59	2,345,650.19	342,629.70	1,221,604.94	1,824,452.60	11,368,351.00	19,627,108.02
TOTAL LIABILITIES & FUND EQUITY	$3,863,707.40	$3,107,690.71	$762,629.70	$6,094,859.31	$2,320,977.84	$11,368,351.00	$27,518,215.96

FY 2011 General and Enterprise Fund Expenditures

DEPARTMENT	FY2011 BUDGET	FY2011 TRANS IN/OUT	FY2011 EXPENDED	FY2011 ENCUMBERED	FY2011 SURPLUS
SELECTMEN SALARIES	289,490.00	(9,837.00)	257,565.81	0.00	22,087.19
SELECTMEN EXPENSES	35,000.00	0.00	30,386.82	1,678.00	2,935.18
TOTAL DEPT	324,490.00	(9,837.00)	287,952.63	1,678.00	25,022.37
SELECTMEN NON-RECURRING	90,000.00	0.00	16,439.52	40,000.00	33,560.48
TOWN MEETING SALARIES	19,389.00	0.00	16,111.34	0.00	3,277.66
TOWN MEETING EXPENSES	9,395.00	250.00	9,414.01	0.00	230.99
TOTAL DEPT.	28,784.00	250.00	25,525.35	0.00	3,508.65
REGISTRARS SALARIES	7,229.00	0.00	2,529.27	0.00	4,699.73
REGISTRARS EXPENSES	4,590.00	0.00	4,183.18	0.00	406.82
TOTAL DEPT.	11,819.00	0.00	6,712.45	0.00	5,106.55
TOWN REPORTS	3,600.00	0.00	3,078.60	0.00	521.40
ACCOUNTING SALARIES	154,922.00	3,000.00	157,289.87	0.00	632.13
ACCOUNTING EXPENSES	30,691.00	0.00	29,145.07	1,500.00	45.93
TOTAL DEPT.	185,613.00	3,000.00	186,434.94	1,500.00	678.06
ASSESSORS SALARIES	150,968.00	0.00	50,901.19	0.00	66.81
ASSESSORS EXPENSES	16,800.00	0.00	15,154.16	0.00	1,645.84
ASSESSORS NON-RECURRING	11,000.00	0.00	1,209.90	0.00	9,790.10
TOTAL DEPT.	178,768.00	0.00	167,265.25	0.00	11,502.75
TREAS/COLL SALARIES	172,940.00	8,950.00	174,959.69	0.00	6,930.31
TREAS/COLL EXPENSES	42,665.00	0.00	35,906.89	0.00	6,758.11
TOTAL DEPT.	215,605.00	8,950.00	210,866.58	0.00	13,688.42
TOWN CLERK SALARIES	117,283.00	0.00	111,163.91		6,119.09
TOWN CLERK EXPENSES	4,450.00	325.00	3,163.87	140.00	1,471.13
TOTAL DEPT.	121,733.00	325.00	114,327.78	140.00	7,590.22
LEGAL EXPENSES	100,000.00	23,000.00	115,047.12	0.00	7,952.88
TOWN OFFICE EXPENSES	76,500.00	0.00	57,942.72	4,000.00	14,557.28
TOWN OFFICE NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	76,500.00	0.00	57,942.72	4,000.00	14,557.28
INFORMATION TECH SALARIES	63,006.00	0.00	63,006.00	0.00	0.00
INFORMATION TECH EXPENSES	182,700.00	10,000.00	191,805.39	894.00	0.61
TOTAL DEPT.	245,706.00	10,000.00	254,811.39	894.00	0.61
PLANNING SALARIES	94,668.00	506.00	95,069.52	0.00	104.48
PLANNING EXPENSES	6,550.00	0.00	4,626.52	0.00	1,923.48
TOTAL DEPT.	101,218.00	506.00	99,696.04	0.00	2,027.96

DEPARTMENT	FY2011 BUDGET	FY2011 TRANS IN/OUT	FY2011 EXPENDED	FY2011 ENCUMBERED	FY2011 SURPLUS
TOWN PROPS. SALARIES	48,319.00	0.00	48,319.00	0.00	0.00
TOWN PROPS. EXPENSES	419,660.00	1,000.00	411,512.96	9,147.00	0.04
TOTAL DEPT.	467,979.00	1,000.00	459,831.96	9,147.00	0.04
PENSIONS EXPENSES	1,093,492.00	0.00	1,093,492.00	0.00	0.00
GROUP INSURANCE EXPENSE	1,196,800.00	(113,800.00)	1,066,754.52	0.00	16,245.48
GENERAL INSURANCE EXPENSE	376,115.00	0.00	282,735.21		93,379.79
SURETY BONDS	1,500.00	0.00	1,477.50		22.50
INSPECTORS SALARIES	112,738.00	0.00	112,531.81	0.00	206.19
INSPECTORS EXPENSES	1,620.00	0.00	1,422.89	125.00	72.11
TOTAL DEPT.	114,358.00	0.00	113,954.70	125.00	278.30
POLICE DEPT. SALARIES	1,961,745.00	40,000.00	1,948,372.78	53,372.00	0.22
POLICE DEPT. EXPENSES	151,996.00	0.00	151,825.17	0.00	170.83
POLICE NON-RECURRING	64,000.00	0.00	64,000.00	0.00	0.00
TOTAL DEPT.	2,177,741.00	40,000.00	2,164,197.95	53,372.00	171.05
FIRE DEPT. SALARIES	1,412,570.00	9,500.00	1,421,135.28	0.00	934.72
FIRE DEPT. EXPENSES	126,770.00	0.00	120,067.25	475.00	6,227.75
FIRE NON-RECURRING	15,840.00	0.00	15,840.00	0.00	0.00
TOTAL DEPT.	1,555,180.00	9,500.00	1,557,042.53	475.00	7,162.47
TREE WARDEN SALARIES	9,041.00	0.00	9,041.00		0.00
TREE WARDEN EXPENSES	37,750.00	0.00	24,371.52	13,378.00	0.48
TOTAL DEPT.	46,791.00	0.00	33,412.52	13,378.00	0.48
DISPATCH SALARIES	352,770.00	5,000.00	329,054.36	0.00	28,715.64
DISPATCH EXPENSES	1,325.00	0.00	1,014.08	50.00	260.92
DISPATCH NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	354,095.00	5,000.00	330,068.44	50.00	28,976.56
SEALER WGTS SALARIES	4,314.00	0.00	4,314.00	0.00	0.00
SEALER WGTS EXPENSES	665.00	0.00	662.64	0.00	2.36
TOTAL DEPT.	4,979.00	0.00	4,976.64	0.00	2.36
CIVIL DEFENSE EXPENSES	100.00	0.00	100.00	0.00	0.00
TOTAL DEPT.	100.00	0.00	100.00	0.00	0.00
DOG OFFICER SALARIES	18,334.00	0.00	18,034.00	0.00	300.00
DOG OFFICER EXPENSES	6,666.00	0.00	4,520.48	350.00	1,795.52
TOTAL DEPT.	25,000.00	0.00	22,554.48	350.00	2,095.52
REGIONAL SCHOOL ASSESSMENT	18,966,453.00	0.00	18,966,387.00	0.00	66.00

DEPARTMENT	FY2011 BUDGET	FY2011 TRANS IN/OUT	FY2011 EXPENDED	FY2011 ENCUMBERED	FY2011 SURPLUS
HIGHWAY SALARIES	613,533.00	21,000.00	611,908.76	0.00	22,624.24
HIGHWAY EXPENSES	739,750.00	95,533.00	835,052.99	0.00	230.01
HIGHWAY NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	1,353,283.00	116,533.00	1,446,961.75	0.00	22,854.25
ENGINEERING SALARIES	140,816.00	0.00	140,268.82	0.00	547.18
ENGINEERING EXPENSES	50,950.00	0.00	37,876.72	13,073.00	0.28
TOTAL DEPT.	191,766.00	0.00	178,145.54	13,073.00	547.46
HISTORICAL EXPENSES	250.00	0.00	0.00	0.00	250.00
CONSERVATION EXPENSES	1,400.00	0.00	1,204.21	195.00	0.79
INSECT CONTROL SALARIES	2,574.00	0.00	2,574.00	0.00	0.00
INSECT CONTROL EXPENSES	2,138.00	0.00	1,472.16	0.00	665.84
TOTAL DEPT.	4,712.00	0.00	4,046.16	0.00	665.84
SANITARIAN SALARIES	10,656.00	0.00	10,406.00	0.00	250.00
SANITARIAN EXPENSES	680.00	0.00	277.44	0.00	402.56
TOTAL DEPT.	11,336.00	0.00	10,683.44	0.00	652.56
C.O.A. SALARIES	106,483.00	381.00	96,761.17	0.00	10,102.83
C.O.A. EXPENSES	11,100.00	0.00	10,345.35	400.00	354.65
C.O.A. NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	117,583.00	381.00	107,106.52	400.00	10,457.48
VETERANS SALARIES	11,602.00	0.00	9,577.05	0.00	2,024.95
VETERANS EXPENSES	11,911.00	29,500.00	40,282.51	495.00	633.49
TOTAL DEPT.	23,513.00	29,500.00	49,859.56	495.00	2,658.44
CEMETERIES EXPENSES	26,463.00	0.00	24,121.62	0.00	2,341.38
CEMETERIES NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	26,463.00	0.00	24,121.62	0.00	2,341.38
LIBRARY SALARIES	448,884.00	0.00	435,154.09	0.00	13,729.91
LIBRARY EXPENSES	191,622.00	9783.00	196,738.49	4,660.00	6.51
TOTAL DEPT.	640,506.00	9783.00	631,892.58	4,660.00	13,736.42
RECREATION SALARIES	175,261.00	0.00	171,576.64	0.00	3,684.36
RECREATION EXPENSES	60,845.00	0.00	60,845.00	0.00	0.00
RECREATION NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	236,106.00	0.00	232,421.64	0.00	3,684.36
DEBT	601,250.00	0.00	585,000.00	0.00	16,250.00
INTEREST ON DEBT	114,800.00	0.00	103,775.00	0.00	11,025.00
SPECIAL ARTICLES	150,000.00	0.00	150,000.00	0.00	0.00
TOTAL GENERAL FUND	31,537,387.00	134,091.00	31,168,303.84	143,932.00	359,242.16

DEPARTMENT	FY2011 BUDGET	FY2011 TRANS IN/OUT	FY2011 EXPENDED	FY2011 ENCUMBERED	FY2011 SURPLUS
WASTEWATER SALARIES	174,297.00	0.00	171,789.15	0.00	2,507.85
WASTEWATER EXPENSES	1,097,373.00	0.00	973,399.20	32,073.00	91,900.80
WASTEWATER NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	1,271,670.00	0.00	1,145,188.35	32,073.00	94,408.65
WATER SALARIES	361,193.00	0.00	347,701.85	0.00	13,491.15
WATER EXPENSES	1,142,494.00	0.00	1,142,488.54	0.00	5.46
WATER NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT	1,503,687.00	0.00	1,490,190.39	0.00	13,496.61
WATER SPECIAL ARTICLES	50,000.00	0.00	0.00	0.00	50,000.00
SOLID WASTE SALARIES	157,873.00	0.00	135,489.20	0.00	22,383.80
SOLID WASTE EXPENSES	266,462.00	0.00	202,633.05	1,000.00	62,828.95
TOTAL DEPT.	424,335.00	0.00	338,122.25	1,000.00	85,212.75
TOTAL ENTERPRISES	3,249,692.00	0.00	2,973,500.99	33,073.00	243,118.01
TOTAL EXP GEN & ENTERPRISE FDS	34,787,079.00	134,091.00	34,141,804.83	177,005.00	602,360.17

FINANCE COMMITTEE

The Finance Committee is responsible for budget recommendations to the Annual Town Meeting. Highlights of the 2011 budget, balanced within the 2½ % allowable tax levy increase include:

- -support budget with prudent use of free cash and overlay surplus
- -contribute to Post Employment Liability Trust Fund
- -fund school department request
- -replace two police vehicles
- -maintain funding for additional firefighter/EMT
- -add hours of service for seniors and veterans
- -fund hiring of Assistant IT Director vs hiring consultants
- -reorganize Recreation Department field maintenance staff to two f/t and two p/t seasonal employees
- -pay soft costs of Fire Department building renovations
- -restore funding for building maintenance projects which are below capital planning threshold
- -designate funds for town fiber optic backbone, capitalizing on state project work

The Finance Committee has worked closely over the past several years with the Town Administrator, department directors, the regional school committee, superintendent and staff, examining the practices, policies, staffing, and other resources which result in services to citizens. The town has experienced declining support from the state down 7% for fiscal 2012 and now representing only 3% of our operating budget), increasing demands for service particularly from our veterans and seniors), and the need to fund construction of a new Minnechaug Regional High School to name but a few. The creative approaches, adjustments to staffing and practices afford the town a level of confidence, even in these challenging economic times. The stabilization funds total $2 million dollars and borrowing

is at 2%. We have seen strong free cash totals, a combination of careful fiscal management, higher than anticipat revenues and delays in hiring replacements for some open positions. A portion of free cash has been used to soft the impact of what might have otherwise been a more challenging balancing act. Citizens of Wilbraham receive te benefits of the entire cadre of dedicated and talented professionals delivering services to us, for which we should l show our appreciation when the opportunity presents itself.

Thank you for your interest, we welcome your attendance at Finance Committee meetings and look forward to yo attendance at Annual Town Meeting.

FINANCE COMMITTEE

Susan Bunnell, Chair	Marc Ducey, Vice-Chair	Roger Fontaine
David Parke	Dan Miles	Bob Russell
Walter Damon	Denise Tessier	Paul Bernier

Nancy Johnson, Assistant Town Accounta

CAPITAL PLANNING COMMITTEE

The Capital Planning Committee is a five-person committee, three appointed by the Board of Selectmen and two appointed by the Finance Committee. We report to the Board of Selectmen. Members serve three-year terms.

The Capital Planning Committee reviews the capital expenditures of the town by maintaining a ten-year Capital Pln. We update the plan every year. These plans are formulated by speaking to department managers of the town and evaluating their capital projects. Projects are such things as maintenance of town buildings (including all school buildings, except Minnechaug), vehicle/fleet management, and equipment purchases that are more than $10,000

Our methodology also includes open public meetings, reviewing annual requests and recommendations submitte by town departments, on-site meetings, tours of the facilities, input from citizens, and requests from the Board o Selectmen. We present the Capital Plan for review at the annual budget hearing and Town Meeting.

Our committee is assisted by four very helpful town employees who attend most meetings. Tovn Treasurer/Collector Thomas Sullivan is a key resource for formulating a capital strategy, preparing online scena os and helping with risk assessment. Assistant Town Accountant Nancy Johnson provides exceptional administra ve support, research, and project work. Building Inspectors Lance Trevallion and Facilities Supervisor Ron Rauscher re great resources, monitoring and reporting about the status of ongoing projects. Their expertise in the construc on areas is extremely valuable.

In FY 2012 (past year), the town were approved borrowing $1,8000,000 for the expansion and renovation of the Main Fire Station on Boston Road. The construction is scheduled for 2012 summer.

Looking at FY 2013 (coming year) the committee anticipates a borrowing recommendation of $211,000 for vehicls and equipment and $150,000 for the remodeling of public buildings. The committee will be talking to departmen managers and the schools staff at public meetings to better solidify final recommendations for Town Meeting.

CAPITAL PLANNING COMMITTEE

Bob Quintin, Chair	Roger Fontaine	John Strandberg
Michael Mazzuca	Mark Ducey, Vice Chair	Nancy Johnson, Assistant Town Accountant

COMMUNITY PRESERVATION COMMITTEE

n 2011 Community Preservation Act generated approximately $373,000, of which approximately 74% was raised ocally and the balance came from the state.

There were seven project requests, which all recommended by committee and approved by Town Meeting. Projects approved in 2010 included:

- Records Preservation (historic)
- Gazebo Park Land Acquisition
- Miles Morgan ADA Improvements
- Barn Renovation at Fountain Park
- Rice Nature Preserve Field Restoration
- Cemetery Management Plan
- Spec Pond Complex

n 2012 the committee anticipates approximately $361,000 in additional revenue (local + state) and will evaluate project proposals for consideration by the 2012 Annual Town Meeting.

The committee encourages residents to bring to our attention other worthwhile projects which fall within any of the eligible categories.

COMMUNITY PRESERVATION COMMITTEE
Peter N. Manolakis Housing Authority - Chairman
Frederick W. Fuller, Planning Board
Stanley J. Soja, Playground & Recreation Commission
Stoughton L. Smead, Conservation Commission
Robert Kelliher , Historical Commission
Frank A. Everton, At-large Member
David Proto, At-large Member
effrey Smith, At-large Member
Michelle Emirzian, Open Space and Recreation Committee

Gazeba Park on Main Street was acquired with CPA funds in 2011. Photo by Crhis Maza, caurtesy Reminder Publications.

As night falls...

First responders from all public safety department make their way through a foggy shockingly changed landscape on Main Street as dark descends on June 1, 2012.

As day breaks...

All hands plus utility vehicles begin the long road to recovery on June 2, 2012

BOTH: DPW photo archives.

Department of Public Works

rnados, a microburst, snowstorms, and rain events gave all of us a new appreciation for being prepared. nergency response and perseverance won out. Given the severity of the weather events, it is amazing that there ere not more injuries than what we experienced. It was a tough year. The following report by each division in the PW lists accomplishments for the year. This is our history book.

ighway Division

The Highway Division is responsible for the maintenance of approximately 125 miles of roadways, road drainage systems, as well as traffic signage and street name signs within those rights of ways. The Highway Division is comprised of nine Heavy Equipment Operators who perform road maintenance duties and two shop employees who perform equipment maintenance and repair. Just prior to the onset of winter the Highway Superintendent Frank Shea retired and his duties were assigned to Assistant DPW Director Ron Lavoie. With the retirement of the Highway Superintendent, the Public Works Department decided to restructure the division and with that came the creation of a Highway Foreman position who assigns duties and works with the crews in the field to rform their many diverse functions.

ilbraham was faced with a heavier than normal winter during 2010-2011. The division recorded twenty two ents totaling approximately 81" of total accumulation. The winter's snow events were so significant with no elting between storms that snow had to be removed from roadways to allow for two-way traffic and safe access in d out of streets. The town utilized specialized contractor equipment to assist highway crews in the snow removal ocess. For the first time on my watch, we had to hire a 10-foot wide snow blower truck to open up the main roads cause our trucks could not push the snow back anymore.

e most significant snowfall came on January 12, 2011 which brought with it 24" of fresh snow. That snow storm as determined to be a FEMA eligible event and the town recovered a total of approximately $60,700 in expenses m that event.

st as the division was recovering from one of the heaviest winters on record Mother Nature delivered a vastating blow on June 1, 2011 with two tornados passing through the south end of town causing massive vastation to the neighborhood's they passed through. Highway crews along with crews from the various divisions Public Works, worked around the clock with other emergency crews to clear debris from roadways and set up rricades.

The town contracted with AshBritt Environmental to pick up the debris. Additionally, we hired O'Brien's, monitoring company that documented the debris so the Town could get FEMA reimbursement. On July 15th w were finished with our ROW (right of way) cleanup. Over 100,000 cubic yards of debris was collected and dispose of.

On July 26th, the Springfield Street, Winterberry and the high school area was hit by a microburst that caused a much damage as the tornado. Because the storm did not have a widespread damage, Wilbraham did not qualify f FEMA or MEMA assistance. The town hired Northern Tree to clean up this mess. The high school parking lot wa our staging area for debris. Approximately 2,000 trees were damaged due to this event. We completed the cleanu of this storm just before school reopened in September. Over 35,000 cubic yards of debris was collected ar disposed of due to this event.

On October 29th, we were faced with a major snow storm that toppled trees and brought down power lines. Th town was for the most part without power for a week. We hired AshBritt and O'Brien's once again and picked u debris on every road in town. Over 100,000 yards was collected again. Our disposal site was Rocky Mountain c Boston Road. What made this event different and added more cost than the tornado was all the tree branch ar limb "hangers" that needed to be cut or trees in our ROW. By the first week of December, we had the majority the roads picked up.

In addition to all the cleanup work, we were still able to pave the following roads:

ROADS PAVED 2011		
Street	**Location**	**Description of Work**
Brainard Road	Boston Road to Linwood	Top
Fernwood Drive		Top
Rochford Drive		Binder and Top
Oakland Street	#27 to #50	Binder and Top
Pidgeon Drive		Top
Gary Drive		Binder and Top
Ronald Circle		Binder and Top
Ripley Street		Binder and Top
Pomeroy Street	(Public section)	Binder and Top
Stony Hill Road	Bridge St to Indian Orchard	Top
Monson Road	Beebe to Town line	Top
River Road		Top
Pearl Lane		Binder and Top
Lee Lane		Binder and Top

Let's welcome Bill Sperrazza our new DPW Operations Manager.

Employees

William Sperrazza, Operations Manager

Dennis Dumais
Paul Maguire
Richard Vierthaler
Richard Searles
Mike Lowe
Thomas Tassinari

Timothy Grise
Mitchell Opalinski
Vinnie Pafumi
Jeff Lewis
Douglas Cutler

Wastewater Division

The Wastewater Division is supported as an enterprise fund that generates revenue through semi-annual billing from the town's sewer users. The funds pay for the day-to-day operation of the services as well as the payroll expenses. Larger capital projects go before the Finance Committee to be approved and voted at a town meeting.

The Wastewater Division has a total of ten pumping stations that pump wastewater to Bondi's Island for treatment. The City of Springfield charges the town for the total number of gallons per year and average concentration (Biochemical Oxygen Demand and Total Suspended Solids). The total amount of wastewater pumped to Springfield was 135 million gallons.

The major responsibility of the wastewater staff is to assist the highway staff when needed. This year a significant amount of time was spent assisting in the cleanup of the four major storm events. The two full-time employees maintained ten pump stations which includes pump maintenance, sampling, adding chemicals, building maintenance, and flow recording. Staff responded to sewer breaks and blocks. Staff also investigated illicit sanitary connections such as sump pumps. When a sump pump is connected into the town sewer system it is a significant problem and costly to the wastewater customers.

Wastewater staff made improvements to the Dudley Pump Station after it was damaged by the tornado-related power surges. They also addressed various other issues with many of the pump stations in town that were impacted by the power outages from the storm events.

If you are connected to the municipal sewer system, there are a number of things you can do to prevent problems from occurring in the town sewer system and on your property. Do not connect sump pumps, storm drains or troughs of any kind into the system. Grease or oil should not be put into the drains. Allow grease or oil to cool before throwing it into the garbage. Manhole covers should not be covered. Don't build decks, sheds, or plant trees over sewer lines.

The 2010 sewer rates have not been increased. Rates remain the same as last year:

Residential Rate	$ 4.10 per 100 cubic feet
Minimum charge	$ 52.50
Maximum charge	$492.00
Flat Rate	$270.60
Commercial Rate	$ 5.00 per 100 cubic feet

The town would like to congratulate and thank Ron Lavoie, who retired in September, for all his years of dedication and hard work managing the Wastewater Division. We wish you the best!!

Employees:
Donald G. Lavoie, Assistant DPW Director
Richard Zamora, DPW Foreman/Technician
Daniel Gore

SEWER ADVISORY BOARD
Joseph Kakley
Frank Pychewicz

Water Division

During 2011 the duties performed by the Water Division under the supervision of Michael Framarin, Wate Superintendent, included, but was not limited to: maintaining the four water booster stations, the 2.1-million gallo water tank and our new corrosion control facility. Eight water breaks were repaired, six new water servic installations, replacement of four fire hydrants, over 70 mainline gate valves were cleaned and checked fc operation and exercised, 178 work orders for various tasks were accomplished, 98 testable backflow preventio devices were tested at least once per Massachusetts Department of Environmental Protection (DEP) regulation, ove 200 water samples were taken for water quality analysis and 3,300 meters were read during March and then agai in September. Total water usage in 2011 was approximately 387,826,000 gallons as measured by the Massachuset Water Resources Authority (MWRA) master meter. This amount is nearly 13% less than 2010 (442,123,000 gals. May and June, 2011 were relatively cool and damp, unlike 2010 when the entire summer was hot and dry an property owners kept lawn sprinklers on.

The October 29, 2011 snowstorm had an impact on the water system, primarily due to the loss of electricity fc many days. The vast majority (90%) of water users are supplied by gravity fed water mains (straight from Quabbi with no water booster station needed. The remaining 10% of our customers rely on electrical power to boost wat pressure to elevated sections of the distribution system. The hardest hit area in the water system was Brookmo and Hilltop Drives where 18 homes had no water for eight days due to the Brookmont Drive water booster static not having electrical power. The McIntosh Drive water booster station that feeds McIntosh Drive and Apple Hill Roa had no power for five days. The Corrosion Control Facility on Miller Street, Ludlow lost electrical power for less tha two days but it has emergency stand-by electrical generation to remain operational. The other two water boost stations (Glenn Drive and Old Orchard Road) lost power as well, but homes served by these stations only had decrease in water pressure not a total loss of water.

The June 1, 2011 tornado also knocked out electrical power for one to two days, depending on where you live town. The telephone company (Verizon) had to install over one hundred poles to replace those broken in t tornado's aftermath. Many telephone poles on Brookside Circle, Main Street, Stony Hill Road, and Tinkham Roa were set within inches of the water mains creating quite a few tense moments for the Water Division.

Documents submitted to DEP in 2011 included dozens of water quality results forms, weekly chlorine residual, wat pressure and pH charts, the Annual Statistical Report, the Consumer Confidence Report (which was also mailed every household and business in our public water system). Also, monthly state forms are sent in to DEP for wat usage and chemical additions to our water.

The new (April, 2010) Corrosion Control Facility (CCF) on Miller Street in Ludlow operated successfully in 2011 w only a few mechanical (specifically the pressure reducing valve) and electrical instrument problems.

The McIntosh Drive Water Booster Station had the existing rafters, plywood sheathing, and roof shingles replac The station was built in 1976 and had two layers of shingles (one of which was the original). The other three wa booster stations were maintained with only minor mechanical problems to report.

On Main Street, 200 feet of 16-inch D.I. pipe was installed in August, 2011 to replace a section of old (1953) 16-in transite water main that had been a source of leaks previously.

The MWRA, in its effort to comply with federal and state regulations, continues to increase our cost for water fr the Quabbin Reservoir. Complying with regulatory changes such as Ultraviolet Radiation Disinfection, the building

he 25- million-gallon covered water storage tanks at Nash Hill in Ludlow & the Pipeline Redundancy Project during he past 15 years cost millions of dollars. The projected MWRA FY 2013 assessment for Wilbraham is $647,209.00 (a 76,478. 00 increase over FY 2012 actual assessment). Since 1997 our costs for water from Quabbin have increased ver 2,500% ($25,000 as compared to $647,209). It's no wonder that the average water bill has seen a significant ise since the water rates have to cover this ever increasing cost of purchasing water.

Current Rates	
$3.35/100 cf	0-10,000 cf
$3.55/100 cf	10,001 – 20,000 cf
$3.75/100 cf	20,001 cf and up
$50.25	minimum bill

mployees

Michael Framarin, Water Superintendant

Robert Gibson
Lionel Duquette
Kevin LaPlante

Anthony Garceau
Paul Willoughby

Board of Water Commissioners

he Board of Water Commissioners maintained governance of the DPW Water Division and the delivery of reliable, igh quality, and cost effective water supply to the Town of Wilbraham and its customers.

he Water Division operates as an enterprise fund, whereby all of the water budget needs are assessed to the water sers. No tax dollars are involved in its operation or budget. Wilbraham's water is provided by the Massachusetts Water Resource Authority (MWRA) from the Quabbin Reservoir.

he three members of the board are elected for three-year terms. The commission meets once a month at 2:00 .m., in the Town Office Building. All meetings are open the public. The meeting schedule, along with an agenda is osted at least 48 hours prior to the meeting.

BOARD OF WATER COMMISSIONERS
Alan Burch
Thomas Pilarcik
James Dunbar

Disposal and Recycling Center – Solid Waste Division

he solid waste activities at the landfill were supervised by Ron Lavoie and supported by one full-time and one part-ime employees. The landfill was active until 1995 and was open to, and supported by, the entire Town of Wilbraham. Although the landfill has been capped for a number of years, groundwater monitoring, perimeter gas oint monitoring, site inspections, and associated reports are completed by the Engineering Division and the town's consultant, Tighe & Bond throughout the year as part of the mandatory post-closure regulations set by the Department of Environmental Protection (DEP).

he landfill property is currently permitted as a Disposal and Recycling Center (DRC) as well as a composting site. he DRC is an enterprise fund that is solely supported by the users of the facility through annual permits and the ay- as-you-throw bags. In fiscal year 2011 the DRC had 1942 customers that generated 873 tons of trash, 653 tons

of recyclables and 5,480 cubic yards of grass and leaves as well as over 10,000 cubic yards of grindings from debris. User fees collected for the DRC are used to pay a private hauler to transport the solid waste from the transfe station to ECO/Springfield, in Agawam, where it is burned to make electricity. User fees are also used to pay for th hauling and disposal of various recyclables.

The DRC also accepts scrap metal, grass clippings, brush, leaves, television sets, computers, twenty pound propan gas tanks, fluorescent light bulbs, air conditioners, and batteries. DRC customers are also able to utilize the Regiona Household Hazardous Waste Day, held once a year. Some of the items accepted are antifreeze, fertilizer, insec spray, mercury bearing waste, wet paint (lead or oil based only), unwanted medications and more. Collections ar by appointment only.

Also recycled are books, bottles, cans, and clothes for Planet Aid and the Salvation Army. All these donations ar distributed to outreach programs such as Books for Troops, Cub Scouts, Boy Scouts and the Venture Crew.

The DRC facility played a huge part in the town's ability to respond to all our disasters. We need to recognize ho valuable a resource this facility remains to be for our community.

The new DRC hours are as follows:

Sunday:	Noon to 5:00 PM
Monday:	CLOSED
Tuesday:	CLOSED
Wednesday:	7: 00 AM - 3:00 PM
Thursday:	CLOSES
Friday:	7: 00 AM - 3:00 PM
Saturday:	7:00 AM – 5:00 PM

Pay As You Throw Program Current Rates:

Sticker Fee - annual	$ 100.00
Senior Rate - annual	$ 85.00
Bag fee 33 gal	$ 2.25
Bag fee 16 gal	$ 1.25

Recycling Information: 596-2800 X 225

Employees
Robert Bisi
Bruce Strong

SOLID WASTE AND RECYCLING ADVISORY COMMITTEE
Kevin Dorsey
Russell Garrison
Gary Petzold

Engineering Division

The Engineering Division is the public face of the DPW. Engineering personnel are the liaisons between resider and DPW, town departments, town organizations, state and federal agencies, and other municipalities. Engineeri also provides support for DPW activities within the town including, but not limited to, construction projec drainage problems, potholes, water/sewer billing, septic systems, storm water permits, traffic and road signa road damage, potable water issues, public sewer problems, snow removal, roadside mowing, solid waste/DR traffic, and town mapping (GIS).

While managing the DPW projects, the division is also responsible for providing customer service to residents su as updating the information posted on the DPW website including project updates, available forms and applicatio licensed contractors for water, sewer, and septic system installations as well as storm water and DRC updates. Wh the support of the DPW staff, the Engineering Division also logged, tracked, and responded to hundreds of serv requests. The engineering staff takes pride in working with the public and encourages residents to stop in or cont us at 596-2800 x208 for assistance on all DPW matters.

The following is a list of highlighted activities and accomplishments in 2011:

- **FEMA Reimbursements** - Completed project worksheets for FEMA reimbursements for the June tornado. The town has received reimbursements for the clean-up costs for the brook cleaning of the brooks as well as 75% of town costs for clean up.
- **Woodland Dell Flood Mitigation Grant** - We have begun designing the Woodland Dell culvert improvement and will be put out for bid in the spring of 2012.
- **Road Resurfacing Projects** - Prepared the necessary plans, specs, and bid documents for this year's road resurfacing and drainage projects. Completed paving inspection. Prepared and administered Chapter 90 documents for state reimbursement of qualifying road expenses.
- **Geographic Information System** - Completed the first phase of the parcel alignment project. Continued to inventory all record maps in the new software. Updated the storm water system mapping in preparation for new Phase II Storm Water Regulations. Reviewed sewer and water data for next year's updates. The town GIS website (http://hosting.tighebond.com/wilbraham) was updated with new data. Tighe and Bond is redesigning the web page for a new and improved look in the months to follow.

The following summarized daily business activities completed within the Engineering Division:

Drainlayers' (Sewer Installers') Licenses	11
Pavement Cut/Stormwater Permits and Inspections	74
Residential Inquiries Reported and Investigated	4,300 +
Sanitary Sewer Connection Permits and Inspections	12
Septage Haulers' Licenses	7
Septic System Installers' Licenses	17
Water Installers' Licenses	8
Water and Sewer Semi-Annual Bills	3451
Water Backflow Bills	40
Trash Haulers' Licenses	5

embers of the engineering staff are also members of the following organizations:

- Stormwater Committee.
- Joint Transportation Committee at the Pioneer Valley Planning Commission
- Geographic Information System Committee
- Transportation Improvement Project Sub-Committee
- Local Emergency Planning Commission
- Chicopee Valley Aqueduct Working Group
- Western Regional Homeland Security Advisory Council
- Traffic Safety Committee

gineering staff are responsible for attending and participating in various meetings including, but not limited to, oard of Selectmen, Planning Board, Conservation Commission, Water Commissioners, Sewer Advisory Board, assachusetts Water Resource Authority, Finance Committee, Capital Planning Committee, department directors nd financial staff meetings.

mployees

mond W. Miga, Jr., P.E., DPW Director/Town Engineer
nya L. Basch, P.E., Assistant Town Engineer
Donna Daviau, Administrative Assistant
Krystine Viess, Administrative Assistant
Dena Grochmal, Engineering Assistant

Special Acknowledgements: Frank Shea was the town's Highway Superintendent for 18 years. Frank retired i February and passed away on November 11, 2011. Over the years Frank contributed so much to our communit We will miss you Frank. Ron Lavoie, Assistant DPW Director, also retired and he too worked hand-in-hand wit Frank Shea. Ron, good luck on your retirement.

LEFT: Assistant DPW Director and Town Engineer Tonya Basch receives recognition fro Selectman James Thompson. Tonya was thrust into the demanding role of homeown service, FEMA coordination, and many other huge tasks during the 2011 storm even David Miles, courtesy Wilbraham-Hampden times.

We met and worked with so many people this past year. This is a list just a few that we interacted with. A special thanks and recognition to tl following people:

- Mark Kline of OJS with his 10' snow blower.
- Evan Wile of North Eastern U.S. Acquisitions & Sales for donati his time and helicopter to record pictures of the tornado damage
- Massachusetts Emergency Management (MEMA) – All their staff
- Federal Emergency Management Association (FEMA) – All th staff.
- Joe Lancelotta and Mary Gray, representatives of FEMA, who worked with us to get through the torna damage.
- National Grid. A special thanks to Paul Brochu who oversaw more than 180 crews to get power resto after the tornado and then the microburst.
- Verizon and their staff.
- Northern Tree – Phil Cambo and Dana Demetrious
- Charter Communication and their staff.
- Ashbritt Environmental (The people who cleaned up the mess) – Matt Woncheck and the crew.
- O'Brien's (The monitors) – Kevin Parker.
- Natural Resource and Conservation Service (NRCS) and USDA. - Jonathan Cote and Vince Snyder, who hel get us funding to clean up five wetland. areas devastated by the tornado and microburst.
- Department of Conservation and Recreation Fire Service from DCR – Peter Church (Hollow Road).
- Soren Savoie donated his time as an intern in Engineering and responded to helping us in our time of nee
- Rocky Mountain – John Burson.
- Granby Highway Department – David Derosiers.
- East Longmeadow DPW
- Ludlow DPW – Paul Dzubek and his crew

I would like to thank my staff and DPW personnel for an exceptional job dealing with the storm events. As soo we thought we were close to cleaning one mess, we were hit with another. Endless phone calls, meetings, wor weekends, dealing with FEMA, MEMA, and cleanup crews added a whole level of stress the department has n experienced. We made it through all of it.

Edmond W. Miga, Director

Tree Warden

is year was probably the most disastrous ever for all town trees. Beginning with the tornados, followed by a ircroburst, two violent thunderstorms, a hurricane, and, the most damaging, the October snow storm.

tional Grid started line clearance in March and finished in August, which helped reduce some tree damage from e various storms. Also, national Grid was a great help in removing and trimming damaged trees after all these orms, saving the town money. I would like to thank Northern Tree Service of Palmer for excellent work during all ese events. Without the tremendous help of the DPW, it would have made this year of tree care disastrous. anks also to the town citizens for their understanding and help during this crisis.

The number of trees removed and pruned are too numerous to count, but we hope to replace many trees in 2012 with assistance from donations and grants.

Many thanks once again to the Wilbraham Women's Club for donation of seven trees which were planted on main Street and Stony Hill Road. One sugar maple was planted on Main Street in memory of James Selvia.

Richard C. Swain, Tree Warden

eft, Tree Warden Richard Swain with DPW Directar Ed Miga accampany Tawn Administratar Rabert Weitz ta accept danation from Country nk officials far a tree restaratian gift fund. The first restaratian tree was planted at the Children's Museum an Main Street. in late summer. vid Miles, caurtesy Wilbraham-Hampden Times.

Insect Pest Control

e Pest Control Offices is for trying to suppress certain pests and diseases on town-owned property, following idelines and regulations from the Massachusetts Department of Environmental Protection (DEP). The most mmon pests affecting plants are Dutch elm disease, poison ivy, and hogweed. The most common insects are sps, bees, mosquitoes, caterpillars and biting flies. We continue to employ suppression techniques for these oblems.

ee care specialists continue to survey for Asian longhorn beetle signs (frass, egg laying sites, and beetle exit holes) certain sections of town. The trees have been visually inspected and climbed. Trunks and branches were found to clear of this insect. Purple insect traps were hung by the US Department of Agriculture on several ash trees und town for detection of the emerald ash borer. This insect can kill ash trees which are important to our area wood, shade, and environmental issues.

hard C. Swain, Pest Control Officer

TORNADO
STRIKE
TEAM

POLICE DEPARTMENT

The department started 2011 with funded positions for 26 police officers, an administrative assistant and on-call cell attendants. The police share our facility with Central Dispatch. They are the "Public Safety Answering Point" for E911 calls and service requests. This vital department continues to serve police, fire, ambulance, DPW and the Animal Control Officer.

Since June 1st, in addition to our normal activity, the town and this department have experienced several natural disasters, including a tornado, microburst, earthquake, Hurricane Irene, and the October snow storm. All of these events stressed the capabilities of a department striving to maintain adequate staffing levels to sufficiently handle two routine events simultaneously. These events highlighted the need to maintain an emergency communications network with back-up power resources for extended crisis events. A review of this core network should be conducted due to its years in service and technology improvements.

Fortunately, earlier this year the department upgraded our on-site generator, which provides power to the police facility and most of our emergency communications equipment. A new internal phone system came online giving the public the ability to leave a voice message for officers working on their case, and has enhanced the follow-up contact from the officers.

Each year there is a review of the records kept for, and reported to, the F.B.I. and the Massachusetts State Police. Those records are compared to the previous year, and analysis may reveal consistencies or anomalies. The analysis for 2011 shows a -4 % decrease in crimes that constitute the Uniform Crime Report-F.B.I. Crime Index with significant increases in the category of Rape (300%), Assault (35%), Burglary (21%) and Arson (50%). The examination of the W.P.D. Activity Index shows other significant increases: Alarms (19%), Criminal Arrests (27%), and Domestic Disturbance (58%). Also noted, was the reduction in Fatal Motor Vehicle Crashes (100%), with no traffic deaths in 2011, and Vandalism (43%). Recognized by examination of the records was an increase of Persons incarcerated by the department (29%).

As we move forward into a new year it is important to remember that the need and requests for service continue despite the reductions in resources and personnel. We rely on residents to be the eyes and ears of the police department. Our jurisdiction covers 23 square miles and approximately 158 miles of roadway. Central Dispatch and this department are available 24-7 to provide service. Please report suspicious activity when you observe it. Together we can make a difference.

As 2011 came to an end, so did the long career of Chief Allen M. Stratton. Chief Stratton's career began in September 1974 with the Springfield Police Department. On March 10, 1980 he became a Wilbraham police officer. On January 1, 1983 he was promoted to sergeant, and became Chief of Police on March 2, 1993. The chief's commitment to providing quality service by this department to the community will be his legacy. His retirement became effective on December 31, 2011. We thank him for his many years of service, and wish him well in his retirement and future endeavors. Captain Roger Tucker, a 25-year member of the department was promoted to replace Chief Stratton.

I am thankful for the community support the department receives. The support, combined with the fine work of our officers, continues to make Wilbraham a great place to live and work.

Roger W. Tucker, Chief of Police

Statistical Report

I. CRIMINAL COURT COMPLAINTS
primary arresting offense

RAPE	3
ROBBERY	3
ASSAULT AGGRAVATED	20
ASSAULT SIMPLE	35
INTIMIDATION	6
ARSON	0
RESTRAINING ORDER VIOLATION	12
BURGLARY/BREAK & ENTER	9
SHOPLIFTING	15
THEFT FROM BUILDING	2
THEFT FROM MOTOR VEHICLE	7
ALL OTHER LARCENY	11
MOTOR VEHICLE THEFT	4
FALSE PRETENSES/SWINDLE	3
EMBEZZLEMENT	1
STOLEN PROPERTY OFFENSES	5
VANDALISM	7
DRUG/NARCOTIC VIOLATION	14
WEAPON VIOLATION	5
BAD CHECKS	4
DISORDERLY CONDUCT	5
DRIVING UNDER THE INFLUENCE	28
PROTECTIVE CUSTODY	9
FAMILY OFFENSE/NON-VIOLENT	6
LIQUOR LAW VIOLATION	9
RUNAWAY	2
TRESPASS OF REAL PROPERTY	2
ALL OTHER OFFENSES	37
TRAFFIC/BY-LAW	170
TOTAL	**434**

II. PERSONS ARRESTED OR CHARGED
by offense type

A.	Criminal	218
B.	Motor Vehicle	204
C.	Protective Custody	12
	TOTAL	**434**

III. PERSONS ARRESTED OR CHARGED by age

A.	Adults	412
B.	Juvenile	22
		434

IV. PERSONS ARRESTED OR CHARGED
by offense type/age

A.	Criminal -	adults	196
		juvenile	22
B.	Motor Vehicle -	adults	190
		juvenile	14
C.	Protective Custody -	adults	12
		juvenile	0
		TOTAL	**434**

V. PERSONS ARRESTED OR CHARGED by sex

A.	Adults Charged -	male	305
		female	95
B.	Juvenile -	male	17
		female	5
C.	Adults protective custody -	male	9
		female	3
D.	Juveniles protective custody -	male	0
		female	0
		TOTAL	**434**

VI. PERSONS INCARCERATED by age/sex

A.	Adults -	males	133
		females	27
B.	Juveniles -	males	7
		females	3
		TOTAL	**170**

VII. UNIFORM TRAFFIC OFFENSES

	civil	warning
Violate RMV Rules & Reg	30	50
Stop sign/red lens violations	18	72
No right turn on red	1	0
Improper pass/marked lanes	15	28
Seatbelt	11	6
Child restraint	1	0
Passing school bus	0	0
Speeding	86	279
Fail inspect MV	168	203
Defective equipment	29	96
Unregistered MV	23	4
No license/Reg in possession	11	14
All other moving violations	13	1
Recreational vehicle violation	0	0
TOTAL	**406**	**763**

VIII. MOTOR VEHICLE VIOLATIONS by type

A.	Uniform Traffic Citations	406
B.	Warnings	763
C.	Parking Violations	38
	TOTAL	**1207**

X. UNIFORM CRIME REPORT
FBI crime index offenses)

Forcible Rape	3
Robbery	2
Assaults	127
Burglary	57
Larceny-Theft	138
Motor Vehicle Theft	5
Arson	3
TOTAL	**335**

X. BURGLARY BREAKDOWN

Forced Entry	35
Unlawful Entry	15
Attempted Forced Entry	7
TOTAL	**57**

XI. LARCENY BREAKDOWN

Larceny over $ 250	63
Larceny between $50 & $200	31
Larceny less then $ 50	43
TOTAL	**137**

XII. VEHICLE ACCIDENTS

Fatal Accidents	1
Personal Injury Accidents	73
Property Damage Accidents	302
TOTAL	**375**

XIII. PERSONS INJURED IN M/V ACCIDENTS

Persons Killed	0
Persons Injured	104
TOTAL	**104**

IV. OTHER ACTIVITY PUBLIC LOG

Call Incidents citizen = 7005 police = 8505	15, 510
Call Incidents needing further invest.	867
Alarms investigated	1073
Lost/Missing Persons	40
Suspicious Persons / Activity	760
Deaths Investigated	14
Complaints /Obscene /Harassing Phone Calls	33
Towed M.V.'s	312
Domestic Disturbances	182
Vandalism	90
Unsecured buildings	19
Civil marijuana possession	20

XV. STOLEN PROPERTY BREAKDOWN

Taken, breaks into homes	$ 4664
Taken, breaks into businesses	$ 5259
Taken in larcenies	$19,4435
Taken in MV thefts	$57,600
Taken in robberies	$ 450
Combined total stolen property	**$262,408**

XVI. RECOVERED PROPERTY
Value of stolen property recovered **$19,391**

XVII. PERMITS ISSUED

Pistol Permits	163
F.I.D. Cards	17

XVIII. FEES COLLECTED

Pistol permits & FID cards	$12,225
Video/Report Requests	$ 1,699.50
Dealer Permits	$ 0
Fingerprint Cards	$ 40
Restitution Checks	$ 200
TOTAL	**$14.164.50**

FBI uniform crime report index	2010	2011	% change
Criminal Homicide	0	0	0%
Rapes	0	3	+300%
Robbery	2	2	0%
Assault	94	127	+35%
Burglary/Resident & Business	47	57	+21%
Larceny	181	138	-24%
Auto Theft	25	5	-80%
Arson	2	3	+50%
TOTAL	**351**	**336**	**- 04%**

WPD activity index	2010	2011	% change
Call Incidents	14,402	15, 510	+8%
Written Complaints	898	867	-4%
Alarms Responded To	902	1073	+19%
Protective Custody	11	9	-18%
Criminal Arrests	172	218	+27%
Vandalism	159	90	-43%
Domestic Disturbance	115	182	+58%
Motor Vehicle Accidents- Fatal	3	0	-100%
Motor Vehicle Accidents- Injury	70	73	+4%
Property Damage	258	302	+17%
Motor Vehicle Accidents- Total	355	375	+6%

MV violations cited	2010	2011	% change
Civil	275	406	+48%
Warnings	913	763	-16%
Arrest MV	179	204	+14%
TOTAL	**1367**	**1373**	**0%**

Clearance rates	2010	2011
First 6 Months	26%	47%
Second 6 Months	23%	42%
TOTAL YEAR	**24%**	**44%**

Department Roster

Chief
Allen M. Stratton – retired 12-31-11
Roger W. Tucker – appointed 1-1-2012

Captains
Raymond J. Kallaugher

Sergeants
Gary J. Pabis
Daniel E. Carr
Glen R. Clark
Timothy F. Kane, Jr
Robert G. Zollo

Patrol Officers
James H. Pirog
John P. Siniscalchi
Mark A. Paradis
Peter O. Laviolette
Lawrence H. Rich III
Thomas P. Korzec
Harold R. Swift
Christian A. Letendre
Daniel E. Menard-School Resource Officer
Shawn B. Baldwin-Investigator/Court Officer
Jeffrey R. Rudinski-School Resource Officer & Patrol
Edward C. Lennon-Investigator/Court Officer & Patrol
Timothy J. Camerlin
Michael J. Cygan
Joseph R. Brewer
Aderico P. Florindo
Jesse J. Nason
Thomas D. Motyka

Administrative Assistant
Lisa M. Bouchard

Cell Attendents
Lisa M. Bouchard
Tom Cortis
Dave Lamana
Mary Bready
Mark Duclos
David Goodrich
Linda Ely
Anthony Gentile
Gary Saccomani
Diane Hastings
Matthew Lapre
Daniel Ryan
Jeffrey Korman
Reginald McCallister

CENTRAL DISPATCH

During 2011, Central Dispatch logged more than 15,400 calls for service by the town's emergency responder Dispatchers determined the appropriate response, providing pre-arrival medical instructions when necessary.

Central Dispatch is the first point of contact for very diverse resident needs, both emergency and non-emergen information: road conditions, school closing, animal complaints and many other concerns which residents hav Communication with the Fire Department, Police Department, Ambulance and the Department of Public Works part of the critical mission.

Supervisor Thomas Cortis

Dispatchers
David Clark
Mark Duclos
Linda Ely
Anthony Gentile,
Shirley Rae
Matthew Schultze

Fire Department, Emergency Medical Services & Emergency Management

mergency services were seriously tested to the limits and beyond with the numerous weather events throughout 011, starting with January and February snow and ice storms. Then on June 1st a tornado struck the area with evere damage from the Springfield town line to the eastern border with Monson. Mutual Aid from surrounding owns along with State Fire Mutual Aid task forces greatly helped the community as the incident evolved. Vilbraham DPW and many other town departments assisted residents in the emergency response and the recovery hase of the incident. State and Federal Assessment Teams also assisted in the recovery along with the National uard.

gain on July 26th a microburst with straight line winds hit the center of town and another response and recovery ffort was initiated. Our Mutual Aid partners came to our aid once again.

he final event started with a very heavy snow storm on October 29th and paralyzed the town and a large part of the tate. Due to the massive tree and utility damage, most of the town (and the entire region) was without power for our to eight days. Mutual Aid took days to arrive due to the size and scope of the event in the region. This created a gnificant hardship on the residents with all town department and services totally overwhelmed by the incident. he Board of Selectmen and town departments worked round the clock from the Town Emergency Operations enter to stabilize the incident which has probably been the most challenging event in the town's history.

all Firefighter Mark Haryasz Sr. retired at the end of September, after 45 years of dedicated service to the ommunity. Mark's energy and efforts above and beyond the call of duty will be greatly missed. Thanks Mark.

rivates Scott Facey and Neal Johnson retired from the Fire Department after 32 and 23 years of full-time service espectively. Their many talents and skills will be greatly missed by the department. Thanks Scott and Neal.

o fill these vacancies, three firefighter/ EMT's were hired by the Board of Selectmen in October. Jeffery Witek, atrick Farrow, and Chris Houghton were brought into the department after reviewing more than 80 applicants.

raining continues to be an important part of our state-of-readiness. In 2011 member of the department completed ver 2100 hours of training to maintain and improve their skill level to provide service and protection to the ommunity.

A Comprehensive Public Safety Staffing Study by the Matrix Consulting Group recommends funding for three areas: Deputy Chief, a Captain of Training/ EMS, and an increase of one firefighter per each of the four groups to bring he shift complement to six. This increase in personnel would help with the multiple calls that are occurring more egularly. Thanks for your support in these difficult times.

Francis W. Nothe, Fire Chief

BOARD OF FIRE COMMISSIONERS
Ralph Guyer
Gary Petzold
Edward R. Rigney, Jr.

Fire Department Activity

	2011	2010	2009	2008
Fire/Emergency Responses	964	750	619	661
EMS/Emergency Responses	1695	1637	1514	1527
EMS/Medical Transports	1401	1346	1273	1264
Total Emergencies	**2659**	**2387**	**2133**	**2188**

Code Compliance Activity 2011

Smoke & CO Detector Permits and Inspections	180
Oil Burner Permits and Inspections	33
LP Permits and Inspections	42
U.S.T.R. Permits and Inspections	6
U.S.T.I. Permits and Inspections	2
A.G.T.I. Permits and Inspections	13
Residential Building Plan Review	30
Commercial Building Plan Review	5
Residential Sprinklers Permits and Inspections	7
Commercial Sprinkler Permits and Inspections	2
21E Assessments	2
Power Vent Permits and Inspections	0
Blasting Permits and Inspections	1
Tank Truck Permits and Inspections	1
Tank Truck Exemption Permits	0
Smokeless Black Powder Permits	0
Firework Display Permits and Inspections	0
Kitchen Hood Fire Suppression System Permits and Inspections	1
FP 290 Permits	1
Fire Alarm System Permits and Inspections	7
Incident Report Requests	7
Un-vented Gas Heater Permits and Inspections	0
Flammable / Combustible Liquid Storage Permits and Inspections	44
Open Burning Permits	578
Miscellaneous Inspections	860
TOTAL	**1839**

Snow and falling trees were a significant challenge for first responders at this Soule Road incident in October 2011. Fire Department archives.

Mission Statement of the Wilbraham Fire Department:

"Our mission is to minimize personal and community risk from fires, medical emergencies and other threats to life and property through prompt emergency response, public education and code enforcement. In our performance, we will utilize all available resources, placing the highest priority on the preservation of life and health, followed by the protection of property and incident management."

Fire Department Roster

Fire Chief	Francis Nothe		Richard Hatch, Jr
Captains	Tom Laware		Victor Robidoux
	Tom Shaw		James Royce
	Peter Nothe		Kevin Brown
	William Manseau		Jason Dimitropolis
Captain of Fire Prevention	David Bourcier		Timothy Rogers
Privates	*Neal Johnson**		Anthony Arventos
	*Scott Facey**		Mathew Walch
	Russell Mitchell		Jeffery Witek
	Wendy Denning		Patrick Farrow
	Dan Corliss		** Retiring*
	Paul Budaj	Call Firefighters	Mark Haraysz Jr.
	Anthony Cerini		*Mark Haraysz Sr**
	Joshua Mullen	Administrative Assistant	Lena McCaffrey
	Dane George	Ambulance Billing Clerk	Tricia Cloutier

Ambulance Oversight Committee

The Ambulance Oversight Committee continues to work with the fire chief in overseeing the operations of the town's very busy and still growing ambulance service.

The oversight committee's primary duty of reviewing and acting on ambulance service fee abatements has continued according to now established policy and protocol. These duties are current, and there are no outstanding issues as of this writing.

It is important to note the town's ambulance service remains self sufficient on a receipts-reserved basis, and continues to serve the town extremely well. During 2011 the service responded to 1,695 calls, transporting 1,401 patients, to local area hospitals. The service has also worked closely with the Medical Reserve Corps in helping the town respond to the many weather-related emergencies this year.

In June, a new ambulance was placed in service and the $151,289 purchase was funded from ambulance-generated revenues at no cost to the town.

The Wilbraham Ambulance Service does indeed provide excellent medical care, and this has been recognized by the local and medical communities. This year the service has received many letters from the community that commended members of the department for their service. The town should be proud of this excellent service.

Francis W. Nothe, Fire Chief

AMBULANCE OVERSIGHT COMMITTEE

Paula L. Chevrier	John T. Libel
Claudia Considine	John Rigney
Tom Hurley	

Parking Clerk

In 2011, 25 parking tickets were issued:

20 paid on time
1 paid with additional late fees
3 abated, fee waived

Total fees received $510.

In 2011, three citations previously marked with the RMV * in different years, were cleared, with total revenue c $170.

Additional information about parking regulations can be obtained online from the town's website: www.wilbraham ma.gov. Please call 596-2800, ext. 101 or e-mail me with questions or concerns.

**Unpaid parking tickets are marked at the Registry of Motor Vehicles in an attempt to collect outstanding fines There is a three-part procedure of collection and demand notifications for unpaid tickets. When these efforts fail, th unpaid tickets are forwarded to the Registry of Motor Vehicles for "marking." After being marked with the RMV, th violator cannot transact business at the Registry of Motor Vehicles (e.g. renew a driver's license, register a car, etc until the Wilbraham fines are paid in full.*

Pamela E. Beall, Parking Clerk

Building and Land Use

Building Department: All Inspectors

Looking back on the year 2011 brings many things to mind: heavy snow, ice dams, roof collapses, tornado microburst, hurricane, and heavy snow again in that order. Yes, it was a tough year for residents and businesses i Wilbraham. Approximately 500 homes sustained minor to catastrophic damage during the year and approximately half dozen businesses sustained damage. The Little Red School House also had some minor roof damage. The new Minnechaug High School as well as the existing high school was spared in the storms by mere feet with only one c the construction trailers being flipped completely upside down during the tornado.

The Building Department processed over 750 building permits which was an increase of 70% from the previous yea There was an increase of 40% in electrical permits and an increase of 20% for plumbing/gas permits, all whil staffing levels remained unchanged. The inspectors had a very busy year making sure all work was completed up t code. With the new year upon us, most of the homes that sustained major damage have not even been permitte because of insurance claim or other delays.

onstruction of the new Minnechaug Regional High School struggled throughout a very snowy winter (2010-2011) ut as of this date remains on schedule for a September 2012 opening. The new athletic fields will continue to be onstructed through 2012 and be will completed in 2013.

ermits for new wood/pellet stoves doubled in 2011 most likely because there was so much extra wood available. he state also mandated that permits are now required through the Building Department for all sheet metal stallation and all insulation installations which means more inspections and paperwork.

uilding Inspector Lance Trevallian chats with resident as he navigates impassible canditians to make preliminary damage inspectians. hata by Mellissa Grave.

uilding Permits issued
Permits issued – 759

Inspector: Lance Trevallion
Fees collected - $88,540.96

Inspections – 1400 +-

lumbing/Gas Permits issued
Permits issued – 432

Inspector: Bernie Sears
Fees collected - $21,210.00

Inspections – 510 +-

lectrical Permits issued
Permits issued – 391

Inspector: Paul Shepardson
Fees collected - $22,795.00

Inspections – 660 +-

RESIDENTIAL PERMITS	NUMBER	EST. CONSTRUCTION COST
New Single Family Dwellings	16	$5,321,290.00
Additions	18	1,034,481.50
Alterations/Renovations	98	2,814,835.35
Deck/Sun Room	25	226,555.00
Garages	10	511,555.00
Out Buildings/Sheds	41	369,659.94
Demolitions	17	90,742.00
Roof/Siding/Windows	358	5,179,162.28
Swimming Pools	19	245,503.00
Wood/Pellet Stoves	50	125,285.38
Insulation	38	87,878.50
Sheet Metal	6	45,374.00
Solar Panels	1	21,000.00
Temporary Trailer	6	50,000.00
Signs	3	1,220.00
Temporary Tents	3	0.00
Total	**708**	**$ 16,124,541.95**

COMMERCIAL PERMITS	NUMBER	EST. CONSTRUCTION COST
New Construction	1	$ 115,000.00
Alterations/Renovations	10	717,860.00
Signs	11	9,200.00
Garage/Outbuilding	2	35,000.00
Roof/Siding/Windows	5	423,131.00
Demolition	1	500.00
Wood Stove	1	6,500.00
Temporary Tents	17	150.00
Total	**48**	**$ 1,307,341.00**

MUNICIPAL PERMITS	NUMBER	EST. CONSTRUCTION COST
Alterations	1	$ 170,000.00
Sign	1	250.00
Total	**3**	**$170,250.00**

The Building Department also processes applications for annual inspections for occupancy of public buildings. This includes all schools, churches, restaurants, day care centers, gyms, and any other location that the public would gather and/or visit. In the year of 2011, the Building Inspector inspected 77 locations, including 12 buildings at the Wilbraham & Monson Academy, Wilbraham public school buildings and 15 restaurants. The total fees collected in 2011 were $1620.00.

The Building Inspector is also the Zoning Enforcement Officer. He responded to numerous complaints about unregistered vehicles, unpermitted business in residential neighborhoods, unpermitted signs, and general land use violations. The Wilbraham Zoning By-Law is available on the town website.

Lance Trevallion, Building Inspector
Melissa Graves, Admin. Assistant

Sealer of Weights and Measures

Item	Category	Sealed
Scales	Over 10,000 lbs.	3
	5000-10,000 lbs.	1
	100-5000 lbs.	11
	Under 100 lbs.	12
Weights	Metric	2
	Apothecary	0
Other Devices	Gasoline Pumps	92
	Oil and Grease Pumps	7
	Unit Pricing Scanners	40

Fees collected: $4345.00

/illiam Garvey has been the Sealer of Weights and Measures since 1996. As the sealer, he is required to enforce the ıles, laws, and regulations relating to weights and measures. According the Massachusetts General Law, Chapter 3, any town that has a population over 5000 is required to have a trained and certified sealer.

e is required to inspect any businesses that utilize price scanners, fuel pumps, and scales. This would include each :ale in every store that sells goods by weight or volume. Each pump at a gasoline station is checked to ensure its ccuracy in delivering an accurate gallon as well as an accurate price for the gallon of fuel you purchase. The ıspections are completed on an annual basis, randomly, or for an investigation of a consumer complaint.

1r. Garvey is responsible for ensuring that equity and fairness prevails in the commercial marketplace between uyers and sellers.

/illiam H. Garvey, Jr. , Sealer of Weights and Measures

Melissa Graves, Admin. Assistant

Planning Board

he Planning Board is composed of five members elected to overlapping five-year terms and one associate member ppointed to a three-year term. Members of the Planning Board proudly serve the community and receive no ompensation.

he Planning Board is responsible for overseeing land-use planning in the Town of Wilbraham. Working in close ooperation with the Planning Director and the Building Inspector/Zoning Enforcement Officer, the Planning Board tudies the resources and needs of the town, particularly conditions affecting public welfare and safety related to and use and development. The board is authorized to develop the town's Master Plan to guide growth and make ecommendations to ensure that development is consistent with the Master Plan. As the main author and custodian" of the Town's Zoning By-Law, the board is responsible for conducting public hearings and making ecommendations on proposed amendments to the Zoning By-Law, which must by approved by Town Meeting. The)oard also regulates the subdivision of land and the construction of new roadways, grants site plan approval and

special permits for various land-use proposals required by the Town's Zoning By-Law, and reviews all petitions fo variances and other zoning matters filed with the Zoning Board of Appeals.

During 2011, the Planning Board met 18 times, scheduled 20 appointments and held seven public hearings addressing a wide variety of issues and opportunities facing our community. We are pleased to submit a summar of our activities and accomplishments in 2011.

Development Activity

Despite the continued downturn in the economy, the Planning Board was kept busy dealing with both th unanticipated impacts of the various natural disasters that beset our community as well as the usual mix c residential and commercial projects proposed in the town during the past year as follows:

- The Planning Board approved nine non-subdivision plans submitted by property owners. These are plans tha revise existing property boundaries or divide land along existing road frontage and do not require subdivisio approval. A total of eight new residential building lots were created on existing town roads through the nor subdivision process.
- The Planning Board conducted public hearings on six special permit zoning applications. The board grante special permits for the following projects: a detached accessory building at the McDowell residence located a 2 Brookside Circle, an addition to a detached accessory building at the Bontempi residence located at 4 Falcc Heights Road, the retention of an oversized detached residential accessory building (barn) at the Holma property located at 9 Federal Lane, an oversized detached residential accessory building (horse stable) at th Noonan property located at 856V Glendale Road, and an accessory in-law apartment at the Henrichc property located at 473 Dipping Hole Road. The Board also granted a special permit amendment to th Wilbraham Housing Authority to allow parking and sidewalk modifications and associated site improvemen at the Miles Morgan Senior Housing Complex located 12 Miles Morgan Court.
- Although there were no filings for new subdivisions submitted in 2011, the Planning Board continued monitor work in the previously approved subdivisions under our jurisdiction. At year's end, three subdivisio remained under various stages of construction.
- The Planning Board reviewed and provided written recommendations on four referrals to the Zoning Board Appeals.

Zoning By-Law Amendments

At the Annual Town Meeting, voters adopted amendments to various sections of the Zoning By-Law sponsored the Planning Board. The amendments include the renumbering of Section 3.6 (Accessory Use Regulations) Section 3.9 and revised sections 3.4.4.4, 3.4.5.11, 3.4.5.17, 4.4.8(B), 4.4.8(C), 4.4.8(D), 4.5.2(C) and 12.5.4 changing all existing cross references of accessory use Section 3.6 to be renumbered Section 3.9; the amendment the Zoning Map by rezoning from GB to R-15 approximately 2.31 acres of land located at 2555 Boston Road; th amendment of the Zoning Map by rezoning from ACF to GB approximately 3.52 acres of land comprising the re portion of land located at 2377, 2379 and 2391 Boston Road.

Comprehensive Planning

The Planning Board devoted considerable time and effort investigating the possibility of preparing a ne comprehensive master plan for Wilbraham. The most recent Master Plan for the town was completed in 1963 a

as served the town well by providing a comprehensive planning and zoning framework that has effectively guided cal growth and development for almost 50 years. While significant strategic planning efforts have been nplemented on an ongoing basis during this time in an effort to respond to unanticipated circumstances and meet ie ever changing needs of the community, there has been little opportunity for the town to take a comprehensive ok at the overall impact of individual plans, to consider the individual and collective financial implications of such anning, to reconcile differences among plans, and to set comprehensive goals for the town.

fter much research, discussion, and spirited debate, the Planning Board decided to take the first important step nd proceed with plans to initiate a community visioning project in 2012 that will gather broad-based public input nd generate a consensus-based vision to address Wilbraham's current and evolving challenges and opportunities. he Planning Board will be appointing a volunteer Task Force to spearhead this project in 2012. The Task Force will ntegrate public input and issue a report to the Planning Board which identifies and analyzes emerging trends and ommunity issues, articulates core community values, and develops a realistic and practical community vision and ssociated goals based on the community's identified core values. The Task Force report will also include a ecommendation on whether to proceed to Phase Two which will lead to the preparation of the comprehensive ommunity plan incorporating the community vision or take other action if deemed more appropriate.

)rganization & Membership

rederic Fuller was reelected to a five-year term at the annual town election and David Crevier was reappointed to a hree-year term as Associate Board Member. At the end of May, the Planning Board reorganized and Frederic Fuller vas reelected chairman, Richard Butler was reelected vice chair and Dean Stroshine was reelected clerk. Richard utler continued to serve as the town's representative to the Pioneer Valley Regional Planning Commission, and rederic Fuller continued to serve as the Planning Board's representative on the Community Preservation ommittee (oversight of Community Preservation Act fund). Planning Director John Pearsall, Building Inspector ance Trevallion and Administrative Assistant Karen Benoit continued to function as staff liaisons between the lanning Board and other town boards and committees.

he Planning Board holds regularly scheduled meetings on Wednesdays at 7:00 PM. Specific dates and agendas for neetings may be obtained from the Planning Office or from the town website at www.wilbraham-ma.gov. All neetings are open to the public, and community participation from interested townspeople is always welcomed and ncouraged. With your support, we will continue to provide the very best possible service for our community in the ear ahead.

LANNING BOARD
rederic Fuller, Chair
ichard Butler, Vice Chair
)ean Stroshine, Clerk
\dam Basch
ohn Boudreau
)avid Crevier, Associate

Staff
John Pearsall, Planning Director
Lance Trevallion, Building Inspector
Karen Benoit, Administrative Assistant

Conservation Commission

he Conservation Commission heard and voted on several Notice of Intent applications as well as Requests for)etermination applications. One of the larger projects included the new sports fields constructed on the property

located on Faculty Street for the Wilbraham & Monson Academy.

The June tornados, the July microburst and the October snowstorm dramatically changed the landscape on severa large tracts of town-owned conservation property. The huge amount of downed trees blocked several establishe trails, clogged waterways and made it dangerous just to be in woods. How we will tackle the daunting task c cleaning up the forest is unknown at this point. Perhaps some of the transformed landscape will become grea habitat for animals and birds. Several groups of volunteers have opened up the trails at the Rice Nature Preserve a well as the trails at McDonald Farm. The maps for those trails are available on the town website or in th Conservation Commission office in the Town Office Building.

The commission encourages the use of conservation land for passive uses such as hiking, biking, skiing, photograph and horseback riding; the use of motorized vehicles is not permissible on any town-owned property. While th majority of motorized vehicles seemingly do not harm the environment, there are some that do, including damag to stream beds, wetlands and wetland buffer zones.

The 2011 deer hunting program was once again a success with all 200 permits to hunt on town-owned propert issued in addition to the private property permission permits. Although we don't have exact numbers since th program was implemented, the reported damage from vehicle/deer collisions has been reduced significantly.

The commission is always seeking contributions of additional open space and is prepared to assist landowne interested in donating land or interests (such as conservation easements) to the town or to local trust organization One of the ke concerns of th commission to try t conne existing ope space parce with small corridors open space maximize th visual ar environment impact of o publicly owne open spac

Rice Nature Preserve hiking trails were seriously damage in tornado. Photo by Melissa Grave

he Conservation Commission generally meets on the second and fourth Mondays of each month at 7:00 PM in the own Office Building. Meeting notice with an agenda is posted at least 48 hours in advance at the Town Office uilding and on the town web site. Interested people are always welcome and encouraged to participate. The office located in the Town Office Building and is open Monday- Friday, 8:30 AM – 4:30 PM.

ONSERVATION COMMISSION

hristopher Brown, Chairman — Melissa Graves, Admin. Assistant

mes Roberts	Robert McMaster
oughton Smead	Karen Leigh
homas Reavey	George Reich

ZONING BOARD OF APPEALS

he Board of Appeals is a five-member board appointed by the Board of Selectmen for staggered three-year terms onsisting of three full members and two associate members. The board works closely with, and relies upon, Zoning nforcement Officer Lance Trevallion to enforce the Zoning By-Law.

he purpose of the Board of Appeals is to hear and decide petitions for variances from the terms of the Zoning By-aw with respect to particular land or structures, but not to include variances for use; to hear and decide pplications for special permits upon which the Board is empowered to act under the By-Law; to hear and decide ppeals from any person seeking enforcement action under the provisions of M.G.L. Chapter 40A (the State Zoning ct); and to issue comprehensive permits for low- and moderate-income housing authorized by M.G.L. Chapter 40B.

his past year, the Board of Appeals met four times and issued decisions on the following ten applications:

APPLICANT	ADDRESS	DECISION
Verizon Special Permit Finding to allow the removal and replacement of a diesel generator on preexisting nonconforming property	303 Main Street	Approved
Michael & Jo Ann McDowell Special Permit to allow the operation of a home occupation/professional office	2 Brookside Circle	Approved
Wilbraham & Monson Academy Special Permit to allow the removal of approximately 90,800 cubic yards of earth material for the construction of athletic fields, access drive and parking area	115V Faculty Street	Approved
Pinar Karaaslan Special Permit Finding to allow the installation of a swimming pool within the rear-yard setback on a preexisting nonconforming lot	15 Wilson Street	Approved
Christ the King Lutheran Church Variance to alter a preexisting nonconforming sign	758 Main Street	Approved

Wilbraham Fire Department Special Permit Finding to allow the modification of a preexisting nonconforming radio communications tower	2770 Boston Road	Approved
Suzanne Hicks Special Permit to allow the operation of an aesthetics school	2341 Boston Road	Approved

BOARD OF APPEALS
Edward E. Kivari, Jr., Chairman
H. Clark Abbott
Mark Albano
Betsy Johnsen, Associate
Charles Pelouze, Associate

Lance Trevallion, Zoning Enforcement Officer
Karen Benoit, Administrative Assistant

OPEN SPACE AND RECREATION COMMITTEE

Mission Statement:
Preserve significant open space by investigating, educating, planning and cooperating.

The committee seeks to implement the provisions of the town's Open Space and Recreation Plan through regula contact with other town boards including Planning Board, Conservation Commission, Community Preservatio Committee, and Playground and Recreation Commission. The following is a list of some of the beneficial contact that we have made in the past year and will continue to make in the future.

The committee contracted construction of, and erected, two additional kiosks, one at Thayer Brook and one a Crane Hill town properties. Kiosks were funded by the **Wilbraham Conservation Commission.**
The committee continued to GPS locate, trail mark, trail develop and maintain trail systems on town properties including Rice Nature Preserve, Crane Hill, Twelve-mile Brook and Thayer Brook. Trail work assistance was provided by **Minnechaug High School's Trailblazers and the Minnechaug Land Trust.** Committee members also collected descriptions and photographs of town properties' trails.

Wilbraham Public Lands, a land conservation pamphlet first developed in the 1970s, was updated and printed t reflect current efforts, past successes and landowner options relating to conserving Wilbraham open space. Th document is on the town open space website and available at Town Office and at the Public Library.

At **Crane Hill Recreation Area**, committee members coordinated trail plans with **Disc Golf** enthusiasts and th **Wilbraham Recreation Department**.

Members of the committee worked with the **Minnechaug Land Trust** and **Minnechaug High School's athlet department** to create a cross country race course behind the Middle School on the MacDonald property.

With the assistance of the **Town Planning Office**, the committee continues to update and enhance the Ope Space/Recreation Plan section of the town website to describe trails on town-owned lands for our residents.

The committee supported town acquisition of the **gazebo property on Main Street** and **supported creation of an Historic District along Main Street** at the Annual Town Meeting.

The committee now seeks to expand master planning across the community to enhance our town's ability to compete for dwindling state funds and maximize community preservation efforts. Committee members have volunteered to **serve on the Planning Steering Committee and on the Visioning Task Force.**

When vacancies develop on this 12- member board, the Open Space and Recreation Committee is open to all residents with an active interest in our community.

OPEN SPACE AND RECREATION COMMITTEE

Chuck Phillips, Chair	Joe Calabrese	Jim Mauer
Walt Damon, Vice Chair	Margaret Connell	Jeff Smith
Cathy Callaghan, Secretary	Steve Lawson	Jay Taylor
	Judith Theocles	Ray Burk

Agricultural Commission

The tornados and other disasters have prevented members from attending meetings and scheduled ones often did not have the necessary quorum. A new member will join for 2012. Plans are in place to work with the Town Visioning Task Force in 2012 to assess municipal lands for their agricultural potential. The future may require towns to be more self-sufficient.

Bob Anderson planted pumpkins at MacDonald Farm and mowed some adjacent areas. The commission supports this lovely preserve in town. A tree was decorated for the Atheneum Christmas Open House.

AGRICULTURAL COMMISSION

Gina Colcord, chair	Maura Lessard
Robert Anderson	Rob Matthews

Health and Human Services

Elder Affairs and Senior Center

Weather was the story last year. Heavy snows reduced attendance at the Senior Center and isolated seniors early on. Activities picked up quickly in March with the milder weather. Due to increasing demand, our Social Services Coordinator/Veteran's Administrative Assistant's hours were increased to full time.

Claudia Considine, Public Health Nurse, retired in May. Claudia served the town for ten years, coordinating annual flu clinics, blood pressure readings, and diabetic screenings. She also sat on the Emergency Planning Committee and

worked very closely with the Medical Reserve Corp. Replacing Claudia was not easy, but the town is very fortuna to have Lee Giglietti on staff. Lee joined us in August and works ten hours a week.

June usually starts to slow down for the summer, but the events of June 1st changed that for the staff. After th tornados ripped through our beautiful town, we were asked to help coordinate the volunteer efforts from th wonderful people who stepped forward.

We began by finding the seniors in Wilbraham who lived in the affected areas and going door-to-door to check o their wellbeing. But after driving through the tornado area, we quickly realized that it was not just the seniors wh needed our help! The Town Administrator asked for our help and we were happy to contribute. Meeting wi MEMA (Massachusetts Emergency Management Agency), FEMA, Red Cross, and many other organizations, we got crash course in emergency response. This was a great example of what "outreach" is and the need for a full-tin Social Services Coordinator.

I was appointed liaison to the Tornado Relief Fund Committee, which was charged with distributing donated fun to residents affected by the storm. Although a lengthy and time consuming project, we were able to help families with financial support thanks to the generosity of those who contributed to the fund.

The late October snow storm was another eye opener for many residents, especially our senior population. Sta spent the week checking on our frailest residents. With many sitting in the dark and cold for as long as eight da the need for a shelter in Wilbraham became a hot topic. The Hampden Senior Center was open as a shelter a open to Wilbraham residents. Working long hours became the norm, with Wilbraham Senior Center staff membe taking over management of the Hampden shelter on the weekend.

The need for a larger, town-owned Senior Center is clear due to the weather events of 2011. A request selectmen to appoint a "Needs Study Committee" was answered early in 2012 with the appointment of a core gro of 11 dedicated individuals. The Friends of Wilbraham Seniors continue to work diligently to raise funds for a n center.

Paula Dubord, Director

Staff

Barbara Harrington, Social Services Coordinator

Mary Ellen Schmidt, Activities/Volunteer Coordinator

COUNCIL ON AGING

Ellen O'Brien	Giles Turcotte
Theresa Munn	Mark Soukup
M. Trant Campbell	Marie Valentine
Robert Page	

Friends of Seniors: Robert Page, Presider

VETERANS SERVICES

Programs and Ceremonies

Our annual Memorial Day ceremony was held Sunday May 29, 2011 at 10:30 AM at Glendale Cemetery. Our gu.t speakers were the Honorable Gale Candaras, Massachusetts Senate, Honorable Angelo J. Puppolo, Representative n General Cour, and Charly Woehkle Army Veteran, Afghanistan and Iraq. We also welcomed the Korean V.r Veterans, American Legion Veterans Post 286 of Wilbraham, Quaboag Highlander Pipes & Drums, and Civil War 1(h

Mass Volunteer Infantry Militia. Matthew Metzler gave the invocation. Kate Elmendorf of East Longmeadow High School graced us with her beautiful voice singing patriotic songs. Minnechaug students Matt Garwood and Tom Peltier played a moving rendition of Taps. Village Store & Café presented a delicious assortment of refreshments after the ceremony.

November 11th our annual Veterans Day ceremony was held at Crane Park. Our guest speaker was Staff Sgt. Christopher West. Reverend Brian Tracy from Evangel Assembly Of God gave the invocation. The 104th Fighter Wing jets from Barnes Air Force Base presented us with a magnificent flyover. Senator Candaras, Representative Puppolo and Selectmen Jim Thompson and Patrick Brady honored Richard Prochnow, presenting him with a commendation and citation for 25 years of dedicated service to the veterans and their families of Wilbraham.

The Veterans Office features a monthly speaker at the Senior Center the third Friday of the month at 9:00 AM. Past speakers have included Superintendant Paul Barabani from the Holyoke Soldiers Home, and Bill Walls, Director of the Veterans Memorial Cemetery Agawam. We also had Springfield's Mobile Veteran Center (MVC), one of a fleet of mobile counseling centers for the VA's Veteran Center Program. The MVC marks a new quality readjustment counseling services and to improved access to counseling by bringing those services closer to veterans, reservists and guard members who have experienced combat.

Everyone is welcome to attend the educational forums.

Veterans Benefits

The Commonwealth of Massachusetts provides one of the best state veterans' benefits programs in the nation. Cities and towns administer and dispense the benefits, and are reimbursed at 75% from the commonwealth. In 2011, the town spent $31,892.96 in Veterans Benefits under MGL Chapter 115, as approved by the Commissioner of Veterans Services, of which 75% will be reimbursed by the state to the town.

The Veterans Office helped 123 Veterans and their family members during 2011. This included phone calls, office and home visits totaling 453 service units.

Relocating the Veterans Office to the Senior Center has been a great success. This move has proven to be positive and beneficial to the citizens of Wilbraham.

The goal of the Veterans Office is to provide valuable information and availability to veterans and their families. We are happy to answer questions relating to benefits, documents, and military services. Our office hours are Monday-Friday 9:00 AM to 3:00 PM. We can be reached at 596-8379 email rprochnow@wilbraham-ma.gov OR harrington@wilbraham-ma.gov. The Veterans Agent is available for home visits for our homebound veterans.

The Veterans Office would like to express gratitude to all of the people who helped to make our programs a success. We salute all of the veterans and their families for their commitment and sacrifices for their country.

Richard J Prochnow, Veteran Agent
Barbara Harrington, Veterans Administrative Assistant

COMMISSION ON DISABILITIES

In 2011 the commission had a full and active membership and a supporting member from the Best Buddies progran of Minnechaug Regional High School.

The commission continued its work to inform and educate the Wilbraham community with further enhancements t its web page and through the distribution of print literature about disability regulations and interpersonal relatio for people with disabilities. Several recently remodeled pedestrian crossings on Main Street were reviewed as we as proposed materials for future crosswalks. The commission met with Police Chief Allen Stratton and Sergea Robert Zollo to coordinate the enforcement of accessible parking spaces. The commission also discusse accessibility elements of the proposed improvements to the Spec Pond Recreation Area with Recreation Direct Bryan Litz. Self-service gasoline stations in town were notified of the labeling and other requirements for sales motorists displaying a state-issued accessibility placard or plates. Several members attended a conference emergency preparedness presented by the Massachusetts Office on Disability. Letters of support were written f grant requests by the Wilbraham Public Library and the Recreation Department.

The Wilbraham Commission on Disability is the local representative of the Massachusetts Office on Disability. Th commission advises and assists town officials in ensuring compliance with federal and state disability law Members work with the town's Building Inspector to survey public buildings, and monitor compliance with fede ADA requirements and the Massachusetts Architectural Access Board standards. The commission revie employment policies and procedures, parking facilities at businesses, recreational access, publication of to reports, and other accommodation issues for the disabled. Meetings are open to the public. The commissi provides information and consultation to citizens of Wilbraham with disabilities and their families.

COMMISSION ON DISABILITIES

Ed White, Chair
Diane DaSilva, Secretary
Lance Trevallion (ADA Coordinator)
Barbara Venneri
Earl Way
Evelyn O'Brien
Elaine Scott
Ben Hogan
Steven Fratoni

PUBLIC HEALTH NURSE

As of October 2011 the Public Health Nurse became an active member of the **Massachusetts Virtual Epidemiolo Network (MAVEN)**. This is a new web-based disease surveillance and case management system that enables t Massachusetts Department of Public Health (MDPH) and local health officials to capture and transfer appropri public health, laboratory, and clinical data efficiently and securely. Communicable and reportable dise investigations are ongoing and these reports are forwarded to the MDPH. The department is encouraging all adu to partner with their health care providers in updating their vaccinations.

Response to seasonal flu clinics in 2011 was once again less than in previous years. Many seniors had alre received the flu vaccine from their primary care physicians. Vaccine from the MDPH was delayed. Two flu clin were held in November and December. Confirmed flu and influenza-like Illness (ILI) remained lower than in p years.

Lyme disease continues to be a concern in Wilbraham and Massachusetts. As in previous years, Wilbraham has reported multiple cases of tick-borne disease. Health care professionals strongly encourage use of preventive measures for both people and their pets when outdoors.

The health information center is located in the walk-through room of the Senior Center. Information is updated frequently and contains but is not limited to: information on Lyme disease and prevention, infectious disease, adult inoculation schedules, information on diabetes, wellness guides, food and drug recalls, and many services that are available to the community.

Blood pressure screenings are done every Tuesday at the Senior Center. Seniors are actively participating in these screenings. Over 600 screenings have occurred during the past six months. Walk-in consultations are available with the Public Health Nurse every Tuesday and Wednesday from 9:00 AM until 2:00 PM. Wellness checks and home visits are scheduled as needed.

The Medical Reserve Corps (MRC) and MDPH continue to work together to implement programs to prevent and respond to potential community emergencies. The Public Health Nurse will continue to be active within MRC.

Lee Giglietti BS, BSN, RN
Public Health Nurse

Dog Officer/Animal Control Officer

Once again, 2011 produced a record number of licensed dogs within the town of Wilbraham: 2286 dogs were licensed during the year of 2011, verses 2221 licensed dogs for the year of 2010.

I want to thank all residents who either licensed a new dog, or relicensed an existing dog. It is both state and local law that all dogs, six months and older be licensed within their town of residence (by-law 604.2). It is also both state and local law that all dogs, cats, and ferrets must be current on their Rabies vaccination at all times, or the pet owner is subject to a citation (by-law 604.3).

Dog owners; please be advised that the dog licensing period is from <u>January 1, through March 31.</u> A late fee of $10.00 per dog will now be assessed for any dog licensed <u>after April 1.</u>

Fountain Park remains an area of challenge for animal control. All state and local dog laws are supposed to be adhered to while in Fountain Park, if accompanied by a dog! Citations (by-laws 604.4 and 604.5) will be issued to people who do not leash and pick up after their dogs while in Fountain Park. It not acceptable to have a lead or leash in possession, the lead must be attached to the pet. Fountain Park is for everyone's enjoyment. Please leash and pick up after your dog at all times while at Fountain Park.

Wildlife calls are on the rise at animal control. Please be advised that animal control or police will respond to either sick or perceived sick wildlife. Wilbraham abounds with wildlife; residents should make an effort to educate themselves under the venue of people / wildlife cohabitation. Please do not hesitate to call animal control for any information in regards to people / wildlife interaction.

Finally, animal control, once again responded to in excess of 1000 calls relating to potential by-law violations, stra pick-ups, vehicle/animal interactions, and various other domestic or wild animal situations.

Michael Masley, Wilbraham A.C.O.

Board of Cemetery Commissioners

The Wilbraham Cemetery Commission is responsible for the operation of the three town-owned cemeteries: Adam Cemetery located on Tinkham Road, East Wilbraham located on Boston Road, and Glendale Cemetery located at th intersection of Glendale and Monson Roads. All three cemeteries have a very rich historical heritage going back 2 years. There are over 4,300 burial lots available in the existing cemeteries with additional land available f expansion of each cemetery in the future.

In 2011 there were 14 burials (Adams 9; East Wilbraham 1; Glendale 4), 7 were cremations.

The past year was very challenging year for the residents of Wilbraham. The cemeteries were also casualties of t 2011 weather disasters: the June tornados, the July microburst, the October snowstorm.

Trees, tombstones, fences, shed – nothing was sacred when tornado and microburst crashed through historic Adams Cemetery. Photo cem commission archives.

dms Cemetery was in the direct path of the tornado on June 1. Thirty-five trees – many were Heritage Trees eween 100 to 200 years old -- were destroyed and 84 monuments were damaged, many broken into several es as a result of the fallen limbs. The microburst of July hit Adams again, damaging three more monuments.

lof the monuments were professionally repaired in a timely fashion by Gravestone Services of New England. All tmps were ground; the holes filled with loam and reseeded. Adams is about 80% restored. The work was oipleted within five months. The first burial after the tornado took place six days after the tornado, a minor nacle in itself.

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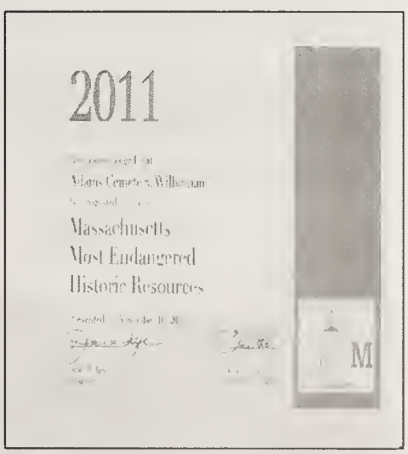
h tornados, microburst and snowstorm damage has had an impact on the Cemetery Commission FY '12 budget. hse unexpected expenses caused us to refocus and prioritize planned projects. Several projects were placed on cd, until FY '13, so that the cleanup could be done. In order to find other income for replacing the trees, the oimission set up an ongoing ***"Tree Restoration Fund"*** accept gifts which would enable the purchase trees to bring cms Cemetery back to its former glory. Individuals as well as businesses have been generous with their donations. aque will be placed in Adams Cemetery with the names of donors. Those who cate $500 or more will also have an individual dedication plaque placed at the ae of a newly planted tree with the donor's name and/or the name of a loved r. This fund remains active for those who might be inclined to donate.



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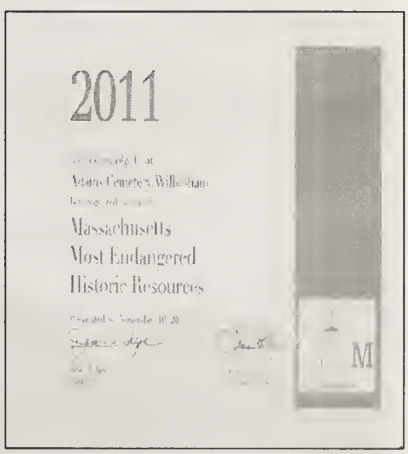

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future. It is modeled after a similar statewide effort for historic cemeteries started by the Massachuse Department of Conservation and Recreation more than ten years ago.

The commissioners would like to thank and acknowledge the following whos donations which allowed the completion of **PHASE I** in 2011:

Dennis & Karen Anti
Michele Barker
Beers & Story Funeral Home
Donald Bourcier
Maggie & Steve Brochu
Barbara & Kevin Burnham
Barbara & Bruce Campbell
Bryant Carpenter
John DeGray
Frederick & Marlyn Groll
Walter & Betty Groll
Philip J. Hamer
Richard Hefling
Joseph & Melissa Herman
Frank Horacek
Margot Joy
Robert & Virginia Kasten
Mark & Sandra Lauria
Life Care Center Res. Council
Brian & Karen Lis
Henry & Lorraine Lis
Paula & Tony Martucci
Carol McMinn
Andrew & Sherri Montagna
Gerald & Sallie Moore
Geraldine Morgan
Martha Fox Niziolek
Nowak Funeral Home & Cremation Service
Richard & Coreen Packer
Nancy Ralston
Amy G. Rocchi
Sampson Family Chapels
Ellen P. Smith
Burton & Dana Springer
Sandra & Henry Stawas
Charles & Sheila Thompson
Janet Wise
Bryan Zimmerman

BOARD OF CEMETERY COMMISSIONERS
Donald R. Bourcier, Chair
Philip J. Hamer, Treasurer
Wilfred R. Renaud, Secretary

Triplet toomstone, cemetery commission archives

WILBRAHAM HOUSING AUTHORITY

11 was just as challenging a year for the Housing Authority (WHA) as it was for all Wilbraham area residents... ord snowfall, tornados, microburst, downgraded Hurricane Irene, and a pre-season Nor'easter all had varying grees of impact on our operations. The accumulation of heavy snow and ice on roof tops was a concern at all of : WHA properties. Many trees were uprooted at all of our locations, in some cases falling on structures and maging roofs. Heavy hail from the microburst put holes through screens and vinyl siding, shattered vinyl shutters, d cracked windows. All things considered the WHA was very fortunate to have only minor damage to our perty.

les Morgan: A long awaited construction project redesigning the parking areas, sidewalks, and the flow of traffic the development is almost complete. The WHA used grant funding from Community Preservation Committee d the Department of Housing and Community Development for the project. Accessible ramps were added to the trances of parking areas and sidewalks making it more user friendly for the elderly residents.

e Pines: The Pines roof received a lot of work this past year. This was not a straightforward project because there re five different roofing materials and many different pitches and levels to the roof. The roof joints were structured, new drains were put on the flat roof surfaces, some of the sloped roofs were rebuilt, skylights were placed, and old deteriorated gutters and downspouts were replaced.

mily Units: The entire septic system at a family unit needed replacing. The tank was very old and beginning to mble, the leach fields were at the end of their useful life. The work is now completed and grass will be planted in e spring.

der a program with the federal government old boilers and furnaces were replaced with new energy efficient stems at several of our family units.

e you interested in serving on the WHA Board? Four commissioners are elected for five-year terms. The fifth mmissioner is appointed by the governor for a five-year term. The WHA is looking for a resident to fill the vacant vernor's appointee on the board. Board meetings are held on the second Tuesday of each month at 7:00 p.m.

e Department of Housing and Community Development is the regulatory agency for the WHA. The WHA manages ordable family and elderly/disabled housing. Applications are available at the WHA offices, 88 Stony Hill Road, eekdays 8:30 a.m. to 12:30 p.m. or by calling 413 543-1700.

rol Anne Young, Executive Director

WILBRAHAM HOUSING AUTHORITY
Wallace Kisiel, Chairperson
Anne Turcotte, Vice Chairperson
Judy Cezeaux, Treasurer
Peter Manolakis, Assistant Treasurer
Governor's Appointment: Vacant

Recreation Department

Year 2011 was a year of change and growth. There were changes in the department staff, with the open position Assistant Parks & Recreation Director being filled by Aaron Siko who relocated from Pennsylvania. Aaron brings the department diverse experience and fresh ideas. The department was reorganized and Tom Wilson joined o team as parks foreman and Dominic Brady filled the position of parks laborer. The much needed changes in tl department will allow for improvements and top-notch maintenance for the millions of dollars that have be invested in the Wilbraham parks system. Administrative Assistant Merrie Kaye, completed her 12th year, the Par and Recreation Director Bryan Litz, completed his 11th year allowing for continuity in all aspects of the very dynan department.

The Playground and Recreation Commission remained the same and we are grateful for all their years of service a dedication to not only the department but also to the town.

The Friends of Recreation continued its Capital Campaign through 2011 and raised over $500,000 in hopes reaching their goal of $700,000 by early 2012. During 2011, two new fields came online; the 75' baseball diamor and the 90' baseball diamond/football field. Both fields received rave reviews and usage exceeded project expectations. Also in 2011, the much awaited softball field at Spec Pond finally broke ground. The new softball fi is expected to be playable in the Spring of 2012.

The number of families we serve continues to grow as we improve and expand programming. Our 8th annual Eas egg hunt saw a record number in attendance even with dismal weather. The Spec Adventure day camp also serve record number of campers and we were pleased to have Aaron Widderick back as director. Aaron is an experienc and enthusiastic part of that program. Several sports program saw enrollment level off, while lacrosse for boys a girls continued to grow, setting a participation record for the second year in a row. Basketball also set a record enrollment, eclipsing the 700 participants mark for the first time in over 10 years. The record enrollment basketball was largely due to the popularity of our high school Intramural program which had 225 participants record for that program also. The popular disc golf course was improved and heavily utilized. The departm continues to offer a wide variety of sports, classes, and clinics to the residents of Wilbraham and surround communities. We are looking to increase adult programming in the near future.

The department continues to evolve and update programs and upgrade facilities to meet the active lifestyles of residents of Wilbraham and surrounding communities. Much more is planned for 2012; with new staff on boa the Parks and Recreation Department is committed to increasing and improving dynamic and diverse options quality recreation!

PLAYGROUND AND RECREATION COMMISSION

Mark Jones - Chairman

Kevin Burnham	Stan Soja
Jon Stogner	Patricia Silk
Dave Patterson	Bill Scatolini

Staff

Bryan Litz, Director
Aaron Siko, Assistant Director
Merrie W. Kaye, Adm. Assistant

PUBLIC LIBRARY

This year brought many changes to the library, improving both our physical space and expanding our services through digital resources. Our new Service Desk was installed in July, bringing the circulation, children's, and reference staff to a central location and better able to assist library patrons. A new LCD monitor above the desk highlights library events and activities.

The Children's area was rearranged to offer more visual control of preschoolers and better grouping of collections by reading level, and we purchased a new Cybernet computer with an extensive selection of early childhood education and learning games. Several computers were also installed on the renovated mezzanine level, now known as "The Loft." A new Keurig machine is featured in the magazine section on the main floor, allowing patrons to purchase coffee, tea, and other beverages to enjoy in the library.

Library staff created "Patti's Garden" with funds donated in memory of our longtime colleague Patricia McCollum. This small garden and seating area helps to beautify the grounds on the southwest side of the building and allows the staff to have a nice place to eat their lunch. The Wilbraham Garden Club also contributed to the outside patio area with a new teak bench for the public.

The library expanded online offerings to include Freegal, a new music download service, and the library edition of the popular genealogy resource, Ancestry.com. This year may be considered the tipping point with the use of e-books increasing by 375% over 2010. Wilbraham residents are able to access e-books from the C/W MARS Digital Catalog powered by Overdrive. This service added compatibility with Amazon's Kindle devices in early fall, and launched a new collection of Disney Digital Books for young readers, meeting the digital reading needs of a great number of users. The library also partnered with other libraries in the C/W MARS network to offer Wowbrary, a service to alert patrons of new materials through e-mail and Facebook integration. Library staff offered five e-book workshops and a four-part series about online resources for information and entertainment.

Programming for all ages continues to be a priority for the library. Storytime sessions were held for children age twelve months through five years, and 266 second- through fifth-graders and 69 teen readers participated in the summer reading program. The Cover-to-Cover book group created a stunning exhibit of origami peace doves in conjunction with their reading of Eleanor Coerr's *Sadako and the Thousand Paper Cranes*. Children also were treated to several events including *Magic with Scott Jameson*, *Dance with a Clown* theater production, and *Reading with Rufus*, a special therapy dog. The teens decorated a tree for the town's annual Festival of Trees display at the Old Meeting House. In addition to the book discussion group, *Booked for Lunch*, and the monthly screenings of foreign and independent films, adults attended a lecture presentation by Michael Tougias, an evening of Irish music by *Finish Misfortune*, and a dramatic portrayal of the fictional character *Atticus Finch* as a part of the community reading project featuring *To Kill a Mockingbird*.

After more than 20 years of service to the Wilbraham Public Library, Christine Bergquist retired from her position as Library Director in September. Adult Services Librarian Karen Demers was appointed Interim Director and promoted to the position permanently in December.

The library was supported throughout the year by LIFT, the Friends of the Library, and the Memorial Endowment Fund and received special donations from Country Bank, Hampden Bank, and Monson Savings Bank. The Wilbraham Cultural Council funded several library programs and the work of local artist Elizabeth Ann Koscher, whose animal sculptures delight young readers in the children's area. Mount Holyoke College funded a special collection of

Chemistry Activity Kits to encourage interest in the sciences for children. A new program of *Book Club Kits* for adult was created with funds donated in memory of Helen C. Kelly, a longtime Friends of the Library volunteer. We than these organizations and individual volunteers who serve on library committees, manage programs and events, an special projects at the library.

Statistics in Brief

Category	Adult	Teen	Children	Total
Collection Holdings				
Books	26,312	2,468	19,279	48,059
Periodicals	1,409	133	191	1,733
Video formats	2,406		1,343	3,749
Audio formats	3,396	177	1,050	4,623
Total holdings (includes other materials not listed above)	**33,659**	**2,779**	**22,191**	**58,629**
Circulation/Checkouts				
Books	53,331	9,156	48,626	111,113
Periodicals (adult & teen combined)	5,216		242	5,458
Video formats	20,586		11,871	32,457
Audio formats	11,654	317	2,084	14,055
Total circulation (includes other materials not listed above)	**90,789**	**9,473**	**65,000**	**165,262**
Other statistics				
Registered borrowers				9,246
Programs	64	63	109	236
Program attendance	973	805	2,146	3,924
Reference questions	6968	650	3948	11,566

Karen Demers, Director

BOARD OF LIBRARY TRUSTEES
Llewellyn S. Merrick
Linda Moriarty
Justin McCarthy
Ray Burk
James S. Jurgens
Mary McCarthy

Cultural Council

The Massachusetts Cultural Council's Local Cultural Program is the largest grassroots cultural funding network in the nation, supporting community based projects in the arts, humanities, and interpretive sciences annually. The goal of the Wilbraham Cultural Council (WCC) is to fund as many programs as possible to enhance and benefit the cultural quality of the Town of Wilbraham as a whole, rather than benefiting any private individual or group.

The amount of funds Wilbraham received this year was $3,870. The WCC tries to reach as many different audiences as possible from school-age children to senior citizens. Since funding from the Massachusetts Cultural Council is limited, the funds are spread thin. Our members feel that we have been fair and equitable in our choice of programs which are receiving funds this year. After two open meetings were held for informational purposes and, after receiving some very widespread publicity, the WCC received 17 applications requesting funding. The requests ranged from a low of $400 to a high of $1,000; this year we were able to fund 10 requests.

Some of the recipients of the funds were: admissions to Lupa Zoo, the Basketball Hall of Fame, and Springfield Science Museum for children participating in the Wilbraham Recreation Summer Program; Edible Perennial Gardening and Landscaping Presentation at the Town Office Building in April; the Premiere Swing Band with ballroom dance lessons and open dancing at the Senior Center; and the Fairy Circus at the Public Library to name a few. The WCC feels that the programs selected for funding in 2012 will promote the availability of rich cultural experiences for every Wilbraham resident.

CULTURAL COMMISSION
Margaret F. Kelliher, Secretary
Deborah Alm
Martha Damon
Mary J. Reilly, Chair
Janet Vitkus
Janet Wise

Historical Commission

In 2011, the Historical Commission submitted additional inventory surveys to the Massachusetts Historical Commission for inclusion in statewide listings. This year, we plan to apply for additional funds to hire a preservationist to survey additional historically significant properties. We have had several meetings with the Board of Cemetery Commissioners to coordinate and support their efforts to preserve the town's cemeteries. They are beginning the process of submitting the cemeteries to the National Register of Historic Places.

HISTORICAL COMMISSION
Robert Kelliher, Chairman
Carol Albano
Sally Clark
Patrick Kiernan,
Lucy Pelland

COMMUNITY GARDENS

A Community Garden creates opportunity for recreation, exercise, therapy, and education. Having a garden pl encourages self-reliance, provides nutritious food for your family, and reduces a family's annual food budget. T Wilbraham Community Garden grows in leaps and bounds each year with over 60 active gardeners growing veggi in plots varying from a 10' x 50' area to almost an acre. We also have four raised garden beds for folks who ha limited mobility.

The 5th annual "Plowing the Community Garden" event in May included having the Eastern Connecticut Draft Hor Association plow the garden with their teams of horses. This year we had more than 15 venders selling everythi from homemade jewelry to quilts in addition to the plant vendors selling seedlings and flowers. The Pioneer Vall Fiddlers joined us during the afternoon to play some toe-tapping tunes. The crowd really enjoyed the music wh watching the horses work in the fields.

Late spring brought in some pretty wet conditions for gardening. Some gardeners had to wait until almost June begin planting. Then the storms began. While the Community Garden area was spared by the initial June tornado, the microburst in late July hit hard. The wind and hail were devastating, leveling most of the already corn stalks and poking holes thru most of the other plants. A lot of the plots were literally abandoned because fo were so busy trying to get their own yards cleaned up. Then the October snow storm came in and took out t remaining late fall crops that were left. Yes, it was a very tough season for the garden but renewals are coming in the 2012 season so most folks did not get discouraged.

Garden plots are available on a first-come, first-served basis with priority given to returning gardeners. New a returning gardeners are invited to attend the annual spring sign-up meeting held at the Town Office Building prior the growing season. The exact date of the meeting will posted in the local newspaper. Garden plots approximately 25 x 50 feet (1250 square feet) and the rental cost is $25.00 per plot. There are several garden that share a plot each season to help alleviate the work and time. There is water on site as well as a portable to during the growing season. If you are interested in joining us at the Wilbraham Community Gardens or if you wo like more information, you may contact the garden coordinator, Melissa Graves in the Conservation Commiss office at 596-2800, ext 204.

Melissa Graves, coordinator
For the Conservation Commission

Tree domoge wos severe n the vicinity of Minnechaug Regional High School in both the tornodo and the microburst, but the cliché wos true: it could'o been worse. Only nominal domoge was reported to the high school and the adjocent construction site for new high school.

TOP Entronce to high school promoting the senior prom which wos held to show community spirit in the face of huge losses. Photo Melissa Groves.

BOTTOM Tree were stocked ond removed from the lond odjacent to high school (at far right). DPW Archives.

HAMPDEN-WILBRAHAM SCHOOL DISTRICT

From the School Committee

Scott R. Chapman, Chairman

Your School Committee is indebted to you, the stakeholders of Hampden and Wilbraham, for your thoughtf insights and needed support as we wrestled with the many challenges that faced us throughout the year. W continue to face the economic challenges that have tested us over the years. Together we have built and contin to build a strong and prudent operating budget that focuses on providing the best educational experience for o students, while using our resources in a smart and conservative manner. We also continue our tradition of bei good neighbors, first by lending a helping hand to East Longmeadow's Mapleshade Elementary School, and now our friends at Cathedral High School continue their educational program at Memorial School.

The upcoming year presents an exciting time for the Hampden-Wilbraham Regional School District. With t commitment and strong support of the citizens of Hampden and Wilbraham, we will be opening the doors to o new flagship high school, Minnechaug Regional High School, in the fall of 2012! This project, many years in t planning, will provide our citizens and students with a 21st century high school and community building that we c all be proud of now and in the future.

For these, and countless other instances of support, your School Committee extends its thanks to you, the voters Hampden and Wilbraham. We are truly grateful to you for allowing us to serve your children.

From the Superintendent

M. Martin O'Shea, Superintendent of Schools

The vision of the Hampden-Wilbraham Regional School District is to develop an "interactive learning community creative, passionate thinkers in a safe and healthy environment, embracing opportunities to contribute to a compete in a global society while valuing honesty, integrity, responsibility and respect for each individual."

In 2011, HWRSD developed a Three Year District Improvement Plan to serve as a bridge between this vision and t educational experience of the District's 3,597 students. The four focal areas of this plan are:

1. Safety and Well Being: In this area we hope to deepen and broaden our commitment to student wellbe and safety by providing positive learning climates, safe facilities, adequate counseling supports, a curriculum that is attentive to student health and wellness.
2. Meeting the Needs of All Learners: We will meet the needs of all learners by providing a wider range academic interventions for struggling learners, particularly at the earliest grades. Driving this will be a fo on using data to inform instruction and raise achievement.
3. The Development of HWRSD as a Community of Learners: Here we recognize that our teaching is impro and learning is enhanced when students and teachers have time to work collectively and collaborativ Only by creating a culture of collaboration and collective inquiry will the District's vision be realized.
4. 21st Century Teaching and Learning: In addition to providing learning environments that are rich v technology, we are committed to providing students with the skills and habits of mind they will need to

successful in college and in their careers. Increasingly, our classrooms will focus on the 4 C's of 21st century learning – communication, collaboration, critical thinking and creativity. The new Minnechaug Regional High School, set to open in August, 2012, will stand as a beacon of the District's commitment to 21st century education.

Over the next two years the District will be systemically and systematically committed to these four goals. The plan will guide us strategically in terms of budget development, resource allocation, professional development, and personnel and curriculum decisions.

As Superintendent, and on behalf of the faculty, staff and students of the District, I extend my appreciation for the support we receive from the townspeople of Hampden and Wilbraham.

Curriculum

Timothy W. Connor, Director of Curriculum and Instruction

The Hampden-Wilbraham Regional School District designs a rich and rigorous curriculum in order to develop the unique talents of each individual student. The curriculum renewal process is ongoing and ensures continuity and consistency in grades PreK-12. Access to high quality curriculum materials and resources is equitable across the seven schools that comprise the District. The level of technology integration across the curriculum has intensified with improvements in staffing, infrastructure, equipment, reliability, and professional development. A focus upon differentiated instruction and inclusive practices to meet the needs of individual learners provides all students with an appropriate level of challenge and support.

Below are some highlights from across the curriculum areas:

- The Responsive Classroom (elementary level) and Development Designs (middle school level) are implemented in every classroom in order to create learning environments where children thrive academically, socially, and emotionally.
- The District implements a research-based elementary reading and language arts program which incorporates the five components of literacy learning: vocabulary/oral language, phonemic awareness, phonics, fluency, and reading comprehension.
- Writing Across the Curriculum is a learning strategy implemented at every level in order to enhance the development of literacy, content knowledge, and thinking skills.
- The mathematics curriculum supports the development of conceptual understanding through communication, problem solving, making connections, and meaningful practice.
- The science program advances scientific reasoning as students investigate and solve complex problems using the appropriate tools. Standards-based science units are studied in the classroom and are enriched through regular science labs at the elementary level.
- The history, geography, civics, and economics concepts and skills are addressed through interactive units of study in each grade.
- The arts play a central role in human development for children at all ability levels. Cognitive, language, and social-emotional development are positively impacted by participation in the arts.
- The health and physical education learning opportunities are an integral part of the total educational process and promote a lifelong physically active lifestyle, as well as respect for self and others through a safe school environment.
- School Resource Officers in both Hampden and Wilbraham have established an important presence in the schools. This asset promotes safe schools and aligns with the principles of prevention research.

Academic Performance

Since its inception in 1998, the Massachusetts Comprehensive Assessment System (MCAS) has increasingly become a primary source of information with regard to student achievement, curriculum evaluation, and diagnosis of individual student strengths and weaknesses.

Grade/Subject Tested	Percent of Students Scoring Advanced or Proficient				
	2008	2009	2010	2011	2011
	HWRSD	HWRSD	HWRSD	HWRSD	STATE
Gr. 3 Reading	75	74	78	79	61
Gr. 3 Mathematics	73	75	81	80	66
Gr. 4 English Language Arts	57	61	69	47	53
Gr. 4 Mathematics	56	51	47	39	53
Gr. 5 English Language Arts	74	73	71	75	67
Gr. 5 Mathematics	59	54	57	64	59
Gr. 5 Science/Engineering	70	72	71	73	50
Gr. 6 English Language Arts	85	84	82	81	68
Gr. 6 Mathematics	70	71	67	68	58
Gr. 7 English Language Arts	82	86	87	81	73
Gr. 7 Mathematics	59	70	71	62	51
Gr. 8 English Language Arts	89	88	91	90	79
Gr. 8 Mathematics	67	63	67	59	52
Gr. 8 Science/Engineering	52	51	52	44	39
Gr. 10 English Language Arts	90	90	88	93	84
Gr. 10 Mathematics	86	85	84	85	77
Gr. 10 Biology	72	73	82	77	67

In addition to MCAS performance, HWRSD educators use a range of information to monitor student achievemen One example of the data considered to be relevant is SAT scores. Score trends rather than results from any one yea are considered most relevant. The table below provides longitudinal SAT results for students graduating fror Minnechaug Regional High School.

Mean SAT Scores 2001-2011

	Minnechaug HS			State			National		
	Reading	Math	Writing	Reading	Math	Writing	Reading	Math	Writing
2001	519	527	n/a	511	515	n/a	506	514	n/a
2002	518	530	n/a	512	516	n/a	504	516	n/a
2003	517	529	n/a	516	522	n/a	507	519	n/a
2004	529	550	n/a	518	523	n/a	508	518	n/a
2005	531	550	n/a	520	527	n/a	508	520	n/a
2006	501	526	509	513	524	510	503	518	497
2007	521	534	522	513	522	511	502	515	494
2008	520	542	526	514	525	513	502	515	494
2009	524	551	527	514	526	510	501	515	493
2010	518	544	523	512	526	509	501	516	492
2011	524	552	519	513	527	509	497	514	489

Using all this data, the teachers, administrators, parents, students and communities are working together as effective partners. As a result, the Hampden-Wilbraham Regional School District enjoys multiple opportunities to celebrate the excellent accomplishments of its students.

According to the high school Guidance Department, the graduates of the Minnechaug Regional High School Class of 211 represented a group of academically accomplished students. Of this class, 92% were accepted to and planned to attend post-secondary institutions of higher education, with 62% enrolled in four-year colleges and 30% enrolled in two-year colleges.

Many of these students were admitted to highly competitive colleges and universities including: Bentley University, Boston University, Catholic University, Colby College, College of the Holy Cross, Connecticut College, DePaul University, Dartmouth College, Fordham University, James Madison University, Northwestern University, Stonehill College, Syracuse University, Tufts University, Union College, US Air Force Academy, US Naval Academy, Vassar College, and Villanova University.

Green Meadows Elementary School (Preschool – Grade 4)

Deborah F. Thompson, Principal

Green Meadows Elementary School had an enrollment of approximately 330 children in preschool to grade 4. Our School Improvement Plan focused on three areas: 1) To increase the literacy skills of all students; 2) To increase the mathematical skills of all students; and 3) To meet the diverse learning needs of all students. To meet these goals, all teachers and staff worked together to implement curriculum that develops 21st century learning skills such as higher order cognitive skills, verbal and written communication skills, technology skills, and real-life school-to-work skills. We individualized instruction using technology, small enrichment groups and differentiated materials in our reading series. In addition, the use of *Responsive Classroom®* strategies continues to foster acceptance and empathy towards others. During the year, the faculty and staff expanded their knowledge of effective teacher language and modeling to improve instruction and achievement. The Green Meadows faculty is committed to providing school-wide enrichment for all students and was pleased when the *Wilbraham-Hampden Academic Trust* provided funding for a school-wide study of the Quabbin Reservoir. All grades studied the history and building of the Quabbin Reservoir through various activities in Science, Social Studies, English Language Arts and Math, and the unit culminated with every grade visiting Quabbin Reservoir.

Green Meadows also began a rigorous accreditation process through the New England Association of Schools and Colleges (NEASC). This self-study process will continue throughout the next two years and will help improve instruction and guide our needs-based budgeting process.

The Hampden PTO and parent volunteers worked tirelessly to support Green Meadows through fundraising and daily help within the classrooms. The money generated from the fundraising was used to purchase equipment, defray the cost of field trips and host special assembly programs. Our School Council members met monthly and all teacher and parent representatives worked together to develop the School Improvement Plan and provide feedback on issues such as school climate and curriculum through our annual parent survey.

Green Meadows Elementary School continues to be a learning environment that provides a safe, caring and respectful climate so that all students can reach their potential.

Mile Tree Elementary School (Preschool - Grade 1)

Rosemary Brosnan, Principal

Mile Tree Elementary School opened its doors in 1963, was renovated in 2000, and is where Wilbraham's youngest students begin their educational journey in the Hampden-Wilbraham Regional School District. Mile Tree School had an enrollment of 351 Preschool, Kindergarten and Grade One students and a staff of over 50, including the principal, teachers, paraprofessionals, nurse, secretary, custodians, cafeteria staff and special services providers.

Mile Tree School develops the whole child by providing experiences for growth in all social, emotional, cognitive and physical areas. Providing a high quality educational experience for each student is truly the essence of Mile Tree.

Mile Tree School recently revised its mission statement to: *"The mission of Mile Tree School is to educate our children in a safe, supportive and nurturing environment by providing opportunities for social, emotional and cognitive growth while meeting the developmental needs of our early childhood community."* This statement will guide Mile Tree School's self-study work throughout the accreditation process by the New England Association of Schools and Colleges (NEASC) during the next two years.

With the new mission statement in mind, the Mile Tree School Council developed the School Improvement Plan. The Plan's goals ensure that our school is a place where all students achieve to the best of their abilities: 1) Implement an infrastructure of working together as a Professional Learning Community which results in continuous school improvement and 2) Foster student and staff safety and well-being.

Mile Tree School embraces the *Responsive Classroom®* approach to teaching and learning founded on the belief that the social curriculum is as important as the academic curriculum and that the best learning takes place when children learn in a school environment that is kind, safe, respectful, and predictable.

The combination of our dedicated and experienced staff, active PTO and School Council, and caring and supportive families make Mile Tree Elementary School a wonderful environment for children to grow and learn.

Soule Road Elementary School (Grades 4 and 5)

Lisa Curtin, Principal (July 2011)

Soule Road Elementary School educates 359 students in grades four and five. Whether they are participating in academic classes, related arts or an extracurricular activity, students are learning and demonstrating the knowledge and skills they will need to succeed in the world. The entire Soule Road School staff works diligently to provide positive learning experiences while meeting the needs of the individual child.

To teach and foster positive social behavior, Soule Road School continued its commitment to *Responsive Classroom®*. Each day teachers lead a morning meeting designed to teach and model positive social interaction and help students learn how to solve school-related problems. In addition, character value lessons are introduced and studied school-wide. Each month, students and staff gather as a school community to recognize individuals who are role models for the monthly character value.

From fundraising and volunteering in the classroom, to promoting the implementation of our School Improvement Plan, the Soule Road School Council and PTO provide valuable support to the students and staff and help foster the home-school connection that is vital to a successful school community. Soule Road School is very grateful for the gift of time and talent from its many volunteers.

Trough teacher meetings, professional development and curriculum planning, both at the school and district levels, achers are reflecting on their practice and collaborating with one another to increase student learning. Teachers a Soule Road School work diligently within their own classrooms and also participate in important initiatives such as Instructional Leadership Team, School Safety Team, and Student/Teacher Assistance Team, all of which are essential t maintaining a safe and supportive learning environment.

Our goal is to provide students with rich and rigorous educational experiences that will result in proficient readers, writers and mathematicians with the interpersonal skills necessary to successfully navigate the 21st century.

Stony Hill Elementary School (Grades 2 and 3)

Sherrill Caruana, Principal

Stony Hill School, built in 1957, refurbished in 1999, and reorganized in 2010, educates over 330 students in grades two and three. With eight 2nd grade classrooms and seven 3rd grade classrooms, Stony Hill strives to make each classroom a true "homeroom". All teachers have been trained in *Responsive Classroom®* techniques and each day begins by celebrating our school community with Morning Meetings.

Our School Improvement Goals are: 1) Use benchmark, formative and summative data to drive instruction and improve student learning; and 2) Promote a positive school climate that values teaching and learning by addressing the needs of space, time and professional development. The overall purpose of our School Improvement Plan is evident in the Stony Hill School motto: "Share the brain, share the wealth, share the leadership". We all strive to do this in ways that promote teaching expertise and result in better student achievement.

Stony Hill's positive educational climate comes from the effort that staff, students, and parents devote to meeting our goals and pursuing excellence in student achievement. Our Mission - "At Stony Hill, we see kids as full of possibilities and potential. By instilling in them a passion for learning, we develop their persistence to succeed and give them opportunities to shine" - will guide us as we continue to provide the children of Wilbraham with a well-rounded education that promotes the whole child: socially, academically and physically.

As always, we are all grateful for the efforts and support of our outstanding staff, PTO and School Council. Without their involvement, all the many enriching, fun and memorable events that define us as Stony Hill Elementary School would not be possible.

Thornton W. Burgess Middle Schools (Grades 5 – 8)

Joel Pixley, Principal

Thornton W. Burgess Middle School educates 302 students in grades 5 through 8. Acting as our blueprint, the School Improvement Plan focused on two strategic goals: 1) To improve instruction and student learning and 2) Continue to improve the culture of the school and the emotional wellbeing of students.

Several initiatives were put into place to improve instruction and student learning in the area of mathematics. In grade five, teachers collaborated to design lessons that met the needs of all students and focused on the development of skills required for them to gain proficiency on the MCAS test. All students in grade five had an additional Strategies class that focused on practicing math skills using MCAS questions and the Study Island program. In grade six, students enriched their math skills in a Strategies class and participated in "MCAS Fridays" prior to the test and had MCAS prep work blended into their curriculum throughout the year. Seventh grade

students solved daily MCAS questions that were provided as the class "opener" to give them more exposure to MCAS-type questions. Students in all eighth grade math classes solved weekly MCAS questions to maintain practice and exposure to the test material. In order to provide on-going exposure to a testing environment, all seventh and eighth grade students participated in the American Mathematics Competition and all TWB students were pre- and post-tested using the Math's Mate program to track individual growth. Professional development opportunities were offered to all math teachers throughout the year. The most noteworthy was a four-day workshop titled "Improving Math Learning for Students with Disabilities" which served to improve collaboration between special education teachers and general education teachers.

Initiatives were also implemented in order to improve instruction and student learning in the area of Language Arts. General education teachers collaborated with special education teachers and paraprofessionals to strategize how to differentiate instruction more effectively within the classroom setting. Teachers met during prep times and during allotted time at faculty meetings to discuss best practices. Staff attended professional development that focused on strategies to aid students in the writing of open response questions. ELA teachers collaborated with other core teachers to develop FCA's for the Collins Writing Program and all core teachers used these FCA's to assist them when giving assessments.

To improve the culture of the school and the emotional wellbeing of the students, Developmental Designs (DD) was implemented across all grade levels. DD is a national program that focuses on students both academically and socially at developmentally appropriate levels to support student success in schools. During the opening days of school, the entire school population was immersed in the DD program with teachers and administrators modeling daily behavioral and academic expectations and students participating in goal-setting activities and the construction of classroom and school-wide social contracts. In an effort to combat bullying behaviors and align our school with the newly established anti-bullying laws, several teachers, administrators, school adjustment counselors, and students attended a workshop entitled *Schools as Bully Proof Zones*. Additionally, the faculty attended a forum held by Dr. Elizabeth Englander of Massachusetts Aggression Reduction Center (MARC) that discussed the types and signs of bullying and the responsibility of all faculty to address any bullying issues. Through the Safe Schools/Healthy Students Grant, a group of students worked with an adjustment counselor in an effort to acknowledge issues of racism and to promote equality. As our school community becomes more diverse, it is important to keep these lines of communication open and inform our students of differences amongst all people. Another item that had a positive impact on the TWB school culture was the implementation of the District's Anti-Bullying Community Service Learning Grant into the eighth grade Health curriculum. This project combined community service with classroom instruction, focusing on critical, reflective thinking as well as personal and civic responsibility. These initiatives sent a powerful anti-bulling message and have left a lasting impression on our school climate.

Several after-school clubs were developed to promote positive school culture and provide other constructive opportunities for students. This after-school program was funded through the Safe Schools/Healthy Students grant. Clubs ranged from "The Green Team" to promote recycling, to "Indoor Games" which focused on teamwork and skill building, to a competitive gaming club that focused on higher level thinking and strategizing. There was also a chess club, a crocheting club, the BFF club, and a music and dance talent club. All of these groups allowed students to foster skills, develop relationships with students outside of their grade level, and create a sense of wellbeing and pride in their school and themselves.

Wilbraham Middle School (Grades 6 – 8)

Daniel D. Roy, Principal

Wilbraham Middle School enrolled just over 600 students in grades 6 through 8. The school-wide theme was Communication, Collaboration, Cooperation and Consistency. Schedules were revised to allow staff more collaboration time across teams, subjects and grades. This collaboration time afforded the staff with opportunities to compare best practices, share resources, plan together and further align the curriculum.

Students were involved in many exciting activities throughout the year. The Drama Club presented "A Middle School Story" which highlighted an important and timely message about the harmful effects of bullying in a non-traditional way. The sixth graders visited the Boston Museum of Science; the seventh graders celebrated the end of their Christmas Carol unit with "Dickens' Day", dressing in period costumes; eighth graders had the opportunity to attend a theater performance of several short stories at Symphony Hall; and everyone enjoyed a school-wide Field Day during the last week of school.

Two new Related Arts classes were added to the curriculum: Writers Workshop exposed students to many different forms of writing and Spanish Cultures featured Hispanic culture from around the globe.

In terms of technology, Wilbraham Middle School expanded capabilities with a generous donation from the Memorial School PTO. These funds helped purchase additional computer projector carts, complete with document cameras and speakers, as well as a mounted projector for the new computer lab in the library. In addition, Wilbraham Middle School raised over $5000 in the Thanksgiving pie sale technology fundraiser and is exploring the possibility of piloting iPads or similar tablet technology for classroom use.

As we look to the future, Wilbraham Middle School is moving forward with a strong curriculum and culture that addresses our students' academic, social and emotional needs.

Minnechaug Regional High School (Grades 9 – 12)

Stephen M. Hale, Principal

From Principal Stephen M. Hale: Minnechaug Regional High School continues to excel in the academic, social, and physical education of its students. The faculty and administration remain firmly committed to the school's mission of "providing a safe and academically challenging environment that promotes the growth and well-being of all community members and assisting our students in becoming active world citizens who value integrity, citizenship, and respect." The major goals of the School Improvement Plan developed by the School Council are: 1) To develop an inclusive service delivery model for Special Education at Minnechaug Regional High School that benefits all learners; 2) To assist students scoring in the "Failure" range on annual MCAS assessments to move along the continuum to meet graduation standards; 3) To investigate ways of expanding program offerings through nontraditional methods and utilizing community and facility resources; and 4) To develop, apply and integrate new district policies as they relate to bullying and harassment under M.G.L. Ch. 71 Sect. 370 (Act Relative to Bullying in Schools).

The following reports from the various departments highlight just some of the many commendable educational activities at the high school.

The **English Department** offers rigorous, skills-based curriculum for freshmen and sophomores and a variety of rigorous courses for juniors and seniors in preparation for college and career. Our MCAS scores are exceptional with

a passing rate of 99%. The department continues to involve the school community in arts and culture. Emeralds Literary Magazine 2010 won national awards including the "Gold" rating from Columbia Scholastic Press Association (CSPA) and "Excellent" rating by The National Council of Teachers of English by the Program that Recognizes Excellence in Literary Magazines (PRESLM). Our students continue to be honorably mentioned and awarded for writing on the local and national level.

The **Family and Consumer Science Department** continues to offer hands-on learning experiences for high school students enrolled in the Child Study and Preschool Management. The Minnechaug Child Development Center (Preschool) is open five mornings each week with 24 preschool students enrolled from Hampden and Wilbraham. The department also offered Child Growth and Development and Life Education classes.

The **Fine Arts Department** retained approximately 225 students in the music program this year and approximately 200 students in a variety of art classes. The band and choirs presented assemblies to the entire school body performed evening concerts, and played a central role in graduation ceremonies. The marching band presented a half-time show at a Friday night home football game and marched in several local parades, including the Big E. More than twenty music students were selected by audition to the Western Massachusetts MMEA Senior District Festival and several went on to audition for All-State. Several band students also took part in the Quabbin Valley Senior High Music Festival. The band and choir groups continue to be highly visible in our communities performing for the Wilbraham Senior Center, the Rotary Club, and at Memorial Day ceremonies. The Art Department had students accepted to Art All-State and represented in the Springfield Republican newspaper's "Talented Teens in the Arts". Several art and music students successfully completed AP exams in Music Theory and Applied Art and many chose to major in art or music in college. The guitar curriculum continues to grow and the History of Popular Music continues to be a successful Fine Arts offering for non-performers.

Foreign Language Department: With today's emphasis on 21st century skills and a global work force, students are becoming more aware of the advantages of knowing a second language to accompany whatever career path they choose. Minnechaug students realize the importance of language learning and our student enrollment held steady in all three languages. Most of our students complete at least two years of their chosen language and many continue to study the languages through the higher levels. Teachers enrich the experiences of their students within their classes by offering a variety of activities: in French class, students used Skype to communicate with students in Senegal; and in Spanish classes, a group of Mexican students visiting Springfield College paid a visit to MRHS and spoke with students in small groups about the differences between life in Mexico and the US, thus providing our students the opportunity to practice their conversational skills. Teachers are always finding ways to incorporate culture into the curriculum and are creative in their methods and delivery of curriculum, including National Foreign Language Week with activities that included our foreign language classes and the entire student body and staff.

The **History and Social Sciences Department's** main goal is to assist students in developing critical thinking skills through research, analysis of primary and secondary sources and evaluation of events from various points of view in historical context. The department's intent is to instill in our students the importance of participating in civic literacy while developing global awareness and effective communication skills, which are essential skills in the 21st century. Throughout the year several guest speakers presented first-hand accounts and practical knowledge in their areas of expertise. Guest speakers included: local veterans from WWII, Korea and Vietnam; a Holocaust Resistance Historian; a police officer; a former student who discussed the field of psychology; and Links - a North Korea crisis program. Students participated in James Otis Day at the Massachusetts State House, a lecture on the Massachusetts Appeals Court process at WNEU, and Project Citizen. Several classes participated in field trips, which enhanced the time period and materials studied. Areas visited included: Springfield Armory, Massachusetts State House, Freedom Trail, Armenian Genocide Museum, JFK Museum, Osborn Correctional Institution and Boston Museum of Fine Arts. The department's clubs, Model Congress and Mock Law, were again successful at their yearly competitions.

nterscholastic Athletics: Throughout the year, the Minnechaug student athletes competed and excelled in 29 hletic offerings. The program continues to be one of the most competitive and comprehensive in the State. Over 0 participants enjoyed the interscholastic athletic experience. Many programs enjoyed successes throughout h athletic year, which adds to the history and excitement of Falcon Athletics. Each program does some type of o mmunity service during their season, which is the component we are most proud of in the sports program. This ya year was challenging due to the weather events that plagued our area and our athletic teams and school o mmunity assisted many people in need. Our athletes continue to strive for excellence in the classroom and h nderstand the importance of a well-rounded education. As always, our student athletes genuinely appreciate their pa ents and fans for their support of Falcon Athletics!

th **Mathematics Department** remains active with curriculum revisions throughout the year, providing students wi challenging courses that focus on the development of critical thinking and problem solving skills. All de artment members continue to research methods of integrating technology into their classes, offering an in ractive representation of mathematical concepts. Incorporating the use of SmartBoards, LCD projectors, and pr bing utilities has helped to enrich our curriculum. Advanced Placement BC Calculus students represented Mi nechaug in the Annual WPI Invitational Mathematics Meet and placed in the top third of competing schools. In bu Advanced Placement Calculus and Statistics courses, 100% of all students who took the Advanced Placement ex m earned a qualifying score of 3 out of 5 or higher, making them eligible to receive college credits. Ap roximately 75% of these students earned perfect scores! Our Mathletes team completed their season in 5th pla ce!

Th MRHS **Physical Education/Health Department** promotes student learning expectations by implementing the ski s necessary to maintain personal and community wellness. The staff continues to implement new curriculum gu des created during the NEASC accreditation process as it prepares for the transition to the new Minnechaug Re ional High School. The department maintains its strong working relationship with local colleges and universities by supervising undergraduate students during their practicum experience.

th **Science Department** continues to revisit and revise lessons, classroom activities, and assessment strategies to re ect 21st century learning goals such as critical thinking, critical reading, project-based learning; the four student le ning expectations as defined by the Minnechaug faculty; and integration of the Common Core. The Common Co e is a nationwide initiative to prepare students for college and career, with its focus on literacy (reading, writing, an speaking). The department has begun to investigate the Common Core and its integration into the science cu riculum in all classes at all levels. The department also continues to enhance school-to-home communication th ough the use of Edline. In addition, the science staff has been actively involved in the design of the science cl ssrooms and the integration of lab technologies into the new high school.

tudent Activities facilitates over 55 co-curricular student activity programs with 600 participants gaining ex erience in fundraising, community service, and academic competitions with State and National awards. MRHS st dents donated over $15,000 to local and national charities, provided over 5,000 hours of community service, held nu merous food and clothing drives, provided over 250 hours of tutoring, and gave over $2,000 in scholarships. The de artment has experienced great success in the third year of the Peer Mentoring program for all freshman and tr nsfer students, and the nationally-recognized Raising Student Voice and Participation (R.S.V.P) program, which pr vides our student body with the opportunity to create civic action plans to better our school, community, and wo rld. The Student Council received the Massachusetts Association of Student Councils Gold Council of Excellence Aw ard for the second consecutive year, and for the third year in a row, a Minnechaug student served as President of th Western Massachusetts Association of Student Councils (WMASC).

The **Business, Computer Science and Technology Education Departments** enjoyed a very successful ye Accounting students placed first in the Junior Achievement Annual Stock Market Competition. The Marketing a Management students hosted a Marketing and Management Gala, raising over $2,000 for the Business Departme Computer Science students raced to the top in the Western New England University High School Programmi Competition, as well as placing third in the Worcester Polytech Institute's Programming Competition. In additic the Entrepreneurship class traveled to New York City visiting Wall Street and had the opportunity to hone th negotiating skills on Canal Street. Students from the Technology Department reaped the benefits of an expand curriculum that enabled them to learn and apply skills to a real world setting by utilizing actual constructi methods and building code rules to replicate a scaled exterior deck.

The **Guidance Department** continues to offer a variety of programs to serve our students and their parents ir proactive manner. Some of the community outreach services provided include a guidance brochure, a welcome c to the homes of all freshmen, a workshop on writing college essays, a College Financial Aid Night, a College Night juniors and their parents, an orientation program for eighth grade students and their parents, and a reception transfer students. Minnechaug hosted a well-attended College Fair for juniors and seniors with representati from 100 colleges. More of our students are taking online courses and many seniors took advantage of jo admission courses offered by local colleges. A practice test for the SAT Reasoning test was offered in addition to ACT test taking strategy workshop. The SAT Reasoning and Subject tests, the ACT, PSAT, ASVAB and AP exams w all administered at Minnechaug. The Internship program for seniors increased to over 100 students, with ma pursuing double internships. Our School-to-Career Specialist and Guidance Counselors cover pertinent topics Developmental Guidance classes such as transition to high school, job readiness, and financial planning. (Guidance Counselors, Adjustment Counselors and Alcohol, Tobacco and Other Drugs Counselor meet individu with their students to assist in developing course schedules, making career and college choices and dealing w personal problems. All Counselors are members of our Student/Teacher Assistance Team (S/TAT), which i prevention and early intervention program.

Student Services

Debra L. Tobias, Ed.D., Director

Student Services is responsible for the coordination of all special education services for the District. There commitment to provide a full range of interventions for students who demonstrate challenges in learning. addition to special education teachers and educational inclusion paraprofessionals, Student Services has sch psychologists, speech/language pathologists, school adjustment counselors, physical therapists, occupatio therapist and several consultants specializing in various areas of educational programming.

Initial interventions for our students begin with general education teachers who are able to provide a continuur instructional accommodations to assist students with diverse learning styles. Each school has its Student/Teacher Assistance Team (S/TAT) comprised of building professionals dedicated to enhancing effectiveness of the learning process for each student. In the event that the interventions do not result in anticipated improvements for the student, the S/TAT will make a referral for a special education evaluation in o to determine if there is an educational disability undermining the student's ability to make effective progress. needed, specialized instruction, support services, and/or specific therapies may be recommended and provide the student in the least restrictive environment determined.

After the weather disasters struck our communities this past year, the staff of Student Services provided var levels of support to our students and families in order to assist in the comprehension of the impact and to begir healing process. School adjustment counselors and psychologists provided opportunities for counseling and a p

o eflect with family and friends. We also supplied various resources to utilize throughout the teaching day with nividuals and groups. We continue to monitor those who personally experienced the devastation of their homes neighborhoods. We are a strong District and we will continue to heal together through the compassion and uport we have shown each other.

hool Health Services

ei Brand, RN, BSN, NCSN, Nurse Leader

school nurses work diligently to support student learning, achievement, and well-being by providing comprehensive school health services to all students. School nurses promote health and safety, intervene with actual and potential health problems, offer case management services, deliver first aid and emergency care, manage students with complex health needs, monitor for immunization compliance, perform communicable disease surveillance, implement mandated health screenings, and provide health counseling and education. They work collaboratively with school personnel, families, primary care providers, community service sources, and local health and safety authorities to ensure the well-being of individual students and the school population as a whole.

During the school year, there were 41,400 student health encounters for nursing services, with a calculated return-to-class rate of 94.2%. The nurses administered 18,032 doses of medication to students including insulin, asthma medication, psychotropics, anticonvulsants, antibiotics, analgesics, and other over-the-counter medications. In addition, school nurses administered 280 flu vaccines to District employees.

Several of our school nurses and school nurse substitutes are members of the local Medical Reserve Corps (MRC), and when disaster struck, many provided much-needed service to the communities through the MRC by volunteering at local shelters.

In collaboration with the Scantic Valley Regional Health Trust (SVRHT) and their Wellness Coordinator, several wellness programs were made available to District employees such as Weight Watchers at Work, smoking cessation and fitness programs. MRHS hosted an Employee Health Fair for all SVRHT employees, with several local health-related vendors attending to share important information and services, including cholesterol, glucose, and blood pressure screenings.

In coordination with the Massachusetts Department of Public Health, the District participated in an evaluation project of school nurse services, including a parent/guardian satisfaction survey involving parents/guardians of students who had visited the school health office during the school year. The District's school nurses received very good scores in each of the areas of care surveyed.

As always, the school nurses are grateful to the members of the Wilbraham Women's Club who volunteered to assist with the vision and hearing screenings in the Preschool, Kindergarten and tenth grade students. Also appreciated is all the help from parents who assist in administering the fluoride mouth rinse program for students in the first and second grades.

dult Community Education and Recreation

ke Roy, Director

e Adult Community Education and Recreation Program, "New Beginnings," offered diverse enrichment portunities for all age groups in our communities. About 1,000 participants enjoyed the spring, summer, and fall

Hampden-Wilbraham Regional School District - Directory of Schools

Green Meadows Elementary School (Grades Pre K – 4)
Deborah Thompson, Principal
38 North Road, Hampden, MA 01036 – (413) 566-3263
School Hours: 8:30 a.m. to 2:40 p.m.

Mile Tree Elementary School (Grades Pre K – 1)
Rosemary Brosnan, Principal
625 Main Street, Wilbraham, MA 01095 – (413) 596-6921
School Hours: 8:30 a.m. to 2:40 p.m.

Soule Road Elementary School (Grades 4 – 5)
Lisa Curtin, Principal
300 Soule Road, Wilbraham, MA 01095 – (413) 596-9311
School Hours: 8:30 a.m. to 2:45 p.m.

Stony Hill School (Grades 2 – 3)
Sherrill Caruana, Principal
675 Stony Hill Road, Wilbraham, MA 01095 – (413) 599-1950
School Hours: 8:30 a.m. to 2:45 p.m.

Thornton W. Burgess Middle School (Grades 5 – 8)
Noel Pixley, Principal
85 Wilbraham Road, Hampden, MA 01036 – (413) 566-8950
School Hours: 7:40 a.m. to 2:00 p.m.

Wilbraham Middle School (Grades 6 – 8)
Daniel Roy, Principal (as of 12/09)
466 Stony Hill Road, Wilbraham, MA 01095 – (413) 596-9061
School Hours: 7:40 a.m. to 2:00 p.m.

Minnechaug Regional High School (Grades 9 –12)
Stephen Hale, Principal
621 Main Street, Wilbraham, MA 01095 – (413) 596-9011
School Hours: 7:35 a.m. to 2:05 p.m.

Superintendent's Office
M. Martin O'Shea, Superintendent of Schools
Beth Regulbuto, SBO, MCPPO Assistant Superintendent for Business
Tim Connor, Director of Curriculum & Instruction
621 Main Street, Wilbraham, MA 01095 – (413) 596-3884
Office Hours: 8:00 a.m. to 4:00 p.m.

WILBRAHAM & MONSON ACADEMY

Vbraham & Monson Academy, the Global School®, began its 208th year by welcoming 327 students from 9 states r 26 different countries who have come to live and learn together. Among our day students, 54 are from Vbraham. Enrollment in the WMA Middle School is 67 students, an increase of 20 students over last year.

/ Rodney LaBrecque is in his tenth year as the Head of School. Further information about Mr. LaBrecque can be ond on our Web site: www.WMA.us.

une 2002, the New England Association of Schools and Colleges (NEASC) granted the Academy another ten-year creditation. In 2010-2011, the faculty and administration completed the self-evaluation necessary for our next creditation visit, which was slated to occur at the end of October and has been rescheduled for next April due to h snowstorm.

2003, we launched the Center for Entrepreneurial & Global Studies, the goal of which is to teach students to be bal citizens in the face of increasing globalization, mounting social inequities, and threats to environmental tainability. Speakers in the fields of finance, entrepreneurship, and social activism, as well as a domestic and rnational travel program, take this program beyond the usual high school curriculum. The Shenkman Trading nter, the first simulated trading floor of its kind at the high-school level, was dedicated in June 2009.

e expanded Athletic Center was dedicated in October 2007. In 2008, Corbin Fields on Faculty Street were mpletely renovated, including a new baseball field named after local alumnus Dennis Ferry. The state-of-the-art ll Shaw Track complex was dedicated in 2009. Many town citizens use the track for aerobic exercise. The nine new nis courts on Faculty Street completed over the summer of 2010 are also available to townspeople by pointment. Two one-family ranch houses to serve as faculty housing were completed in 2009 and 2010. Both mes have flooring milled from red oak trees harvested on the campus in the winter of 2008-2009 as part of The bal EcoLearn Project®. A new multi-use turf field was completed for the fall season, and both the field hockey and otball teams made extensive use of it. Two other fields, for JV baseball and softball, are presently under velopment in the same complex.

e campus is busy each summer. For sixteen years, Beech Tree Summer Camp has provided a stimulating day camp perience for many local youngsters. Last summer, The Shenkman Trading Center provided a venue for the Student adership in Asset Management Program, created by Palmer Paving CEO and WMA Trustee David Callahan. Camp art-Up, a business-based camp for students ages 14-18, will be back on our campus for a third year this summer, cepting day campers as well as boarders. Several additional residential and day programs are in the planning ges.

e Academy is extremely proud to be an important part of the Town of Wilbraham, as we have been for over 200 ars. 80% of the Academy's $11-million operating budget is spent locally. Our buildings and grounds staff maintains e sidewalk on Faculty and Springfield Streets. We gladly provide meeting space for local groups and the use of our hletic facilities for local youth teams. We have been happy to assist Minnechaug Regional High School during the nstruction of the new school, as they have helped us in the past. We invite the citizens of Wilbraham to attend ncerts, plays, lectures, and athletic events. We are enthusiastic hosts to the annual Relay For Life of Wilbraham, a wn-wide event since 2009.

dney LaBrecque, Head of School

Hoppy Holloween! Like o cruel trick-or-treat prank, the freak snow storm of October 30 wos the stort of o week-long power outoge for most o the town. Photo by Melisso Groves.

TORNADO
STRIKE
TEAM

WILBRAHAM PUBLIC LIBRARY
0135 00089 8130

Town of Wilbraham

2012
Town Report

WILBRAHAM PUBLIC LIBRARY

TOWN OF WILBRAHAM

2012 ANNUAL TOWN REPORT

The Annual Town Report is available in a digital format
at www.wilbraham-ma.gov or upon request.

Please direct your request to the
Selectmen's Office
240 Springfield Street
Wilbraham, Ma 01095
(413) 596-2800 x101

WILBRAHAM TID BITS

Settled: 1731
Incorporated: 1763
Population: 14,781
Area: 22 Square Miles
Mileage of Public Ways: 128
County: Hampden County
Bounded By:
Hampden, Monson, Palmer,
Ludlow, Springfield & East Longmeadow

Registered Voters: 10,509
Dwellings: 5508
Taxable Valuation: $1,595,024,200
Tax Rate: $18.05
Moody's Bond Rating: Double A2
Form of Government:

- Open Town Meeting
- Board Of Selectmen
- Town Administrator

AREA CHURCHES

- Christ the King (Lutheran)
  758 Main Street
  596-3045
- Church of the Epiphany (Episcopal)
  20 Highland Avenue
  596-6080
- Evangel Assembly of God (Pentecostal)
  348 Stony Hill Road
  599-1729
- Grace Union Church (Congregational)
  10 Chapel Street
  596-4397
- New Life Community Church
  4 Stony Hill Road
  543-3529
- St. Cecilia Church (Catholic)
  42 Main Street
  596-4327
- Wilbraham United Church
  (Congregational Methodist)
  500 Main Street
  596-2511

AREA MEDICAL FACILITIES

- Wilbraham Medical Center-Wing Memorial
  2344 Boston Road
  596-3455
- Urgent Care of Wilbraham
  2040 Boston Road
  242-6615
- Wilbraham Riverbend Medical
  70 Post Office Park, Suite 7006
  598-7770
- Wing Memorial Hospital
  Medical Center
  Palmer, Ma 01069
  284-5400
- Mercy Medical Center
  233 Carew Street
  Springfield, MA 01104
  733-2444
- Bay State Medical Center
  471 Chestnut Street
  Springfield, Ma 01107
  794-8336

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COMMENDATIONS & APPRECIATION

In 2012, the Board of Selectmen was pleased to honor the following residents for their outstanding achievements and, or service to the community of Wilbraham:

Minnechaug Regional High School Varsity Girls Soccer
Took the Western Massachusetts Division I Title

Rudi R. Scherff, III
Boys Scout of Troop 359, recognition for achieving Eagle Rank

Llewellyn S. Merrick
Appreciation for his selfless commitment & numerous contributions
to the Town of Wilbraham

Mia Major
Congratulations for receiving the *Outstanding Video Production Award*
at Western New England University's 10th Annual Student Media Festival

Pamela E. Beall
Commendation for the numerous contributions to the Town of Wilbraham

Sgt. Gary J. Pabis
Commendation for the outstanding years of Service to the Town of the Wilbraham

IN MEMORIAM

Tricia Cloutier
Ambulance Billing Clerk
1976-2012

Evelyn G. O'Brien
Wilbraham Commission on Disability Member
1925-2012

Richard C. Swain
Wilbraham Tree Warden
1931-2012

Kevin E. Ambrose
Wilbraham Resident
Spfld Police Officer
1956-2012

Caroline E. Cunningham
Executive Director of Wilbraham Public Access Television
1968-2012

Aroxy Aykanian
Elections-Poll Worker
1925-2012

Jessie B. June
Retiree-Assessors' & Selectmen's Office
1926-2012

Ruth B. Fay
Retiree- Wilbraham School District
1914-2012

Barbara J. Motyl
Retiree-Wilbraham Middle School
1927-2012

EMPLOYEE SERVICE RECOGNITIONS

Ten Years of Service

Anthony Garceau, DPW, Water Dept.
John Wesolowski, Assessor
Lawrence Labarbera, Assessor
Paul Maguire, DPW, Highway Dept.
Donna Daviau, DPW, Engineering
Mary Ellen Schmidt, Council on Aging, Senior Center

Twenty Years of Service

Captain Raymond Kallaugher, Police Department

Thirty Years of Service

Captain David Bourcier, Fire Department

RETIREMENTS

Sgt. Gary Pabis, Police Officer
32 Years of Service

Pamela Beall, Secretary to the Board of Selectmen
15 Years of Service

Ptl. James Pirog, Police Officer
30 Years of Service

NEW EMPLOYEES IN 2012

Brent Noyes, Police Officer
Justin Wall, Police Officer
Candace Ouillette Gaumond, Admin. Asst. to the Town Administer & Board of Selectmen
Christopher Arventos, Police Officer
Gary Butler, Heavy Equipment Operator, DPW
Dorothy Moore, Assistant Reference Librarian
Rebecca Berezin, Library Page
Jared Pabis, Assistant Parks and Recreation Director
James Gagner, Police Officer
Maria Gildea, Ambulance Billing Clerk
Nicole Rucki, Assessor's Clerk

DEPARTMENT DIRECTORS/DIRECTORY

Director	Department	Phone Number
JoAnne DeGray, Town Accountant	Accounting	596-2800x210
	Ambulance, Non-emergency business	596-2273
Manuel Silva, Principal Assessor	Assessors	596-2800x209
	Board of Appeals (Zoning)	596-2800x203
Lorri McCool, Health Inspector Lee Gigletti, Public Health Nurse	Board of Health o Health Inspector o Public Health Nurse	596-2800 X101 596-8657
Lance Trevallion, Building Inspector/Zoning Officer	Building Department o Appointments (Plumbing & Gas) o Inspection Appointments (Electrical)	596-2800x204 x228 x229
	Conservation	596-2800x204
Michael Masely, Animal Control Officer	Dog Officer (Animal Control)	599-1253
Edmond W. Miga, Jr., Town Engineer William Sperrazza, Superintendent, DPW Operations	Department of Public Works, Engineering	596-2800x208
Francis W. Nothe, Fire Chief	Fire Department, Non-Emergency Business	596-3122
Herta Dane, Human Resource Coordinator	Human Resources	596-2800x100
Nathan DeLong, IT Director	IT Department	596-2800x115
Karen Demers, Library Director	Library	596-6141
	Parking Department	596-2800x101
Bryan Litz, Parks & Recreation Director	Parks & Recreation Department o Coach Information	596-2816 596-2402
John Pearsall, Planning Director	Planning & Community Development	596-2800x203
Roger Tucker, Police Chief Thomas Cortis, Central Dispatch Director	Police Department, Non-Emergency Business	596-3837
Caroline Cunningham, Public Access TV Director	Public Access Television	599-0940
Robert A. Weitz, Town Administrator	Selectmen/Town Administrator	596-2800x222
Paula Dubord, Director of Elder Affairs	Senior Center	596-8379
Thomas P. Sullivan, Asst. Town Administrator/Collector/Treasurer	Tax Collector/Treasurer	596-2800 (x206; x207)
Beverly Litchfield, Town Clerk	Town Clerk	596-2800x200
	Trash Bags & Recycling	596-2800x208
William Sperrazza, Temporary Tree Warden	Tree Warden Services	596-2800x208
Richard Prochnow, Veterans' Affairs Agent	Veterans Services	596-8657
Michael Framarien, Superintendent of Water Department	Water & Sewer	596-2826

APPOINTED POSITIONS/BOARDS/COMMITTEES 2012-2013

50th Anniversary Planning Committee

avid Barry	December 2013
rginia Barry	December 2013
lary Bell	December 2013
harles Bennett	December 2013
oberta Albano	December 2013
atty Diotalevi	December 2013
an Dirico	December 2013
erneice Dixon	December 2013
ichard Eisold	December 2013
olores Gravel	December 2013
nomas Laware Jr.	December 2013
ick Lutrell	December 2013
evin Moriarty	December 2013
at O'Connor	December 2013
endy O'Rourke	December 2013
elene Pickett	December 2013
m Wilkinson	December 2013
on Williams	December 2013
ary Petzold	December 2013
ancy Haryasz	December 2013
huck Higgins	December 2013

DA Coordinator

ance Trevallion	May 2013

dvisor to the Board of Health

Valter J. Pacosa	May 2013

dvisory Board of Health

atherine Jurgens	May 2013
oralee Nelson	May 2013
homas G Magill	May 2013
rancis Barbaro	May 2013
im O'Neil	May 2013
ristine Clark	May 2013
/ACANCY	May 2013

gricultural Commission

Maura Lessard	May 2014
dna Colcord	June 2015
Robert Matthews	May 2013
Rob Anderson	June 2015
udy VanRaalte	May 2014

Alternate Building Inspector

William H. Garvey	May 2013

Ambulance Oversight Cómmittee

John T. Leibel	May 2013
Paula Chevrier	June 2015
Thomas Hurley	June 2015
John Rigney	May 2013
Claudia Considine	May 2014

Animal Inspector

Dorsie R. Kovacs, DMV	April 2013

Animal Control Officer/Dog Officer

Michael Masley	May 2013

Alternate Dog Officer

Rosemarie Masley	May 2013

Assistant Town Collector

Janet Costa	indefinite

Assistant Director, DPW
DPW Landfill & Wastewater

Tonya Basch	May 2013

Assistant Town Accountant

Nancy Johnson	July 2013

Assistant Town Clerk

Carole Tardiff	May 2015

Assistant Town Engineer

Tonya Basch	May 2013

Assistant Treasurer

Lynne Frederick	indefinite

Board of Appeals

Mark J Albano	May 2013
H. Clark Abbott	June 2015
Edward E Kivari	Jume 2015

Board of Appeals ASSOCIATE

Betsy Johnsen	June 2015
Charles A Pelouze	May 2014

Board of Fire Commissioners

Ralph Guyer	July 2014
Gary Petzold	June 2015
Edward R. Rigney Jr	May 2013

Board of Registrars

Thomas W. Mango	June 2015
Jean M. DiRico	April 2013
Donna Fountain	May 2014

Broadband Advisory Committee

Nate DeLong	June 2013
Felix Zayas	June 2013
Will Caruana	June 2013
Tom Newton	June 2013
Caroline Cunningham *(deceased)*	Dec 2012
Stephen Brand *(resigned)*	June 2012

Cable TV Advisory Committee

Daniel Kelley	Sept. 2015
Tom Newton	May 2013
Daniel F Cochran	May 2013
Thomas G. Magill	May 2013
George Reich	Oct. 2015
Linda K Fuller	May 2013
VACANCY	May 2013

Capital Planning Committee

Robert L. Quintin	May 2013
Michael A Mazzuca	June 2015
Roger L. Fontaine, Jr.	Oct. 2015
(finance cmte appt.)	
Nicholas P. Manolakis	June 2013
(finance cmte appt.)	
John L. Strandberg	May 2014
Marc Ducey	May 2012
(finance cmte appt. – resigned)	

Constable

David J. Goodrich, Sr.	Sept 2013
Ed Lennon	June 2013

Commission on Disability

Edward E White	May 2013
Diane DaSilva	May 2014
Elaine Scott	June 2015
M. Ben Hogan	May 2014
R. Steven Fratoni	June 2015
Evelyn G. O'Brien	April 2012
(deceased)	
Barbara Harrington	Oct 2015
(town official)	
Earl Way	May 2013
Lance Trevallion	Oct 2012
(town official – resigned)	
VACANCY	May 2014
VACANCY	May 2013

Community Preservation Committee

Stanley J Soja	May 2014
Brian Fitzgerald	May 2013
Jeffrey Smith	Oct 2013
Michelle Emirzian	June 2015
Robert T Kelliher Jr	July 2015
Stoughton L Smead	May 2013
Dave Proto	June 2015
Frank Everton	May 2013
Peter Manolakis	May 2014

Conservation Commission

Thomas R. Reavey	June 2015
Karen Leigh	June 2015
Christopher J Brown	May 2013
Stoughton L Smead	May 2013
George Reich	June 2015
Robert McMaster	May 2014
James Roberts	May 2014

Coordinator Medical Response Team

Terry Nelson	indefinite

Council on Aging

Giles Turcotte	May 2013
M. Trant Campbell	June 2015
Robert Page	June 2015
Theresa Munn	May 2014
Mark Soukup	May 2013
Ellen O'Brien	May 2014
Marie Valentine	May 2014

ouncil on Aging-Pastoral Advisor

. Panteleimon Klostri	Aug 2013

eputy Sealer of Weights & Measures

onald Rauscher	May 2013

ectrical Inspector

aul Shepardson	May 2013

lternate Electrical Inspector

cott Mansfield	May 2013

mergency Management Director

rancis Nothe	May 2013

acilities & Grounds Maintenance Superintendent

onald Rauscher	May 2013

inance Committee

oger L. Fontaine, Jr.	June 2015
nthony J. Scibelli	Aug 2013
icholas P. Manolakis	Aug. 2015
ancy Piccin	Aug 2013
usan Bunnell	June 2015
erri Strandberg	July 2014
Michael Mannix	Dec 2014
Valter Damon	July 2014
aniel Miles	July 2013
Marc Ducey *(resigned)*	May 2012
obert W. Russell *(resigned)*	May 2012
oseph Holden *(resigned)*	Oct 2012

ire Chief

rancis Nothe	May 2014

orest Warden

rancis Nothe	June 2013

ire Station Building Committee

dward R. Rigney Jr	project completion
Ronald Rauscher	
ran Nothe	
ance Trevallion	
Robert L. Quintin	
David Bourcier	

Historical Commission

Walter Clark	May 2014
Carol M. Albano	May 2013
Arthur Wolf	Aug 2015
Lucy Pelland	June 2015
Martha Damon	Aug 2014
Robert T. Kelliher Jr.	May 2014
Patrick J. Kiernan	May 2013

Insurance Advisory Board

Mark Paradis *(police union)*
John Kirchof *(retiree rep)*
Dan Corliss (fire union)
Paul Maguire *(municipal union)*
Melissa Graves *(municipal union)*
Lynne Frederick
JoAnne DeGray

Library Renovations Building Committee

George Fountaine	May 2013
James Jurgens	May 2013
Lance Trevallion	May 2013
Janet Shea	May 2013
Llewellyn Merrick	May 2013
Christine Bergquist	May 2013

Local Emergency Planning Committee

Ralph Guyer	June 2013
Stoughton L Smead	June 2013
Robert A. Weitz	June 2013
Robert J. Boilard	June 2013
Roger W. Tucker	June 2013
Fran Nothe	June 2013
Ed Cenedella	June 2013
Edmond J. Miga	June 2013
Robert A Rucszek	June 2013
David R Pasquini	June 2013
Thomas Cortis	June 2013
Caroline Cunningham	Dec 2012 *(deceased)*
David Bourcier	June 2013
Ray Kallaugher	June 2013
Terry Nelson	June 2013
Lorri McCool	June 2013
VACANCY *(seniors)*	June 2013

MRHS Building Committee

Robert W. Russell	May 2013

Open Space and Recreation Committee

Joseph Calabrese	May 2013
Raymond D Burk	May 2013
Margaret E Connell	May 2013
Walter H Damon	June 2015
Steve Lawson	May 2014
James M. Mauer	May 2012
Charles Phillips	May 2013
Judith Theocles	May 2014
Jonathan Taylor	June 2015
Brian Fitzgerald	Aug 2015
Catherine Callaghan	June 2015
VACANCY	May 2014
Jeffrey A. Smith *(resigned)*	May 2012

Park Commissioner & Pest Control Officer

Richard C. Swain *(deceased)*	June 2012

Parking Clerk

Pamela E. Beall *(resigned)*	April 2012
Candace Ouillette Gaumond	May 2013

Personnel Board

Delmar J. Ubersax	May 2013
Paul D Lemieux	May 2013
Mark Brannigan	May 2014
Joseph Kelly	May 2014
Joan D. Paris	June 2015

Planning Board Associate

Jeffrey A. Smith	Sept 2013

Playground and Recreation Commission

William Scatolini	May 2013
Stanley J Soja	May 2014
Mark Jones	May 2014
David Patterson	June 2015
Jonathan Stogner	May 2014
Patricia Silk	June 2015
Kevin Burnham *(resigned)*	Dec 2012
VACANCY	May 2013

Plumbing and Gas Inspector

Bernard Sears	May 2013

Alternate Plumbing and Gas Inspector

Dennis Chaffee	May 2013

Police Chief

Roger W. Tucker	May 2015

Pre-disaster Mititgation Plan Committee

Fran Nothe	June 2013

Public Access TV Committee

Selectmen's ad hoc cmte.; open membership

Dulce Nowak	Aug 2013
Sandra Belcastro	June 2013
Kurt Moore	Nov 2013
Mary Ripley	June 2013
Linda K Fuller	June 2013
Roy L. Scott	Aug 2013
Edward J. Chapman	June 2013

PVPC Alternate Commissioner

Dean Stroshine	June 2013

PVPC Joint Transportation Board

Tonya Basch	June 2013

PVTA Advisory Board

Paula Dubord	June 2013

Representative to Springfield Senior Services, Greater Springfield Senior Services, Inc.

Peter Schmidt	indefinite

Scantic Valley Health Trust

Thomas Sullivan (delegate)	June 2013
Robert A. Weitz (alternate)	June 2013

Sealer & Weights & Measures

William H. Garvey	May 2013

Senior Center Building Needs Committee

Norma Banderra	Project Completion
Bill Garvey	
Wayne Phaneuf	
Charles Bennett	
Daniel Fitzgerald	
Fr. Joseph Soranno	
Roger Fontaine	
Dennis Lopata	
Trant Campbell	
Paula Dubord	
Betsy Johnsen	

Swer Advisory Board

seph R Kakley	June 2015
ank Pychewicz	May 2014
CANCY	May 2013
CANCY	May 2015
CANCY	May 2014

lid Waste Advisory Committee

lectmen's ad hoc cmte.; open membership

ry Petzold	June 2013
vin Dorsey	June 2013
ssell Garrison	June 2013
CANCY	May 2013

orm Water Permit Committee

ena Grochmal	June 2013
nce Trevallion	June 2013
hn Pearsall	June 2013
roline Cunningham	June 2013
	(deceased)
nya Basch	June 2013
illiam Sperrazza	June 2013

x Title Custodian

omas Sullivan	June 2013

echnology Advisory Committee

lectmen's ad hoc cmte; open membership

aul H. Malandrinos	May 2012
lan Campbell	May 2012
awel Widor	May 2012
larc Ducey	May 2012
ill Caruana	May 2012

ornado Relief Fund Review Committee

eland Miner	June 2012
rian Tracy	June 2012
avid W. Barry	June 2012

own Accountant

Anne DeGray	June 2015

own Administrator

obert A. Weitz	June 2013

own Archivist

imothy Symington	Indefinite

Town Counsel

Michael T. Hassett, Esq.	May 2013

Traffic Safety Team

Roger W. Tucker	Indefinite
Edmond J. Miga	
William Sperrazza	
John Pearsall	
Robert J. Boilard *(BOS rep)*	
Tonya Basch	
Robert A. Weitz	

Veteran's Agent

Richard J. Prochnow	May 2013

Veterans' Graves Officer

William H. Garvey	June 2013

Wilbraham Cultural Council

Deborah Alm	May 2014
Janet Wise	May 2014
Margaret F. Kelliher	June 2015
Janet Vitkus	May 2014
Martha Damon	May 2014
Mary J. Reilly	May 2013
VACANCY	May 2014
VACANCY	May 2014

ELECTED OFFICIALS

Board of Selectmen/Board of Health

Robert J. Boilard	2013*
James E. Thompson	2014
Robert W. Russell	2015
Patrick Brady *(term ended)*	2012

Water Commission

Thomas D. Pilarcik	2014
James B. Dunbar	2015
Alan R. Burch *(resigned 2012)*	2013*

Town Clerk

Beverly J. Litchfield	2015

Library Trustee

Llewellyn S Merrick	2014
Linda Moriarty	2014
Jean Canosa-Albano	2015
Raymond Burk	2015
James S. Jurgens	2013*
Mary McCarthy	2013

Moderator

George L. Reich	2015

Board of Assessors

John M. Wesolowski	2014
Lawrence G. LaBarbera	2015*
Dawn L. Barnes	2013

Planning Board

Adam Basch	2014
Richard E. Butler	2015*
Frederic W. Fuller III	2016
David A. Sanders	2017
David B. Crevier *(appt. 2012)*	2013
John Boudreau *(resigned 2012)*	2013

Hampden-Wilbraham Regional District School Committee

Michelle P. Emirzian	2015
Peter T. Salerno	2014
Marc E. Ducey	2015
D. John McCarthy	2014*
Marianne C. Desmond	2013

Housing Authority

Peter N. Manolakis	2015*
Alcinda W. Peret	2017
Judy L. Cezeaux	2016
Ann Turcotte	2013

Cemetery Commission

Donald Bourcier	2015*
Wilfred R. Renaud Jr	2014
Phil Hamer	2013

Tree Warden

Richard C. Swain *(deceased)*	June 2012
William Sperrazza	*(temporary-appt.)*

Poundkeeper

Michael H. Masley	2013

Surveyor of Lumber

Edward P. Lindsay Jr	2013
William H. Garvey	2013

Measurer of Wood and Charcoal

William H. Garvey	2013

Field Driver

John J. Garvey	2013

** Denotes Chairman*

POLITICAL TOWN COMMITTEES

Democratic Town Committee
Todd Luzi, Chairman
Gloria Turcotte, Secretary
Dona Lee Luzi, Treasurer

Beverly Litchfield
Anne Turcotte
Joseph C. Falzone
Mark F. Jones
Lisa A. Jones
Madeline Q. Flanagan
James E. Thompson
Gale D. Candaras
Arthur D. Wolf
Thomas W. Mango
David W. Barry
Virginia F. Barry
Daniel J. Driscoll
Juan Canosa Albano
Daniel Fernandes
Michael Rustin
Carole Tardiff
Edward E. Kivari, Jr.
Patricia Nordstrom

Lifetime Members
John Fitzgerald
Barbara Kirby
Joseph Matthews
Kevin Moriarty

Republican Town Committee
D. John McCarthy, Chairman
Tanja Olson, Vice Chairman
Michael W. Dane, Secretary
George Reich, Treasurer

Catherine Labine
Robert J. Boilard
Barbara Bourcier
Donald Bourcier
James Dunbar
Richard Howell
James Jurgens
Lawrence LaBarbera
Richard Labine
Peter Manolakis
Mary McCarthy
Deborah Reavey
Thomas Reavey
David Sanders
Constance Sattler
Janet Shea
Anthony J. Vecchio
John Wesolowski
Carol Colitti
Elizabeth Sallade
Federick Sallade

Associate Members
Peter Ablondi
Marc Ducey
Michael Mazzuca
Eileen Deane
Ann Marie Kibbe
Cheryl Malandrinos
Joyce McComb
Patrick McComb
Peter Salerno
Roy L. Scott

FEDERAL & STATE DELEGATION

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2 Russell Courtyard
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TOWN CLERK

SECIAL TOWN MEETING
April 2, 2012

Attendance:	**Precinct A:**	**22**
	Precinct B:	**7**
	Precinct C:	**41**
	Precinct D:	**46**
	Total ---------	**116**

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School on Monday, April 2, 2012. At 7:00pm, Town Clerk Beverly Litchfield noted a quorum was present and called the meeting. All were asked to join in reciting the Pledge of Allegiance before the call of the meeting was read by Town Clerk Beverly J. Litchfield.

Due to the absence of the Moderator, the first order of business was to elect a temporary Moderator. Town Clerk Litchfield explained the process that would be followed.

Nominations were then taken from the floor. George Reich was nominated and seconded. There were no other nominations from the floor so a motion to close nominations was made and seconded. This motion passed by unanimous vote. A motion was then made and seconded to have the Town Clerk cast one ballot for George Reich. This motion passed by unanimous vote.

After Mr. Reich was sworn in by the Town Clerk, he took over the meeting and the Town Clerk resumed her regular duties.

ARTICLE 1. Ambulance Fund Transfer: Finance Committee Recommends. Passing by unanimous vote to have the town transfer $336,860 from Receipts Reserved for Appropriation for Ambulance to pay for renovations to the Central Fire Station on Boston Road.

Fire Chief Nothe gave a brief slide presentation to those in attendance explaining the plans for the fire station.

ARTICLE 2. Stabilization Fund Transfer: Finance Committee Recommends. Requiring a two-thirds vote, passing by unanimous vote to have the town transfer $195,000 from the Capital Stabilization Fund to pay for renovations to the Central Fire Station on Boston Road.

A motion was then made and seconded to adjourn the special town meeting. This motion carried by unanimous vote. Meeting adjourned at 7:15 PM.

Respectfully submitted,
Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

ANNUAL TOWN MEETING
MAY 14, 2012

Attendance	**Precinct A:**	**42**
	Precinct B:	**31**
	Precinct C:	**49**
	Precinct D:	**63**
	Total ---------	**185**

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School on Monday, May 14, 2012. At 7:00pm, Moderator Anthony Scibelli noted a quorum was present and called the meeting to order. The Moderator welcomed all and commenced with an explanation of the process concerning the "Consent Agenda." Moderator Scibelli then recognized those that had passed on. A moment of silence was held in their honor. The Pledge of Allegiance was then recited followed by Town Clerk Beverly J. Litchfield reading the call of the meeting.

The articles included in the consent agenda were then read, one at a time. The Consent Articles were 1, 2, 36, 37, 38, 39, 40, 41, and 42. Each article is listed separately in these minutes and marked with an asterisk.

*Articles listed on the Consent Agenda are considered to be routine and will be acted on using an expedited procedure. Questions or concerns from the floor regarding any Consent Agenda article will result in that article's removal from the Consent Agenda for action under regular procedures.

At this time Moderator Scibelli announced that this would be his last town meeting as Moderator. He also made note that this was Patrick Brady's last meeting as a Selectman and JoAnne DeGray's last meeting as Town Accountant since she is retiring in the fall.

Consent Agenda (articles marked *)
Passing by a unanimous vote that the Town accept and approve the following articles as presented: Articles 1, 2, 36, 37, 38, 39, 40, 41, and 42.

***ARTICLE 1. Choosing Miscellaneous Officials**: Passing by unanimous vote that the following persons be elected to the indicated offices for the ensuing year:

Poundkeeper	Michael H. Masley
Surveyors of Lumber	Edward P. Lindsay Jr. & William H. Garvey
Measurers of Wood and Charcoal	William H. Garvey
Field Drivers	John J. Garvey

***ARTICLE 2. Hearing Reports**: Passing by unanimous vote that the town accept the reports of all officers and committees as printed in the Annual Town Report.

ARTICLE 3. Funding Transfers FY 2012: Finance Committee Recommends. Pursuant to Section 33B of Chapter 44 of the General Laws, passing by unanimous vote to transfer the sum of $49,900 from previously appropriated but unexpended funds in the following FY'2012 Budgets: #138 - Treasurer Collector ($16,600); #161 – Town Clerk ($3,300); #193 - General Insurance ($5,000); #194 - Group Insurance ($25,000), to the FY'2012 Highway Department Budget (#420)

ARTICLE 4. Ambulance Fund transfer: Finance Committee Recommends. Passing by unanimous vote to appropriat $15,000 from Receipts reserved for Appropriation for Ambulance to the FY'2012 Ambulance Budget to cover

overtime.

ARTICLE 5. Transfer of Wastewater Debt Service Reserve Funds: Finance Committee Recommends. Passing by unanimous vote to transfer $51,529 from Fund Balance Reserved for Debt Service in the Wastewater Enterprise Fund to the FY'2012 Wastewater Enterprise Fund Capital Debt Account.

ARTICLE 6. Parliamentary procedures: Finance Committee Recommends. Passing by unanimous vote that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2½), as amended, and as set forth in a document entitled "Article 6, Exhibit A," on file with the Town Clerk.

ARTICLE 7. Compensation for elected town officials: Finance Committee Recommends. Passing by unanimous vote to fix the compensation for elected Town Officers for fiscal year July l, 2012 to June 30, 2013, as follows: Assessors, chairman, $3,454, members, $3,128 each, per year; Town Clerk, $65,906 per year (all fees revert to the Town treasury); Moderator, $200 Annual Town Meeting, $50 Special Town Meeting; Selectmen, $4,529 per year, chairman $5,284 per year; Tree Warden, $9,342 per year; Water Commissioners, $150 per year; Cemetery Commissioners, no salary; Library Trustees, no salary; Planning Board Members, no salary; Poundkeeper, Field Drivers, Weighers of Gain, Surveyors of Lumber, Measurers of Wood and Charcoal (all Town officers elected other than by official ballot), fees only, fixed by General Laws.

ARTICLE 8. Budget appropriations: Finance Committee Recommends. Passing by a majority vote to accept the report of the Finance Committee to raise and appropriate $34,037,537 and transfer $26,000 from offset receipts (for Dog Officer Expenses) to cover the necessary capital expenditures and operating expenses of the Town for Fiscal Year 2013 (July 1, 2012 to June 30, 2013) per appropriations listed separately in the Town Meeting Workbook and incorporated herein by reference, with the exception of those budgets and expenditures which will be voted on separately in subsequent Articles.

Chairman Bunnell from the Finance Committee gave a brief presentation as did Superintendent O'Shea from the School Department. Resident Daniel Fitzgerald from 8 Ward Drive gave a presentation in opposition to the School presentation. Chairman Salerno from the School Committee responded to Mr. Fitzgerald as did Superintendent O'Shea. Other discussion followed in favor of the school budget; and one resident wanted to know what the purpose was for Mr. Fitzgerald's presentation.

ARTICLE 9. Water Enterprise Fund Budget: Finance Committee Recommends. Passing by a majority vote that the following sums be appropriated for the Water Enterprise Fund: Salaries, $377,235; Expenses, $1,342,117; Non-recurring, $50,000, and that $1,615,637 be raised from Water Department receipts and 103,715 be raised from Water Department retained earnings.

ARTICLE 10. Wastewater Enterprise Fund Budget: Finance Committee Recommends. Passing by unanimous vote that the following sums be appropriated for the Wastewater Enterprise Fund: Salaries, $182,147; Expenses: $382,161 and that $1,064,308 be raised from Wastewater Department receipts.

ARTICLE 11. Solid Waste Enterprise Fund Budget: Finance Committee Recommends. Passing by a majority vote that the following sums be appropriated for the Solid Waste Enterprise Fund: Salaries, $125,500; Expenses, $196,992, and that $322,492 be raised as follows: $317,502 from Solid Waste receipts and $4,990 from retained earnings.

ARTICLE 12. Amendment to Lease with Wilbraham Country Club: Finance Committee Recommends. Passing by a

majority vote to approve, under the provisions of Chapter 81 of the Acts of 2012, amendments to the lease, as set forth in a document entitled "Article 12, Exhibit A," on file with the Town Clerk, between the Town and the Wilbraham Country Club relative to the land and buildings located on both sides of Stony Hill Road and known as the Wilbraham Golf Course, said lease dated February 28, 2000, said approval to be effective on the effective date of said Chapter 81.

Questions were asked concerning this article and if it related to restructure of debt.

ARTICLE 13. By-Law Amendment – Relating to Town Meetings: Finance Committee Recommends. Passing by majority vote to amend Section 200(b) of the Wilbraham By-Laws by deleting the words "and posted in each precinct."

ARTICLE 14. Receipts reserved for appropriation for ambulance: Finance Committee Recommends. Passing by a majority vote to appropriate $579,900 from Receipts Reserved for Appropriation for Ambulance to Ambulance personal services, operating and capital costs, pursuant to Section 5 of Chapter 40 of the General Laws.

ARTICLE 15. Appropriations for Ambulance Depreciation Account: Finance Committee Recommends. Passing by a majority vote to appropriate $40,000 from Receipts Reserved for Appropriation for Ambulance to be held in a depreciation account for vehicle and equipment replacement pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

ARTICLE 16. Receipts reserved for appropriation for cemeteries: Finance Committee Recommends. Passing by a majority vote to appropriate $20,000 from Receipts Reserved for Appropriation for Cemeteries to Cemetery operating costs, pursuant to Section 5 of Chapter 40 and Section 16 of Chapter 114 of the General Laws.

ARTICLE 17. Reserve Fund: Finance Committee Recommends. Passing by a majority vote to raise and appropriate $300,000 for a Fiscal Year 2013 Reserve Fund.

ARTICLE 18. Special Appropriation for road repaving and preservation: Finance Committee Recommends. Passing by a majority vote to raise and appropriate $150,000 to repave, resurface and/or crack seal public ways.

ARTICLE 19. Funding of Other Post Employment Benefits Liability Trust Fund: Finance Committee Recommends. Passing by a majority vote to raise and appropriate $70,000 to be placed into the Other Post Employment Benefits Liability Trust Fund, established under the provisions Massachusetts General Laws Chapter 32B, Section 20.

ARTICLE 20. Municipal Building Insurance Fund: Finance Committee Recommends. Passing by a majority vote to raise and appropriate $10,000 to be placed into the Municipal Building Insurance Fund.

ARTICLE 21. Communications Tower: Finance Committee Recommends. Passing by a majority vote to transfer $39,950 from free cash to purchase a metal communication tower to be located at the Boston Road Fire Station.

ARTICLE 22. Tornado and Microburst Costs: Finance Committee Recommends. Passing by a majority vote to transfer $450,000 from free cash for costs incurred by the town for the response and cleanup of the June 1, 2011 Tornado and the July 26, 2011 Microburst.

ARTICLE 23. Community Preservation Program Project: Finance Committee Recommends. Passing by a majority vote to transfer $6,200 from the Community Preservation Open Space Preservation Fund for a Community Preservation Project for Landscape Restoration and Preservation at the Rice Nature Preserve.

oderator Scibelli noted that Senator Candaras and past Selectman Barry were in the audience.

RTICLE 24. Community Preservation Program Project: Finance Committee Recommends. Passing by a majority vte to transfer $15,000 from the Community Preservation Non-Committed Fund for a Community Preservation Poject to continue to inventory Wilbraham's Historic Resources.

RTICLE 25. Community Preservation Program Project. Finance Committee Recommends. Passing by a majority vte to transfer $36,580 from the Community Preservation Historic Preservation Fund for a Community Preservation Poject to write and publish a Wilbraham History Book that will cover local historical events that occurred during the priod 1963 to 2013.

RTICLE 26. Community Preservation Program Project: Finance Committee Recommends. Passing by a majority vte to transfer $2,114 from the Community Preservation Historic Preservation Fund and $736.00 from the Ommunity Preservation Non-Committed Fund, for a Community Preservation Project to perform mold and mildew eaning of the roof of the Old Meeting House at 450 Main Street.

RTICLE 27. Community Preservation Program Project: Finance Committee Recommends. Passing by a majority vte to transfer $4,400 from the Community Preservation Non-Committed Fund for a Community Preservation roject for the preservation of town record books in the custody of the Town Clerk.

RTICLE 28. Community Preservation Program Project: Finance Committee Recommends. Passing by a majority vte to transfer $45,100 from the Community Preservation Non-Committed Fund for a Community Preservation roject to plant public shade trees on town ways in place of trees destroyed by the June 1, 2011 tornado.

esident John Broderick of 1220 Stony Hill Road wanted to know under which purpose is this article being applied nd can this be done. Frederic Fuller of the CPA Committee responded saying this comes from the "non-committed" ut really it is a historic issue.

RTICLE 29. Community Preservation Program Project: Finance Committee Recommends. Passing by a majority ote to transfer $19,375 from the Community Preservation Non-Committed Fund for a Community Preservation roject to plant trees in Adams Cemetery.

RTICLE 30. Community Preservation Program Project: Finance Committee Recommends. Passing by a majority ote to transfer $116,000 from the Community Preservation Non-Committed Fund for a Community Preservation roject to install Sports Field lighting at the Spec Pond Recreational Complex.

esident Frank Pychewicz of 11 Meadow View Road stated that this funding cannot be given to Spec Pond ecreation Complex. He noted a press release where his information came from. Chairman Peter Manolakis of the PA explained how this article came about and the basis of using these funds.

RTICLE 31. 250th Anniversary Celebration: Finance committee Recommends. Requiring a two-thirds vote, passing y a declared two-thirds vote by the Moderator to raise and appropriate $15,000 to be placed in the 250th nniversary Celebration Fund.

o-Chairman Patricia Diotalevi of the 250th Anniversary Committee spoke on their plan to raise funds. The town-vide tag sale held May 12, 2012 raised $2,500.00 already. She asked for support of this article.

ARTICLE 32. Authorization to borrow for capital outlays: Finance Committee Recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator that the town borrows $361,000 for the following purposes:
-- in accordance with Section 7(3A) of Chapter 44 of the General Laws for remodeling, reconstructing or making extraordinary repairs to public buildings owned by the town, including original equipment and landscaping, paving and other site improvements, $150,000; and in accordance with Section 7(9) of Chapter 44 of the General Laws for the cost of departmental equipment, $211,000.

Capital Planning Chairman Robert Quintin gave a brief presentation at this time. He thanked all who helped with this committee.

ARTICLE 33. Dedication of Spec Pond Recreational Complex: Finance Committee Recommends. Passing by a majority vote to dedicate the Spec Pond (also known as Spectacle Pond) Recreational Complex, located at 2540 Boston Road, and recorded in the Hampden County Registry of Deeds Book 2959, Page 088, for active recreational purposes, under General Laws Chapter 45, Section 14, to be under the care and control of the Playground and Recreation Commission.

ARTICLE 34. Spec Pond Recreational Complex Sewer Connection: Finance Committee Recommends. Passing by a majority vote to raise and appropriate $25,000 to install a sewer connection to the Spec Pond Recreational Complex

ARTICLE 35. Wastewater Department Truck Purchase: Finance Committee Recommends. Passing by a majority vote to appropriate $80,000 of retained earnings in the Wastewater Enterprise Fund for the purchase of a 16,000 GVW truck with utility body, crane and plow equipment for the Wastewater Department.

***ARTICLE 36. Council on Aging Revolving Fund: Finance Committee Recommends.** Passing by a unanimous vote that the Town reauthorizes a revolving fund in accordance with Section 53E½ of Chapter 44 of the General Laws in order to place revenue collected from donations from individuals, organizations and events; memorial donations; and fees for classes, trips and programs, which shall be used for payment of costs connected with programs and events; repair and maintenance of equipment and furnishings; purchase of memorials and volunteer recognitions; and fees for instructors and classes, and transfer the balance of the FY 2012 revolving fund to the FY 2013 revolving fund. Expenditures authorized by the Director of Elder Affairs, not exceeding a total of $20,000 in FY 2013. The balance in the revolving account shall not exceed $20,000.

***ARTICLE 37. Compost Bin Revolving Fund: Finance Committee Recommends.** Passing by a unanimous vote that the Town reauthorizes a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in orde to place revenue collected from the sale of compost bins which shall be used to purchase additional compost bins, and transfer the balance of the FY 2012 revolving fund to the FY 2013 revolving fund. Expenditures authorized by the Public Works Director, not exceeding a total of $5,000 in FY 2013. The balance in the revolving account shall no exceed $5,000.

***ARTICLE 38. Cemetery Revolving Fund: Finance Committee Recommends.** Passing by a unanimous vote that the Town reauthorizes a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from the sale of boundary markers, foundations, winter access charges, and for opening an closing graves, which shall be used to purchase boundary markers, foundations, winter access charges, and to open and close graves, and transfer the balance from the FY 2012 revolving fund to the FY 2013 revolving fund. Expenditures authorized by the Cemetery Commission, not exceeding a total of $20,000 in FY 2013. The balance in the revolving account shall not exceed $20,000.

ARTICLE 39. Community Gardens Revolving Fund: Finance Committee Recommends. Passing by a unanimous vote that the Town reauthorizes a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from community garden lot rental fees and donations, which shall be used to purchase goods, tools, and services, including water resources, for the use of the gardeners enrolled in the program, and transfer the balance from the FY 2012 revolving fund to the FY 2013 revolving fund. Expenditures authorized by the Conservation Commission, not exceeding a total of $6,000 in FY 2013. The balance in the revolving account shall not exceed $6,000.

ARTICLE 40. Authorization to enter into lease/purchase agreements: Finance Committee Recommends. Passing by a unanimous vote that the town authorizes the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase.

ARTICLE 41. Authorization to dispose of surplus equipment: Finance Committee Recommends. Passing by a unanimous vote that the Town authorizes the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

ARTICLE 42. Grants Authorization: Finance Committee Recommends. Passing by a unanimous vote that the Town authorizes the Board of Selectmen to apply for and accept federal or state grants or monies as may be available and to authorize the expenditure of any such grants or funds received there from in accordance with the terms of said grants.

ARTICLE 43. Acceptance of Deeds. Passing by a majority vote that action under Article 43 be indefinitely postponed.

ARTICLE 44. Drainage and Access Easements. Passing by a majority vote that action under Article 44 be indefinitely postponed.

ARTICLE 45. Special Legislation Request: Finance Committee Recommends. Passing by a majority vote to authorize the Board of Selectmen, pursuant to section 89 of the amendments to the Massachusetts Constitution, the Home Rule Amendment, to request its legislators to petition the General Court requesting the enactment of a special act of the state legislature affecting a single municipality, the Town of Wilbraham, as printed in the Warrant. (See Below)

SECTION 1. The chief of police, with the approval of the board of selectmen of the town of Wilbraham, may appoint, as he deems necessary, retired police officers of the town as special police officers for the purpose of performing police details or any police duties arising there from or during the course of police detail work, whether or not related to the detail work. The retired police officers shall have been regular Wilbraham police officers who retired based upon superannuation. Each appointment shall be made conditional upon the satisfactory completion of the medical examination.

SECTION 2. Special police officers appointed under this act shall not be subject to chapter 31 of the General Laws or to section 99A of chapter 41 of the General Laws.

SECTION 3. Special police officers appointed under this act shall, when performing the duties under section 1, have the same power to make arrests and to perform other police functions as do regular police officers of the town of Wilbraham.

SECTION 4. Special police officers shall be appointed under this act shall be appointed for an indefinite term,

subject to removal by the police chief, with the approval of the board of selectmen, at any time, upon 14 days written notice. Upon request, the police chief shall provide the reasons for such removal in writing.

SECTION 5. Special police officers appointed under this act shall be subject to the rules and regulations, policies and procedures and requirements of the board of selectmen and the chief of police in the town of Wilbraham, including restrictions on the type of detail assignments, requirements regarding medical examinations to determine continuing capability to perform the duties of a special police officer, requirements for training, requirements for firearms qualifications and licensing and requirements regarding uniforms and equipment, with all costs of compliance to be incurred by the special police officers. Special police officers appointed under this act shall not be subject to section 96B of chapter 41 of the General Laws.

SECTION 6. Special police officers appointed under this act shall be sworn before the town clerk who shall keep a record of all such appointments.

SECTION 7. Special police officers appointed under this act shall be subject to sections 100 and 111F of chapter 41 of the General Laws. The amount payable under said section 111F of said chapter 41 to an incapacitated special police officer shall be calculated by averaging the amount earned over the prior 52 weeks as a special police officer working details, or averaged over such lesser period of time for any officer designated as special police officers less than 52 weeks prior to the incapacity. In no event shall payment under said section 111F of said chapter 41 exceed, in any calendar year, the limitation on earning contained in paragraph (b) of section 91 of chapter 32 of the General Laws. Payment under said section 111F of said chapter 41 shall terminate when a special police officer reaches the age of 65. In the event the age limitation applicable to regular police officers serving a town is increased from 65 years of age, the termination of benefits under said section 111F of said chapter 41, as provided herein to special police officers, shall terminate at such higher age limit, but in no event shall the benefits extend beyond the age of 70 for any special police officer. Special police officers appointed under this act shall not be subject to section 85H of said chapter 32, nor eligible for any benefits pursuant thereto.

SECTION 8. An appointment as a special police officer under this act shall allow, but not entitle, any individual appointed as such to assignment to any detail, as authorized by the police chief.

SECTION 9. Retired police officers of the town of Wilbraham, serving as special police officers under this act, shall be subject to the limitations on hours worked and on payments to retired town employees under paragraph (b) of section 91 of chapter 32 of the General Laws.

SECTION 10. Retired police officers of the town of Wilbraham, serving as special police officers under this act shall not be eligible for unemployment benefits relative to their service as special police officers under this act.

SECTION 11. Retired police officers of the town of Wilbraham, serving as special police officers under this act shall be subject to General Laws Chapter 32, Section 91.

Explanation: This Article would request Special Legislation in order to allow retired Wilbraham Police Officers to be appointed Special Police Officers for the purpose of performing police details or other police duties arising from suc police details.

ARTICLE 46. Acceptance of Public Way: Finance Committee Recommends. Passing by a majority vote to accept a portion of Eastwood Drive (extension) as a public way, pursuant to a layout filed by the Board of Selectmen with t Town Clerk.

Article 47. Zoning By-Law Amendment – Location & Size of Residential Accessory Buildings: Planning Board Recommends. Requiring a two-thirds vote, passing by a declared two-third vote by the Moderator to amend paragraph C of section 4.4.8 of the Wilbraham Zoning By-Law by deleting the existing words "a garage is not

attached to the principal structure" and substituting therefore the words "the principal structure does not include an attached garage."

ARTICLE 48. Zoning By-Law Amendment – Heritage Farm Stand Development Regulations: Planning Board Recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator to amend the Wilbraham Zoning By-Law by revising existing section 1.3 and inserting new sections 3.5.2 and 4.11 as set forth in a document entitled, "Zoning Amendment Exhibit A," on file with the Town Clerk.

Frederic Fuller from the Planning Board gave a brief presentation to those in attendance. Resident Gerda Trzeciak spoke about some concerns about the zoning changes being to "open." She spoke against the article. Mr. Fuller responded to her concerns.

A motion was made and seconded to adjourn the meeting. This motion carried by a unanimous vote.

Meeting adjourned at 9:21 PM.
Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

TOWN BULLETIN:

Boston, Massachusetts; August 13, 2012
The foregoing amendments to the town by-laws adopted under articles 13, 47 and 48 of the warrant for the Wilbraham town meeting that convened on May 14, 2012 are hereby approved.

Martha Coakley, Attorney General ***Kelli E. Gunagan, Assistant Attorney General***

PRESIDENTIAL PRIMARY
MARCH 6, 2012

Attest:
Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

Total Registered Voters ------ 10,147
Total Vote Cast ---------- - 1568
% Voted ---------- - 16%

Registered by Precinct
Precinct A – 2546
Precinct B – 2487
Precinct C – 2492
Precinct D – 2622

Democratic By Prec.
Precinct A – 70
Precinct B – 48
Precinct C – 49
Precinct D – 79
Total ------ 246

DEMOCRATIC BALLOT
PRESIDENT

Barack Obama	179
No Preference	41
Write Ins	11

STATE COMM. MAN

Bruce Samuel Adams Jr.	80
Mark A. Kenyon	73
Write Ins	1

STATE COMM. WOMAN

Marygail B. Cokkinias	167
Write Ins	1

DEMO. TOWN COMMITTEE

David Barry	158
Virginia Barry	127
Gale Candaras	190
Daniel Driscoll	105
Joseph Falzone	115
Judith M. Falzone	117
Madeline Flanagan	113
Mark F. Jones	101
Lisa Jones	104
Edward Kivari, Jr.	104
Beverly Litchfield	150
Peter Litchfield	111
Dana-Lee Luzi	105
Todd Luzi	114
Thomas Mango	131
Patricia Nordstrom	122
James Thompson	142
Arthur Wolf	117
Carole J. Tardif	108
Gilles E. Turcotte	114
Anthony J. Scibelli	136
Anne Turcotte	117
Michael P. Rustin	97
Daniel Fernandes	112
Jean Canosa Albano as a write in	2

Republican By Prec.
Precinct A – 309
Precinct B – 315
Precinct C – 312
Precinct D – 385
Total ------ 1321

REPUBLICAN BALLOT
PRESIDENT

Ron Paul	92
Mitt Romney	941
Rick Perry	3
Rick Santorum	196
John Huntsman	5
Michele Bachmann	1
Newt Gingrich	66
No Preference	6
Write Ins	3

STATE COMM. MAN

Thomas A. McCarthy	714
Alexander J. Sherman	274
Write Ins	3

STATE COMM. WOMAN

Deborah L. Martell	574
Mary S. Rogeness	549

REP. TOWN COMMITTEE

George L. Reich	20
Lawrence G. LaBarbera	601
Robert Boilard	855
Thomas Reavey	645
Peter Manolakis	643
Deborah Reavey	19
James Jurgens	623
Catherine Labine	659
Richard Howell	679
Richard Labine	661
Barbara Bourcier	597
Donald Bourcier	606
Tanja Olson	581
Anthony Vecchio	629
Constance Sattler	3
Janet Shea	666
Anita LaBarbera	608
James Dunbar	583
Dennis John McCarthy	623
Carole J. Colitti	644
Elizabeth A. Sallade	588
Frederick E. Sallade	585
Elyse M. Dunbar	585
David A. Sanders	617
Mary E. McCarthy	606
Michael W. Dane	604
Cynthia Patten	2

Green-Rainbow by Prec.
Precinct A – 0
Precinct B – 1
Precinct C – 0
Precinct D – 0
Total ------- 1

GREEN-RAINBOW BALLOT
PRESIDENT

Kent Mesplay	1
Jill Stein	0
Harley Mikkelson	0
No Preference	0
Write Ins	0

STATE COMM. MAN

Kent Mesplay	1
Write Ins	0

STATE COMM. WOMAN

Jill Stein	1
Write Ins	0

GR-RAIN TOWN COMM
None voted

2012 ANNUAL TOWN ELECTION
MAY 19, 2012

Total Registered Voters ---	10,121	Voted by Precinct	Total Registered
Total Vote Cast ----------	1191	Precinct A – 291	2528
%/oted ----------	12%	Precinct B – 234	2489
		Precinct C – 302	2484
		Precinct D – 364	2620

* Denotes Winner

SELECTMAN – 3 YRS.

Russell D. Mitchell	D	299
Robert W. Russell	R	853*

TOWN CLERK – 3 YRS.

Beverly J. Litchfield	D	922*

MODERATOR – 3 YRS.

George L. Reich	R	892*

ASESSOR – 3 YRS.

Lavrence G. LaBarbera	R	868*

RG. SCHOOL CMTE. – 3 YRS.

Giles E. Turcotte	D	412
Mirc E. Ducey	R	684*
Michelle P. Emirzian	R	652*
James E. Wilkinson		246

TEE WARDEN – 3 YRS.

Richard C. Swain	R	929*

CM. COMMISSIONER – 3 YRS

Donald R. Bourcier	R	914*

WATER COMMISSIONER – 3 YRS

James B. Dunbar	R	892*

LIBRARY TRUSTEE – 3 YRS

Raymond D. Burk	R	758*
Jon Canosa-Albano	D	648*

PANNING BOARD – 5 YRS

Dan E. Stroshine		523
David A. Sanders	R	567*

VILB. HOUSING AUTHORITY

Arinda W. Peret	R	879*

Attest:
Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

STATE PRIMARY
SEPTEMBER 6, 2012

Total Registered Voters ---10,295
Total Vote Cast ----------1733
% Voted ----------17 %

Total voted by Precinct	Total Reg.
Precinct A – 419	Prec. A -2576
Precinct B – 374	Prec. B - 2533
Precinct C – 353	Prec. C - 2524
Precinct D – 587	Prec. D - 2662

DEMOCRATIC BALLOT

Voted by Precinct
Precinct A – 319
Precinct B - 291
Precinct C - 246
Precinct D –429
Total - 1285

SENATOR IN CONGRESS

Elizabeth A. Warren	896
Write-ins	33

REPRESENTATIVE IN CONGRESS

Richard E. Neal	927
Andrea F. Nuciforo	274
Bill Shein	44
Write-ins	0

COUNCILLOR

Michael J. Albano	486
Gerry Roy	186
Kevin J. Sullivan	464
Write-ins	2

SENATOR IN GENERAL COURT

Gale D. Candaras	1016
Write-ins	3

REPRESENTATIVE IN GEN. COURT

Angelo J. Puppolo, Jr	1042
Write-ins	1

CLERK OF COURTS

Thomas Ashe	383
John P. DaCruz	243
Linda A. Stec DiSanti	127
Laura Gentile	485
Write-ins	1

REGISTER OF DEEDS

Donald E. Ashe	975
Write-ins	3

REPUBLICAN BALLOT

Voted by Precinct
Precinct A – 100
Precinct B – 83
Precinct C – 107
Precinct D – 157
Total – 447

SENATOR IN CONGRESS

Scott P. Brown	483
Write-ins	1

REPRESENTATIVE IN CONGRESS

Write-ins	13

COUNCILLOR

Michael F. Case	144
Michael Franco	230

SENATOR IN GENERAL COURT

Write-ins	5

REPRESENTATIVE IN GEN. COURT

Dennis John McCarthy	350
Write-ins	2

CLERK OF COURTS

Write-ins	45

REGISTER OF DEEDS

Write-ins	7

GREEN RAINBOW BALLOT

Voted by Precinct
Precinct A - 0
Precinct B - 0
Precinct C - 0
Precinct D - 1
Total – 1

SENATOR IN CONGRESS

Write-ins	1

REPRESENTATIVE IN CONGRESS

Write-ins	1

COUNCILLOR

Write-ins	0

SENATOR IN GENERAL COURT

Write-ins	0

REPRESENTATIVE IN GEN. COURT

Write-ins	0

CLERK OF COURTS

Write-ins	1

REGISTER OF DEEDS

Write-ins	0

Attest: Beverly J. Litchfield, MMC
Town Clerk of Wilbraham

PRESIDENTIAL ELECTION
NOVEMBER 6, 2012

Precinct
Total Registered Voters – 10,509
Total Votes Cast ---------- 8369
% Voted ---------- 80 %

Voted by Precinct	
Prec. A	2008
Prec. B	2039
Prec. C	2074
Prec. D	2248

Registered by Precinct
Precinct A - 2620
Precinct B - 2578
Precinct C - 2590
Precinct D - 2721

PRESIDENT/VICE PRES.	TOTAL
Johnson/Gray	87
Obama/Biden	3746
Romney/Ryan	4334
Stein/Honkala	41
Write-ins	10

SENATOR IN CONGRESS	TOTAL
Scott P. Brown	5005
Elizabeth A. Warren	3147
Write-ins	2

REP. IN CONGRESS	TOTAL
Richard E. Neal	5979
Write-ins	60

COUNCILLOR	TOTAL
Michael J. Albano	3827
Michael Franco	3718
Write-ins	5

SENATOR IN GEN. COURT	TOTAL
Gale D. Candaras	6165
Write-ins	52

REP. IN GEN. COURT	TOTAL
Angelo J. Puppolo, Jr.	4883
Dennis John McCarthy	2867
Write-ins	5

CLERK OF COURTS	TOTAL
Laura Gentile	5637
Write-ins	35

REGISTER OF DEEDS	TOTAL
Donald E. Ashe	5838
Write-ins	25

QUESTION 1	TOTAL
Motor Vehicle Repair	yes – 6241
	no – 973

QUESTION 2	TOTAL
Med. To End Life	yes – 3333
	no – 4519

QUESTION 3	TOTAL
Med. Use of Marijuana	yes – 4362
	no – 3465

Attest: Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

VOTER REGISTRATION BY PRECINCT
(As of December 31, 2012)

PREC	Rep	Dem	Unen	Lib.	Inter 3rd Pty	Gr.Rain	Grn Pty USA	Conser Party	MA Indep	Total
A	493	780	1260	8		6				**2547**
B	537	695	1280	7	1					**2520**
C	582	608	1309	10	1	4	1	1	1	**2517**
D	555	755	1318	2	1	3			1	**2635**
TOTAL:	**2167**	**2838**	**5167**	**27**	**3**	**13**	**1**	**1**	**2**	**10219**

VITAL STATISTICS

BIRTHS	2010	2011	2012
MALES	41	38	30
FEMALES	33	49	30
TOTALS	**74**	**87**	**60**
MARRIAGES	**37**	**53**	**48**
DEATHS			
MALES	87	113	97
FEMALES	134	148	133
TOTALS	**221**	**261**	**230**

Attest: Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

STATEMENT OF RECEIPTS & DISBURSEMENTS
JULY 1, 2011 – JUNE 30, 2012

RECEIPTS

FY '12 DOG LICENSES

1045	NEUTERED MALES	@	$10.00	$10,450.00	
132	MALES	@	$20.00	$2,640.00	
93	FEMALES	@	$20.00	$1,860.00	
1107	SPAYED FEMALES	@	$10.00	$11,070.00	
2	LICENSE TRANSFERS	@	$00.25	$ .50	
				$26,020.50	

FY '12 DOG FINES & FEES

17	STRAY DOG FINES	@	$10.00	$170.00	
320	LATE DOG FINES	@	$10.00	$3,200.00	
18	BOARDING FEES	@	$10.00	$180.00	
4	NON CRIM TICKETS			$175.00	
				$3,725.00	**$29,745.50**

FY '12 FISH & WILDLIFE LICENSES (7-1-11 to 12-31-11)

12	RES CIT FISH			$330.00	
2	RES CIT FISH (minor)			$23.00	
3	RES CIT FISH (65-69)			$48.75	
10	RES CIT FISH (paraplegic, blind, mentally retarded)			FREE	
24	RES CIT HUNT			$660.00	
1	RES CIT HUNT (65-69)			$16.25	
1	CIT. HUNT PARA.			FREE	
1	NR HUNT BIG GAME			$99.50	
2	RES CIT SPORT			$90.00	
2	RES CIT SPORT (65-69)			$50.00	
9	RES CIT SPORT (70 & over)			FREE	
1	DUPLICATE SPORT	@	$2.50	$2.50	
42	ARCHERY STAMPS	@	$5.10	$214.20	
7	WATERFOWL STAMPS	@	$5.00	$35.00	
59	PRIMITIVE STAMPS	@	$5.10	$300.90	
				$1,870.10	**$1,870.10**

FY '12 MARRIAGE LICENSES

51	LICENSES	@	$30.00	**$1,530.00**	**$1,530.00**

FY '12 MISCELLANEOUS CLERK'S FEES

1605	COPIES OF RECORDS	$11,967.75	
20	MISCELLANEOUS	$128.92	
76	BUSINESS CERTIFICATES	$2,900.00	
3	RAFFLE PERMITS	$60.00	
13	GAS STORAGE PERMITS	$495.00	
5	CEMETERY BOOKS	$5.00	
47	HANDLING FEES (F&W)	$47.00	
375	HUNTING PERMISSION SLIPS	$750.00	
	INTEREST – PEOPLESBANK	$15.96	
30	NON-CRIMINAL TICKETS	$3,000.00	
		$19,369.63	**$19,369.63**

TOTAL FY '12 RECEIPTS ---------- $52,515.23

STATEMENT OF RECEIPTS & DISBURSEMENTS CONT.
JULY 1, 2011 – JUNE 30, 2012

DISBURSEMENTS

TOWN TREASURER: FY '12 DOG ACCOUNT			
2379	DOG LICENSES	$26,020.50	
359	FINES & FEES	$3,550.00	
4	NON CRIMINAL TICKETS	$175.00	
		29,745.50	**$29,745.50**
FY '12 DIVISION OF FISHERIES & WILDLIFE			
176	LICENSES & STAMPS	**$1,834.75**	**$1,834.75**
TOWN TREASURER: FY '12 CLERK'S FEES			
176	F&W LICENSES & STAMPS	$35.35	
51	MARRIAGE LICENSES	$1,530.00	
1605	COPIES OF RECORD	$11,967.75	
20	MISCELLANEOUS	$128.92	
76	BUSINESS CERTIFICATES	$2,900.00	
3	RAFFLE PERMITS	$60.00	
13	GAS STORAGE PERMITS	$495.00	
5	CEMETERY BOOKS	$5.00	
47	HANDLING FEES (F&W)	$47.00	
375	HUNTING PERMISSION SLIPS	$750.00	
	INTEREST - PEOPLESBANK	$15.96	
30	NON CRIMINAL TICKETS	$3,000.00	
		$20,934.98	**$20,934.98**
TOTAL FY '12 DISBURSEMENTS ----------			**$52,515.23**

Attest: Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

BOARD OF SELECTMEN

In May 2012, Chairman Patrick Brady left the Board and a new Selectman, Robert W. Russell, was elected to fill the vacant seat. After the May election, the Board reorganized with Robert J. Boilard assuming the position of Chairman, James E. Thompson, Vice Chairman and Robert W. Russell as Clerk.

Robert Russell, Robert Boilard & James Thompson (right to left)
Photo Courtesy of Charlie Bennett from the Wilbraham-Hampden Times.

The Board of Selectmen typically meets weekly on Monday evenings. During the summer months of June, July and August, the Board tends to meet on a bi-weekly basis to respond to Town business or issues that arise. The Selectmen issue a schedule of their meeting dates quarterly, which can be found on the Town's website.

During 2012, the Board of Selectmen continued to work on matters related to the aftermath of the meteorological events of 2011. The Selectmen also dealt with a variety of matters related to Town property, financial, policy and routine business, such as the issuing of permits and licenses to businesses in Town. The following summary outlines some of the significant issues addressed in 2012:

Town Buildings/Properties

For a good portion of 2012, the Selectmen exerted their energy on matters regarding Town buildings and properties. The past year, upon rebuilding the community from the devastation of the storms in 2011, the Board oversaw the management of Town properties and began a discussion of the need for additional Town facility space. The Selectmen did accept a gift of land off of Shady Lane as conservation land. Facility needs discussed in 2012 included the Fire Station Renovation project, the sale of the former Grange Sale, the Senior Center Needs Study Committee and the future of Memorial School.

The Fire Station's main headquarters on Boston Road began its renovation project during 2012. The Board of Selectmen has met regularly with the project manager. They have also made a number of fiscal decisions relative to financing the building project. At the close of 2012, the Fire Station Renovation project nears its completion and partial, overnight occupancy. Thanks to the great efforts of Fire Chief Nothe and Project Manager Lance Trevallion, it looks like the building will be on-time and on-budget.

Forkit Hall (aka The Grange) was put out for bid for sale of the property. The Selectmen's hope was that the unused building could be purchased and rehabilitated to be a useful, taxable property for the community. In November 2012, the Selectmen entered into an agreement with ReVampit, LLC to purchase the Grange Hall for $50,555. The Selectmen chose a bidder who plans on restoring the property to a residential unit. At the end of the year, the Selectmen are still in the process of completing the purchase and sale with the accepted bidder.

In January, 2012, the Board of Selectmen appointed a Senior Center Needs Study Committee charged with the task of reviewing and recommending future needs of the Senior Center. The Committee concluded their work and reported back to the Selectmen in November, 2012. The report concluded that the Senior Center needs a larger building, which the Selectmen have taken under advisement.

The future use of Memorial School was also discussed throughout 2012. The Board pondered the use of the buliding

for Town facility space, as well as discussion regarding rental earnings (from Cathedral High School) of the Memorial School building. As a result, and since the Hampden-Wilbraham Regional School District was no longer using the building for its educational purposes, the Board of Selectmen decided to exercise a clause in the lease for early termination and resume use and control over the Memorial School building as of July 1, 2013.

Financial

The Town recouped much of the expenses for the 2011 storm from various federal and state agencies this past year which aided in balancing the debt of the 2011 storms. The Selectmen also signed off on several grants the Town received that went towards clean up of the 2011 storms, such as logging, stump grinding and tree replanting.

Looking at other measures to reduce expenses for the Town, the Board also negotiated health insurance contribution rates in 2012. The contribution rate changes reduced the Town's share to 68% of insurance coverage costs. The Town also was able to reach agreement on insurance plan design changes in order to reduce costs as well. This was done in conjunction with the Scantic Valley Health Insurance Trust.

Near the end of 2012, the Board of Selectmen looked at potential opportunities to reduce electrical costs by installing solar panels at the Disposal and Recycle Center.

Overall, the Town ended the fiscal year 2012 in a sound fiscal position. The Town concluded fiscal year 2012 with a free cash of $2,076, 626.

Organization

Upon the Board of Selectmen's reorganization in May, 2012, the Selectmen's liaison responsibilities with the variou Town Departments were established. The following is a list of the Selectmen's liaison assignments:

Selectmen Liaison Assignment 2012-2013		
Robert J. Boilard, Chairman	**James E. Thompson, Vice Chair**	**Robert W. Russell, Clerk**
Finance Committee	Cable TV Advisory Committee	HWRSD School Committee
Fire Department	Public Access TV Committee	MRHS School Building Committee
Police Department	Country Club of Wilbraham	Solid Waste Advisory Committee
Water Commission	Board of Appeals	Scantic Valley Health Trust
Sewer Advisory Board of Health	Planning Board	Commission on Disabilities
Council on Aging	Public Library	Conservation Commission
Local Emergency Planning Committee	Historical Commission	Cemetery Commission
Open Space & Recreation Committee		
Playground & Recreation Commission		
Traffic Safety Team		
Cultural Council		
Wilbraham Nature & Cultural Council		

There were also personnel changes which required the Selectmen's attention in 2012. The Selectmen's long time secretary, Pamela Beall, retired at the end of March, 2012. For clarification purposes, the position Secretary to the Board of Selectmen was redefined and restructured to that of Administrative Assistant to the Town Administrator and Board of Selectmen. In April, 2012, Selectmen hired Candace Ouillette Gaumond to fulfill the newly redesigne position.

In the summer of 2012, the Town's long serving Tree Warden, Richard C. Swain, passed away. Since the Tree Warden position is an elected position, the Selectmen appointed William Sperrazza, DPW Director of Operations, as the Temporary Tree Warden, as provided for in Massachusetts General Laws, so that services could still be provided efficiently to the residents of the community. In December 2012, the Town's long serving Public Access Director, Caroline Cunningham, passed away. The Wilbraham Public Access Television's Executive Director position was posted at the end of 2012. Both Caroline and Dick were tireless workers on behalf of the Town and they will be greatly missed.

Throughout the year, the Selectmen are charged with making appointments to various Town Boards and Committees. This past year, the Board of Selectmen strived to fulfill vacancies on a number of Boards and Committees. With that being said, the Board of Selectmen made 133 appointments in 2012.

Policy

One of the most important duties of the Board of Selectmen is to create and implement policy within Town government. In 2012, the Selectmen took action and passed five policies to be implemented. The policies are:

- Disposition of Town Surplus Property – procedures for Departments to dispose of unnecessary and surplus property;
- Open Meeting Law: Remote Participation (administrative policy) – Following the Attorney General's guidelines, the Selectmen implemented a policy that allows Board/Committee members to participate in meetings remotely under certain conditions and procedures;
- Police Outside Detail Billing and Receipt – policy that outlines the procedures for the Town to bill and collect payment for police officers who are hired to work outside details for external entities (i.e. businesses, charitable events and non-profit org.) in Wilbraham.
- Solid Waste Fee Abatement – Policy that establishes the criteria for residents to be eligible to receive a income-based solid waste fee abatement to the Disposal and Recycling Center.
- ADA (administrative policy) – a policy revision that reconciles that the Town of Wilbraham with federal law: The Americans with Disability Act.

Permits/Licenses

The Board of Selectmen serves as the Local Licensing Authority and the Board of Health. Part of the Local Licensing Authority and the Board of Health's responsibilities are to issue certain licenses and permits to businesses and individuals. The following is a table outlining the permits/licenses the Board of Selectmen issued in 2012.

2012 Licenses/Permits	
New Annual Food Establishment	4
New Common Victualer	2
New Annual Entertainment	4
New All Liquor	2
Temporary Food Establishment	5
One Day Entertainment License	6

2012 Licenses/Permits	
Temporary One Day Alcohol License	10
Seasonal Food Establishment	1
Seasonal Camp License	11
2013 License Renewals (passed in Dec. 2012)	144 (various licenses/permits)

Total Licenses/Permits Issued in 2012:	**189**
Total Revenue from Licenses/Permits in 2012:	**$17,502.00**

The Board of Selectmen would like to express their sincere appreciation to all the Town Board and Committee members, volunteers and Town employees for their outstanding and dedicated service to the Town of Wilbraham and its community.

Board of Selectmen
Robert J. Boilard, Chairman
James E. Thompson, Vice Chairman
Robert W. Russell, Clerk

Town Administrator
Robert A. Weitz

Administrative Assistant to the Town Administrator/Board of Selectmen
Candace Ouillette Gaumond

HUMAN RESOURCES/PERSONNEL

The Town Administrator oversees, on behalf of the Board of Selectmen, the day-to-day administration of the Town' Human Resources system. The Human Resources Coordinator, under the direction of the Town Administrato works closely with the Personnel Advisory Board and administers and implements human resources policies an procedures for the Town. The Human Resource Coordinator also develops documents, maintains records related t personnel administration; ensures compliance with federal, state and local regulations, and acts as liaison betwee the Board of Selectmen and all Town Departments on employment or personnel related matters.

A five member Personnel Board, to hold staggered terms of three years, is appointed by the Board of Selectme according to Section 509 of the Town by-laws. In 2012, Joan Paris served as Chair of the Board; while Paul Lemieu Jack Ubersax, Joseph Kelly and Mark Brannigan, served as members on the Board. This Board is charged wi advising the Board of Selectmen on all matters pertaining to personnel policy for non-union employees, n including elected officials. In 2012, the Board's main focus was the development of a written Compensation Poli which will be forwarded to the Board of Selectmen for review and approval in early 2013.

Benefits:
Effective July 1, 2012, the Massachusetts Municipal Health Care Reform Law made it mandatory for municip retirees who are eligible for Medicare B coverage to enroll in Medicare. The law further requires that any la enrollment penalty be paid by the Town. The Town reached an agreement with Centers for Medicare and Medica Services (CMS) to directly bill the Town for the penalties; thereby preventing to burden retirees with administrati tasks. Currently, this group has 89 individuals enrolled, of which 51 are retirees, 31 are spouses, and 7 a dependent children. Retirees and their dependents pay 40% of the premium and the Town contributes 60%.

Employee contributions to health insurance premiums have been increased over the last few years. Employees nc contribute 32% and the Town contributes 68% of the premiums, with the exception of employees included in t Police bargaining unit. The Town and this unit have yet to complete a successor agreement to the one that expir June 30, 2011. Employees are eligible for participation in contributory health insurance, if they work at least hours per week. At the end of 2012, 124 employees were benefit-eligible, and 112 were enrolled in the Tow contributory health insurance plans.

Training:
The Town trained all employees in the prevention of Sexual and Non-Sexual Harassment of members of protected classes. The Town offers technical training to employees as needed and required for their positions. The Town also offers professional development, such as safety and management seminars, in connection with the rewards program offered by the Town's liability insurer, the Massachusetts Municipal Insurance Agency. Computer Training classes, approved by the Department Manager and IT Director, are offered on an ongoing and as-needed basis.

Workers Compensation, Injured-on-duty Claims:
During 2012, 13 injury-on-duty claims were filed by police officers and firefighters. Additionally, 4 workers compensation claims were filed by town employees in 2012.

Staffing:
During 2012, the Town experienced the following changes in personnel:

Resignations:

2/3/2012	Michael Lowe, Asst. Mechanic/Welder/HEO
3/30/2012	Elmer Teschendorf, Library Page
5/4/2012	Timothy Camerlin, Police Officer
7/13/2012	Aaron Siko, Asst. Parks and Recreation Director

Retirements:

3/18/2012	Sgt. Gary Pabis, Police Officer
3/31/2012	Pamela Beall, Secretary to the Board of Selectmen
9/20/2012	James Pirog, Police Officer

Other:

4/12/2012	Tricia Cloutier, Ambulance Billing Clerk
12/2/2012	Caroline Cunningham, Executive Director, Public Access Television

Full time Hires:

3/6/2012	Brent Noyes, Police Officer
4/3/2012	Justin Wall, Police Officer
4/17/2012	Candace Ouillette Gaumond, Admin. Asst. TA & BOS
5/21/2012	Christopher Arventos, Police Officer
6/25/2012	Gary Butler, Heavy Equipment Operator
7/9/2012	Jared Pabis, Asst. Parks and Recreation Director
10/1/2012	James Gagner, Police Officer

Part Time Hires:

3/26/2012	Dorothy Moore, Asst. Ref. Librarian (17.5 hrs/week)
6/12/2012	Rebecca Berezin, Library Page (12 hrs/week)
7/9/2012	Maria Gildea, Ambulance Billing Clerk (17.5 hrs)
7/25/2012	Nicole Rucki, Assessor's Clerk (17.5 hrs)

Promotions/Position Upgrades:

1/1/2012	Roger Tucker, Chief of Police
1/15/2012	Lionel Duquette, Water Service Technician
2/6/2012	Mary Bell, Reference Librarian
2/13/2012	Anthony Garceau, Water Service Worker
3/19/2012	Thomas Tassinari, Assistant Mechanic
6/30/2012	Mark Paradis, Police Sgt.
7/1/2012	Edward Lennon, Police Sgt.
7/1/2012	Timothy Kane, Police Captain

Anniversaries:
During 2012, the following employees celebrated employment anniversaries:

10 years of service to the Town:
Anthony Garceau, Heavy Equipment Operator, DPW Water Division
John Wesolowski, Assessor (elected)
Lawrence Labarberra, Assessor (elected)
Paul Maguire, Heavy Equipment Operator, DPW Highway Division
Donna Daviau, Administrative Assistant, DPW Engineering
Mary Ellen Schmidt, Activities Coordinator, Senior Center

20 years of service to the Town:
Raymond Kallaugher, Police Captain

30 years of service to the Town:
David Bourcier, Fire Department, Captain/Fire Inspector

A large part of the operating budget, as developed by the Finance Committee, Board of Selectmen and approved by the voters at Annual Town Meeting, is dedicated to personnel related costs: salaries, wages, benefits (i.e retirement, insurance, paid leave,) liability and other insurance. The Town as a public employer has the difficult task of matching the required staffing levels and employee qualifications with the level of service Town residents decide is appropriate. When there is a gap between the services the Town is able to provide and the service level resident may demand; it is often the town employee who is in the middle of the conflict. While public employees are easy targets for criticism, municipal government certainly provides citizens, not only the most direct service, but also, the most control over the level of service they are willing to pay for.

I would like to thank all Town employees for their dedication and hard work over the past year. The ingenuity, good will, and effort that I have witnessed from Town employees, allows me to feel truly privileged to work with such professional, dedicated and qualified group of Police Officers, Firefighters/EMT's, Dispatchers, Department Directors, Administrative staff, Heavy Equipment Operators, Technicians, Engineers, elected officials and volunteers.

Respectfully submitted by,
Herta Dane
Human Resource Coordinator

Personnel Advisory Board
Joan Paris, Chairman
Paul Lemieux
Jack Ubersax
Joseph Kelly
Mark Brannigan

INFORMATION TECHNOLOGY

During 2012, much of the IT Department's time was utilized supporting the day-to-day technology needs of all Town municipal departments. The IT Department currently has 2 full time staff members (IT Director and Network Administrator) and 1 part-time staff member to manage Town website and Internet content. Outside consultants were leveraged to provide the extra support when needed.

Many IT Department accomplishments are noted below:

- Supported all Town department printers, copiers, network devices, workstations, servers, software, video, phone, radio, security and other "IT-like" systems. IT staff priority is to ensure that all Town departments maintain continuity of business operations – especially those providing public facing services.
- Continued adding and upgrading open wireless (Wi-Fi) at Town buildings. Residents that visit supported Town buildings can now utilize the tow-public wireless network to access the Internet.
- Assisted the former Public Access Director, Caroline Cunningham, in troubleshooting and correcting problems with many of the aging systems in the Little Red Schoolhouse. After Caroline's passing, the IT Department took over the Public Access technology systems and began making emergency repairs to the failed broadcast server. Worked with the broadcast server's vendor to procure and install a modern, multi-channel HD streaming server configuration. Worked with the vendor to integrate the video multicast streams between the new modern network and Charter's legacy analog video and audio inputs. Installed new broadcast "ingest" server which now takes all video file and DVD media sources, and converts them to streaming format, as well as uploads the files to the on-air broadcast server. Also, began cabling cleanup in an effort to reduce noise (interference) on Charter cable channels 5 and 19. Began work on bringing channel 20 back on the air, too.
- Continued maintenance and operation of the municipal WAN/VPN (building-to-building) network using open source firewall appliance software on re-purposed Town hardware systems.
- Continued installing and upgrading battery backups in Town buildings. This enables protected Town systems to gracefully handle the changeover from grid power, (or loss of,) to generator power. This also adds protection against equipment damage and preserves the Town's investment in existing technology.
- Continued using open source virtualization software, (and associated bulk data storage systems,) to expand and operate a private Town IT "cloud." This enables much faster provisioning of new server systems, more complete system backups and "high availability" between multiple server locations.
- Worked with Massachusetts Broadband Institute, (MBI, http://massbroadband.org/) as their "community liaison" to Wilbraham during their MassBroadband123 (http://massbroadband.org/Network/mbi123.html) project. Worked with MBI's network operator and engineering team to install fiber "extensions" and demarcation equipment from the telephone poles and into Town buildings.
- Continued IT outreach and communication between surrounding cities and towns. Through effective use of the MBI and other future fiber networks, local municipal IT departments are continuing to plan for more regional efforts, mutual aid opportunities and grant collaboration.
- Implemented a modernized Internet website for the Town (http://wilbraham-ma.gov). The site interacts with social networks such as Facebook and Twitter. New notification and RSS feed options allow residents to stay more connected to Town information. Town documents, meeting agendas, minutes, and more are now being made more accessible through the Town website.
- Continued troubleshooting and assisting with upgrades to the Town's emergency radio and other communications systems to improve reliability and to replace some of the failed/failing/obsolete infrastructure.
- Provided technology assistance and support to the Fire Department (FD) building remodel project. Moved FD technology and communication equipment between buildings and maintained readiness. Supervised the installation of a proper data room and carrier demarc in the new FD building. Supervised 100 foot wireless communications tower installation. New FD data room was designed to have many conduits leading to both the new tower and the existing carrier telephone poles to allow for future fiber and wireless expansion.
- Added more redundant backup storage to each of the 3 primary Town network sites. Total backup storage

(all RAID6) is now 16 terabytes.

- Continued cleaning and upgrading memory and hard drives in many departments' existing workstations to defer replacement cost and extend their useful life. Replaced some workstations with modern units and re-purposed the old units for other projects.
- Continued to collect obsolete and failed technology equipment from Town departments and properties for eventual archival and proper e-waste disposal. Processed all e-waste prior to recycling to remove valuable and reusable components and equipment. Doing this reduced the weight of the remaining e-waste destined to be recycled. Recycled 2162 pounds of e-waste through E-Stewards (http://e-stewards.org) certified recycler located in Massachusetts.
- Continued internship outreach and coordination with Minnechaug Regional High School (MRHS.) The department worked with 1 MRHS intern during 2012.
- **Broadband Advisory Committee:** Continued local broadband mapping and design efforts, assisted by the Town DPW/Engineering Department. Researched installation and materials pricing of different broadband strategies (i.e. aerial vs. buried, fiber vs. wireless, municipal vs. carrier operated, etc.) Continued review of the MBI fiber project and began planning for future uses of the MBI open access network.

Director of Information Technology
Nathan DeLong

Network Administrator
John Sternala

Web Content Coordinator
Karen Benoit

250TH ANNIVERSARY PLANNING COMMITTEE

The year 2012 was a busy year for the 250th Anniversary Planning Committee. The Committee met twice a month throughout the year planning and implementing fundraising efforts: a town-wide tag sale in May; corporate and business solicitation and a letter to each home in Town asking for support.

The Town's new 250th Logo, designed by Wilbraham graphics professional, Jennifer Guidara, adorned 250th memorabilia such as a 2013 calendar, cookbook, tee-shirts, lapel pin and jewelry that was also sold to raise funds to cover the costs of the upcoming celebratory events.

In addition to fundraising for a year-long celebration in 2013, the Committee worked on community awareness of this important milestone event in our history. Through articles in the Wilbraham-Hampden Times and other media, the Committee was able to publicize the first event of the celebration, First Night on New Year's Eve, December 31, 2012. The First Night event was celebrated with music for all ages and fireworks in the center of Town. By all accounts, First Night was a rousing success!

Th 250th Anniversary Planning Committee would like to thank Wilbraham & Monson Academy, Wilbraham Public Lib ary, United Church, Atheneum Society and Masonic Hall for providing locations for the First Night events. The Co mittee has planned a number of events for 2013 to celebrate Wilbraham's 250th birthday. (Please see the list of ev nts noted on Page 40.

Th 250th Anniversary Planning Committee is asking for your support as our work is not yet done. Please consider ma ing a financial donation. Make checks payable to Wilbraham's 250th Anniversary Committee and mail to 250th An iversary Planning Committee, P.O. Box 61, Wilbraham, MA 01095.

Th 250th Anniversary Planning Committee

Pa i Diotalevi, Co-Chair
Ke n Moriarty, Co-Chair
We dy O'Rourke, Treasurer
ea Dirico, Secretary
Ro erta Albano
Vi inia Barry
Da d Barry
Mary Bell
Charles Bennett
Steve Dinoia
Bernice Dixon
Richard Eisold
Nancy Haryasz
Chuck Higgins
Pat O'Connor
Gary Petzold
Helene Pickett
Diane Testa
Don Williams

FIRST NIGHT & THE ARRIVAL OF THE BIRTHDAY CAKE

The spectacular cake was the project of four born and raised Wilbraham Citizens. It was constructed with enthusiasm, energy and love for this Town. Financial backing was provided by Alpha Oil Company. James Diotalevi, Joseph and Ronny Gendron constructed this solid, wood cake, and it was decorated by Patti Diotalevi. Four people who all went to school together and still live in this great Town. The cake will grace the Town during the year of celebration.

(above) John Lovejoy, former Selectman, speaking at First Night. Photo courtesy of David Miles from Wilbraham-Hampden Times.

250th Birthday Celebration Events Planned for 2013

Wilbraham Art League Exhibit	April 2 to April 24, 2013
Wilbraham Art League reception	April 6, 2013
250th Celebration Pageant	April, 2013
United Players Production	May 10, 11, 12, 17, 18, 19, 2013
Wilbraham Monson Academy Dance	May 3, 2013
Opening of Time Capsule from 1963	May 5, 2013; 1pm
Taste of Wilbraham	May 5, 2013; 1:30pm to 4:30pm
Tag Sale	May 11, 2013
Celebration Golf Tournament	May 20, 2013
Dinner Dance	June 15, 2013
Parade/Air Force Band/Fireworks	June 23, 2013
Wilbraham Hill Climb Reenactment	July 13, 2013
Historical Driving Tour & Scavenger Hunt	August 11, 2013
Town Barbecue	August 18, 2013
Road Race, Knights of Columbus	August 18, 2013
Tour of Historic Homes	September 8 to October 13, 2013
Wilbraham Fire Department Open House	October, 2013
Wilbraham Police Department Open House	October, 2013
Department of Public Works Open House	October, 2013
Burying of New Time Capsule	November, 2013

FINANCE

BOARD OF ASSESSORS

Te Board of Assessors is comprised of three members each elected for a three-year term. This past year, Board mbers, Dawn L. Barnes and John M. Wesolowski, congratulated Chairman of the Board Lawrence G. LaBarbera on h re-election. The daily functions of the Assessor's Office are managed by Principal Assessor Manuel D. Silva, MAA, ad three staff members, Cathy Barnes, Katherine Bruno and Nicole Rucki.

Te Massachusetts Department of Revenue (DOR) requires that all property be within 10% of full and fair market v ue as of January 1st each year. For fiscal year 2013, the Assessors analyzed market conditions, as mandated by tl DOR, and determined all property values based on 2011 sales. Adjustments were needed to maintain equitable pperty values and reflect market values within 10%. Some property values have increased while others decreased irvalue depending on several analyzed factors. These factors include, but are not limited to, the type, age, location, sle and size of property. This analysis was completed by in-house staff, resulting in saving tax dollars for the cmmunity. In addition to the revaluation, the cyclical inspection program continued throughout the year; and will cntinue into the current fiscal year to fulfill the DOR requirement that all property is inspected at least once every nne years.

Te Assessors and the staff continued their responsibilities this past year relating to the Community Preservation At, Senior Exemptions and the Senior Tax Work-Off Program. These programs allow some taxpayers, who meet crtain eligibility requirements, to receive an exemption or abatement on their annual taxes. The processing of the pperwork relating to exemptions for these programs is considerable and is ably handled by the Assessors staff.

l fiscal year 2013, the total taxable value for real and personal property is $1,595,024,200. The decrease of $3,911,100 in value is due to the sales analysis of all 2011 sales, indicating a decline in current market conditions. New construction and renovation resulted in new growth of $20,766,207. This shall produce $374,830 in new tax ollars. DOR approved the single tax rate for fiscal year 2013 at $19.66 per $1,000 of assessment. The new rate is a increase of $1.61 from last year's rate of $18.05. Department exclusions passed by Town Meeting voters totaled $,475,386, resulting in a $0.92 increase to the tax rate. The tax rate applies to all classes of real and personal poperty. This is in accordance with the vote of the Selectmen at the classification hearing held on November 5, 012.

Te Assessors' goals and primary concerns are to provide the Town with professional service completed by pofessional and competent staff. This is to assure that there is a fair and equitable valuation of properties. This lso assures the distribution of the property taxes that finance the services provided by other departments in Town

oard of Assessors
awrence G. LaBarbera, Chairman
awn L. Barnes, Assessor
ohn M. Wesolowski, Assessor

Assessors' Office Employees
Manuel D. Silva, MMA, Principal Assessor
Cathy Barnes, Admin. Asst. Data Collection
Katherine Bruno, Administrative Clerk
Nicole Rucki, Administrative Clerk

FY 2012 Tax Rate Recapitulation

State Tax Form 31C

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION

FISCAL 2013

OF

WILBRAHAM

City / Town / District

I. TAX RATE SUMMARY

Ia Total amount to be raised (from IIe)	$	39,880,814.77
Ib Total estimated receipts and other revenue sources (from IIIe)		8,522,639.00
Ic Tax levy (Ia minus Ib)	$	31,358,175.77

Id. Distribution of Tax Rates and levies

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	88.6784%	27,807,928.54	1,414,442,760	19.66	27,807,944.66
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	7.4292%	2,329,661.59	118,496,840	19.66	2,329,647.87
Net of Exempt					0.00
Industrial	1.7612%	552,280.19	28,091,500	19.66	552,278.89
SUBTOTAL	97.8688%		1,561,031,100		30,689,871.42
Personal	2.1312%	668,305.44	33,993,100	19.66	668,304.35
TOTAL	100.0000%		1,595,024,200		31,358,175.77

MUST EQUAL 1C

Board of Assessors of WILBRAHAM
City / Town / District

NOTE : The Information was Approved on 11/16/2012.

Manuel D Silva, Principal Assessor, Wilbraham, 413-596-2800 — Assessor
11/8/2012 3:55 PM — Date
I am authorized to sign by BOA signed copies — (Comments)

Do Not Write Below This Line — For Department of Revenue Use Only

Reviewed By	**James Podolak**
Date :	**16-NOV-12**
Approved :	**Dennis Mountain**
Director of Accounts	

(Gerard D. Perry)

Print Date 11/16/2012 9:45 am

Page 1 of 4

TAX RATE RECAPITULATION **FISCAL 2013**

WILBRAHAM

City / Town / District

II. Amounts to be raised			
IIa Appropriations (col.(b) through col.(e) from page 4)		$	39,245,044.00
IIb. Other amounts to be raised			
1. Amounts certified for tax title purposes	0.00		
2. Debt and interest charges not included on page 4	0.00		
3. Final court judgements	0.00		
4. Total overlay deficits of prior years	0.00		
5. Total cherry sheet offsets (see cherry sheet 1-ER)	14,996.00		
6. Revenue deficits	0.00		
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00		
8. Authorized Deferral of Teachers' Pay	0.00		
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00		
10. Other (specify on separate letter)	252,449.85		
TOTAL IIb (Total lines 1 through 10)			267,445.85
IIc. State and county cherry sheet charges (C.S. 1-EC)			182,034.00
IId. Allowance for abatements and exemptions (overlay)			186,290.92
IIe. Total amount to be raised (Total IIa through IId)		$	39,880,814.77
III. Estimated receipts and other revenue sources			
IIIa. Estimated receipts - State			
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	$ 1,355,674.00		
2. Massachusetts school building authority payments	0.00		
TOTAL IIIa			1,355,674.00
IIIb. Estimated receipts - Local			
1. Local receipts not allocated (page 3, col(b), Line 23)	2,124,500.00		
2. Offset Receipts (Schedule A-1)	26,000.00		
3. Enterprise Funds (Schedule A-2)	3,433,857.00		
4. Community Preservation Funds (See Schedule A-4)	452,758.00		
TOTAL IIIb			6,037,115.00
IIIc. Revenue sources appropriated for particular purposes			
1. Free cash (page 4, col.(c))	489,950.00		
2. Other available funds (page 4, col.(d))	639,900.00		
TOTAL IIIc			1,129,850.00
IIId Other revenue sources appropriated specifically to reduce the tax rate			
1a Free cash. appropriated on or before June 30, 2012	0.00		
b Free cash. appropriated on or after July 1, 2012	0.00		
2 Municipal light source	0.00		
3. Teachers' pay deferral	0.00		
4 Other source	0.00		
TOTAL IIId			0.00
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)		$	8,522,639.00
IV. Summary of total amount to be raised and total receipts from all sources			
a Total amount to be raised (from IIe)		$	39,880,814.77
b Total estimated receipts and other revenue sources (from IIIe)	$ 8,522,639.00		
c. Total real and personal property tax levy (from Ic)	$ 31,358,175.77		
d Total receipts from all sources (total IVb plus IVc)		$	39,880,814.77

LOCAL RECEIPTS NOT ALLOCATED *

TAX RATE RECAPITULATION

WILBRAHAM

City/Town/District

			(a) Actual Receipts Fiscal 2012		(b) Estimated Receipts Fiscal 2013
==>	1	MOTOR VEHICLE EXCISE	1,840,092.00		1,600,000.00
==>	2	OTHER EXCISE	408.00		400.00
==>	3	PENALTIES AND INTEREST ON TAXES AND EXCISES	168,936.00		160,000.00
==>	4	PAYMENTS IN LIEU OF TAXES	2,508.00		2,500.00
	5	CHARGES FOR SERVICES - WATER	0.00		0.00
	6	CHARGES FOR SERVICES - SEWER	0.00		0.00
	7	CHARGES FOR SERVICES - HOSPITAL	0.00		0.00
	8	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00		0.00
	9	OTHER CHARGES FOR SERVICES	14,207.00		14,000.00
	10	FEES	35,075.00		30,000.00
	11	RENTALS	29,495.00		25,000.00
	12	DEPARTMENTAL REVENUE - SCHOOLS	0.00		0.00
	13	DEPARTMENTAL REVENUE - LIBRARIES	8,195.00		8,000.00
	14	DEPARTMENTAL REVENUE - CEMETERIES	0.00		0.00
	15	DEPARTMENTAL REVENUE - RECREATION	0.00		0.00
	16	OTHER DEPARTMENTAL REVENUE	29,946.00		25,000.00
	17	LICENSES AND PERMITS	196,335.00		190,000.00
	18	SPECIAL ASSESSMENTS	792.00		600.00
==>	19	FINES AND FORFEITS	32,278.00		30,000.00
==>	20	INVESTMENT INCOME	26,993.00		25,000.00
==>	21	MISCELLANEOUS RECURRING (PLEASE SPECIFY)	14,890.00		14,000.00
	22	MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	129,478.00		0.00
	23	**TOTALS**	$ **2,529,628.00**		$ **2,124,500.00**

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2013 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

JoAnne DeGray, Accountant, Wilbraham, 413-596-2800 — 11/9/2012 10:47 AM

Accounting Officer — Date

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2012 estimated receipts to FY2013 estimated

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

TAX RATE RECAPITULATION **FISCAL 2013**

WILBRAHAM

City / Town / District

APPROPRIATIONS							AUTHORIZATIONS MEMO ONLY	
City / Town Council or Town Meeting Dates	FY*	(a) Total Appropriations of Each Meeting	(b) ** From Raise and Appropnate	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts (See A-1), Enterprise Funds (See A-2), or Community Preservation Fund (See A-4)	(f) *** Revolving Funds (See A-3)	(g) Borrowing Authorization
05/14/2012	2013	35,763,387.00	34,607,537 00	489,950 00	639,900.00	26,000.00	51,000.00	361,000.00
05/14/2012	2013	1,769,352.00	0 00	0.00	0.00	1,769,352.00	0.00	0 00
05/14/2012	2013	1,144,308.00	0.00	0.00	0 00	1,144,308.00	0.00	0.00
05/14/2012	2013	322,492.00	0.00	0 00	0.00	322,492.00	0.00	0.00
05/14/2012	2013	245,505 00	0.00	0.00	0.00	245,505.00	0.00	0.00
Totals		39,245,044 00	34,607,537.00	489,950.00	639,900 00	3,507,657 00		
		Must Equal Cols. (b) thru (e)						

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council

WILBRAHAM — Beverly J. Litchfield, Town Clerk, Wilbraham, 413-596-2800 — 11/9/2012 12:51 PM

City/Town/District — Clerk — Date

Print Date 11/16/2012 9:45 am — Page 4 of 4

CAPITAL PLANNING COMMITTEE

hCapital Planning Committee is a five-person committee: three members are appointed by the Board of elctmen, and two members are appointed by the Finance Committee. We work very closely with the Town's innce Committee through our two liaisons. We report to the Board of Selectmen. Members serve three-year ems. Although not a prerequisite, three of our members are current or former members of the Wilbraham innce Committee. Two of our three Selectmen were former members of this Committee. This year, our five nembers will have a combined 48+ years of service on either this Committee or the Finance Committee.

The Capital Planning Committee reviews the capital expenditures of the Town by maintaining a Five-Year Capital Plan and a Ten-Year Capital Plan. These plans are formulated by speaking to department managers of the Town and evaluating their capital projects. Projects are such things as maintenance of Town buildings, (including all school buildings, except Minnechaug Regional High School,) vehicle/fleet management and equipment purchases that are over $10,000. Our methodology also includes open public meetings, reviewing annual requests and recommendations submitted by Town departments; on-site visits, input from citizens, and requests from the Board of Selectmen. We present our Capital Plans for review at the Annual Town Meeting. Our meeting dates are posted and residents of Wilbraham are very much welcome to attend and participate.

In 2012, the Capital Planning Committee recommended for the FY'2013 the following capital expenditures at Town Meeting, and the items were approved:

Vehicles and Equipment:	$211,000
Remodeling Public Buildings	$150,000
From Surplus Project Funds:	$75,000
Total:	$436,000

Our Committee is assisted by four very helpful town employees who attend most of our meetings. Our Town Treasurer/Collector Thomas Sullivan is our key resource for formulating our Capital Plans, preparing online scenario and helping with our strategies, including risk assessment. Nancy Johnson, the Assistant Town Accountant, provide exceptional administrative support, research, and project work. Our Building Inspector Lance Trevallion is a great resource by monitoring and reporting to us the status of ongoing projects. Ron Rauscher, the Town Facilities Maintenance Manager, brings a great deal of construction and building experience to our Committee.

Respectfully submitted by,
Robert Quintin, Chairman

Capital Planning Committee

Bob Quintin, Chairman (appt. by BOS)
Michael Mazzuca (appt. by BOS)
John Strandberg (appt. by BOS)
Roger Fontaine (appt. by Finance Cmte.)
Mark Ducey (appt. by Finance Cmte.)

COMMUNITY PRESERVATION COMMITTEE

In 2012, the Community Preservation Committee generated approximately $386,000, of which nearly 74% was raised locally and the remaining balance was funded by the State.

There were eight project requests, which were all recommended by the Committee and approved at Town Meeting to fund with CPA funds. The projects approved in 2012 included:

Old Meeting House Roof	Tornado Tree Replacement
Rice Nature Reserve	Adams Cemetery Trees
Historic Resources Inventory	Spec Pond Sports Field Lighting
Wilbraham 250th History Book	
Historic Records Preservation	

In 2013, the Committee anticipates approximately $395,374 in additional revenue (local and state) and will evaluate project proposals for consideration at the 2013 Annual Town Meeting.

The Committee encourages residents to bring to our attention other worthwhile projects which fall within any of the eligible categories.

Community Preservation Committee

Peter Manolakis, Chair, Housing Authority
Jeffery Smith, Planning Board
Stanley J. Soja, Play. & Rec. Commission
Stoughton L. Smead, Conservation Com.
Michelle Emirzian, At Large Member
Robert Kelliher, Historical Commission
Brian Fitzgerald, Open Space & Rec. Cmte
Frank A. Everton, At Large Member
David Proto, At Large Member

FINANCE COMMITTEE

Whereas 2011 was an extraordinary year for Wilbraham and surrounding communities, with regard to disaster management as we experienced the June 1 tornado, July 27 microburst and October 30 snowstorm, the Town was faced with intense demands for service in 2012, which prompted fiscal management of those services and disaster expenses. For this reason, citizens received an extraordinary response from all Town Departments and financial support from Federal Emergency Management Agency (FEMA), Massachusetts Emergency Management Agency (MEMA), Federal Highway Administration (FHA) and Natural Resources Conservation Service (NRCS) in 2012. The following of incurred expenditures and reimbursements from the 2011 significant weather events are:

- $4.7 million for the tornado, all but $60,000 reimbursed
- $375,000 for the microburst- no reimbursement available
- $5 million for the October snowstorm, with expectations for 75% reimbursement

Additionally, and based on prudent budgeting in prior years, we faced these demands in fiscal 2012 from a strong free cash position with adequate reserves. All departments also participated by controlling spending and constraining their 2013 budget requests. Lastly, the state granted affected communities permission to do short term borrowing outside the normal statutory constraints, allowing the Town to cover expenses as they occurred while awaiting reimbursements, (expenditures and reimbursements above noted,) and to spread the Town's portion of expenses over several years.

2012 budget priorities included with ensuring no override of Proposition 2½; maintaining Town services while covering the disaster expenses; completing the renovations of the Fire Station, supporting paving projects; Spec Fund, the 250th Anniversary Committee; and a communication tower that helps ensure consistent, reliable communications for emergency services. In addition, the budget supported the Hampden Wilbraham Regional Schools and the new Minnechaug Regional High School, while also increasing our Reserve and Other Post Employment, Benefits, Liability Trust (OPEBLT) funds.

These goals were achieved in a collaborative manner and as a result of prudent fiscal management. We thank the Board of Selectmen, Town Administrator, Assistant Town Administrator of Finance and Budgeting/Treasurer/Collector, Town Accountant and Assistant Town Accountant for their direct help in our deliberations as well as all Town employees who continue to perform their work in an effective and often extraordinary manner, even with limited resources and staff.

In closing, we endeavor to:

- provide a voice for all citizens as we examine proposed expenditures;
- examine critically all practices and procedures in an effort to maximize the use of resources available;
- balance the need for services today against long-term obligations on the horizon; and
- communicate our process, priorities and challenges to citizens of the town.

Wilbraham Finance Committee

Susan C Bunnell, Chair
Walter Damon, Vice Chair
Marc Ducey *(resigned 2012)*
Daniel Miles
Roger Fontaine
Robert Russell *(resigned 2012)*
Paul Bernier (resigned 2012)
Terri Strandberg
Joseph Holden *(resigned 2012)*
Nancy Piccin (appt. 2012)
Anthony J. Scibelli (appt. 2012)
Nicholas P. Manolakis (appt. 2012)
Michael Mannix (appt. 2012)

TOWN ACCOUNTANT

The Accounting Department's Payroll and Accounts Payable Clerk, Diane Hamakawa, processed over 10,000 vendor payments in FY 2012. Diane checks every bill to insure that the department head has signed the invoice and submitted the account number they want the payment to be taken from. She also processed approximately 8,000 payroll checks including those for the Town's seasonal employees. Diane checks each payroll submission, checking all calculations and totals for accuracy.

Assistant Town Accountant Nancy Johnson, who serves as the liaison to the Finance Committee and Capital Planning Committee, continued to handle these responsibilities this past year. She posts the meetings for both Committees, attends their meetings and keeps their meeting minutes. She further provides them with the information they need to complete the tasks they have been assigned. Nancy also completes all the assignments of the Assistant Town Accountant.

The Accounting Department is responsible for maintaining the financial records for the Town. One major responsibility is closing the books at year end; and providing the Department of Revenue's (DOR) Division of Local Services with a balance sheet outlining the assets and liabilities of the Town. The DOR then uses this information to calculate and certify a "free cash" figure for Wilbraham. This past fiscal year the free cash figure for the General Fund was $2,076,626. The Enterprise Funds (Water, Wastewater and Solid Waste) also have their retained earnings certified by the DOR. Those certifications are as follows: Water $-43,064, Wastewater $338,061 and Solid Waste $79,625.

In closing, as always, I want to thank my staff, Nancy Johnson and Diane Hamakawa. They make difficult jobs look easy! I want them to know how much I appreciate their dedication. I would also like to thank all our department heads for always being so cooperative with the Accounting Department, our Town Administrator Bob Weitz and our Board of Selectmen for their continued support.

Respectfully Submitted by,
JoAnne DeGray, CGA
Town Accountant

Accounting Department
Nancy Johnson, Assistant Town Accountant
Diane Hamakawa, Payroll and Accounts Payable Clerk

All Types and Account Groups 2012

TOWN OF WILBRAHAM (UNAUDITED BALANCE SHEET) Combined Balance Sheet - All Types and Account Group FY2012							
	General Funds	Government Fund Types		Proprietary Fund Types	Fiduciary Fund Types	Account Group	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	General Long Term Debt	Memorandum Only
Assets							
Cash & Cash Equivalents	2,796,333.37	2,012,185.51	196,212.44	1,258,653.01	1,654,672.16		7,918,056.49
Restricted Cash			2,327,071.77		679,525.79		3,006,597.56
Receivables:							
Property Taxes	934,033.09						934,033.09
Tax Liens	147,928.53						147,928.53
Excises	156,106.03						156,106.03
Community Preservation Act Taxes Receivable							0.00
Utilities				4,549,303.81			4,549,303.81
Special Assessments	31,738.47						31,738.47
Other	5,375.48	737,084.92					742,460.40
Due from Other Governments	31,086.82						31,086.82
Taxes in Possession	120,461.50						120,461.50
Amt to be Provided for BANS			2,465,000.00				2,465,000.00
Amt to be Provided for Retirement of General Long Term Obligations						8,952,705.00	8,952,705.00
Other Amounts to be Provided						143,554.60	143,554.60
TOTAL ASSETS	$4,223,063.29	$2,749,270.43	$4,988,284.21	$5,807,956.82	$2,334,197.95	$9,096,259.60	$29,199,032.30
Liabilities & Fund Equity							
Liabilities:							
Pre-Paid Taxes	42,997.76						42,997.76
Reserved for Abatements & Exemptions	274,328.27						274,328.27
Deferred Revenue	1,152,401.65	737,084.92		4,549,303.81			6,438,790.38
Performance Bonds					489,381.94		489,381.94
General Obligation Bonds							0.00
Accrued Compensated Absences							0.00
BAN'S Payable		4,900,000.00	2,465,000.00				7,365,000.00
TOTAL LIABILITIES	1,469,727.68	5,637,084.92	2,465,000.00	4,549,303.81	489,381.94	-	14,610,498.35
Fund Equity:							
Retained Earnings:							
Unreserved				374,621.96			374,621.96
Fund Balance:							
Reserved for Encumbrances	401,155.00	374,021.50		21,752.00			796,928.50
Reserved for Expenditures	-	(3,795,368.36)	196,212.44	188,705.00	1,805,084.73	9,096,259.60	7,490,893.41
Reserved for Debt Payment			-	673,574.05			673,574.05
Unreserved, Undesignated	2,352,180.61	235,165.03					2,587,345.64
Restricted Fund Balance		298,367.34	2,327,071.77		39,731.28		2,665,170.39
TOTAL EQUITY	2,753,335.61	(2,887,814.49)	2,523,284.21	1,258,653.01	1,844,816.01	9,096,259.60	14,588,533.95
TOTAL LIABILITIES & FUND EQUITY	$4,223,063.29	$2,749,270.43	$4,988,284.21	$5,807,956.82	$2,334,197.95	$9,096,259.60	$29,199,032.30

FY 2012 General and Enterprise Fund Expenditures

FY2012 GENERAL AND ENTERPRISE FUND EXPENDITURES

DEPARTMENT	FY2012 BUDGET	FY2012 TRANS IN/OUT	FY2012 EXPENDED	FY2012 ENCUMBERED	FY2012 SURPLUS
SELECTMEN SALARIES	499,460.00	(43,311.31)	327,352.05	0.00	128,796.64
SELECTMEN EXPENSES	35,600.00	19,100.00	49,947.23	0.00	4,752.77
TOTAL DEPT	535,060.00	(24,211.31)	377,299.28	0.00	133,549.41
SELECTMEN NON-RECURRING	30,000.00	0.00	18,984.00	0.00	11,016.00
TOWN MEETING SALARIES	15,563.00	0.00	9,023.09	0.00	6,539.91
TOWN MEETING EXPENSES	9,205.00	0.00	6,597.37	0.00	2,607.63
TOTAL DEPT.	24,768.00	0.00	15,620.46	0.00	9,147.54
REGISTRARS SALARIES	7,539.00	0.00	2,045.00	0.00	5,494.00
REGISTRARS EXPENSES	4,640.00	0.00	4,121.64	0.00	518.36
TOTAL DEPT.	12,179.00	0.00	6,166.64	0.00	6,012.36
TOWN REPORTS	1,800.00	0.00	1,780.60	0.00	19.40
ACCOUNTING SALARIES	150,034.00	3,065.00	152,875.95	0.00	223.05
ACCOUNTING EXPENSES	30,691.00	0.00	28,686.12	900.00	1,104.88
TOTAL DEPT.	180,725.00	3,065.00	181,562.07	900.00	1,327.93
ASSESSORS SALARIES	150,968.00	4,582.00	155,542.87	0.00	7.13
ASSESSORS EXPENSES	16,800.00	0.00	16,478.88	321.00	0.12
ASSESSORS NON-RECURRING	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL DEPT.	177,768.00	4,582.00	172,021.75	10,321.00	7.25
TREAS/COLL SALARIES	205,546.00	(4,541.00)	199,737.57	0.00	1,267.43
TREAS/COLL EXPENSES	42,665.00	0.00	41,513.07	0.00	1,151.93
TOTAL DEPT.	248,211.00	(4,541.00)	241,250.64	0.00	2,419.36
TOWN CLERK SALARIES	114,564.00	(2,837.00)	111,627.60	0.00	99.40
TOWN CLERK EXPENSES	4,025.00	0.00	2,478.38	0.00	1,546.62
TOTAL DEPT.	118,589.00	(2,837.00)	114,105.98	0.00	1,646.02

DEPARTMENT	FY2012 BUDGET	FY2012 TRANS IN/OUT	FY2012 EXPENDED	FY2012 ENCUMBERED	FY2012 SURPLUS
LEGAL EXPENSES	110,000.00	54,500.00	161,757.68	0.00	2,742.32
FACILITY MAINTENANCE SALARIES	52,182.00	522.00	52,703.93	0.00	0.07
FACILITY MAINTENANCE EXPENSES	124,133.00	0.00	119,535.11	4,597.00	0.89
TOTAL DEPT.	176,315.00	522.00	172,239.04	4,597.00	0.96
TOWN OFFICE EXPENSES	77,300.00	0.00	62,320.16	0.00	14,979.84
TOWN OFFICE NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	77,300.00	0.00	62,320.16	0.00	14,979.84
INFORMATION TECH SALARIES	125,084.00	0.00	118,403.05	0.00	6,680.95
INFORMATION TECH EXPENSES	153,527.00	0.00	149,381.90	4,145.00	0.10
TOTAL DEPT.	278,611.00	0.00	267,784.95	4,145.00	6,680.95
PLANNING SALARIES	95,174.00	1,207.00	96,379.72	0.00	1.28
PLANNING EXPENSES	6,550.00	0.00	4,199.46	0.00	2,350.54
TOTAL DEPT.	101,724.00	1,207.00	100,579.18	0.00	2,351.82
TOWN PROPS. EXPENSES	337,534.00	0.00	336,653.97	880.00	0.03
TOTAL DEPT.	337,534.00	0.00	336,653.97	880.00	0.03
PENSIONS EXPENSES	1,141,732.00	0.00	1,141,732.00	0.00	0.00
GROUP INSURANCE EXPENSE	1,205,200.00	(25,000.00)	1,158,754.48	0.00	21,445.52
GENERAL INSURANCE EXPENSE	372,000.00	(5,000.00)	324,449.75	0.00	42,550.25
SURETY BONDS	1,500.00	0.00	1,377.50	0.00	122.50
INSPECTORS SALARIES	112,738.00	870.00	112,806.30	0.00	801.70
INSPECTORS EXPENSES	1,900.00	0.00	1,639.94	0.00	260.06
TOTAL DEPT.	114,638.00	870.00	114,446.24	0.00	1,061.76
POLICE DEPT. SALARIES	1,978,657.00	32,866.00	1,961,356.34	0.00	50,166.66
POLICE DEPT. EXPENSES	153,516.00	12,048.45	145,378.86	1,779.00	18,406.59
POLICE NON-RECURRING	70,000.00	0.00	68,788.68	1,211.00	0.32
TOTAL DEPT.	2,202,173.00	44,914.45	2,175,523.88	2,990.00	68,573.57

FY 2012 General and Enterprise Fund Expenditures

DEPARTMENT	FY2012 BUDGET	FY2012 TRANS IN/OUT	FY2012 EXPENDED	FY2012 ENCUMBERED	FY2012 SURPLUS
FIRE DEPT. SALARIES	1,457,789.00	36,225.31	1,482,260.25	0.00	11,754.06
FIRE DEPT. EXPENSES	128,037.00	0.00	127,650.07	386.00	0.93
FIRE NON-RECURRING	209,889.00	0.00	166,836.59	43,052.00	0.41
TOTAL DEPT.	1,795,715.00	36,225.31	1,776,746.91	43,438.00	11,755.40
TREE WARDEN SALARIES	9,041.00	0.00	8,694.14		346.86
TREE WARDEN EXPENSES	38,128.00	0.00	27,797.36	10,330.00	0.64
TOTAL DEPT.	47,169.00	0.00	36,491.50	10,330.00	347.50
DISPATCH SALARIES	353,347.00	12,719.00	327,016.88	0.00	39,049.12
DISPATCH EXPENSES	7,095.00	0.00	3,933.13	0.00	3,161.87
DISPATCH NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	360,442.00	12,719.00	330,950.01	0.00	42,210.99
SEALER WGTS SALARIES	4,314.00	44.00	4,357.13	0.00	0.87
SEALER WGTS EXPENSES	665.00	0.00	570.36	0.00	94.64
TOTAL DEPT.	4,979.00	44.00	4,927.49	0.00	95.51
CIVIL DEFENSE EXPENSES	100.00	0.00	100.00	0.00	0.00
TOTAL DEPT.	100.00	0.00	100.00	0.00	0.00
DOG OFFICER SALARIES	18,259.00	171.00	18,279.08	0.00	150.92
DOG OFFICER EXPENSES	6,741.00	0.00	4,614.98	120.00	2,006.02
TOTAL DEPT.	25,000.00	171.00	22,894.06	120.00	2,156.94
REGIONAL SCHOOL ASSESSMENT	20,345,745.00	(77,905.00)	20,267,839.00	0.00	1.00
HIGHWAY SALARIES	551,264.00	0.00	498,489.84	0.00	52,774.16
HIGHWAY EXPENSES	766,300.00	99,900.00	574,696.58	291,503.00	0.42
HIGHWAY NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	1,317,564.00	99,900.00	1,073,186.42	291,503.00	52,774.58
ENGINEERING SALARIES	154,669.00	67.00	151,566.50	0.00	3,169.50
ENGINEERING EXPENSES	70,950.00	0.00	50,634.48	20,315.00	0.52
TOTAL DEPT.	225,619.00	67.00	202,200.98	20,315.00	3,170.02
HISTORICAL EXPENSES	250.00	0.00	0.00	0.00	250.00

DEPARTMENT	FY2012 BUDGET	FY2012 TRANS IN/OUT	FY2012 EXPENDED	FY2012 ENCUMBERED	FY2012 SURPLUS
CONSERVATION EXPENSES	1,400.00	0.00	1,382.06	0.00	17.94
INSECT CONTROL SALARIES	2,574.00	0.00	2,400.00	0.00	174.00
INSECT CONTROL EXPENSES	2,159.00	0.00	285.84	0.00	1,873.16
TOTAL DEPT.	4,733.00	0.00	2,685.84	0.00	2,047.16
SANITARIAN SALARIES	10,656.00	105.00	10,510.11	0.00	250.89
SANITARIAN EXPENSES	680.00	0.00	0.00	0.00	680.00
TOTAL DEPT.	11,336.00	105.00	10,510.11	0.00	930.89
C.O.A. SALARIES	116,720.00	0.00	110,796.48	0.00	5,923.52
C.O.A. EXPENSES	11,100.00	0.00	9,577.10	0.00	1,522.90
C.O.A. NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	127,820.00	0.00	120,373.58	0.00	7,446.42
VETERANS SALARIES	11,602.00	0.00	10,641.58	0.00	960.42
VETERANS EXPENSES	21,986.00	16,000.00	37,263.07	500.00	222.93
TOTAL DEPT.	33,588.00	16,000.00	47,904.65	500.00	1,183.35
CEMETERIES EXPENSES	26,727.00	0.00	26,726.69	0.00	0.31
CEMETERIES NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	26,727.00	0.00	26,726.69	0.00	0.31
LIBRARY SALARIES	441,654.00	246.00	412,485.48	0.00	29,414.52
LIBRARY EXPENSES	193,538.00	0.00	182,421.40	11,116.00	0.60
TOTAL DEPT.	635,192.00	246.00	594,906.88	11,116.00	29,415.12
RECREATION SALARIES	183,291.00	0.00	181,925.53	0.00	1,365.47
RECREATION EXPENSES	42,053.00	13,900.00	55,946.19	0.00	6.81
RECREATION NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	225,344.00		237,871.72	0.00	1,372.28
DEBT	601,500.00	0.00	601,500.00	0.00	0.00
INTEREST ON DEBT	113,950.00	0.00	111,685.00	0.00	2,265.00
SPECIAL ARTICLES	150,000.00	0.00	150,000.00	0.00	0.00
TOTAL GENERAL FUND	33,325,685.00	135,121.45	32,595,054.11	396,558.00	483,094.34

FY 2012 General and Enterprise Fund Expenditures

DEPARTMENT	FY2012 BUDGET	FY2012 TRANS IN/OUT	FY2012 EXPENDED	FY2012 ENCUMBERED	FY2012 SURPLUS
WASTEWATER SALARIES	184,292.00	0.00	179,198.68	0.00	5,093.32
WASTEWATER EXPENSES	999,109.00	0.00	977,356.65	21,752.00	0.35
WASTEWATER NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	1,183,401.00	0.00	1,156,555.33	21,752.00	5,093.67
WATER SALARIES	369,080.00	0.00	364,025.29	0.00	5,054.71
WATER EXPENSES	1,303,806.00	50,000.00	1,268,458.22	0.00	85,347.78
WATER NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT	1,672,886.00	50,000.00	1,632,483.51	0.00	90,402.49
WATER SPECIAL ARTICLES	50,000.00	(50,000.00)	0.00	0.00	0.00
SOLID WASTE SALARIES	126,963.00	0.00	123,382.86	0.00	3,580.14
SOLID WASTE EXPENSES	206,195.00	0.00	193,134.12	0.00	13,060.88
TOTAL DEPT.	333,158.00	0.00	316,516.98	0.00	16,641.02
TOTAL ENTERPRISES	3,239,445.00	0.00	3,105,555.82	21,752.00	112,137.18
TOTAL EXP GEN & ENTERPRISE FDS	36,565,130.00	135,121.45	35,700,609.93	418,310.00	595,231.52

Employee Compensation
Gross Salary; Calendar 2012
Figures Provided by Accounting Department as Required by Town Bylaw Section 422

Name	Title	Gross Salary
SELECTMEN'S OFFICE		
Robert A. Weitz	Town Administrator	$103,869
Pamela E. Beall	Principal Secretary (Retired)	$29,666
Candace Ouillette Gaumond	Administrative Asst. to TA/BOS	$33,959
Herta Z. Dane	Human Resources Coordinator	$65,464
Robert J. Boilard	Chairman (May 2010)	$4,693
Robert W. Russell	Selectman	$1,638
James E. Thompson	Selectman	$4,420
ACCOUNTING		
JoAnne DeGray	Town Accountant	$74,984
Nancy C. Johnson	Assistant Town Accountant	$50,335
Diane M. Hamakawa	Accts Payable/Payroll Clerk	$29,987
ASSESSORS		
Manuel D. Silva	Principal Assessor	$74,984
Catherine A. Barnes	Asst. Assessor/Data Collector	$40,502
Katherine J. Bruno	Administrative Assistant	$33,788
Nicole Rucki	Part-Time Clerk	$5,853
Lawrence G. Labarbera	Assessor	$3,389
John M. Wesolowski	Assessor	$3,070
Dawn L. Barnes	Assessor	$3,070
COLLECTOR/TREASURER		
Thomas P. Sullivan	Ass't Administrator/Collector Treasurer	$85,506
Janet M. Costa	Assistant Collector	$47,860
Lynne A. Frederick	Assistant Treasurer	$47,845
Amy B. DeLisle	Collection/Customer Service Assistant	$32,086
INFORMATION TECHNOLOGY		
Nathan A. Delong	Information Technology Director	$76,777
John F. Sternala	Network Administrator	$51,048
TOWN CLERK		
Beverly J. Litchfield	Town Clerk	$66,675
Carole J. Tardif	Assistant Town Clerk	$47,429
Anthony J. Scibelli	Moderator	$200
Thomas W. Mango	Registrar	$590
Donna Fountain	Registrar	$1,010
Jean Dirico	Registrar	$780

Employee Compensation
Gross Salary; Calendar 2012
Figures Provided by Accounting Department as Required by Town Bylaw Section 422

Name	Title	Gross Salary
PLANNING		
John M. Pearsall	Town Planner	$74,984
Karen L. Benoit	Admin Ass't	$43,666
CENTRAL DISPATCH		
Thomas S. Cortis	Dispatch Supervisor	$65,464
David K. Clark	Dispatcher	$52,256
Mark E. Duclos	Dispatcher	$48,004
Linda J. Ely	Dispatcher	$60,026
Anthony E. Gentile, Jr.	Dispatcher	$65,877
Shirley G. Rae	Dispatcher	$56,314
Brian Kibbe	Part-Time Dispatcher	$2,457
Matthew R. Schultze	Part-Time Dispatcher	$21,293
INSPECTORS		
Lance W. Trevallion	Building Inspector	$74,984
Melissa A. Graves	Administrative Clerk	$43,210
Paul W. Shepardson	Electrical Inspector	$23,804
Bernard A. Sears	Plumbing Inspector	$20,556
TOWN PROPERTIES		
Ronald N. Rauscher	Facilities Maintenance Manager	$53,958
SEALER WGTS & MEAS.		
William H. Garvey	Sealer of Wgts and Measures	$4,902
DOG OFFICER		
Michael H. Masley	Animal Control Officer	$17,493
Dr. Dorsie Kovac	Town Veterinarian	$1,000
TREE WARDEN/INSECT CONTROL		
Richard C. Swain	Tree Warden/Insect Control	$5,488
SANITARIAN		
Lorri A. McCool	Sanitarian	$46,300

Employee Compensation
Gross Salary; Calendar 2012
Figures Provided by Accounting Department as Required by Town Bylaw Section 422

Name	Title	Gross Salary
ENGINEERING		
Edmond W. Miga	DPW Director	$101,770
William J. Sperrazza	Operations Manager	$74,005
Tonya L. Basch	Assistant DPW Director	$75,301
Dena M. Grochmal	Sr. Engineering Aide	$45,802
Donna E. Daviau	Administrative Secretary	$34,150
Krystine J. Viess	Administrative Clerk	$24,428
HIGHWAY		
Gary R. Butler	Heavy Equipment Operator	$19,925
Douglas R. Cutler, Jr.	Heavy Equipment Operator	$43,328
Dennis H. Dumais	Heavy Equipment Operator	$57,468
Timothy G. Grise	Heavy Equipment Operator	$47,628
Jeffrey A. Lewis	Mechanic	$59,274
Paul A. Maguire	Heavy Equipment Operator	$46,654
Mitchell D. Opalinski	Heavy Equipment Operator	$44,886
Vincent S. Pafumi	Heavy Equipment Operator	$46,063
Richard W. Searles	Heavy Equipment Operator	$37,413
Thomas C. Tassinari	Assistant Mechanic	$49,074
Richard J. Vierthaler	Heavy Equipment Operator	$49,161
WATER DEPT		
Michael S. Framarin	Water Superintendent	$75,584
Lionel J. Duquette	Water Service Technician	$54,858
Anthony L. Garceau	Water Service Worker	$46,482
Robert G. Gibson	Water Service Worker	$42,270
Kevin L. Laplante	Water Service Worker	$48,774
Paul R. Willoughby	Water Service Worker	$46,041
Alan R. Burch	Water Commissioner	$150
James Dunbar	Water Commissioner	$150
Thomas Pilarcik	Water Commissioner	$150
WASTE WATER DEPT		
Daniel L. Gore	Wastewater Worker	$40,345
Richard H. Zamora	W.W. Systems Technician	$55,111
SOLID WASTE DEPT		
Robert R. Bisi	Solid Waste Worker	$8,641
Bruce A. Strong	Solid Waste Worker	$44,521

Employee Compensation
Gross Salary; Calendar 2012
Figures Provided by Accounting Department as Required by Town Bylaw Section 422

Name	Title	Gross Salary
COUNCIL ON AGING		
Paula S. Dubord	Director of Elder Affairs	$56,433
Lee A. Giglietti	Registered Nurse	$11,012
Barbara Harrington	Social Services Coord/Vet's Admin Ass't	$33,775
Mary Ellen E. Schmidt	Volunteer Coordinator	$37,451
VETERANS		
Richard J. Prochnow	Veterans Agent	$9,161
LIBRARY		
Christine F. Bergquist	Library Director (Retired)	$20,280
Karen M. Demers	Library Director	$58,637
Mary S. Bell	Assistant Reference Librarian	$41,186
Susan Getchell	Administrative Clerk	$9,824
Heidi B. Kane	Assistant Childrens Librarian	$46,815
Susan C. Kent	Assistant Childrens Librarian	$46,878
Tonya Menard	Administrative Secretary	$26,258
Dorothy W. Moore	Assistant Reference Librarian	$10,310
Cindy R. Rusczek	Technical Services Circulation	$51,846
Debra A. Searles	Library Assistant	$14,652
Elaine H. Wrubel	Childrens Librarian	$52,151
Wayne K. Wrubel	Library Auto Technician	$47,109
LIBRARY PAGES		
Veronica M. Meschke	Library Page	$3,595
Gail F. Wholley	Library Page	$3,421
Elmer W. Teschendorf	Library Page	$1,414
RECREATION		
Bryan J. Litz	Recreation Director	$74,984
Jared M. Pabis	Assistant Recreation Director	$17,644
Merrie W. Kaye	Administrative Clerk	$29,429
Dominic Brady	Groundskeeper/HEO	$36,692
Thomas A. Wilson	Groundskeeper/Foreman	$44,416
PUBLIC ACCESS		
Caroline Cunningham	Public Access TV Director	$58,223
Paul A. Villano	Public Access Program Coordinator	$21,672

Employee Compensation
Gross Salary; Calendar 2012
Figures Provided by Accounting Department as Required by Town Bylaw Section 422

POLICE DEPARTMENT	
Name	**Gross Salary**
Chief Allen Stratton (Retired)	$53,595
Chief Roger W. Tucker	$127,818
Captain Raymond J. Kallaugher	$91,035
Captain Timothy F. Kane, Jr.	$108,729
Sgt. Daniel E. Carr	$79,053
Sgt. Glen R. Clark	$78,424
Sgt. Edward C. Lennon	$81,323
Sgt. Gary J. Pabis (Retired)	$56,607
Sgt. Mark A. Paradis	$94,682
Sgt. Robert G. Zollo	$103,674
Patrolman Christopher C. Arventos	$41,633
Patrolman Shawn B. Baldwin	$88,350
Patrolman Joseph R. Brewer	$74,120
Patrolman Michael J. Cygan	$83,352
Patrolman Aderico P. Florindo	$58,476
Patrolman James E. Gagner	$13,614
Patrolman Thomas P. Korzec	$68,078
Patrolman Peter O. Laviolette	$58,173
Patrolman Christian A. Letendre	$61,866
Patrolman Daniel E. Menard	$77,708
Patrolman Thomas D. Motyka	$64,679
Patrolman Jesse Nason	$79,094
Patrolman Brent P. Noyes	$64,025
Patrolman James H. Pirog (Retired)	$96,658
Patrolman Lawrence H. Rich, II	$65,738
Patrolman Jeffrey R. Rudinski	$68,904
Patrolman John P. Siniscalchi	$73,647
Patrolman Harold R. Swift, III	$79,636
Patrolman Justin R. Wall	$49,923
ADMINISTRATIVE PERSONNEL	
Lisa M. Bouchard, Admin Ass't	$47,461
All salary is based on calendar 2012	
Figures provided by the Accounting Department	

Employee Compensation
Gross Salary; Calendar 2012
Figures Provided by Accounting Department as Required by Town Bylaw Section 422

FIRE DEPARTMENT	
Name	Gross Salary
Chief Francis W. Nothe	$121,904
Captain David F. Bourcier	$84,786
Captain Thomas G. Laware	$88,554
Captain William E. Manseau	$79,387
Captain Peter L. Nothe	$102,241
Captain Thomas H. Shaw	$89,228
Private Anthony E. Arventos	$95,002
Private Kevin M. Brown	$78,413
Private Paul M. Budaj	$69,596
Private Anthony V. Cerini	$103,171
Private Daniel J. Corliss	$73,195
Private Wendy W. Denning	$68,702
Private Jason A. Dimitropolis	$71,884
Private Patrick R. Farrow	$61,150
*Private Dane A. George	$73,264
Private Richard A. Hatch	$68,460
Private Christopher E. Houghton	$58,693
Private Russell D. Mitchell	$79,077
*Private Joshua N. Mullen	$73,461
Private Victor G. Robidoux	$66,230
Private Timothy S. Rogers	$75,210
Private James R. Royce	$77,251
Private Mathew W. Walch	$68,098
Private Jeffrey M. Witek	$61,106
CALL FIREFIGHTERS	
Mark S. Haryasz, Jr.	$638
ADMINISTRATIVE PERSONNEL	
Lena McCaffery, Admin. Asst.	$41,503
**Maria H. Gildea, Amb. Billing* Clerk	$6,153
* Paid by Ambulance Fund	
All salary is based on calendar 2012	
Figures provided by the Accounting Department	

TREASURER/COLLECTOR

heTreasurer/Collector's Office is responsible for the financial administration of all municipal funds, including cash ov analysis, all aspects of debt management, collection and reconciliation of receivables and cash, tax titles, ayoll, trust funds, performance bonds, preparation of various fiscal reports and compliance with applicable federal nc state laws. The Department also oversees the administration of employee benefits in retirement, the deferred or pensation 457 plan, and the Section 125 Cafeteria plan. As Treasurer of the Town, I also serve as the financial dv or to the Capital Planning Committee and forecast local receipts for the budget process, in addition to planning, es ning, developing, and implementing new computerized applications for the Treasurer's and Collector's Offices nc other various departments. I am also the Tax Title Custodian for the Town. The Tax Title Custodian is charged it the care, custody, management and control of all property acquired by the foreclosure of tax titles.

heTreasurer/Collector's Office is also responsible for the timely billing and collection of 95% of the Town's oe ating revenues. This equates to the issuance of approximately 50,000 bills annually. The Department also ntions as the disbursing agent for the Town and issues in excess of 16,000 payroll and accounts payable payments rially.

n pdate of some of the Department's major activities that we have worked on is as follows:

heTown borrowed $4,500,000 to fund the cost of the tornado and microburst expenses, prior to the Town eiving its reimbursements from Federal Emergency Management Agency (FEMA), Massachusetts Emergency laagement Agency (MEMA), Federal Highway Administration (FHA) and Natural Resources Conservation Service NF S). The total cost of the tornado ($ 4,613,496) and microburst ($375,727) was $ 4,989,223. The Town has eived all its reimbursements and paid off its loan.

heTown also borrowed $4,900,000 to fund the cost of the snow storm that hit Wilbraham on October 11, 2011. heTown received its FEMA reimbursements which reduced the Town's borrowing to $2,300,000. Currently, the on is still waiting for its reimbursement from the FHA, which is about $ 1,330,000. We expect to fund the towns ne at the May, 2013 Annual Town Meeting.

hegoal of the Treasurer/Collector's Office is to perform the duties required by the Town in an efficient and ou teous manner. This goal requires teamwork and would not be possible without the efforts of a great and ie dly staff. I wish to thank Lynne, Janet, and Amy for their outstanding customer service and the work that they o or the Town.

alo wish to thank the residents of Wilbraham, the Board of Selectmen, the Finance Committee, the Capital laning Committee and other boards and departments for their continued support and cooperation. Lastly, if you ae any questions about the Department or its operations, please feel free to stop in and say "Hi" or contact me at 9 2800, EXT.130. You can also check us out on the web at www.wilbraham-ma.gov.

e pectfully submitted
h mas P. Sullivan CMMC, CMMT
s stant Town Administrator for Budget and Finance / Treasurer / Collector

Treasurer/Collector's Office
Lynne Frederick, Assistant Treasurer
Janet Costa, Assistant Collector
Amy DeLisle, Collection Assistant

Treasurer: Bank Balances as of June 30, 2012

	TOWN OF WILBRAHAM BANK BALANCES AS OF JUNE 30, 2012	
BANK OF WESTERN MA PEOPLES UNITED	GENERAL	249,326.35
BANK OF WESTERN MA PEOPLES UNITED	COMMUNITY PRES ACT FUND	0.00
COUNTRY BANK	GENERAL	0.00
BANK OF AMERICA	GENERAL VENDOR	6,621.42
BANK OF AMERICA	CULTURAL COUNCIL	1,732.08
BANK OF AMERICA	DOCUMENTARY HERITAGE GT	0.00
BANK OF AMERICA	POLICE	0.00
BANK OF AMERICA	PAYROLL	4,328.32
CITIZENS	RECREATION	50,919.33
CITIZENS	PAYROLL	3,393.47
CITIZENS	GENERAL FUND	141,974.53
MMDT	CONSERVATION	28,528.28
MMDT	COMMUNITY PRES ACT FUND	73,541.20
MMDT	CEMETERY CARE & MISC TRIST FUNDS	0.00
MMDT	GENERAL	279,068.94
MMDT	STABILIZATION	4,620.00
MMDT	STABILIZATION-CAPITAL PROJECTS	5,261.20
MMDT	PEAK ROAD FUND	1,343.58
MMDT	DEACON WARRINER SCH FUND	826.59
MMDT	CHLOE BLISS STEBBINS FUND CHARITY	1,718.94
MMDT	CHLOE BLISS STEBBINS FUND-LIBRARY	1,716.12
MMDT	TERCENTARY OBSERVANCE FUND	1,413.60
MMDT	SCHOOL LOT FUND	795.35
MMDT	SOLDIERS MONUMENT PK FUND	1,373.73
MMDT	CRANE PARK MEMORIAL FUND	3,630.51
MMDT	LIBRARY DOC HERITAGE GT	0.00
MONSON SAVING BANK	WILBRAHAM TORNADO VICTIMS RELIEF	0.00
PEOPLES SAVING BANK	GENERAL FUND	4,258,754.41
PEOPLES SAVING BANK	DEBT CARD ACCOUNT	3,000.00
PEOPLES SAVING BANK	PARK & RECREATION DEPT	0.00
PEOPLES SAVING BANK	STABILIZATION	1,254,567.46
PEOPLES SAVING BANK	DEA ASSET FUND	3,963.60
PEOPLES SAVING BANK	POLICE DRUG TRUST	64,892.82
PEOPLES SAVING BANK	COMMUNITY PRES ACT FUND	661,598.55
PEOPLES SAVING BANK	STABILIZATION-CAPITAL PROJECTS	390,683.37
PEOPLES SAVING BANK	SEC DEP D'AMATO	0.00
STATE STREET	GOVERNMENT INVESTMENT	0.00
TD BANKNORTH	MONEY MARKET	305,313.21
TD BANKNORTH	VENDOR	156,333.76
UNIBANK	GENERAL	2,917,602.13
UNITED BANK	CEMETERY TRUST	10,017.23
UNITED BANK	GENERAL FUND	51,603.45
UNITED BANK	O.P.E.B. LIABILITY TRUST FUND	25.04

TOTAL BANK ACCOUNTS		10,940,488.57
CERTIFICATE OF DEPOSIT	CEMETERY TRUST	33,000.00
CERTIFICATE OF DEPOSITS	O.P.E.B. LIABILITY TRUST FUND	150,412.57

TOTAL CASH		11,123,901.14
		==========

Collector: Cash Paid July 1, 2011 to June 30, 2012

TAXES:		OUTSTANDING	COMMITTED	REFUNDS	TREASURER	ABATED & EXP	TRANSFERS	OUTSTANDING
ER NAL PROPERTY								
1994		2,653						2,653
1995		2,888						2,888
1996		2,611						2,611
1997		2,442						2,442
1998		3,058						3,058
1999		2,708						2,708
2000		2,402						2,402
2001		2,338						2,338
2002		358						358
2003		914						914
2005		280						280
2006		385						385
2007		1,139						1,139
2008		1,491						1,491
2009		1,822						1,822
2010		2,236			97	377		1,762
2011		5,032			949	986		3,097
2012			611,132	3,306	608,203	2,657		3,577
EA ESTATE							TAX TITLE	
1990		616						616
1991		8,387						8,387
1992		993						993
2009		94,416			71,344	0	14,510	8,562
2010		219,978			101,655	0	14,111	104,212
2011		564,149	0	0	300,594	0	29,788	233,768
2012		-41,930	29,516,598	36,113	28,831,262	137,962		541,558
RE ID TAXES					42,998			
PA								
2009		861			591	0	170	101
2010		2,116			1,058		157	901
2011		5,350	0	0	3,022	0	290	2,037
2012		-242	299,609	405	292,431	2,527		4,815
AY ENT IN								
EU F TAXES - 2012			2,508		2,508			0
OTR VEHICLE EXCISE								
RK YEARS		0	82		82			0
2005		5,775			0			5,775
2006		6,025	0		65			5,960
2007		5,745	0	0	704	0		5,041
2008		3,622	0	0	234	0		3,387
2009		9,986	0	87	3,153	87		6,833
2010		22,304	1,075	560	13,932	1,307		8,700
2011		137,505	163,137	15,979	279,831	17,103		19,688
2012			1,697,868	16,244	1,575,041	38,347		100,723
AF ANIMAL EXCISE								
2011			408		408			0
PF RTIONED SEWER								
AU ST PROJ PD IN ADV		0	55,045		55,045			0
ET ERMENTS ADDED TO TAXES SEWER								
2012			720		720			0
ET ERMENTS MAIN STREET								
2010		545		0	0	0	545	0
2011		7,630	0		5,995		545	1,090
2012			171,585		168,315	1,635		1,635
ET ERMENTS ADDED TO TAXES WATER								
2012			211		211			0

Collector: Cash Paid July 1, 2011 to June 30, 2012

TAXES:		OUTSTANDING	COMMITTED	REFUNDS	TREASURER	ABATED	TRANSFERS	OUTSTANDING
COMMITTED INTEREST SEWER								
PAID IN ADVANCE		58						58
2012		72			72			0
PAID IN ADVANCE MAIN STREET					1,593			
2010	MAIN STREET	161		0	0	0	161	0
2011		5,598	0		4,049		516	1,033
2012		0	143,707		142,231			1,476
COMMITTED INTEREST WATER								
PAID IN ADVANCE			0		0			0
2012			49		49			0
LIENS ADDED TO TAXES SEWER								
2009		512			512			0
2010		1,190			98			1,092
2011		2,171	0		739		77	1,356
2012			6,247		4,460			1,787
LIENS ADDED TO TAXES WATER								
2009		185			185			0
2010		197			86			111
2011		307	0		83		73	151
2012			4,293		3,864			429
POLICE FALSE ALARM LIENS								
2011			25		0		25	0
WATER DEPARTMENT							TRANSFERS	
WATER RATES		20,905	1,487,669	74	1,483,203	14,056	2,553	8,836
SEWER DEPARTMENT								
SEF		0			0			0
SEWER USE		23,158	783,726	0	765,168	22,973	5,585	13,159
LANDFILL							TRANSFERS	
2011		265,790	15		15	265,790		0
2012			476,125		177,315	200		298,610
ACCOUNTS RECEIVABLE:								
LIQUOR LICENSES		0	34,811		34,811			0
VETERANS SERVICES		20,773	25,302		24,965	0		21,110
SEWER PRIVLEDGE FEE								
TOWN & HIGH SCHOOL			1,657,890		92,105	9,265		1,556,520
SEWER PRIVLEDGE FEE INTEREST			82,532		82,532			0
TOTALS		1,429,665	37,222,370	72,768	35,178,585	515,272	69,106	3,006,431
ITEMS COLLECTED								
INTEREST - TAXES - CPA					132,382			
FEES - TAXES, WATER, SEWER, SEWER AVAILABILITY, ETC					93,408			
BAG STICKERS & 2ND CAR STICKERS					9,003			
POLICE FALSE ALARMS					50			
LANDFILL MISC					275			
MUNICIPAL LIENS					14,207			
					==========			
TOTAL CASH PAID TO TREASURER					35,427,909			

PAGE ONE — TOWN OF LONG-TERM DEBT SERVICE

DEBT SERVICE SCHEDULE

NAME	PURPOSE	DATE OF ISSUE	PAYING AGENT	RATE	DEBT BREAKDOWN	BALANCE 6/30/2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	BALANCE 6/30/2031
MULTI-PURPOSE BOND	REMODELING 5/07/2001	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	50,000	$10,000	$10,000	$10,000	$10,000	$5,000	$5,000															0
					INTEREST	6,200	$2,000	$1,500	$1,200	$800	$400	$200															0
MULTI-PURPOSE BOND	REMODELING 5/13/2003	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	120,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000															0
					INTEREST	16,800	$4,600	$4,000	$3,200	$2,400	$1,600	$800															0
MULTI-PURPOSE BOND	EQUIPMENT 5/13/2003	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	80,000	$40,000	$40,000																			0
					INTEREST	4,600	$3,200	$1,500																			0
MULTI-PURPOSE BOND	REMODELING 5/17/2004	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	180,000	$30,000	$30,000	$25,000	$25,000	$25,000	$25,000															0
					INTEREST	21,600	$6,400	$5,200	$4,000	$3,000	$2,000	$1,000															0
MULTI-PURPOSE BOND	REMODELING 5/16/2005	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	275,000	$50,000	$45,000	$45,000	$45,000	$45,000	$45,000															0
					INTEREST	38,000	$11,000	$9,000	$7,200	$5,400	$3,600	$1,800															0
MULTI-PURPOSE BOND	REMODELING 5/15/2006	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	240,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000															0
					INTEREST	33,600	$9,600	$8,000	$6,400	$4,800	$3,200	$1,600															0
MULTI-PURPOSE BOND	COMPUTER HARDWARE 5/15/2006	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	50,000	$50,000																				0
					INTEREST	2,000	$2,000																				0
MULTI-PURPOSE BOND	WATER MAINS - COTTAGE ST BRIDGE	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	95,000	$20,000	$15,000	$15,000	$15,000	$15,000	$15,000															0
					INTEREST	12,800	$3,600	$3,000	$2,400	$1,800	$1,200	$600															0
MULTI-PURPOSE BOND	SEWER - CLAIFIER COVERS	1-Dec-06	CORBY CAPITAL MARKETS	4%	PRINCIPAL	150,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000															0
					INTEREST	21,000	$6,000	$5,000	$4,000	$3,000	$2,000	$1,000															0
MULTI-PURPOSE BOND	WATER CORRISION CONTROL	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	690,000	$80,000	$80,000	$80,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000												0
					INTEREST	113,788	$23,425	$21,025	$17,025	$14,625	$12,375	$10,125	$7,875	$4,875	$2,438												0
MULTI-PURPOSE BOND	WATER MAINS ON MAIN STREET	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	225,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000												0
					INTEREST	37,563	$7,625	$6,875	$5,625	$4,875	$4,125	$3,375	$2,625	$1,625	$813												0
MULTI-PURPOSE BOND	WATER MAINS (WEST COLONIAL AREA) (BRAINARD RD AREA)	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	1,080,000	$120,000	$120,000	$120,000	$120,000	$120,000	$120,000	$120,000	$120,000	$120,000												0
					INTEREST	180,300	$36,600	$33,000	$27,000	$23,400	$19,800	$16,200	$12,600	$7,800	$3,900												0
MULTI-PURPOSE BOND	WATER CORRISION CONTROL	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	80,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$5,000	$5,000												0
					INTEREST	12,263	$2,725	$2,425	$1,925	$1,625	$1,325	$1,025	$725	$325	$163												0
MULTI-PURPOSE BOND	SEWER (STONY HILL SEWER LINE)	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	240,000	$30,000	$30,000	$30,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000												0
					INTEREST	38,663	$8,175	$7,275	$5,775	$4,875	$4,125	$3,375	$2,625	$1,625	$813												0
MULTI-PURPOSE BOND	SEWER (MAIN STREET & FORCED MAIN)	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	970,000	$110,000	$110,000	$110,000	$110,000	$110,000	$105,000	$105,000	$105,000	$105,000												0
					INTEREST	160,213	$32,875	$29,575	$24,075	$20,775	$17,475	$14,175	$11,025	$6,825	$3,413												0
MULTI-PURPOSE BOND	SURFACE DRAINS MAIN ST (GENERAL FUND	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	45,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000												0
					INTEREST	7,513	$1,525	$1,375	$1,125	$975	$825	$675	$525	$325	$163												0
MULTI-PURPOSE BOND	BUILDING REMODELING	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	360,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000												0
					INTEREST	60,100	$12,200	$11,000	$9,000	$7,800	$6,600	$5,400	$4,200	$2,600	$1,300												0
MULTI-PURPOSE BOND	DEPARTMENTAL EQUIPMENT	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	25,000	$15,000	$10,000																			0
					INTEREST	1,450	$950	$500																			0
MULTI-PURPOSE BOND	BUILDING REMODELING	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	660,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000	$70,000	$70,000	$70,000												0
					INTEREST	108,525	$22,350	$20,100	$16,350	$14,100	$11,850	$9,600	$7,350	$4,550	$2,275												0
MULTI-PURPOSE BOND	DEPARTMENTAL EQIUPMENT	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	105,000	$35,000	$35,000	$35,000																		0
					INTEREST	7,700	$3,850	$2,800	$1,050																		0
MULTI-PURPOSE BOND	BUILDING REMODELING	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	105,000	$15,000	$15,000	$15,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000												0
					INTEREST	16,125	$3,600	$3,150	$2,400	$1,950	$1,650	$1,350	$1,050	$650	$325												0
MULTI-PURPOSE BOND	DEPARTMENTAL EQUIPMENT	1-Jun-10	EASTERN BANK	2.41%	PRINCIPAL	145,000	$20,000	$20,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000												0
					INTEREST	23,188	$4,975	$4,375	$3,375	$2,925	$2,475	$2,025	$1,575	$975	$488												0
WATER POL ABATE TRUST	MAIN STREET SEWER PROJECT	18-Mar-09	STATE REVOLVING FUNDS	2%	PRINCIPAL	3,503,963	$163,350	$166,650	$170,017	$173,451	$176,955	$180,530	$184,177	$187,898	$191,694	$195,567	$199,517	$203,548	$207,660	$211,855	$216,135	$220,502	$224,956	$229,501			0
					INTEREST	668,359	$68,446	$65,146	$61,779	$58,344	$54,840	$51,266	$47,618	$43,898	$40,102	$36,229	$32,278	$28,248	$24,136	$19,940	$15,661	$11,294	$6,840	$2,295			0
					ADMIN FEE	50,127	$5,133	$4,886	$4,633	$4,376	$4,113	$3,845	$3,571	$3,292	$3,008	$2,717	$2,421	$2,119	$1,810	$1,496	$1,175	$847	$513	$172			0
WATER POL ABATE TRUST	MAIN STREET SEWER PROJECT	8-Jul-10	STATE REVOLVING FUNDS	2%	PRINCIPAL	549,669	$22,577	$23,033	$23,498	$23,973	$24,457	$24,952	$25,456	$25,970	$26,495	$27,030	$27,576	$28,133	$28,701	$29,281	$29,873	$30,476	$31,092	$31,720	$32,361	$33,015	0
					INTEREST	117,225	$10,768	$10,312	$9,846	$9,371	$8,887	$8,393	$7,889	$7,375	$6,850	$6,315	$5,769	$5,212	$4,643	$4,064	$3,472	$2,869	$2,253	$1,625	$984	$330	0
					ADMIN FEE	8,792	$808	$773	$738	$703	$667	$629	$592	$553	$514	$474	$433	$391	$348	$305	$260	$215	$169	$122	$74	$25	0
TOTAL PRINCIPAL & INTEREST PAYMENTS PER FISCAL YEAR						11,772,323	1,345,756	1,251,675	1,153,637	1,079,344	1,051,544	1,023,940	821,479	796,161	779,750	268,332	267,994	267,650	267,298	266,940	266,575	266,203	265,822	265,435	33,419	33,370	0

FY'2012 Cemetery Report & Miscellaneous Funds Report

STATEMENT OF TRUST FUNDS FY 2012

	BALANCE 30-Jun-11	EXPENDABLE 30-Jun-11	NEW FY 2012	INTEREST & DIVIDENDS FY 2012	EXPENSES FY 2012	BALANCE 30-Jun-12	EXPENDABLE 6/30/2012
TOTAL CEMETERIES	$44,466.09	$9,953.51	$2,000.00	$1,301.13	$4,550.00	$43,217.22	$6,704.64

THE VALUE OF STOCK DONATED BY ETHELBERT BLISS AS OF JUNE 30, 2012

NAME	SHARES	PRICE	VALUE	NAME	SHARES	PRICE	VALUE
LSI LOGIC CORPORATION (LSI)	4	$6.37	$25.48	COMCAST CORP. (CMCSK)	54	$31.40	$1,695.60
				ALCATEL - LUCENT (ALU)	14	$1.63	$22.82
ATT (T)	360	$35.22	$12,679.20	CENTURY LINK (CTL)	6.8224	$39.49	$269.42
						$0.00	$0.00
VERIZON (VZ)	84	$43.95	$3,691.80	VODAFONE (VOD)	52	$28.18	$1,465.36
			TOTAL VALUE	$19,849.68			

MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT
PEAKE ROAD	$434.90	CHLOE B. STEBBINS (LIBRARY)	$100.00				
SCHOOL LOT FUND	$641.74	TERCENTARY OBSERVANCE	$250.00				
SOLDIERS' MONUMENT	$1,000.00	DEACON WARRINER SCHOOL	$667.00				
		CHLOE B. STEBBINS (POOR FUND)	$100.00				

TOTAL MISC NON-EXPENDABLE TRUST AMOUNT $3,193.64

MISCELLANEOUS	BALANCE 30-Jun-11	EXPENDABLE 30-Jun-11	INTEREST FY 2012	EXPENSES FY 2012	BALANCE 6/30/2012	EXPENDABLE 6/30/2012
PEAKE ROAD	$1,339.87	$904.97	$3.71	$0.00	$1,343.58	$908.68
SCHOOL LOT FUND	$793.15	$151.41	$2.20	$0.00	$795.35	$153.61
SOLDIERS' MONUMENT	$1,369.98	$369.98	$3.75	$0.00	$1,373.73	$373.73
CHLOE B. STEBBINS (POOR FUND)	$1,714.22	$1,614.22	$4.72	$0.00	$1,718.94	$1,618.94
CHLOE B. STEBBINS (LIBRARY)	$1,711.40	$1,611.40	$4.72	$0.00	$1,716.12	$1,616.12
TERCENTARY OBSERVANCE	$1,409.72	$1,159.72	$3.88	$0.00	$1,413.60	$1,163.60
DEACON WARRINER SCHOOL	$824.32	$157.32	$2.27	$0.00	$826.59	$159.59
TOTAL MISCELLANEOUS	$9,162.66	$5,969.02	$25.25	$0.00	$9,187.91	$5,994.27
TOTAL CEMETERIES AND MISCELLANEOUS	$53,628.75	$15,922.53	$2,025.25	$4,550.00	$52,405.13	$12,698.91

		INTEREST	TRANSFERS IN	TRANSFERS OUT		EXPENDABLE 6/30/2012
STABILZATION FUND	$1,156,765.04	$2,422.42	$100,000.00	$0.00		$1,259,187.46
STABILZATION FUND CAPITAL PROJECTS	$395,508.17	$436.40		$195,000.00		$200,944.57
POLICE DRUG FUND	$63,776.73	$292.59	$1,073.50			$65,142.82
POLICE DEA ASSET FUND	$6,045.45	$18.79		$2,100.64		$3,963.60
CONSERVATION FUND	$28,449.88	$78.40			$28,528.28	$28,528.28

PUBLIC WORKS

DEPT. OF PUBLIC WORKS

The Wilbraham Department of Public Works annual report gives the resident a quick snapshot of some of the activities the five (5) divisions under its umbrella accomplished in the past year. The Water, Wastewater, Disposal &Recycling (DRC), Highway and Engineering divisions are pleased to submit their individual reports for 2012.

DIVISION OF HIGHWAY

The Highway Division is responsible for the maintenance of approximately 125 miles of roadways, drainage systems, and all traffic and street signage. The division is also responsible for all winter maintenance operations with the goal of safe roads for the motoring public. The Highway Division is made up of one foreman and eight heavy equipment operators. In the shop, there are two mechanics whose primary responsibility is maintaining and repairing all Department of Public Works' vehicles and equipment.

Responsibilities of the Division:

- Winter Road Maintenance (Plowing and Salting)
- Drainage System Maintenance and Repair
- Town Wide Street Sweeping
- Crosswalk/Stop Bar Painting
- Signage Manufacturing, Installation and Repair
- Road Side Mowing
- Pavement Maintenance and Repair
- Equipment Maintenance and Repair

The 2011-2012 winter season was quite mild as compared to the previous winter. The division recorded only 25" of total snow accumulation for the entire winter season with 13" of that total coming from the October 29 storm, which caused massive damage.

Crews took advantage of the mild winter to perform much needed storm clean up from the October Snow Storm, clearing storm debris from the road edges and cutting back damaged trees along the roadways. Highway crews, along with contracted trucks, hauled away 6,000 cubic yards of wood chips, which were generated by the storm damage, to Minnechaug Regional High School to be used as ground cover for a future recreational area.

As part of the divisions' goal to provide safe roads in the winter months, the crew began to introduce salt brine to the winter operations tools. Salt brine is salt in a liquid form. In house crews' converted a truck for applying the brine to the pavement. This system allows salt brine to be applied to pavement prior to a forecasted winter event in order to prevent bonding of snow and ice to the pavement. The division will continue to seek out new and cost effective ways to make the roads safe during winter months.

The Highway Division was faced with failing drainage systems in the spring of 2012, and a backlog of drainage projects that were postponed as a result of the stormy year of 2011. Below is an example of some of the major projects accomplished by the Highway Division:

- Manchonis Road: A 24" concrete pipe that drains 9 Mile Pond was found to have excessive root infiltration

along almost half of the 5,000' long system, requiring the immediate replacement of 600' of pipe from Lake Drive to Grove Street, which was completed in-house by the Highway Division. Root maintenance was also performed and more repairs are being planned.

- Opal Street: Installed approximately 400' of exfiltration pipe and 4 catch basins to handle storm run-off.
- Main Street at Wildwood Lane: The culvert under Main Street and the existing drainage structures were repaired.
- Upper Tinkham Road: Improved drainage flow with new pipe inlet and removed and repaired paved swale to help reduce potential road flooding during heavy rain events and spring melt.
- Maynard Road: Replace 36" culvert near Boston Road.

In the fall of 2012, the Highway Division invested in new sign making equipment. The equipment has improved efficiency in replacing damaged traffic and street name signs. It also has allowed the division to move forward on making the new federally mandated street name signs utilizing upper case and lower case letters, as well as meeting new standards for reflectivity.

The following is a list of roadway improvements that were completed in 2012. The Highway Division, along with contracted services, performed preliminary improvements to structures and drainage systems associated with the pavement improvements.

ROADS PAVED 2012		
Street	**Location**	**Description of Work**
Bennett Road	Monson Road to Town Line	Binder and Top
Bartlett Ave	Entire roadway	Microsurface
Old Boston Road	Boston Road to River Road	Hot in Place & Top
Old Boston Road	River Road to Stony Hill Road	Hot in Place& Microsurface
Edgewood Road	Entire roadway	Binder and Top
Longview Drive	Entire roadway	Binder and Top
Stony Hill Road	500' of road south of Soule Rd.	Binder and Top
Faculty Street	Entire roadway	Microsurface
Springfield Street	Entire roadway	Hot in Place& Microsurface
Burleigh Road	Main Street to 1500' east	Binder and Top
Mountain Road	Main Street to Ridge Road	Crack Seal
Town Hall Parking Lot	Entrance, Exit and Parking area	Microsurface

Respectfully submitted by,
William Sperrazza
Superintendent of DPW Operations

Division of Highway Employees

Dennis Dumais
Timothy Grise
Paul Maguire
Mitchell Opalinski
Richard Vierthaler
Vinnie Pafumi
Richard Searles
Jeff Lewis
Gary Butler
Douglas Cutler
Thomas Tassinari

WASTEWATER DIVISION

The Wilbraham Wastewater Department is an enterprise fund that generates revenue through consumption based semi-annual sewer billing. Most of the customers' sewer bill is calculated directly from their water meter reading. The sewer revenues are used to pay for the operation and maintenance of the wastewater collection system, capital improvements and necessary wastewater treatment.

The Wastewater Division has a total of ten pumping stations that pump wastewater to the Springfield Regional Wastewater Treatment Plant located at Bondi's Island. The Springfield Water and Sewer Commission sends the Town a sewer bill, which is based on the Town's total annual flow and average concentration, (Biochemical Oxygen Demand and Total Suspended Solids.) Wilbraham pumped 138 million gallons of wastewater to Bondi's Island in FY 2012.

The two full time wastewater employees maintained ten pump stations, which includes pump maintenance, assisting Springfield with sampling; building maintenance and flow recording. Staff responded to sewer breaks and blocks as well as pump station repairs. Staff also investigated illicit sanitary connections such as sump pumps. Residents who have connected their sump pump to the Town's sewer system are responsible for a considerable amount of burden on the collection system and pumping stations, which results in increased sewer rates.

If you're connected to the municipal sewer system, there are a number of things you can do to prevent problems from occurring in the Town sewer system and on your property. Do not connect sump pumps, storm drains or roughs of any kind into the system. Grease or oil should not be put into the drains. Allow grease or oil to cool before throwing it into the garbage. Don't build decks, sheds, or plant trees near or over sewer lines.

The 2010 sewer rates have not been increased. Rates remain the same as last year:

Residential Rate	$4.10 (per 100 cubic feet)
Minimum charge	$52.50
Maximum charge	$492.00
Flat Rate	$270.60
Commercial Rate	$5.00 (per 100 cubic feet)

Division of Wastewater Employee
Richard Zamora, DPW Foreman/Technician
Daniel Gore

WATER DEPARTMENT

During 2012, the list of duties performed by the Water Division under the supervision of Michael Framarin, Water Superintendent, included, but was not limited to: maintaining the four water booster stations, the 2.1 million gallon water tank; Town's corrosion control facility, four (4) water breaks were repaired; 7 new water service installations, the replacement of two fire hydrants; over 80 main line gate valves were cleaned, checked for operation and exercised; 171 work orders of various tasks were accomplished; 100 testable backflow prevention devices were tested at least once per Massachusetts Department of Environmental Protection (DEP) regulations, over 200 water samples were taken for water quality analysis and 3,300 meters were read during March and September. Total water usage in 2012 was approximately 440,981,000 gallons as measured by the Massachusetts Water Resources Authority (MWRA) master meter. This amount is nearly 12% more than 2011 (387,826,000 gals.) More than likely

as a result of 2012's hot and dry summer, especially July and August; which prompted property owners to utilize lawn sprinklers.

Documents submitted to DEP in 2012, included dozens of water quality results forms, weekly chlorine residual, water pressure and pH charts, the Annual Statistical Report, the Consumer Confidence Report, (which was also mailed to every household and business in our Public Water System.) Also, monthly state forms are sent in to DEP for documentation of water usage and chemical additions to our water.

The Corrosion Control Facility (CCF) on Miller Street in Ludlow, MA operated successfully in 2012 with the exception of the main line pressure reducing valve (PRV.) The existing PRV will not maintain consistent system pressure without daily manual adjustments. Plans are to install two new PRV's; one for high flow conditions and the other for low flows. The work has been awarded to Gomes Construction, Inc. of Ludlow, MA, and is to be completed before April 1, 2013.

During 2012, the Water Division completed Lead and Copper sampling at 20 homes and 2 schools, (Mile Tree & Soule Road Elementary Schools,) in the distribution system. This DEP required sampling was possible due to the cooperation of residents willing to perform first draw sampling at their homes. The results of the sampling were excellent; indicating our Corrosion Control Program, (injecting Sodium Silicate into the drinking water,) continues to work flawlessly as it has since its beginning in 1997.

Water Truck #4, (2001 Ford F250,) had a new utility body installed at minimal cost. The truck runs well but it original body was rusted badly and the decision was made to replace the utility body at a cost of approximately $4,000.00, as oppose to purchasing a new truck at the cost of $24,000.00. The work was accomplished in-house utilizing the DPW mechanic and Water Division employees.

In 2012, the new Minnechaug Regional High School opened with a new 8-inch ductile iron (D.I.) water main connecting from Tinkham Road that supplies water to students and staff. The old school had its four water service shut off and disconnected as the school is being demolished. Also, the Wilbraham Fire Department headquarters on Boston Road had a new 8-inch D.I. water main installed as part of a major renovation of the building.

On Miller Street, over seven hundred feet of 12-inch D.I. pipe was installed in April, 2012, to replace a section of old (1927) 10-inch cast iron water main that had been a source of leaks. This area on Miller Street has many crossings of the water mains by the Columbia Gas Company's large transmission pipes. The gas company's ten million gallon gas tank is located adjacent to this site. The water main size was increased to twelve inches to match the newer 12-inch D.I. water main that was installed on the Chicopee River Bridge a few years ago. The project cost was approximately $150,000.00 and completed by Jack Goncalves & Sons Construction, Inc. of Ludlow, MA.

During 2012, the first phase of the Washington Heights sub-division (12 lots) was started. The Town required the developer to replace 120 feet of old (1940) 6-inch transite water main on Manchonis Road with new 8-inch ductile iron pipe and install 3 main line gate valves at the intersection of Forest Street & Manchonis Road as part of the project. This water system improvement was accomplished with the developer, Carnevale Construction, paying the costs.

The MWRA, in its effort to comply with Federal and State regulations, continues to increase our cost for water from the Quabbin Reservoir. Complying with regulatory changes, such as Ultraviolet Radiation (UV) disinfection, the building of the twenty-five million gallon covered water storage tanks; Nash Hill in Ludlow and the Pipeline Redundancy Project during the last fifteen years cost millions of dollars. The projected MWRA fiscal year 20 assessment for Wilbraham is $725,515.00, ($115,898.00 increase over FY 2013 actual assessment.) Since 1997, t

own's cost for water from the Quabbin Reservoir has increased nearly 3,000%, ($25,000 as compared to $725,515.) t's no wonder that the average water bill continues to rise significantly since the water rates have to cover this ever ncreasing cost of purchasing water.

Water Rates as of April 1, 2012

Current Rates	
$3.45/100 cf	0-10,000 cf
$3.65/100 cf	10,001 – 20,000 cf
$3.85/100 cf	20,001 cf and up
$51.75	minimum bill

Division of Water Employees
Michael Framarin, Water Superintendent
Robert Gibson
Anthony Garceau
Joel Duquette
Paul Willoughby
Ken LaPlante

BOARD OF WATER COMMISSIONERS

The Wilbraham Board of Water Commissioners continued to work on established goals to deliver a high quality, reliable and cost-effective supply of water to the Town of Wilbraham and its customers.

The Water Division Enterprise is fully funded by the rates assessed to water users. No town tax dollars are involved in its operation or budget. Wilbraham's water is provided by the Massachusetts Water Resource Authority (MWRA). The water originates at the Quabbin Reservoir and is piped to Wilbraham by way of the Chicopee Valley Aqueduct (CVA). The Board sets the water rates based on the MWRA's assessment, infrastructure improvements and debt services for various water projects.

The three members of the Water Commission are Alan Burch, Thomas Pilarcik and James Dunbar. Alan Burch, Chairman of the Board of Water Commissioners resigned from the Board after 8 years of service. Over the years, Alan has contributed immensely to the Board and will be missed.

Board of Water Commission
Alan Burch, Chairman *(recently resigned in 2012)*
Thomas Pilarcik
James Dunbar

DISPOSAL & RECYCLING CENTER/SOLID WASTE DIVISION

The solid waste activities at the landfill site were supervised by William Sperrazza, Superintendent of DPW Operations, and supported by a foreman, Richard Zamora, one full-time employee and one part-time employee. The landfill was active until 1995; it served and supported the Town of Wilbraham. Although the landfill has been capped for a number of years, groundwater monitoring, perimeter gas point monitoring, site inspections and associated reports are completed by the Engineering Division and the Town's consultant, Tighe & Bond, throughout the year as part of the mandatory post closure regulations set by the Department of Environmental Protection.

The landfill property is currently permitted as a Disposal and Recycling Center (DRC) and a composting site. The DRC is an enterprise fund that is solely supported by the users of the facility through annual permits and the pay as you throw bags. In fiscal year 2012, the DRC had 1783 customers that generated 754 tons of trash, 593 tons of recyclables and 1200 tons of grass and leaves as well as over 6000 cubic yards of grindings from debris. Grindings generated by the October storm event were trucked to Minnechaug Regional High School. User fees collected for the DRC are used to pay a private hauler to transport the solid waste from the DRC to ECO/Springfield, in Agawam, where it is burned to make electricity. User fees are also used to pay for the hauling and disposal of various recyclables.

The DRC also accepts scrap metal, grass clippings, brush, leaves, television sets, computers, twenty pound propane gas tanks, fluorescent light bulbs, air conditioners, and batteries. Only DRC customers are able to utilize the Regional Household Hazardous Waste Day (HHWD) that is held once a year. Some of the items accepted are antifreeze, fertilizer, insect spray, mercury bearing waste, wet paint, (lead & oil based only,) unwanted medications and more. Collections are by appointment only. This year a record breaking 84 DRC customers participated in HHWD.

Also recycled at the DRC are books, bottles, cans and clothes, which are donated to Planet Aid and the Salvation Army. All these donations are distributed to outreach programs such as Books for Troops, Cub Scouts, Boy Scouts and the Venture Crew.

The DRC continues to remain a very valuable resource to the Town.

This year the DRC hours, now including Sunday, are as follows:

Sunday :	12pm-5pm	Thursday:	closed
Monday:	closed	Friday:	7am-3pm
Tuesday:	closed	Saturday:	7am-5pm
Wednesday:	7am-3pm		

Pay As You Throw Program

Current Rates	
Sticker Fee	$100.00
Senior Rates	$85.00
Bag fee 33 gal.	$2.25
16 gal.	$1.25

DRC/Solid Waster Division Employees

Robert Bisi
Bruce Strong

ENGINEERING DIVISION

Engineering is the department that is the public face of the Department of Public Works (DPW). Engineering personnel are the liaisons for the residents between DPW, Town departments, Town organizations, State and Federal agencies and other municipalities. Engineering also provides support for public work's related activities within the Town including, but not limited to, construction projects, drainage problems, potholes, water/sewer billing, septic systems, storm water permits, traffic related signage concerns, road damage, potable water issues public sewer problems, snow removal, roadside mowing, solid waste/DRC, traffic, and Town mapping (GIS).

While managing the DPW projects, the department is also responsible for providing customer service to the Town residents, such as updating the information posted on the DPW website including project updates, available forms and applications, licensed contractors for water, sewer, and septic system installations as well as storm water and DR updates. With the support of the DPW staff, the Engineering Department also logged, tracked, and responded to thousands of service requests. The department takes pride in working with the public and encourages the residents to stop in or contact us at 596-2800 x208 for assistance on all DPW matters.

The following is a list of highlighted activities and accomplishments in 2012:

- **Federal Emergency Management Agency (FEMA) Reimbursements:** Completed project worksheets for the FEMA reimbursement for the October Snow Storm.
- **Tree Planting:** Applied and received a $50,000 grant from the Department of Conservation and Recreation (DCR) to plant trees in areas of the Town rights of ways that were damaged by the 2011 storms. When the grant monies were combined with an additional $46,000 received from CPA funds, over 320 trees were planted. DPW staff coordinated a ceremony at the Wilbraham Children's Museum that recognized the one year anniversary of the Tornado, and the progress the Town and its residents have made on storm recovery efforts. In attendance were various officials from the State, private volunteer and public volunteer group members.
- **Forestry Project:** Applied and received $286,000 from the State to complete additional storm clean-up. A Forestry Services contract was executed, and still underway, involving the cleanup of over 100 acres of damaged Town owned land. Tetreault and Son Forest Management, Inc., is the Town's contractor for this project.
- **FEMA Hazardous Mitigation Grant Applications:** Completed and received a $120,000 grant to purchase a generator for the DPW building. A separate $1,000,000 grant application was also submitted to FEMA for drainage improvements on Main Street near Hunting Lane.
- **Road Resurfacing Projects:** Prepared the necessary bid documents for 2012 road resurfacing and drainage projects as well as the Chapter 90 reimbursement paper work. It was difficult getting our work scheduled because of a delay by the State to distribute the funds. This year DPW contracted three major road resurfacing projects involving highway rehabilitation, micro-surfacing and asphalt paving. The bidding and coordination of these three projects was very time consuming but the results were very favorable and worth the effort. DPW tries to utilize new technology to increase the lifespan of Town roads.
- **Geographic Information System (GIS):** GIS is evolving exponentially. The Town's GIS website was upgraded to a more user friendly format which includes website tools for the residents. DPW staff continued to map the Town utilities including drainage, water and sewer infrastructure. Zoning, road edge, building footprints and other associated planimetric features are updated on a regular basis.

The following is a list of some statistics from daily business activities completed within the division:

Drainlayers' (Sewer Installers') Licenses	15
Pavement Cut/Stormwater Permits and Inspections	102
Residential Inquiries Reported and Investigated	5000+
Sanitary Sewer Connection Permits and Inspections	15
Septage Haulers' Licenses	5
Septic System Installers' Licenses	26
Water Installers' Licenses	11
Water and Sewer Semi-Annual Bills	3462

Water Backflow Bills	39
Trash Haulers' Licenses	5

Members of the Engineering staff are also members of the following organizations:

- Stormwater Committee.
- Joint Transportation Committee at the Pioneer Valley Planning Commission
- Geographic Information System Committee
- Transportation Improvement Project Sub-Committee
- Local Emergency Planning Commission
- Chicopee Valley Aqueduct Working Group
- Western Regional Homeland Security Advisory Council
- Traffic Safety Committee
- Tri County Highway Superintendents
- Mass Highway Association

Members of the Engineering staff are responsible for attending and participating in various meetings including, but not limited to, Board of Selectmen, Planning Board, Conservation Commission, Water Commissioners, Sewer Advisory Board, Massachusetts Water Resource Authority, Finance Committee, Capital Planning, Department Head and Financial Staff.

This past year, a lot of the Engineering staff's time was dedicated to completing all the necessary paper work for FEMA's, Massachusetts Emergency Management Agency's and Massachusetts Highway Division's reimbursements work as well as providing all documentation for all the audits that go along with every event. Engineering did not hire any outside accounting firm, but did all this work in house at a substantial savings to the Town.

As Wilbraham prepares to celebrate its 250th anniversary, we should all reflect for a moment on the many changes that have happened in our community in just a very short time frame. All of us in DPW are proud to contribute service to the community. There have been so many people who have worked so hard to make Wilbraham a better place to live. The Engineering Division would like to give thanks to many staff, boards, committees, and residents for all their help.

Engineering Division Employees:
Edmond W. Miga, Jr., P.E. DPW Director/Town Engineer
Tonya L. Basch, P.E., Assistant DPW Director/Engineer
Dena Grochmal, Engineering Assistant
Donna Daviau, Administrative Assistant
Krystine Viess, Administrative Assistant

TREE WARDEN

It is with great sadness that the Town's Tree Warden, Richard C. Swain, passed after eight years of service to Wilbraham in this capacity. His professionalism and passion for protecting the healthy trees within Town was unprecedented. The Board of Selectmen appointed the Superintendent of DPW Operations, William Sperrazza, as the Temporary Tree Warden, who has worked very hard to carry out many of the projects initiated by Richard "Dick" Swain.

One of the major projects started by Dick Swain was the replacement of Town ROW trees within the Tornado damaged areas using $46,100 from Community Preservation Act funds. DPW also received $50,000 from the Department of Conservation and Recreation (DCR) for tree replacement in areas damaged by all three 2011 storm events. Northern Tree Service and DPW joined efforts and planted over 350 trees in 2012.

Through the cooperation and support of many members of the Public Works Department there is great work being performed to clean up the storm damaged town owned parcels. This work is being performed with DCR grant funds which were secured by the Engineering Division.

Through contracted services, trees have been evaluated on a case by case basis by a certified arborist. Corrective trimming and, or removal is performed based on the arborists' recommendations. The safety of the public and the overall health of the trees continue to be a priority.

Respectfully Submitted by,
William Sperrazza
Temporary Tree Warden

BUILDING & LAND USE

AGRICULTURE COMMISSION

There was little need for many meetings in 2012. The Commission notes that more residents are planting personal gardens and many have added a few chickens. In 2012, Rob Anderson, Agriculture Commissioner, planted pumpkins at MacDonald Farm Preserve. Edna Colcord, Chair of the Commission, prepared a display for the Atheneum Holiday Event.

In June 2012, a meeting was held with invited Hamden and Hampshire Counties' Agriculture Commissions to hear presentations "Leasing Land for Farming" and "GIS Mapping of Available And Potential Farmland at The Town Level," presented by Pete Westover and Becca Weaver respectively. Follow up meetings will be attended by the Wilbraham Agriculture Commission in 2013.

Other notable and continuous activities include two Farmers' Markets held during the 2012 summer months in the Town. One Farmers' Market was located on Boston Road at Hampden Bank's parking lot on Wednesdays. The other Farmers' Market was located on Main Street operating on Sundays. Both Farmers' Markets locations operated between the months of May and October in 2012.

Agriculture Commission
Edna Colcord, Chairman
Rob Anderson
Maura Lessard
Rob Matthews
Judy van Raale

BUILDING DEPARTMENT

Lance Trevallion has been the Building Inspector/Zoning Enforcement Officer for the Town of Wilbraham for over 14 years. The Building Department continues to be very busy permitting repairs to storm damaged homes. Repairs to roofing, siding and windows are the main issues residents are dealing with. Residents should always check with the Building Department, the Massachusetts Office of Consumer Affairs and/or the Better Business Bureau for verification of the proper licenses and insurance requirements for contractors. Don't sign a contract or pay a deposit until you are 100% sure that the contractor you're hiring has all the necessary documents. Unfortunately, there have been several cases in the past 2 years of residents hiring a contractor that is not qualified to perform and complete promised construction.

The state of Massachusetts mandated two new required permits, Insulation and Sheet Metal, for all residential or commercial projects that are mandatory to be filed with the building official. Those two new items represented an additional 77 building permits to review and approve in 2012. New construction remained steady with 22 new single family homes permitted. The installation of solar panels on residential property had a sharp increase in 2012, with 11 permits approved versus only 1 installation in 2011. Construction of the new Minnechaug Regional High School was completed in time for the opening of the school year. The addition and alteration of the Boston Road Fire Station began in the summer; keeping the Building Department busy with numerous inspections and meetings. The Wilbraham Building Inspector, acting in the capacity of the Fire Station's Project Manager, devoted a great deal

of me to the completion of the project. The renovations to the Fire Station were 95% complete as of December 31, 2012.

Another noticeable construction project is the Balise Ford, located on Boston Road. The old building was demolished making room for the much larger, more modern Balise Ford facility which is under construction now and scheduled to re-open sometime in the spring of 2013.

No surprisingly, questions regarding the installation of home generators became a constant inquiry following several instances of experiencing "no power." Between June, 2011 and December, 2012, over 160 electrical permits were issued for either whole house generators or transfer switches for portable generators.

The Electrical and Plumbing/Gas Inspectors work part-time for the town. Bernie Sears, Plumbing/Gas Inspector, has inspected well over 10,000 plumbing/gas jobs since 1998. Paul Shepardson, Electrical Inspector, has completed over 3,000 electrical inspections since 2006.

2012 INSPECTORS' STATISTICS			
Inspector	**Permits Issued**	**Fees Collected**	**Inspections Performed**
Lance Trevallion, Building Inspector	742	$97, 539.30	1800+
Bernie Sears, Plumbing/Gas Inspector	505	$33,148.00	700+
Paul Shepardson, Electrical Inspector	499* (*generators=135 permits)	$30,842.00	700+

BUILDING DEPARTMENT'S
2012 STATISTICAL BREAKDOWN

RESIDENTIAL PERMITS	NUMBER	EST. CONSTRUCTION COST
New Construction	22	$6,025,558.00
Solar Panel Installation	11	$388,403.58
Insulation	61	$182,136.70
Additions	23	$1,373,319.00
Alterations/Renovations	88	$2,178,678.20
Deck	24	$263,034.73
Generator	1	$17,000.00
Garages	6	$212,646.00
Accessory Buildings/Sheds	31	$194,546.50
Demolitions	10	$70,500.00
Roof/Siding/Windows	324	$4,765,724.26
Swimming Pools	27	$407,649.86
Sheet Metal	15	$113,650.00
Wood/Pellet Stoves	25	$57,648.90
Signs	2	$800.00
Total	**669**	**$16,250,495.73**

BUILDING DEPARTMENT'S
2012 STATISTICAL BREAKDOWN CONT.

COMMERCIAL PERMITS	NUMBER	EST. CONSTRUCTION COST
New Construction	2	$4,395,038.00
Additions	2	$125,211.00
Alterations/Renovations	20	$945,763.00
Swimming Pool/Courts	1	$106,290.00
Signs	18	$13,099.64
Roof/Siding/Windows	7	$93,055.10
Garage	4	$297,500.00
Generator	1	$75,000.00
Demolition	1	$32,000.00
Sheds/Accessory Building	2	$93,000.00
Sheet Metal	1	$20,000.00
Temporary Tents	12	xxx.xx
Total	**70**	**$6,195,956.74**

MUNICIPAL PERMITS	NUMBER	EST. CONSTRUCTION COST
Alterations	1	$2,600,000.00
Roofing/Siding/Windows	1	$7,913.00
Total	**2**	**$2,607,913.00**

The Building Department also processes applications for annual inspections for occupancy of public buildings. Thi includes all schools, churches, restaurants, day care centers, gyms, and any other location that the public woul gather and/or visit. In 2012, Inspector Trevallion inspected 71 locations, including 12 buildings at the Wilbraham & Monson Academy, Wilbraham school buildings and 15 restaurants. The total annual inspection fees collected i 2012 were $1,440.00.

The Building Inspector also responds to any zoning enforcement issues as the Town's Zoning Enforcement Office Inspector Trevallion responded to numerous complaints about unregistered vehicles, un-permitted businesse operating in residential neighborhoods, unpermitted signs and general land use violations. The Wilbraham Zonin By-Law is available on the Town website.

Building Inspector/Zoning Enforcement Officer
Lance Trevallion

Administrative Assistant
Melissa Graves

COMMUNITY GARDENS

What is a Community Garden; and why do we hear about them more now than ever before? A Community Garden is a parcel of land that is divided into smaller plots where folks gather to grow their own fruits and vegetables. Participants in the Community Garden typically pay an annual fee to participate in the Community Garden, which covers the cost to maintain the area. Participants also purchase their own seeds and plants; do their own planting, watering, weeding and harvesting of their plotted garden. Wilbraham's Community Garden has numerous families that collaboratively rent several plots, sharing the responsibilities and rewards. A Community Garden creates

opportunity for recreation, exercise, therapy and education. Having a garden plot encourages self-reliance, provides nutritious food for your family and reduces a family's annual food budget. Community Gardens have gained popularity over the past several years in part because of the high price increase in fresh vegetables at the supermarkets. On average, a vegetable travels 1,500 miles from field to fork. There are many varieties of fruits and vegetables that are mostly grown in the south, or even in other countries, that can also be grown here in New England, such as kiwis and oranges for example.

Eastern CT Draft Horse Association Plowing the Community Gardens. Photo Courtesy of Melissa

The Community Garden welcomed special guest, John Root, at its annual Spring Sign-up Meeting in April. Mr. Root presented "Edible Perennial Gardening and Landscaping". The power point presentation was very informative and showed a huge variety of plants found in the New England woods that are edible as well as every day perennial flowers that you can also grow. We plan on having him return in 2013 to present "Edible Wild Plants in the Northeast". The date, place and time for this presentation will be published and open to the public.

The Community Gardens had its 6th annual "Plowing the Community Garden" event in May that included having the Eastern Connecticut Draft Horse Association plow the garden with their team of horses. We had several vendors selling everything from homemade jewelry to kettle corn in addition to the plant vendors selling seedlings and flowers. Horse-drawn hay rides by Mainely Drafts from Ludlow were enjoyed by many spectators. The Wilbraham Community Garden was also the recipient of "Pepsi Gives Back" day. Volunteers with loads of energy from Pepsico arrived at the garden the morning of Plow Day to spruce up the landscaping with perennials, strawberry plants, a new bench and a new wishing well. They also arranged breakfast catered by Famous Dave's Barbeque and brought loads of Pepsi drink products for everyone to enjoy during the day.

The growing season was very nice this year with just the right amount of sun and rain. The harvests were bountiful and plentiful. There weren't any major projects at the garden this year but stay tuned for next year, there may be a few surprises.

Garden plots are available on a first-come, first-served basis with priority given to returning gardeners. New and returning gardeners are invited to attend the annual spring sign-up meeting held at the Wilbraham Town Hall prior to the growing season. The exact date of the meeting is published in the local newspaper. Garden plots are approximately 25'x50' and the annual rental cost is $25.00 per plot. There is water on-site as well as a portable toilet during the growing season. If you are interested in joining us at the Wilbraham Community Gardens or if you would like more information, you may contact the Garden Coordinator, Melissa Graves, in the Conservation Commission office at 596-2800, ext 204.

Garden Coordinator
Melissa Graves

CONSERVATION COMMISSION

In 2012, the Conservation Commission heard and voted on several Notice of Intent applications and Requests for Determination applications. One of the largest and most noticeable projects in 2012 was the new Balise Ford

Dealership on Boston Road and the newly renovated playground at Spectacle Pond.

With the storms of 2011 behind us, the Town is still in its recovery stages. The Conservation Commission worked closely with the Wilbraham Department of Public Works (DPW) on the clean-up efforts within wetland or buffer zone areas. Several of the larger Town-owned parcels were severely damaged by the storms and beyond the limits of Town employees or equipment to clean up. This prompted DPW to apply for grant monies through the Office of Energy and Environmental Affairs. The grant application was accepted and awarded to the Town resulting in an Invitation to Bid for Forestry Services. Eleven parcels, totaling approximately 100 acres, were chosen in order of the severity of damages. Forest Cutting Plans were written for each of the parcels by the recipient of the bid. Many of the parcels are under the stewardship of the Conservation Commission; thus, resulting in numerous site walks to each of the parcels to assist in determining best access points, trees to leave, trees to remove, trails to re-establish and wetland areas to avoid.

The Commission encourages the use of conservation land for passive uses, including hiking, biking, skiing photography and horseback riding. The use of motorized vehicles is not permitted on any Town-owned property. While the majority of motorized vehicles seemingly do not harm the environment, there are some that do, including damage to stream beds, wetlands and wetland buffer zones.

The 2012 Deer Hunting program was, once again, a success. The Town issued 200 permits to hunt on Town-owned property; in addition to the private property permission permits issued.

The Conservation Commission is always seeking contributions of additional open space. The Commission is prepared to assist landowners interested in donating land or interests, (such as conservation easements,) to the Town or to local trust organizations. In 2012, the Commission voted to accept three parcels of property on Shady Lane. One of the parcels has a Commission's key missions is to connect existing open space potential vernal pool within its boundaries. One of the parcels with smaller corridors of open space to maximize the visual and environmental impact of our publicly owned land.

The Conservation Commission generally meets on the second and fourth Mondays of each month at 7:00p.m. in the Town Office Building. The agenda is posted at least 48 hours in advance at the Town Hall and on the Town's website. Interested people are always welcome and encouraged to participate. The office which is located in the Wilbraham Town Hall is open Monday-Friday, 8:30 a.m. to 4:30 a.m.

Conservation Commission
Christopher Brown, Chairman
Robert McMaster
James Roberts
Karen Leigh
Thomas Reavey

Administrative Assistant
Melissa Graves

OPEN SPACE & RECREATION COMMITTEE

Mission Statement:
Preserve significant open space by investigating, educating, planning and cooperating.

The Committee seeks to implement the provisions of the Town's Open Space and Recreation Plan through regular contact with other Town boards including Planning, Conservation, Community Preservation and Recreation.

Th Committee continued to GPS locate, trail mark, trail develop and maintain trail systems on Town properties in uding Rice Nature Preserve, Crane Hill, 12 Mile Brook and Thayer Brook. Trails assistance was provided by *Minechaug High School's Trailblazers* and the *Minnechaug Land Trust*. Committee members also collected descriptions and photographs of Town properties' trails. This document is on the Town website and available at Town hall and the Library.

With the Recreation Department, the Committee formed a Wilbraham Hiking Club and scheduled over 35 hikes since May 2012. Additionally, the Committee has begun trail safety discussions with Public Safety personnel.

With the assistance of the Town's Planning Department, the Committee continues to enhance the Open Space and Recreation Plan section of the new Town website to describe trails on Town owned lands for our residents.

The Committee now seeks to expand master planning across the community to enhance our Town's ability to compete for dwindling state funds and maximize community preservation efforts. Committee members have volunteered to serve on the Planning Steering Committee and Visioning Task Force. The Committee is also working attaining town-wide approval for the Open Space and Recreation Action Plan.

The Committee also initiated efforts to have Town property at 1067V Glendale Road designated as Open Space rather than Municipal Land. However, this undertaking is still in process at this point in time. The Committee continues to research ownership conditions on Town Owned parcels.

When vacancies develop on this twelve member board, the Open Space and Recreation Committee is open to all residents with an active interest in our community.

Open Space and Recreation Committee

Chuck Phillips, Chairman	Jay Taylor
Walt Damon, Vice Chairman	Brian Fitzgerald
Cathy Callaghan, Secretary	Judith Theocles
Joe Calabrese	Ray Burk
Jim Mauer	Steve Lawson
Margaret Connell	

PLANNING BOARD

The Planning Board is composed of five members elected to overlapping, five-year terms and one associate member, appointed to a three-year term. Members of the Planning Board proudly serve the community and receive no compensation.

The Planning Board is responsible for overseeing land-use planning in the Town of Wilbraham. Working in close cooperation with the Planning Director and the Building Inspector/Zoning Enforcement Officer, the Planning Board studies the resources and needs of the Town, particularly conditions affecting public welfare and safety related to land use and development. The Board is authorized to develop the Town's Master Plan to guide growth and make recommendations to ensure that development is consistent with the Master Plan. As the main author and "custodian" of the Town's Zoning By-Law, the Board is responsible for conducting public hearings and making recommendations on proposed amendments to the Zoning By-Law, which must be approved by Town Meeting. The Board also regulates the subdivision of land and the construction of new roadways, grants site-plan approval and

special permits for various land-use proposals as required by the Town's Zoning By-Law. The Planning Board also reviews all petitions for variances and other zoning matters filed with the Zoning Board of Appeals.

During 2012, the Planning Board met 18 times, scheduled 33 appointments and held 9 public hearings, addressing a wide variety of issues and opportunities facing our community. We are pleased to submit a summary of our activities and accomplishments in 2012.

Development Activity

Despite the slowdown in the economy, the Planning Board was kept busy dealing with the various residential and commercial projects proposed in the Town during the past year as follows:

- The Planning Board approved four non-subdivision plans submitted by property owners. These are plans that revise existing property boundaries or divide land along existing road frontage and do not require subdivision approval.
- The Planning Board conducted public hearings on six special permit zoning applications. The Board granted special permits for the following projects: two detached accessory buildings at the Pecoy residence located at 17 Peak Road; a detached accessory building at the Dean and Palmer residence located at 528 Ridge Road, a detached accessory building at the Bretta residence located at 32 Eastwood Drive, a detached accessory building at the Ferraro residence located at 7 Poplar Drive, the construction of a new home with four bays and parking space area footprint in excess of 1,100 square feet at the Recor and Tarpinian property located at 224 Monson Road and the redevelopment of the existing Balise Ford of Wilbraham motor vehicle dealership located at 1985 Boston Road.
- The Planning Board reviewed one new residential subdivision plan. A definitive subdivision titled, *North Hills Lane*, consisting of 5 lots, fronting on a proposed cul-de-sac off Boston Road. The Planning Board also continued to monitor work in the other two approved subdivisions under construction: Stonington Park and Washington Heights.
- The Planning Board reviewed and provided written recommendations on nine referrals to the Zoning Board of Appeals.

Zoning By-Law Amendments

At the Annual Town Meeting, voters adopted two amendments to the Zoning By-Law sponsored by the Planning Board. The first amendment, Section 4.4.8(C), revised the regulations that govern the location and size of detached accessory residential buildings so as to improve the clarity of the existing exemption, which allows a larger detached garage to be built if the principal dwelling does not have an attached garage. The second amendment created a new definition for *Heritage Farm Stand Development* in Section 1.3, by adding a new Section 3.5.2, *Heritage Farm Stand Development*, in the table of uses; and a new Section 4.11, *Heritage Farm Stand Development Regulations*.

Vision Task Force

In early 2012, the Wilbraham Planning Board convened a Vision Task Force to assess the public's perspective about, and gather its aspirations for, Wilbraham's future. The Task Force has met frequently with community groups, Town employees and students to collect opinions. In addition, the Task Force has developed a detailed survey of public opinion which was administered to the public via online and as a written document located and handed out at various places in the community to further public access and participation. Finally, the Task Force convened an "Imagine Wilbraham Day" to attract additional residents to contribute their thoughts.

Imagine Wilbraham Day" was held at Minnechaug Regional High School on December 8, 2012. The venue offered Wilbraham residents a variety of exercises to participate in that would help gather information as to how residents would like to see their community evolve in the future. Some of the topics covered to gain residents' outlooks were agriculture, building/properties, traffic, recreation and other aspects of the Wilbraham community.

At the end of 2012, the Vision Task Force was in the process of summarizing "Imagine Wilbraham Day" feedback. The Task Force was also working with Captricity, a hand writing interpretation software firm, and Survey Monkey, an online survey service, to collect and interpret all the survey data received. The Taskforce was also collecting comparative information for Wilbraham and some neighboring towns from the Pioneer Valley Planning Commission and other sources. When data compilation is completed, the Vision Task Force will write its final report and present to the Wilbraham Planning Board and Wilbraham residents.

Vision Task Force

Charles Phillips, Chair	Edna Colcord
Carol Albano	Karen Furst
Dr. Stephen Brand	Nancy Ross
Susan Burk	Dave Sanders

(below) Imagine Wilbraham Day Event
. Photos courtesy Charles Phillips, Chair of the Vision Task Force.

Organization & Membership

At the annual Town election, David Sanders was elected to a five-year term, replacing Board Member Dean Bershine. At the end of May, the Planning Board reorganized. Richard Butler was elected Chairman; Frederic Fuller was elected Vice Chair and David Sanders was elected Clerk. In June, John Boudreau resigned; and Associate Member David Crevier was appointed to serve on the Board in Mr. Boudreau's place until the annual election in May 2013. In September, Jeffrey Smith was appointed to serve as Associate Member. Richard Butler continued to serve as the Town's representative to the Pioneer Valley Regional Planning Commission. Frederic Fuller continued to serve as the Planning Board's representative on the Community Preservation Act (CPA) Committee until October 2012, when the Board appointed Jeffrey Smith to serve in Mr. Fuller's place. Planning Director John Pearsall, Building Inspector Lance Trevallion and Administrative Assistant Karen Benoit continued to function as the staff liaisons between the Planning Board and other Town boards and committees.

The Planning Board holds regularly scheduled meetings on Wednesdays at 7:00 PM. Specific dates and agendas for meetings may be obtained from the Planning Office or from the Town website at www.wilbraham-ma.gov. All meetings are open to the public, and community participation from interested townspeople is always welcomed and

encouraged. With your support, we will continue to provide the very best possible service for our community in th year ahead.

Wilbraham Planning Board
Richard Butler, Chairman
Frederic Fuller, Vice Chairman
David Sanders, Clerk
Adam Basch
David Crevier *(appt. 2012)*
Jeffrey Smith, Associate
John Boudreau (resigned 2012)

Planning &Community Develop. Director
John Pearsall

Bldg. Inspector/Zoning Enforcement Officer
Lance Trevallion

Administrative Assistant
Karen Benoit

SEALER OF WEIGHTS & MEASURES

Item	Category	Sealed
Scales	Over 10,000 lbs.	3
	5000-10,000 lbs.	1
	100-5000 lbs.	11
	Under 100 lbs.	12
Weights	Metric	2
	Apothecary	0
Other Devices	Gasoline Pumps	82
	Oil and Grease Pumps	4
	Unit Pricing Scanners	40

Fees collected: $3505.00

William Garvey, Sealer of Weights and Measures, has dedicated almost two decades to ensure that each scale and scanner in the grocery store is accurate as well as that every gasoline pump delivers an accurate gallon for the pric you pay. He visits over 25 different establishments in Wilbraham to check scales, scanners and pumps including gasoline, oil and propane. The inspections are completed on an annual basis randomly, or for an investigation of a consumer complaint. As the Sealer, he is required to enforce the rules, laws, and regulations relating to weights ar measures. According to the Massachusetts General Law, Chapter 98, any city or town that has a population over 5000 is required to have a trained and certified Sealer. Mr. Garvey is responsible for ensuring that equity and fairness prevails in the commercial marketplace between buyers and sellers.

Sealer of Weights and Measures
William H. Garvey, Jr.

Staff
Melissa Graves, Administrative Assistant

ZONING BOARD OF APPEALS

The Board of Appeals is a five-member board, consisting of three full members and two associate membe appointed by the Board of Selectmen for staggered three-year terms. The Board works closely with and relies up Zoning Enforcement Officer Lance Trevallion to enforce the Zoning By-Law.

Th purpose of the Board of Appeals is to hear and decide petitions for variances from the terms of the Zoning By-La with respect to particular land or structures, but not to include variances for use; to hear and decide aplications for special permits upon which the Board is empowered to act under the By-Law, to hear and decide apeals from any person seeking enforcement action under the provisions of M.G.L. Chapter 40A (the State Zoning Act and to issue comprehensive permits for low and moderate income housing authorized by M.G.L. Chapter 40B.

Th past year, the Board of Appeals met seven times and issued decisions on the following seventeen applications:

APPLICANT	ADDRESS	DECISION
U. Tae Kwon Do Center - Special Permit Amendment to allow the construction of an in-ground swimming pool	28 & 88V Stony Hill Road	Approved
Ken Bernard - Special Permit to allow the operation of a public motor vehicle repair service	2821 Boston Road	Approved
William Sweeney d/b/a Mr. Home - Special Permit Amendment to allow the alteration of an existing accessory building	6 Dumaine Street	Approved
Alton Graham - Special Permit Finding to allow the alteration of a preexisting nonconforming structure on a preexisting nonconforming lot	40 Dumaine Street	Approved
Ronald Campbell - Special Permit Finding to allow the alteration of a preexisting nonconforming structure	221-223 Main Street	Approved
Sara Hulseberg & Joseph Saimeri - Special Permit Amendment to allow the operation of physical therapy office	65 Post Office Park	Approved
Sott Sawas & Grove Plaza, LLC - Special Permit Amendment to allow the expansion of an existing restaurant	2537 Boston Road	Approved
S Nguyen - Special Permit to allow the operation of a computer repair business as a home occupation	1028 Stony Hill Road	Denied
Ran O'Keefe - Special Permit to allow the operation of a landscaping business as a home occupation	28 Fernwood Drive	Denied
Malgorzata Kierkla - Special Permit Finding to allow the alteration of a preexisting nonconforming structure on a preexisting nonconforming lot	224 Manchonis Road Extension	Approved
US. Tae Kwon Do Center - Special Permit Amendment to allow the construction of a larger in-ground swimming pool, and to construct a addition to an existing accessory building and add a gazebo	28 & 88V Stony Hill Road	Approved
Hilise Ford of Wilbraham - Variance to display vehicles within the 9-foot front yard setback	1979 & 1985 Boston Road	Approved
0 Post Office Park, LLC & Dani Montgomery d/b/a Salon J - Special Permit to allow a hairdressing salon/beauty shop as a new use	70 Post Office Park, Suite 7005	Approved
George & Lillian Dearden - Variance from the frontage requirement for two lots	4 & 6V Melikian Drive	Denied
Gina Lamotte - Variance from the rear yard setback to allow the construction of an in-ground swimming pool	6 Kensington Drive	Approved

William & Nancy Bickley - Variance from the side yard setback to allow the construction of an addition to an existing home	7 Hilltop Drive	Approved
Michael B'Shara & 2000 Boston Road Food Corp. - Special Permit to operate a restaurant/food service establishment with seasonal outdoor dining	2000 Boston Road	Approved

Zoning Board of Appeals
Edward E. Kivari, Jr., Chairman
H. Clark Abbott
Mark Albano
Betsy Johnsen, Associate
Charles Pelouze, Associate

Zoning Enforcement Officer
Lance Trevallion

Administrative Assistant
Karen Benoit

PUBLIC SAFETY

AMUBLANCE OVERSIGHT COMMITTEE

Th Ambulance Oversight Committee continues to work with the fire chief in overseeing and running the ambulance se ice. The Committee's primary duty of reviewing and acting on ambulance service fee abatements has continued ac rding to now established policy and protocol.

t i important to note that the Town's ambulance service remains self sufficient on a receipts reserved basis, and co inues to serve the town extremely well. During 2012, the service treated 1,766 patients, transporting 1,436 pa ents to local area hospitals. Of these transports, Bay State Medical Center was the topmost destination 49% of th time, with Mercy Medical Center at 19%, and Wing Memorial Hospital at 31%. The remaining transports went to Ma y Lane and Holyoke Hospitals.

Th Wilbraham Ambulance Service does indeed provide excellent medical care, which has been recognized by the loc l and medical communities. This year the service has received many letters from the community that co mended members of the department for their service. The Town should be proud of this excellent service.

Re pectfully submitted by,
Ch f Francis Nothe
Wbraham Fire Chief

Ambulance Oversight Committee

Paula L. Chevrier	Claudia Considine
John T. Libel	John Rigney
Tom Hurley	

ANIMAL CONTROL/DOG OFFICER

n 012, the number of dogs licensed in the Town of Wilbraham appeared to level off. In 2011, the Town licensed, a re ord, 2286 dogs; and for 2012 the Town only licensed 2253 dogs.

v nt to thank all residents who either licensed a new dog or relicensed an existing dog. It is both state and local a that all dogs, six months and older be licensed within their town of residence (Town by-law 604.2.) Please be ac ised that the dog licensing period is from January 1, through March 31. A late fee of $10.00 per dog will be as essed for any dog licensed after April 1. It is also both state and local law that all dogs, cats, and ferrets must be cu ent on their Rabies vaccination at all times; or the pet owner is subject to a citation (Town by-law 604.3.)

n 012, Fountain Park remains an area of challenge for animal control. All state and local dog laws are supposed to be adhered to while walking a dog in Fountain Park. Citations, by violating Town by- laws 604.4 and 604.5, will be iss ed to people who do not leash and pick-up after their dogs while in Fountain Park. It is not acceptable to have a le d or leash in possession but not on the animal. The lead must be attached to the pet. Fountain Park is for ev ryone's enjoyment. Please leash and pick-up after your dog at all times while at Fountain Park or any other pu lic area. As a part-time town official, I stop in at Fountain Park as much as possible to oversee this ongoing an mal control issue. One of the measures to resolve this issue of un-leashed dogs in Fountain Park being co templated is to ban all dogs from the park. . If this measure comes to fruition as a result of people who do not ab de by the Town by-law (604.4,) "The Leash Law", then all, including those who do abide by the Town by-law, will be out on using the park.

Wildlife calls are on the rise at animal control. Please be advised that animal control or police will respond to either sick or perceived sick wildlife. Wilbraham abounds with wildlife; residents should make an effort to educate themselves under the venue of people/wildlife co-habitation. Please do not hesitate to call animal control for any information in regards to people/wildlife interaction.

Finally, animal control, once again responded to 1000+ calls relating to potential by-law violations, such as stray animal pick-ups, vehicle/animal interactions, and various other domestic or wild animal situations.

Animal Control/Dog Officer
Michael Masley
ACOAM Certified Animal Control Officer

Board of Fire Commissioners

This past year brought forth considerable challenges and a pleasant result. Behind the scenes, Thomas Sullivan, Town Treasurer, Robert Quintin, Chair of the Capital Planning Committee; Susan Bunnell, Chair of the Finance Committee, and the leadership of Robert Weitz, Town Administrator, created a financial plan for Wilbraham's expansion of its Fire Headquarters. With the blessing of the Board of Selectmen, the Board of Fire Commissioners, Fire Chief Nothe and his staff researched and interviewed architects to test the feasibility of our vision. After a tedious selection process, Tecton Architects was selected to design the expansion of the Fire Headquarters. The firm's experience with public safety design and implementation was critical. After the phase of design, it was determined that our design needs exceeded our preconstruction budget. Faith in the process bought us back to Committee to determine a series of funding alternatives and construction options. At Town Meeting, funding construction alternatives were approved by Wilbraham Town Meeting Voters.

In May, Western Builders, general contractors, began selective demolition and site work at the Fire Headquarters. In the interim, all Fire Department operations were moved to the substation on Woodland Dell Lane. Through autumn, the members of the Fire Department operated out of extremely "tight quarters," but continued to provide quality fire and rescue services to the community. The construction continued through early winter. It's anticipated that in January 2013, the building will be substantially completed, allowing vehicles and personnel to return the newly renovated Boston Road Fire Headquarters. The finished product will be a tribute to the residents who voted for the project and their faith in the Committee members and employees they entrust to manage the community.

The Board of Fire Commissioners would like to acknowledge the efforts of Fire Chief Francis Nothe and Lance Trevallion, Building Inspector/Project Manager of the Fire Headquarters Renovation project, for their many hours of labor and leadership to complete the project on time and on budget. Additional tributes go to the Wilbraham IT Department, Western Builders and its subcontractors; members of the Wilbraham DPW, Wilbraham Fire Department and local vendors, who assisted on the project. A thank you to our many neighbors on Woodland Dell, Main Street and Burt Lane as the "big red trucks and trailers" occupied their neighborhood.

On behalf of the Department and Commissioners, please feel free to visit our Headquarter at 2770 Boston Road, and see first hand what the department has provided for the protection of community members and their property.

Board of Fire Commissioners
Ralph Guyer
Gary Petzold
Edward Rigney

CENTRAL DISPATCH

n 2012, Central Dispatch logged over 16,839 calls for service by the Town's Emergency Services. Dispatchers etrmined the appropriate response, providing pre-arrival medical instructions when necessary.

Central Dispatch continues to be the first point of contact for residents needing the Town Emergency Services: olice, Fire and Emergency Medical Service. Central Dispatch also maintains radio contact with the Department of ublic Works.

Central Dispatch serves as the Town's only 24/7 emergency and non-emergency information center often being al d to answer questions on road conditions, school closings, animal complaints and any other concerns residents av:.

Central Dispatch

Thomas Cortis, Supervisor	David Clark
Mark Duclose	Anthony Gentile
Linda Ely	Matt Schultze
Lisa Bouchard	Brian Kibby
Shirley Rae	

FIRE DEPARTMENT

Mission Statement of the Wilbraham Fire Department:

"Our mission is to minimize personal and community risk from fires, medical emergencies and other threats to life an property through prompt emergency response, public education and code enforcement. In our performance, we wl utilize all available resources, placing the highest priority on the preservation of life and health, followed by the protection of property and incident management."

In January, the Fire Department received a grant award from Federal Emergency Management (FEMA) for $105,204 o urchase 3 Cardiac Monitors for the Town ambulances. The Cardiac Monitors allow firefighters/EMTs in the field o erform a 12 lead EKG and transmit the information to Bay State Medical Center for evaluation by Emergency om Physicians.

(above) imoges of construction ond after construction at the Boston Road Fire Headquorters.

At a Special Town Meeting in April, residents approved funding to move forward with the renovation and expansion of Fire Headquarters on Boston Road. After this approval, the Board of Selectmen awarded a contract for construction of the $2.7 million dollar project. The funding was accomplished without a Proposition 2 ½ override. Construction began on May 14, 2012, with an expected completion date of early 2013.

Training continues to be an important part of our state of readiness. In 2012, members of the Fire Department completed over 2300 hours of training to maintain and improve their skill levels to provide service and protection to the community.

A Comprehensive Public Safety Staffing Study by the Matrix Consulting Group was conducted in 2008 which recommends increased staffing for three areas: a Deputy Chief, a Lieutenant of Training/EMS, and an additional 2 firefighters that would bring each shift's staffing complement to 6. This increase in personnel would help with the multiple calls that occur regularly.

Working with Massachusetts Emergency Management Agency (MEMA), the Community Emergency Plans were reviewed and updated. The Fire Department continues to participate with the Regional Emergency Planning Committee on a monthly basis.

Wilbraham Fire Chief
Francis W. Nothe

Fire Department Activity

Activity	2012	2011*	2010	2009
Fire/Emergency Responses	718	964	750	619
Emergency Medical Patients	1766	1695	1637	1514
		*Tornado		
Total Emergencies	**2484**	**2659**	**2387**	**2133**

2012 Code Compliance Activity

Activity	#
Smoke & CO Detector Permits and Inspections	212
Oil Burner Permits and Inspections	24
LP Gas Permits and Inspections	57
Tank Permits and Inspections	28
Residential Building Plan Review	43
Commercial Building Plan Review	13
Fire Sprinklers Permits and Inspections	15
21E Assessments	6
Blasting Permits and Inspections	0
Tank Truck Permits and Inspections	18
Flammable / Combustible Liquid Storage Permits & Inspections	44
Open Burning Permits	822
Miscellaneous Inspections	752
TOTAL	**2034**

Wilbraham Fire Department Roster

CHIEF:	Francis Nothe
CAPTAINS:	Tom Laware Tom Shaw Peter Nothe William Manseau
CAPTAIN OF FIRE PREVENTION:	David Bourcier
PRIVATES:	Russell Mitchell Wendy Denning Dan Corliss Paul Budaj Anthony Cerini Joshua Mullen Dane George Richard Hatch, Jr. Victor Robidoux James Royce Kevin Brown Jason Dimitropolis Timothy Rogers Anthony Arventos Mathew Walch Jeffery Witek Patrick Farrow
CALL FIREFIGHTER:	Mark Haraysz, Jr.
ADMINISTRATIVE ASSISTANT:	Lena McCaffrey
AMBULANCE BILLING CLERK:	Maria Gildea

LOCAL EMERGENCY PLANNING COMMITTEE

Th Local Emergency Planning Committee has been diligent with Emergency Planning and Community Right-to-Kn w Act's (EPCRA) Hazardous Chemical Storage Reporting Requirements this year. Facilities in our community, wh use any hazardous chemical or store it in the workplace, must maintain Material Safety Data Sheets (MSDS); an submit the MSDS' to their State Emergency Response Commission (SERC), Local Emergency Planning Committee

(LEPC) and the local fire department. Facilities must also report an annual inventory of these chemicals by March 1 of each year. The information must be made available to the public as well.

Additionally, in 2012, we have been updating our Comprehensive Emergency Management Plan (CEMP) with the Commonwealth. This program is designed to provide community emergency management officials with the ability, via the internet, to directly view and update their respective CEMP information. It will also allow Massachusetts Emergency Manage Agency (MEMA) to collect statewide data and build statewide datasets. This tool will help MEMA when allocating state resources and will give the agency new analytical capabilities.

Planning efforts are continually being reevaluated to include planning for a variety of disasters that may affect the community. Floods, hazardous materials spills, wildfires, natural disasters and even terrorism all constitute challenges facing community leaders today.

This year our LEPC participated in two joint tabletop exercises, the first sponsored by Pioneer Valley Planning Commission (PVPC) and the Western Mass Homeland Security Council. This exercise involved local and state agencies. A Situation Manual (SitMan) was produced for this exercise with input, advice and assistance from the Region 1 exercise planning team, which followed the guidance set forth in Federal Emergency Management Agency (FEMA), Homeland Security Exercise and Evaluation Program (HSEEP) documentation. The purpose of this exercise was to provide participants an opportunity to evaluate current response concepts, plans and capabilities for a response to a train derailment involving hazardous materials. The exercise focused on how different functioning parts of local and state agencies would collaborate to address a potentially large-scale hazardous event. This exercise was a great learning opportunity for all who participated and was looked upon as a successful experience.

The second joint tabletop exercise was sponsored by the Hampden-Wilbraham Regional School District and assiste by USDA and the National Food Service Management Institute. This exercise involved local and state agencies. A SitMan was produced for this exercise with input, advice and assistance from the exercise planning team, which followed the guidance set forth in the U.S. Department of Homeland Security (DHS) and HSEEP. The purpose of thi exercise was to provide participants an opportunity to evaluate appropriate guidelines to ensure the proper contro of information within their areas of expertise and to protect this material in accordance with current jurisdictional directives. The exercise also focused on how different functioning parts of local and state agencies would collaborate to address this type of event. This exercise was a great learning opportunity for all who participated ar was looked upon as a successful experience, too.

The Pioneer Valley Chapter of the American Red Cross held a "Shelter Operations Workshop" which provided participants with responsibilities involved in the operation of a shelter. The workshop also provided an orientatior to the duties and activities of shelter workers. This training was for orientation and planning purposes only. It wa intended to provide LEPC members, Town officials and relevant community partners with basic overview of the sheltering process.

A live training exercise was conducted, testing our readiness in response to a hazardous material incident involvin LNG tank truck. The exercise was sponsored by Columbia Gas of Massachusetts and conducted by Massachusetts Fire Training Academy. The exercise focused on how different functioning parts of local and state agencies would collaborate to address this type of event. This real life exercise was a great learning opportunity for all who participated. The participants in this training included Columbia Gas Response Team, District 4 State Haz-Mat Tea Ludlow and Wilbraham Fire Departments.

e onstantly take steps to make this community a safer place to live and work. The great communications tween LEPC members, local government, business owners and residents makes the entire system succeed.

spectively Submitted,
phin David F. Bourcier, Chair

Local Emergency Planning Committee

David Bourcier, Chair	Edmond J. Miga
Ralph Guyer	Robert A Rucszek
Stoughton L Smead	David R Pasquini
Robert A. Weitz	Thomas Cortis
Robert J. Boilard	Caroline Cunningham
Roger W. Tucker	Ray Kallaugher
Fran Nothe	Terry Nelson
Ed Cenedella	Lorri McCool

PARKING CLERK

e arking Clerk works collaboratively with the Wilbraham Police Department to enforce the Town's parking by-ws. This past year, Sergeant Robert Zollo has been the police liaison to the Parking Clerk. Overall, the Parking er is responsible for collecting parking citation fees, issuing late fees and processing unpaid parking citations with e lassachusetts Registry of Motor Vehicles (RMV) through the assistance of Arthur P. Jones and Associates.

rking citation fees can range from $15, $50 to $100, excluding late fees. A $10 late fee is added to the original rking citation fee after 31 days of non-payment. After approximately 51 days of non-payment of the parking ation fee, the driver's name and registration information is forwarded to the RMV to be "marked." This is an tempt for the Town to collect the outstanding fines. The payment of the parking citation fee is enforced; whereas, e ees must be paid to the Town of Wilbraham before the RMV will conduct any business with the violator, such as newing a driver's license, registering a car, etc.

212, 39 parking citations were issued in the Town of Wilbraham. Parking citations can include more than one olation offense. For example, one parking citation may have referenced two or more parking violations that curred in a single incident. Therefore, the number of violations for the year may not equal the number of parking ations issued. The breakdown of violations for 2012 issued parking citations is the following:

arking Violation eference #	Definition of Violation	Fine/Fee for Violation	# of Violations in 2012
1	Parked within a designated no parking zone.	$15	22
10	Parked with the left wheels to the curb or edge of the way.	$15	5
12	Parked so as to leave less than 10 feet wide unobstructed lane to the curb, edge or solid center line(s) of a street, highway or way.	$15	2
16	Parked within any grassed, lawn, landscaped or maintained area on the grounds of any municipal or school building, park or playground, or other tree belt or landscaped buffer area	$15	4

19	Parked within a fire lane.	$15	2
22	Parked on school district property without a current parking sticker or except as a business or social invitee.	$15	3
23	Parked impeding traffic within a school zone.	$15	3
25	Parked within ten feet of a fire hydrant.	$50	1
26	Parked so as to obstruct or occupy a designated disabled veterans or handicap ramp, cross hatch area (as defined by MGL Chapter 40, Section 22a and, or 521 CMR, as amended from time to time) or parking area without proper permits.	$100	3

In 2012, the collection efforts for parking citation fines were as follows:

# of Parking Citations	Action Taken – Parking Citation	Fees Collected
25	Paid prior to late fee issued	$460*
2	Paid after issuance of late fee & 2nd notice of non-payment	$50
3	Paid after late fee issued & 3rd notice of non-payment	$90
2	Appealed parking citation. (1 citation was abated & appeal granted; 1 citation appeal was denied & fine stayed intact.)	$65
5	Parking citations were sent to the RMV for "marking"	0
2	Parking Citations are pending in the process & are unpaid at this time.	0
3	Parking citations from previous years that were marked at the RMV were paid and cleared from RMV marking.	$295
	TOTAL OF FEES COLLECTED IN 2012	**$960**

**$100 collected was from violation #26 and was allocated to the Commission on Disability's budget.*

For more information about parking regulations, please visited www.wilbraham-ma.org or contact the Parking Clerk at 413.596.2800 ext. 101.

Parking Clerk
Candace Ouillette Gaumond

POLICE DEPARTMENT

As I look back on this past year, I can say with confidence the weather pattern was much calmer than 2011. This year brought a flurry of changes in personnel within the police department (PD) beginning January 1, with my promotion to Chief. In March, Sergeant Gary Pabis retired after serving with the department for 32 years. After serving eight years, Patrol Officer Timothy Camerlin resigned in May to accept a position as a Parole Officer with th Commonwealth. The holder of badge 1, (and 30 year veteran,) Patrol Officer James Pirog retired in September. W thank them for their many years of dedicated and honorable service to this department and community; and wish them the best in their future endeavors.

Those departures brought opportunities for new officers to serve and protect Wilbraham. Officer Brent Noyes of the Northampton PD, Officer Justin Wall a Sergeant with the Shutesbury PD, Officer Christopher Arventos of the Monson PD and Officer James Gagner of the UMASS Memorial PD accepted positions with this department. Their professionalism and enthusiasm to serve this community will be recognized should you need our services.

Th e veteran officers were promoted in the department in July. Sergeant Timothy Kane was promoted to Captain in currently commands the second shift. Patrol Officers Mark Paradis and Edward Lennon were promoted to Se eant and supervise the midnight shift. I wish to congratulate them on achieving these career milestones. Their ex rience, professionalism and longevity will provide this department with wisdom and guidance.

Ea year there is a review of the records kept for, and reported to, the Federal Bureau of Investigation (FBI) and the Ma sachusetts State Police. These records are compared to previous years, and an analysis may reveal consistencies or nomalies. A review of the 2012 crime statistics indicated that property crimes related to theft (shoplifting, theft of from motor vehicles, and theft from residence or business locations) showed a significant increase. This na ysis causes debate whether this activity is related to the economic climate; whereas many appear to be crimes of opportunity? We would remind all residents to please lock your cars and secure valuables, especially items left in pla view inside of your cars while parked at home.

Th police department makes every attempt to practice a pro-active approach to traffic enforcement. This effort is up orted by citizen concerns about traffic affecting safety, quality of life issues, the educational tool known as the ac r trailer and officers on patrol. Analysis of these records indicates an increase in issued citations to violators, wh h correlates to a significant reduction in motor vehicle crashes. Regrettably in 2012, three crashes resulted in at injuries to the operators, two of which were motorcyclist. Crash reports investigated in Wilbraham can now be ob ined over the internet through "Get Crash Reports.com." This convenient service can eliminate the repeated rip by citizens to the PD to request and obtain a report copy. Most insurance companies prefer this service to ex dite claims processing.

To ncrease residents' awareness of department activity a regular, newspaper segment, *Recent Police Activity in Wilbraham*, is appearing in the Wilbraham-Hampden Times. Brief explanations of incidents that are investigated by off ers and related crime prevention tips will be presented. It's our hope that residents who become aware of he e incidents may provide the mi ing piece of a criminal inv stigation.

a thankful for the support this de artment receives from the co munity. With our partners at entral Dispatch we are av lable 24/7 to provide service. Ple se report suspicious activity wh n you observe it. Together we can make a difference ke ing Wilbraham a great place to ve and work.

Ch f of Police
Ro er W. Tucker

POLICE DEPARTMENT-CRIME STATISTICS

I.	**CRIMINAL COURT COMPLAINTS**	
	PRIMARY ARRESTING OFFENSE	
	RAPE	3
	ROBBERY	2
	ASSAULT AGGRAVATED	15
	ASSAULT SIMPLE	24
	INTIMIDATION	9
	ARSON	4
	RESTRAINING ORDER VIOLATION	1
	BURGLARY/BREAK & ENTER	9
	SHOPLIFTING	22
	THEFT FROM BUILDING	6
	THEFT FROM MOTOR VEHICLE	2
	ALL OTHER LARCENY	19
	MOTOR VEHICLE THEFT	3
	FALSE PRETENSES/SWINDLE	6
	EMBEZZLEMENT	1
	STOLEN PROPERTY OFFENSES	8
	VANDALISM	8
	DRUG/NARCOTIC VIOLATION	13
	WEAPON LAW VIOLATION	1
	BAD CHECKS	0
	DISORDERLY CONDUCT	3
	DRIVING UNDER THE INFLUENCE	38
	PROTECTIVE CUSTODY	8
	FAMILY OFFENSE/NON-VIOLENT	0
	LIQUOR LAW VIOLATION	9
	RUNAWAY	0
	TRESPASS OF REAL PROPERTY	7
	ALL OTHER OFFENSES	69
	TRAFFIC/BY-LAW	252
	TOTAL	**542**
II.	**PERSONS ARRESTED OR CHARGED OFFENSE TYPE**	
	A. Criminal	255
	B. Motor Vehicle	279
	C. Protective Custody	8
	TOTAL	**542**
III.	**PERSONS ARRESTED OR CHARGED BY AGE**	
	A. Adults	504
	B. Juvenile	38
	TOTAL	**542**
V.	**PERSONS ARRESTED OR CHARGED BY OFFENSE TYPE/AGE**	
	A. Criminal	
	Adults	218
	Juvenile	37

B. Motor Vehicle		
Adults		278
Juvenile		1
C. Protective Custody		
Adults		8
Juvenile		8
TOTAL		**542**

V. PERSONS ARRESTED OR CHARGED BY SEX

A. Adults Charged		
Male		381
Female		115
B. Juvenile		
Male		31
Female		7
C. Adults placed in protective custody		
Male		6
Female		2
D. Juveniles placed in protective custody		
Male		0
Female		0
TOTAL		**542**

VI. PERSONS INCARCERATED BY AGE/SEX

A. Adults	Males	64
	Females	31
Juveniles	Males	8
	Females	4
TOTAL		**207**

I. UNIFORM TRAFFIC OFFENSES	Civil	Warning
Violate RMV Rules/Regulation	22	47
Stop Sign/Red Lens Violation	63	115
No Right Turn On Red	0	0
Improper Pass/Marked Lanes	33	46
Seatbelt	22	12
Child Restraint	0	0
Passing School Bus	0	0
Speeding	105	314
Fail Inspect M/V	255	322
Defective Equipment	53	183
Unregistered Motor Vehicle	29	17
No License/Reg In Possession	14	41
All Other Moving Violations	22	16
Recreation Veh. Violation	6	0
TOTAL	**624**	**1113**

III MOTOR VEHICLE VIOLATIONS BY TYPE	
A. Uniform Traffic Citations	624
B. Warnings	113
C. Parking Violations	40
TOTAL	**1777**

IX.	**UNIFORM CRIME REPORT** (FBI CRIME INDEX OFFENSES)	
	Forcible Rape	2
	Robbery	4
	Assaults	87
	Burglary	70
	Larceny-Theft	163
	Motor Vehicle Theft	16
	Arson	2
	TOTAL	**344**
X.	**BURGLARY BREAKDOWN**	
	Forced Entry	49
	Unlawful Entry	19
	Attempted Forced Entry	2
	TOTAL	**70**
XI.	**LARCENY BREAKDOWN**	
	Larceny over $ 200	80
	Larceny between $ 50 & $ 200	36
	Larceny less then $ 50	47
	TOTAL	**163**
XII.	**VEHICLE ACCIDENTS**	
	Fatal Accidents	3
	Personal Injury Accidents	65
	Property Damage Accidents	240
	TOTAL	**308**
XIII.	**PERSONS INJURED IN M/V ACCIDENTS**	
	Persons Killed	3
	Persons Injured	124
	TOTAL	**127**
XIV.	**OTHER ACTIVITY—PUBLIC LOG**	
	Call Incidents Citizen-6981 Police 9855	16836
	Call Incidents needing further invest	930
	Alarms Investigated	861
	Lost/Missing Persons	30
	Suspicious Persons/Activity	892
	Deaths Investigated	8
	Complaints/Obscene/Harassing Phone Calls	31
	Towed M.V.'s	387
	Domestic Disturbances	172
	Vandalism	126
	Unsecured Buildings	25
	Civil Marijuana Possession	48

XV. **STOLEN PROPERTY BREAKDOWN**

There was a total of $9,868.00 taken in breaks into homes.
There was a total of $290,828.00 taken in larcenies.
There was a total of $145,900.00 taken in motor vehicle thefts.
There was a total of $580.00 taken in robberies.
There was a grand total of $447,176.00 in property stolen in town in 2012.

XVI **RECOVERED PROPERTY**

There was a total of $ 91,019.00 in stolen property recovered.

XV. **PERMITS ISSUED**

Pistol Permits	265
F.I.D. Cards	17

XIX **FEES COLLECTED**

Pistol Permit /F.I.D. Cards	21,500.00
Video/Report Requests	1,609.00
Dealer Permits	0
Fingerprint Cards	30.00
Restitution Checks	0
TOTAL	**23,139.00**

STATISTICAL COMPARISON FOR UNIFORM CRIME REPORT-FBI CRIME INDEX

	2011	**2012**	**% CHANGE**
Criminal Homicide	0	0	0%
Rapes	3	2	33 %
Robbery	2	4	+100%
Assault	127	87	-31%
Burglary/Res/Bus	57	70	+23%
Larceny	138	163	+18%
Auto Theft	5	16	+220%
Arson	3	2	-33%
TOTAL	**336**	**344**	**+2%**

STATISTICAL COMPARISON FOR W.P.D. ACTIVITY INDEX

	2011	**2012**	**%Change**
Call Incidents	15510	16836	+9%
Written Complaints	867	930	+7%
Alarms Responded To	1073	861	-20%
Protective Custody	9	8	-11%
Criminal Arrests	218	255	+17%
Vandalism	90	126	+40%
Domestic Disturbance	182	172	-5%
M.V. Accidents-Fatals	0	3	+300%
M.V. Accidents-Injury	73	65	-11%
Property Damage	302	240	-21%
M.V. Accidents-Total	375	308	-18%

MOTOR VEHICLE VIOLATIONS CITED:

	2011	**2012**	**%Change**
Civil	406	624	+54%
Warnings	763	1113	+46%
Arrest M/V	204	279	+37%
TOTAL	**1373**	**2016**	**+47%**

POLICE DEPARTMENT PERSONNEL

CHIEF: Roger W. Tucker

CAPTAINS:
Raymond J. Kallaugher
Timothy F. Kane, Jr

SERGEANTS:
Gary J. Pabis-Retired March 2012
Daniel E. Carr
Glen R. Clark
Robert G. Zollo
Mark A. Paradis
Edward C. Lennon

PATROLMEN:
James H. Pirog-Retired September 2012
John P. Siniscalchi
Peter O. Laviolette
Lawrence H. Rich III
Thomas P. Korzec
Harold R. Swift
Christian A. Letendre
Daniel E. Menard-School Resource Officer
Shawn B. Baldwin-Investigator/Court Officer
Jeffrey R. Rudinski-School Resource Officer & Patrol
Timothy J. Camerlin –Resigned May 2012
Michael J. Cygan
Joseph R. Brewer
Aderico P. Florindo
Jesse J. Nason
Thomas D. Motyka
Brent P. Noyes
Justin R. Wall
Christopher C. Arventos
James E. Gagner

ADMINISTRATIVE ASSISTANT: Lisa M. Bouchard

CELL ATTENDANTS:

Lisa M. Bouchard	Tom Cortis	Dave Lamana
Mary Bready	Mark Duclos	David Goodrich
Linda Ely	Anthony Gentile	Gary Saccomani
Diane Hastings	Matthew Lapre	Daniel Ryan
	Jeffrey Korman	Reginald McCallister

BOARD OF CEMETERY COMMISSIONERS

The oldest section of Adams Cemetery in 1963. Several of its trees date to the 1740s, and have been designated as State Heritage Trees. Photograph by Charles Merrick.

212, Adams Cemetery, the Town's first burial ground, commemorated its 276th year, as it was established in 73. East Wilbraham Cemetery is in its 252nd year, (established in 1760,) and Glendale Cemetery is in its 232nd year, stblished in 1780.) All three cemeteries have been serving Wilbraham and surrounding communities ever since. he: are enough burial spaces in Wilbraham for well beyond the next 250 years. Each cemetery was originally sc:iated with a church, with the parishioners providing stewardship. In 1876, the Town assumed control and care te three cemeteries. From that year onward, the Town has appropriated an annual budget for the cemeteries' kep.

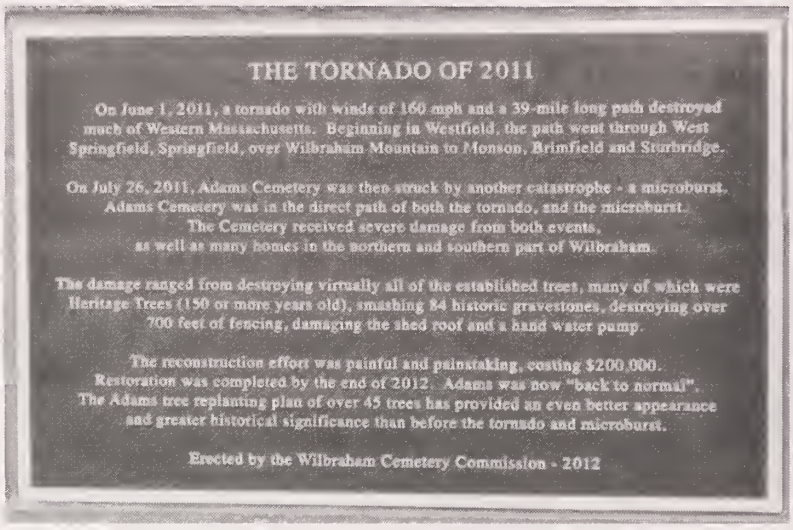
212, there were 14 burials: 6 in Adams Cemetery, 6 in East Wilbraham Cemetery and 2 in Glendale Cemetery. utof the 14 burials in 2012, 6 were cremations.

dans Cemetery

ung 2012, the emphasis in Adams Cemetery was to complete all remaining work left from the destruction caused y he 2011 tornado. The work included:

- Replacement of remaining post and rail fence, (over 1,500 feet in total.) This was paid from a 2012 Capital Plan Grant.
- Planting of 13 additional large species trees, (under Phase II tree restoration plan,) along with 42 shrubs and bushes located at the periphery of the fence line, (using CPA funds.) 9 more trees were planted using a separate grant from the Town, associated with the October 2011 snowstorm. The total "new planting," including trees previously planted in the fall of 2011, is at nearly 100. Once the new tree stock matures, Adams Cemetery has the potential for having a better appearance than before the disasters of the tornado, microburst and snow storm.
- Two of the cemetery cross-roads were re-built and resurfaced - another repair required as a result of the tornado.
- A cast bronze memorial plaque was installed to commemorate the tornado damage to the cemetery, as well as to the rest of the Town. The plaque also memorializes the communities that were affected by the tornado: Westfield, West Springfield, Springfield, Monson, Brimfield and Sturbridge. This plaque, (as of this

writing,) is the only public reminder of the 2011 Tornado. The plaque was unveiled during the Fall Op
House.



The restoration of Adams Cemetery is now fully complete. Over $200,000 has been spent on repairs, which were l
caused from damage by the tornado, microburst and snowstorm of 2011.

The Commission had two volunteers from the Senior Tax Work-Off Program to water the newly planted tree sto
Their very conscientious efforts prevented any tree damage from the very dry 2012 summer. A similar water
program is planned for 2013.

East Wilbraham Cemetery

At East Wilbraham Cemetery, all undesirable vines and brush at the fence line were removed. The low hanging tr
and shrubs were trimmed. With the support of William Sperazza, Temporary Tree Warden & DPW Director f
Operations, 9 new trees were planted using State and Town grants. Other regular maintenance and upkeep w
also completed.

Glendale Cemetery

At Glendale Cemetery, the road was reconstructed with oil and stone to improve its condition. This w
accomplished with the help of the Wilbraham Highway Department's sweeper. The Commissioner is most grate
for their assistance.

In the fall, the Wilbraham Highway Department cleared the north area of overgrown weeds and brush. This will
helpful in maintaining the appearance of the cemetery and also allowing the installation of the remainder of t
colonial fence. This will be the continuation and completion of the project that began in 2009. The colonial fen
replaced the chain link fence from the stone wall on Monson Road to the cemetery entrance on Glendale Ro
When completed, the colonial fence will surround the historic section on three sides. This project is subject to
approval of a Community Preservation grant.

Also in the fall, the Highway Department planted 4 new trees in the Historic Section through the auspices of To
and State grants. This was done through the cooperation of William Sperazza as well. This was in addition to t
memorial trees purchased by lot owners as a memorial to their loved ones.

Te Cemetery remains in excellent condition. The Commissioner has received several compliments, not only from th lot holders who visit the cemetery but also by those driving past.

Cmetery Commissioners
Dnald R. Bourcier, Chair
P lip J. Hamer, Treasurer
Wlfred R. Renaud, Secretary

COMMISSION ON DISABILITY

In2012, the Commission continued its work to inorm and educate the Wilbraham community tl ough a variety of public meetings and outreach a ivities about disabilities and accessibility. A Cmmission member rode with a Wilbraham police oicer, while on active patrol, to observe the e orcement process for accessible parking spaces. Cmmission funds were used to purchase a door pssure gauge for the Town's Building Department tofacilitate a more accurate assessment of this ctical detail of the State's building code. In June, a potograph of several Commission members a ending the accessible planting boxes built by Eagle Sout Tyler Hall at the Community Gardens appeared o the front page of the Wilbraham-Hampden Times.

Accessible planting boxes at the Community Gardens. Photo courtesy of David Miles of Wilbraham-Hampden Times.

Te Commission committed its entire August meeting to an inspection tour of the new Mnnechaug Regional High School. Several issues w re identified; and the Commission worked with th Town's Building Inspector to ensure that the a propriate contractors were informed and the isues adequately resolved. Director of the Wlbraham Public Library, Karen Demers, lead a very thorough review of library's accessibility issues during the Cmmission's public meeting in October. The monthly public meetings during the current year are being held at dferent locations in Town to accommodate public participation and to familiarize Commission members with the bradth of disability issues faced by Town residents. The Commission closes the year with two vacancies and asks tht any town resident with knowledge of accessibility issues considered serving on the Commission by sending a Lter of Interest to the Town's Select Board.

Te Wilbraham Commission on Disability is the local representative of the State of Massachusetts Office on Dability. The Commission advises and assists Town officials in ensuring compliance with federal and state disability lws. Members work with the Town's Building Inspector to survey public buildings, and monitor compliance with th federal ADA requirements and the Massachusetts Architectural Access Board standards. The Commission rviews employment policies and procedures, parking facilities at businesses, recreational access, publication of Twn reports, and other accommodation issues for the disabled. Meetings are open to the public and the

Commission provides information and consultation to citizens of Wilbraham with disabilities and their families.

Commission on Disability
Ed White, Chairman
Steven Fratoni, Secretary
Diane DaSilva
Elaine Scott
Ben Hogan
Earl Way
Barbara Harrington
Evelyn G. O'Brien *(deceased 2012)*

ADA Coordinator
Lance Trevallion

COUNCIL ON AGING/ELDER AFFAIRS

2012 was an active year for the Wilbraham Senior Center and Council on Aging. In January the Selectmen appointed an 11 member Senior Center Needs Study Committee, to identify, assess and make recommendations concerning the current Senior Center in terms of its ability to provide current and anticipated needs of our senior population. The group met monthly for 9 months and prepared a comprehensive report. The Committee agreed that there is a definite need for a larger facility and that the Town should give serious consideration to planning and constructing a senior center adequate to fulfill the needs of seniors now and in the future.

A presentation was made to the Selectmen in November. As one selectmen stated "the ball is now on their side of the field." As we wait to see what the next step will be, the Friends of Wilbraham Seniors continue to raise money with their annual Fashion Show, Holiday Bazaar, Winter Raffle and Dine-Outs. This dedicated group of volunteers works diligently to raise funds and awareness for the needs of the seniors in Wilbraham.

Despite lack of space in our present center, we strive to provide programming, activities and services that inform and educate our elders. In May, we held our first Senior Fair, with over 20 vendors and 200 seniors participating. Other new programming included Zumba Gold, Gentle Walking, Belly Dancing, a variety of speakers and musical entertainment. Over the last year, 1,329 seniors participated in 16,168 activities.

The Senior Center is open to all residents age 60 and over for programming and activities. We are also open to all residents, regardless of age, who are in need of financial assistance through food stamps and fuel assistance.

With a small staff of three, none of this would be possible without the 80 volunteers who answer the phones, drive the van, drive seniors to medical appointments, deliver the weekend meals on wheels, collate and label the newsletter, and pitch in whenever asked. I would personally like to thank the members of the Needs Study Committee: Norma Bandarra, Charles Bennett, Trant Campbell, Daniel Fitzgerald, Roger Fontaine, William Garvey, Betsy Johnsen, Wayne Phanuef and Father Joseph Sorrano. Thank you to all who make the Wilbraham Senior Center a wonderful place to visit.

Director of Elder Affairs
Paula S. Dubord

Activities/Volunteer Coordinator
Mary Ellen Schmid

Social Services Coordinator/Veteran's Administrative Assistant
Barbara Harrington

HEALTH INSPECTOR

Th Board of Health (Board of Selectmen) is responsible for protecting public health and the environment. The Ins ector is responsible for the enforcement of, and education for, public health issues and regulations. The po tion required the inspection of all restaurants, retail food establishments, motels, tanning and piercing salons, sc ools, swimming pools, bathing beaches, camps for children and housing. These inspections are conducted to as ire compliance with state and local regulations that govern them. When violations are observed, the facility is cit d and a re-inspection is conducted to verify compliance.

2012 Health Inspections Conducted	
Inspection Type	**# of Inspections**
Food Establishments (i.e. Restaurants, Non-profit Kitchens, Schools)	43
Food Establishment-Retail	7
Food Establishment-Bakery/Residential Kitchens	5
Seasonal Food Establishments	3
One Day Food Establishments	8
Camps	11
Pools	5
Tanning Salons	2
Motel	1
Total Inspections in 2012	85

n ddition to the above, the Inspector is responsible for investigating complaints of trash and debris on private or ublic property, the health and welfare of individuals who may need assistance or guidance; noise complaints, septic sy em failure complaints; air quality issues and any other issues relating to public health concerns. In all these n ances, the Inspector conducts an inspection to determine the health risk; and follows up with a letter to, or cc tact with, the affected parties to eliminate the health risk. When compliance with an order is not obtained w hin the specified time, the Inspector will continue the enforcement through the legal process. In these cases, the n ector submits the documentation to the appropriate court and represents the Town in any subsequent court pr ceeding.

Th Inspector is also involved in the Hampden County Health Coalition and Regional Emergency Planning Cnmittee, which meets monthly to discuss and initiate preparedness and public health initiatives.

Th Health Inspector also handles Title V Septic System responsibilities. She is required to handle all aspects of the er orcement of Title V issues. This includes witnessing all site assessments required during percolation testing for nv construction and repairs of all leach fields in the town. The proposed design for the new leach field, or any cnponent of, is submitted for the Inspector to review and approve. The Inspector is then required to conduct all fi d inspections of the installation to assure compliance with the approved design. All aspects of Title V Septic Sy tems are handled through the Engineering Department at the Town Office Building. In 2012, the Inspector w nessed 96 percolation tests, reviewed 116 septic designs and inspected 63 installations.

Health Inspector
Lori McCool

Board of Health
Robert J. Boilard
James E. Thompson
Robert W. Russell

HOUSING AUTHORITY

Spring Clean-Up: The Minnechaug Boy's and Girl's track teams have been doing a community service project at our Miles Morgan and The Pines elderly housing developments for fifteen years; we call it the "Spring Clean Up."

From year to year, the number of students may vary but on average about 60 to 70 students arrive along with track coaches and occasionally some parents at 9:00am on Friday during spring vacation. Everyone has work gloves, rakes, shovels and other assorted yard tools. Half of the volunteers go to the Miles Morgan Development and the other half to The Pines Development. Within a few short hours, our parking areas are swept clean of the winter sand; leaves are raked out of shrubs and along fences, and all the newspapers and litter that blew out of cars and were hidden under snow are removed.

About 11:30am, all the volunteers at The Pines head to Miles Morgan Development and within a few minutes our maintenance men arrive with about twelve party size pizzas for all the volunteers.

Retirement: In January 2013, Carol Anne Young, after twenty years as the Executive Director of Wilbraham Housing Authority, retired. After a lengthy advertising and hiring process, Paula Olsen was hired as the new Executive Director.

Are You Interested In Serving On The Wilbraham Housing Authority's Board Of Commissioners? The Wilbraham Housing Authority has five commissioners. Four commissioners are elected for a five year term during Town elections. The fifth commissioner is appointed by the Governor for a five year term. The Wilbraham Housing Authority has been without a Governor-appointed commissioner since 2009. If you are a Wilbraham resident and interested in serving on the Wilbraham Housing Authority's Board of Commissioners, please contact the Housing Authority office. Board meetings are held on the second Tuesday of each month at 7:00pm.

Regulatory Agency: The Massachusetts Department of Housing and Community Development is the regulatory agency for the Wilbraham Housing Authority. The Wilbraham Housing Authority manages affordable family and elderly/disabled housing. Applications are available at the Housing Authority office, 88 Stony Hill Road; weekdays from 8:30am to 12:30pm or by calling 413.543.1700.

Board of Commissioners:
Peter Manolakis, Chairperson
Anne Turcotte, Vice Chairperson
Judy Cezeaux, Treasurer
Cindy Peret, Assistant Treasurer
Vacant, Governor's Appointment

Executive Director
Carol Young

PUBLIC HEALTH NURSE

In 2012, the Public Health Nurse continued to work closely with the Massachusetts Department of Public Health (DPH) by monitoring and reporting communicable and reportable disease using the Massachusetts Virtual Epidemiologic Network (MAVEN). Collaboration with local and state health officials allowed for the surveillance of disease outbreaks and trends. Following these emerging trends allowed us to prepare and respond to disease threats. Several hundred cases of confirmed and suspect disease cases were followed over the year. These cases presented throughout our community. Influenza rates were high in the Commonwealth; yet, Wilbraham saw only 20 lab confirmed cases. The Wilbraham Senior Center Flu Clinic was held and several hundred people received free

te supplied–vaccine in October. We believe this year's above average vaccination rate, availability of the vaccine y in the season; ongoing public health education and outreach services contributed to the overall good health of u community.

h Public Health Nurse participated in the Food Borne Pathogen Round Table event. This was a joint exercise lving representatives from local fire, police, hospitals, schools, and local vendors. This was one of several aborative events that focused on emergency preparedness within our community. The Public Health Nurse is a nber of the Hampden/Wilbraham Medical Reserve Corps. Also, this Public Health Nurse was active in state and eral health conferences that provided information and services directly to our community. Wilbraham was esented at "Operation Stand Down," a public health initiative that provides free care and services for veterans.

ew initiative referred to as PHEAP (Public Health Elder Access Program) was launched in the winter of 2012. This gram seeks to explore and overcome the socio–economic, cultural, physical, psychosocial and developmental iers that elders may face when trying to access community health care programs and initiatives. In partnership n senior community residents and leaders, the aim is to improve wellness through understanding by overcoming identifying barriers for this demographic. We are now offering monthly wellness clinics, the first two dnesdays of every month in the community; in addition to the weekly clinics offered at the Wilbraham Senior ter. We saw an immediate response and increase in service need. This program is being provided at no cost to raham Seniors.

h Health and Information Center is located at the Senior Center. This information is updated frequently and tains: information on Lyme disease and prevention, Infectious Disease, Adult Inoculation Schedules, Information Diabetes and other topics. Wellness Guides, Food & Drug recall listings and many free services are also available he community and can be accessed via the Public Health Office. Blood pressure screenings are done every sday at the Senior Center. Consultations are available with the Public Health Nurse every Tuesday and dnesday from 9am until 2pm. Wellness checks and home visits are scheduled as needed.

pectfully Submitted by,
e Giglietti BS, RN, BSN
braham Public Health Nurse

VETERANS AFFAIRS

morial Day was celebrated on May 27, 2012, at 10am at the Glendale Cemetery. The date and location of this gram originated with our Civil War Veterans and Towns' people placing flowers on the graves of all Veterans. braham has continued this tradition since the 1880's.

ttendance were Senator Gale Candaras, Representative elo Puppolo and Selectman Robert Russell, who represented h Board of Selectmen. Also represented were Wilbraham ion Post 286 of Wilbraham, Quaboag Highlanders Pipe and ms and the Civil War 10th Massachusetts Volunteers Infantry itia. A special thank you to our students Kathleen Dion and nah Sweeney for their beautiful rendition of God Bless erica; and Jake Roberts for his moving trumpet solo of Taps. program was highlighted by Bill Kule doing a flyover with his y bi-plane.

Richard Prochnow, Veteran Agent, speaking at the Memorial Day Ceremony at Glendale Cemetery.

Veterans Day activities were held on November 11, 2012 at 11am. The exceptional weather brought out many people to observe this important day. The Board of Selectmen and Representative Angelo Puppolo addressed the crowd. Our featured speaker was Jesse Barry a Navy Diver and Seal. He spoke about a mission he performed as a member of the U.S. Navy. Rev. Robert E. Price, another guest at the ceremony, gave the invocation. Our music wa provided by the choir students of The Wilbraham Monson Academy under the direction of Thad Wheeler and, once again, Jake Roberts played Taps. The Wilbraham Boy Scouts did their annual burning of old flags. Old flags can be dropped off at the Veterans Office.

The Veterans Office features monthly forums at the Senior Center on the third Friday of the month at 9:00a.m. Future events will include a trip to Westover Airforce Base and a tour of the Springfield Armory.

The Veterans Office was very fortunate to work with Caroline Cunningham, former Public Access TV Executive Director, who passed away in December, 2012. Caroline was always available to help the office and direct the taping and recordings of Veterans events throughout the years. Her presence and expertise will be greatly missed.

Veterans Benefits

The Commonwealth of Massachusetts provides one of the best state Veterans benefits programs in the nation. Cities and Towns administer and dispense the benefits, and are reimbursed at 75% from the Commonwealth. In 2012, the Town spent $52,057.17 in Veterans Benefits, under MGL Chapter 115, as approved by the Commissioner of Veterans Services, of which 75% ($39,042.88) will be reimbursed by the state to the Town.

The Veterans office helped 72 Veterans and, or Veterans' family members in 2012. This included phone calls, office and home visits, totaling 221 service units.

The goal of the Veterans Office is to provide valuable information and availability to Veterans and their families. W are happy to answer questions relating to benefits, documents, and military services. Veteran updates (news, forums, etc.) will be posted on our Town website. We are open to suggestions pertaining to presenters for our forums or programs.

Our office hours are Monday-Friday 9:00am to 3:00pm. We can be reached at 596-8379 or by email. Richard Prochnow, Veteran Agent, can be reached by email at rprochnow@wilbraham-ma.gov, or you can contact his Assistant, Barbara, at bharrington@wilbraham-ma.gov. Please know that the Veteran Agent is available to make home visits to our homebound citizens, too.

The Veterans Office would like to sincerely thank all of the many dedicated people who have helped make our ceremonies and programs a success. We commend all of the Veterans and their families for their commitment and sacrifices for this great nation.

Crane Park-(From right to left) World War I Monument; World Wa Korean War and Vietnam War Monuments and Soldier's Monume

Veteran Agent
Richard Prochnow

Veterans Administrative Assistant
Barbara Harrington

THE ATHENEUM SOCIETY

In 2012, there was a change in leadership that brought new energy to the Old Meeting House. As a result, The Atheneum Society has been excited to offer new and interesting programs to the public for free through our Open House programs/activities.

The Open House activities were very well received this past year. The Atheneum Society was able to provide a variety of interesting historical and cultural events to the community through its 2012 Open House. Some of the activities are as follows:

- Hosted a beautiful quilt show - May and June;
- Offered free Friendly's ice cream by the garden, while the Art League was exhibiting their work - July
- Presented antique cars on the lawn for viewing - August;
- Exhibited the Lincoln Casket display, which drew in a large crowd – November; and
- Displayed the ever-popular, decorated Christmas trees - December.

The Atheneum Society also toured Adams Cemetery in October to view the recovery efforts since the tremendous tornado damage in 2011. Also, not to be forgotten, The Atheneum Society hosted the Historic Demonstration performed by Peter Dembkowski who appeared in period costume and offered very knowledgeable information about the era he was portraying.

Although an important part of The Atheneum Society's role is to bring historic and cultural events to the community, the Society is also charged with historic preservation of the Wilbraham community. During the winter months, the Old Meeting House Museum's curators have been busy cataloging acquisitions of the Meeting House. This is a

project that commenced two years ago. The curators will continue this project until all items in the Old Meeting House Museum's/Atheneum Society's possession have been cataloged.

The Old Meeting House is open regularly to the public. It conducts Open Houses on the second Sunday of the month, from 2p.m. to 4 p.m., during May to November. In December, the Old Meeting House is open the first Sunday of the month, from 1p.m. to 5p.m. for the Christmas Trees display. For more information, check out the ne event sign in front of the Old Meeting House. The new sign will list upcoming events being offered at the Old Meeting House Museum as well as any scheduling changes.

The Atheneum Society welcomes the Wilbraham community to the Old Meeting House!

The Atheneum Society

Sandy Sanders	Lucy Peltier
Peter Ablondi	Wally Clark
Nan Nieske	Joan Paris
Wendy O'Rourke	Don Bourcier

CULTURAL COUNCIL

The Massachusetts Cultural Council's Local Cultural Program is the largest grassroots cultural funding network in th nation, supporting community-based projects in the arts, humanities, and interpretive sciences annually. The goal of the Wilbraham Cultural Council (WCC) is to fund as many programs as possible to enhance and benefit the cultural vitality of the town of Wilbraham as a whole, rather than benefiting any private individual or group. The amount of funds Wilbraham received in 2012 was $3,870, with interest earned. The amount available for grant awarding totaled $3,907.

Through its funding resource, WCC tries to reach as many different audiences as possible, from school-age children to senior citizens. Since the funding from the Massachusetts Cultural Council is limited, the funds are spread thin. Our members feel that awarding of grant monies have been fair and equitable in the choice of programs which received funds in 2012 as well as the programs chosen for the upcoming year of 2013.

After two informational, open meetings held in 2012, at Town Hall, and after receiving some very widespread publicity, the WCC received and considered 21 applications requesting funding for 2013. One application was withdrawn by the applicant before being considered. The requests ranged from $150 to $2,000. This year, the WC was able to fund 11 requests. One of the Council's priorities this year was to award funding to support Wilbraham' year-long 250th Birthday Celebration, which received the largest award for its kick-off First Night Celebration. Additional funding awards were granted for a variety of cultural projects. The following is a sample of some of the projects awarded funding: funds for admission tickets to *Lupa Zoo, the Basketball Hall of Fame* & *Springfield Scienc Museum* for children participating in the Wilbraham Parks and Recreation Summer Program at Spec Pond; *Strings and Friends Concert* at Minnechaug Regional High School; *Georgia O'Keefe Pastels* at the Wilbraham Public Library and *Hear That Whistle Blow* at the Wilbraham Senior Center. The WCC feels that the programs selected for fundin in 2013 will promote the availability of rich cultural experiences for every Wilbraham resident.

Wilbraham Cultural Council

Mary J. Reilly, Chairman	Janet Wise
Margaret F. Kelliher, Secretary	Janet Vitkus
Deborah Alm	Martha Damon

HISTORICAL COMMISSION

Historical Commissions are charged with identifying and recording the historic assets of a community. They are further responsible for recognizing and preserving these assets. In cooperation with groups whose purpose parallels our own, we have made significant strides toward that end this year.

The entire inventory completed to date is now available to the public via Wilbraham's website. Our main focus with our Community Preservation Act funds this year is to achieve National Historic Register status for our Town owned cemeteries. We have been working in conjunction with the Cemetery Commission; and have engaged the Pioneer Valley Planning Commission for expert assistance with the painstaking process of applying for this distinction. We have also supported the work of a group which spearheaded the restoration of the sign commemorating the Wilbraham Mountain Hill Climb.

Our goal for this year is to add to the inventory of our beautiful, historic homes. Our priority will be to complete the inventory of historical properties on Main Street and Springfield Street. We will apply for Community Preservation Funds to enable us to continue to work with the Pioneer Valley Planning Commission.

Historical Commission

Robert Kelliher Jr., Chairman	Patrick Kiernan
Carol Albano	Lucy Pelland
Wally Clark	Arthur Wolf
Marty Damon	

PUBLIC LIBRARY

The library had several staff changes this year, beginning with Karen Demers taking the helm as library director after eighteen-plus years serving in circulation and adult services. Mary Bell was promoted to the Adult Services; Librarian Dorothy Moore was hired as our Reference and Outreach Services Librarian, and Rebecca Berezin joined the team of Library Pages.

The first order of business for the year was to develop a new Strategic Plan as required by the Massachusetts Board of Library Commissioners. A committee was formed of community members representing varying demographics in Town. The group recommended a new set of service priorities which will affect our spending and program efforts for the next three years. The complete plan is available to read from the library website. The six priorities, approved by the Board of Trustees are:

1. Create Young Readers: Early Literacy
2. Satisfy Curiosity: Lifelong Learning
3. Visit a Comfortable Place: Physical and Virtual Spaces
4. Understand How to Find, Evaluate, and Use Information: Information Fluency
5. Connect to the Online World: Public Internet Access
6. Making Informed Decisions: Health, Wealth, and other Life Choices

The children's department delved right away into the initiative to enhance services for the very young. The couch in the preschool area has been re-upholstered with vibrant new fabric, creating a welcoming space for caregivers to read to toddlers. The children's staff began a working relationship with Cindy Milner, whose "Pathways for Parents" program was funded by a grant from the Massachusetts Department of Early Education and Care.

The digital collections continue to grow. Responding to increasing demand for e-books, the library added access to *Freading*, a collection of titles without waiting lists. Additionally, the Wilbraham Public Library was the first library western Massachusetts to launch *Zinio for Libraries*, a new product that has magazines available to read through PC as well as through apps for tablet and Smartphone users. Library staff continue to train our patrons on the use of these new services. In 2012, our reference department scheduled 37 one-on-one appointments to assist and train patrons.

The library partnered with the *Wilbraham-Hampden Times* to create a bi-weekly column, "On the Shelf." Several staff members write and contribute articles that highlight library collections and services. The library also enhance our efforts with social media, with an active Facebook presence and regular tweets @WilbrahamPubLib on Twitter

The children's department continues its successful series of story time and toddler two-step sessions; and also offered special events, such as *T-Bone's Big Adventure*, *The Tanglewood Marionettes* and the live animal event, *Nocturnal Nights*. Over 75 people of all ages came to meet Toto the Tornado Kitten and his owner, Jonathan Hall. The library held its most successful teen summer reading program to date, with eighty-seven kids reading 174,701 pages in seven weeks. The adult services department added a new book discussion group to meet in the evenings, and held a series of popular workshops on Ancestry.com and other genealogy resources.

"Toto the Tornado Kitten" Event held at the Wilbraham Public Library. Photo courtesy of the

There were several physical improvements to the building in 2012. The windows for the dormers were replaced. Additionally, an awning over the book drop to protect staff, patrons and materials from the elements.

The library was supported throughout the year by LIFT, the Friends of the Library, and the Memorial-Endowment Fund. The library also received special donations from Country Bank, Hampden Bank, Monson Savings Bank, People's United Bank, and the Wilbraham Cultural Council. Red Robin Restaurants and ProShred collaborated with the library to launch fundraising events; and several local businesses offered support for our summer reading program.

Teen Loft Center at the Wilbraham Public Library. Photo Courtesy of the Wilbraham Public Library.

The Board of Trustees and the library staff thank all the organizations and individuals who serve on library committees, manage programs and events, an volunteer their time on behalf of the library.

2012 WILBRAHAM PUBLIC LIBRARY STATISTICS				
Category	**Adult**	**Teen**	**Children**	**Total**
Collection Holdings				
Books	27,785	1,914	20,973	50,672
Periodicals	2,161	142	198	2,501
Video formats	2,664	13	1,598	4,275
Audio formats	3,610	173	1,151	4,934
otal holdings (includes other materials not listed above)	**36,503**	**2,230**	**24,192**	**62,925**
Circulation/Checkouts				
Books	48,072	7,198	43,796	99,066
Periodicals	4,739	118	170	5,027
Video formats	16,574		10,850	27,424
Audio formats	10,043	485	1,542	12,070
tal circulation (includes other materials not listed above)	**99,964**	**7,885**	**56,716**	**164,565**
OTHER STATISTICS				
Registered borrowers				9420
Programs	103	50	137	290
Program attendance	1,112	1,082	2,913	5,107
Reference questions	4,940	936	4,039	9,915

Board of Library Trustees
James S. Jurgen, Chairman
Llewellyn Merrick, Treasurer
Linda Moriarty, Secretary
Jean Canosa-Albano
Mary McCarthy
Ray Burk

Wilbraham Public Library Director
Karen Demer

PARKS & RECREATION DEPARTMENT

A:he old saying goes, "steady wins the race." "Steady" is the best word to describe the Parks and Recreation D:partment in 2012. During 2012, the Recreational programs remained steady with only one new program added tc:he mix. The Parks and Recreation Department also maintained a steady progress of renovations to its various fa:lities and fields.

Th: Parks and Recreation staff had another year of turnover within the Assistant Parks & Recreation Director p:sition. Aaron Siko, former Assistant Parks and Recreation Director, had a short, six month tenure before returning

home to Pennsylvania. The position was then filled by a local applicant, Jared Pabis, who brings a wealth of lacrosse knowledge to the position and a strong understanding of the Wilbraham community. The Administrative Assistant, Merrie Kaye, completed her 13th year; and the Parks & Recreation Director, Bryan Litz, completed his 12th year, which allowed for continuity in all aspects of the very dynamic Department.

The Playground and Recreation Commission had its first open position to fill since 2010. After 8 years of service, Kevin Burnham, member of the Commission, resigned from his post. The position will be filled in early 2013. We are grateful to all the Playground and Recreation Commission members for their years of service and dedication to, not only the Parks and Recreation Department but also, the Town.

Back to our opening paragraph: "steady wins the race;" the only program the Department added in 2012, was the Wilbraham Hiking Club. Led by a very dedicated leader, Jay Taylor, the Hiking Club started off as an idea and has blossomed into a committee with weekly and monthly hikes taking place all over the state and country. Our programming remained steady from an enrollment aspect, while the Department continued to tweak each program in an effort to improve each season.

Touching on the second aspect of the opening paragraph, renovations within our Parks, the Spec Pond Recreational Complex continued its facelift. Over the course of 2012, the following items were either added or renovated:

- Pavilion and Beach House were connected to Town sewer;
- Sport Field Lighting was completed;
- Concession/Storage Building,
    - (The Department officially moved all its sports equipment out of the Little Red Schoolhouse and int its new storage building at Spec Pond Recreational Complex;)
- Country Bank Playground,
    - (Over 100 residents helped construct the Country Bank Playground;)
- New Parking lot was added; and
- Basketball Courts were moved.

Along with all the renovations, the new softball field also saw its first action; and it was an exciting day for the youn ladies of Wilbraham. For the first time, as result of the renovation efforts in 2012, 2013 will see game action under the lights at Spec Pond. There is also another round of exciting renovations to our local parks forthcoming in 2013. Thanks to the great fundraising efforts of the Wilbraham Friends of Recreation; all the renovations have been made possible without utilizing tax dollars.

The Wilbraham Parks and Recreation Department continues to evolve by updating its programs and upgrading its facilities to meet the active lifestyles of the residents of Wilbraham and surrounding communities. Much more is planned for 2013! The Parks & Recreation Department is committed to increasing and improving dynamic and diverse options for quality recreation!

Recreation Commission
Mark Jones - Chairman
Stan Soja
Bill Scatolini
Jon Stogner
Patricia Silk
Dave Patterson

Parks & Recreation Department
Bryan Litz, Parks & Recreation Director
Jared Pabis, Assistant Parks & Recreation Director
Merrie W. Kaye, Administrative Assistant

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

Hampden-Wilbraham Regional School Committee

On August 29, 2012, the new Minnechaug Regional High School (MRHS) opened its doors for the first day of school. Thanks to the citizens of Hampden and Wilbraham who voted to build the new school and to the hard work of too many people to thank individually, we now have a state-of-the-art high school and community building that we can all be proud of; and that will maintain property values and make our Towns more desirable places to live.

The School Committee has begun the process of setting up a capital fund to insure that future school committees will have the resources for capital expenditures that will inevitably be needed so MRHS will continue to serve our communities for years to come.

The School Committee has also worked hard to provide all Hampden-Wilbraham Regional School District (HWRSD) teachers with the tools needed to ensure academic achievement in a safe and healthy environment, while at the same time exercising fiscal responsibility.

On behalf of the entire Hampden-Wilbraham Regional School Committee, thank you for your support in helping us give our students some of the best schools in the Commonwealth of Massachusetts, a state with a reputation for having some of the best schools in the nation.

Hampden-Wilbraham Regional School Committee
D. John McCarthy, Chairman

(Through May 2012)	*(As of May 2012)*
Scott R. Chapman, Chairman	D. John McCarthy, Chairman
William Bickley, Jr.	Lena Buteau
Marianne Desmond	Marianne Desmond
D. John McCarthy	Marc Ducey
Lisa Morace	Michelle Emirzian
Peter T. Salerno	Lisa Morace
Gilles Turcotte	Peter T. Salerno

Superintendent of Schools

The vision of the Hampden-Wilbraham Regional School District is to develop an "interactive learning community of creative, passionate thinkers in a safe and healthy environment, embracing opportunities to contribute to and compete in a global society while valuing honesty, integrity, responsibility and respect for each individual."

The following reports, I believe, demonstrate our commitment to this vision. Beyond this, the reports provide evidence of the:

- Professionalism and dedication of over 500 District employees.
- District-wide focus on building and sustaining healthy and safe learning environments.
- Commitment to developing HWRSD as a true "community of learners."
- Emphasis on meeting the needs of all learners by providing a range of academic experiences and services.

- Active involvement of our parent community in the educational process.
- Well-coordinated and aligned program of curriculum and instruction.
- High levels of achievement and accomplishment in the academics, athletics, arts and community service by the 3,500 of students of Hampden and Wilbraham.
- An administrative commitment to working with all stakeholders to provide educational excellence in a cos effective, efficient manner.

The most notable HWRSD event in 2012 was, of course, the opening of the new Minnechaug Regional High Schoc Technologically-advanced, safe and highly efficient, this new 240,000 square-foot facility will provide the students HWRSD with an opportunity to learn and grow in a 21st century learning environment.

On behalf of the faculty, staff and students of the District, I extend my appreciation for the support we receive fro the townspeople of Hampden and Wilbraham.

M. Martin O'Shea, Superintendent of Schools

Annual Financial Report

The theme for the Hampden-Wilbraham Regional School District's FY12 budget was "Facing Current Realities and Future Needs." The goals for the budget were to accept that there are new economic realities, to reiterate that there are needs to be met to safeguard the District's mission, to acknowledge that the demand for educational excellence has not changed, and to realize that even in fiscally challenging times there is opportunity to make the District stronger.

Guiding Principles:

- Protect the mission and priorities of the District
- Develop a cost effective budget that promotes student well-being and achievement
- Adjust to new economic realities while remaining focused on continuous improvement
- Obtain adequate funding while recommending assessments to the Towns that are manageable

The District has continued to sustain high academic achievement while facing challenging economic conditions. Th reality of the fiscal situation is that we are charged with the difficult task of developing a budget in a financially constricted environment at both the local and national level. Our communities have high expectations for student achievement, but they, too, have reductions in their resources available to fund the school and Town programs. Our budget was a balanced plan that incorporated the economic realities of the District and the Towns, while meeting the needs of our schools in a fiscally responsible way. The District heeded the Towns' requests to maintai limited operating assessment increases for the last several years. Our budget objectives were met by presenting a minimal operating budget increase, by using grant funding wherever possible and by instituting cost cutting measures throughout the budget.

The District works closely with its stakeholders to maximize efficiencies and provide the best possible educational experience for the children in our communities by utilizing all resources available. It is the District's hope that Hampden and Wilbraham will continue to sustain the quality of their school system through their continued generous support.

Beth L. Regulbuto, Assistant Superintendent for Business

Curriculum

The Hampden-Wilbraham Regional School District designs a rich and rigorous curriculum in order to develop the unique talents of each individual student. The curriculum renewal process is ongoing and ensures continuity and consistency in grades PreK-12. Access to high quality curriculum materials and resources is equitable throughout the District's schools. The level of technology integration across the curriculum has intensified with improvements in staffing, infrastructure, equipment, reliability and professional development. The focus on differentiated instruction and inclusive practices to meet the needs of individual learners provides all students with an appropriate level of challenge and support.

Below are some highlights from across the curriculum areas:

- The *Responsive Classroom* (elementary level) and *Developmental Designs* (middle school level) programs have been implemented in every classroom in order to create learning environments where children thrive academically, socially, and emotionally.
- The District utilizes a research-based elementary reading and language arts program which incorporates the five components of literacy learning: vocabulary/oral language, phonemic awareness, phonics, fluency, and reading comprehension.
- The *Writing Across the Curriculum* program is a learning strategy implemented at every level in order to enhance the development of literacy, content knowledge, and thinking skills.
- The mathematics curriculum supports the development of conceptual understanding through communication, problem solving, making connections and meaningful practice.
- The science program advances scientific reasoning as students investigate and solve complex problems using the appropriate tools. Standards-based science units are studied in the classroom and are enriched through regular science labs at the elementary level.
- The history, geography, civics, and economics concepts and skills are addressed through interactive units of study in each grade.
- The arts play a central role in human development for children at all ability levels. Cognitive, language, and social-emotional development are positively impacted by participation in the arts.
- The health and physical education learning opportunities are an integral part of the total educational process and promote a lifelong physically active lifestyle, as well as respect for self and others through a safe school environment.
- The School Resource Officers in both Hampden and Wilbraham have established an important presence in the schools. This asset promotes safe schools and aligns with the principles of prevention research.

New Minnechaug Regional High School. Photo Courtesy of the Hampden-Wilbraham Regional School District.

Academic Performance

Since its inception in 1998, the Massachusetts Comprehensive Assessment System (MCAS) has increasingly beco a primary source of information with regard to student achievement, curriculum evaluation, and diagnosis individual student strengths and weaknesses. The chart below provides a comparison of the District's recent resul

Grade/Subject Tested	Percent of Students Scoring Advanced or Proficient				
	2009	2010	2011	2012	2012
	HWRSD	HWRSD	HWRSD	HWRSD	STATE
Gr. 3 Reading	74	78	79	78	61
Gr. 3 Mathematics	75	81	80	63	61
Gr. 4 English Language Arts	61	69	47	71	57
Gr. 4 Mathematics	51	47	39	64	51
Gr. 5 English Language Arts	73	71	75	62	61
Gr. 5 Mathematics	54	57	64	59	57
Gr. 5 Science/Engineering	72	71	73	70	52
Gr. 6 English Language Arts	84	82	81	79	66
Gr. 6 Mathematics	71	67	68	71	60
Gr. 7 English Language Arts	86	87	81	80	71
Gr. 7 Mathematics	70	71	62	66	51
Gr. 8 English Language Arts	88	91	90	92	81
Gr. 8 Mathematics	63	67	59	58	52
Gr. 8 Science/Engineering	51	52	44	48	43
Gr. 10 English Language Arts	90	88	93	97	88
Gr. 10 Mathematics	85	84	85	89	78
Gr. 10 Biology	73	82	77	84	69

In addition to MCAS performance, HWRSD educators use a range of information to monitor student achievem One example of the data considered to be relevant is SAT scores. Score trends rather than results from any one y are considered most relevant. The table below provides longitudinal SAT results for students graduating fr Minnechaug Regional High School.

Mean SAT Scores 2002-2012

	District			State			National		
	Reading	Math	Writing	Reading	Math	Writing	Reading	Math	Writ
2002	518	530	n/a	512	516	n/a	504	516	n/
2003	517	529	n/a	516	522	n/a	507	519	n/
2004	529	550	n/a	518	523	n/a	508	518	n/
2005	531	550	n/a	520	527	n/a	508	520	n/
2006	501	526	509	513	524	510	503	518	49
2007	521	534	522	513	522	511	502	515	49
2008	520	542	526	514	525	513	502	515	49
2009	524	551	527	514	526	510	501	515	49
2010	518	544	523	512	526	509	501	516	49
2011	524	552	519	513	527	509	497	514	48
2012	518	543	523	506	523	500	496	514	48

Usig all relevant data, the teachers, administrators, parents, students and communities are working together as effctive partners. As a result, the Hampden-Wilbraham Regional School District enjoys multiple opportunities to cebrate the excellent accomplishments of its students.

Acording to the high school Guidance Department, the graduates of the Minnechaug Regional High School Class of 202, represented a group of academically accomplished students. Of this class, 94% were accepted to and planned to ttend post-secondary institutions of higher education, with 63% enrolled in four-year colleges and 29% enrolled in vo-year colleges.

Many of these students were admitted to highly competitive colleges and universities including: Bentley University, Boton University, Catholic University, Colby College, College of the Holy Cross, Connecticut College, Dartmouth Coege, DePaul University, Fairfield University, Fordham University, James Madison University, Northwestern Uriversity, St. Anselm College, Springfield College, Stonehill College, Syracuse University, Tufts University, Union Coege, US Air Force Academy, US Naval Academy, Vassar College, and Villanova University.

Tiiothy W. Connor, Assistant Superintendent for Curriculum and Instruction

Mile Tree Elementary School (Grades PreK – 1)

Mile Tree Elementary School is home to over 340 students in Preschool, Kindergarten, and First Grade. It is the Wbraham children's first step in their educational experience in the Hampden-Wilbraham Regional School District.

Th mission of the Mile Tree Elementary School is to educate the children in a safe, supportive and nurturing environment by providing opportunities for social, emotional and cognitive growth while meeting the developmental needs of its early childhood community. Dedicated staff members collaborate to provide the highest quality early childhood educational experience for all Mile Tree students. Mile Tree Elementary School provides ic, developmentally appropriate learning experiences in all physical, social and emotional, language, and ntllectual areas.

Mile Tree's PTO supports the school in numerous ways. Proceeds from its fundraisers have been earmarked to upate the school's technology materials; and the book fair profits are used to purchase leveled readers for the chool library's special literacy corner. The PTO also sponsors many community-building and interactive assemblies, nuding special math and science nights, the Saturday pancake breakfast, the "Anything Goes" nights, family fun walks and monthly guesstimate contests to support the math program.

Rosemary Brosnan, Principal

Green Meadows Elementary School (Grades PreK-4)

Green Meadows School had an enrollment of approximately 270 students in grades preschool to grade 4. Our School Improvement Plan focused on two areas: 1) to improve the mathematical skills of all students using the Common Core State Standards; and 2) to provide a safe and effective learning environment that supports the diverse learning needs of all students. To meet these goals, the faculty worked in grade level teams to review the new Common Core State Standards in Mathematics and English Language Arts. A Teacher Leadership team was joined with representatives from each grade level to lead this important study to determine what needed to be changed in our current curriculum to meet the rigorous goals of the new standards. To foster a safe and effective learning environment, teachers at Green Meadows participated in a year-long study group to develop a plan for

introducing *Tiered Instruction* at selected grade levels. The goal of *Tiered Instruction* is to meet the individu learning needs of each child so that children needing additional assistance have access to extra help, and tho needing enrichment have opportunities to expand their learning experiences. Members of the Related Arts Tea (Art, Music, Science, and PE/Health) led a year-long school-wide study of Thornton W. Burgess. Students were re stories, learned about Thornton Burgess's early life and visited nearby Laughing Brook as a culminating activity.

Green Meadows also began the first year of the self-study for accreditation through the New England Association Schools and Colleges (NEASC). Teachers worked in teams to evaluate curriculum, instruction and assessment agair standards provided by NEASC. The first part of the self-study, Learning Area Study, has been completed and tl second phase of the self-study will be completed during the next school year.

The Hampden PTO, School Council and parent volunteers worked hard to support Green Meadows Elementa School through fundraising, daily support in the classrooms, and contributions to the development of our Schc Improvement Plan. The fundraising efforts of the PTO were used to purchase I-Pads for Green Meadows School that each classroom teacher and specialist has an I-Pad to integrate into daily instruction. Web-based softwa programs such as Study Island, Reading Eggs and the universal screening tool, Aimsweb, were purchased to suppc curriculum and instruction. Our computers throughout the school were also upgraded so that on-line prograr could be utilized within the classrooms, lab and library. The integration of this new technology has allowed teache to differentiate instruction and better meet the unique learning needs of all our students.

Deborah F. Thompson, Principal

Stony Hill Elementary School (Grades 2-3)

Stony Hill Elementary School, built in 1957, refurbished in 1999, and reorganized in 2010, currently educated ov 340 students in grades two and three. With seven second grade classrooms and eight third grade classrooms, Sto Hill makes each classroom a true "homeroom." All teachers have been trained in *Responsive Classroom* techniqu and each day begins by celebrating the Stony Hill School community with Morning Meetings.

In education, change has one word: improvement. Our School Improvement Goals for the year were to deliv consistent, standards-based literacy and mathematical instruction that will improve student achievement. achieve this, every day we aim to live by our school motto: "Share the brain, share the wealth, share the leadershi We all strive to do this in ways that promote teaching expertise, provide a positive educational climate and addre the needs of the whole child: academically, socially, emotionally, and physically.

As always, we are grateful for the efforts and support of our outstanding staff, active PTO and dedicated Schc Council. Without their involvement, all the many enriching, fun and memorable events that define us as Stony I Elementary School would not be possible.

Sherrill Caruana, Principal

Soule Road Elementary School (Grades 4-5)

Soule Road Elementary School enrolled 320 students in grades four and five. Whether they are participating academic classes, related arts or extracurricular activities, students are learning and demonstrating the knowlec and skills they will need to succeed in the world. Teachers have committed to building an even stronger schc community through increased collaboration between teaching teams and grade levels. School-wide initiatives, su

as he 25 Book Campaign, "Toys Come Alive," writing project and the 1,000 Acts of Kindness Campaign, encourage communication and help to establish a strong and supportive learning community. The entire Soule Road School staff works diligently to provide positive learning experiences while meeting the needs of the individual child.

To each and foster positive social behavior, Soule Road Elementary School continued its commitment to *Responsive Classroom*. Teachers began each day with a Morning Meeting designed to teach and model positive social interactions and to help students learn how to solve school-related problems. In addition, character value lessons were introduced and studied school wide and culminated in an assembly to recognize individuals who were role models for each character value. As part of the program, specially selected books highlighting a particular character value were shared with all classes throughout the year. The School Adjustment Counselor facilitated the program by reading and discussing the books with each classroom, thus building a common experience and understanding that could be referenced during future lessons.

Active home-school connection is an essential component to a successful school community. From fundraising and volunteering in the classrooms, to promoting the implementation of our School Improvement Plan, the Soule Road School Council and PTO provided endless support to the students and staff. The PTO organized several fundraising events including the Scholastic book fair, Election Day bake sale and monthly dine-out nights. Fundraising proceeds help fund educational programs presented at school, as well as field trips to locations such as the Springfield Museums and the Sons and Daughters of Liberty tour in Boston. Soule Road School is very grateful for all the volunteers who gave their time and talent to enrich the lives of our students.

Through teacher meetings, professional development and curriculum planning, at both the school and district levels, teachers are reflecting on their practice and collaborating with one another to increase student learning. Teachers at Soule Road School not only work tirelessly within their classrooms, but also beyond the school day on initiatives such as the Instructional Leadership Team, the School Safety Team, and the Student/Teacher Assistance Team, which are all essential to maintaining a safe and supportive learning environment. Our goal is to provide students with rich and rigorous educational experiences that will result in proficient readers, writers and mathematicians with the interpersonal skills to successfully navigate the 21st century.

Lisa Curtin, Principal

Thornton W. Burgess Middle School (Grades 5-8)

Thornton W. Burgess Middle School enrolled 292 students in grades 5 - 8. Acting as our blueprint, the School Improvement Plan focused on two strategic goals: 1) To improve instruction and student learning; and 2) Maintain an environment that is emotionally nurturing, developmentally appropriate and culturally sensitive.

Goal 1: To improve instruction and student learning:

In mathematics, teachers throughout the building consciously wove mathematical concepts into their curriculum and provided targeted instruction to meet the specific needs of students who struggled in certain areas. Enrichment activities were provided to students who had mastered grade-level topics, including small-group instruction that focused on collaboration. As a result, MCAS scores in the previously under-performing area of Special Education showed meaningful growth this year.

In English Language Arts, teachers continued to work on improving instruction and performance across the curriculum and throughout the building. Students in all disciplines engaged in writing assignments, including reflections and open responses in mathematics. Longer writing projects were not only assigned by English teachers,

but also in classes such as science, history and Spanish. Small-group instruction was utilized to provide focuse instruction for students who struggled in specific areas. MCAS scores continued to show the same high level performance as previous years.

To address the District's goal of providing students with 21st Century skills, Thornton W. Burgess Middle Scho implemented the following initiatives:

- Edline trainings presented by faculty members to help staff effectively use the service and all its functions
- Library added third computer lab
- SMART Personal Response system provided by the PTO
- Electronic progress reports replaced traditional paper ones
- Computer classes resumed through a scheduling change which allowed the computer teacher to share her time between Thornton Burgess and Wilbraham Middle School
- FARR Program has acquired several iPads for student use
- File locker capability added to Edline and students trained
- Students learned to touch type in 8th Grade Strategies
- Grammar and structure in Spanish class reviewed by creating videos and editing them using digital nonlinea editing software

Goal 2: Maintain an environment that is emotionally nurturing, developmentally appropriate and culturally sensitive:

Through the efforts of the building's staff and with the aid of the Safe Schools/Healthy Students Grant, Thornton W Burgess Middle School provided an environment where students were increasingly comfortable and enthusiast about coming to school every day. The school culture encourages students to take healthy risks and challeng them to work to their potential. A myriad of programs were available to address student needs, and the faculty w attentive in addressing issues that developed.

- School Adjustment Counselor hired to provide additional support for students with emotional needs
- Faculty trained in *Developmental Designs* to provide social education for students
- Assistant to the Principal hired to address student behavior and communicate with parents
- School Council survey for parents through SurveyMonkey to collect data to continue to improve school environment
- After-school programs, such as MATHCOUNTS, Student Council, strategy games club and after-school cooperative/competitive games continued to provide students with opportunities for guided social interaction
- School Resource Officer from Hampden Police Department helped students create positive relationships with community police
- Students provided opportunities to participate in variety of extra-curricular activities such as Student Council, morning music lessons/ensemble practice, faculty/student basketball game, and badminton competition

In addition, the FARR Program, created to address the needs of students with profound learning disabilities, h been a great success. Students throughout the school have volunteered to work with the students in the progra Additionally, FARR Program students have had opportunities to participate in a variety of regular-ed class particularly related arts classes such as music, physical education and art.

Noel Pixley, Principal

Wilbraham Middle School (Grades 6-8)

Wilbraham Middle School served 605 students in grades six, seven and eight. The school had a very exciting year full of wonderful opportunities for students and has made great strides in our mission to meet the needs of our students academically, socially, emotionally and physically.

The school has a new student-created motto, "Wilbraham Middle School...Teachers Teach, Students Learn, Everyone Grows," which has been a strong driving force for many of our educational programs this year. These include flexible grouping in 7th and 8th grade math classes, the introduction of benchmark assessments in English Language Arts and Math, and increased common assessments for all subjects.

All teachers at the Wilbraham Middle School have now been trained in Developmental Designs. This powerful program focuses on the social and emotional growth of adolescents and is a major attribute of the Wilbraham Middle School culture.

Our students enjoyed various enriching activities during the year: the 6th graders toured the Boston Museum of Science; the 7th graders went to Springfield College for a day of team building activities; the 8th graders visited Symphony Hall to enjoy a drama production of some short stories they had been reading in class; and all students enjoyed the carnival themed Field Day.

Thanks to creative and successful fundraising efforts, the Wilbraham Middle School installed interactive whiteboards in the 8th grade Math and Science rooms, which enhance classroom instruction, encourage collaboration, and expand student learning.

Through positive collaboration between administration, teachers, students and their families, it was another enriching and successful year at the Wilbraham Middle School.

Daiel D. Roy, Principal

Minnechaug Regional High School (Grades 9-12)

From the Principal: Minnechaug Regional High School continues to excel in the academic, social, and physical education of its students. The faculty and administration remain firmly committed to the school's mission of "providing a safe and academically challenging environment that promotes the growth and well-being of all community members as we become active world citizens who demonstrate integrity, responsibility and respect." The major goals of the School Improvement Plan developed by the School Council are: 1) To integrate the Common Core State Standards (CCSS) to increase student participation in rigorous reading, writing, and researching specific to each area of the curriculum; 2) To create a minimum of two common assessment tools in every course at Minnechaug, with at least one being a formative assessment designed to evaluate student learning progress and resulting in appropriate adjustments in instruction; and 3) To create rubrics to provide meaningful, formative feedback on instructional practice to teachers from parents and students, using the MRHS Student Learning Expectations (SLEs), Standard 3 "Community and Family Engagement" of the Massachusetts Educator Evaluation System, and Standard 3, Instruction Indicators from the New England Association of Schools as the guide.

The following reports from the various departments highlight just some of the many commendable educational activities at the high school.

The **English Department** offers rigorous, skills-based curriculum for freshmen and sophomores and a variety rigorous courses for juniors and seniors in preparation for college and career. Honors level English was added f sophomores and seniors. Our MCAS scores are exceptional, with a passing rate of 100%. The department continu to involve the school community in arts and culture and to engage in community service. Emeralds Litera Magazine 2011 won national awards including the "Silver" rating from Columbia Scholastic Press Association (CSP, and the 2012 magazine earned an "Excellent" rating from The National Council of Teachers of English by t Program that Recognizes Excellence in Literary Magazines (PRESLM). Our students continue to be honoral mentioned and awarded for writing on the local and national levels.

The **Fine Arts Department** offers seven classes in music performance, a music history class, and a music compositi class utilizing the new Mac music lab in the new high school. Classes are offered in introductory art, cerami advanced drawing and AP Studio Art. The band and choirs presented assemblies to the entire school bo performed evening concerts, and played a central role in graduation ceremonies. The marching band presente half-time show at a home football game and marched at the Big E. Twenty-four students were selected by auditi to the Western Massachusetts MMEA Senior District Festival, and four were accepted to All-State. Seven ba students were accepted to the Quabbin Valley Senior High Music Festival, and one was accepted to the Natio Honors Band. The band and choir groups continue to be highly visible in our communities performing at t Wilbraham Senior Center, Rotary Club, and Memorial Day ceremonies. The jazz band and madrigal singers both to part in the "First Night" activities kicking off Wilbraham's 250th Anniversary celebration. Art students were accep to Art All-State and represented in the *Springfield Republican* newspaper's "Talented Teens in the Arts". Several and music students successfully completed AP exams in Music Theory and Applied Art and many chose to majo art or music in college. The art faculty compiled multi-media presentations of student work and presented them evening music concerts and during student assemblies. The music department invited adult singers from community and church choirs to join the high school band and choirs in a performance of "America, The Beauti at their final concert in the original Minnechaug auditorium.

The **Foreign Language Department** continues to prepare students for the advancement of language learning at college level, and an appreciation of other people, cultures, and the complicated world in which they live, promoting language learning for job preparation or military service. In today's society, with an emphasis be placed on global learning, it is the department's goal to prepare our students with strong skills in a foreign langu so they may study and/or work in a culturally diverse environment. Through language learning, students begi reflect on the world and themselves through another language and culture. Most students complete at least years of their chosen language and many continue to study the languages through the higher levels. In additio the use of literature, film, and media through interesting activities and projects, we have added the use technology to enrich the experience of the students within the language classroom. By utilizing the new langu lab, students have fostered greater confidence in listening and speaking in the selected language. The for language students, staff, and entire student body continue to honor and celebrate National Foreign Language W The department enjoys participating in the FACES Homestay program, allowing 12-15 French high school student join our student body for two exciting weeks. In the past, this program has been a very positive and rewar cultural experience for all involved.

The **History and Social Sciences Department**'s main goal is to assist students in developing critical thinking s through research, analysis of primary and secondary sources, and evaluation of events from various points of vie historical context -- all of which are essential parts of the Common Core State Standards. The department's inte to instill in students the importance of participating in civic literacy, while developing global awareness and effe communication and technology skills, which are vital in the 21st century. Teachers have increased the amou technology used in their classrooms, thanks to the new computers on wheels and Wi-Fi. We registered 26 stud in the Fall Voter Registration drive and held a mock presidential election. Students were provided with first-l

ccunts of various historical events and practices provided by guest speakers, including local veterans from WWII, orea and Vietnam; a police officer; a former student who discussed the fields of psychology; and a psychology rcissor from a local college. Several classes participated in field trips, which enhanced the time period and natrials studied. Destinations included: Springfield Armory, Massachusetts State House, Freedom Trail, Armenian enicide Museum, JFK Museum, Osborn Correctional Institution, Hyde Park-FDR and Newport mansions. The ep rtment's clubs, Model Congress and Mock Law, were again successful at their yearly competitions. Members of he istory Department participated in various pedagogical workshops, and attended classes at local universities, hich led to new degrees for several members. The department also hosted two student teachers and added two ew courses: American Studies and Global Terrorism and International Response.

te scholastic Athletics: Throughout the year, Minnechaug's student-athletes competed and excelled in 29 athletic ffe ngs. Our program continues to be one of the most competitive and comprehensive programs in the State. This ea will approach the 1,300 mark for student participation over the three sports seasons! Our athletes continue to riv for excellence in the classroom and understand the importance of a well-rounded education. All sports teams on nue to help those in need and participate in numerous community service projects over the course of the ch l year. As always, we appreciate all the fans and parents for their support of Falcon Athletics!

he **Mathematics Department** has been actively involved with curriculum revisions in order to align to the newly do ted Common Core State Standards. All math courses challenge students while aiding in the development of iti l thinking and problem solving skills. The department has developed common assessments and pre- and post- valation tools, which will be used to gain valuable feedback allowing for revising curriculum outlines as necessary b st meet the needs of all students. Department members continue to use technology to present material and nri classroom lessons. Ten of our mathematics classrooms have the newest TI-Nspire calculator technology, hic allows students to interact with the teacher and receive essential feedback through use of the calculator. Eno bal s, projectors and document cameras allow for the presentation of online materials and computer software ro ams, such as Mathematica, within the classroom and have become an integral part of everyday instruction. ou Advanced Placement BC Calculus students represented Minnechaug in the Annual WPI Invitational lat matics Meet and placed in the top third of the competing schools. In our Advanced Placement Calculus and att ics courses, 100% of all students who took the Advanced Placement exam earned a qualifying score of 3 out of or igher, making them eligible to receive college credit. Our Mathletes team completed their season in seventh ac out of 22 competing schools.

he **hysical Education/Health/Family and Consumer Sciences Department** continues to revisit and revise lessons, as oom activities and assessment strategies that incorporate Common Core learning standards and that will also ee the new Student Learning Expectations. The department maintains its strong working relationship with local ll es and universities by supervising undergraduate students during their practicum experience. The department nt ues to offer valuable hands-on learning experiences for high school students enrolled in Child Study and es ool Management.

e **cience Department** continues to revisit and revise lessons, classroom activities, and assessment strategies to fle t 21st century learning goals such as critical thinking, critical reading, and project-based learning; the four uc nt Learning Expectations as defined by the Minnechaug faculty; and the integration of the Common Core. Two ew courses were added: Forensic Science, which is a multilevel upperclassman elective, and Global Science, a es man offering. These courses were created with 21st century learning goals in mind, as well as the Common re and Student Learning Expectations. The department continues to enhance school-to-home communication ro gh the use of Edline and has been actively integrating introduction to the research process into all courses with e ssistance of the school's Information Specialist.

Student Activities facilitates over 55 co-curricular student activity programs with 600 participants gaini experience in fundraising, community service and academic competitions with state and national awards. MR students donated over $15,000 to local and national charities, provided over 5,000 hours of community service, h numerous food and clothing drives, provided over 250 hours of tutoring, and gave over $2,000 in scholarships. T department has experienced great success in the third year of the Peer Mentoring program for all freshman a transfer students, and the nationally-recognized Raising Student Voice and Participation (R.S.V.P) program, wh. provides our student body with the opportunity to create civic action plans to better our school, community, a world. The Student Council received the Massachusetts Association of Student Councils Gold Council of Exceller Award for the second consecutive year, and for the third year in a row, a Minnechaug student served as President the Western Massachusetts Association of Student Councils (WMASC).

The **Business, Computer Science and Technology Education Department** enjoyed another productive year. Stude in the Electronics/Robotics class implemented the Lego Tetrix Robotics System that included programming softwa and assembly of Lego Robot. Student teams competed with one another with their finished products. An aft school program with the Robotics culminated in students attending First Robotics, a statewide competiti Students in the Business classes competed in the STCC Business Plan Competition and earned first and second pla The Business Department also received a $20,000 commitment from Chamber of Commerce for new technolo Computer Science students competed in two programming competitions, earning first place at the WNEU H School Programming Competition and third place in the WPI High School Programming Competition. Students fr the Technology, Business and Computer Departments traveled to Disney World to participate in the Yo Educational Series (YES) and its many different activities including: Careers, Life Management, Physical Science a Technology, and Arts and Humanity. Disney employees and cast members facilitated the program and stude enjoyed seeing behind-the-scenes activities and the day-to- day workings of the famous resort.

The **Counseling Center,** formerly known as the Guidance Department, continues to offer a variety of programs our students and their parents. Some of the community outreach services provided include welcome calls to homes of all freshmen, College Financial Aid Night, College Night for juniors and their parents, follow-up program seniors and their parents, Orientation Program for eighth grade students and their parents, and reception transfer students. A College Fair for juniors and seniors was held with representatives from 100 colle participating. Many students take online courses and many of our seniors take college courses through jc admission programs at select local colleges. The SAT Reasoning and Subject tests, ACT, PSAT, ASVAB and AP exa are all administered at Minnechaug. Our Internship Program for seniors has grown to over 100 students, many dc double internships. Our School- to-Career Specialist and Guidance Counselors cover topics in developme guidance classes such as transition to high school, career readiness, and financial planning. All students NAVIANCE to complete interest inventories and to research colleges and careers. The department also hoste Credit for Life Fair where seniors learned about money management. Our five Guidance Counselors, two Adjustm Counselors and one Alcohol, Tobacco and Other Drugs Counselor meet individually with students to assis developing course schedules, making career and college choices and dealing with personal issues. All Counselors members of our Student/Teacher Assistance Team (S/TAT), which is a prevention and early intervention program

Stephen M. Hale, Principal

Adult Community Education and Recreation

The Adult Community Education and Recreation Program, New Beginnings, provided diverse enrichm opportunities for all age groups in the community. Our new facility has sparked increased interest in many a and we continued to offer new courses in the computer strand. These have proven to be popular as more and m people are being connected via more complex devices. The Yoga program continued to be a success and the

Watercolor class received tremendous support. As we continued to work through the construction and demolition phase at the high school, our summer programs were relocated to Spec Pond. As a result, we have formed a great working relationship with the Recreation Department to offer programming for our younger population over the summer months. As always, we strive to find new and exciting programs to offer our adult and young population can encourage suggestions.

Mile Roy, Director

Health, Safety and Student Support

School Health Services

The HWRSD school nurses support student learning, achievement, and well-being by providing comprehensive school health services to our students. School nurses promote health and safety, intervene with actual and potential health problems, provide case management services, administer first aid and emergency care, monitor students with complex health needs, verify immunization compliance, conduct communicable disease surveillance, perform mandated health screenings, and offer health counseling and education.

During the year there were 44,674 student health encounters for nursing services. Due to nursing interventions that assist students to remain in school, our calculated return-to-class rate was 94.9%. The nurses administered 18,494 doses of medication to students, including insulin, asthma medication, psychotropics, anticonvulsants, antibiotics, analgesics, and other over-the-counter medications. School nurses performed 10,379 procedures for student assessment and treatment, such as blood glucose testing, carbohydrate/insulin calculation, auscultation of lungs, blood pressure measurements, and scoliosis brace care.

In collaboration with the Scantic Valley Regional Health Trust (SVRHT), several wellness programs were made available to District employees including: employee health fair, incentivized health promotion programs, exercise and relaxation programs, incentives for completing health screenings, and access to smoking cessation support. A Weight Watchers-at-Work Program was held in the district with several participants in each session. The school nurses continue to administer flu vaccines to District employees.

As always, the school nurses are grateful to the members of the Wilbraham Women's Club who volunteered to assist with the vision and hearing screenings in the Preschool, Kindergarten and tenth grade students. Also appreciated is all the help from parents who assist in administering the fluoride mouth rinse program selected grades at Mile Tree, Stony Hill, and Green Meadows.

In addition to their school nursing responsibilities, several of the school nurses and school nurse substitutes are active members of the local Medical Reserve Corps (MRC). The MRC unit is part of a local collaborative effort that is prepared to assist with small and large-scale public health events and emergencies.

Jane Brand, RN, BSN, NCSN, Nurse Leader

Safe Schools/Healthy Students

The District's commitment to providing pathways to success for all learners includes strategically seeking and utilizing grant-funded resources. Several initiatives were advanced through both new and continuing State and Federal grant programs totaling over one million dollars. These highly competitive awards have allowed the District to implement innovative, research-based and data-informed programs and services that recognize the interconnections between safety, wellness, social-emotional development and academic achievement.

Of particular note, the District's Safe Schools/Healthy Students grant program continued to gain momentum. In it third year of implementation, the positive impact of this federally funded project is visible throughout the schoo and community environments. The first element focuses on school safety. With the help of our police and fir department partners, we have refined safety audits and emergency response procedures and improved our radi communication systems. In the element of substance abuse and violence prevention, our School Resource Officer and counselors have worked with our health teachers to implement the Lifeskills Curriculum in grades 3-9. Th student support emphasis of the grant has allowed us to reinforce positive behavior through *Responsive Classroor* and *Developmental Designs* strategies, and has expanded the availability of after-school programs at the middle an high schools. The mental health and early childhood components of the project have developed a referral networ of community-based counseling services and have supported the efforts of the Community Partnership for Children

The project has also launched resources that solidify the connection between social-emotional wellness an academic achievement. In October, the District became one of only 60 districts to receive a federal Elementar Counseling grant. The District will receive $366,733 each year for the next three years to hire school psychologist and implement tiered interventions for academic and social/emotional success. This new grant builds upon the Saf Schools/Healthy Students infrastructure with its emphasis on promoting resilience, respect and coping skills for a students. It will also increase our school and community-based mental health referral capacity, including suicide an self-injury prevention and critical incident response resources, and will expand parent education opportunitie With our Safe Schools/Healthy Students initiative as a cornerstone in the District's goal of safety and well-being fc all students, these enhanced programs are visible in all components of our educational mission.

Gina Kahn, Director - Safe Schools/Healthy Students Program

Student Services

Student Services is responsible for the coordination of all special education services for the District. Ou commitment is to provide a full range of interventions for students who demonstrate challenges in learning. I addition to special education teachers and educational inclusion paraprofessionals, Student Services employs scho psychologists, speech/language pathologists, school adjustment counselors, physical therapists, occupation therapists and several consultants specializing in various areas of educational programming.

Initial interventions for our students begin with general education teachers who are able to provide a continuum instructional accommodations to assist students with diverse learning styles. Each school has its ow Student/Teacher Assistance Team (S/TAT) comprised of building professionals dedicated to enhancing th effectiveness of the learning process for each student. In the event that the interventions do not result in th anticipated improvements for the student, the S/TAT will make a referral for a special education evaluation determine if there is an educational disability undermining the student's ability to make effective education progress. As needed, specialized instruction, support services, and/or specific therapies may be recommended ar provided to the student in the least restrictive environment determined.

As a District, we continue to develop and support special education programs in all our schools to meet the uniqu needs of our learners. School psychologists are now building based and in addition to their scheduled evaluation they are available to provide daily consultation and support services, including academic and social/emotior interventions that they have researched or learned through various trainings and professional workshops.
In addition, our school adjustment counselors continue to provide counseling services to our students, as well suggestions and guidance to our families in the Hampden-Wilbraham Regional School District.

Debra L. Tobias, Ed.D., Director

School Councils

The Hampden-Wilbraham Regional School District wishes to acknowledge the efforts of the School Councils and to thank them for volunteering their personal time to pursue a commitment to the education of young people. We would also like the community to recognize the services rendered by these parents and citizens:

Mile Tree Elementary School	**Thornton W. Burgess Middle School**	**Minnechaug Regional High School**
Rosemary Brosnan, Principal	Noel Pixley, Principal	Stephen Hale, Principal
Patricia Colkos	Karen Burzdak	Kurt Anderson
Marcia Jackson	Lynn Byrnes	Cathy Belleville
Wendy Labbe	Mary Beth Lanoie	Jamie Card
Pamela Pearson	Rebecca Lewis	John Derosia
Toni Wall	Virginia McKeon	Griffin Doyle
Green Meadows Elementary School	Eric Panasci	Robyn Dunn
Deborah Thompson, Principal	Damion Pisacane	Katie Farrell
Amy Bostian	Warren Schoonover	Nancy Hunt
Ellen Collins	Amy Shank	Melanie LaFlamme
Heather Jolicoeur	Lori Trask	Tommy Mehlich
Diane Mosier	**Wilbraham Middle School**	Bill Metzger
Dawn Marie Sheldon	Daniel Roy, Principal	David Robinson
Emily Shimansky	Karen Anti	Georgianne Small
Soule Road Elementary School	Beth Cebula	Nicky Smith
Lisa Curtin, Principal	Sinel Franco	Kate VanDolson
Cathy Mahoney	Dan Handzel	Lisa Vartanian
Marguerite Myers-Killeen	Liane Kendall	
Ellen Schmutte	Louise Moore	
Anne Sleboda	Kelly O'Malley	
Stony Hill Elementary School	Chrissy Plumb	
Sherrill Caruana, Principal	Lisa Simon	
Mary Beth Laliberte	Georgina Trebbe	
Lisa Gasteyer	Rebecca Lewis	
Michele Mistalski	Virginia McKeon	
Kathy Palermo	Eric Panasci	
Chrissy Plumb	Damion Pisacane	
Meghan Saunders	Warren Schoonover	
Lisa Sobey	Amy Shank	

Retirements during the 2011-2012 School Year

Carole J. Alderman	Minnechaug Regional High School
Diane C. Baron	Green Meadows Elementary School
Donna A. Berrouard	Minnechaug Regional High School
Judy A. Carr	Soule Road Elementary School
Phyllis C. Ervin	Minnechaug Regional High School
Diane M. Fontaine	Stony Hill Elementary
Judith A. Ingerson	Central Office
Susan H. Long	Wilbraham Middle School
Virginia M. McKeon	Mile Tree Elementary School
Ellen J. Muse	Minnechaug Regional High School
Christine L. Niederpruem	Wilbraham Middle School
Joanne W. Rostowski	Stony Hill Elementary School
Diane K. Scott	Green Meadows Elementary School
Judith Bowerman Slezak	Minnechaug Regional High School
Andrea S. Tarczynski	Minnechaug Regional High School

Five Year Enrollment History

	2007-2008			2008-2009			2009-2010			2010-2011			2011-2012		
Grade	H	W	T	H	W	T	H	W	T	H	W	T	H	W	T
K	42	139	181	49	179	228	50	156	206	44	144	188	37	152	189
1	72	147	219	46	141	187	50	179	229	47	154	201	41	147	188
2	68	181	249	71	158	229	53	152	205	49	180	229	46	159	205
3	63	195	258	72	186	258	74	159	233	51	150	201	50	180	230
4	72	188	260	63	199	262	76	193	269	70	157	227	51	156	207
5	72	200	272	69	194	263	67	200	267	73	202	275	75	160	235
6	61	213	274	69	199	268	70	195	265	66	193	259	72	207	279
7	71	208	279	65	215	280	70	210	280	69	187	256	66	192	258
8	75	216	291	70	220	290	65	215	280	68	205	273	66	187	253
9	73	236	309	77	245	322	71	236	307	67	233	300	75	216	291
10	72	206	278	65	220	285	76	225	301	64	219	283	69	225	294
11	62	195	257	67	204	271	67	217	284	76	216	292	66	216	282
12	87	227	314	61	191	252	67	198	265	60	212	272	75	211	286
Other			73			74			65			60			49
TOTAL	890	2551	3514	844	2551	3469	856	2535	3456	804	2452	3316	789	2408	3246

Hampden-Wilbraham Regional School District Directory

Central Office
M. Martin O'Shea, Superintendent of Schools
Beth L. Regulbuto, SBO, MCPPO Assistant Superintendent for Business
Timothy W. Connor, Assistant Superintendent for Curriculum and Instruction
Debra L. Tobias, Ed.D., Director of Student Services
621 Main Street, Wilbraham, MA 01095 – (413) 596-3884
Office Hours: 7:00 a.m. to 4:00 p.m.

Green Meadows Elementary School (Grades Pre K – 4)
Deborah Thompson, Principal
38 North Road, Hampden, MA 01036 – (413) 566-3263
School Hours: 8:30 a.m. to 2:40 p.m.

Mile Tree Elementary School (Grades Pre K – 1)
Rosemary Brosnan, Principal
625 Main Street, Wilbraham, MA 01095 – (413) 596-6921
School Hours: 8:30 a.m. to 2:40 p.m.

Minnechaug Regional High School (Grades 9 –12)
Stephen Hale, Principal
621 Main Street, Wilbraham, MA 01095 – (413) 596-9011
School Hours: 7:35 a.m. to 2:05 p.m.

Soule Road Elementary School (Grades 4 – 5)
Lisa Curtin, Principal
300 Soule Road, Wilbraham, MA 01095 – (413) 596-9311
School Hours: 8:30 a.m. to 2:45 p.m.

Stony Hill School (Grades 2 – 3)
Sherrill Caruana, Principal
675 Stony Hill Road, Wilbraham, MA 01095 – (413) 599-1950
School Hours: 8:30 a.m. to 2:45 p.m.

Thornton W. Burgess Middle School (Grades 5 – 8)
Noel Pixley, Principal
85 Wilbraham Road, Hampden, MA 01036 – (413) 566-8950
School Hours: 7:40 a.m. to 2:00 p.m.

Wilbraham Middle School (Grades 6 – 8)
Daniel Roy, Principal
466 Stony Hill Road, Wilbraham, MA 01095 – (413) 596-9061
School Hours: 7:40 a.m. to 2:00 p.m.

HWRSD Center for Health and Safety
Thornton W. Burgess Middle School
85 Wilbraham Road, Hampden, MA 01036 - (413) 566-5060
Office Hours: 8:00 a.m. to 4:00 p.m.

www.wilbraham-ma.gov

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Town of Wilbraham

2013 Town Report

Wilbraham's 250th Celebratory Anniversary year!

WILBRAHAM PUBLIC LIBRARY

TOWN OF WILBRAHAM

2013 ANNUAL TOWN REPORT

MARKING THE TOWN'S 250TH YEAR

THE ANNUAL TOWN REPORT IS AVAILABLE IN A DIGITAL FORMAT AT WWW.WILBRAHAM-MA.GOV OR UPON REQUEST.

PLEASE DIRECT YOUR REQUEST TO THE
SELECTMEN'S OFFICE
240 SPRINGFIELD STREET
WILBRAHAM, MA 01095
(413) 596-2800X101

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Photo Courtesy of Turley Publications

Wilbraham Facts

Settled: 1731
Incorporated: 1763
Population: 14,644
Area: 22 Square Miles
Mileage of Public Ways:
County: Hampden County
Bound by: Hampden, Monson, Palmer, Ludlow, Springfield & East Longmeadow
Registered Voters: 4,461

Dwellings: 5508
Taxable Valuation: $19.66
Moody's Bond Rating: AA2
Form of Government: Open Meetin Board of Selectmen & Town Admini trator
History: Town of Wilbraham was fo mally a locale known as the *Outward Commons,* which was a part of the Ci of Springfield.

Area Churches

Christ the King (Lutheran)
758 Main Street; 596-3045
Church of the Ephiphany (Episcopal)
20 Highland Avenue; 596-6080
Evangel Assembly of God (Pentecostal)
348 Stony Hill Road: 599-1729
Grace Union Church (Congregational)
10 Chapel Street; 596-4397
New Life Community Church
4 Stony Hill Road; 543-3529
St. Cecilia Church (Catholic)
42 Main Street; 596-4327
Wilbraham United Church (Congregational Methodist)
500 Main Street; 596-2511

Area Medical Facilitie

Wilbraham Medical Center-Wing Memorial
2344 Boston Road; 596-3455
Urgent Care of Wilbraham
2040 Boston Road; 242-6615
Wilbraham Riverbend Medical
70 Poston Office Park, Ste. 7006
598-7770
Palmer Medical Center
40 Wright Street, Palmer, Ma
284-5400
Wing Memorial Hospital
40 Wright Street, Palmer, MA
284-5285
Mercy Medical Center
233 Carew Street, Springfield, MA
733-2444
Bay State Medical Center
471 Chestnut Street, Springfield, M
794-8336

Wilbraham: Social Media & the Net

www.wilbraham-ma.gov

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Wilbraham 2013 Notables

In Memoriam

Richard P. Bardwell
Senior Center Van Driver
1936-2013

Margaret E. Barone
Wilbraham Athenaeum Society
1930-2013

Rev. Robert G. Bruns
Council on Aging
1921-2013

Theodore W. Gebeau, Sr.
Wilbraham Athenaeum Society
1925-2013

Stephen Los
1942-2013
Wilbraham Police Officer

Joseph R. Matthews
Wilbraham Democratic Town Committee
1933-2013

Takvor S. Melikian
Economic Development Advisory Cmte.
1930-2013

Dr. Walter J. Pacosa
Advisor to the Board of Health
& Historic Commission
1924-2013

Jean D. Rauscher
Former HWRSD School Teacher
1926-2013

Tracy A. Rice
Election Worker
1944-2013

Elaine J. Scott
Commission on Disability
1936-2013

Kathryn A. Selvia
Finance Committee
1943-2013

Mark F. Soukup, Sr.
Council on Aging
1935-2013

William Turnberg
Wilbraham Water Department
1941-2013

Commendations & Appreciation

In 2013, the Board of Selectmen [illegible] for their outstanding achievements [illegible]

Dr. Michael Margolis
Appreciation for the lasting contributions to improve the quality of life of Wilbraham residents

Luke R. Douglass
oys Scout Troop 359, recognition for achieving Eagle Rank

Phil Hammer
Gratitude for his selfless commitment & many contributions to Wilbraham serving as a Cemetery Commissioner

250th Anniversary Committee Members
Appreciation for their dedication, hard work & community spirit that was the hallmark of Wilbraham's 250th Anniversary

David Barry
Virginia Barry
Mary Bell
Charles Bennett
Roberta Albano
Patty Diotalevi
Jean Dirico
Berneice Dixon
Richard Eisold
Dolores Gravel
Thomas Laware, Jr.
Jack Lutrell
Kevin Moriarty
Pat O'Connor
Wendy O'Rourke
Helene Pickett
Jim Wilkinson
Don Williams
Gary Petzold
Nancy Haryasz
Charles Higgins
Steve Dinola
Diane Testa

Employee Service Recognitions

Twenty Years of Service
Karen Demers, Director, Public Library
Nancy Johnson, Assistant Town Accountant
Plt. Thomas Korzec, Police Officer.
Cpt. William Manseau, Firefighter
Plt. Lawrence Rich, III, Police Officer

Thirty Years of Service
Edmond Miga, Jr., Town Engineer/Director, DPW

Retirements

Captain Raymond Kallaugher, Police Officer

New Employees in 2013

Anthony Aube, Executive Director, Wilbraham Public Access TV
David Diogo, Police Officer
Deborah Brennan, Clerk, Assessor's Office
Sheileen Carlotta, Clerk, Building Dept.
Caitlyn Poulin, Library Page, Wilbraham Public Library
Gary Petzold, Sealer of Weights & Measures
Edward White, Electrical Inspector

Directors/Department Directory

Director	Department	Phone Number
JoAnne DeGray, Town Accountant	Accounting	596-2800x210
	Ambulance, Non-emergency business	596-2273
Manuel Silva, Principal Assessor	Assessors	596-2800x209
	Board of Appeals (Zoning)	596-2800x203
Lorri McCool, Health Inspector Lee Giglietti, Public Health Nurse	Board of Health o Health Inspector o Public Health Nurse	596-2800 X101 596-8657
Lance Trevallion, Bldg. Inspector/Zoning Officer Ronald Rauscher, Facilities & Maintenance Supervisor	Building Department o Appointments (Plumbing & Gas) o Inspection Appointments (Electrical) o Facilities & Maintenance	596-2800x204 x228 X229 x120
	Conservation	596-2800x204
Michael Masely, Animal Control Officer	Dog Officer (Animal Control)	599-1253
Edmond W. Miga, Jr., Town Engineer William Sperrazza, Superintendent of Operations	Department of Public Works, Engineering	596-2800x208
Francis W. Nothe, Fire Chief	Fire Department, Non-Emergency Business	596-3122
Herta Dane, Human Resource Coordinator	Human Resources	596-2800x100
Nathan DeLong, IT Director	IT Department	596-2800x115
Karen Demers, Library Director	Library	596-6141
	Parking Department	596-2800x101
Bryan Litz, Parks & Recreation Director	Parks & Recreation Department o Coach Information	596-2816 596-2402
John Pearsall, Planning Director	Planning & Community Development	596-2800x203
Roger Tucker, Police Chief Thomas Cortis, Central Dispatch Supervisor	Police Department, Non-Emergency Business	596-3837
Anthony Aube, Public Access TV Director	Public Access Television	599-0940
Robert A. Weitz, Town Administrator	Selectmen/Town Administrator	596-2800x222
Paula Dubord, Director of Elder Affairs	Senior Center	596-8379
Thomas P. Sullivan, Asst. Town Administrator/ Collector/Treasurer	Tax Collector/Treasurer	596-2800 (x206; x207)
Beverly Litchfield, Town Clerk	Town Clerk	596-2800x200
	Trash Bags & Recycling	596-2800x206
William Sperrazza, Temporary Tree Warden David Graziano, Tree Warden	Tree Warden Services	596-2800x208 413-246-7345
Richard Prochnow, Veterans' Affairs Agent	Veterans Services	596-8657
Michael Framarin, Supt. of Water Dept.	Water & Sewer	596-2826

Photo courtesy of Melissa Graves

Did you know?

Wilbraham Public Access has Videos on Demand! You can watch Wilbraham events &Committee/Board meetings at **http://www.wilbraham-ma.gov/index.aspx?NID=529**

APPOINTED POSITIONS/BOARDS/COMMITTEES 2013

250th Anniversary Planning Committee

David Barry	Dec. 2013
Virginia Barry	Dec. 2013
Mary Bell	Dec. 2013
Charles Bennett	Dec. 2013
Roberta Albano	Dec. 2013
Patty Diotalevi	Dec. 2013
Jean Dirico	Dec. 2013
Berneice Dixon	Dec. 2013
Richard Eisold	Dec. 2013
Dolores Gravel	Dec. 2013
Thomas Laware Jr.	Dec. 2013
Jack Lutrell	Dec. 2013
Kevin Moriarty	Dec. 2013
Pat O'Connor	Dec. 2013
Wendy O'Rourke	Dec. 2013
Helene Pickett	Dec. 2013
Jim Wilkinson	Dec. 2013
Don Williams	Dec. 2013
Gary Petzold	Dec. 2013
Nancy Haryasz	Dec. 2013
Chuck Higgins	Dec. 2013
Diane Testa	Dec. 2013
Steve Dinioa	Dec. 2013

ADA Coordinator

Lance Trevallion	June 2014

Advisor to the Board of Health

Dr. Walter Pascoa (deceased)	January 2013
VACANCY	

Advisory Board of Health

Francis Barbaro	June 2014
Kristine Clark (resigned)	2013
Catherine Jurgens	June 2014
Thomas G Magill	June 2014
Loralee Nelson	June 2014
Tim O'Neil	June 2014
VACANCY	

Agricultural Commission

Rob Anderson	June 2015
Maura Lessard	May 2014
Robert Matthews	May 2013
VACANCY	June 2015
Judy VanRaalte	May 2014
Edna Colcord (resigned)	2013

Alternate Building Inspector

William Garvey (resigned)	2013
Paul Tacy	June 2014

Alternate Burial Agent

Carole Tardif	May 2015

Alternate Dog Officer

Rosemarie Masley	June 2014

Alternate Electrical Inspector

Scot Mansfield	June 2014

Alternate Plumbing & Gas Inspector

Dennis Chaffee	June 2014

Ambulance Oversight Committee

Paula Chevrier	June 2015
Claudia Considine	May 2014
Thomas Hurley	June 2015
John T. Leibel	May 2013
John Rigney	June 2016

Animal Control Officer/Dog Officer

Michael Masley	June 2014

Animal Inspector

Dorsie R. Kovacs	April, 2014

Assistant Director of Parks & Recreation Dept.

Jared Pabis

Assistant Town Accountant

Nancy Johnson	June 2014

Assistant Assessor

Manuel D. Silva	May 2014

Assistant Town Clerk

Carole Tardif	May 2015

Assistant Town Collector

Janet Costa

Assistant Town Engineer/Director of Dept. of Public Works

Tonya Basch

Assistant Town Treasurer

Lynne Frederick	indefinite

Board of Appeals

H. Clark Abbott	June 2015
Mark J. Albano	June 2016
Edward E. Kivari	June 2015

Board of Appeals ASSOCIATE

Betsy Johnsen	June 2015
Charles A. Pelouze	May 2014

Board of Fire Commissioners

Ralph Guyer	July 2014
Gary Petzold	June 2015
Edward T. Rigney Jr	June 2016

Board of Registrars

Jean M. DiRico	June 2016
Donna Fountain	May 2014
Thomas W. Mango	June 2015

Appointed positions/boards/committees 2013

Broadband Advisory Committee

Anthony Aube	June 2014
Will Caruana	June 2014
Nathan DeLong	June 2014
Tom Newton	June 2014
Felix Zayas	June 2013
VACANCY	

Building Committee (Fire Station)

David Bourcier	completion
Francis Nothe	completion
Robert L. Quintinc	completion
Ronald Rauscher	completion
Edward T. Rigney Jr.	completion
Lance Trevallion	completion

Building Inspector/Zoning Officer

Lance Trevallion	May 2014

Burial Agent

Beverly Litchfield	June 2015

Cable TV Advisory Committee

Daniel F. Cochran	June 2016
Linda K. Fuller	June 2016
Daniel Kelley	June 2016
Thomas G. Magill	June 2016
George Reich	June 2016
VACANCY	
VACANCY	

Capital Planning Committee

John Guzzo	October 2015
Nicholas P. Manolakis	June 2016
Michael A Mazzuca	June 2015
Robert Quintin	June 2016
John L. Strandberg	May 2014
Roger Fontaine, Jr. (resigned)	2013

Commission on Disabilities

Diane DaSilva	May 2014
Margarita Dennis-Wurm	June 2016
R. Steven Fratoni	June 2015
Barbara Harrington	Oct 2015
M. Ben Hogan	May 2014
Earl Way	June 2016
Edward E. White	June 2016
Elaine Scott (deceased)	2013
Barbara Venneri (resigned)	2013
VACANCY	
VACANCY	

Central Dispatch Supervisor

Thomas Cortis

Community Preservation Committee

Michelle Emirzian	June 2015
Brian Fitzgerald	May 2013
Frederic Fuller	June 2016
Robert T. Kelliher Jr	July 2015
Peter Manolakis	May 2014
Dave Proto	June 2015
Stoughton L. Smead	May 2013
Jeffrey Smith	October 2013
Stanley J. Soja	May 2014

Conservation Commission

Christopher J. Brown	June 2016
Paul Ekness	June 2015
Robert McMaster	May 2014
Thomas R. Reavey	June 2015
George Reich	June 2015
James Roberts	May 2014
Stoughton L. Smead	June 2016
Karen Leigh (resigned)	2013

Constable

David J. Goodrich, Sr.	June 2014
Ed Lennon	June 2014

Council on Aging

M. Trant Campbell	June 2015
Theresa Munn	May 2014
Ellen O'Brien	May 2014
Robert Page	June 2015
Giles Turcotte	June 2016
Marie Valentine	May 2014
Diane Weston	June 2016

Pastoral Advisor on the Council on Aging

Panteleimon Klostri	June 2014

Deputy Sealer of Weights & Measures

VACANCY

Director of Elder Affairs

Paula Dubord

Director of Information Technology

Nathan DeLong

Director of Planning & Community Development

John Pearsall

Director of DPW/Town Engineer

Edmond W. Miga, Jr. May 2015

Director of Parks & Recreation Department

Bryan Litz Sept. 2016

Director of Wilbraham Public Library

Karen Demers

APPOINTED POSITIONS/BOARDS/COMMITTEES 2013

Electrical Inspector

Paul Shepardson (resigned)	2013
Edward White	June 2014

Emergency Management Director

Francis W. Nothe	June 2014

Executive Director of Wilbraham Public Access TV

Anthony Aube

Fair Housing Committee

James Barrett	May 2010
VACANCY	
VACANCY	

Fence Viewer

Francis C. Barbaro	June 2014
VACANCY	

Finance Committee

Susan Bunnell	June 2015
Walter Damon	July 2014
John Guzzo	June 2015
Michael Mannix	Dec 2014
Nicholas P. Manolakis	Aug. 2015
Daniel Miles	June 2016
Nancy Piccin	June 2016
Anthony J. Scibelli	June 2016
Terri Strandberg	July 2014
Roger Fontaine, Jr. (resigned)	2013

Fire Chief

Francis W. Nothe	May 2014

Forest Warden

Francis W. Nothe	June 2014

Health Inspector

Lorri McCool	June 2014

Historical Commission

Carol M. Albano	June 2016
Walter Clark	May 2014
Martha Damon	Aug 2014
Robert T. Kelliher Jr.	May 2014
Patrick O. Kiernan	June 2016
Lucy Pelland	June 2015
Arthur Wolf	Aug 2015

Library Renovations Building Committee

Christine Bergquist	May 2013
George Fountaine	May 2013
James Jurgens	May 2013
Llewellyn Merrick	May 2013
Janet Shea	May 2013
Lance Trevallion	May 2013

Local Emergency Planning Committee

Anthony Aube	June 2014
Robert J. Boilard	June 2014
Ed Cenedella	June 2014
Thomas Cortis	June 2014
Ralph Guyer	June 2014
Lorri McCool	June 2014
Edmond J. Miga	June 2014
Terry Nelson	June 2014
Francis Nothe	June 2014
David R Pasquini	June 2014
Robert A Rucszek	June 2014
Stoughton L Smead	June 2014
Roger W. Tucker	June 2014
Robert A. Weitz	June 2014
VACANCY (police)	
VACANCY (senior)	
VACANCY (fire)	

MRHS Building Committee

Robert W. Russell

Open Space and Recreation Committee

Joseph Calabrese	June 2016
Catherine Callaghan	June 2015
Margaret E Connell	June 2016
Walter H Damon	June 2015
Judith Epstein	June 2015
Brian Fitzgerald	Aug 2015
Steve Lawson	May 2014
Charles Phillips	June 2016
Tracey Plantier	Feb 2014
Jonathan Taylor	June 2015
Judith Theocles	May 2014
Murray Watnick	June 2016
Raymond Burke (resigned)	2013
James M. Mauer (resigned)	2013

Parking Clerk

Candace Ouillette Gaumond	June 2014

Personnel Board

Mark Brannigan	May 2014
Joseph Kelly	May 2014
Paul D. Lemieux	June 2016
Joan D. Paris	June 2015
Delmar J. Ubersax	June 2016

Pest Control Officer

David Graziano	June 2014

Planning Board Associate

Tracey Plantier	June 2014

APPOINTED POSITIONS/BOARDS/COMMITTEES 2013

Playground and Recreation Commission

Mark Jones	May 2014
David Patterson	June 2015
Marian E. Poe-Heineman	Feb 2016
William Scatolini	June 2016
Patricia Silk	June 2015
Stanley J Soja	May 2014
Jonathan Stogner	May 2014

Plumbing & Gas Inspector

Bernard Sears	June 2014

Police Chief

Roger W. Tucker	May 2015

Pre-disaster Mititgation Plan Committee

Francis Nothe

Public Access TV Committee

Sandra Belcastro	June 2014
Edward J. Chapman	June 2014
Linda K Fuller	June 2014
Kurt Moore	June 2014
Dulce Nowak	June 2014
Mary Ripley	June 2014
Roy L. Scott	June 2014

PVPC Alternate Commissioner

Dean Stroshine	June 2013

PVPC Joint Transportation Board

Tonya Basch	June 2014

PVTA Advisory Board

Paula Dubord	indefinite

Representative to Greater Springfield Senior Services

Peter Schmidt	indefinite

Scantic Valley Health Trust

Thomas Sullivan	June 2014
Robert A. Weitz (alternate)	June 2014

Sealer of Weights & Measures

Gary Petzold	June 2014

Senior Center Building Needs Committee

Norma Banderra
Charles Bennett
Trant Campbell
Paula Dubord
Daniel Fitzgerald
Roger Fontaine
Bill Garvey
Betsy Johnsen
Dennis Lopata
Wayne Phaneuf
Fr. Joseph Soranno

Sewer Advisory Board

Joseph R Kakley	June 2015
Frank Pychewicz	May 2014
VACANCY	
VACANCY	
VACANCY	

Solid Waste Advisory Committee

Kevin Dorsey	June 2014
Russell Garrison	June 2014
VACANCY	
VACANCY	

Stormwater Committee

Tonya Basch	June 2014
Dena Grochmal	June 2014
John Pearsall	June 2014
William Sperrazza	June 2014
Lance Trevallion	June 2014

Superintendent of Operations, DPW

William Sperrazza	indefinite

Superintendent of Water Division, DPW

Michael Framarin	indefinite

Supervisor of Facilities & Ground Maintenance

Ronald Rauscher	indefinite

Tax Title Custodian

Thomas Sullivan	June 2014

Town Accountant

JoAnne DeGray	June 2015

Town Administrator

Robert A. Weitz	June 2016

Town Archivist

Timothy Symington	indefinite

Town Counsel

Michael T. Hassett	June 2014

Treasurer/Town Collector

Thomas P. Sullivan	indefinite

Traffic Safety Team

Tonya Basch	indefinite
Robert J. Boilard	indefinite
Edmond J. Miga	indefinite
John Pearsall	indefinite
William Sperrazza	indefinite
Roger W. Tucker	indefinite
Robert A. Weitz	indefinite

Appointed Positions/Boards/Committees 2013

Veterans' Agent

Richard Prochnow	April 2013

Veterans' Graves Officer

William H. Garvey	June 2016

Wilbraham Cultural Council

Susan Adams	June 2016
Deborah Alm	May 2014
Martha Damon	May 2014
Margaret F. Kelliher	June 2015
Jean Stone	June 2016
Janet Vitkus	May 2014
Janet Wise	May 2014
VACANCY	

Elected Officials 2013
(*Denotes Chair)

Assessor

Roger J. Roberge, II	2016
John M. Wesolowski	2014
Lawrence G. LaBarbera	2015*

Board of Selectman

James E. Thompson	2014*
Robert W. Russell	2015
Robert J. Boilard	2016

Cemetery Commission

William J. Bickley, Jr. (resigned)	2013
Wilfred R. Renaud Jr.	2014
Donald Bourcier	2015*
VACANCY	2016

Field Driver

John J. Garvey	2013

Housing Authority

Alcinda W. Peret	2017
Judy L. Cezeaux	2016
Ann Turcotte	2018
Peter N. Manolakis	2015
Angel L. Reyes (state appointed)	2013

Library Trustee

Jean Canosa-Albano	2015
Raymond Burk	2015
Sarah Lloyd	2013
James S. Jurgens	2016*
Linda F. Moriarty	2014
Llewelyn Merrick (resigned)	2013
VACANCY	

Measurer of Wood and Charcoal

William H. Garvey (resigned)	2013
VACANCY	

Moderator

George L. Reich	2015

Planning Board

Adam Basch	2014
Richard E. Butler	2015*
David A. Sanders	2017
Jeffrey A. Smith	2018
Frederic W. Fuller III	2016

Poundkeeper

Michael H Masley	2013

Hampden-Wilbraham Regional School Committee

Michelle P. Emirzian	2015
Peter T. Salerno	2014*
Marc E. Ducey	2015
Michael A. Mazzuca	2016
D. John McCarthy	2014

Surveyor of Lumber

Edward P. Lindsay Jr	2013
William H. Garvey	2013

Town Clerk

Beverly J. Litchfield	2015

Tree Warden

David A. Graziano	2016

Water Commissioner

Thomas D. Pilarcik	2014
James B. Dunbar	2015*
Mary E. McCarthy	2016
Alan Burch (resigned)	2013

Weigher of Grain

VACANCY

Political Town Committees 2013

Democratic Town Committee

Todd Luzi, Chairman
Gilles Turcotte, Secretary
Dana Lee Luzi, Treasurer

Beverly Litchfield
Anne Turcotte
Joseph C. Falzone
Mark F. Jones
Lisa A. Jones
Madeline Q. Flanagan
James E. Thompson
Gale D. Candaras
Arthur D. Wolf
Thomas W. Mango
David W. Barry
Virginia F. Barry
Daniel J. Driscoll
Jean Canosa Albano
Daniel Fernandes
Michael Rustin
Carole Tardiff
Edward E. Kivari, Jr.
Patricia Nordstrom

Lifetime Members
John Fitzgerald
Barbara Kirby
Joseph Matthews
Kevin Moriarty

Republican Town Committee

George Reich, Chairman
David Sanders, Vice Chair
Michael W. Dane, Secretary
D. John McCarthy, Treasurer

Catherine Labine
Robert J. Boilard
Barbara Bourcier
Donald Bourcier
James Dunbar
Elsie Dunbar
Richard Howell
James Jurgens
Lawrence LaBarbera
Richard Labine
Peter Manolakis
Mary McCarthy
Deborah Reavey
Thomas Reavey
Constance Sattler
Janet Shea
Anthony J. Vecchio
John Wesolowski
Carol Colitti
Elizabeth Sallade
Federick Sallade
Tanja Olson
Michael Mazzuca
David Ortendahl

Associate Members
Peter Ablondi
Marc Ducey
Eileen Deane
Ann Marie Kibbe
Cheryl Malandrinos
Joyce McComb
Patrick McComb
Peter Salerno
Roy L. Scott
David Graziano

Federal & State Delegation

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STATE AUDITOR
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ADMINISTRATION

TOWN MODERATOR

Wilbraham Town Meeting

Wilbraham has an Open Town Meeting rm of government. This form of govern- ent is the purest form of direct democracy. own Meeting is considered a legislative dy. During the meeting, each voter is a gislator. At the Meeting, voters will be ked to approve Town budgets; capital ex- nditures; zoning changes; Town by-law anges; compensation for employees and ected officials; Town acquisition or dispo- tion of land; and more. "Open" Town eeting means that all Wilbraham regis- red voters are eligible to participate and te.

ach year, Wilbraham must conduct an An- al Town Meeting. Town By-laws require at this Meeting be scheduled by the Select- an during April through June time frame. ecent tradition has been to hold the Meet- g the Monday prior to Town Elections hich are held on the third Saturday of May.

he Selectman may call a Special Town eeting at any time. Special Town Meet- gs are called as needed if waiting until the xt Annual Meeting is not a desired option.

own Meetings are televised and rebroad- st, at various times, by the Wilbraham ublic Access channel.

he Warrant:

he Warrant is basically the agenda for own Meeting. It contains a number of Ar- cles which set the framework for motions at will be made at Town Meeting. The rticles themselves are not necessarily the otions that will be made at Town Meeting. he Board of Selectman are responsible for: etermining the appropriate articles and pre- aring the Warrant; obtaining legal opinion n the validity of proposed articles; gather- g input from Town staff and boards; and istribution of the Warrant.

ny ten (10) voters have the right to petition he Board of Selectman to put an article on he Annual Town Meeting Warrant. This umber increases to one hundred (100) for nclusion in a Special Town Meeting; and wo hundred (200) to petition the Board to all a Special Town Meeting. The deadline for submitting a citizen's petition for a Warrant article to be included in the Annual Town Meeting is February 1 if the article entails a monetary impact. If the petitioned Warrant article has no monetary value then the deadline March 1. Citizen petitioners should contact the Selectman or Town Administrator or Town Clerk as early as possible for guidance. The Selectmen retain the right to reject any Citizen's Petition Article which might not be legally appropriate.

Town Meeting "Cast"

Registered Wilbraham Voters – Each voter is a legislator at Town Meeting. They are full participants in budgeting; allocating funds; and law making. Upon checking in to the Meeting, voters will be given a voting card, which they will hold up (either for or against a motion) when the vote is called by the Moderator. Non-voters may attend the Meeting but may not vote; and may address the Meeting only with permission, (traditionally this permission is presumed for Town Staff.)

Town Moderator – The Town Moderator is elected for a three (3) year term during Town Elections. The Moderator presides over Town Meeting and is responsible for its conduct, consistent with Town By-laws and Massachusetts General Laws; and parliamentary procedures as defined in Town Meeting Time (a handbook of parliamentary law published by the Massachusetts Moderators Association.) Massachusetts General Laws grant the Moderator broad authority to accept parliamentary motions, regulate debate and rule speakers in or out of order. A primary role of the Moderator is to ensure that motions (or amendments to motions) remain within the scope of the Article published in the Warrant.

Board of Selectman – As noted above, the Selectman prepare the Warrant. Traditionally, they present the motions associated with most Articles, (generally zoning article motions are made by the Planning Board and Citizen Petition Article motions are made by the petitioners.) However, any voter may make the motion for an Article. The Selectmen may present recommendations or explanations of Articles.

Town Clerk – The Town Clerk is an elected official responsible for maintaining Town records. During Town Meeting, the Town Clerk checks in voters; and records votes and actions taken at Town Meeting. If the elected Moderator is not present at the start of the Meeting, the Town Clerk will conduct the Meeting until the Town Meeting voters elect a temporary Moderator.

Finance Committee - The Finance Committee is appointed by the Board of Selectmen. They have the authority to make recommendations on all Warrant Articles. They are deeply involved with the budgeting process and make a detailed explanation of the proposed budget at Town Meeting. Their budget recommendation is included in The Warrant. While the Finance Committee is charged with making recommendations on all Articles, traditionally the Committee has referred recommendations on zoning articles to the Planning Board.

Town Counsel – Town Counsel attends Town Meeting to provide legal opinions on proposed actions being considered. During the Meeting, the Moderator may consult with Counsel prior to issuing a ruling, if the Moderator is in doubt about the legality of that ruling.

Boards, Committees and Staff – Depending on the Article, Town Boards, Committees or Staff may be called on to make presentations or provide explanations on various Articles.

Town Meeting Procedures:

The Town Moderator is the elected official who is responsible for conducting Town Meeting. The Moderator's authority and duties are defined in Massachusetts General Laws (Part I, Title VII, Chapter 39); and the Town of Wilbraham By-Laws. Furthermore, the Town by-laws specifically state that "in all matters not specifically provided for in law or by the By-laws of the Town of Wilbraham, the Moderator shall be guided by the principles and rules

(Continued on page 12)

(Continued from page 11)
of practice contained in the work entitled "Town Meeting Time, A Handbook of Parliamentary Law..." This book is published by the Massachusetts Moderators Association and is used by most Town Moderators in Massachusetts.

The quorum for a Town Meeting in Wilbraham is fifty (50) voters. The Town Clerk will inform the Moderator once a quorum is present. The Meeting will be called to order, and after opening procedures have been completed, the Warrant Articles will be taken up. Articles will be taken up in the order prescribed by the Warrant. Generally, only Consent Agenda Items (description follows) or interdependent Articles will be taken out of order.

As mentioned earlier, the Article itself is not the Motion. However, the Motion associated with an Article must be within the scope of that Article as presented in the Warrant. A "reasonable" voter who has read the Article should not be surprised by the content of the Motion. Motions that expand upon the Article or materially change it will be ruled out of order by the Moderator. Any voter may make a Motion related to the Article being taken up. However, traditionally the Selectmen have made most motions. Once there is a Motion and a second, the proponents of the Article may make a presentation to Town Meeting. These proponents may be Town Officials (elected, appointed or staff) or individual voters (or their representatives), especially for a Citizen's Petition Article. In order to provide a balanced Meeting, the Moderator will permit opponents to make formal (projector) presentations, as well. However, the Moderator expects to be notified of both pro and con presentations, and to approve their content and duration, in advance. After the presentations, Town Voters may ask questions or argue in support or opposition to the Motion. Any voter wishing to speak, should line up at one of the microphones in the aisles. Once they are recognized by the Moderator, they should state their name and address. Town Employees need not provide their address, but they should let Town Meeting know whether or not they are a Wilbraham voter. Speakers and presenters are encouraged to be brief, to the point and avoid repetition. Debate is encouraged; but personal attacks are not. Please argue the content of the Motion, not the merits of those presenting their view points. As long as there are voters lining up to speak, Wilbraham by-laws do not allow the Moderator to cut off debate until five (5) voters have spoken on both sides of the issue. If there are less than five (5) voters speaking for one side, debate may be cut off after the five (5) voters have spoken on the other side.

The Consent Agenda is a series of Articles which are voted in a single Motion and Vote. The Selectmen, with input from the Moderator, Town Counsel and the Finance Committee identify Articles which they feel will generate no controversy or debate. These often tend to be "housekeeping" type Articles. After the Consent Agenda Motions are read, the Moderator will announce the Article Numbers which are included. If any voter wishes to discuss an Article, he or she should shout "hold" as the Article number is announced by the Moderator. This Article will be removed from the Consent Agenda and moved and discussed in its normal position in the Warrant.

Any voter may offer an amendment to an Article. However, like the main motion, the amendment must not go beyond the scope of Article that was published in the Warrant. A voter may also offer an amendment to an amendment. An amendment requires a simple majority vote to pass, regardless of the quantum of vote required for the original motion. If the amendment passes, the original motion is replaced by the amended motion. The vote is then held on this amended motion and the required quantum of vote returns to that of the original motion.

Town Meeting voting is generally done by voters holding up their voting card. When voters check in, their voter registration will be confirmed. Then they will be given a colored card which they will hold up when asked for their vote. Different types of Motions require different quanta of votes to pass. Most Motions require a simple majority If the vote were tied, a Motion would fail. A lesser number requires a two thirds (2/3) vote, (by-law and zoning Articles are the most common in this group.) Finally, in rare occasions the requirement may call for a four fifths (4/5) or nine tenths (9/10) majority vote to pass. For votes that require a simple majority or two thirds, the Moderator may declare the results based upon observation. If any seven (7) voters stand to challenge the Moderators declaration of vote, a count will be made by the election tellers. For those Articles which require a four fifths or nine tenths majority, a count must be taken unless the vote is unanimous.

As a registered voter, the Moderator is entitled to vote. However, the Moderator will only vote if a count has been made, and the Moderators vote affect the result.

Adjournment:
Town Meeting shall not be adjourned until all Warrant Articles have been dealt with.

Respectfully submitted by:
Town Moderator
George Reich

The following quote is attributed to Reginald Brown, Boxborough Town Moderator 1977 -2005.

"We were all friends and neighbors before this meeting; after this meeting we will still be neighbors; hopefully, we will still be friends".

ANNUAL TOWN MEETING
MAY 13, 2013

Attendance
Precinct A:
Precinct B:
Precinct C:
Precinct D:
Total ---------

In accordance with the Warrant, as posted, the inhabitants of the Town of Albraham, qualified to vote in Town affairs, met in Minnechaug Regional High School on Monday, May 13, 2013. At 7:00PM Moderator, George Reich noted a quorum was present and called the meeting to order. The Moderator welcomed all and commenced with a brief history of town meeting and how he became the Moderator. He also noted that along with this being his first official town meeting as Moderator it was the first town meeting being held in the new high school. Moderator Reich extended his thanks to former Moderator Scibelli for his helpful support and commenced explaining the process to be followed concerning the "Consent Agenda" articles. This was followed by the recognition of those that had passed on during the past year. A moment of silence was held in their honor. The Pledge of Allegiance was then recited followed by Town Clerk Beverly J. Litchfield reading the call of the meeting.

The articles included in the consent agenda were then read, one at a time. The Consent Articles were 1, 2, 33, 34, 35, 36, 37, 38, and 39. Each article is listed separately in these minutes and marked with an asterisk.

Articles listed on the Consent Agenda are considered to be routine and will be acted on using an expedited procedure. Questions or concerns from the floor regarding any Consent Agenda article will result in that article's removal from the Consent Agenda for action under regular procedures.

ARTICLE 1. Choosing Miscellaneous Officials (consent agenda). Passing by unanimous vote that the following persons be elected to the indicated offices for the ensuing year:

Poundkeeper—Michael H. Masley

- Surveyors of Lumber -Edward P. Lindsay Jr. & William H. Garvey
- Measurers of Wood and Charcoal-William H. Garvey
- Field Drivers—John J. Garvey

ARTICLE 2. Hearing Reports (consent agenda). Passing by unanimous vote that the town accept the reports of all officers and committees as printed in the Annual Town Report.

ARTICLE 3. Funding Transfers FY 2013. Finance Committee Recommends. Pursuant to Section 33B of Chapter 44 of the General Laws, passing by a majority vote that the Town transfer the sum of $35,000 from previously appropriated but unexpended funds in the FY'2013 Budget #194 Group Insurance to the following FY'2013 budgets:

#220-Fire Department Salaries: $20,000

#220 Fire Department Expenses: $6,000

#420 Highway Department Expense: $9,000

ARTICLE 4. Ambulance Fund transfer. Finance Committee Recommends. Passing by unanimous vote to appropriate $15,000 from Receipts reserved for Appropriation for Ambulance to the FY'2013 Ambulance Budget to cover overtime.

ARTICLE 5. Parliamentary procedures. Finance Committee Recommends. Passing by unanimous vote that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2½), as amended, and as set forth in a document entitled "Article 5, Exhibit A," on file with the Town Clerk.

ARTICLE 6. Compensation for elected town officials. Finance Committee Recommends. Passing by a majority vote to fix the compensation for elected Town Officers for fiscal year July 1, 2013 to June 30, 2014, as follows: Assessors, chairman, $3,523, members, $3,191 each, per year; Town Clerk, $76,768* per year (all fees revert to the Town treasury); Moderator, $200 Annual Town Meeting, $50 Special Town Meeting; Selectmen, $4,620 per year, chairman $5,390 per year; Tree Warden, $9,529 per year; Water Commissioners, $150 per year; Cemetery Commissioners, no salary; Library Trustees, no salary; Planning Board Members, no salary; Poundkeeper, Field Drivers, Weighers of Grain, Surveyors of Lumber, Measurers of Wood and Charcoal; all other Town officers elected other than by official ballot, fees only, fixed by General Laws.

*Salary for Town Clerk was amended on the floor by the Town Clerk Beverly Litchfield. The amendment made by Town Clerk Beverly Litchfield was then amended by resident Donna Fountain. Both amendments passed by majority vote changing the main motion to read as noted above.

ARTICLE 7. Budget appropriations. Finance Committee Recommends. Passing by a majority vote to accept the report of the Finance Committee and to raise and appropriate $35,349,766 and transfer $26,000 from offset receipts (for Dog Officer Expenses) to cover the necessary capital expenditures and operating expenses of the Town for Fiscal Year 2014 (July 1, 2013 to June 30, 2014) per appropriations listed separately in the Town Meeting Workbook and incorporated herein by reference, with the exception of those budgets and expenditures which will be voted on separately in subsequent Articles.

Presentations were made by Chairman of Finance Sue Bunnell and Superintendent of Schools Marty O'Shea. There was a Q & A session that followed at the end of the reading of each budget line item.

ARTICLE 8. Water Enterprise Fund Budget. Finance Committee Recommends. Passing by unanimous vote that the following sums be appropriated for the Water Enterprise Fund: Salaries, $388,541; Expenses, $1,494,080, and that $1,882,531 be raised from Water Department receipts.

ARTICLE 9. Wastewater Enterprise Fund Budget. Finance Committee Recommends. Passing by a majority vote that the following sums be appropriated for the Wastewater Enterprise Fund: Salaries, $188,880; Expenses: $995,030 and that $1,183,910 be raised from Wastewater Department receipts.

ARTICLE 10. Solid Waste Enterprise Fund Budget. Finance Committee Recommends.
Passing by unanimous vote that the following sums be appropriated for the Solid Waste Enterprise Fund: Salaries, $122,228; Expenses, $215,483, and that $337,711 be raised as follows: $307,711 from Solid Waste receipts and $30,000 from retained earnings.

ARTICLE 11. Receipts reserved for appropriation for ambulance. Finance Committee Recommends. Passing by unanimous vote to appropriate $595,249 from Receipts Reserved for Appropriation for Ambulance to Ambulance personal services, operating and capital costs, pursuant to Section 5 of Chapter 40 of the General Laws.

ARTICLE 12. Appropriations for Ambulance Depreciation Account. Finance Committee Recommends. Passing by unanimous vote to appropriate $50,000 from Receipts Reserved for Appropriation for Ambulance to be held in a depreciation account for vehicle and equipment replacement pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

ARTICLE 13. Receipts reserved for appropriation for cemeteries. Finance Committee Recommends. Passing by unanimous vote to appropriate $20,000 from Receipts Reserved for Appropriation for Cemeteries to Cemetery operating costs, pursuant to Section 5 of Chapter 40 and Section 16 of Chapter 114 of the General Laws.

ARTICLE 14. Reserve Fund. Finance Committee Recommends.
Passing by unanimous vote to raise and appropriate $250,000 for a Fiscal Year 2014 Reserve Fund.

ARTICLE 15. Special Appropriation for road repaving and preservation. Finance Committee Recommends. Passing by unanimous vote to raise and appropriate $150,000 to repave, resurface and/or crack seal public ways.

ARTICLE 16. Funding of Other Post Employment Benefits Liability Trust Fund. Finance Committee Recommends. Passing by unanimous vote to transfer $100,000 from free cash to be placed into the Other Post Employment Benefits Liability Trust Fund, established under the provisions Massachusetts General Laws Chapter 32B, Section 20.

ARTICLE 17. Municipal Building Insurance Fund. Finance Committee Recommends.
Passing by unanimous vote to raise and appropriate $1,000 to be placed into the Municipal Building Insurance Fund.

ARTICLE 18. Stabilization Fund. Finance Committee Recommends.
Passing by unanimous vote to raise and appropriate $300,000 to be added to the Stabilization Fund in accordance with Section 5B of Chapter 40 of the Massachusetts General Law.

ARTICLE 19. Community Preservation Program Budget. Finance Committee Recommends. Passing by a majority vote to appropriate $1,500 from the Community Preservation Fund for administrative costs of the Community Preservation Committee.

ARTICLE 20. Community Preservation Program Project. Finance Committee Recommends. Passing by a majority vote to transfer $250,000 from the Community Preservation Non-Committed Fund for a Community Preservation Project to redevelop the waterfront area at Spectacle Pond, to include building a Spray Park.

ARTICLE 21. Community Preservation Program Project. Finance Committee Recommends. Passing by a majority vote to transfer $17,600 from the Community Preservation Non-Committed Fund for a Community Preservation Project to construct a greenhouse at the Wilbraham Community Gardens.

A Q & A session followed the presentation of this article concerning the use of the greenhouse.

ARTICLE 22. Community Preservation Program Project. Finance Committee Recommends. Passing by a majority vote to transfer $6,500 from the Community Preservation Non-Committed Fund for a Community Preservation Project to improve the recreational facility known as Crane Hill Disc Golf Course.

ARTICLE 23. Community Preservation Program Project. Finance Committee Recommends. Passing by a majority vote to transfer $4,995 from the Community Preservation Historic Preservation Fund for a Community Preservation Project to complete the installation of the historic picket fence to enclose the Colonial Section of Glendale Cemetery.

ARTICLE 24. Community Preservation Program Project. Finance Committee Recommends. Passing by a majority vote to transfer $1,400 from the Community Preservation Historic Preservation Fund for a Community Preservation Project for the restoration and preservation of an antique fire hose reel, formerly used by the Wilbraham Fire Department and the employees of Collins Mill.

ARTICLE 25. Community Preservation Program Project. Finance Committee Recommends. Passing by a majority vote to transfer $4,950 from the Community Preservation Historic Preservation Fund for a Community Preservation Project for the preservation of town record books in the custody of the Town Clerk.

ARTICLE 26. Community Preservation Program Project. Finance Committee Recommends. Passing by a majority vote to transfer $600 from the Community Preservation Historic Preservation Fund for a Community Preservation Project to restore and preserve the original Wilbraham Mountain Hill Climb sign; and to provide replacement replica signage in the original location of the Wilbraham Mountain Hill Climb, Main Street and Monson Road.

ARTICLE 27. Community Preservation Program Project. Finance Committee Recommends. Passing by a majority vote to transfer $15,000 from the Community Preservation Historic Preservation Fund for a Community Preservation Project to inventory historic properties in Wilbraham.

ARTICLE 28. Community Preservation Program Project. Finance Committee Recommends. Passing by a majority vote to transfer $3,420 from the Community Preservation Historic Preservation Fund for a Community Preservation Project to paint the exterior of the Wilbraham Children's Museum.

ARTICLE 29. Community Preservation Program Project. Finance Committee Recommends. Passing by a majority vote to transfer $4,500 from the Community Preservation Historic Preservation Fund for a Community Preservation Project to restore historic headstones in Wilbraham Town cemeteries.

ARTICLE 30. 250th Anniversary Celebration. Finance Committee Recommends.

ssing by a majority vote to transfer ,500 from free cash to be placed in the 0th Anniversary Celebration Fund.

RTICLE 31. Drainage System Re- irs. Finance Committee Recom- ends. ssing by a majority vote to transfer 0,000 from Free Cash to be used for pairs to a Drainage System on Man- onis Road.

RTICLE 32. Authorization to borrow r capital outlays. Finance Committee ecommends. Requiring a two-thirds te, passing by a declared two-thirds vote the Moderator that the town borrows 77,000 for the following purposes:

- in accordance with Section 7(3A) of apter 44 of the General Laws for re- deling, reconstructing or making ex- ordinary repairs to public buildings ned by the town, including original uipment and landscaping, paving and er site improvements, $150,000; and
- in accordance with Section 7(9) of apter 44 of the General Laws for the st of departmental equipment, $27,000.

pital Committee Chairman Robert intin gave a brief presentation to all. also thanked those on the committee, board of selectmen and the citizens o attend the meetings for all of their rd work.

RTICLE 33. Council on Aging Re- lving Fund (consent agenda). Finance ommittee Recommends. Passing by animous vote that the Town reauthorize revolving fund in accordance with Sec- n 53E½ of Chapter 44 of the General ws in order to place revenue collected m donations from individuals, organi- tions and events; memorial donations; d fees for classes, trips and programs, ich shall be used for payment of costs nnected with programs and events; re- ir and maintenance of equipment and rnishings; purchase of memorials and lunteer recognitions; and fees for in- uctors and classes, and transfer the bal- ce of the FY 2013 revolving fund to the Y 2014 revolving fund. Expenditures thorized by the Director of Elder Af- irs, not exceeding a total of $20,000 in Y 2014. The balance in the revolving count shall not exceed $20,000.

RTICLE 34. Compost Bin Revolving nd (consent agenda). Finance Com- ittee Recommends. Passing by unanimous vote that the Town reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from the sale of compost bins which shall be used to purchase additional compost bins, and transfer the balance of the FY 2013 revolving fund to the FY 2014 revolving fund. Expenditures authorized by the Public Works Director, not exceeding a total of $5,000 in FY 2014. The balance in the revolving account shall not exceed $5,000.

ARTICLE 35. Cemetery Revolving Fund (consent agenda). Finance Committee Recommends. Passing by unanimous vote that the Town reauthorize a revolving fund in accordance with Section 53E½ of Chapter 44 of the General Laws in order to place revenue collected from the sale of boundary markers, foundations, winter access charges, and for opening and closing graves, which shall be used to purchase boundary markers, foundations, winter access charges, and to open and close graves, and transfer the balance from the FY 2013 revolving fund to the FY 2014 revolving fund. Expenditures authorized by the Cemetery Commission, not exceeding a total of $20,000 in FY 2014. The balance in the revolving account shall not exceed $20,000.

ARTICLE 36. Community Gardens Revolving Fund (consent agenda). Finance Committee Recommends. Passing by unanimous vote that the Town reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from community garden lot rental fees and donations, which shall be used to purchase goods, tools, and services, including water resources, for the use of the gardeners enrolled in the program, and transfer the balance from the FY 2013 revolving fund to the FY 2014 revolving fund. Expenditures authorized by the Conservation Commission, not exceeding a total of $6,000 in FY 2014. The balance in the revolving account shall not exceed $6,000.

ARTICLE 37. Authorization to enter into lease/purchase agreements (consent agenda). Finance Committee Recommends. Passing by unanimous vote that the Town authorizes the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase.

ARTICLE 38. Authorization to dispose of surplus equipment (consent agenda). Finance Committee Recommends. Passing by unanimous vote that the Town authorize the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

ARTICLE 39. Grants Authorization (consent agenda). Finance Committee Recommends. Passing by unanimous vote that the Town authorizes the Board of Selectmen to apply for and accept federal or state grants or monies as may be available and to authorize the expenditure of any such grants or funds received there from in accordance with the terms of said grants.

ARTICLE 40. Acceptance of Deeds. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator that the Town accept such deeds and grants of land given to the Town as recorded at the Hampden County Registry of Deeds or the Hampden County Land Registration Office since the date of the last Annual Town Meeting as filed by the Board of Selectmen with the Town Clerk as "Article 40, Exhibit A."

It was noted that the exhibit should read "Washington Heights" not "Wilbraham Heights".

ARTICLE 41. Drainage and Access Easements. Passing by unanimous vote that Action under Article 41 be indefinitely postponed.

ARTICLE 42. October, 2011 Snow Storm Costs. Finance Committee Recommends. Passing by unanimous vote to transfer $523,555 from free cash to pay for costs associated with the cleanup from the October 2011 Snowstorm.

ARTICLE 43. Hampden-Wilbraham Regional School District Stabilization Fund. Finance Committee Recommends. Passing by unanimous vote to approve the establishment of a Stabilization Fund by the Hampden-Wilbraham Regional School District, beginning July 1, 2013, pursuant to Section 16G½ of Chapter 71 of the General Laws.

ARTICLE 44. Atheneum Society Air Conditioning Reimbursement. Finance Committee Recommends. Passing by unanimous vote to transfer $3,188 from free cash, to reimburse the Atheneum Society for the cost of repairs to the air conditioning system at the Old Meeting House.

ARTICLE 45. Unpaid Bills from Prior Fiscal Years. Finance Committee Recommends.
Requiring four-fifths vote, passing by unanimous vote to transfer $3,600 from free cash to pay an unpaid bill from Law Enforcement Dimensions, LLC, said bill having been incurred in a prior fiscal year.

ARTICLE 46. Municipal Light Plant. Finance Committee Recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator to authorize the Board of Selectmen to take all necessary and appropriate action to establish and to maintain, in accordance with the provisions of Chapter 164 of the General Laws and in accordance with the rules, regulations and orders of the Department of Public Utilities and the Department of Telecommunications & Cable, a municipal lighting plant for all purposes allowable under the laws of the Commonwealth, including without limitation the operation of a telecommunications system and any related services.

A brief presentation was given by the Broadband Committee. The committee was thanked for all of their hard work.

ARTICLE 47. Rescind Article 3 of the October 18, 2011 Special Town Meeting. Finance Committee Recommends. Passing by unanimous vote to rescind the action taken under Article 3 of the October 18, 2011 Special Town Meeting whereas the $500,000 that has been authorized to be borrowed, but which is no longer needed for improvements to the Spec Pond Recreation Complex, the purpose for which it was initially approved.

ARTICLE 48. Appointed Tree Warden. Finance Committee Recommends. Passing by unanimous vote to amend the Bylaws by deleting Section 310 (Tree Warden) in its entirety and adding the following new section:

SECTION 423 - TREE WARDEN
Effective May 16, 2015, the Board of Selectmen shall appoint a Tree Warden for a term of three years under the provisions of Section 106 of Chapter 41 of the General Laws.

ARTICLE 49. Police Station Needs Study. Finance Committee Recommends. Passing by a majority vote to transfer $12,000 from free cash to have a Building Needs Assessment performed of the Police Department.

ARTICLE 50. Sale of 68V Brainard Road. Finance Committee had no recommendation. Requiring a two-thirds vote, declared failed by the Moderator to not authorize the Board of Selectmen to dispose of a parcel of surplus Town land identified on the Wilbraham Assessors Maps as 68V Brainard Road, specifically the parcel referred to as Schedule "C" on an Order of Taking dated January 27, 1976 and recorded in the Hampden County Registry of Deeds in Book 4230, Page 186, with such restrictions and conditions as the Board deems appropriate.

A very lengthy debate took place concerning this article. The by-law requirement for five in favor and five against was met. Presentations were given by Richard Butler from Planning Board and Paul Robbins representing Mile Oak LLC developer of Cedar Ridge. Selectmen Russell gave his reasons for supporting the article. Steve Lawson from the Minnechaug Land Trust gave a presentation noting concerns of this sale. Chuck Philips from the Open Space Committee had a list of questions he thought we should ask ourselves before we vote. Some residents were surprised that a developer was allowed to give a presentation. Kent Pecoy, the actual developer, spoke concerning the article and his future plans for Cedar Ridge. He noted that he only wants the best for the town.

ARTICLE 51. Zoning By-Law Amendment. Municipal Use Regulation – Planning Board Recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator to amend Section 3.4.3.1 of the Wilbraham Zoning By-Law by deleting the existing words "Municipal building" and substituting therefore the words "Municipal use".

ARTICLE 52. Zoning By-Law Amendment. Unregistered Motor Vehicles – Planning Board Recommends. Requiring a two-thirds vote, passing by unanimous vote to amend the Wilbraham Zoning By-Law by deleting Section 4.5.1 in its entirety.

ARTICLE 53. Zoning By-Law Amendment. Flood Plain District – Planning Board Recommends. Requiring a two-thirds vote, passing by unanimous vote to amend the Wilbraham Zoning By-Law by deleting existing Section 9.1 and substituting therefore a new Section 9.1 as set forth in a document entitled "Zoning Amendment Exhibit A" on file with the Town Clerk.

ARTICLE 54. Zoning By-Law Amendment. Solar Energy Systems – Planning Board Recommends. Requiring a two-thirds vote, passing by unanimous vote to amend the Wilbraham Zoning By-Law by deleting the existing definition of "Solar Energy System" in Section 1.3 and substituting therefore a new definition of "Solar Energy System" and by deleting Section 3.9.1.3 and substituting therefore a new Section 3.9.1.3 as set forth in a document entitled "Zoning Amendment Exhibit B" on file with the Town Clerk.

ARTICLE 55. Zoning By-Law Amendment. Temporary Moratorium on Medical Marijuana Treatment Centers – Planning Board Recommends. Requiring a two-thirds vote, declared passed by two-thirds vote by the Moderator to amend the Wilbraham Zoning By-Law by adding a new Section 10.6, Temporary Moratorium of Medical Marijuana Treatment Centers as set forth in a document entitled "Zoning Amendment Exhibit C" on file with the Town Clerk.

A motion was made and seconded to adjourn the annual town meeting until the annual town election being held on May 18th, 2013. Motion carried by unanimous vote.

Meeting adjourned at 11:35 PM.

Respectfully submitted,
Beverly J. Litchfield, MMC, CMM
Town Clerk of Wilbraham

TOWN BULLETIN

Boston, Massachusetts

The foregoing amendments to the town by-laws adopted under articles 48, 51,52,53,54 and 55 of the warrant for the Wilbraham town meeting that convened on May 13, 2013 are hereby approved. Comments on Articles 54 and 55 are detailed in this posting.

Martha Coakley
Attorney General

Margaret J. Hurley
Assistant Attorney General
Chief, Central MA Division
Director, Municipal Law Unit

September 7, 2013

DID YOU KNOW?

Longest Serving
Wilbraham Town Clerk:
Jennie T. Abbot
Served as Town Clerk for 21 years from 1922 to 1943.

VITAL STATISTICS

BIRTHS	2011	2012	2013
Males	38	30	45
Females	49	30	34
TOTALS:	87	60	79
MARRIAGES	53	48	45
DEATHS			
Males	113	97	82
Females	148	133	148
TOTALS:	261	230	230

2013 ANNUAL TOWN ELECTION
MAY 18, 2013

Total Registered Voters : 10,108
Total Vote Cast: 802
% Voted: 8%

Voted by Precinct	Total Registered
Precinct A:192	2523
Precinct B: 172	2492
Precinct C: 186	2481
Precinct D: 252	2612

SELECTMAN – 3 YRS.
Robert J. Boilard (R) 632*

ASSESSOR – 3 YRS.
Roger John Roberge II (R) 585*

REG. SCHOOL COMMITTEE – 3 YRS.
Michael A. Mazzuca (R) 599*

TREE WARDEN – 2 YRS.
David A. Graziano (R) 637*

CEMETERY COMMISSIONER – 3 YRS
William J. Bickley Jr. (R) 596*

WATER COMMISSIONER – 3 YRS
Mary E. McCarthy (R) 599*

LIBRARY TRUSTEE – 3 YRS
James S. Jurgens (R) 601*
Sarah Lloyd (U) (write-in) 75*
Michael Dane (R) (write-in) 25

PLANNING BOARD – 5 YRS
Jeffrey A. Smith (U) 500*
David B. Ortendahl (R) 274

WILB. HOUSING AUTHORITY
Anne Turcotte (D) 458*
Michael W. Dane (R) 307

** Denotes Winner*

VOTER REGISTRATION BY PRECINCT
(AS OF DECEMBER 31, 2013)

PREC.	Rep.	Dem.	Unen.	Lib.	Inter. 3rd Party	Green Rainbow	Green USA	Conser. Party	MA Indep.	Work Fam.	Total
A	504	761	1277	6		6				1	2555
B	509	690	1284	6							2489
C	569	603	1318	7	1	5	1	1	1		2506
D	542	762	1308	3	1	2					2618
TOTAL:	2124	2816	5187	22	2	13	1	1	1	1	10168

SPECIAL STATE PRIMARY ELECTION
APRIL 30 2013

Total Registered Voters --- 10,117
Total Vote Cast ---------- 1439
% Voted ---------- 15%

Total voted by Precinct	Total Reg.
Precinct A – 384	Prec. A 2529
Precinct B – 312	Prec. B - 2497
Precinct C – 290	Prec. C - 2481
Precinct D – 453	Prec. D - 2610

Attest: **Beverly J. Litchfield, Town Clerk**

DEMOCRATIC BALLOT

Voted by Precinct
Precinct A - 214
Precinct B - 166
Precinct C - 124
Precinct D –264 Total – 768

SENATOR IN CONGRESS

Stephen F. Lynch	284
Edward J. Markey	480
Write Ins	3
Blanks	1

REPUBLICAN BALLOT

Voted by Precinct
Precinct A – 170
Precinct B – 146
Precinct C – 166
Precinct D – 189 Total – 671

SENATOR IN CONGRESS

Gabriel E. Gomez	361
Michael J. Sullivan	246
Daniel B. Winslow	63
Write-ins	1

SPECIAL STATE ELECTION
JUNE 25, 2013

Total Registered Voters - 10118
Total Votes Cast ---------- 3238
% Voted ----------32 %

Registered by Precinct
Precinct A - 2531
Precinct B - 2491
Precinct C - 2487
Precinct D - 2609

Senator in Congress

Gabriel E. Gomez (R)	**2086**
Edward J. Markey (D)1129	
Richard A. Heos	13
Write-ins	1

Attest: **Beverly J. Litchfield, Town Clerk**

TOWN CLERK
STATEMENT OF RECEIPTS & DISBURSEMENTS
JULY 1, 2012 TO JUNE 30, 2013

RECEIPTS

FY'13 Dog Licenses					
933	Neutered Males	@	$10.00	$9,330.00	
99	Males	@	$20.00	$1,980.00	
69	Females	@	$20.00	$1,380.00	
954	Sprayed Females	@	$10.00	$9,540.00	
1	License Transfer	@	$0.25	$0.25	
				$22,230.25	
FY'13 Dog Fines & Fees					
11	Stray Dog Fines	@	$10.00	$110.00	
280	Late Dog Fines	@	$10.00	$2,800.00	
8	Boarding Fees	@	$10.00	$80.00	
3	Non Crim. Tickets	@		$250.00	
2	Miscellaneous	@		$20.00	
				$3,260.00	**$25,490.25**
FY'13 Marriage Licenses					
42	Licenses	@	$30.00	**$1,260.00**	**$1,260.00**
FY'13 Miscellanous Clerk's Fees					
1495	Copies of Records	@		$11,831.50	
16	Miscellaneous	@		$79.18	
94	Business Certificates	@		$3,680.00	
2	Raffle Permits	@		$40.00	
9	Gas Storage Permits	@		$405.00	
6	Cemetery Books	@		$6.00	
8	Street List Books	@		$120.00	

DISBURSEMENTS

Town Treasurer: FY'13 Dog Account		
2056	Dog Licenses	$22,230.25
301	Fines & Fees	$3,010.00
3	Non Criminal Tickets	$250.00
		$25,490.25
Town Treasurer: FY'13 Clerk's Fees		
42	Marriage Licenses	$1,260.00
1495	Copies of Record	$11,831.50
16	Miscellaneous	$79.18
94	Business Certificates	$3,680.00
2	Raffle Permits	$40.00
9	Gas Storage Permits	$405.00
6	Cemetery Books	$6.00
8	Street List Books	$120.00
338	Hunting Permission Slips	$676.00
34	Non Criminal Tickets	$3,800.00
		$21,897.68
TOTAL FY'13 DISBURSEMENTS:		**$47,387.**

BOARD OF SELECTMEN

The Board of Selectmen reorganized in May 2013, following the Annual Town Election. The reorganization had James E. Thompson assuming the position of Chairman, Robert W. Russell, Vice Chairman, and Robert J. Boilard as Clerk.

The Board of Selectmen typically meets weekly on Monday evenings at 7:00pm. During the summer months of June, July and August, the Board tends to meet on a less regular basis to respond to Town business or issues that arise. The Selectmen post a schedule listing upcoming meeting dates quarterly. Their meeting agendas are posted, at a minimum, 48 hours prior to their scheduled meeting.

In 2013, the Selectmen participated in the Town's 250th Anniversary Celebration throughout the year. Each Selectman took turns speaking at various celebratory events and sharing in the festivities of the Town's birth. Those events where First Night, the Time Capsule Opening, Taste of Wilbraham, 250th Anniversary Gala Dinner Dance, 250th Anniversary Parade, 250th Anniversary Picnic, the Burying of the 2013 Time Capsule and various other events. The Selectmen salute and congratulate the 250th Anniversary Committee on a very successful year-long celebration.

Although the Selectmen's calendars were quite busy throughout 2013 with the ongoing festivities, the Selectmen continued to tend to municipal matters. There were many routine matters that the Selectmen dealt with such as lease agreements, sewer abatements, annual budget, Town Meeting and bid awards, etc. There were also several matters that were relatively routine but noteworthy to mention, such as the establishment of the Hampden-Wilbraham Medical Reserve Corps, the Open Space and Recreation Plan review, signing an Agreement with the Children Museum and an Agreement for Landscape Maintenance and Haying of the fields in back of 540 Stony Hill Road. However, there were also a number of matters that were discussed at great length. Those matters included proposed casinos in neighboring communities, solar array/photovoltaic project, management of Memorial School and the creation of a Building Feasibility Committee for the Senior Center and Police Station.

Noteworthy Business/Issues

In 2013, the Selectmen dealt with the two proposed casino developments in adjacent communities, Springfield and Palmer. MGM and Mohegan Sun Casinos sought to receive the only Massachusetts' Gaming License in western Massachusetts. The Selectmen formed a Casino Taskforce to advise the Board on impact identification, negotiations and other casino matters. The Selectmen also hired Jonathan Silverstein, an attorney from the Boston law firm, Kopelman & Paige, P.C., who specialized in casino law and was handling numerous municipal/casino issues in the state. By the end of the year, the Mohegan Sun Casino was voted down by the Town of Palmer shortly after the Town of Wilbraham received official surrounding community status by Mohegan Sun. However, the Selectmen continued to negotiate with MGM Casino for a surrounding community status and subsequently agreement, (which was finalized in December,) signed a Surrounding Community Agreement with MGM.

(from left to right) James E. Thompson, Attorney Michael Hassett, Robert W. Russell and Robert J. Boilard
Photo courtesy of David Miles, Photographer, and Turley Publications

Throughout the year, the Selectmen also worked on an initiative to save the Town monies on energy costs. The Selectmen collaborated with the Hampshire Council of Governments to seek a proposal for a solar array on the Town's closed landfill site on Boston Road to generate energy for the Town's municipal and school buildings.

Five vendors responded to a region-wide RFP; however, only two companies made proposal for the Wilbraham site. In March 2013, Broadway Electric and American Capital Energy (ACE) presented their bid offer to the Board of Selectmen. The Selectmen agreed to move ahead with ACE and Hampshire Council of Governments on this project.

In 2013, the Board of Selectmen spent considerable time negotiating with the Hampden-Wilbraham Regional School District (HWRSD) School Committee about the status of Memorial School and its rental monies. In May, the two Boards reached a final agreement whereby the Town terminated its lease of Memorial School with HWRSD. Upon taking possession, the Board of Selectmen issued a RFP seeking bids to lease the building. The Roman Catholic Bishop of Springfield was the only bidder and was awarded the lease for the property to continue temporarily housing Cathedral High School in the building.

The Selectmen recognized the need to find or build a more efficient and appropriate facilities for both the Senior Center and Police Station. For this reason, and having a strong desire to not see the building projects compete with each other, the Selectmen created a Building Feasibility Committee that included two Sub-Committees charged with the task of independently conducting a feasibility study for the Senior Center or Police Station. By the end of December, the Board appointed members to the Committee and each Sub-Committee.

Policies

In 2013, the Selectmen took action on a number of personnel and compensation policies:

- Clothing & Uniform Allowance Policy for Non-Union Employees of the Town – This policy specifically applied to the police captain and facilities and grounds maintenance supervisor positions. The policy change was recommended by the Personnel Advisory Board.
- Compensation and Pay Step System –

(Continued on page 20)

Selectmen Liaison Assignment 2013

James E. Thompson, Chairman	Robert W. Russell, Vice Chairman	Robert J. Boilard, Clerk
HWRSD School Committee	Cable TV Advisory Board	Personnel Board
Finance Committee	Public Access TV Committee	Solid Waste Advisory Committee
Fire Department	Country Club of Wilbraham	Scantic Valley Health Trust
Police Department	Board of Appeals	Commission on Disabilities
Water Commission	Planning Board	Conservation Commission
Sewer Advisory Board	Wilbraham Public Library	Cemetery Commission
Council on Aging	Historical Commission	Wilbraham Nature and Cultural Counci
Local Emergency Planning Committee	School Building Committee	Traffic Safety Committee
Open Space & Recreation Committee		
Playground and Recreation Commission		
Wilbraham Culture Council		

(Continued from page 19)

This policy establishes a pay step system for non-union employees, which allows employees to reach a grade step in their position in two year intervals based on satisfactory job performance. Granted pay increases would also be aligned with non-union employees' anniversary date of hire.

- Seasonal Parks and Recreation Department Employee Pay Scale – This policy readjusted the seasonal employee pay rate in the Parks and Recreation Department to a more equitable pay system.

Organizational

Following reorganization in May, 2013, the Selectmen were assigned liaison responsibilities so that each Town Department and most Boards/Committees had a liaison from the Board of Selectmen.

There were also other organizational/ personnel changes or matters that the Selectmen addressed in 2013. The Selectmen hired a new Executive Director, Anthony Aube, for the Town's Public Access Television. The Selectmen also renewed Town Administrator, Robert A. Weitz's contract and re-implemented the practice of honoring thirty, twenty and ten year municipal employees for their longevity, hard work and numerous contributions to Wilbraham's government. The Board also signed collective bargaining agreement with the New England Police Benevolent Association (NEPBA), Local 120 as well as the International Association of Fire Fighters (IAFF), Local 1847.

Licenses/Permits

2013 Licenses/Permits

Type of License/Permit	Number Issued
New Annual Food Establishment Permit	9
New Common Victualer License	2
New Milk & Cream License	2
New Annual Entertainment License	4
New Liquor – Wine & Malt License	1
Amended a Liquor License	5
New Swimming Pool Permit	1
New Underground Storage of Flammables & Combustible Liquids/Hazardous Material	1
Temporary Food Establishment Permit	26
One Day Entertainment License	13
Temporary One Day Alcohol License	7
Temporary Vendors, Hawkers, Peddler License	3
Parade Permit	1
Seasonal Food Establishment Permit	4
Seasonal Camp License	10
2014 License Renewals (passed in Dec. 2013)	155 (various licenses/ permits)
Total Licenses/Permits Issued in 2013	**244**
Total Revenue from Licenses/Permits in 2013	**$47,035.25**

The Board of Selectmen serves as the Local Licensing Authority and the Board of Health in Wilbraham. Part of the Local Licensing Authority and Board of Health's responsibilities are to issue licenses and permits to businesses, vendors or individuals seeking to conduct certain business in Town.

The Selectmen approved 21 requests to use public property in Town for various events and 6 placements of banners or signs on Town property to advertise community happenings. The Board also established a new license for temporary vendors, hawkers, and peddlers for select events, such as at parades.

In 2013, the Board approved an increase in building permit rates to align the rates with surrounding communities. They also increased dog license fees to correspond with a new state law.

The Board extends our heartfelt appreci tion to all the Town Boards, Committee and Commission members, volunteers a Town employees for all their outstandir and dedicated service to the Town of W braham and its community.

Board of Selectmen
James E. Thompson, Chairman
Robert W. Russell, Vice Chair
Robert J. Boilard, Clerk

Town Administrator
Robert A. Weitz

Administrative Assistant to the Town ministrator/Board of Selectmen
Candace Ouillette Gaumond

Benefits:
The Town's benefit plans run annually, beginning on July 1 and ending on June 30. Open Enrollment for health, life, and dental insurances are held annually from mid-April to mid-May. This allows for the new health insurance premium rates, which are paid one month in advance, to be deducted with the first payroll in June. In 2013, (for the Fiscal Year 2014 plan year,) the composite rate increase was 6%, and dental rates remained unchanged.

The Town is a community member in the Scantic Valley Regional Health Trust (SVRHT), a joint purchasing group which self insures some plans and also offers some fully insured plans. The trust contracts with Group Benefits Strategies to administer the program. The SVRHT hold regular public meetings at the Wilbraham Town Hall. Meeting notices, agendas, and minutes as well as and information on health plans and a wellness program are available on their website at www.scantichealth.org.

Labor Relations:
On November 4, 2013, the Town and the New England Police Benevolent Association Local 120 signed a three-year agreement for the July 1, 2011 to June 30, 2014 period laying to rest the issue of Quinn Bill payments, following the State's suspension of its share of Quinn Bill payments to municipalities. The Town and the Union settled on a new schedule of Education Incentive benefits in exchange for other concessions, such as capped sick leave buy back amounts for new employees, and converted longevity payments from a percentage of base pay to dollar amounts. It was also the first collective bargaining group to agree to the new, across the board, health insurance contribution rates of 68% town and 32% for employees.

Training:
The Town trained all employees in the prevention of Sexual and Protected Class Harassment and distributed the Town's Sexual Harassment Policy to all employees as is required by state law.

When the IT department announced all town computers would be upgraded to the Windows 7 platform as a result of the outsourcing of support services by Microsoft, all administrative staff were offered training to accommodate the switch to the new operating system. Employees may also attend job specific software training with the approval of the department head and IT Director.

Through an extensive Rewards Program initiated by the Town's general liability, public officials liability, worker's compensation, property/automobile insurer, and the Massachusetts Interlocal Insurance Association (MIIA), Town employees have access to a wide variety of mandated and voluntary training opportunities ranging from legal updates, mandated supervisory trainings such as Department of Transportation Drug and Alcohol Training, and safety/technical training in such areas as confined space entry for Department of Public Works employees and defensive driving training for public safety employees.

Work Related Injury and Illness:
During 2013, five town employees filed claims for workers compensation benefits and nine claims under the public safety employee accident insurance policy.

Compensation:
With approval of the Board of Selectmen, and as funded with approval of the FY 2014 Budget at the Annual Town Meeting of 2013, non-union employees were awarded a 2% pay increase effective July 1, 2013. The Town's compensation plan for non-union employees further provides for increases in two year intervals tied to performance reviews until employees reach the maximum rate of their grade after eight years of service.

Personnel Advisory Board:
The Personnel Advisory Board held four public meetings during 2013, and worked on drafting a new comprehensive Compensation Policy for non-union employees. The draft is complete, with the exception of a review for the part time non-union employees' pay scale. The Board anticipates completing their review and submitting a draft Compensation Policy for non-union employees to the Board of Selectmen for approval later this year.

The Board also reviewed paid leave and volunteer policy development; and made recommendation to the Board of Selectmen on those topics. The Personnel Advisory Board is comprised of five members appointed by the Board of Selectmen in accordance with Section 509 of the Town's by-laws. Many thanks go to Joan Paris, Chair, and members Paul Lemieux, Jack Ubersax, Mark Brannigan and Joe Kelly for volunteering their time and talent in serving on this committee.

Personnel Changes:
2013 proved relatively stable in the area of personnel changes. (See chart below.)

Respectfully submitted,
Herta Dane
Human Resources Coordinator

Separations	**Resignations**		
	7/13/2013	Nicole Rucki	Assessor's Clerk (part-time)
	11/14/2013	Jared Pabis	Asst. Recreation Director
	Retirements		
	3/15/2013	Raymond Kallaugher	Police Captain
	11/4/2013	William Garvey	Sealer of Weights/Measures
New Hires	**Full -Time**		
	3/4/2013	Anthony Aube	Director, Public Access Television
	9/16/2013	David Diogo	Police Officer
	Part-time:		
	8/26/2013	Deborah Brennan	Assessor's Clerk, (part-time)
	9/3/2013	Sheileen Carlotta	Building Clerk, (part-time)
	9/16/2013	Caitlyn Poulin	Library Page, (part-time)
	11/4/2013	Gary Petzold	Sealer of Weights/Measures
	11/26/2013	Edward White	Electrical Inspector
Promotions	8/24/2013	Shawn Baldwin	to Police Sergeant
	8/26/2013	Robert Zollo	to Police Captain
Other	10/1/2013	Brian Kibbe	Dispatcher (part-time to full-time)

Information Technology Department

During 2013, much of the IT Department's time was utilized supporting the day-to-day technology needs of all Town municipal departments. The IT Department currently has two full time staff members, (IT Director and Network Administrator,) and one part-time staff member to manage the Town website and Internet content. Outside consultants were leveraged to provide the extra support when needed.

IT Department accomplishments are listed below:

- Supported all Town department printers, copiers, network devices, workstations, servers, software, video, phone, radio, security and other "IT-like" systems. IT staff priority is to ensure that all Town departments maintain continuity of business operations, especially those providing public facing services.
- Continued using open source virtualization technologies to virtualize more Town servers and workstations.
- Continued adding and upgrading wireless technology in Town buildings. Many Town buildings now support free Wi-Fi access.
- Continued maintenance and operation of the municipal building-to-building (WAN/VPN) network using free and open software on commodity hardware.
- Continued battery backup (UPS) installation, upgrades and battery maintenance in all facilities.
- Continued working with surrounding municipal and regional IT Directors to plan framework for future regionalization, mutual aid, grant application, training and other group efforts.
- Continued maintenance, upgrades and content coordination for the Town website (http://wilbraham-ma.gov) and other linked Internet technologies (Facebook, Twitter, Blackboard Connect [reverse 911], and others.)
- Continued involvement in the design, planning, installation and maintenance of the Town's public safety and other radio communication systems.
- Continued performing memory, hard drive and component upgrades, cleanings and other maintenance to extend the useful lifespan of Town computers and network devices.
- Continued e-waste removal from Town facilities and departments for proper repurposing or eco-friendly recycling.
- Continued internship outreach and coordination with Minnechaug Regional High School (MRHS). The department worked with one MRHS intern during 2013.
- Installed new Cisco chassis layer 2/3 switch to increase the Town's network backbone to 520 gigabit. Upgraded old core network switches with multiple 48 port "blades" that support 1 gigabit and power over Ethernet (PoE) on all ports. Installed a new 6 x 10 gigabit SFP+ port blade for future storage area network (SAN) and virtual machine (VM) upgrades.
- Worked with new Wilbraham Public Access (WPA) Director to stabilize the wiring, power, audio, video, network, storage and other technologies in the WPA station. Dramatically improved WPA's on-air and system up-time.

Broadband Advisory Committee:

- Continued local broadband mapping and design efforts, assisted by the Town DPW/Engineering Department.
- Researched installation and materials pricing of different broadband strategies (i.e. aerial vs. buried, fiber vs. wireless, municipal vs. carrier operated, etc.)
- Continued review and management of the Wilbraham portion of the MBI fiber project and began planning for future uses of MBI's open access network.
- Presented Municipal Light Plant (MLP) article at Annual Town Meeting which received its first vote of two needed to create an MLP.

Respectfully Submitted,
Nathan DeLong
IT Director

John Sternala
Network Administrator

Karen Benoit
Website Coordinator

250th Anniversary Committee

"Time goes, you say. Ah, no! Ala time stays, we go." – Henry Austi Dobson.

All through the year of 2013 the To celebrated its history and heritage looki all the way back to June of 1763 when area known as the "Outward Commons of Wilbraham broke off from Springfie and was incorporated.

The funding of those events came from monies voted at the Annual Town Mee as well as a community-wide fundraisi campaign. Every person and business o donated to the effort had their name printed on the Honor Roll in the specia 250th Anniversary Booklet inserted int the Wilbraham-Hampden Times. Fund were also raised from the sale of 250th anniversary memorabilia, such as a cal dars, cookbooks, tee shirts, lapel pins a many other items.

The Town held many events culminati with the burying of our memories from e last fifty years in the Time Capsule in front of the Civil War Monument in Cr Park on Sunday, November 17, 2013. e capsule holds many documents, specia issues of the Times and other items tha represent the history of our Town for t last 50 years. The committee honored those who came before them by passin cherished mementos that were in the 1

(Continued on pag 3)

Patti Diotalevi, Co-Chair, 250th Anniversary Committee, at the Burying of the Time Capsule Photo co of David Miles and Turley Publications

(Continued from page 22)

ne Capsule. Like the front ge of the Springfield Daily ws, which announced that sident John F. Kennedy was t in Dallas November 22, 63, and a ticket to the 1863 lbraham Centennial Dinner.

a November committee cele- tion dinner, Selectman Chair- n James Thompson brought t wishes from the town for the e work that was done through- the year. "You have an azing bunch of people and the wn really appreciates all that y have accomplished," said ompson.

Co-chair Patti Diotalevi ob- ved, "Our committee started as acquaintances and became od friends, by the time we were fin- ed." Co-chair Kevin Moriarty said, "e Town employees, including DPW rker Paul Maguire and historian Joan is who organized the July Hill Climb e-enactment up Monson Road, added to l strength of the committee."

Working with a dedicated group of volun- ers, who were formed by the Board of lectmen in 2010, they all developed od relationships. Each person took on jects, some in groups and some indi- ually. They met almost every other Thursday night for over two years.

e special celebration events began with st Night on December 31, 2012, New ar's Eve. The image of hundreds of ks crowded together in front of Rich ll at Wilbraham & Monson Academy watch the fireworks, after a group of certs and kids' activities may never duplicated again, physically or emo- nally. The Town really came together that cold night as a community.

her anniversary events included the ging up the 1963 and burying of a w 2013 Time Capsule, the Dinner nce, Parade, Taste of Wilbraham, wn-wide Tag Sale, Historic Driving ur, Road Race, Town Picnic at Spec nd, Tours of Homes on Main and Ma- streets, Fire, Police and Public orks Departments' Open Houses. e following 250th Anniversary Com- ittee members are: Co-chairs Patti Dio- evi and Kevin Moriarty; Wendy Rourke, Treasurer; Jean Dirico, Secre-

(Above) Members of the 250th Anniversary Committee.
Photo courtesy of David Miles, Photographer, and Turley Publications

tary; and members Roberta Albano, Virginia Barry, David Barry, Mary Bell, Charles Bennett, Steve Dinoia, Berneice Dixon, Richard Eisold, Nancy Haryasz, Chuck Higgins, Pat O'Connor, Gary Petzold, Helene Pickett, Diane Testa and Don Williams.

Respectfully Submitted,
250th Anniversary Committee

Patti Diotalevi, Co-Chair
Kevin Moriarty, Co-Chair
Wendy O'Rourke, Treasurer
Jean Dirico, Secretary

Robert Albano
Virginia Barry
David Barry
Mary Bell

Charles Bennett
Steve Dinoia
Berneice Dixon
Richard Eisold
Nancy Haryasz
Chuck Higgins
Pat O'Connor
Gary Petzold
Helene Pickett
Diane Testa
Don Williams

(Left) 250th Anniversary Parade: Donald and Barbara Bourcier. (Below) Wilbraham Hill Climb, July 13, 2013, Paul Maguire and Joan Paris.
Photos courtesy of David Miles, Photographer, and Turley Publications

Finance

Board of Assessors

The Board of Assessors is comprised of three members each elected for a three-year term. This past year, Chairman John M. Wesolowski and Board Member Lawrence G. LaBarbera congratulated Roger J. Roberge II on his election. The daily functions of the Assessor's Office are managed by Principal Assessor Manuel Silva, MAA, and three staff members, Cathy Barnes, Katherine Bruno and newly hired Deborah Brennan.

During the past year the staff performed a required triennial revaluation of all property in the Town, which is required by the Massachusetts Department of Revenue (DOR). The DOR states that all property must be within 10% of full and fair market value as of January 1 each year. After a thorough analysis of the sales transactions in 2012, and the income & expense details of the commercial properties, the assessment to sale ratio showed the Town needed to make adjustments. All of the work was completed in-house with assistance from Roy Bishop and Associates for commercial, industrial and personal property valuation. In addition to the revaluation, the cyclical inspection program was ongoing. This will continue into the current fiscal year to fulfill the DOR requirement that all properties are inspected at least once every nine years.

The Assessors and staff have continued their responsibilities this past year relating to the Community Preservation Act and the Senior Work-Off Abatement Program. Both programs allow some taxpayers, who meet certain eligibility requirements, to receive a abatement on their annual taxes. The processing of the paperwork relating to exemptions for both of the programs is considerable and is ably handled by the Assessors' staff.

After a physical inspection and analysis of our appraisal methods and system by DOR staff, certification was received in record time. For fiscal year 2014, the taxable value for the town for real and personal property amount to $1,578,098,000. A slight decrease in total value due mainly to market condition adjustments that the Town needed to implement. Additionally, new construction, both residential and commercial, added to the Town's value. New construction, remodeling and additions, or new growth, was $18,383,218 and will produce $361,414 in new tax dollars. The DOR approved the tax rate for fiscal year 2014 at $20.44 per $1,000 of assessment. The new rate is an increase of $.78 from last year's rate of $19.66. This single rate applies to all classes of real and personal property in accordance with the vote of the Selectmen at the classification hearing held on November 12, 2013.In summary, our goal and primary concern is to provide the Town with a professional service completed by a professional and competent staff. This will result in a fair and equitable distribution of the property taxes th finance the services provided by other departments in town.

Board of Assessors
John M. Wesolowski, Chairman
Lawrence G. LaBarbera
Roger Roberge, II

Principal Assessor
Manuel D. Silva

Assistant Administrator
Cathy A. Barnes

Administrative Clerk
Katherine Bruno

Administrative Clerk
Deborah Brennan

Community Preservation Committee

In 2013, Community Preservation Act generated approximately $386,000 of whi approximately 74% was raised locally and the balance came from the state. There were 14 project requests of which 10 were recommended by committee and appro by Town Meeting. Projects approved in 2013 were:

Preservation (Historic) of town records in custody of Town Clerk	Inventory historic properties in Wilbraham
Green House at Community Gardens	Restore historic headstones in Wilbraham Town cemeteries
Improve the recreational facility at Crane Hill Disc Golf Course	Spec Pond Spray Park
Installation of the historic picket fence at Glendale Cemetery	Paint exterior of the Wilbraham Children's Museum
Preservation of an antique fire hose reel	Preserve the original Wilbraham Mountain Hill climb.

Community Preservation Committee

Peter N. Manolakis, Chairman
Jeffrey Smith (Planning Board)
Stanley J. Soja, (Playground & Recreation Commission)
Stoughton L. Smead, (Conservation Commission)
Robert Kelliher, (Historical Commission
Frederick Fuller (At-large Member)
David Proto (At-large Member)
Brian Fitzgerald, (Open Space & Recreation Committee)
Michelle Emirzian, At-large member

State Tax Form 31C

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION
OF
WILBRAHAM
City / Town / District

FISCAL 2014

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe)	$	41,324,731.12
Ib. Total estimated receipts and other revenue sources (from IIIe)		9,068,408.00
Ic. Tax levy (Ia minus Ib)	$	32,256,323.12

Id. Distribution of Tax Rates and levies

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	88.7389%	28,623,906.32	1,400,387,310	20.44	28,623,916.62
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	7.4026%	2,387,806.58	116,819,890	20.44	2,387,798.55
Net of Exempt					0.00
Industrial	1.7519%	565,098.52	27,646,100	20.44	565,086.28
SUBTOTAL	97.8934%		1,544,853,300		31,576,801.45
Personal	2.1066%	679,511.70	33,244,700	20.44	679,521.67
TOTAL	100.0000%		1,578,098,000		32,256,323.12

MUST EQUAL IC

Board of Assessors of WILBRAHAM
City / Town / District

NOTE : The information was Approved on 11/20/2013.

Manuel D. Silva, Principal Assessor, Wilbraham, 413-596-2800 — 11/13/2013 9:01 AM — I authorized to sign, signed copies are on fi
Assessor — Date — (Comments)

Do Not Write Below This Line — For Department of Revenue Use Only

Reviewed By: James Podolak
Date : 20-NOV-13
Approved : Gerard Perry
Director of Accounts

(Gerard D. Perry)

II. Amounts to be raised

IIa. Appropriations (col.(b) through col.(e) from page 4)			$ 40,832,069.00
IIb. Other amounts to be raised			
1. Amounts certified for tax title purposes	0.00		
2. Debt and interest charges not included on page 4	0.00		
3. Final court judgements	0.00		
4. Total overlay deficits of prior years	0.00		
5. Total cherry sheet offsets (see cherry sheet 1-ER)	14,497.00		
6. Revenue deficits	0.00		
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00		
8. Authorized Deferral of Teachers' Pay	0.00		
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00		
10. Other (specify on separate letter)	120,573.94		
TOTAL IIb (Total lines 1 through 10)			135,070.94
IIc. State and county cherry sheet charges (C.S. 1-EC)			179,364.00
IId. Allowance for abatements and exemptions (overlay)			178,227.18
IIe. Total amount to be raised (Total IIa through IId)			$ 41,324,731.12

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State			
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	$ 1,409,577.00		
2. Massachusetts school building authority payments	0.00		
TOTAL IIIa			1,409,577.00
IIIb. Estimated receipts - Local			
1. Local receipts not allocated (page 3, col(b), Line 24)	2,267,000.00		
2. Offset Receipts (Schedule A-1)	26,000.00		
3. Enterprise Funds (Schedule A-2)	3,583,365.00		
4. Community Preservation Funds (See Schedule A-4)	395,374.00		
TOTAL IIIb			6,271,739.00
IIIc. Revenue sources appropriated for particular purposes			
1. Free cash (page 4, col.(c))	721,843.00		
2. Other available funds (page 4, col.(d))	665,249.00		
TOTAL IIIc			1,387,092.00
IIId. Other revenue sources appropriated specifically to reduce the tax rate			
1a. Free cash...appropriated on or before June 30, 2013	0.00		
b. Free cash...appropriated on or after July 1, 2013	0.00		
2. Municipal light source	0.00		
3. Teachers' pay deferral	0.00		
4. Other source :	0.00		
TOTAL IIId			0.00
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)			$ 9,068,408.00

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from IIe)		$ 41,324,731.12
b. Total estimated receipts and other revenue sources (from IIIe)	$ 9,068,408.00	
c. Total real and personal property tax levy (from Ic)	$ 32,256,323.12	
d. Total receipts from all sources (total IVb plus IVc)		$ 41,324,731.12

LOCAL RECEIPTS NOT ALLOCATED *
TAX RATE RECAPITULATION

WILBRAHAM

City/Town/District

		(a) Actual Receipts Fiscal 2013	(b) Estimated Receipts Fiscal 2014
==>	1 MOTOR VEHICLE EXCISE	1,820,818.02	1,750,000.00
	2 OTHER EXCISE		
==>	a Meals	0.00	0.00
==>	b Room	12,280.13	12,000.00
==>	c Other	367.49	300.00
==>	3 PENALTIES AND INTEREST ON TAXES AND EXCISES	170,648.09	160,000.00
==>	4 PAYMENTS IN LIEU OF TAXES	2,526.09	2,500.00
	5 CHARGES FOR SERVICES - WATER	0.00	0.00
	6 CHARGES FOR SERVICES - SEWER	0.00	0.00
	7 CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
	8 CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00
	9 OTHER CHARGES FOR SERVICES	18,212.00	15,000.00
	10 FEES	32,274.38	30,000.00
	11 RENTALS	31,649.60	30,000.00
	12 DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
	13 DEPARTMENTAL REVENUE - LIBRARIES	6,638.36	6,500.00
	14 DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
	15 DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
	16 OTHER DEPARTMENTAL REVENUE	32,406.92	32,000.00
	17 LICENSES AND PERMITS	180,671.31	175,000.00
	18 SPECIAL ASSESSMENTS	756.00	700.00
==>	19 FINES AND FORFEITS	29,122.50	26,000.00
==>	20 INVESTMENT INCOME	25,054.95	25,000.00
==>	21 MEDICAID REIMBURSEMENT	0.00	0.00
==>	22 MISCELLANEOUS RECURRING (PLEASE SPECIFY)	2,307.00	2,000.00
	23 MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	129,745.64	0.00
	24 TOTALS	**$ 2,493,478.48**	**$ 2,267,000.00**

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2014 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

[redacted] 11/13/2013 9:07 AM

Accounting Officer Date

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2013 estimated receipts to FY2014 estimated

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING
TAX RATE RECAPITULATION

FISCAL 2014

WILBRAHAM

City / Town / District

APPROPRIATIONS							AUTHORIZATIONS MEMO ONLY	
City / Town Council or Town Meeting Dates	FY*	(a) Total Appropriations of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts (See A-1), Enterprise Funds (See A-2), or Community Preservation Fund (See A-4)	(f) ** Revolving Funds (See A-3)	(g) Borrowing Authorization
05/13/2013	2014	38,973,983.00	35,704,360.00	721,843.00	665,249.00	1,882,531.00	51,000.00	177,000.00
05/13/2013	2014	1,183,910.00	0.00	0.00	0.00	1,183,910.00	0.00	0.00
05/13/2013	2014	337,711.00	0.00	0.00	0.00	337,711.00	0.00	0.00
05/13/2013	2014	26,000.00	0.00	0.00	0.00	26,000.00	0.00	0.00
05/13/2013	2014	310,465.00	0.00	0.00	0.00	310,465.00	0.00	0.00
Totals		40,832,069.00	35,704,360.00	721,843.00	665,249.00	3,740,617.00		
		Must Equal Cols. (b) thru (e)						

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

WILBRAHAM [redacted] 11/13/2013 9:07 AM

City/Town/District Clerk Date

Finance Committee

The Finance Committee consists of nine members of your community, appointed by the Board of Selectmen for 3 year terms. We have had new members join us and a few of us have served for many years. This balance of experience and 'new blood' adds to our perspective as we evaluate the financial needs of the Town, working to maintain services in tight economic times.

Finance Committee members each serve as liaison to one or more departments in town, meeting with Department Heads for a direct review of their budget proposals. Our work begins in earnest with the budget prepared by the Town Administrator and approved by the Board of Selectman early in the calendar year. We vote each budget individually, making changes where we feel it is appropriate. The Town Administrator and/or Assistant Town Administrator for Budgeting & Finance/Treasurer/Tax Collector attend most of our meetings and serve as representatives of the Board of Selectmen during our deliberations.

A joint meeting with the Board of Selectmen occurs at the beginning and toward the end of the budget cycle to review any adjustments to the proposed budget that the Finance Committee may be recommending. It is the responsibility of the Finance Committee to present and recommend the budget at Annual Town Meeting and we like to have agreement with the Board of Selectmen in advance.

A snapshot of our fiscal picture, going in to the Town Meeting held May 14, 2013 was as follows:

Free Cash certified at $2.1 million dollars, the result of higher than expected local receipts, holding expenses low and conserving free cash from the prior fiscal year;

Combined Reserve Funds just under $1.5 million dollars;

Minnechaug Regional High School new building complete and in use; and

Fire Station Renovation complete and building occupied.

Highlights of the proposed fiscal 2014 budget:

No override of Proposition 2 ½, (last override request May 2003;)

Support of the 250th Anniversary Committee's plans;

- Pilot program for Sunday hours at the Library;
- New generator at Wilbraham Public Access;
- New servers at Town Hall;
- Part-time employees added to Central Dispatch and in Inspector's budget;
- Recreation Department Administrative Assistant funded through General Fund-restoration of previous funding approach; and
- 3 new Police Cruisers.

Our meetings are open to the public and broadcast on the Wilbraham Public Access channel. We welcome input from all citizens.

Finance Committee

Susan C Bunnell, Chair
Walter Damon, Vice Chair
Roger Fontaine (resigned)
Daniel Miles
Terri Strandberg
Anthony J Scibelli
Nancy Piccin
Michael Mannix
Nicholas Manolakis
John F. Guzzo

Town Accountant

The Accounting Department's main responsibility is maintaining the financial records of the Town. The department's Payroll and Accounts Payable Clerk Diane Hamakawa processes all vendor payments for the departments as well as payroll for all town employees. She checks all vendor bills and payroll submissions for pertinent information as well as checking all calculations for accuracy. Diane processes over 12,000 vendor bills and payroll submissions in the course of a year. Diane makes a difficult job look easy.

My Assistant Nancy Johnson is the liaison to the Finance Committee and Capital Planning Committee. Nancy posts all meetings and agendas for both committees. She attends meetings, keeps minutes and provides them with the information they need to fulfill their responsibilities. Both committees provide budget information to the Annual Town Meeting.

During the year the three of us attended the Massachusetts Auditors & Accountants Association School at the University of Massachusetts. This is a three day event that brings us up to date on any new Massachusetts Municipal Laws. We are also brought up to date on any changes in the UMAS Accounting System. Nancy takes classes to prepare for the Certified Governmental Accountant test and Diane is in the beginning stages preparing for the same certification. The continuing education is always helpful to the department. We also attend various Western Massachusetts Auditors & Accountants Association meetings during the year. We always try to stay abreast of any changes that may occur in the municipal accounting field.

Nancy and I work closely together during the year to ensure the "books" are in balance at the end of each month and ready for closing at the end of the fiscal year. The Accounting Department provides the Department of Revenue's (DOR) Division of Local Services with the information they need to provide the Town with a "free cash" figure at the year's end. The free cash figure for FY2013 for the General Fund is $2,290,121. These funds are available for future budgeting purposes. The DOR also processes Retained Earnings for the Town's Enterprise Funds. For FY'2013 these figures were: Water $228,521, Wastewater $586,190, and Solid Waste $69,857. The Enterprise Funds can also use retained earnings for their future budget purposes if they choose.

In closing, again, I would like to thank my staff, Nancy Johnson and Diane Hamakawa. They make the department what it is; without them the Accounting Department would not run as smoothly as it does. I would also like to thank all our department directors for their continued cooperation, our Town Administrator Bob Weitz and the Board of Selectmen as well. Your support is greatly appreciated.

Town Accountant
JoAnne DeGray, CGA

Assistant Town Accountant
Nancy Johnson

Payroll & Accounts Payable Clerk
Diane Hamakawa

Town Accountant
FY2013 GENERAL AND ENTERPRISE FUND EXPENDITURES

FY2013 GENERAL AND ENTERPRISE FUND EXPENDITURES					
DEPARTMENT	BUDGET	TRANS IN/OUT	EXPENDED	ENCUMBERED	SURPLUS
SELECTMEN SALARIES	399,853.00	(14,512.56)	273,777.56	21,300.00	90,262.88
SELECTMEN EXPENSES	36,300.00	3,600.00	35,196.60	0.00	4,703.40
TOTAL DEPT	436,153.00	(10,912.56)	308,974.16	21,300.00	94,966.28
SELECTMEN NON-RECURRING	30,000.00	0.00	30,000.00	0.00	0.00
TOWN MEETING SALARIES	21,546.00	3,000.00	21,221.35	0.00	3,324.65
TOWN MEETING EXPENSES	14,520.00	0.00	11,431.66	240.00	2,848.34
TOTAL DEPT.	36,066.00	3,000.00	32,653.01	240.00	6,172.99
REGISTRARS SALARIES	5,631.00	0.00	4,025.00	0.00	1,606.00
REGISTRARS EXPENSES	4,955.00	0.00	4,498.02	238.00	218.98
TOTAL DEPT.	10,586.00	0.00	8,523.02	238.00	1,824.98
TOWN REPORTS	1,800.00	0.00	1,800.00	0.00	0.00
ACCOUNTING SALARIES	167,291.00	499.00	156,798.21	0.00	10,991.79
ACCOUNTING EXPENSES	33,191.00	5,000.00	36,494.50	0.00	1,696.50
TOTAL DEPT.	200,482.00	5,499.00	193,292.71	0.00	12,688.29
ASSESSORS SALARIES	174,051.00	1,588.00	174,305.34	0.00	1,333.66
ASSESSORS EXPENSES	17,300.00	0.00	17,298.24		1.76
ASSESSORS NON-RECURRING	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL DEPT.	201,351.00	1,588.00	191,603.58	10,000.00	1,335.42
TREAS/COLL SALARIES	203,194.00	0.00	200,998.61	0.00	2,195.39
TREAS/COLL EXPENSES	52,350.00	0.00	42,772.95	0.00	9,577.05
TOTAL DEPT.	255,544.00	0.00	243,771.56	0.00	11,772.44
TOWN CLERK SALARIES	114,692.00	0.00	114,691.92	0.00	0.08
TOWN CLERK EXPENSES	12,862.00	0.00	11,139.14	0.00	1,722.86
TOTAL DEPT.	127,554.00	0.00	125,831.06	0.00	1,722.94
DEPARTMENT	BUDGET	TRANS IN/OUT	EXPENDED	ENCUMBERED	SURPLUS

Town Accountant
FY2013 GENERAL AND ENTERPRISE FUND EXPENDITURES

DEPARTMENT	BUDGET	TRANS IN/OUT	EXPENDED	ENCUMBERED	SURPLUS
LEGAL EXPENSES	125,000.00	48,000.00	149,943.73	0.00	23,056.27
FACILITY MAINTENANCE SALARIES	56,515.00	93.00	56,607.15	0.00	0.85
FACILITY MAINTENANCE EXPENSES	85,815.00	3,188.00	88,892.67	0.00	110.33
TOTAL DEPT.	142,330.00	3,281.00	145,499.82	0.00	111.18
TOWN OFFICE EXPENSES	80,620.00	0.00	58,977.73	1,867.00	19,775.27
TOWN OFFICE NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	80,620.00	0.00	58,977.73	1,867.00	19,775.27
INFORMATION TECH SALARIES	128,863.00	1,435.00	130,297.94	0.00	0.06
INFORMATION TECH EXPENSES	164,597.00	5,969.00	164,823.08	5,742.00	0.92
TOTAL DEPT.	293,460.00	7,404.00	295,121.02	5,742.00	0.98
PLANNING SALARIES	98,299.00	400.00	98,390.58	0.00	308.42
PLANNING EXPENSES	6,550.00	0.00	4,625.45	39.00	1,885.55
TOTAL DEPT.	104,849.00	400.00	103,016.03	39.00	2,193.97
TOWN PROPS. EXPENSES	340,307.00	0.00	335,177.51	0.00	5,129.49
PENSIONS EXPENSES	1,200,245.00	0.00	1,200,245.00	0.00	0.00
GROUP INSURANCE EXPENSE	1,131,200.00	(35,000.00)	976,192.12	0.00	120,007.88
GENERAL INSURANCE EXPENSE	356,136.00	0.00	321,238.40	150.00	34,747.60
SURETY BONDS	1,600.00	0.00	1,477.50	0.00	122.50
INSPECTORS SALARIES	116,200.00	300.00	116,303.79	0.00	196.21
INSPECTORS EXPENSES	1,900.00	600.00	2,227.40	0.00	272.60
TOTAL DEPT.	118,100.00	900.00	118,531.19	0.00	468.81
POLICE DEPT. SALARIES	2,039,944.00	0.00	1,966,474.64	0.00	73,469.36
POLICE DEPT. EXPENSES	159,181.00	0.00	145,812.27	0.00	13,368.73
POLICE NON-RECURRING	77,202.00	0.00	76,953.78	0.00	248.22
TOTAL DEPT.	2,276,327.00	0.00	2,189,240.69	0.00	87,086.31

Town Accountant
FY2013 GENERAL AND ENTERPRISE FUND EXPENDITURES

DEPARTMENT	BUDGET	TRANS IN/OUT	EXPENDED	ENCUMBERED	SURPLUS
FIRE DEPT. SALARIES	1,503,962.00	29,000.00	1,513,503.09	0.00	19,458.91
FIRE DEPT. EXPENSES	130,637.00	6,000.00	135,370.55	1,266.00	0.45
FIRE NON-RECURRING	27,540.00	0.00	27,540.00	0.00	0.00
TOTAL DEPT.	1,662,139.00	35,000.00	1,676,413.64	1,266.00	19,459.36
TREE WARDEN SALARIES	9,653.00	0.00	9,341.80	0.00	311.20
TREE WARDEN EXPENSES	38,128.00	0.00	29,649.31	983.00	7,495.69
TOTAL DEPT.	47,781.00	0.00	38,991.11	983.00	7,806.89
DISPATCH SALARIES	369,740.00	2,157.56	371,665.48	0.00	232.08
DISPATCH EXPENSES	7,345.00	0.00	1,456.44	0.00	5,888.56
DISPATCH NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	377,085.00	2,157.56	373,121.92	0.00	6,120.64
SEALER WGTS SALARIES	4,445.00	0.00	4,273.50	0.00	171.50
SEALER WGTS EXPENSES	765.00	0.00	526.50	0.00	238.50
TOTAL DEPT.	5,210.00	0.00	4,800.00	0.00	410.00
CIVIL DEFENSE EXPENSES	10,700.00	0.00	10,698.81	0.00	1.19
DOG OFFICER SALARIES	18,773.00	0.00	18,548.00	0.00	225.00
DOG OFFICER EXPENSES	7,227.00	0.00	3,342.73	100.00	3,784.27
TOTAL DEPT.	26,000.00	0.00	21,890.73	100.00	4,009.27
REGIONAL SCHOOL ASSESSMENT	21,040,546.00	0.00	21,040,374.00	0.00	172.00
HIGHWAY SALARIES	570,257.00	0.00	566,536.25	0.00	3,720.75
HIGHWAY EXPENSES	787,700.00	9,000.00	613,189.96	183,510.00	0.04
HIGHWAY NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	1,357,957.00	9,000.00	1,179,726.21	183,510.00	3,720.79
ENGINEERING SALARIES	154,592.00	0.00	154,542.12	0.00	49.88
ENGINEERING EXPENSES	66,850.00	0.00	43,731.31	23,118.00	0.69
TOTAL DEPT.	221,442.00	0.00	198,273.43	23,118.00	50.57
HISTORICAL EXPENSES	250.00	0.00	0.00	0.00	250.00

Town Accountant
FY2013 GENERAL AND ENTERPRISE FUND EXPENDITURES

DEPARTMENT	BUDGET	TRANS IN/OUT	EXPENDED	ENCUMBERED	SURPLUS
CONSERVATION EXPENSES	1,433.00	0.00	1,072.35	360.00	0.65
INSECT CONTROL SALARIES	2,652.00	0.00	204.00	0.00	2,448.00
INSECT CONTROL EXPENSES	2,159.00	0.00	15.36	0.00	2,143.64
TOTAL DEPT.	4,811.00	0.00	219.36	0.00	4,591.64
SANITARIAN SALARIES	10,970.00	0.00	10,720.00	0.00	250.00
SANITARIAN EXPENSES	680.00	0.00	306.80	0.00	373.20
TOTAL DEPT.	11,650.00	0.00	11,026.80	0.00	623.20
C.O.A. SALARIES	117,284.00	0.00	117,283.55	0.00	0.45
C.O.A. EXPENSES	11,100.00	0.00	10,688.14	0.00	411.86
C.O.A. NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	128,384.00	0.00	127,971.69	0.00	412.31
VETERANS SALARIES	13,760.00	0.00	13,109.22	0.00	650.78
VETERANS EXPENSES	52,011.00	20,000.00	67,441.86	0.00	4,569.14
TOTAL DEPT.	65,771.00	20,000.00	80,551.08	0.00	5,219.92
CEMETERIES EXPENSES	27,262.00	0.00	27,262.00	0.00	0.00
CEMETERIES NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	27,262.00	0.00	27,262.00	0.00	0.00
LIBRARY SALARIES	451,813.00	0.00	444,113.66	0.00	7,699.34
LIBRARY EXPENSES	195,188.00	0.00	185,910.90	0.00	9,277.10
TOTAL DEPT.	647,001.00	0.00	630,024.56	0.00	16,976.44
RECREATION SALARIES	188,711.00	0.00	185,365.32	0.00	3,345.68
RECREATION EXPENSES	53,194.00	32,455.00	71,600.85	14,048.00	0.15
RECREATION NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	241,905.00	32,455.00	256,966.17	14,048.00	3,345.83
DEBT	539,500.00	0.00	538,000.00	0.00	1,500.00
INTEREST ON DEBT	177,000.00	0.00	117,933.60	0.00	59,066.40
SPECIAL ARTICLES	175,000.00	0.00	171,844.20	0.00	3,155.80
TOTAL GENERAL FUND	34,238,537.00	122,772.00	33,538,271.50	262,961.00	560,076.50

Town Accountant
FY2013 GENERAL AND ENTERPRISE FUND EXPENDITURES

DEPARTMENT	BUDGET	TRANS IN/OUT	EXPENDED	ENCUMBERED	SURPLUS
WASTEWATER SALARIES	182,147.00	0.00	179,191.09	0.00	2,955.91
WASTEWATER EXPENSES	882,161.00	0.00	863,135.34	19,025.00	0.66
WASTEWATER NON-RECURRING	0.00	0.00	0.00	0.00	0.00
INTERFUND TRANSFERS	59,852.00	0.00	59,852.00	0.00	0.00
TOTAL DEPT.	1,124,160.00	0.00	1,102,178.43	19,025.00	2,956.57
WASTEWATER SPECIAL ARTICLES	80,000.00	0.00	954.52	79,045.48	0.00
WATER SALARIES	377,235.00	0.00	370,586.22	0.00	6,648.78
WATER EXPENSES	1,342,117.00	0.00	1,234,682.75	2,222.00	105,212.25
WATER NON-RECURRING	0.00	0.00	0.00	0.00	0.00
INTERFUND TRANSFERS	110,644.00	0.00	110,644.00	0.00	0.00
TOTAL DEPT.	1,829,996.00	0.00	1,715,912.97	2,222.00	111,861.03
WATER SPECIAL ARTICLES	50,000.00	0.00	0.00	0.00	50,000.00
SOLID WASTE SALARIES	125,500.00	0.00	124,866.85	0.00	633.15
SOLID WASTE EXPENSES	196,992.00	0.00	180,203.15	10,000.00	6,788.85
INTERFUND TRANSFERS	27,209.00	0.00	27,209.00	0.00	0.00
TOTAL DEPT.	349,701.00	0.00	332,279.00	10,000.00	7,422.00
TOTAL ENTERPRISES	3,353,857.00	0.00	3,150,370.40	31,247.00	172,239.60
TOTAL EXP GEN & ENTERPRISE FDS	37,592,394.00	122,772.00	36,688,641.90	294,208.00	732,316.10

TOWN ACCOUNTANT
FY2013 COMBINED BALANCE SHEET

	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	General Long Term Debt	Memorandum Only
Assets							
Cash & Cash Equivalents	2,989,945.34	1,795,412.37	284,585.47	1,698,434.87	1,757,333.42		8,525,711.47
Restricted Cash		595,249.00	11,489.61		764,131.35		1,370,869.96
Receivables:							
Property Taxes	1,046,117.28						1,046,117.28
Tax Liens	146,620.37						146,620.37
Excises	199,276.99						199,276.99
Community Preservation Act Taxes Receivable							0.00
Utilities				4,277,334.70			4,277,334.70
Special Assessments	31,018.47						31,018.47
Other	4,864.04	806,117.40					810,981.44
Due from Other Governments	53,894.31						53,894.31
Taxes in Possession	120,461.50						120,461.50
Amt to be Provided for BANS			2,740,000.00				2,740,000.00
Amt to be Provided for Retirement of General Long Term Obligations						7,963,022.00	7,963,022.00
Other Amounts to be Provided						1,232,026.28	1,232,026.28
TOTAL ASSETS	$4,592,198.30	$3,196,778.77	$3,036,075.08	$5,975,769.57	$2,521,464.77	$9,195,048.28	$28,517,334.77
Liabilities & Fund Equity							
Liabilities:							
Pre-Paid Taxes	49,164.70						49,164.70
Reserved for Abatements & Exemp	263,192.41						263,192.41
Deferred Revenue	1,339,060.55	806,117.40		4,277,334.70			6,422,512.65
Performance Bonds					501,634.22		501,634.22
General Obligation Bonds							0.00
Accrued Compensated Absences							0.00
BAN'S Payable		1,300,000.00	2,740,000.00				4,040,000.00
TOTAL LIABILITIES	1,651,417.66	2,106,117.40	2,740,000.00	4,277,334.70	501,634.22	-	11,276,503.98
Fund Equity:							
Retained Earnings:							
Unreserved				884,568.34			884,568.34
Fund Balance:							
Reserved for Encumbrances	262,961.00	52,094.08		110,292.48			425,347.56
Reserved for Expenditures	82,000.00	151,623.23	284,585.47	30,000.00	1,979,099.27	9,195,048.28	11,722,356.25
Reserved for Debt Payment			-	673,574.05			673,574.05
Unreserved, Undesignated	2,595,819.64	314,518.29					2,910,337.93
Restricted Fund Balance		572,425.77	11,489.61		40,731.28		624,646.66
TOTAL EQUITY	2,940,780.64	1,090,661.37	296,075.08	1,698,434.87	2,019,830.55	9,195,048.28	17,240,830.79
TOTAL LIABILITIES & FUND EQU	$4,592,198.30	$3,196,778.77	$3,036,075.08	$5,975,769.57	$2,521,464.77	$9,195,048.28	$28,517,334.77

Capital Planning Committee

The Capital Planning Committee is a five-member committee, three appointed by the Board of Selectmen and two appointed by the Finance Committee. We work very closely with the Town's Finance Committee through our two liaisons. We report to the Board of Selectmen. Members serve three-year terms. Although not a prerequisite, three of our members are current or former members of the Wilbraham Finance Committee. Two of our three Selectmen were former members of this Committee. This year, our five members will have a combined 50+ years of service on either this committee or the Finance Committee.

The Capital Planning Committee reviews the capital expenditures of the Town by maintaining a Five-Year Capital Plan and a Ten-Year Capital Plan. These plans are formulated by speaking to department managers of the Town and evaluating their capital projects. Projects are such things as maintenance of town buildings, (including all school buildings, except Minnechaug Regional High School,) vehicle/fleet management, and equipment purchases that are over $10,000. Our methodology also includes open public meetings, reviewing annual requests and recommendations submitted by town departments, on-site visits, input from citizens, and requests from the Board of Selectmen. We present our Capital Plans for review at the Annual Town Meeting. Our meeting dates are posted and residents of Wilbraham are very much welcome to attend and participate. We are happy to speak at other committee or department's meetings.

For Fiscal Year 2014, (July 30, 2013 to June 30, 2014,) the Capital Planning Committee recommended the following capital expenditures at Town Meeting and was approved:

Vehicles and Equipment:	$ 27,000
Remodeling Public Buildings:	$150,000
From Surplus Project Funds:	$111,596
(borrowing not required)	
Total:	$288,596

Our committee is assisted by four, very helpful, town employees who attend most of our meetings. Our Town Treasurer/ Collector Thomas Sullivan is our key resource for formulating our Capital Plans, preparing online scenarios and helping with our strategies, including risk assessment. Nancy Johnson, the Assistant Town Accountant, provides exceptional administrative support, research, and project work. Our Building Inspector Lance Trevallion is a great resource by monitoring and reporting to us the status of ongoing projects. Ron Rauscher, the Town Facilities Maintenance Supervisor, brings a great deal of construction and building experience to our committee.

Capital Planning Committee

Appointed by the Board of Selectmen
Robert Quintin, Chairman
Michael Mazzuca
John Strandberg

Appointed by the Finance Committee
Roger Fontaine, Vice Chair
Nicholas Manolakis

Treasurer/Collector

The Collector / Treasurer's Office is responsible for the financial administration of all municipal funds, including cash flow analysis, all aspects of debt management, collection and reconciliation of receivables and cash, tax titles, payroll, trust funds, performance bonds, preparation of various fiscal reports and compliance with applicable federal and state laws. The department also oversees the administration of employee benefits in retirement, the deferred compensation 457 plan, and the Section 125 Cafeteria plan. As Treasurer of the Town of Wilbraham, I also serve as the financial advisor to the Capital Planning Committee and forecast local receipts for the budget process, in addition to planning, designing, developing, and implementing new computerized applications for the Treasurer's Office, Collector's Office and other various departments. I am also the Tax Title Custodian for the Town of Wilbraham. The Tax Title Custodian is charged with the care, custody, management and control of all property acquired by the foreclosure of tax titles.

The Collector / Treasurer's office is also responsible for the timely billing and collection of roughly 95% of the Town of Wilbraham operating revenues. This equates to the issuance of approximately 50,000 bills annually. The department also functions as the disbursing agent for the Town of Wilbraham and issues in excess of 16,000 payroll and accounts payable payments annually.

An update of some of the major departments activities that we have worked on is outlined below:

- The Town borrowed $ 1,800,000 to fund the cost of the remodeling of the Fire Station on Main Street. In addition, we have received all our Federal Emergency Management Agency reimbursements and paid all unreimbursable town costs to fund the Nor'easter that hit Wilbraham on October 11, 2011. As of January 2014, we are still waiting for our reimbursement from the Federal Highway Administration which is about $ 1,330,000. We have issued temporary debt to cover the $ 1,330,000 until we receive this reimbursement.

- We have started the foreclosure process on 8 Dalton Street and 15 Magnolia Street for non payment of their real estate taxes. We expect to appear in the Land Court in Boston for the Final Decree of foreclosure this year.

The goal of the Treasurer / Collector Office is to perform the duties required by the Town in an efficient and courteous manner. This goal requires teamwork to accomplish and would not be possible without the efforts of a great and friendly staff. I wish to thank Lynne, Janet, and Amy for their outstanding customer service and the work that they do for the Town.

I also wish to thank the residents of Wilbraham, the Board of Selectmen, the Finance Committee, the Capital Planning Committee and other boards and departments for their continued support and cooperation. Lastly, if you have any questions about the department or its operations, please feel free to stop in and say "Hi" or call me at 596 - 2800. EXT 0.

Thomas P. Sullivan, CMMC, CMT
Assistant Town Administrator for Budget and Finance / Treasurer / Collector

Lynne Frederick
Assistant Treasurer

Janet Costa
Assistant Collector

Amy Delisle
Collection/Customer Service Assistant

Treasurer/Collector
Bank Balances as of June 30, 2013

NK OF WESTERN MA PEOPLES UNITED	GENERAL	120,079.56
ITIZENS	RECREATION	10,584.43
ITIZENS	GENERAL FUND	232,072.23
MDT	CONSERVATION	28,590.14
MDT	GENERAL	280,825.25
MDT	STABILIZATION	0.00
MDT	STABILIZATION-CAPITAL PROJECTS	0.00
MDT	PEAK ROAD FUND	1,346.81
MDT	DEACON WARRINER SCH FUND	827.91
MDT	CHLOE BLISS STEBBINS FUND CHARITY	1,722.73
MDT	TERCENTARY OBSERVANCE FUND	1,416.94
MDT	SOLDIERS MONUMENT PK FUND	1,377.00
MDT	CRANE PARK MEMORIAL FUND	3,638.37
OPLES SAVING BANK	GENERAL FUND	5,286,175.58
OPLES SAVING BANK	DEBT CARD ACCOUNT	3,000.00
OPLES SAVING BANK	STABILIZATION	1,265,152.54
OPLES SAVING BANK	DEA ASSET FUND	12,626.66
OPLES SAVING BANK	POLICE DRUG TRUST	65,784.70
OPLES SAVING BANK	COMMUNITY PRES ACT FUND	698,360.85
OPLES SAVING BANK	STABILIZATION-CAPITAL PROJECTS	201,657.66
OPLES SAVING BANK	250TH ANNIVERSARY FUND	29,548.91
OPLES SAVING BANK	CEMETERY TRUST	11,835.33
BANKNORTH	VENDOR	416,244.09
BANKNORTH	CULTURAL COUNCIL	211,611.59
BANKNORTH	GENERAL	2,698.84
NIBANK	SCHOOL LOT FUND	723,157.97
NITED BANK	CEMETERY TRUST	796.69
NITED BANK	GENERAL FUND	25.58
NITED BANK	O.P.E.B. LIABILITY TRUST FUND	26.94
NITED BANK	CHLOE BLISS STEBBINS FUND-LIBRARY	27.30
NITED BANK		568.32
OTAL BANK ACCOUNTS	CEMETERY TRUST	9,611,780.92
RTIFICATE OF DEPOSIT	O.P.E.B. LIABILITY TRUST FUND	33,000.00
RTIFICATE OF DEPOSITS		221,765.85
OTAL CASH		9,866,546.77

Treasurer/Collector
Cash Paid July 1, 2012 to June 30, 2013

TAXES:		OUTSTANDING	COMMITTED	REFUNDS	TREASURER	ABATED & EXP	TRANSFERS	OUTSTANDING
PERSONAL PROPERTY								
	1994	2,653						2,653
	1995	2,888						2,888
	1996	2,611						2,611
	1997	2,442						2,442
	1998	3,058						3,058
	1999	2,708						2,708
	2000	2,402						2,402
	2001	2,338						2,338
	2002	358						358
	2003	914						914
	2005	280						280
	2006	385						385
	2007	1,139						1,139
	2008	1,491						1,491
	2009	1,822		52,602		52,602		1,822
	2010	1,762						1,762
	2011	3,097			17			3,080
	2012	3,577			208			3,369
	2013		668,304	806	665,161			3,950
	2014							0
REAL ESTATE							TAX TITLE	
	1990	616						616
	1991	8,387						8,387
	1992	993						993
	2009	8,562			333	0		8,229
	2010	104,223			88,450	1,961	3,771	10,042
	2011	233,768	0	0	116,869	0	3,880	13,019
	2012	541,558	723	1,301	264,290	1,264	35,293	42,735
	2013		30,690,660	35,374	29,962,779	140,809		22,440
	2014							0
PREPAID TAXES		-42,998			6,167			99,165
CPA								
	2009	101				0		101
	2010	890			711	29	32	117
	2011	2,037	0	0	1,157	0	33	846
	2012	4,815	11	19	2,388	19	346	2,092
	2013		304,144	95	296,151	2,549		5,539
	2014							0
PAYMENT IN								
LIEU OF TAXES - 2013			2,526		2,526			0
MOTOR VEHICLE EXCISE								
PRIOR YEARS		0	0		1,211			-1,211
	2005	5,775			0	5,775		0
	2006	5,960	0		0	5,960		0
	2007	5,041	0	0		5,041		0
	2008	3,387	0	0	604	0		2,783
	2009	6,833	0	0	1,926	0		4,907
	2010	8,700	0	339	2,611	339		6,089
	2011	19,688	0	608	8,815	1,167		10,314
	2012	100,723	175,464	15,522	249,423	18,131		24,155
	2013		1,756,444	15,107	1,589,015	31,507		51,029
FARM ANIMAL EXCISE								
	2012		367		367			0
APPORTIONED SEWER								
MAIN ST PROJ PD IN ADV		0	17,985		17,985			0
BETTERMENTS ADDED TO TAXES SEWER								
	2013		720		720			0
BETTERMENTS MAIN STREET								
	2011	1,090	0		545		0	545
	2012	1,635	0		0	0	545	1,090
	2013		163,410		160,071			3,339
BETTERMENTS ADDED TO TAXES WATER								
	2013		211		211			0

Treasurer/Collector
Cash Paid July 1, 2012 to June 30, 2013

TAXES:	OUTSTANDING	COMMITTED	REFUNDS	TREASURER	ABATED	TRANSFERS	OUTSTANDING
)MMITTED INTEREST SEWER							
ID IN ADVANCE	58						58
2013	36			36			0
ID IN ADVANCE MAIN STREET		396		396			0
2011 MAIN STREET	1,033	0		516		0	517
2012	1,476	0		0		492	984
2013		132,528		129,749			2,779
)MMITTED INTEREST WATER							
ID IN ADVANCE		0		0			0
2013		11		11			0
ENS ADDED TO TAXES SEWER							
2010	1,092			1,092			0
2011	1,356	0		1,266		0	90
2012	1,787	0		122		237	1,428
2013		6,331		4,019			2,312
ENS ADDED TO TAXES WATER							
2010	111			111			0
2011	151	0		151		0	0
2012	429	0		86		130	213
2013		3,003		2,888			115
)LICE FALSE ALARM LIENS							
2013		200		200		0	0
ATER DEPARTMENT						TRANSFERS	
ATER RATES	8,836	1,792,176	202	1,761,770	17,014	2,063	20,367
WER DEPARTMENT							
F	0			0			0
WER USE	13,159	871,713	23	814,968	44,862	4,958	20,107
NDFILL						TRANSFERS	
2012	298,610	0		0	298,610		0
2013		455,635	170	170,320			285,485
CCOUNTS RECEIVABLE:							
QUOR LICENSES	0	35,544		35,544			0
ETERANS SERVICES	31,087	48,123		25,315	1		53,894
EWER PRIVLEDGE FEE							
OWN & HIGH SCHOOL		1,556,520		100,280	0		1,456,240
EWER PRIVLEDGE FEE INTEREST		77,826		78,003			-177
OTALS	1,416,930	38,760,974	122,169	36,567,556	627,640	51,780	3,053,097
TEMS COLLECTED							
NTEREST - TAXES - CPA				134,626			
EES - TAXES, WATER, SEWER, SEWER AVAILABILITY, ETC				86,804			
AG STICKERS & 2ND CAR STICKERS				7,885			
OLICE FALSE ALARMS				100			
ANDFILL MISC				210			
UNICIPAL LIENS				16,212			
OTAL CASH PAID TO TREASURER				36,813,392			

TREASURER/COLLECTOR
FY'2013 DEBT SERVICE REPORT

TOWN OF WILBRAHAM
LONG-TERM DEBT SERVICE

PURPOSE	DATE OF ISSUE	RATE	DEBT BREAKDOWN	BALANCE 6/30/2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	BALANCE 6/30/2031
REMODELING 2/7/2011	1-Dec-0	4%	PRINCIPAL	40,000	$10,000	$10,000	$10,000	$5,000	$5,000															0
			INTEREST	4,200	$1,600	$1,200	$800	$400	$200															0
REMODELING 2/13/2003	1-Dec-0	4%	PRINCIPAL	100,000	$20,000	$20,000	$20,000	$20,000	$20,000															0
			INTEREST	12,000	$4,000	$3,200	$2,400	$1,600	$800															0
EQUIPMENT 2/13/2003	1-Dec-0	4%	PRINCIPAL	40,000	$40,000																			0
			INTEREST	1,600	$1,600																			0
REMODELING 2/17/2004	1-Dec-0	4%	PRINCIPAL	125,000	$30,000	$25,000	$25,000	$25,000	$20,000															0
			INTEREST	15,200	$5,200	$4,000	$3,000	$2,000	$1,000															0
REMODELING 2/15/2005	1-Dec-0	4%	PRINCIPAL	225,000	$40,000	$45,000	$45,000	$45,000	$40,000															0
			INTEREST	27,000	$9,000	$7,200	$5,400	$3,600	$1,800															0
REMODELING 2/15/2006	1-Dec-0	4%	PRINCIPAL	200,000	$40,000	$40,000	$40,000	$40,000	$40,000															0
			INTEREST	24,000	$8,000	$6,400	$4,800	$3,200	$1,600															0
WATER MAINS - COTTAGE ST/PINE	1-Dec-0	4%	PRINCIPAL	75,000	$15,000	$15,000	$15,000	$15,000	$15,000															0
			INTEREST	9,000	$3,000	$2,400	$1,800	$1,200	$600															0
SEWER - CLAFFER COVERS	1-Dec-0	4%	PRINCIPAL	125,000	$25,000	$25,000	$25,000	$25,000	$25,000															0
			INTEREST	15,000	$5,000	$4,000	$3,000	$2,000	$1,000															0
WATER CORROSION CONTROL	1-Jun-1	2.41%	PRINCIPAL	450,000	$90,000	$90,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000												0
			INTEREST	90,363	$21,025	$17,025	$14,625	$12,375	$10,125	$7,875	$4,875	$2,438												0
WATER MAINS - MAIN STREET	1-Jun-1	2.41%	PRINCIPAL	275,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000												0
			INTEREST	29,938	$6,875	$5,625	$4,875	$4,125	$3,375	$2,625	$1,625	$813												0
WATER MAINS (WEST STREET AREA)	1-Jun-1	2.41%	PRINCIPAL	960,000	$120,000	$120,000	$120,000	$120,000	$120,000	$120,000	$120,000	$120,000												0
(BRAINARD RD AREA)			INTEREST	143,700	$33,000	$27,000	$23,400	$19,800	$16,200	$12,600	$7,800	$3,900												0
WATER CORROSION CONTROL	1-Jun-1	2.41%	PRINCIPAL	70,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$5,000	$5,000												0
			INTEREST	9,538	$2,425	$1,925	$1,625	$1,325	$1,025	$725	$325	$163												0
SEWER (STONY HILL SEWER LINE)	1-Jun-1	2.41%	PRINCIPAL	210,000	$30,000	$30,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000												0
			INTEREST	30,488	$7,275	$5,775	$4,875	$4,125	$3,375	$2,625	$1,625	$813												0
SEWER (MAIN STREET & FORCED MAIN)	1-Jun-1	2.41%	PRINCIPAL	990,000	$110,000	$110,000	$110,000	$110,000	$110,000	$110,000	$110,000	$110,000												0
			INTEREST	127,338	$29,575	$24,075	$20,775	$17,475	$14,175	$11,025	$6,825	$3,413												0
SURFACE DRAINS MAIN ST (GENERAL FUND)	1-Jun-1	2.41%	PRINCIPAL	50,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000												0
			INTEREST	5,988	$1,375	$1,125	$975	$825	$675	$525	$325	$163												0
BUILDING REMODELING	1-Jun-1	2.41%	PRINCIPAL	320,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000												0
			INTEREST	47,900	$11,000	$9,000	$7,800	$6,600	$5,400	$4,200	$2,600	$1,300												0
DEPARTMENTAL EQUIPMENT	1-Jun-1	2.41%	PRINCIPAL	10,000	$10,000																			0
			INTEREST	500	$500																			0
BUILDING REMODELING	1-Jun-1	2.41%	PRINCIPAL	600,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000												0
			INTEREST	86,175	$20,100	$16,350	$14,100	$11,850	$9,600	$7,350	$4,550	$2,275												0
DEPARTMENTAL EQUIPMENT	1-Jun-1	2.41%	PRINCIPAL	70,000	$35,000	$35,000																		0
			INTEREST	3,850	$2,800	$1,050																		0
BUILDING REMODELING	1-Jun-1	2.41%	PRINCIPAL	200,000	$15,000	$15,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000												0
			INTEREST	12,525	$3,150	$2,400	$1,950	$1,650	$1,350	$1,050	$650	$325												0
DEPARTMENTAL EQUIPMENT	1-Jun-1	2.41%	PRINCIPAL	150,000	$30,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000												0
			INTEREST	18,213	$4,375	$3,375	$2,925	$2,475	$2,025	$1,575	$975	$488												0
MAIN STREET SEWER PROJECT	18-Mar-0	2%	PRINCIPAL	3,340,613	$167,657	$170,917	$173,451	$176,972	$177,530	$154,177	$157,892	$161,304	$165,527	$169,517	$203,548	$207,660	$211,855	$216,135	$220,502	$224,956	$229,501			0
			INTEREST	599,913	$65,146	$61,779	$58,344	$54,840	$51,266	$47,618	$43,898	$40,102	$36,229	$32,278	$28,248	$24,136	$19,940	$15,661	$11,294	$6,840	$2,295			0
			ADMIN FEE	44,994	$4,886	$4,633	$4,376	$4,113	$3,845	$3,571	$3,292	$3,008	$2,717	$2,421	$2,119	$1,810	$1,496	$1,175	$847	$513	$172			0
MAIN STREET SEWER PROJECT	8-Jul-1	2%	PRINCIPAL	527,092	$23,033	$23,498	$23,973	$24,457	$24,952	$25,457	$25,973	$26,499	$27,035	$27,582	$28,133	$28,701	$29,281	$29,873	$30,476	$31,092	$31,720	$32,361	$33,015	0
			INTEREST	106,458	$10,312	$9,846	$9,371	$8,887	$8,393	$7,889	$7,375	$6,850	$6,315	$5,769	$5,212	$4,643	$4,064	$3,472	$2,869	$2,253	$1,625	$984	$330	0
			ADMIN FEE	7,984	$773	$738	$703	$667	$629	$592	$553	$514	$474	$433	$391	$348	$305	$260	$215	$169	$122	$74	$25	0
				10,426,567	1,251,675	1,153,637	1,179,344	1,051,544	1,023,940	821,479	796,161	779,750	268,332	267,994	267,650	267,298	266,940	266,575	266,203	265,822	265,435	33,419	33,370	0

TREASURER/COLLECTOR
FY' 2013 CEMETERY REPORT

STATEMENT OF TRUST FUNDS FY 2013

	BALANCE 30-Jun-12	EXPENDABLE 30-Jun-12	NEW FY 2013	INTEREST & DIVIDENDS FY 2013	EXPENSES FY 2013	BALANCE 30-Jun-13	EXPENDABLE 6/30/2013
TOTAL CEMETERIES	$43,217.22	$6,704.64	$1,000.00	$978.68	$2,671.99	$42,523.91	$5,011.33
	39679.58						
	$3,537.64						

THE VALUE OF STOCK DONATED BY
ETHELBERT BLISS
AS OF JUNE 30, 2013

NAME	SHARES	PRICE	VALUE	NAME	SHARES	PRICE	VALUE
SILOGIC CORPORATION (LSI)	4	$7.14	$28.56	COMCAST CORP. (CMCSK)	54	$39.67	$2,142.18
FRPOINT COMMUNICATIONS (FRP)	1	$8.35	$8.35	ALCATEL - LUCENT (ALU)	14	$1.82	$25.48
ATT (T)	360	$35.40	$12,744.00	CENTURYLINK (CTL)	6.8224	$35.35	$241.17
ONTIER COMMUNICATIONS (FTR)	20	$3.96	$79.20				
VERIZON (VZ)	84	$50.34	$4,228.56	VODAFONE (VOD)	52	$28.75	$1,495.00
			TOTAL VALUE	$20,992.50			

MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT
PIKE ROAD	$434.90	CHLOE B. STEBBINS (LIBRARY)	$100.00				
SCHOOL LOT FUND	$641.74	TERCENTARY OBSERVANCE	$250.00				
SOLDIERS' MONUMENT	$1,000.00	DEACON WARRINER SCHOOL	$667.00				
		CHLOE B. STEBBINS (POOR FUND)	$100.00				
TOTAL MISC NON-EXPENDABLE TRUST AMOUNT						$3,193.64	

	BALANCE 30-Jun-12	EXPENDABLE 30-Jun-12	INTEREST FY 2013	EXPENSES FY 2013	BALANCE 6/30/2013	EXPENDABLE 6/30/2013
MISCELLANEOUS						
PIKE ROAD	$1,343.58	$908.68	$3.23	$0.00	$1,346.81	$911.91
SCHOOL LOT FUND	$795.35	$153.61	$1.34	$0.00	$796.69	$154.95
SOLDIERS' MONUMENT	$1,373.73	$373.73	$3.27	$0.00	$1,377.00	$377.00
CHLOE B. STEBBINS (POOR FUND)	$1,718.94	$1,618.94	$3.79	$0.00	$1,722.73	$1,622.73
CHLOE B. STEBBINS (LIBRARY)	$1,716.12	$1,616.12	$2.20	$1,150.00	$568.32	$468.32
TERCENTARY OBSERVANCE	$1,413.60	$1,163.60	$3.34	$0.00	$1,416.94	$1,166.94
DEACON WARRINER SCHOOL	$826.59	$159.59	$1.44	$0.00	$828.03	$161.03
TOTAL MISCELLANEOUS	$9,187.91	$5,994.27	$18.61	$1,150.00	$8,056.52	$4,862.88
TOTAL CEMETERIES AND MISCELLANEOUS	$52,405.13	$12,698.91	$1,018.61	$3,821.99	$50,580.43	$9,874.21

		INTEREST	TRANSFERS IN	TRANSFERS OUT		EXPENDABLE 6/30/2013
STABILIZATION FUND	$1,259,187.46	$5,965.08		$0.00		$1,265,152.54
STABILIZATION FUND CAPITAL PROJECTS	$200,944.57	$713.09				$201,657.66
POLICE DRUG FUND	$65,142.82	$213.38	$928.50	$500.00		$65,784.70
POLICE DEA ASSET FUND	$3,963.60	$18.06	$8,645.00			$12,626.66
CONSERVATION FUND	$28,449.88	$28,528.28			$28,449.88	$28,528.28

Public Works

Department of Public Works

The Wilbraham Department of Public Works is pleased to submit our annual 2013 report for the five (5) divisions under its umbrella. The following are the individual reports listing some of the accomplishments that occurred during the year in the Water, Wastewater, Disposal & Recycling (DRC), Highway and Engineering divisions.

Highway Division

The Highway Division is responsible for the maintenance of approximately 125 miles of roadways, drainage systems, and all traffic and street signage. The division is also responsible for all winter maintenance operations with the goal of safe roads for the motoring public. The Highway Division is made up of 1 foreman and 8 heavy equipment operators. In the shop, there are two mechanics whose primary responsibility is maintaining and repairing all Department of Public Works' vehicles and equipment.

Responsibilities of the Division:

- Winter Road Maintenance (Plowing and Salting)
- Drainage System Maintenance and Repair
- Town Wide Street Sweeping
- Crosswalk/Stop Bar Painting
- Signage Manufacturing, Installation and Repair
- Road-Side Mowing
- Pavement Maintenance and Repair
- Equipment Maintenance and Repair

The winter of 2012-2013 brought us approximately 46" of snow accumulation for the winter season. Much of that snow came from a Blizzard on February 8, 2013, which totaled 20" of snow resulting in a Federal Emergency Management Agency (FEMA) declared event. The Town received a reimbursement of approximately $50,000 for the blizzard.

The Highway Division purchased a new truck lift system for the fleet maintenance shop. The lifts replaced an old and failed truck lift. The division also purchased, through capital funding, two new 1-1/2 ton dump trucks with plows, pothole patching trailer, Bobcat skid steer, and slide-in sanders for improved snow and ice control capabilities.

The Highway Division continues to utilize the new sign making equipment to replace and update street and traffic signs throughout Town. The equipment has also been utilized for labeling new vehicles as well as making signage for other Town agencies and committees for event notifications.

The Highway Division completed various projects throughout the Town including:

- Tinkham Road: drainage pipe extension and outfall as well as complete restoration of the disturbed property.
- Opal Street: Added additional drainage piping to handle heavy rain events and successfully eliminated road flooding.
- Manchonis Road: A contract was awarded and 2000' of failing 24" reinforced concrete pipe was replaced with 24" corrugated plastic pipe.
- Arbor Lane: Installed new catch basin and drainage pipe to improve road run off and eliminate flooding and icing issues.
- Dudley Street: Installed new catch basins and drainage pipe to eliminate flooding and icing issues
- Spec Pond: Installed new catch basins and pipe to control storm run off.
- Street Signs: Made substantial progre in replacing street name signs on our primary roads which meet Federal Highway Administration requirements
- Sign Inventory: All signage was inver toried throughout town and located using GPS technology and imported into an electronic database.

The list below is roadway improvemen that were completed in 2013. The Hig way Division, along with contracted se vices, performed preliminary improv ments to structures and drainage systen associated with the pavement improv ments. Approximately 12,000 tons of pa

(Continued on page 4

HIGHWAY—ROADS PAVED 2013

Street	Location	Description of Work
Stony Hill Road	Soule Road to Town Line	Reclaimed, Binder and Top
Soule Road	Main Street to Meadow View Road.	Hot In-place Recycling and Top
Maynard Road	Boston Road to Mass Pike	Reclaimed, Binder, Top
Silver Street	Boston Road to Town Line	Reclaimed, Binder and Top
Woodside Drive	Entire Length	Reclaimed, Binder and Top
Tall Timber Drive	Entire Length	Reclaimed, Binder and Top
Monson Road	Main Street to Bolles Road	Hot In-Place and Top
Monson Road	Ridge Road to Glendale Road	Hot In-Place and Top
Fairview Road	Entire Length	Reclaim, Binder and Top
Manchonis Road	Grove Road to Forest Street	Milled and Top
East Longmeadow Road	Stony Hill Road to Town Line	Hot In-Place and Top

(Continued from page 40)
ng was accomplished as part of this contract at a cost of $65.75/ton. The extensive road work required a substantial lawn restoration and road edge restoration which was performed by the Highway Maintenance division.

Highway Employees

William Sperrazza, Superintendent of Operations

Dennis Dumais, DPW Foreman
Timothy Grise
Paul Maguire
Mitchell Opalinski
Richard Vierthaler
Vinnie Pafumi
Richard Searles
Jeff Lewis
Gary Butler
Douglas Cutler
Thomas Tassinari

Wastewater Division

The Wilbraham Wastewater Department is an enterprise fund that generates revenue through consumption based semi-annual sewer billing. Most of the customers' sewer bills are calculated directly from their water meter readings. The sewer revenues are used to pay for the operation and maintenance of the wastewater collection system, capital improvements, and necessary wastewater treatment.

The Wastewater Division has a total of ten pumping stations that pump wastewater to the Springfield Regional Wastewater Treatment Plant located at Bondi's Island. We also assist other departments that have pump stations when they reach out for help. The Springfield Water and Sewer Commission sends the Town a sewer bill which is based on the Town's total annual flow and average concentration (Biochemical Oxygen Demand and Total Suspended Solids). Wilbraham pumped 132 million gallons of wastewater to Bondi's Island in FY 2013.
The two full time wastewater employees maintained ten pump stations which includes pump maintenance, assisting Springfield with sampling, building maintenance and flow recording. This year we also were able to purchase a new truck with hoist for the department. Staff responded to sewer breaks and blocks as well as a pump station repair. Staff also investigated illicit sanitary connections such as sump pumps. Residents who have connected their sump pump to the Town's sewer system are responsible for a considerable amount of burden on the collection system and pumping stations, which results in increased sewer rates.

If you're connected to the municipal sewer system, there are a number of things you can do to prevent problems from occurring in the Town sewer system and on your property. Do not connect sump pumps, storm drains or troughs of any kind into the system. Grease or oil should not be put into the drains. (Allow grease or oil to cool before throwing it into the garbage.) Don't build decks, sheds, or plant trees near or over sewer lines.

We are pleased to report that the rates have not changed since 2010

Residential Rate: $4.10 per 100 cubic feet
Minimum charge: $52.50
Maximum charge: $492.00
Flat Rate: $270.60
Commercial Rate: $5.00 per 100 cubic feet

Wastewater Employees

Richard Zamora, DPW Foreman/ Technician
Daniel Gore

Water Division

During 2013, the list of duties performed by the Water Division under the supervision of Michael Framarin, Water Superintendent, included: maintaining the four water booster stations, the 2.1 million gallon water tank and our corrosion control facility; three (3) water breaks were repaired, 14 new water service installations (8 of them in the Washington Heights sub-division), 85 fire hydrants were flushed and checked for proper drainage, two (2) fire hydrants were replaced, over 70 main line gate valves were cleaned and checked for operation and exercised, 201 work orders of various tasks were accomplished, 114 testable backflow prevention devices were tested at least once per Massachusetts Department of Environmental Protection (DEP) regulations, over 200 water samples were taken for water quality analysis and 3,300 meters were read during March and then again in September. Total water usage in 2013 was 403,451,000 gallons as measured by the Massachusetts Water Resources Authority (MWRA) master meter. This amount is 9% less than 2012 (440,981,000). This past May and June were relatively cool and damp, July was warm but there were rain showers and thunderstorms nearly every other day.

The Massachusetts DEP Drinking Water Program conducted it's once every three years Sanitary Survey Inspection of the Wilbraham Water Department in April, 2013. The inspection report required that several items be accomplished including:

1. Developing a formal written Maintenance Plan by August 31, 2013;
2. Provide emergency standby electrical generators at the Brookmont Drive and McIntosh Drive water booster stations by December 31, 2015; and
3. That Wilbraham complete a comprehensive Master Plan for the water system by December 31, 2015. The Maintenance Plan was developed by Tighe & Bond, Inc., and was submitted to DEP in August, 2013.

Documents submitted to DEP in 2013 included dozens of water quality results forms, weekly chlorine residual, water pressure and pH charts, the Annual Statistical Report, the formal written Maintenance Plan & Consumer Confidence Report, (which was also mailed to every household and business in our Public Water System.) Also, monthly state forms are sent in to DEP for documentation of water usage and chemical additions to our water.

The Corrosion Control Facility (CCF) on Miller Street in Ludlow, MA operated successfully in 2013 as two new pressure reducing valves (PRV) were installed; one for high flow conditions and the other for low flows. The work was accomplished by Gomes Construction, Inc. of Ludlow, MA for approximately $32,500. The new PRV's automatically reduce high pressure coming from Quabbin Reservoir to a useable pressure range compatible with our water distribution system hydraulics.

The Glenn Drive Water Booster Station had a major renovation accomplished with the installation of new stainless steel eight inch diameter suction and discharge headers and isolation valves. The existing welded steel piping had developed numerous leaks over the last several years and the decision was made to replace all of the headers rather than just keep welding and patching the old steel pipe. The work was accomplished by Weston & Sampson, Inc. of Peabody, MA for a cost of $41,500.

The other three water booster stations (Brookmont Drive, McIntosh Drive and Old Orchard) had minor mechanical problems and were repaired as needed. The replacing of the electrical solenoid valves at Brookmont Drive station being the most notable.

The MWRA in its effort to comply with federal and state regulations continues to increase our cost for water from the Quabbin Reservoir. Complying with regulatory changes such as Ultraviolet Radiation (UV) disinfection, the building of the twenty-five million gallon covered water storage tanks at Nash Hill in Ludlow and the Pipeline Redundancy Project during the last sixteen years cost millions of dollars. The projected MWRA's Fiscal Year 2015 assessment for Wilbraham is $761,000.00 (approximately $52,000.00 or 7.3% increase over Fiscal Year 2014 actual assessment of $709,196.00.) Since 1997, our costs for water from Quabbin Reservoir has increased over 3,000% ($25,000 as compared to $761,000). It's no wonder that the average water bill continues to rise significantly since the water rates have to cover this ever increasing cost of purchasing water.

Water Rates as of April 1, 2013

Current Rates

$3.85/100 cf:	0-10,000 cf
$4.05/100 cf:	10,001 – 20,000 cf
$4.25/100 cf:	20,001 cf and up
$57.75:	minimum bill

Water Division Employees:

Michael Framarin, Water Supt.
Robert Gibson
Anthony Garceau
Lionel Duquette
Paul Willoughby
Kevin LaPlante

Disposal & Recycling Center

Solid Waste Division

The solid waste activities at the landfill site were supervised by William Sperrazza and supported by one full-time and one part-time employee. The landfill was active until 1995 and was served and supported by the entire Town of Wilbraham. Although the landfill has been capped for a number of years, groundwater monitoring, perimeter gas point monitoring, site inspections and associated reports are completed by the Engineering Division and the Town's consultant, Tighe & Bond, throughout the year as part of the mandatory post closure regulations set by the Department of Environmental Protection (DEP).

The landfill property is currently permitted as a Disposal and Recycling Center (DRC), as well as a composting site. The DRC is an Enterprise Fund that is solely supported by the users of the facility through annual permits and the pay as you throw bags. In fiscal year 2013, the DRC had 1816 customers that generated 722 tons of trash and 566 tons of recyclables. User fees collected for the DRC are used to pay a private hauler to transport the solid waste from the Transfer Station to Covanta Springfield, LLC in Agawam, where it is burned to make electricity. User fees are also used to pay for the hauling and disposal of various recyclables.

DRC HOURS OF OPERATION	
Sunday	12pm-5pm
Monday	Closed
Tuesday	Closed
Wednesday	7am-3pm
Thursday	Closed
Friday	7am-3pm
Saturday	7am-5pm

The DRC also accepts scrap metal, grass clippings, brush, leaves, television sets, computers, twenty pound propane gas tanks, fluorescent light bulbs, air conditioners, and batteries. The DRC facility is also the Town's composting site. Grass clippings, brush and leaves are processe into loam.

DRC customers are also able to utilize tl Regional Household Hazardous Was Day that is held once a year. Some of tl items accepted are antifreeze, fertilize insect spray, mercury bearing waste, w paint (lead based only), and more. Co lections are by appointment only.

PAY AS YOU THROW PROGRAM CURRENT RATES	
Sticker Fee	$100.00
Senior Rates	$85.00
Bag Fee 33 gallon	$2.25
Bag Fee 16 gallon	$1.25

Also recycled are books, bottles, cans an clothes for Planet Aid and the Salvatio Army. All these donations are distribute to outreach programs such as Books fc Troops, Cub Scouts, Boy Scouts and th Venture Crew.

DRC/Solid Waste Division Employees

Robert Bisi
Bruce Strong

Engineering Division

The Engineering Division is the liaiso between residents and the Public Work Divisions. Engineering works cooper tively on projects with other Town depar ments, Town organizations, state and fec eral agencies and other municipalitie Engineering provides the technical suppo for public work's related activities withi the Town including, but not limited t construction projects, drainage problem potholes, water/sewer billing, septic sy tems, storm water permits, traffic relate signage concerns, road damage, potabl water issues, public sewer problems, sno removal, roadside mowing, solid wast DRC, traffic, and town mapping (GIS).

While managing the DPW projects, Eng neering is also responsible for providin customer service to the Town residen such as updating the information posted o

e DPW website including project up-ıtes, available forms and applications, :ensed contractors for water, sewer, and ptic system installations as well as storm ater and DRC updates. Engineering gged, tracked, and responded to thou-nds of service requests. The Department kes pride in working with the public and ıcourages residents to stop in or call.

he Engineering Department is pleased to ırticipate in the Minnechaug Regional igh School's Career Internship Program r students. We typically mentor two udents during the school year. This year e welcomed Philip Pickering and Bridget arpey who had elected to learn how our epartment works.

he following is a list of some statistics om daily business activities completed ithin the division:

Drainlayers' (Sewer Installers') Licenses	12
Pavement Cut/Stormwater Permits and Inspections	105
Residential Inquiries Reported and Investigated	3200
Sanitary Sewer Connection Permits and Inspections	12
Septage Haulers' Licenses	6
Septic System Installers' Licenses	22
Water Installers' Licenses	8
Water and Sewer Semi-Annual Bills	3464
Water Backflow Bills	45
Trash Haulers' Licenses	5

Members of the Engineering staff are re-ponsible for attending and participating in arious meetings including, but not limited o, Board of Selectmen, Planning Board, Conservation Commission, Water Com-nissioners, Sewer Advisory Board, Mas-achusetts Water Resource Authority, Fi-ıance Committee, Capital Planning, De-partment Head and Financial Staff.

Members of the Engineering staff are also members of the organizations outlined in the highlighted table in the next column.

- Stormwater Committee.
- Joint Transportation Committee at the Pioneer Valley Planning Commission
- Geographic Information System Committee
- Transportation Improvement Project Sub-Committee
- Local Emergency Planning Commission
- Chicopee Valley Aqueduct Working Group
- Traffic Safety Committee
- Tri County Highway Superintendents
- Mass Highway Association
- Central Massachusetts Regional Stormwater Coalition

The following list below highlights activities and accomplishments in 2013:

Wilbraham Landfill Solar Power Project – Assisted in selecting a consultant and reviewing the proposal for installing a solar array on the landfill.

Central Massachusetts Regional Stormwater Coalition (CMRSC)– Joined the Central Massachusetts Regional Stormwater Coalition as part of a regional stormwater grant. The coalition received a grant to provide services for the 31 participating communities. Some of the services include providing computer tablets to each community, testing kits, training, standardized forms and assistance with infrastructure mapping.

Stormwater Phase II Project – Continued mapping the stormwater infrastructure and inventorying outfall condition.

Sign Inventory Project – Worked with staff in the Senior Work-Off Abatement Program to GPS and inventory Town road signs in preparation from upcoming sign replacement regulations.

Storm Recovery Damage Forest Restoration Project – Completed the cleanup of over 100 acres of storm damaged Town land.

FEMA Hazardous Mitigation Grant Applications-Purchased and installed a generator at the DPW building using $120,000 of grant funds. Applied for grant funding for more generators at two water pump stations. Was awarded $386,000 grant funding for culvert improvements on Woodland Dell. Construction will begin January 2014 and be completed by July 2014.

Hazard Mitigation Plan: Developed and prepared a new plan for the Town of Wilbraham for submission to FEMA

Road Resurfacing Projects: Prepared the necessary bid documents for 2013 road resurfacing and drainage projects as well as the Chapter 90 reimbursement paper work. This year Engineering contracted two types of road resurfacing projects involving highway rehabilitation and asphalt paving. The goal is to find the most cost effective pavement management practice for each road.

Geographic Information System (GIS): Started developing a GIS application that will enable DPW staff to access critical record map information in the field on mobile devices. DPW staff continued to map the Town utilities including drainage, water and sewer infrastructure. Zoning, road edge, building footprints and other associated planimetric features were updated on a regular basis.

Manchonis Road Drainage Improvement Project – Contracted and coordinated the replacement of 2,000 feet of 24" drainage pipe and associated structures.

Stony Hill Road S-Curves – Reestablished the road profile of Stony Hill Road from Soule Road to the Town Line. Sections of the vertical and horizontal curves were modified to increase the line of sight making it a safer road.

(Continued on page 44)

(Continued from page 43)

Engineering Employees

Edmond W. Miga, Jr., P.E. DPW Director/Town Engineer

Tonya L. Basch, P.E. Assistant DPW Director/Engineer

Donna Daviau Administrative Assistant

Krystine Viess Administrative Assistant

Dena Grochmal, Engineering Assistant

Conclusion:
As always it has been a pleasure to work for the Town and be part of a very successful team. We have a tremendous group of residents that give their time to be part of committees. Thanks to all of their efforts we are able to make our community a better place to live. Special thanks to all the DPW staff that work so hard and sometimes under harsh weather conditions at all hours of the day to make sure we are safe.

Photo courtesy of Department of Public Work

Tree Warden

As Tree Warden, I have been working very closely with representatives and senior arborists from our utility company National Grid. We worked with National Grid on the Hazard Tree Mitigation Program. The program involved a tree-by-tree hazard assessment of the main three-phase lines in Wilbraham. Town-owned trees that are hazardous and/or prone to failure pose a threat to Public Safety and endanger the reliability of National Grid's main distribution lines along our roadways. Town Trees were identified for removal or pruning in an effort to reduce or eliminate their risk of failure due to any future storms. A majority of this work was completed in Wilbraham this past autumn.

I had the opportunity to continue a very good and worthwhile project that was begun several years ago by the Wilbraham Woman's Club. This is the Commemorative Tree Planting Program. This tree program is one that past Tree Warden Dick Swain was very involved in.

I was involved in the planting of 14 shade & ornamental trees along the Tinkham Road tree belt. I chose these locations because the Tinkham Road area was so heavily damaged during the storms of 2011. Additional tree plantings along this stretch of Town right-of-way was much needed.

I am also continuing to work with the Towns' contracted tree professionals, Northern Tree Service regarding the on-going pruning & removal of Town Trees.

On a day-to-day basis, I am responding t Town Residents regarding Town tree issues that may impact Public Safety. I meet with Residents and make assessments concerning the health and conditic of trees to determine if trees should be trimmed, removed or require other preventative maintenance.

My long-term goal is to preserve and pro tect Wilbraham's urban forest, all community trees that fall within the Towns' right of way, trees in Town parks, schoo yards, and common areas.

I would like to thank Bill Sperrazza, Superintendent of DPW Operations, who acted as temporary Tree Warden after Richard Swain passed last year. Bill helped me transition into the new role of Tree Warden, giving me the tools, guidance and support to take on the position.

Respectfully submitted,
David Graziano
Tree Warden

New Hot Box in Department of Public Works. Photo courtesy of Department of Public Works.

Did you Know?

Forest management plays a key role in mitigating climate control by removing carbon dioxide from the air.

Building & Land Use

Agriculture Commission

The Wilbraham Agricultural Commission was thrilled to recognize the fine remembrances brought forth by the 250th Anniversary celebrations – many of which acknowledged Wilbraham's rich agricultural history.

The Agriculture Commission is committed to its current-day mission to, "represent the farming community, encourage the pursuit of agriculture [by ALL Wilbraham citizens], promote agriculture-based economic activities and preserve, revitalize and sustain the Town's agricultural businesses and lands."

The Agriculture Commission is pleased to report that in 2013 certain town-owned lands are once again being maintained in agricultural use by a collaboration of relevant Town Boards, Commissions, Committees, Trusts and citizens. Town-owned lands near the Great White Cedar Swamp Conservation Area are being hayed again. And two additional Farmers' Markets were added in 2013.

The Agriculture Commission, in collaboration with the McDonald Nature Preserve and others, are actively pursuing additional agricultural uses of the Preservation and Town-owned lands, including a proposed pumpkin patch for the use of Wilbraham citizens. And a potential "tree seedling" program is being pursued for the coming year.

Thanks to all Wilbraham supporters of agriculture – farmers and backyard gardeners alike.

Agriculture Commission

Rob Anderson, Chairman
Maura Lessard
Robert Matthews
Judy VanRaalte
Edna Colcord (resigned 2013)

Hay Barn at MacDonald's Nature Preserve.
Photo courtesy of the Agriculture Commission

Building Department

Lance Trevallion has been the Building Inspector/Zoning Enforcement Officer for the Town of Wilbraham for over 15 years. Administrative Assistant, Melissa Graves has been working with Lance for almost 10 years. The Department welcomed a new addition to the team, Sheileen Carlotto, to assist with the numerous daily challenges of keeping the building projects organized. She will be a great asset to the department.

Thankfully, Wilbraham did not experience any extreme weather events in the year 2013. The building permits for roofing and siding are still trickling in from the storm events of 2011. Estimates show that almost 17% of households in Wilbraham had to repair and/or replace the siding and/or roofing on their homes as a result of the extreme storm events in 2011.

Eight local communities (Belchertown, Wilbraham, East Longmeadow, Hampden, Longmeadow, Monson, Palmer and Springfield) continue to participate in the Western Massachusetts Energy Save Initiative. Homeowners responded in full force to this incentive to identify where insulation is needed in their homes. Rebates ranged from $100 to $1500 depending on what the resident did to upgrade their home energy equipment and insulation. The permits received in the Building Department for insulation increased from thirty-eight in 2012 to ninety-three in 2013.

Both, the Electrical and the Plumbing/Gas Inspectors work part-time for the Town. Bernie Sears has been inspecting plumbing and gas jobs since 1998. Paul Shepardson, the Electrical Inspector began working for Wilbraham in 2006. Mr. Shepardson was a great asset to the Town but decided to move on to another challenge in October. We received quite an amount of interest from well qualified applicants to take his place and our newest Electrical Inspector is Edward White.

(Continued on page 46)

(Continued from page 45)

Building Permits:
(Inspector Lance Trevallion)
Permits issued: 569
Fees Collected: $114,790
Inspections: 1600+

Plumbing/Gas Permits:
(Inspector Bernie Sears)
Permits issued: 465
Fees Collected: $26,445
Inspections: 700+

Electrical Permits:
(Inspectors Paul Shepardson/Ed White)
Permits issued: 370
Fees Collected: $24,780
Inspections: 700+

The Building Department also processes applications for annual inspections for occupancy of public buildings. These inspections are required annually to ensure safe emergency exits, maximum occupancy numbers and exit lighting. This includes all schools, churches, restaurants, day care centers, gyms, and any other location that the public would gather and/or visit. In the year of 2013, Lance inspected 71 locations, including 12 buildings at the Wilbraham & Monson Academy, Wilbraham school buildings and 16 restaurants. The total fees collected in 2013 were $1800.00.

Lance Trevallion
Building Inspector

Bernard Sears
Plumbing/Gas Inspector

Paul Sherpardson
Electrical Inspector (resigned)

Edward White
Electrical Inspector

Melissa Graves
Administrative Assistant

Sheileen Carlotto
Building Clerk

Community Gardens

There are many advantages to growing and harvesting your own food. You plant exactly what you like and perhaps a few extra items that you want to try for the first time. Why not attempt to grow those specialty items instead of paying high prices at the grocery store. We have numerous families that get together and rent several plots sharing the responsibilities and the rewards. A Community Garden creat opportunity for recreation, exercise, th apy and education. Having a garden p encourages self-reliance, provides nut tious food for your family and reduces family's annual food budget. Commun Gardens have gained popularity over t past several years in part because of t high price increase in fresh vegetables the supermarkets. On average, a vegetab travels 1,500 miles from field to fork.

(Continued on page

Residential Permits	Number	Est. Construction Cos
New Construction	18	$4,744,744.00
Roof/Siding/Windows	143	$1,759,963.71
Additions	23	$1,080,790.0
Alterations/Renovations	99	$3,193,347.07
Solar Panel Installation	4	$174,080.00
Insulation	93	$241,713.36
Deck	16	$310,570.00
Garages	5	$124,600.00
Accessory Buildings/ Sheds	26	$188,282.50
Swimming Pools	16	$347,442.00
Sheet Metal	12	$125,276.85
Demolitions	8	$94,600.00
Wood/Pellet Stoves	39	$92,281.00
Swimming Pool Demolition	2	$7,600.00
Signs	1	$125.00
TOTAL	**505**	**$12,482,415.49**

Commercial Permits	Number	Est. Construction Cos
New Construction	2	$2,711,124.00
Roof/Siding/Windows	12	$3,128,355.88
Alterations/Renovations	14	$630,787.00
Additions	1	$14,000.00
Signs	18	$76,850.00
Decks	1	$20,000.00
Sheds/Accessory Buildings	2	$41,600.00
Sheet Metal	2	$71,350.00
Temporary Tents	12	xxx.xx
TOTAL	64	$6,694,046.88

(Continued from page 46)

A a result of the climate and weather patns in the Northeast, our outdoor growing season is limited to May through early November. The Wilbraham Community Garden applied, and approved at Town Meeting, for Community Preservation Act (CPA) funds to construct a greenhouse on the property. Several factors affected the style and size of the greenhouse; whereas the structure will be open to the public. For this reason, the greenhouse had to comply with the American's with Disabilities Act, building codes, such as like wind and snow load, as well as be secure from burglary and vandalism. In addition to the CPA funds, we also received a $1,000.00 grant from New England Grassroots Environmental Fund to help with associated costs of constructing the greenhouse. The goal is to have the structure be as self-sufficient as possible utilizing gutters and rain barrels for water in addition to solar powered roof vents and lighting. Construction is scheduled to begin in early 2014.

We had the 7th Annual "Plowing the Community Garden" event in May that included having the Eastern Connecticut Draft Horse Association plow the garden with their teams of horses. We had several vendors selling everything from homemade jewelry to kettle corn as well as plant vendors selling seedlings and flowers. Horse-drawn hay rides by Mainely Drafts from Ludlow were enjoyed by many spectators. Cameron Sutphin, a local singer and guitarist entertained the crowd at lunchtime. The crowd made him feel welcome and some even bought his CD.

Garden plots are available on a first-come, first-served basis with priority given to returning gardeners. New and returning gardeners are invited to attend the annual spring sign-up meeting held at the Wilbraham Town Hall prior to the growing season. The exact date of the meeting is published in the local newspaper. Garden plots are approximately 25' x 50' and the annual rental cost is $25.00 per plot. There is water on-site as well as a portable toilet during the growing season. If you are interested in joining us at the Wilbraham Community Gardens or if you would like more information, you may contact the Garden Coordinator, Melissa Graves, in the Conservation Commission office at 596-2800, ext 204.

Melissa Graves
Community Gardens Coordinator

Community Gardens.
Photo courtesy of Melissa Graves.

Conservation Commission

The Conservation Commission met eighteen times in 2013. They also went on 25 site walks to review submitted applications, compliance of permitted activities or investigation of wetland violations. One of the biggest and most noticeable projects reviewed this year was the self storage facility on Boston Road.

The Commission continued to review and respond to numerous Forest Cutting Plans that were presented as a result of the storms of 2011. The properties off Peak and Hollow Roads were the most noticeably damaged by the tornado. Seedlings should be present by the spring of 2014 and the forest should begin the healing process. Another heavily damaged area was in the Sawmill Pond/Brentwood neighborhood. There were many locations along the Sawmill Brook that had large trees across the banks. If left alone, it would have impeded water flow and could have flooded many surrounding yards.

The Commission encourages the use of conservation land for passive uses including hiking, biking, skiing, photography and horseback riding. The use of motorized vehicles is not permissible on any Town-owned property. While the majority of motorized vehicles seemingly do not harm the environment, there are some that do, including damage to stream beds, wetlands and wetland buffer zones.

The 2013 Deer Hunting program was once again a success with almost 200 permits issued to hunt on Town-owned property. The Town implemented this program several years ago to help reduce the risk of deer/car accidents. There are seven Town-owned properties included in the program, which are the White Cedar Swamp, Rice Nature Preserve, Thayer Brook, Sunrise Peak, The Bellows, Mill Pond/Danforth Farm and Twelve Mile Brook. Only archery hunting of deer is allowed on those parcels. Permits for hunting on private property is permissible by a permit issued through the Town Clerks office as well.

After several years of dedicated service to the Town as a Conservation Commission member, Karen Leigh resigned. Her knowledge and expertise regarding the Wetlands Protection Act rules and regulations will be greatly missed. We welcomed new member, Paul Ekness and he is fast becoming a huge asset to the Commission.

The Conservation Commission generally meets on the second and fourth Mondays of each month at 7:00 PM in the Town Office Building. The agenda is posted at least 48 hours in advance at the Town Hall and on the Town web site. Interested people are always welcome and encouraged to participate. The office which is located in the Wilbraham Town Hall is open Monday-Friday, 8:30 A.M. – 4:30 PM.

Conservation Commission

Christopher Brown, Chairman
James Roberts
Stoughton Smead
Thomas Reavey
Robert McMaster
Karen Leigh (resigned in 2013)
George Reich
Paul Ekness (appointed in 2013)

Melissa Graves
Administrative Assistant

Open Space and Recreation Committee

Mission Statement:

Preserve significant open space by investigating, educating, planning and cooperating.

Open Space and Recreation Committee (OSRC) met with town and regional safety officials to discuss trail safety and will provide updated GPS maps of town trails to Police and Fire Departments.

OSRC facilitated the Boy Scouts in blazing a connecting trail between the Crane Hill and the Twelve Mile Brook Trails.

The Wilbraham Hiking Club, part of the OSPRC, held weekly hikes all year and performed maintenance work on many of Rice Preserve's trails.

OSRC, along with two Selectmen, assessed municipal land between Hollow and Glendale Roads (1067V Glendale Road) for possible connectivity between the Thayer Brook and Rice Preserve trails. OSRC also evaluated properties along the Chicopee River and on Tinkham Road. These were not deemed suitable for connectivity to other Town trails and not worth acquiring.

OSRC was instrumental in educating townspeople on major matters such as the Vision Task Force and a controversial proposal to sell town land adjacent to the Alton's Way Trail which would have altered the nature of this prime open space land.

OSRC worked with town boards and concerned citizens to finalize the OSRC Revised Plan, now available on the OSRC website.

OSRC established liaisons with Planning Board, Conservation Commission, Community Preservation Committee, Finance Committee, Playground and Recreation Commission, Minnechaug Land Trust, and the Fountain Park Oversight Committee.

OSRC GPS- located, developed and maintained trail systems on Town open space properties. New signage was installed on Thayer Brook, Crane Hill, and Twelve Mile Brook Trails. A grant proposal for funding to add additional trail signage and implement trail improvements was submitted to the Community Preservation Committee.

OSRC collaborated with the Town Planning Office to refine and improve its section of the new Town website which provides information about trails on Town owned land. Additionally, the Committee distributed pamphlets entitled "Wilbraham Public Lands" at key public locations and also placed articles in the *Wilbraham Times* to explain trail changes and upcoming hikes.

Open Space and Recreation Committee

Joe Calabrese, Co-Chair
Jay Taylor, Co-Chair
Cathy Callaghan, Sec
Raymond Burk (resigned 2013)
Margaret Connell
Walter Damon
Judith Epstein
Brian Fitzgerald
Steve Lawson
Charles Phillips (resigned 2013)
Tracey Plantier
Judith Theocles
Dr. Murray Watnick
James M. Mauer (resigned 2013)

Planning Board

The Planning Board is composed of five members elected to overlapping five-year terms and one associate member appointed to a three-year term. Members of the Planning Board proudly serve the community and receive no compensation.

The Planning Board is responsible for overseeing land-use planning in the Town of Wilbraham. Working in close cooperation with the Planning Director and the Building Inspector/Zoning Enforcement Officer, the Planning Board studies the resources and needs of the Town, particularly conditions affecting public welfare and safety related to land use and development. The Board is authorized to develop the Town's Master Plan to guide growt and make recommendations to ensure t development is consistent with the Mas Plan. As the main author and "custodi of the Town's Zoning By-Law, the Boa is responsible for conducting public he ings and making recommendations on proposed amendments to the Zoning B Law, which must by approved at Town Meeting. The Board also regulates the subdivision of land and the constructio new roadways, grants site-plan approva and special permits for various land-us proposals required by the Town's Zonir By-Law, and reviews all petitions for v ances and other zoning matters filed wi the Zoning Board of Appeals.
During 2013, the Planning Board met 2 times, scheduled 21 appointments and h 11 public hearings, addressing a wide v ety of issues and opportunities facing o community. We are pleased to submit summary of our activities and accompli ments in 2013.

Development Activity
Despite the slowdown in the economy, Planning Board was kept busy dealing with the various residential and comme cial projects proposed in the Town duri the past year as follows:

- The Planning Board approved nine non-subdivision plans submitted by property owners. These are plans th revise existing property boundaries divide land along existing road front and do not require subdivision approval.
- The Planning Board endorsed final plans for an approved subdivision tit "North Hills Lane" which consists o lots fronting on a new cul-de-sac un construction off Boston Road. The Planning Board also continued to m tor work in the other two approved s divisions under construction: Stonin ton Park and Washington Heights.
- The Planning Board conducted publ hearings on nine special permit zoni applications. In response to the mos exciting and significant project of th year, a Special Permit was granted t the Maloni family for a heritage farm stand development as part of a plan reopen and revitalize the former Ric Fruit Farm property located at 757 Main Street. The Board also grante special permits for the following smaller projects: one oversized detached accessory building at 9 Hick Hill Drive; one oversized detached a

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cessory building at 24 Hemingway Road; common driveway access on land owned by Mountain Glen Estates, LLC located at 301, 303 & 305 Mountain Road; one oversized detached accessory building at 278 Soule Road; the construction of a new single-family residence with two attached garages having combined total garage space of approximately 1,312 square feet at 5 Stonington Drive; an accessory in-law apartment at 457 Monson Road; the construction of a proposed two-story addition resulting in two attached garages having a maximum combined total garage space of approximately 2,008 square feet at 15 Valley View Drive; and one oversized detached accessory building (pool house) at 540 Glendale Road.

- The Planning Board reviewed and provided written recommendations on seven referrals to the Zoning Board of Appeals.

Zoning By-Law Amendments

At the Annual Town Meeting, voters adopted five amendments to the Zoning By-Law sponsored by the Planning Board. The first amendment revised Section 3.4.3.1 by clarifying that a municipal use of land is allowed by right in all zoning districts and that such use includes, but is not limited to, buildings. The second amendment deleted existing Section 4.5.1, which contained regulations governing unregistered or inoperable motor vehicles in residential zoning districts and added an editorial comment that such vehicles are now regulated and enforced under section 632 of the Wilbraham General By-Laws. The third amendment revised the existing regulations for the Flood Plain Overlay Zoning District in Section 9.1 to incorporate regulatory changes and new flood zone maps prepared by the Federal Emergency Management Agency (FEMA) in order to keep the Town in compliance with the requirements of the National Flood Insurance Program (NFIP) and to continue to make federal flood insurance available to the residents of Wilbraham. The fourth amendment revised the existing definition for "Solar Energy System" in Section 1.3 and revised the existing accessory use regulations for solar energy systems in Section 3.9.1.3. The fifth amendment adds a new Section 10.6 imposing a temporary moratorium on Medical Marijuana Treatment Centers in all zoning districts.

Vision Task Force

January through April 2013 found the Wilbraham Planning Board's Vision Task Force (VTF) compiling community survey responses from 499 residents. Combined with the actual survey responses were expert opinions, graphics summarizing survey results and demographic trends for Wilbraham and surrounding towns, and facts gathered from additional research that the team used to complete the study. The information organized from the study was analyzed and organized. Then the Team Leaders developed a report that was finalized by an editor. The report is structured into focused subject areas identified to be important to the community. These included; Change and the Community (demographics), Core Values, Business, Education, Land Use, Livability, and Town Services. The draft report was presented to Town Employees, several Town Committees, the School Board and the Boston Road Business Association and other business leaders at meetings during late spring and summer.

Vision Task Force Members: (from left to right) Susan Burk; Charles Phillip, Chairman, Nancy Ross, Edna Colcord, Tracey Plantier, Dr. Stephen Brand, and Carol Albano. Photo courtesy of David Miles, Turley Publications.

In September, the VTF finished the report and made its final presentations to the community at Minnechaug Regional High School; while submitting its final report in several digital and paper versions to allow for ease of review. The final "Wilbraham Looks Forward" report and supporting documentation can be found on the Town of Wilbraham website at http://www.wilbraham-ma.gov/index.aspx?nid=134 . Hard copies of the report are available at the Wilbraham Town Hall Planning office, the Wilbraham Senior Center, and the Town of Wilbraham Library.

The VTF wishes to thank the Town for all its participation, assistance, and support in getting the voice of the community documented and presented.

VTF Members: Carol Albano, Dr. Stephen Brand, Susan Burk, Edna Colcord, Karen Wilson Furst, Christopher Novelli, Charles Phillips, Tracey Plantier, Nancy Ross, David Sanders. Volunteer: Ray Burk

In January of 2014, the Board of Selectmen together with the Planning Board has appointed a new advisory board, The Vision Action Team. The new team will be focusing on facilitating action on the community ideas and goals documented in the Wilbraham Looks Forward report.

Organization and Membership

At the annual Town election, Associate Member Jeffrey Smith was elected to serve a five-year term on the Planning Board, replacing Board Member David Crevier who chose not to seek re-election. At the end of May, the Planning Board reorganized and Richard Butler was elected Chairman, Frederic Fuller was elected Vice Chair and Jeffrey Smith was elected Clerk. In September, Tracey Plantier was appointed to serve on the Board as Associate Member. In November, Richard Butler stepped down as Chairman. The Planning Board once again reorganized with Frederic Fuller elected Chairman, Jeffrey Smith elected Vice Chair and David Sanders elected Clerk. Richard Butler continued to serve as the Town's representative to the Pioneer Valley Regional Planning Commission, and Jeffrey Smith continued to serve as the Planning Board's representative on the Community Preservation Committee (CPC). Planning Director John Pearsall, Building Inspector Lance Trevallion and Administrative Assistant Karen Benoit continued to function as the staff liaisons between the Planning Board and other Town boards and committees.
The Planning Board holds regularly scheduled meetings on Wednesdays at 7:00 PM. Specific dates and agendas for meetings may be obtained from the Planning Office or from the Town website at

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www.wilbraham-ma.gov. All meetings are open to the public, and community participation from interested townspeople is always welcomed and encouraged. With your support, we will continue to provide the very best possible service for our community in the year ahead.

Planning Board

Frederic Fuller, Chairman
Jeffrey Smith, Vice Chairman
David Sanders, Clerk
Adam Basch
Richard Butler
Tracey Plantier, Associate Member

John Pearsall
Planning Director

Lance Trevallion
Building Inspector

Karen Benoit
Administrative Assistant

Sealer of Weights & measures

The Sealer of Weights and Measures is appointed by the Board of Selectmen to assure the public that any product they purchase in the Town by weight or measure will be accurately priced. The weight and volume testing measures used by the Sealer are certified by the state every five years to assure accuracy as required by Massachusetts General Laws. Thirty businesses were visited during the year. The following testing was completed during the inspections resulting in $4,110 collected from fees.

Item	Category	Sealed
Scales	Under 100 lbs.	40
	100-5,000 lbs.	4
	Balance	1
Liquid Meters	Gasoline	70
	Diesel	4
	Oil	9
Unit Pricing	Scanners	70

Eight devices were found to be inaccurate and, after adjustments were made, they were sealed. Four businesses were given copies of the state laws and regulations in order to allow them to better serve the public.

A special thank you to William H. Garvey Jr., who retired in 2013 from the position of Sealer of Weights and Measures, for his decades of dedication and involvement in our Town government!

Respectfully Submitted,
Gary Petzold
Sealer of Weights and Measures

Zoning Board of Appeals

The Board of Appeals is a fiv member board appointed by the Board Selectmen for staggered three-year ter consisting of three full members and tv associate members. The Board wor closely with and relies upon Zoning E forcement Officer Lance Trevallion enforce the Zoning By-Law.

The purpose of the Board of Appeals is hear and decide petitions for varianc from the terms of the Zoning By-Law wi respect to particular land or structures, b not to include variances for use; to he and decide applications for special perm upon which the Board is empowered to a under the By-Law; to hear and deci appeals from any person seeking enforc ment action under the provisions M.G.L. Chapter 40A (the State Zoni Act); and to issue comprehensive perm for low- and moderate-income housi authorized by M.G.L. Chapter 40B.

This past year, the Board of Appeals m nine times, held nineteen public hearin and issued decisions on fourteen applic tions, (see table on next page.)

Zoning Board of Appeals

Edward E. Kivari, Jr., Chairman
H. Clark Abbott
Mark Albano
Betsy Johnsen, Associate Member
Charles Pelouze, Associate Member

Lance Trevallion
Zoning Enforcement Officer

Karen Benoit
Administrative Assistant

ZBA DECISIONS IN 2013

APPLICANT	ADDRESS	DECISION
Anna Ferris *Special Permit to allow the operation of a dance fitness studio*	2701 Boston Road	Approved
Balise Ford of Wilbraham *Variance from signage requirements*	1979 Boston Road	Approved
Wilbraham Fire Department *Special Permit Finding to allow the alteration of a preexisting nonconforming structure (radio communications tower)*	2770 Boston Road	Approved
ESSS, LLC d/b/a Tap Room Grill *Special Permit and Special Permit Finding to allow the operation of a restaurant with seasonal outdoor dining and to alter a preexisting nonconforming structure*	2823 Boston Road	Approved
Dana's Grill Room *Special Permit and Special Permit Finding to allow the operation of a restaurant with seasonal outdoor dining and to alter a preexisting nonconforming structure*	2343 Boston Road	Approved
Luzi's Auto Body *Special Permit to allow the operation of retail sales and storage of firearms*	2826 Boston Road	Approved
Clisham Management Co., LLC *Special Permit to allow the construction and operation of a self-storage facility*	2346-2350 Boston Road	Approved
2034-2040 Boston Road, LLP *Special Permit Amendment for the expansion of existing uses*	2034-2040 Boston Road	Approved
Lumber Liquidators *Special Permit to allow the operation of a retail hardwood flooring store*	2148 Boston Road	Approved
Henry Zola *Special Permit to allow the operation of retail sales and storage of firearms*	2660 Boston Road	Withdrawn
Kevin & Regina Varney *Variance from side-yard setback to allow the construction of an addition*	5 Ripley Street	Approved
Miriam Lopez Ramos *Special permit to operate a family day care home*	156 Stony Hill Road	Approved
Damarys Soto *Special permit to operate a family day care home*	1 ½ Weston Street	Approved
2034-2040 Boston Road, LLP *Special Permit Amendment for the expansion of existing uses*	2034-2040 Boston Road	Approved
Gary Cove / Werke Classic Center, LLC *Special Permit to operate an auto repair/ restoration business*	2421-2423 Boston Road	Approved

Public Safety

Ambulance Oversight Committee

The Ambulance Oversight Committee continues to work with the fire chief in overseeing the running of the ambulance service. The committee's primary duty of reviewing and acting on ambulance service fee abatements has continued according to now established policy and protocol.

It is important to note the Town's ambulance service remains self sufficient on a receipts reserved basis, and continues to serve the Town extremely well. During 2013, the service treated over 1,700 patients, transporting 1,422 patients to local area hospitals. Of these transports, Bay State Medical Center was the destination 49% of the time, with Mercy at 19%, Wing Memorial Hospital at 30%, and the remaining balance going to Mary Lane and Holyoke Hospitals. The top four patient medical conditions are traumatic injury, respiratory distress, general pain, and chest pain.

The Wilbraham Ambulance Service does indeed provide excellent medical care, and this has been recognized by the local and medical communities. This year, the service has received many letters from the community that commended members of the department for their service. The Town should be proud of this excellent service.

Respectfully submitted,
Chief Francis Nothe

Ambulance Oversight Committee

Paula L. Chevrier, Chair
Claudia Considine
John T. Libel
John Rigney
Tom Hurley

Animal Control/Dog Officer

Once again during 2013, the Town of Wilbraham licensed a large number of dogs, 2,037 to be exact. I want to thank all residents who either newly licensed a dog or relicensed . It's both state and local law that all dogs, six months and older, be licensed within their owners' town of residence, (by law 604.2.) It is also both state and local law that all dogs, cats and ferrets must be current on their rabies vaccination at all times, or the pet owner is subject to a citation (by-law 604.3.)

Please be advised that there are no more $25.00 citations for animal law violations. State law (M.G.L. Chapter 140, Section 141) mandates that all animal law violations will be $50.00 for the first offense; $50.00 for the second offense and $75.00 for the third offense. These are minimum fines that the Town of Wilbraham has adopted. The Town could have opted for higher fines for violations of Town by-laws 604.1 thru 604.9, but Town officials opted to go with the state mandated, minimum dollar amounts.

In 2013, Fountain Park remained an area of challenge for Animal Control. All state and local dog laws are supposed to be adhered to while in Fountain Park. As a result, citations (by-laws 604.4 and 604.5) were issued to people who did not leash and pick up after their dogs while in Fountain Park. Many dog owners believe that it is okay to have a leash in hand; however, it is not acceptable to have a lead or leash in possession and not attached to the pet. Pets are to be leashed. It was strongly encouraged in 2013 for people to leash and pick up after their dog at all times while at Fountain Park.

It should be noted that Fountain Park is private property, not public. Consequently, one of the measures that is being contemplated to control unleashed dogs in Fountain Park is to ban all dogs from the Park, which is unfortunate for those pet owners who abide by the law. As the Animal Control/Dog Officer, I tried to educate pet owners who were found violating the leash law that it is state law (M.G.L. Chapter 140, Section 156) that lethal force can be utilized by anyone to protect him or herself against an attack, or perceived attack by an unleashed dog on public or private property. An unleashed animal place the animal at risk in more ways than one. Overall, please be advised that all animal laws, such as Town by-laws 604.1 thru 604.9, especially 604.4 (leash law) will be enforced on all Town owned property, such as Crane Hill park and McDonald's Nature Preserve. In 2013, these areas were patrolled regularly by Animal Control.

Wildlife calls were on the rise in 2013. Animal Control and the Police Departmen responded to reports of either sick or perceived sick wildlife in the area. Wilbraham abounds with wildlife. Residents should make an effort to educate themselves under the venue of people/wildlife cohabitation. Please do not hesitate to contact Animal Control for any information in regards to people/wildlife interaction.

Finally, Animal Control, once again, responded to an excess of 1,000 calls relating to potential by-law violations, stray pick ups, vehicle/animal interactions and various other domestic or wild animal situations.

Respectfully submitted,
Michael Masley, ACO/Dog Officer
ACOAM Certified Animal Control Officer
Certified Special Reserve Police Office

Board of Fire Commissioners

This past year was one of considerable justment; January and February brought "he Move" - a long anticipated return to e remodeled Fire Headquarters on Bos-n Road. This move consisted of the loading of storage units, moving of xes, internal staff movement, adjust-ents to determine optimum storage of uipment and efficient adjacencies of uipment. This was the first major move nce 1952. No longer did the 3:00am ight train shake the windows. Gone ere the cold drafts of winter and the heat an old building in summer. All equip-ent could be stored inside the facility. A ilding remodel/expansion, provided by e residents, improved the efficiency, orale and wellness of its public safety rsonnel. A sincere thanks from the men d women of Wilbraham Fire Depart-ent.

he Board of Fire Commissioners seeks to ovide the community with long term anning and oversight as it relates to fire, scue and medical support. The Commis-oners would like to thank Chief Francis othe for providing inspirational and di-ctional leadership to the Board, members the Fire Department, the Town and its ighboring communities. The Wilbra-m Fire Department under the direction Chief Nothe is recognized for its capa-lities and leadership throughout the ommonwealth. The hiring and promo-nal process used by the department has oduced seasoned leadership, versatile efighters with multiple skill sets up to e challenges of firefighting, rescue and lvanced life support.

o our citizens, please take the opportu-ty to visit our Boston Road Headquarters r a tour. Our membership would be oud to conduct a tour and explain our erational capabilities

Board of Fire Commissioner

Gary Petzold, Chairman
Ralph Guyer
Edward Rigney

Fire Department, Emergency Medical Services and Emergency Management

Mission Statement of the Wilbraham Fire Department:

"Our mission is to minimize personal and community risk from fires, medical emergencies and other threats to life and property through prompt emergency response, public education and code enforcement. In our performance, we will utilize all available resources, placing the highest priority on the preservation of life and health, followed by the protection of property and incident management."

In January, the Department began the move back to Fire Headquarters in phases as construction and renovations to the building were completed by Western Builders of Granby MA.; with many thanks going to the contractors involved. Special thanks goes to the owner of Western Builders and resident, Paul Ugolini, Project Manager; Mike Flanders, Project Superintendent, James Downing and Building Inspector Lance Trevallion, who acted as the Owner's Project Manager.

Also in January, the Fire Department received a grant award from Federal Emergency Management Agency (FEMA) in the amount of $83,513 to purchase and install two pieces of equipment for the newly renovated Fire Headquarters. The equipment purchased was (1.) a diesel exhaust removal system that hooks to vehicles inside the building and (2.) an air compressor to fill fire fighting breathing apparatus tanks.

Training continues to be an important part of our state of readiness. In 2013, members of the Department completed over 1,900 hours of training to maintain and improve their skill level to provide service and protection to the community. Also four members of the Department participated in training for the newly formed Regional Technical Rescue Team that will provide special recue services to western Massachusetts.

A Comprehensive Public Safety Staffing Study by the Matrix Consulting Group was conducted in 2008 which recommended increased staffing for three areas; a Deputy Chief, an Officer of Training/ EMS, and an increase of 2 firefighters that would bring each shift complement to 6. This increase in personnel would help with the multiple calls that occur regularly.

Fire and Police have begun exploring options for the Town to create a Regional 911 Dispatch Center, involving the Towns of Longmeadow, East Longmeadow, Hampden, Ludlow and Wilbraham. The process is in the very early stages for the communities involved to weigh the strengths and weaknesses moving forward.

Working with Mass Emergency Management Agency (MEMA), the Community Emergency Plans were reviewed and updated. The Fire Department continues to participate with the Regional Emergency Planning Committee (REPC) on a monthly basis and also partnered with the Springfield Chapter of the American Red Cross and Public Access TV to create a video on Storm Preparedness.

Respectfully submitted,
Francis W. Nothe
Fire Chief

Board of Fire Commissioners

Ralph Guyer
Gary Petzold
Edward Rigney

Wilbraham Fire Department is now on Facebook!!!!!

Fire Department, Emergency Medical Services and Emergency Management

2013 Fire Department Activity

Activity	2013	2012	2011*	2010
Fire/Emergency Responses	777	718	964	750
Emergency Medical Patients	1,627	1,766	1,695	1,637
			*Tornado	
Total Emergencies	**2,404**	**2,484**	**2,659**	**2,387**

2013 Code Compliance Activity

Smoke & CO Detector Permits and Inspections	218
Oil Burner Permits and Inspections	28
LP Gas Permits and Inspections	44
Tank Permits and Inspections	23
Residential Building Plan Review	34
Commercial Building Plan Review	10
Fire Sprinklers Permits and Inspections	3
21E Assessments	1
Blasting Permits and Inspections	1
Tank Truck permits and Inspections	9
Flammable/Combustible Liquid Storage Permits and Inspections	15
Open Burning Permits	685
Miscellaneous Inspections	764
TOTAL	**1,835**

2013 FIRE Department Roster

Fire Chief	**Francis Nothe**	**Administrative Assistant**	**Lena McCaffrey**
Captains	**Tom Laware**	**Ambulance Billing Clerk**	**Maria Gildea**
	Tom Shaw		
	Peter Nothe		
	William Manseau		
Captain of Fire Prevention	**David Bourcier**		
Privates	**Russell Mitchell**		
	Wendy Denning		
	Dan Corliss		
	Paul Budaj		
	Anthony Cerini		
	Joshua Mullen		
	Dane George		
	Richard Hatch, Jr		
	Victor Robidoux		
	James Royce		
	Kevin Brown		
	Jason Dimitropolis		
	Timothy Rogers		
	Anthony Arventos		
	Mathew Walch		
	Jeffery Witek		
	Patrick Farrow		
	Chris Houghton		
Call Firefighter	**Mark Haraysz Jr.**		

Parking Clerk

The Parking Clerk works collaboratively with the Wilbraham Police Department to enforce the Town's parking bylaws. The Parking Clerk is responsible for collecting parking citation fees, issuing late fees and processing unpaid parking citations with the Massachusetts Registry of Motor Vehicles (RMV) through the assistance of Arthur P. Jones and Associates.

Parking citation fees can range from $15, $30 to $100, excluding late fees. A $10 late fee is added to the original parking citation fee after 31 days of non-payment. After approximately 51 days of non-payment of the parking citation fee, the driver's name and registration information is forwarded to the RMV to be "marked." The payment of the parking citation fee is enforced; the fees must be paid to the Town of Wilbraham before the RMV will conduct any business with the violator, such as renewing a driver's license, registering a car, etc.

In 2013, 12 parking citations were issued in the Town of Wilbraham. Parking citations can include more than one violation offense. For example, one parking citation may have referenced two or more parking violation that occurred in a single incident. Therefore, the number of violations for the year may not equal the number of parking citations issued. The breakdown of violations for 2013 issued parking citations is the following:

In 2013, the collection efforts for parking citation fines were as follows:

# of Parking Citations	Action Taken – Parking Citation	Fees Collected
9	Paid prior to late fee issued	$325*
0	Paid after issuance of late fee & 2nd notice of non-payment	$0.00
1	Paid after late fee issued & 3rd notice of non-payment	$25.00
0	Appealed parking citation. (1 citation was abated & appeal granted; 1 citation appeal was denied & fine stayed intact.)	$0.00
2	Parking citations were sent to the RMV for "marking"	$0.00
0	Parking Citations are pending in the process & are unpaid at this time.	$0.00
4	Parking citations from previous years that were marked at the RMV were paid and cleared from RMV marking.	$340
	TOTAL of FEES COLLECTED IN 2013	**$690.00**

*all $100 fees (2) collected from violation #26 and were allocated to the Commission on Disabilities' budget.

For more information about parking regulations, please visited www.wilbraham-ma.org or contact the Parking Clerk at 413.596.2800x101.

Parking Clerk
Candace Ouillette Gaumond

Parking Violation #	Violation	Fine/Fee for Violation	# of Violations in 2013
1	Parked within a designated no parking zone.	$15	6
7	Parked over (1) foot from the curb or edge of the way.	$15	1
13	Parked car which is unregistered on a street, highway or way.	$15	1
25	Parked within ten feet of a fire hydrant.	$50	1
26	Parked so as to obstruct or occupy a designated disabled veterans or handicap ramp, cross hatch area (as defined by MGL Chapter 40, Section 22a and, or 521 CMR, as amended from time to time) or parking area without proper permits.	$100	3

Police Department

A reflection over this past year has brought many events in celebration of the Town's 250th Anniversary, and brings continued change to the Department. After 20 years of service to the community, Captain Raymond Kallaugher retired in March. Captain Kallaugher joined the Department in 1992, after serving several years with the East Longmeadow Police Department. We thank him for his many years of dedicated service and wish him the best in his future endeavors.

Two veteran officers with the Department were promoted in August. Sergeant Robert Zollo was promoted to Captain and commands the second shift. Officer Shawn Baldwin was promoted to Sergeant; he is one of the commanders of the midnight shift. In September, Lieutenant David Diogo of the Sturbridge Police Department accepted a position as a patrol officer with the Department. Officer Diogo was with the Sturbridge Police Department for two years and was formerly a Lieutenant with the Henderson Police Department in North Carolina. Their experience, professionalism and enthusiasm to serve the community will continue to set the standard for our services.

We've changed the look of our new patrol cars, adding a modern look with graphics that are 100% reflective. This will increase the visibility and safety of officers as they patrol our community. In the last several months, we have also installed in all of our front line cruisers a Watch Guard 4RE In- Car Video System. This equipment will assist the officers in gathering valuable video and audible evidence while conducting law enforcement activities. These systems were purchased using money previously seized from drug dealers in our community; so I thank them for the resources that provided this tool.

During the process of becoming Police Chief, I frequently heard from citizens that they weren't sure what the Department did since they heard very little about our activity. We've attempted to change that perception by including a segment in the Wilbraham/Hampden Times called Police Activity Log. Also, several months ago the Department started a Face book Page that includes timely Department activity, alerts and notices that may be of interest to our residents. Thanks to Officer Jeffrey Rudinski and Sergeant Edward Lennon in making this page a success and we invite everyone to view it.

As the year comes to a close, the goals for the future are renewed. The Board of S lectmen appointed a Building Feasibilit Committee to study the Police Departm building needs. I look forward to work with the dedicated volunteers on this c mittee over the next months to develop plan for an appropriate, modern and ef

Police Department Roster

Chief	**Roger W. Tucker**	
Captains	**Raymond J. Kallaugher**	**(Retired March 201**
	Timothy F. Kane, Jr.	
	Robert G. Zollo	
Sergeants	**Daniel E. Carr**	
	Glen R. Clark	
	Robert G. Zollo	
	Mark A. Paradis	
	Edward C. Lennon	
	Shawn B. Baldwin	
Patrolmen	**John P. Siniscalchi**	
	Peter O. Laviolette	
	Lawrence H. Rich, III	
	Thomas P. Korzec	
	Harold R. Swift	
	Christian A. Letnedre	
	Daniel E. Menard	**School Resource Offi**
	Jeffrey R. Rudinski	**Investigator/Court Officer**
	Michael J. Cygan	
	Joseph R. Brewer	
	Aderico P. Florindo	
	Jesse J. Nason`	
	Thomas D. Motyka	
	Brent P. Noyes	
	Justin R. Wall	
	Christopher C. Arventos	
	James E. Gagner	
	David Diogo	
Administrative Assistant	**Lisa M. Bouchard**	
Cell Attendants	**Lisa M. Bouchard**	**Mary Bready**
	Linda Ely	**Diane Hastings**
	Thomas Cortis	**Mark Duclos**
	Anthony Gentile	**Matthew Lapre**
	Reginald McCallister	**Dave Lamana**
	David Goodrich	**Gary Saccomani**

nt facility. A review of our aging public safety communications infrastructure is o being conducted. This equipment has eeeded its normal life expectancy and a pn needs to be developed to replace it.

Te table following this report are the reds kept and reported to the Federal Bu- r u of Investigation (FBI) and the Massacisetts State Police. These records are cnpared to previous years, and analysis n y reveal consistencies or anomalies.

I m thankful for the support this Depart- nnt receives from the community. With o partners at Central Dispatch we are ailable 24/7 to provide service. Please n ort suspicious activity when you obsive it. Together, we can make a differe:e keeping Wilbraham a great place to li:, work and recreate.

Respectfully submitted,
Roger W. Tucker
Chief of Police

Wilbraham Police Department is now on Facebook!!!!!

facebook

. Glen Clark ensured safety during 250th Anniversary Celebration's l Climb Event. Photo courtesy of the Wilbraham Police Department.

POLICE DEPARTMENT
2013 RECORDS REPORT

I. CRIMINAL COURT COMPLAINTS
PRIMARY ARRESTING OFFENSE

RAPE	1
ROBBERY	0
ASSAULT AGGRAVATED	8
ASSAULT SIMPLE	30
INTIMIDATION	4
ARSON	4
RESTRAINING ORDER VIOLATION	9
BURGLARY/BREAK & ENTER	11
SHOPLIFTING	37
THEFT FROM BUILDING	3
THEFT FROM MOTOR VEHICLE	1
ALL OTHER LARCENY	14
MOTOR VEHICLE THEFT	2
FALSE PRETENSES/SWINDLE	8
EMBEZZLEMENT	0
STOLEN PROPERTY OFFENSES	7
VANDALISM	5
DRUG/NARCOTIC VIOLATION	22
WEAPON LAW VIOLATION	4
BAD CHECKS	4
DISORDERLY CONDUCT	2
DRIVING UNDER THE INFLUENCE	48
PROTECTIVE CUSTODY	13
FAMILY OFFENSE/NON-VIOLENT	0
LIQUOR LAW VIOLATION	9
RUNAWAY	0
TRESPASS OF REAL PROPERTY	1
ALL OTHER OFFENSES	75
TRAFFIC/BY-LAW	317
TOTAL	**639**

II. PERSONS ARRESTED OR CHARGED OFFENSE TYPE

Criminal	269
Motor Vehicle	357
Protective Custody	13
TOTAL	**639**

III. PERSONS ARRESTED OR CHARGED BY AGE

Adults	623
Juvenile	16
TOTAL	**639**

IV. PERSONS ARRESTED OR CHARGED BY OFFENSE TYPE/AGE

Criminal	
Adults	254
Juvenile	15
Motor Vehicle	
Adults	355
Juvenile	2
Protective Custody	
Adults	13
Juvenile	0
TOTAL	**639**

POLICE DEPARTMENT
2013 RECORDS REPORT

V. PERSONS ARRESTED OR CHARGED BY SEX

Adults Charged	
Male	436
Female	174
Juvenile	
Male	12
Female	4
Adults placed in protective custody	
Male	10
Female	3
Juveniles placed in protective custody	
Male	0
Female	0
TOTAL	**639**

VI. PERSONS INCARCERATED BY AGE/SEX

Adults	
Males	176
Females	68
Juveniles	
Males	3
Females	2
TOTAL	**249**

VII. UNIFORM TRAFFIC OFFENSES

	Civil	Warning
Violate RMV Rules/Regulation	18	52
top Sign/Red Lens Violation	55	108
No Right Turn On Red	0	0
Improper Pass/Marked Lanes	18	27
Seatbelt	53	20
Child Restraint	0	0
Passing School Bus	0	1
Speeding	187	381
Fail Inspect M/V	230	445
Defective Equipment	35	238
Unregistered Motor Vehicle	23	15
No License/Reg In Possession	18	54
All Other Moving Violations	20	18
Recreation Veh. Violation	3	0
TOTAL	**660**	**1359**

VIII. MOTOR VEHICLE VIOLATIONS BY TYPE

Uniform Traffic Citations	660
Warnings	1359
Parking Violations	12
TOTAL	**2031**

IX. UNIFORM CRIME REPORT (FBI CRIME INDEX)

Forcible Rape	3
Robbery	1
Assaults	96
Burglary	55
Larceny-Theft	170
Motor Vehicle Theft	13
Arson	1
TOTAL	**339**

X. BURGLARY BREAKDOWN

Forced Entry	31
Unlawful Entry	20
Attempted Forced Entry	4
TOTAL	**55**

XI. LARCENY BREAKDOWN

Larceny over $200	79
Larceny between $50 & $200	52
Larceny less then $50	39
TOTAL	**170**

XII. VEHICLE ACCIDENTS

Fatal Accidents	0
Personal Injury Accidents	52
Property Damage Accidents	252
TOTAL	**304**

X111. PERSONS INJURED IN M/V ACCIDENTS

Persons Killed	0
Persons Injured	66
TOTAL	**66**

XIV. OTHER ACTIVITY—PUBLIC LOG

Call Incidents	20782
Citizen-6981	
Police 9855	
Call Incidents need. further invest	963
Alarms Investigated	995
Lost/Missing Persons	22
Suspicious Persons/Activity	1083
Deaths Investigated	10
Complts/Obscene/Harass. Phone	48
Towed M.V.'s	427
Domestic Disturbances	189
Vandalism	109
Unsecured Buildings	31
Civil Marijuana Possession	72

XV. STOLEN PROPERTY BREAKDOWN

- There was a total of $35,982.00 taken in breaks i homes.
- There was a total of $248,501.00 taken in larcenie
- There was a total of $127,200.00 taken in mo vehicle thefts.
- There was a total of $0 - taken in robberies.
- There was a grand total of $413,715.00 in prope stolen in town in 2013.

XVI. RECOVERED PROPERTY

There was a total of $ 85,437.00 in stolen property recovered.

XVII. PERMITS ISSUED

Pistol Permits	440
F.I.D. Cards	64

XVIII. FEES COLLECTED

Pistol Permit /F.I.D. Cards	31,000.00
Video/Report Requests	3,760.50
Dealer Permits	0
Fingerprint Cards	35.00
Restitution Checks	0
TOTAL	**34,795.50**

STATISTICAL COMPARISON FOR UNIFORM CRIME REPORT-FBI CRIME INDEX

	2012	2013	%CHANGE
Criminal Homicide	0	0	0%
Rapes	2	3	+50 %
Robbery	4	1	-75%
Assault	87	96	+10%
Burglary/Res/Bus	70	55	-21%
Larceny	163	168	+3%
Auto Theft	16	13	-18%
Arson	2	1	-50%
TOTAL	**344**	**337**	**-2%**

STATISTICAL COMPARISON FOR W.P.D. ACTIVITY INDEX

	2012	2013	%Change
Call Incidents	16836	20782	+23%
Written Complaints	930	963	+4%
Alarms Responded To	861	995	+16%
Protective Custody	9	13	+63%
Criminal Arrests	255	269	+5%
Vandalism	126	109	-13%
Domestic Disturbance	172	189	+10%
M.V. Accidents-Fatal	3	0	300%
M.V. Accidents-Injury	65	52	-20%
Property Damage	240	252	+5%
M.V. Accidents-Total	308	304	-1%

MOTOR VEHICLE VIOLATIONS CITED:

	2012	2013	%Change
Civil	624	660	+6%
Warnings	1113	1359	+22%
Arrest M/V	279	357	+28%
TOTAL	**2016**	**2376**	**18%**

BOARD OF CEMETERY COMMISSIONERS

In 2013, Adams Cemetery, the Town's first burial ground, was in its 277th year, (established in 1736.) East Wilbraham Cemetery, its 253rd (established in ca. 1760) and Glendale Cemetery its 233rd, (established in ca. 1780.) All three cemeteries have been serving Wilbraham and its surrounding communities well ever since. There are ample burial spaces for the far distant future. Each cemetery was originally associated with a church, with the parishioners providing stewardship. In 1876, the Town assumed control and care of the three cemeteries, and from that year onward, has appropriated a yearly budget for their upkeep.

In 2013, there were 10 total burials: 6 in Adams, 0 in East Wilbraham and 4 in Glendale. Of these, 2 were full burials and 8 were cremation burials.

During 2013, emphasis in Adams was to maintain the newly planted post-tornado trees with the assistance of the two volunteers from Senior Tax Work-Off Program. 19 broken, damaged or leaning historic monuments were professionally repaired and up righted. Several foot markers that were leaning were repaired by the three workers of the Senior Tax Work-Off Abatement Program. There are still other monuments that are in need of repair.

The October Adams Cemetery Walking Tour, held in conjunction with the Athenaeum Society's Fall Open House, in which its members, (after researching the life of one of the burials listed in the Adams Cemetery,) dressed in period costume, reenacted the part of that person, "speaking through them" detailing the difficulties of their lives in the early days of Wilbraham and what they might say to us today. There were nearly one hundred residents in attendance at the Adams Cemetery Walking Tour and Open House.

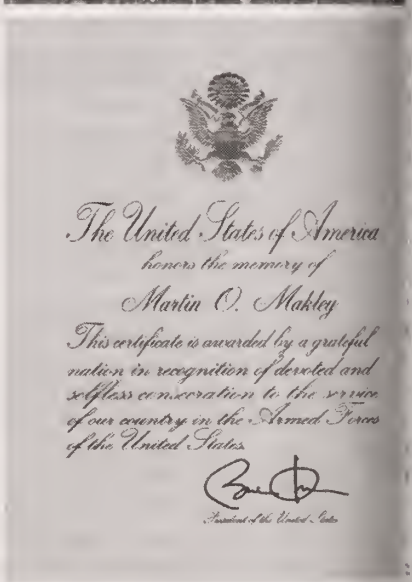
A memorial honoring James Clark, Jr. was dedicated by former Cemetery Commissioner Phil Hamer. As a result of a fire in the home of the, then, Adams Cemetery Commissioner, all records for Adams Cemetery were destroyed. Although James Clark, Jr. was a member of the Wilbraham Historical Commission and not of the Cemetery Commission, he took on the task of recreating the records of the Historic Section of Adams Cemetery by creating a map and an almost-complete database. In 2005, Bruce Tingle, former Cemetery Commissioner, diagrammed the map. The map and database are still in use even to this day. In 1964, James Clark, Jr. created the "Adams Cemetery Walking Tour" booklet, selecting historic graves that are listed in the booklet. Copies of the booklet are available at the Town Clerk's Office.

At East Wilbraham Cemetery, trees were trimmed; vines and brush at the fence line were removed. The newly planted trees were cared for by a volunteer from the Senior Tax Work-Off Program. Other regular maintenance and upkeep was also completed.

At Glendale Cemetery, the remainder of the white picket fence surrounding the last section of the historic section was installed. The overgrowth and trees from the northeast section were removed. The newly planted trees were watered by the shared Senior Tax Work-Off Abatement Program workers from East Wilbraham Cemetery.

During the 2013 Memorial Day observance, a memorial for Martin O. Mackley, the "lively" revolutionary War Veteran recently seen taking his walk, was installed. Whereas the inscription of the original monument was weathered and almost unreadable, Glendale Commissioner, Don Bourcier applied for a replacement memorial from the Veterans' Administration. The Co. C., 10th Massachusetts Volunteer Revolutionary War Unit was present as a military honor guard and fired a twenty-one gun salute. There were nearly fifty in attendance for this ceremony.

All three cemetery grounds are being maintained in keeping with their unique rural appearance.



The United States of America
honors the memory of
Martin O. Makley
This certificate is awarded by a grateful nation in recognition of devoted and selfless consecration to the service of our country in the Armed Forces of the United States.

The photo at the top of the page shows the newly installed memorial in front of the original monument; and the photo below the top photo is a citation which was received, signed by President Obama, honoring the memory of Private Mackley in recognition of his service to our country. Photo courtesy of the Cemetery Com..

Board of Cemetery Commissioners

Donald R. Bourcier, Chairman
Wilfred R. Renaud, Secretary/Treasurer
William Bickley (resigned 11/ 2013)

Commission on Disability

In 2013, the Commission continued its work to inform and educate the Wilbraham community with a variety of public meetings and outreach activities.

The year included the passing of long time commission member and former Chairperson, Elaine Scott, and the retirement of member, Barbara Venneri. These two volunteers' dedicated services to their community will be greatly missed.

The year also included the appointment of Maggie Wurm, a professional with a career that involves supporting families with special needs. The Commission closes the year with two vacancies and asks that any town resident with knowledge of accessibility issues considered serving on the commission by sending a Letter of Interest to the Town's Board of Selectmen.

The Commission continued to work with other Town Departments, such as the Town Clerk, Fire Department, Community Gardens, Recreation Department and Public Access Television on issues of accessibility that included the following:

- wheelchair availability at polling places (Town Clerk);
- access to public parking and office area (Fire Department);
- accessible planting boxes (Community Gardens);
- accessibility of new and future improvements at Spec Pond (Parks & Recreation Department);

facility accessibility and media services to the disabled (Public Access Television)

Issues brought to the Commission by its members and the public in 2013 involved crosswalks, signage, and vehicle placarding, which were also addressed.

The monthly public meetings during the year are being held at different locations in town to accommodate public participation and to familiarize Commission members with the breadth of disability issues faced by Town residents.

The Wilbraham Commission on Disability is the local representative of the State of Massachusetts Office on Disability. The commission advises and assists town officials in ensuring compliance with federal and state disability laws. Members work with the Town's Building Inspector to survey public buildings, and monitor compliance with the federal ADA requirements and the Massachusetts Architectural Access Board standards. The Commission reviews employment policies and procedures, parking facilities at businesses, recreational access, publication of town reports and other accommodation issues for the disabled. Meetings are open to the public and the Commission provides information and consultation to citizens of Wilbraham with disabilities and their families.

Commission on Disability
Ed White, Chair
Steven Fratoni, Secretary
Diane DaSilva
Elaine Scott (deceased 2013)
Ben Hogan
Earl Way
Barbara Harrington
Maggie Wurm
Barbara Venneri (resigned 2013)

ADA Coordinator
Lance Trevallion

Wilbraham Senior Center

facebook

Council on Aging/ Elder Affairs

The Wilbraham Senior Center/Council on Aging works to improve and enhance the quality of life for elder residents in Wilbraham. Senior Center staff supports and promotes the independence and social, physical, and emotional well-being of Wilbraham elders by implementing and maintaining quality education, nutrition, recreational, and wellness programs. The staff includes Director of Elder Affairs Paula Dubord, Social Services Coordinator/ Veterans Administration Assistant Barbara Harrington and Activities/Volunteer Coordinator Mary Ellen Schmidt.

Attendance for activities and programming continue to increase with added classes for 2013: monthly socials, Spanish Classes, Healthier You Support Group, Book Club, Reflexology, Zumba Gold, Belly Dance and Jazz Class.

EVENTS STATISTICS	
Cultural Events	346
Information Sharing	306
Recreation	924
Community Education	1,290
Fitness/Exercise	6,054
Health Screenings	1,050
TOTAL ATTENDANCE	16,725

The Social Service/Veterans Office saw a 30% increase from the previous year for services requested by residents. The depressed economy created an increase in Fuel Assistance and Veteran's Aide Applications.

SOCIAL SERVICES STATISTICS	
Family Support	36
Follow ups	178
Food Stamps	29
Fuel Assistance	194
Social Services	380
Veterans	443
Wellness Check/Misc.	120
TOTAL SERVICES	1,318

The Senior Center Van provided transportation with staffing through the Senior Tax Work-off Program. Transportation for medical appointments is provided by volunteers using their personal vehicles.

TRANSPORTATION	
Grocery	732
Medical	264
Senior Center Events	350
Shopping	766
Veterans Events	48
TOTAL RIDES PROVIDED	**2,160**

With 3 full time staff members, the Senior Center relies heavily on 93 Volunteers to offer services and activities to close to 4,000 seniors.

(Continued on page 62)

VOLUNTEER STATISTICS	
Office volunteers hours	1,610
Medical drivers hours	313
Weekend Meals drivers hours	186
Newsletters volunteers hours	306
Van drivers hours	540
Van drivers hours	1,059
TOTAL VOLUNTEER HOURS	**4,014**

(Continued from page 61)

In November, the following were appointed to the Senior Center Building Feasibility Committee: Norma Bandarra, Carolyn Brennan, M. Trant Campbell, Paula Dubord, Gina Kahn, Dennis Lopata, Nicholas Manolakis and Thomas Sullivan. This group is charged with evaluating options for the relocation of the Senior Center. The Committee shall determine future programmatic needs of the Senior Center and the corresponding space needs as well as evaluate the feasibility of renovating current town properties, leasing a facility, or building a new building on Town or privately owned land.

The Council on Aging lost board member Mark Soukup on March 24, 2013. Mark joined the board in 2010 and served until the time of his passing. He always had the best interest of the Senior Center in his thoughts and worked tirelessly on the Council on Aging and on the Friends of Wilbraham Seniors towards obtaining a larger center. He is sorely missed. In December, longtime Wilbraham resident Diane Weston was appointed to a 3 year term on the Council on Aging.

Council on Aging
M. Trant Campbell, Chairman
Robert Page
Theresa Munn
Ellen O'Brien
Marie Valentine
Diane Weston
Giles Turcotte

Council on Aging-Pastoral Advisor
Fr. Panteleimon Klostri

Director of Elder Affairs
Paula S. Dubord

Social Services Coordinator/Veteran's Administrative Assistant
Barbara Harrington

Activities/Volunteer Coordinator
Mary Ellen Schmidt

HEALTH INSPECTOR/ BOARD OF HEALTH

The Board of Health (Board of Selectmen) is responsible for protecting public health and the environment. The Inspector is responsible for the enforcement of, and education for public health issues and regulations. The position requires the inspection of all restaurants, retail food establishments, motels, tanning and piercing salons, schools, swimming pools, bathing beaches, camps for children and housing. These inspections are conducted to assure compliance with state and local regulations that govern them. When violations are observed, the facility is cited and a re-inspection is conducted to verify compliance.

2013 Health Inspections Conducted	
Food Establishments (i.e Restaurants, Non-profit Kitchen, Schools)	72
Food Establishment Retail	14
Food Establishment-Bakery/ Residential Kitchen	8
Seasonal Food/Farmer's Market	8
One Day Food Establishments	6
Camps	10
Pools	8
Tanning Salons	2
Motel	1
Total Inspections in 2013	**12 9**

In addition to the above, the Inspector is responsible for investigating complaints, such as trash and debris on private or public property, the health and welfare of individuals who may need assistance or guidance, noise complaints, septic system failure complaints, and air quality issues and any other issues relating to public health concerns. In all these instances the Inspector conducts an inspection to determine the health risk, and follows up with a letter to, or contact with, the affected parties to eliminate the health risk. When compliance with an order is not obtained within the specified time, the inspector will continue the enforcement through the legal process. In these cases, the Inspector submits the documentation to the appropriate court and represents the Town in any subsequent court proceeding.

The Health Inspector also represents the Town at the Hampden County Health Coalition and Regional Emergency Planning Committee which meets monthly to discuss and initiate preparedness and public health initiatives. Throughout the year, various drills are conducted to evaluate emergency response.

The Health Inspector is required to handle all aspects of the enforcement of Title V of the Environmental Code. This includes witnessing all site assessments required during percolation testing for new construction and repairs of leach fields in the Town. The proposed design for the new leach field or any component is submitted for the Inspector to review/approve. The Inspector is then required to conduct all field inspections of the installation to assure compliance with the approved design. All aspects of Title V are handled through the Engineering Department at the Town Office Building. In 2013, the Inspector witnessed 48 percolation tests, reviewed 96 septic designs, and inspected 70 installations.

Board of Health
James E. Thompson, Chairman
Robert W. Russell
Robert J. Boilard

Health Inspector/Title V Inspector
Lorri McCool

Administrative Assistant
Candace Ouillette Gaumond

PUBLIC HEALTH NURSE

The Public Health Nurse continued to monitor health trends, health risks, and disease outbreaks in 2013 with the assistance of The Massachusetts Department of Health via the Massachusetts Virtual Epidemiologic Network {MAVEN). This operation allowed our department to access a multi disciplinary team of Epidemiologists, Biostatiscians, Medical Microbiologists, Environmental Health Officers, and the Massachusetts Emergency Management Agency (MEMA).

The Wilbraham Public Health Nurse was invited by the Massachusetts Department of Health to mentor a public health graduate student as an intern. Over a four month period of time, this intern conducted a Senior Needs Study that examined the projected physical and psychosocial needs of our growing elder community. Her findings were presented to the seniors of Wilbraham, the Wilbraham Council on Aging, the University of Massachusetts Amherst - Public Health and the Massachusetts Department of Public Health. Our student intern also appeared on Mass Appeal Live in a Public Health and Wellness Segment. Her needs study is available for review by the public via the Office of Nursing/Wilbraham Public Health, located in the Wilbraham Senior Center.

The Public Health Nurse provided over 40 screenings, multiple medical referrals, infectious disease control assistance, teaching and community outreach. She worked in cooperation with the Wilbraham Senior Center, Wilbraham Public Schools, Recreation Department, Veterans Affairs, Hampden /Wilbraham Medical Reserve Corps, local physicians, Animal Control, Tuine, Greater Springfield Senior Services, The Massachusetts State Laboratories and local hospitals. The Public Health Nurses Office of Wilbraham held two successful state-supplied free Flu Clinics at the Wilbraham Senior Center with the assistance of four local volunteer registered nurses and the Wilbraham Fire Department.

The Public Health Nurse continues to participate in state and federal public health education programs and successfully completed TB Today: Integrating Knowledge with Practice - Rutgers University. She continues to attend local Emergency Management Shelter Trainings. The nurse is an active member of the Hampden - Wilbraham Medical Reserve Corps and The Hampden - Wilbraham Public School Safety, Wellness, Emergency and Advisory Team.

The Wilbraham Public Health & Information Center is located in the walk through room of the Senior Center. The information contained within is updated frequently and contains, but is not limited to, Safety, Infectious Disease, Chronic Illness, Adult Inoculation Schedules, Wellness Guides, Lyme Disease Prevention and Food & Drug Recall notices. Blood Pressure Screenings are done every Tuesday at the Wilbraham Senior Center. Consultations are available with the Public Health Nurse every Tuesday and Wednesday from 9am until 2pm. Wellness checks and home visits are scheduled as needed. Community Outreach Wellness Clinics are offered the first two Wednesdays of every month. We continue to offer free Sharps Containers and information about free Needle Disposal Sites.

Public Health Nurse
Lee Giglietti BS, RN, BSN

WILBRAHAM HOUSING AUTHORITY

2013 was a year of change at the Wilbraham Housing Authority. The previous Executive Director, Carol Anne Young retired after twenty years; and Paula Olsen became the new Executive Director. Reflecting back over the year, the Wilbraham Housing Authority completed many projects; from sprucing up the exteriors of both the Pines and Miles Morgan complexes to procuring new roofs and a septic system for the family units.

Miles Morgan: Several projects took place at Miles Morgan this year. Nearly all of the bathrooms had no electric outlets, so new GFCI outlets were installed in every bathroom. The lighting on the buildings and the lamp posts were updated. Lighting was also added to illuminate the American flag. All of the exterior doors and benches were painted to give the place a fresh look.

The Pines: The Pines was updated with new sidewalks and new benches. The parking lot was re-painted, as were outside doors and railings. Flowers were planted and the grounds were cleared of leaves and branches in the spring at both complexes, thanks to the Minnechaug Regional High School's Boys' and Girls' track teams.

Family Units: Five of the family units needed new roofs. Over the course of the year, all five units had new roofs installed. One family unit had a very old septic system that no longer passed inspection and needed to be replaced to occupy the building. After a lengthy process, we are happy to report the new septic system was completed in November.

Are you interested in serving on the Wilbraham Housing Authority Board? There are five commissioners on the Wilbraham Housing Authority board. Four commissioners are elected to a five- year term in the Annual Town Elections. The fifth commissioner is appointed by the Governor, also to a five-year term. Board meetings are held on the second Tuesday of each month at 7:00 p.m.

The Massachusetts Department of Housing and Community Development is the regulatory agency for the Wilbraham Housing Authority. The Wilbraham Housing Authority manages affordable family and elderly/disabled housing. Applications are available at the Housing Authority Office, 88 Stony Hill Rd. weekdays 8:30 a.m. to 12:30 p.m. or by calling (413) 543-1700.

Wilbraham Housing Authority Board

Peter Manolakis, Chairperson
Anne Turcotte, Vice Chairperson
Judy Cezeaux, Treasurer
Cindy Peret, Assistant Treasurer
Angel Reyes, State Appointee

Executive Director
Paula Olsen

(From left to right) Barbara Harrington, Administrative Assistant, William "Dion and William Garvey, World War II Veterans, decorating Graceland Cemetery. Photo courtesy of Veterans' Affairs Department.

Programs and Ceremonies

Our annual Memorial Day ceremony was held on Sunday May 26, 2013, 10:30a.m. at Crane Park. Our guest speakers were The Honorable Gale Candaras, Massachusetts Senate and Selectman Robert Russell. Our guest speaker was James Woolsey Superintendant of the Springfield Armory. We also welcomed the Korean War Veterans, American Legion Veterans Post 286 of Wilbraham, Polish American Veterans, Quaboag Highlander Pipes & Drums, and Civil War 10th Mass Volunteer Infantry Militia. Father Daniel Cymer from St. Cecilia's Church gave the invocation. A beautiful rendition of God Bless America was sung by students. Jake Roberts concluded the ceremony with playing Taps.

November 11, our annual Veterans Day ceremony was held at Crane Park with one of the largest crowds in attendance. Our guest speaker was Master Sergeant Andrew Biscoe of the United States Air Force from Westover Air Force Base. Reverend David Hurst from Grace Union Church gave the invocation. State Representative Angelo Puppolo and Selectmen Jim Thompson and Robert Boilard were also in attendance. Our music was provided by the Minnechaug Regional High School Band under the direction of Margaret Reidy. The Pledge of Allegiance was lead by Olivia Yarrows. The Veterans' Office would like to acknowledge Boy Scout Troop 359 with Scout Master Kenneth Lynch for their participation and dedication towards the Veterans. Once again, the Village Store and Café provided us with nice array of delicious refreshments.

Veterans Benefits

The Commonwealth of Massachusetts provides one of the best state Veteran's benefits programs in the nation. Cities and towns administer and dispense the benefits, and are reimbursed at 75% from the Commonwealth. In 2013, the Town spent $73,395.41 in Veterans Benefits under Massachusetts General Law, Chapter 115, as approved by the Commissioner of Veterans Services, of which 75% ($55,046.56) will be reimbursed by the state to the Town.

The Veterans Office helped 89 Veterans and their family members during 2013. This included phone calls, office and hom visits totaling 450 service units. Relocating the Veterans Office to the Senior Center a few years ago has been a great success. This move has proven to be positive and beneficial to the citizens of Wilbraham.

The goal of the Veterans Office is to pr vide valuable information and availabili to the Veteran and their family. We a happy to answer questions relating benefits, documents and military service Our office hours are Monday- Frid 9:00a.m. to 3:00p.m. We can be reach at 596-8379 em rprochnow@wilbraham-ma.gov or bha rington@wilbraham-ma.gov. The Vet ans Agent is available for home visits f our homebound veterans.

The Veterans Office would like to expre gratitude to all of the people who helped make our programs a success. We salu all of the Veterans and their families f their commitment and sacrifices for th country. We will especially miss Willi "Bill" Dion who always was involved "flagging" our cemeteries for Memor Day.

Respectfully Submitted,
Richard J Prochnow
Veteran Agent

Barbara Harrington
Veterans Administrative Assistant

Memorial Day Parade. (From left to right) Bill Holden, Glen Trevallion, George Allen and William Garvey, Members of the Wilbraham American Legion Post 286

Parks, Recreation & Culture

The Atheneum Society

. his year 2013 has been an exciting a l rewarding year at the Old Meeting House. We have presented many interesting programs/activities with no admission f at the Open House events as published i ocal media May through December.

2013 Events/Programs

Month	Events/Programs
lay	Exhibited Vintage Clothes
ine	Redware Pottery Lecture
	Displayed the Original Wilbraham Charter. (Thanks to Senator Gale D. Candaras.)
	Art Show and Ice Cream Social. (Held during the 250th Anniversary Parade.)
ily	Vintage Auto Show
ugust	Revolutionary War Display and Lecture.
ptember	Taste of Wilbraham
ctober	Candlelight Tour of Adams Cemetery
ovember	Tribute to Veterans
ecember	Christmas Tree Festival and Ice Sculpture.

Te Old Meeting House Museum is open tthe public without admission charge. Dnations are always appreciated. Special gup tours are also available upon reqest. Please note our sign in the front yd listing upcoming events and times. Aso notifications of changes in dates/ tes.

Te Old Meeting House is now open the fst Sunday of the months of May through December. Please note this change for 214.

We welcome the Wilbraham Community tvisit us at the Old Meeting House Museum as we strive to present programs that are of an interest to all.

The Atheneum Society

Peter Ablondi
Donald Bourcier
Wally Clark
Nan Nieske
Emily O'Brien
Wendy O'Rourke
Lucy Peltier
Michelle Sampson
Sandy Sanders
Bill Steele

Cultural Council

The Massachusetts Cultural Council's Local Cultural Program is the largest grassroots cultural funding network in the nation, supporting community-based projects in the arts, humanities, and interpretive sciences annually. The goal of the Wilbraham Cultural Council (WCC) is to fund as many programs as possible to enhance and benefit the cultural vitality of the Town of Wilbraham as a whole, rather than benefiting any private individual or group. The amount of funds Wilbraham received this year was $3,870, with interest earned the amount available for grant awarding totaled $3,907. The WCC tries to reach as many different audiences as possible, from school-age children to senior citizens. Since the funding from the Massachusetts Cultural Council is limited, the funds are spread thin. Our members feel that we have been fair and equitable in our choice of programs which are receiving funds this year. After two open meetings were held at Town Hall for informational purposes and, after receiving some very widespread publicity, the WCC received and considered 21 applications requesting funding for 2013. One application was withdrawn by the applicant before being considered. The requests ranged from a low of $150 to a high of $2,000; this year we were able to fund 11 requests. One of the Council's priorities this year was to award funding to support Wilbraham's year-long 250th Birthday Celebration, which received the largest award for its kick-off First Night Celebration. Some of the additional funding awards granted were:

- Admission tickets to *Lupa Zoo, the Basketball Hall of Fame* and *Springfield Science Museum* for children participating in the Wilbraham Parks and Recreation Summer Program at Spec Pond;
- *Strings and Friends Concert* at Minnechaug Regional High School;
- *Georgia O'Keefe Pastels* at the Wilbraham Public Library;
- *Hear That Whistle Blow* at the Wilbraham Senior Center, to name a few.

The WCC feels that the programs selected for funding in 2013 will promote the availability of rich cultural experiences for every Wilbraham resident.

Wilbraham Cultural Council

Margaret J. Kelliher, Chair
Janet Wise
Janet Vitkus
Martha Damon
Deborah Alm
Jean Stone
Susan Adams

Historical Commission

During 2013, the major project of the Wilbraham Historical Commission (WHC) was to initiate the complex process of nominating our three town owned cemeteries to the National Register of Historic Places (NRHP). We are grateful that we were able to fund this project with a Community Preservation Act (CPA) grant. The outcome of our application will become known to us at a later date. To learn more about the NRHP, please visit the following website: http://www.nps.gov/nr/about.htm To view the results of many years of research completed by WHC members, past and present, please visit MACRIS at http://mhc-macris.net/. This is a Massachusetts website where thousands of docu-

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ments (submitted by Historical Commission members throughout the state) can be accessed.

To help celebrate Wilbraham's 250th Anniversary, Carol Albano, Commission member, and Mary Bell, Wilbraham librarian, organized and conducted two tours of historical areas of Wilbraham. A large number of Wilbraham residents took advantage of this opportunity to learn about our past. At the request of the Massachusetts Historical Commission (MHC), we sought out the tri-town marker which indicates the point at which Wilbraham, Hampden, and Monson meet. Our adventure began with a ride to Beebe Road, where the Hampden-Wilbraham marker can be found by the roadside. When talking to a resident of the area, we learned that the tri-town marker might be on her neighbors' property. After leaving a note for the property owner, we were contacted and given permission to walk on their land to seek it out. Despite the obvious tornado damage, we were able to find and photograph the marker. We are very grateful for the wonderful cooperation we received from the property owners. The first meeting of the Western Massachusetts Historic Commission Coalition was held on December 9, 2013. Attendees heard from Chris Skelly, MHC Director of Local Government Programs, and had questions answered on a variety of preservation topics. Two members of the WHC attended the meeting and hope to continue to meet with other Historical Commissions in the area in an effort to share ideas and resources.

Wilbraham Historical Commission

Robert T. Kelliher Jr. Chair
Carol Albano
Walter M. Clark Jr.
Martha Damon
Patrick Kiernan
Lucy Pelland
Arthur Wolf

Tri-Town Markers. Photo courtesy of the Historical Commission.

Parks & Recreation Department

2013 was a fruitful year for the Parks & Recreation Department. We looked back and celebrated our 25th anniversary of offering fun and adventure at the Spec Day Camp. We celebrated our twenty-five years of partnership with Mary Ann Studio of Dance, which has allowed us to offer a professional, yet, affordable dance program to our community. We also celebrated ten years of fun at the annual Easter Egg Hunt, and marked our fifth year of offering online registration and support with Active Net software.

Our program enrollment remained strong with programs like the annual Turkey Day Jamboree, reaching an all time high participation of sixty-nine teams. Beyond our standard sports programs and classes/clinics, we were pleased to see our other programs such as the Wilbraham Hiking Club, Spec Pond Beach, Crane Hill Disc Golf Course and our new accessible to all play ground gain interest and attendance. We introduced a new wrestling program, an All American Speed Clinic, a boy's lacrosse clinic, a field hockey clinic, and new art and science programs to our line up in 2013.

The Recreation staff had another turnover in its Department. Jared Pabis, Assistant Parks & Recreation Director, moved on into a career change in November. The position will be filled from a strong poo of qualified candidates. The Administra tive Assistant, Merrie Kaye, completed 14th year, the Parks & Recreation Direct Bryan Litz, completed his 13th year allo ing for continuity in all aspects of this v active Department. Parks Foreman, Tor Wilson, with help from parks staff mem ber, Dominic Brady, continues to keep c million dollar Spec Pond facility in exc lent shape.

Renovations to the facility this year included:

- The new storage/concession building became operational, serving its first hamburgers in June;
- Sport field lighting was completed, allowing for our first ever night-gam
- Accessibility improvements were ma to the Spec Beach area;
- A new press box was built on the Fa rell field; and
- Drainage improvements

In August, the Spec Pond Recreational Facility was host to the Town of Wilbra ham's 250th Anniversary Town barbequ with over 1,000 in attendance. This wa record for the facility which held the ev with ease.

Two very successful fundraisers were h in October to support this Department. Five Mile Run was marked off in the Sp Pond Facility and runners took off in th morning hoping to win prizes. The firs annual Oktoberfest was held the same e ning at the pavilion with attendance of over 150.

The Parks and Recreation Department continues to evolve and update progran and upgrade facilities to meet the activ lifestyles of the residents of Wilbraham and surrounding communities. Much more is planned for 2014; especially ex ing are the plans to have the Spec Pond Spray Park up and running by June. Th Parks & Recreation Department is com mitted to increasing and improving dy namic and diverse options for quality r reation!

We are grateful to all the Recreation C mission members for their years of ser and dedication to not only the Parks an Recreation Department but also to the Town.

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Playground & Recreation Commission

Mark Jones - Chairman
Stan Soja
Bill Scatolini
Jon Stogner
Patricia Silk
Dave Patterson
Marian Poe-Heineman

Bryan Litz
Director of Parks & Recreation Department

Jared Pabis (resigned 2013)
Assistant Parks & Recreation Director

Merrie W. Kaye
Administrative Assistant

Wilbraham
arks & Recreation Department
: the Public Library are now on Facebook!!!!!

facebook

PUBLIC LIBRARY

Several new initiatives were launched at the library during 2013. The children's department has made early childhood and literacy areas a focus, adding special stickers to the "beginning reader" section to denote reading level, making it easier for parents and caregivers to find appropriate titles. "Baby Bundles" are mailed to parents of every newborn in Town with a special board book to promote the development of language skills. The children's staff have also partnered with the "Pathways for Parents" organization to provide special programming for parents and toddlers.

The library's magazine collection, DVDs, adult audio books, and new materials have played "musical chairs" and have moved around a bit on the first floor. A team of volunteers assisted our technical services department to repackage our DVDs into new compact browsing sleeves. This new system makes more efficient use of shelf space, and offers a better browsing experience for our patrons. We also expanded our "Speed Read" collection of bestsellers through the use of a popular book leasing program for libraries.

The library staff began the process of converting the adult nonfiction collection to a new classification system called "BISAC", similar to systems used in bookstores. So far, the subject areas completed are drama, poetry, film, music, literary collections & criticism, television, travel, true crime, and weddings & celebrations. The entire project should take two years, and there will be appropriate signs placed throughout the shelves when sections are moved.

Demand for e-books continues to grow, with circulation increasing by 75% over last year. Staff provided over 35 individual training sessions with users of Kindles, Nooks, iPads, and other tablets. Additions to our online database offerings included "TumbleBooks Jr. Cloud," a resource for children in grades 2-6, "Financial Literacy," a tool for teens and parents to learn about budgeting, student loans, and other life skills, and "FactCite Lincoln Library," which provides reference materials for K-12 graders.

With the assistance of volunteer drivers, the library continues to provide outreach services to home bound residents, and has expanded our off-site collections to include the Wilbraham Commons facility.

Programs for all ages are an important library service. The Friends of the Library and the Wilbraham Cultural Council supported the special events through the summer reading program, in which 353 children participated. The library's teen group received local media coverage from ABC TV-40 for their involvement in "Project Linus," an event that created cheery blankets for children in local hospitals. Adults participated in a variety of book discussions and enjoyed a field trip to the Yiddish Book Center in Amherst in conjunction with the community reading program featuring "Outwitting History," by Aaron Lansky. The Film Movement series continues to draw a regular crowd for independent and foreign films each month.

The library's public computer workstations have a new simplified interface and offer Internet browsing through Firefox and word-processing, spreadsheet, and presentation creation functions through the LibreOffice software suite. This new system will offer substantial cost savings for the library.

The library was supported throughout the year by LIFT, the Friends of the Library, and the Memorial-Endowment Fund, and received special donations from Country Bank, Hampden Bank, and People's United Bank, the Wilbraham Garden Club, and the Wilbraham Cultural Council. ProShred collaborated with the library for a fundraising event, and several local businesses offered support for our summer reading program.

The Board of Trustees and the library staff thank all the organizations and individuals who serve on library committees, manage programs and events, and volunteer their time on behalf of the library.

Board of Library Trustees

James S. Jurgens, Chairman
Jean Canosa-Albano
Raymond Burk
Sarah Lloyd
Linda Moriarty
Llewelyn Merrick (resigned)
Gloria Russell

Karen Demers
Director of the Public Library

The Recycled Rhythm Band at the Wilbraham Public Library. Photo courtesy of the Wilbraham Public Library.

Star Wars Event at Wilbraham Public Library.
Photo courtesy of the Wilbraham Public Library.

DID YOU KNOW?

If people paid the retail cost for all th items that they borrowed from the Wilbraham Public Library in 2013, they would have spent $2,438,013.45.

BRIEF STATISTICS

Category	Adult	Teen	Children	Total
Collection Holdings				
Books	24,590	2,206	21,478	48,2
Periodicals	1,526	225	142	1,8
Video formats	2,729		1,658	4,3
Audio formats	3,400	160	1,017	4,5
Total holdings (includes other materials not listed above)	**32,283**	**2,592**	**24,544**	**59,**
Circulation/Checkouts				
Books	49,584	6,899	43,253	99,
Periodicals	3,900	131	240	4,3
Video formats	16,613		7,823	24,
Audio formats	9,723	363	1,191	11,
Total circulation (includes other materials not listed above)	**79,989**	**7,473**	**54,870**	**142,**
Other statistics				
Registered borrowers				9,
Programs	113	34	136	
Program attendance	998	918	3,071	4,

Public Access TV

Wilbraham Public Access (WPA) ovides locally produced programs for e benefit of all Wilbraham residents. e deliver our programs through Char- 's cable television system on channel 5 d 19. We also deliver Video On De- and programming online. (Please visit e Town Website to view our content ww.wilbraham-ma.gov.)

2013, WPA welcomed a new Executive irector, Anthony Aube, who has exten- ve background in production, television d education in this area of expertise. nce Director Aube's hire, WPA has gone rough a transformation. The entire tele- sion station located at the "Little Red hool House" has been cleaned out and -organized. A new carpet was installed the front foyer of the building to make e entrance more attractive to the commu- ty. Additionally, a QC (quality control) levision was mounted on the wall to onitor WPA stations to ensure quality fectiveness.

t WPA a massive undertaken was con- ucted to inventory and assess all the uipment in the studio, which was com- eted by the end of 2013. In the process, ensure the availability of functioning uipment, two new iMac editing computers were purchased as well as two new field cameras with complete setup (i.e. tripod, bag, batteries, etc.)

In 2013, the WPA staff worked hard to correct any equipment/technical problems to get all the WPA channels functioning. Production of community events and board/committee meetings have resumed to full tilt. All the production of events and meetings would not be possible without the continued support of WPA's volunteers. Wilbraham Public Access is always recruiting volunteers.

Director Aube would like to extend his deepest and heartfelt appreciation to the many volunteers who serve on the Town's two Cable/Public Access Committees; to the numerous volunteers whose dedicated service to WPA make it possible to have a functioning and quality TV station; and to the Friends of Wilbraham Public Access. He would also like to extend his appreciation to Nathan DeLong, IT Director, and the IT Department's Staff for all their supportive help at WPA in 2013.

Public Access TV Advisory Committee

Linda K. Fuller, Co-Chair
Dulce Nowak, Co-Chair
Edward J. Chapman
Sandra Belcastro
Mary Ripley
Roy L. Scott
Kurt Moore

Executive Director
Anthony Aube

Production Coordinator
Paul Villano

2013 Public Access Community Productions

250th	9
Education	4
Senior Center	10
Veterans	5
PSA / Station ID	10
Nature	3
Art	7
Music	8
Trailers	2
WPA Weekly Weather	30
TOTAL	88

Wilbraham Public Access is now on Facebook!!!!!

facebook

2013 Public Access Committee & Board Productions

Committees & Boards	Jan	Feb	Mar	Apr.	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Board of Selectmen	1	3	3	1	3	4	1	2	4	3	6	4
Finance Committee	2	1	4	2	2	0	1	0	0	1	0	0
Conservation Committee	1	1	1	2	2	2	2	2	1	1	1	0
Planning Board	2	2	2	3	3	1	2	1	2	1	2	1
Open Space	1	1	1	0	0	1	1	1	1	1	0	1
Commission on Disabilities	0	0	0	0	0	0	0	0	0	0	1	0
HWRSD Committee	2	1	1	2	3	3	1	2	3	2	2	2
MRHS Building Committee	2	1	1	0	2	1	2	2	2	1	2	0
Vision Task Force	3	1	2	2	4	4	5	4	3	0	0	0
Monthly Totals	14	11	15	12	19	16	15	14	16	10	14	8

2013 Committee & Boards Totals: 164

Hampden-Wilbraham Regional School District

Superintendent Of Schools

The vision of the Hampden-Wilbraham Regional School District is to develop an "interactive learning community of creative, passionate
thinkers in a safe and healthy environment, embracing opportunities to contribute to and compete in a global society while valuing honesty, integrity, responsibility and respect for each individual."

The following reports, I believe, demonstrate our commitment to this vision. Beyond this, the reports provide evidence of the:

- Professionalism and dedication of over 500 District employees.
- District-wide focus on building and sustaining healthy and safe learning environments.
- Commitment to developing HWRSD as a true "community of learners."
- Emphasis on meeting the needs of all learners by providing a range of academic experiences and services.
- Active involvement of our parent community in the educational process.
- Well-coordinated and aligned program of curriculum and instruction.
- High levels of achievement and accomplishment in the academics, athletics, arts and community service by the students of Hampden and Wilbraham.
- An administrative commitment to working with all stakeholders to provide educational excellence in a cost-effective, efficient manner.

In schools throughout the District, we are particularly excited about new educational technology and its impact on student learning. Interactive projectors, tablet technology, and online learning are beginning to shape schooling in very powerful ways.

On behalf of the faculty, staff and students of the District, I extend my appreciation for the support we receive from the townspeople of Hampden and Wilbraham.

M. Martin O'Shea,
Superintendent of Schools

Annual Financial Report

The theme for the Hampden-Wilbraham Regional School District's FY13 budget was "A Focus on District Goals." The intent for the budget was to develop a goals-based budget that reflects the priorities of the School Committee, aligns the objectives to the District and School Improvement Plans, sustains our commitment to educational excellence and continuous improvement, and realizes efficient and cost-effective programming and staffing in a proactive manner.

Guiding Principles included:

- Protect the mission and priorities of the District
- Develop a cost-effective budget that promotes student well-being and achievement
- Adjust to new economic realities while remaining focused on continuous improvement
- Obtain adequate funding while recommending assessments to the towns that are manageable
- Communicate the effort to systematically align goals and build a budget around these goals

The District has sustained high academic achievement while facing continued challenging economic conditions. The reality of the fiscal situation is that we are charged with the difficult task of developing a budget in a financially constricted environment. Our communities have high expectations for student achievement, but they also experienced reductions in their resources used to fund the school and town programs. Our budget proposal was a balanced plan that incorporated the economic realities of the District and the two towns, while meeting the needs of our schools in a fiscally responsible way. We have supported t request of each community to mainta limited operating assessment increases f several years in a row. These objectiv were met by presenting a minimal opera ing budget increase, going without, usi grant funding when possible, and institu ing district-wide cost-cutting measures a efficiencies.

The District works closely with its stak holders to maximize efficiencies and pr vide the best possible educational expe ence for the children in our communiti by utilizing all resources available. It is t District's hope that Hampden and Wilb ham will continue to sustain the quality their school system through their conti ued generous support.

Beth L. Regulbuto
Assistant Superintendent for Business

Curriculum

The Hampden-Wilbraham Regio School District designs a rich and rigoro curriculum in order to develop the uniq talents of each individual student. T curriculum renewal process is ongoing a ensures continuity and consistency grades PreK-12. Access to high qual curriculum materials and resources is eq table throughout the District's schoo The level of technology integration acr the curriculum has intensified with i provements in staffing, infrastructu equipment, reliability, and professio development. The focus on differentia instruction and inclusive practices to m the needs of individual learners provi all students with an appropriate level challenge and support.

Below are some highlights from across t

(Continued on page

curriculum areas:

- The *Responsive Classroom* (elementary level) and *Developmental Designs* (middle school level) programs have been implemented in every classroom in order to create learning environments where children thrive academically, socially, and emotionally.
- The District utilizes a research-based elementary reading and language arts program that incorporates the five components of literacy learning: vocabulary/oral language, phonemic awareness, phonics, fluency, and reading comprehension.
- The *Writing Across the Curriculum* program is a learning strategy implemented at every level in order to enhance the development of literacy, content knowledge, and thinking skills.
- The mathematics curriculum supports the development of conceptual understanding through communication, problem solving, making connections, and meaningful practice.
- The science program advances scientific reasoning as students investigate and solve complex problems using the appropriate tools. Standards-based science units are studied in the classroom and are enriched through regular science labs at the elementary level.
- The history, geography, civics, and economics concepts and skills are addressed through interactive units of study in each grade.
- The arts play a central role in human development for children at all ability level. Cognitive, language, and social-emotional development are positively impacted by participation in the arts.
- The health and physical education learning opportunities are an integral part of the total educational process and promote a lifelong physically active lifestyle, as well as respect for self and others through a safe school environment.

The School Resource Officers in both Hampden and Wilbraham have established an important presence in the schools. This asset promotes safe schools and aligns with the principles of prevention research.

Academic Performance

Since its inception in 1998, the Massachusetts Comprehensive Assessment System (MCAS) has increasingly become a primary source of information with regard to student achievement, curriculum evaluation, and diagnosis of individual student strengths and weaknesses. The chart below provides a comparison of the District's recent results:

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Grade/Subject Tested	2010	2011	2012	2013	2013
	HWRSD	HWRSD	HWRSD	HWRSD	STATE
Gr. 3 Reading	78	79	78	66	57
Gr. 3 Mathematics	81	80	63	67	66
Gr. 4 English Language Arts	69	47	71	66	53
Gr. 4 Mathematics	47	39	64	54	52
Gr. 5 English Language Arts	71	78	62	78	66
Gr. 5 Mathematics	57	64	59	62	61
Gr. 5 Science/ Engineering	71	73	70	65	51
Gr. 6 English Language Arts	82	81	79	70	67
Gr. 6 Mathematics	67	68	71	62	61
Gr. 7 English Language Arts	87	81	80	81	72
Gr. 7 Mathematics	71	62	66	62	52
Gr. 8 English Language Arts	91	90	92	89	78
Gr. 8 Mathematics	67	59	58	64	55
Gr. 8 Science/ Engineering	52	44	48	44	39
Gr. 10 English Language Arts	88	93	97	98	91
Gr. 10 Mathematics	84	85	89	87	80
Gr. 10 Biology	82	77	84	78	71

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In addition to MCAS performance, HWRSD educators use a range of information to monitor student achievement. One example of the data considered to be relevant is SAT scores. Score trends rather than results from any one year are considered
most relevant. The table below provides longitudinal SAT results for students graduating from Minnechaug Regional High School.

	District			State			National		
	Reading	Math	Writing	Reading	Math	Writing	Reading	Math	Writing
2003	517	529	n/a	516	522	n/a	507	519	n/a
2004	529	550	n/a	518	523	n/a	508	518	n/a
2005	531	550	n/a	520	527	n/a	508	520	n/a
2006	501	526	509	513	524	510	503	518	497
2007	521	534	522	513	522	511	502	515	494
2008	520	542	526	514	525	513	502	515	494
2009	524	551	527	514	526	510	501	515	493
2010	518	544	523	512	526	509	501	516	492
2011	524	552	519	513	527	509	497	514	489
2012	518	543	523	506	523	500	496	514	488
2013	515	516	534	507	501	522	496	514	488

Using all relevant data, the teachers, administrators, parents, students and communities are working together as effective partners. As a result, the Hampden-Wilbraham Regional School District enjoys multiple opportunities to celebrate the excellent accomplishments of its students.

According to the high school Guidance Department, the graduates of the Minnechaug Regional High School Class of 2013 represented a group of academically accomplished students. Of this class, 91% were accepted to and planned to attend post-secondary institutions of higher education, with 70% enrolled in four-year colleges and 21% enrolled in two-year colleges.

Many of these students were admitted to highly competitive colleges and universities including: Bentley University, Boston University, Catholic University, Colby College, College of the Holy Cross, Connecticut College, Dartmouth College, DePaul University, Fairfield University, Fordham University, Harvard University, James Madison University, Northwestern University, St. Anselm College, Springfield College, Stonehill College, Syracuse University, Tufts University, Union College, Vassar College, and Villanova University.

Timothy W. Connor
Assistant Superintendent for Curriculum and Instruction

Mile Tree Elementary School (Grades PreK-1

Mile Tree School is Wilbraha Preschool – Grade 1 primary school. Mile Tree, we challenge our students reach their academic potential and te them the joy of learning. Our miss statement values early childhood devel mental learning, a safe and suppor learning community, a healthy and supp tive school culture and high expectati of all students.

Mile Tree School is dedicated to help our young students succeed. Our devc staff works diligently to differentiate struction and curriculum to meet the ne of all students. In addition, we provic warm, caring and safe environment. sense of community is evident throug the building by the interactions am students, staff and families.

During the year, Mile Tree School been involved in the New England A ciation of Schools and Colleges (NEA accreditation process. During this ti the faculty completed an extensive "s study" and monthly staff meetings professional development days were sp doing an in-depth examination of M Tree School through the lenses of NEASC Elementary Standards for creditation.

During the Accreditation Committ visit, the seven member visiting team of whom are educators in New Engl public schools, held meetings with fac parents, and students, toured the scl and visited classrooms. The NEA Commission will soon release its f report.

Additional Mile Tree School highli include:

- Energetic and dedicated PTO
- School-wide family events such as Family Fun Walk

A variety of afterschool events, includi the Pancake Breakfast, Anything Goes Night and Math and Science night Mile Tree School's parents and fam give tremendous support to the school a variety of ways. Financial contribut

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nd volunteers who devote countless hours o our school help support enrichment op- ortunities including field trips, school- ide programs and upgrading technology.

Rosemary Brosnan
Principal

Green Meadows School (Grades PreK-4)

Green Meadows School had an enroll- ent of approximately 260 students in rades preschool to grade four. Our chool Improvement Plan focused on two reas: 1) to improve the mathematical kills of all students, teachers will continue o align the current math curriculum with e Common Core State Standards so that y the end of the school year 85% of stu- ents will score at or above the criterion n the spring math assessment; and 2) to rovide a safe and effective learning envi- onment, Responsive Classroom and Mas- achusetts Tiered System of Support pilot ehavioral tools will be used to create rou- nes and appropriate responses to student ehaviors so that office referrals are re- uced by 10% by the end of the school ear.

o meet these goals, the faculty worked in rade level teams to review the new State tandards in Mathematics and English anguage Arts. A Teacher Leadership eam was formed with representatives om each grade level to lead this impor- nt study to determine what needed to be hanged in our current curriculum to meet e rigorous goals of these new standards.

o foster a safe and effective learning en- ironment, teachers at Green Meadows articipated in a year-long study group to ilot the use of universal screening tools to easure student progress in the areas of eading and math. Students in pilot class- ooms were screened using these tools and en appropriate interventions were used o support student achievement. The goal f tiered instruction is to meet the individ- al learning needs of each child so that ose needing additional assistance have ccess to extra help and those needing nrichment have opportunities to expand eir learning experiences. Teachers at all grade levels also participated in the Math Curriculum review, which culminated with the selection of our new math program, enVision Math.

Green Meadows finished its self-study for accreditation through the New England Association of Schools and Colleges (NEASC). Teachers worked in teams to evaluate curriculum, instruction and assessment against standards provided by NEASC. The final draft of our Self-Study was submitted to NEASC, their accreditation team visited the school for several days and their final report will be released soon.

The Hampden PTO, School Council and parent volunteers worked hard to support Green Meadows School through fundraising, daily support in the classroom, and contributions to the development of our School Improvement Plan. The fundraising efforts of the PTO were used to support extra-curricular activities such as field trips, field day, Kindergarten and 1st grade Mother's Day Tea, Grade 3 Pig Out and Grade 4 Luau.

Deborah F. Thompson
Principal

Stony Hill Elementary School (Grades 2-3)

Stony Hill School, built in 1957, refurbished in 1999, and reorganized in 2010, currently educates approximately 320 students in grades two and three. With seven second-grade classrooms and seven third-grade classrooms, Stony Hill strives to make each classroom a true "homeroom". All teachers have been trained in Responsive Classroom techniques and each day begins by celebrating the school community with Morning Meetings.

The focus of our efforts at Stony Hill is summed up in one word: improvement. Our School Improvement Goals are to deliver consistent, standards-based literacy for all students and raise the level of reading fluency for the students who struggle to read. With the adoption of a new math program, enVisions, and the emphasis our teachers place on the Common Core Mathematical Practice Standards, we strive to improve student achievement and enjoyment in math. To achieve these goals, every day we live to our school motto: "Share the brain, share the wealth, share the leadership". We do this in ways that promote teaching expertise, provide a positive educational climate and address the needs of the whole child: socially, behaviorally, academically and physically.

As always, we are grateful for the efforts and support of our outstanding staff, our PTO and School Council. Without their involvement, all the many enriching, educational, fun and memorable events that define us as Stony Hill Elementary School would not be possible.

Sherrill Caruana
Principal

Soule Road Elementary School (Grades 4-5)

Soule Road Elementary School enrolls 348 students in grades four and five. Whether they are participating in academic classes, related arts or an extracurricular activity, students are learning and demonstrating the knowledge and skills they will need to succeed in the world. Teachers have committed to building an even stronger school community through increased collaboration between teaching teams and grade levels. The entire Soule Road School staff works diligently to provide positive learning experiences while meeting the needs of the individual child.

An active home-school connection is an essential component to a successful school community. The Soule Road School Instructional Leadership Team has begun an initiative to provide opportunities for parents to participate in school more frequently. Not only will parents be invited to special performances and events, they will also be encouraged to participate in daily classroom activities. These opportunities can increase their knowledge and understanding of curriculum and the learning expectations of the school, as well as foster regular parent-teacher communication. Plus, students enjoy having their parents in the classroom!

To teach and foster positive social behavior, Soule Road School has continued its commitment to Responsive Classroom. Teachers begin each day with a Morning

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Meeting designed to teach and model positive social interactions and to help students learn how to solve school-related problems. In addition, character value lessons are introduced and studied school-wide and culminate in an assembly to recognize individuals who are role models for that character value. As part of the program, specially selected books highlighting a particular character value are shared with all classes throughout the year. The School Adjustment Counselor facilitates the program by reading and discussing the books with each classroom, building a common experience and understanding that can be referenced during future lessons.

Through teacher meetings, professional development and curriculum planning, both at the school and district levels, teachers are reflecting on their practice and collaborating with one another to increase student learning. In addition to providing student-centered instruction across content areas, teachers have focused considerable effort on implementing new instructional initiatives in math and writing. Teachers at Soule Road School not only work tirelessly within their classrooms, but also beyond the school day on initiatives such as Instructional Leadership Team, School Improvement Council, Writing Leadership Team, and the Student/Teacher Assistance Team, which are essential to maintaining a supportive learning environment. The goal is to provide students with rich and rigorous educational experiences that will result in proficient readers, writers and mathematicians with the interpersonal skills to successfully navigate the 21st century.

Lisa Curtin
Principal

Thornton W. Burgess Middle School (Grades 5-8)

Thornton W. Burgess Middle School had an enrollment of 292 students in grades five through eight. Goals for the year were driven by the School Improvement Plan, developed through the hard work of our School Council. Our focus was not only on improving academic performance, but also character building. Middle school education is as much about academic content as it is about the quality of character our young people develop as students at TWB.

Goal 1: *The goal of the Thornton W Burgess learning community is to provide a safe, nurturing environment. We will ensure that our students are physically and emotionally safe as well as provide the framework for them to make healthy decisions on their own.* As part of this goal, the faculty decided to focus on character presentations and celebrations. If we want students to make good decisions, then we need to model those actions. This is accomplished through our commitment to continued training in the Developmental Designs concepts that create a safe school environment through a quality advisory program. We also held monthly character assemblies designed to reinforce good decision making, and students who displayed quality character traits were rewarded with admission in to our "students of character" team building activities.

Goal 2: *Thornton W Burgess Middle School will meet the needs of all learners by continued and enhanced implementation of our social curriculum represented by the Developmental Designs practice. Further, TWB will have a parallel implementation of tiered instruction to ensure all students achieve meaningful growth on standardized assessments.* We continued to implement a tiered approach to instruction and intervention. This approach allowed us to be more reflective on the growth of our students and gave teachers and students more tools to be productive in closing learning gaps. The data from standardized formative assessments of our students directed how classroom instruction was delivered, which resulted in a better instructional experience for our students.

Goal 3: *Thornton W Burgess will develop 21st Century methods of teaching and learning that will assist our learners in the use of the digital tools they need to meet with success in the secondary and post-secondary world.* One of the daily challenges we face is to meet all learners where they exist on the learning spectrum, so we strive to ensure that we can meet our students' learning needs in a way that makes sense to them. Our students are digital natives, having grown up in a world of technology that most faculty and staff are still learning. As we incorporate more technology in to the learning process, it i important that we stay current on thes best practices. Therefore, we have deve oped a Teaching and Learning Counc and a Technology Team. These group discuss the best ways to utilize our curre technological advantages, such as our ne SmartBoard projection systems, and ma age our resources for the betterment of o school community.

Noel Pixley
Principal
(through 6/30/13)

Peter Dufresne
Principal
(as of 8/1/13)

Wilbraham Middle School (Grades 6-8)

The Wilbraham Middle Schoo School Improvement Plan focused three strategic goals in order to make pr gress and to narrow proficiency gaps. O first goal was designed to improve t school culture and climate for our st dents. Through the efforts of faculty a staff and the Safe Schools/Healthy St dents Grant, we provided an environme where students were increasingly comfo able and excited to come to school. S dents and staff participated in a sch culture where, in the words of the sch motto, "Teachers teach, children lea everyone grows!"

Our second goal was designed to incre student learning in the areas of Math a English Language Arts. Teach throughout the building consciously w mathematical concepts into their curri lum and provided targeted instruction meet the specific needs of students. English Language Arts, teachers contin to work on improving instruction and p formance across the curriculum. Stude in all disciplines engaged in writing signments, including reflections and o responses in mathematics and longer w ing assignments from not only Eng

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tchers, but also in classes such as Sci-ce, Social Studies and Spanish. MCAS sores showed the same high levels of rformance as previous years.

(ur third goal was designed to create a re consistent educational experience for a students. Wilbraham Middle School fused on providing an environment that vs not only conducive to learning, but ao had routines and procedures that re-in consistent throughout the building. Vth all classrooms implementing Devel-cmental Designs, time was spent rein-f cing student expectations and desired o:comes. Professional Learning Commu-ny time for faculty members allowed sff to identify commonalities and plan acordingly. Creating a consistent school/ lrning environment provided students ad teachers a way to measure growth and rlect on outcomes.

Loking forward, we will be focusing our Shool Improvement efforts on two spe-c c goals:

I. improve instruction and student learning while transitioning from the MA Frameworks to the Common Core Standards; and

II. maintain and continue to cultivate an environment that is emotionally nurturing, developmentally appropriate and culturally sensitive.

Vth these goals in mind, all members of th WMS school community are working o the necessary adjustments to our curriilum and looking at ways to improve sool culture to provide a climate that is stnulating, nurturing, safe and develop-mntally appropriate.

Daniel Roy
Principal
(through 6/30/13)

Noel Pixley
Principal
(as of 7/1/13)

Minnechaug Regional High School (Grades 9-12)

From **Principal Stephen M. Hale:** Minnechaug Regional High School (MRHS) continues to excel in the academic, social, and physical education of its students. The faculty and administration remain firmly committed to the school's mission of "providing a safe and academically challenging environment that promotes the growth and well-being of all community members as we become active world citizens who demonstrate integrity, responsibility and respect." The major goals of the School Improvement Plan developed by the School Council are: 1.) to integrate the Common Core State Standards (CCSS) to increase student participation in rigorous reading, writing, and researching specific to each area of the curriculum; 2.) to create a minimum of two common assessment tools in every course at Minnechaug, with at least one being a formative assessment designed to evaluate student learning progress and resulting in appropriate adjustments in instruction; and 3.) to create rubrics to provide meaningful, formative feedback on instructional practice to teachers from parents and students, using the MRHS Student Learning Expectations (SLEs), Standard 3 "Community and Family Engagement" of the Massachusetts Educator Evaluation System, and Standard 3, Instruction indicators from the New England Association of Schools as the guide.

The following reports from the various departments highlight just some of the many commendable educational activities at Minnechaug:

The **English Department** continued to offer rigorous, skills-based curriculum for freshmen and sophomores and a variety of rigorous courses for juniors and seniors in preparation for college and career. Highlights in the department included students participating in a summer reading project; exceptional MCAS scores, with a passing rate of 100%; involving the entire school community in arts and culture; students engaging in community service for select courses; Emeralds Literary Magazine winning national awards, including the "Silver" rating from Columbia Scholastic Press Association; and many students being honorably mentioned and awarded for their writing on the local and national levels.

The **Fine Arts Department** had 225 students in the music program and 200 students in a variety of art classes. The band and choirs presented assemblies to the entire school body, performed evening concerts, and continued to play a central role in graduation ceremonies. The marching band presented a half-time show at a football game and marched in several local parades, including the Big E. Music students were selected by audition to the Western Massachusetts MMEA Senior District Festival, and several went on to audition for All-State. Band students took part in the Quabbin Valley Senior High Music Festival, two students were selected to the Plymouth University All-New England band and two took part in the UMASS honor band program. Three choir students were accepted to the American Choral Directors Massachusetts Honor Choir, and one of our seniors traveled to Nashville in October as the only Bari sax player accepted to the National Honors Jazz Band. Our bands participated in the Annual Jazz Showcase and took home the coveted "Espirit de Corps" Award. The music program continues to be highly visible in the community by performing for the Wilbraham Senior Center, the Rotary Club, and at Memorial Day ceremonies. The department held a "250th Anniversary Concert" featuring seven student groups as well as the Old Post Road Orchestra, Wilbraham Men's Chorus and Wilbraham Community Chorus, and the marching band led Wilbraham's 250th Anniversary Parade.

The **Foreign Language Department** teachers continually teach and prepare students to live and contribute to a global society through the study of Spanish, French, Latin, and Mandarin. Opportunities and resources are provided for students to learn, connect, and respect other people and cultures. The teachers are dedicated to the improvement and expansion of the learning of languages at different levels and frequently evaluate and revise curricula, assessments, lessons, activities, and teaching materials to reflect 21st century learning goals.

Our teachers regularly receive updated training in the use of the language laboratory in order to develop their technological skills and create innovative lessons. Students utilizing the language lab and the

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technology are able to foster greater confidence while focusing on communication.

The department has two clubs - The French Club and the International Club with students' interest consistently increasing due to the field trips and guest speakers. We participated in the FACES Homestay program, allowing French high school students to join our student body for two exciting weeks. We celebrated National Foreign Language Week with activities that included our foreign language classes and the entire student body and staff in order to make everyone aware of the importance of studying foreign languages.

The **History and Social Science Department** continued to assist students in developing critical thinking skills through research, analysis of primary and secondary sources, and evaluation of events from various points of view in historical context. The department's resolve is to instill the importance of participating in civic literacy, while developing global awareness and effective communication and technology skills, which are vital in the 21st century for college and career readiness. The department hosted several guest speakers who provided first-hand accounts of various historical events and practices, including local veterans from Korea and Vietnam, a police officer, a former student who discussed the fields of psychology, and a psychology professor from a local college. Several classes participated in field trips to destinations such Springfield Armory and the Armenian Museum, which enhanced the time period and materials studied. The department's clubs, Model Congress and Mock Law, saw a huge increase in membership and enjoyed much success.

Interscholastic Athletics: Minnechaug's student-athletes competed and excelled in 29 athletic offerings, and approached the 1,300 mark for participation over the three seasons. Our program continues to be one of the most competitive and comprehensive programs in Massachusetts. Our new field projects were completed with the construction of baseball, softball, lacrosse and soccer fields, plus our outstanding track and field facility. Community service continues to be a foundation of all athletic teams. We strive to show our student athletes that athletics is a privilege and our athletes strive for excellence in the classroom and understand the importance of a well-rounded education. As always, we appreciate all the fans and parents for their support of Falcon Athletics!

The **Mathematics Department** remained actively involved with curriculum revisions and new lesson plans were developed to focus on the mathematical practice standards and make connections to new curricular topics. The department also worked to create new common final assessments in all courses and these assessments will allow data analysis to be performed on the results in order to provide valuable feedback to best meet the needs of students. All math courses challenge students while developing critical thinking and problem solving skills.

Department members continue to use technology to enrich classroom lessons and materials presentation. All mathematics classrooms have the newest TI-Nspire calculator technology that allows students to interact with the teacher and receive essential feedback through use of the calculator. Eno boards, projectors and document cameras allow for the presentation of online materials or computer software programs within the classroom and have become an integral part of everyday instruction. Four Advanced Placement BC Calculus students represented Minnechaug in the annual WPI Invitational Mathematics Meet and placed in the top third and our Mathletes team completed their season in ninth place. In our Advanced Placement Calculus and Statistics courses, all students who took the Advanced Placement exam earned a qualifying score to make them eligible to receive college credit.

The **Physical Education/Health Department** continues its strong working relationship with local colleges and universities by supervising undergraduate students during their practicum experience. The department promotes student learning expectations by implementing the skills necessary to maintain personal and community wellness. The department has also developed new curriculum that includ yoga, cross country skiing, and fitnes gram testing. Another new course includ "Fit for Life," which is designed to intr duce students to all areas of fitness whi implementing a lifestyle conducive good health and wellbeing. The cour will provide an in-depth understanding how a combination of nutrition and exe cise can lead to better health and perfon ance.

The **Science Department** continued revisit and revise lessons, classroom a tivities, and assessment strategies to refl 21st century learning goals and the fc student learning expectations as defined the Minnechaug faculty. This evaluation has resulted in a more techn logically advanced department, with inclusion of Vernier Probes in the lab s ting. AP Environmental Science was int duced, which is the third AP course fered by the department. We have a begun working on District Determi Measures, which help to ensure contin within each course offered. We are ir grating common labs and projects that graded using a common performance bric. One team from the Wicked vanced Biology Club entered the Regic Science Fair and placed third in the gional competition. As we move forw the department remains dedicated to cr ing lessons that are multi-dimensional take student knowledge and skills t mastery level.

Student Activities hosted over 55 curricular student activity programs 500 participants gaining experience fundraising, community service, and demic competitions with state and nati awards. Students donated over $15,00 local and national charities, provided 5,000 hours of community service, numerous food and clothing drives, vided over 250 hours of tutoring, awarded over $2,500 in scholarships. department has seen success in the Mentoring program for all freshman transfer students, as well as the nation recognized Raising Student Voice Participation (R.S.V.P) program, w provides our student body with the op tunity to create civic action plans to b our school, community, and world.

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e Student Council received the Massacsetts Association of Student Councils (ASC) Gold Council of Excellence ard, as well as the National Association oStudent Councils (NASC) Gold Council o Excellence Award for the second consutive year, and the 5-Star Award.

Te **Business, Computer Science and Tchnology Education Department** enjed another productive year. The Cphics classes produced the Falcon Yarbook digitally with Adobe C.S.-6 stware, which enhanced the process so pduction was more streamlined. Tech Dsign students had the opportunity to vit the Breakers in Newport to view arctecture from the Gilded Age. Business stdents participated in the annual Junior Ahievement Stock Market Challenge. Te Management and Marketing classes hted a Senior Citizen Prom, a 5k Road Re and attended the STCC Women's Ldership Conference. The Business Dpartment introduced a new course, "E Cmmerce", and students sold new and ud athletic apparel in cooperation with th Athletic Department. Computer Scie initiated updating of development stware in the computer lab by utilizing Mcrosoft Dreamspark, the AP course succsfully recertified and students attended th Western New England University High Shool Programming Competition. Seven of our students attended the Youth Ecation Series (YES) at Disney World al learned invaluable lessons from the bhind-the-scenes activities and day-to-d operations of the resort.

Te MRHS **Counseling Center** continued toffer a variety of programs to our studits and their parents. Some of the cmnity outreach services included an Orieation Program for eighth grade students al their parents, a College Night for junic and their parents, a follow-up program fc seniors and their parents, a College Fancial Aid Night, and a reception for trsfer students. We also hosted a College Fr for juniors and seniors with representaves from over 100 colleges and a Credit fc Life Fair for seniors to learn about mney management. Many students took oine courses and many seniors took colle courses through joint admission progms at local colleges. A Guidance Advory Council was created and parents we invited to participate. The SAT Reasing and Subject tests, ACT, PSAT, AVAB and Advanced Placement exams were all administered at Minnechaug. Our Internship program for seniors has grown to over 100 students each semester. Our School-to-Career Specialist and Guidance Counselors cover topics in developmental guidance classes such as transition to high school, career readiness, and the college application process. All our students now use a web-based tool, Naviance, to manage their research for colleges and careers, as well as process their college applications. Our five School Counselors, two Adjustment Counselors and one Alcohol, Tobacco and Other Drugs Counselor meet individually with students to assist in developing course schedules, making career and college choices and dealing with personal issues. All Counselors are members of S/TAT, our Student/Teacher Assistance Team, which is a prevention and early intervention program for students.

The **Family and Consumer Science Department** continued to offer hands-on learning experiences for high school students enrolled in the Child Study and Preschool Management. The Minnechaug Child Development Center for preschool is open five mornings a week with 24 preschool students enrolled. The department also offered a Child Growth and Development class to freshmen and sophomores and Life Education to all Minnechaug students.

With the opening of the new state-of-the-art classroom, we offered the new Nutrition and Food Preparation for a Healthy Lifestyle course. The class is designed for students interested in developing healthy food habits, improving their general health and understanding the concepts of nutrition, including the fundamentals of food preparation and nutritious meal planning. Students will employ computer technology for nutrient analysis, prepare nutritious foods, research contemporary issues in nutrition and health, and record their progress in journal writing, podcasting or blogging. This course is designed to take place in both an instructional and laboratory setting.

Stephen M. Hale
Principal

Adult Community Education & Recreation

The **Adult Community Education and Recreation Program**, "New Beginnings," provided diverse enrichment activities for all age groups in the community. Our new facility has sparked much interest and new opportunities. Our classes in I-pad, yoga, watercolor, ballroom dancing and lifeguarding continue to be popular. As always, we look for new classes to offer our adult population and will be adding to our course offerings next year. During construction, we were fortunate to have a great working relationship with the recreation departments to offer programming during the summer, and we will soon be resuming our own on-site summer programming for the younger population.

Mike Roy,
Director

Health, Safety & Student Report

School Health Services

The HWRSD school nurses play a vital role in supporting a District priority: improving student learning and achievement. The school nurses support this goal in their daily work as they assist in the efforts to keep all students safe, healthy and ready to learn. Our nurses provide comprehensive school health services to all as they promote health and safety, intervene with actual and potential health problems, provide case management services, provide first aid and emergency care, manage students with complex health needs, monitor for immunization compliance, perform communicable disease surveillance, perform mandated health screenings, and provide health counseling and education.

The school nurses consult with our School Physician, who provides support to the District and the nurses to meet the needs of individual students and gives advice concerning matters relating to the health of the entire school population.

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During the school year, there were 46,101 student health encounters for nursing services. Nursing interventions assist students to remain in school, and our calculated return-to-class rate was 95.3%. The nursing staff administered 19,119 doses of medication to students, including asthma medication, psychotropics, anticonvulsants, antibiotics, analgesics, and other over-the-counter medications. School nurses performed 17,126 procedures for student assessment and treatment, such as blood glucose testing, carbohydrate/insulin calculation, auscultation of lungs, B/P measurement, and scoliosis brace care.

Several of our school nurses and school nurse substitutes belong to the Hampden-Wilbraham Medical Reserve Corps (MRC). The MRC unit is part of a local collaborative effort that is prepared to assist with small- and large-scale public health events and emergencies.

In collaboration with the Scantic Valley Regional Health Trust (SVRHT) and their Wellness Coordinator, several wellness programs were made available to HWRSD and town employees, including an employee health fair, incentivized health promotion programs, exercise and relaxation programs, incentives for completing health screenings, access to smoking cessation support and a Weight Watchers at Work Program. This year we also partnered with a local pharmacist to provide an on-site flu clinic at each school for district employees.

We are grateful to the members of the Wilbraham Women's Club who volunteer and assist us to complete mandated vision and hearing screenings. We also appreciate all the help we get from parents who assist us in administering the fluoride mouth rinse program for students in selected grades at Mile Tree, Stony Hill, Green Meadows and Soule Road schools.

Teri Brand, RN, BSN, NCSN
Nurse Leader

SAFE SCHOOLS/HEALTHY STUDENTS PROGRAM

The District's emphasis on health and safety is firmly established as one of the defining pillars of our vision for student success. Safe Schools/Healthy Students, initially the title of a federal grant awarded in the fall of 2009, has come to symbolize the District's unwavering commitment to creating the best possible environment for our children to learn and grow, and engaging all sectors of the community in this shared goal.

In the fourth year of this five-year program, we continued with its major initiatives such as the implementation of the *Lifeskills* curriculum in grades 3-9 to reinforce substance abuse prevention efforts, and the *Responsive Classroom* and Advisory models to support school climate and positive behavior. Equally important has been the parallel emphasis on the systemic aspects of the program. In collaboration with our public safety personnel we reviewed emergency management procedures and have expanded training in risk assessment and critical incident response. District administrators, counselors, and health teachers are being trained to implement *Lifelines,* a comprehensive suicide and depression prevention curriculum that emphasizes resilience, problem-solving, and help-seeking skills. With the input of over 550 participants who shared their perspectives in a parent survey, we have launched a series of discussions on important topics such as social media, adolescent brain development, and drug and alcohol abuse prevention.

In tandem with the Safe Schools/Healthy Students initiative, our federally funded Elementary Counseling grant expanded a model of behavioral support corresponding to the academic components of the District's Multi-Tiered System of Support (MTSS) framework. Through the Elementary Counseling program, teachers have been trained to utilize a common system of screening and progress monitoring.

HWRSD's prevention efforts were highlighted in two articles published by the U.S. Substance Abuse and Mental Health Services Administration. We recognize that there is always more to be done to ensure that our students are educated in increasingly safer and more supportive school environments. Our schools and our communities are invested in positive outcomes for our children, thus we are continually seeking new resources and innovative strategies to keep our youth healthy and strong in the HWRSD.

Gina Kahn
Director

STUDENT SERVICES

Student Services is responsible for the coordination of all special education services for the District. Our commitment is to provide a full range of interventions for students who demonstrate challenges in learning. In addition to special education teachers and educational inclusion paraprofessionals, Student Services utilizes school psychologists, speech/language pathologists, school adjustment counselors, physical therapists, an occupational therapist and assistant, and several consultants specializing in various areas of educational programming.

Initial interventions for our students begin with general education teachers who are able to provide a continuum of instructional accommodations to assist students with diverse learning styles. Each school has its own Student/Teacher Assistance Team (S/TAT), which is comprised of building professionals dedicated to enhancing the effectiveness of the learning process for each student. In the event that the interventions do not result in the anticipated improvements for the student, the S/TAT will make a referral for a special education evaluation in order to determine if there is an educational disability undermining the student's ability to make effective educational progress. As needed, specialized instruction, support services, and/or specific therapies may be recommended and provided to the student in the least restrictive environment determined.

As a District, we continue to develop and support special education programs within our schools to meet the unique needs of our learners. For all of our special education providers, we continue to investigate new research-based interventions that will provide further learning opportunities for our students, plus we conduct all required training prior to the implementation of new programs. With all interventions, we complete regular progress monitoring assessments, and data collection in order to discern how individual students are developing, and to make recommendations to the teaching staff. Student progress is communicated through TEAM meetings and/or parent/guardian conference time. Our goal is to continue to seek and implement new and effective educational options for all students in the Hampden-Wilbraham Regional School District.

Debra L. Tobias, Ed.D
Director

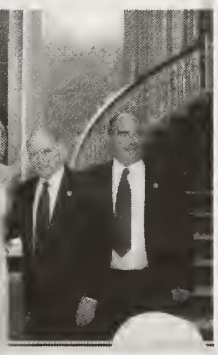
Hampden-Wilbraham Regional School Committee

Through May 2013
D. John McCarthy, Chairman
Lena Buteau
Marianne Desmond
Marc Ducey
Michelle Emirzian
Lisa Morace
Peter T. Salerno

As of May 2014
Peter T. Salerno, Chairman
Lena Buteau
Marc Ducey
Michelle Emirzian
Michael Mazzuca
D. John McCarthy
Lisa Morace

Retirement During the 2012-2013 School Year

arah Algie	Minnechaug Regional High School
Iarilyn Berrett	Thornton W. Burgess School
arbara Bidwell	Wilbraham Middle School
heryl Canterbury	Minnechaug Regional High School
herese Cohen	Mile Tree Elementary School
orothy Crowley	Wilbraham Middle School
athleen Disa	Green Meadows Elementary School
aymond Drury	Minnechaug Regional High School
ancy Dugre	Minnechaug Regional High School
lizabeth Edgett	Wilbraham Middle School
ennie Gerow	Wilbraham Middle School
Iatalie Jurgen	Stony Hill Elementary School
rystal Kofke	Wilbraham Middle School
arolyn Lewis	Minnechaug Regional High School
inda Mandolesi	Stony Hill School
Iaureen McAleer	Stony Hill School
iane Prendergast	Green Meadows Elementary School
arbara Smith	Mile Tree Elementary School
Iary Taft	Thornton W. Burgess & Wilbraham Middle



(Above) 250th Anniversary Queen & Committee. From left to right: Patti Diotalevi, Helene Pickett, Diana Gerberich, Queen Regent Franchesca Pafumi, James Diotalevi and James Diotalevi, Jr.

(Left) Opening of the Time Capsule revealed an 1963 Minnechaug Regional High School Year book held by Prof. Don Williams.

Photos courtesy of David Miles & Turley Publications.

Retirement During the 2012-2013 School Year

	2008-2009			2009-2010			2010-2011			2011-2012			2012-2013		
rade	H	W	T	H	W	T	H	W	T	H	W	T	H	W	T
	49	179	228	50	156	206	44	144	188	37	152	189	39	142	181
	46	141	187	50	179	229	47	154	201	41	147	188	46	156	199
	71	158	229	53	152	205	49	180	229	46	159	205	40	155	195
	72	186	258	74	159	233	51	150	201	50	180	230	46	160	206
	63	199	262	76	193	269	70	157	227	51	156	207	53	186	239
	69	194	263	67	200	267	73	202	275	75	160	235	50	156	206
	69	199	268	70	195	265	66	193	259	72	207	279	75	159	234
	65	215	280	70	210	280	69	187	256	66	192	258	69	207	276
	70	220	290	65	215	280	68	205	273	66	187	253	70	188	258
	77	245	322	71	236	307	67	233	300	75	216	291	72	203	275
0	65	220	285	76	225	301	64	219	283	69	225	294	69	216	285
1	67	204	271	67	217	284	76	216	292	66	216	282	69	224	293
2	61	191	252	67	198	265	60	212	272	75	211	286	67	215	282
ther			74			65			60			49			33
OTAL	844	2551	3469	856	2535	3456	804	2452	3316	789	2408	3246	762	2367	3162

School Councils

The Hampden-Wilbraham Regional School District wishes to acknowledge the efforts of the School Councils and to thank the for volunteering their personal time to pursue a commitment to the education of young people. We would also like the community t recognize the services rendered by these parents and citizens:

Mile Tree Elementary School	Mary Beth Lanoie
Rosemary Brosnan, Principal	Rebecca Lewis
Patricia Colkos	Virginia McKeon
Marcia Jackson	Eric Panasci
Wendy Labbe	Damion Pisacane
Pamela Pearson	Warren Schoonover
Toni Wall	Amy Shank
Green Meadows Elementary School	Lori Trask
Deborah Thompson, Principal	**Wilbraham Middle School**
Kelly Closser	Daniel Roy, Principal
Nicole Ferrentino	Karen Anti
Nicole Fyntrilakis	David Boudreau
Christine Jackson	Andrea Cordis
Meaghan McCullough	Dan Handzel
Duane Mosier	Dinabeth Hokanson
Mary Persaud	Liane Kendall
Soule Road Elementary School	Louise Moore
Lisa Curtin, Principal	Kelly O'Malley
Linda DeMarey	Theresa Penna
Cathy Mahoney	Lisa Person
Marguerite Myers-Killeen	**Minnechaug Regional High School**
Anne Sleboda	Stephen Hale, Principal
Brian Tracy	Kurt Anderson
Stony Hill Elementary School	Cathy Belleville
Sherrill Caruana, Principal	Jamie Card
Laura Creanza	John Derosia
Christine Goonan	Dan Donovan
Cori-Lou & Jason Hanson	Nancy Hunt
Pam Haywood	Mary Beth Laliberte
Julie Kibbe	Tommy Mehlich
Jess Paris	Bill Metzger
Tracy Wietsma	Patty Murphy
Thornton W. Burgess Middle School	David Robinson
Noel Pixley, Principal	Jessica Roy
Mary Bianco	Alex Smith
Karen Burzdak	Nicky Smith
Lynn Byrnes	Lisa Vartanian

Hampden-Wilbraham Regional School District Directory

Central Office
M. Martin O'Shea, Superintendent of Schools
Beth L. Regulbuto, SBO, MCPPO, Assistant Superintendent for Business
Timothy W. Connor, Assistant Superintendent for Curriculum and Instruction
Debra L. Tobias, Ed.D., Director of Student Services
621 Main Street, Wilbraham, MA 01095 – (413) 596-3884
Office Hours: 7:00 a.m. to 4:00 p.m.

Green Meadows Elementary School (Grades Pre K – 4)
Deborah Thompson, Principal
38 North Road, Hampden, MA 01036 – (413) 566-3263
School Hours: 8:30 a.m. to 2:40 p.m.

Mile Tree Elementary School (Grades Pre K – 1)
Rosemary Brosnan, Principal
625 Main Street, Wilbraham, MA 01095 – (413) 596-6921
School Hours: 8:30 a.m. to 2:40 p.m.

Minnechaug Regional High School (Grades 9 –12)
Stephen Hale, Principal
621 Main Street, Wilbraham, MA 01095 – (413) 596-9011
School Hours: 7:35 a.m. to 2:05 p.m.

Soule Road Elementary School (Grades 4 – 5)
Lisa Curtin, Principal
300 Soule Road, Wilbraham, MA 01095 – (413) 596-9311
School Hours: 8:30 a.m. to 2:45 p.m.

Stony Hill School (Grades 2 – 3)
Sherrill Caruana, Principal
675 Stony Hill Road, Wilbraham, MA 01095 – (413) 599-1950
School Hours: 8:30 a.m. to 2:45 p.m.

Thornton W. Burgess Middle School (Grades 5 – 8)
Peter Dufresne, Principal
85 Wilbraham Road, Hampden, MA 01036 – (413) 566-8950
School Hours: 7:40 a.m. to 2:00 p.m.

Wilbraham Middle School (Grades 6 – 8)
Noel Pixley, Principal
466 Stony Hill Road, Wilbraham, MA 01095 – (413) 596-9061
School Hours: 7:40 a.m. to 2:00 p.m.

HWRSD Center for Health and Safety
Thornton W. Burgess Middle School
85 Wilbraham Road, Hampden, MA 01036 - (413) 566-5060
Office Hours: 8:00 a.m. to 4:00 p.m.

WWW.WILBRAHAM-MA.GOV

WILBRAHAM PUBLIC LIBRARY

Town of Wilbraham

2014 Town Report

TOWN OF WILBRAHAM

Wilbraham Public Library
25 Crane Park Drive
Wilbraham, MA 01095

2014 ANNUAL TOWN REPORT

The Annual Town Report is available in a digital format at www.wilbraham-ma.gov or upon request.

Please direct your request to:
The Selectmen's Office
240 Springfield Street
Wilbraham, Ma 01095
(413) 596-2800 ext. 101

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H-W Regional School District
Hampden-Wilbraham Reg. School District 80-86

Wilbraham Facts

Settled: 1731
Incorporated: 1763
Population: 14,662
Area: 22 Square Miles
Mileage of Public Ways: 125
County: Hampden County
Bound by: Hampden, Monson, Palmer, Ludlow, Springfield & East Longmeadow
Registered Voters: 10,004
Dwellings: 5523
Taxable Valuation: $20.44
Moody's Bond Rating: AA2
Form of Government: Open Meeting, Board of Selectmen & Town Administrator
History: Town of Wilbraham was a locale formally known as the *Outward Commons,* which was a part of the City of Springfield.

Area Churches

Christ the King (Lutheran)
758 Main Street; 596-3045
Church of the Epiphany (Episcopal)
20 Highland Avenue; 596-6080
Evangel Assembly of God (Pentecostal)
348 Stony Hill Road: 599-1729
Grace Union Church (Congregational)
10 Chapel Street; 596-4397
New Life Community Church
4 Stony Hill Road; 543-3529
St. Cecilia Church (Catholic)
42 Main Street; 596-4327
Wilbraham United Church (Congregational Methodist)
500 Main Street; 596-2511

Area Medical Facilities

Wilbraham Medical Center-Wing Memorial
2344 Boston Road; 596-3455
Urgent Care of Wilbraham
2040 Boston Road; 242-6615
Wilbraham Riverbend Medical
70 Post Office Park, Ste. 7006
598-7770
Palmer Medical Center
40 Wright Street, Palmer, Ma
284-5400
Wing Memorial Hospital
40 Wright Street, Palmer, MA
284-5285
Mercy Medical Center
233 Carew Street, Springfield, MA
733-2444
Bay State Medical Center
471 Chestnut Street, Springfield, Ma
794-8336

In 2007, Money Magazine listed Wilbraham to be one of the Best Places to Live in the United States.

Wilbraham: Social Media & Net

www.wilbraham-ma.gov

ONE-STEP NOTIFICATION
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SERVICES BY
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Wilbraham 2014 Notables

In Memoriam

Nancy Armstrong
Clerk, Engineering/Water Department
1930-2014

Bryant Carpenter
Lieutenant, Fire Department
1923-2014

Muriel Forsham
Assistant, Accounting Department
Minnechaug Regional High School
1926-2014

Stanley Kret
Custodian, Soule Road School
1930-2014

Commendations & Appreciation

In 2014, the Board of Selectmen was pleased to honor the following residents for their outstanding achievements, or service to the community of Wilbraham.

Richard Butler
Appreciation for the long-lasting and selfless contributions made to the Town of Wilbraham, its government and community, as well as to the region.

JoAnne DeGray
Gratitude for the lasting and selfless contributions made to the Town of Wilbraham, its government and community in the capacity of the Town's Accountant.

Diana Gerberich
Congratulations and distinguished acknowledgement on receiving the Girl Scout's Gold Award and for her numerous and commendable community efforts in the Town of Wilbraham.

Anna Jasmin
Warmest wishes to long time Wilbraham resident, Anna, on her 100th birthday celebration!

James E. Thompson
Deep felt gratitude for the lasting and selfless contributions made to the Town of Wilbraham, its government and community for his numerous years of service as one of the longest serving Selectmen; and solemnly acknowledged to be an exemplary citizen.

Employee Service Recognitions

Ten Years of Service
elissa Graves, Admin. Asst., Bldg./Conservation Dept.
)ena Grochmal, Engineering Asst., Engineering Dept.
Private Richard Hatch, Firefighter/EMT

Twenty Years of Service
Richard Searles, Heavy Equipment Operator, DPW
Captain Timothy Kane, Jr. Police Depart.
Lisa Bouchard, Admin. Asst., Police Depart.
Lynne Frederick, Assistant Town Treasurer
Captain Robert Zollo, Police Dept.
Dennis Dumais, Heavy Equipment Operator, DPW
Kevin LaPlante, Heavy Equipment Operator, DPW

Retirements

Timothy Rogers, EMT/Firefighter
Russell Mitchell, EMT/Firefighter
Thomas Cortis, Dispatch Supervisor
JoAnne DeGray, Town Accountant
Robert Weitz, Town Administrator

New Employees in 2014

Randy Manseau, Assistant Parks & Recreation Director
Sean Casella, Police Officer
James Hiersche, Van Driver & Custodian, Senior Center
Benjamin Sabbs, Assistant Parks and Recreation Director
Annie Watson, Dispatcher
Jeffrey Hastings, Dispatcher
Ronald Dobosz, Parks & Recreation Foreman
Ann Tousignant, Library Page
Lauren Kovarick, Library Page
Rachel Hapgood, Assistant Children's Librarian

Directors/Department Directory

Director	Department	Phone #
Nancy Johnson, Interim Town Accountant	Accounting	596-2800x108
	Ambulance, Non-emergency business	596-2273
Manuel Silva, Principal Assessor	Assessors	596-2800x209
	Board of Appeals (Zoning)	596-2800x117
Lorri McCool, Health Inspector Lee Giglietti, Public Health Nurse	Board of Health o Health Inspector o Public Health Nurse	596-2800 X101 596-8657
Lance Trevallion, Bldg. Inspector/Zoning Officer Ronald Rauscher, Facilities & Maintenance Supervisor	Building Department o Appointments (Plumbing & Gas) o Inspection Appointments (Electrical) o Facilities & Maintenance	596-2800x204 x228 X229 x120
	Conservation	596-2800x204
Michael Masely, Animal Control Officer	Dog Officer (Animal Control)	599-1253
Edmond W. Miga, Jr., Town Engineer William Sperrazza, Superintendent of Operations	Department of Public Works, Engineering	596-2800x208
Francis W. Nothe, Fire Chief	Fire Department, Non-Emergency Business	596-3122
Herta Dane, Human Resource Coordinator	Human Resources	596-2800x100
Nathan DeLong, IT Director	IT Department	596-2800x115
Karen Demers, Library Director	Library	596-6141
	Parking Department	596-2800x101
Bryan Litz, Parks & Recreation Director	Parks & Recreation Department ♦ Coach Information	596-2816 596-2402
John Pearsall, Planning Director	Planning & Community Development	596-2800x203
Roger Tucker, Police Chief Shirley Rae, Central Dispatch Supervisor	Police Department Non-Emergency Business/Dispatch	596-3837
Anthony Aube, Public Access TV Director	Public Access Television	599-0940
Thomas P. Sullivan, Interim Town Administrator	Selectmen/Town Administrator	596-2800x130
Paula Dubord, Director of Elder Affairs	Senior Center	596-8379
Lynne Frederick, Acting Treasurer/Collector	Tax Collector/Treasurer	596-2800 (x206; x207)
Beverly Litchfield, Town Clerk	Town Clerk	596-2800x200
	Trash Bags & Recycling	596-2800x206
William Sperrazza, Temporary Tree Warden David Graziano, Tree Warden	Tree Warden Services	596-2800x208 413-246-7345
Richard Prochnow, Veterans' Affairs Agent	Veterans Services	596-8657
Michael Framarin, Supt. of Water Dept.	Water & Sewer	596-2826

2014 Appointed Positions/Boards/Committees

50th Anniversary Planning Committee

Davi Barry	2015
irgi a Barry	2015
lary Bell	2014
har s Bennett	2015
obe a Albano	2015
atty Diotalevi	2015*
an iRico	2015
ern e Dixon	2014
ich d Eisold	2014
olo s Gravel	2014
hon s Laware, Jr.	2014
ick utrell	2014
evi Moriarty	2015*
at C Connor	2015
Ven O'Rourke	2014
ele Pickett	2015
m Vilkinson	2014
on Villiams	2014
ary etzold	2014
anc Haryasz	2014
huc Higgins	2015
ian Testa	2015
tev Dinoia	2014

cti Treasurer/Collector

ynn Frederick

erv g until Town Admin. apptd.)

DA Coordinator

anc Trevallion 2015

dvi or to the Board of Health

AC NCY

dvi ory Board of Health

ora e Nelson	2015
hor s G. Magill	2015
ath ine Jurgens	2015
im 'Neil	2015
AC NCY	
AC NCY	
ran s Barbaro	2015

gri ultural Commission

udy VanRaalte	2017
hry er Szarlan	2015
obe Anderson	2017*
obe Matthews	2017
AC NCY	

Alternate Building Inspector

Paul Tacy 2015

Alternate Burial Agent

Carole Tardif 2015

Alternate Dog Officer

Rosemarie Masley 2015

Alternate Electrical Inspector

Paul Shepardson 2015

Alternate Plumbing & Gas Inspecto

Dennis Chaffee 2015

Ambulance Oversight Committee

John Rigney	2016
Thomas Hurley	2015
Heather Mullen	2017
Paula Chevrier	2015
John T. Leibel	2017

Animal Control Officer

Michael Masley 2015

Animal Inspector

Dorsie R. Kovacs, DMV 2015

Assistant Assessor

Manuel D. Silva 2015

Assistant Collector

Janet Costa indefinite

Assistant Director, DPW

Tonya Basch indefinite

Assistant Director, Recreation

Ben Saabs indefinite

Assistant Town Accountant

Nancy Johnson 2015

Assistant Town Clerk

Carole Tardif 2015

Assistant Town Engineer

Tonya Basch indefinite

Assistant Treasurer

Lynne Frederick indefinite

Board of Appeals

Edward E. Kivari , Jr.	2015
H. Clark Abbott	2015
Mark J. Albano	2016

Board of Appeals ASSOCIATE

Betsy Johnsen	2015
Charles A. Pelouze	2017

Board of Fire Commissioners

Gary Petzold	2015
Edward T. Rigney Jr.	2016
Ralph Guyer	2017

Board of Registrars

Thomas W. Mango	2015
Jean M. Dirico	2016
Donna Fountain	2017

Broadband Advisory Committee

Will Caruana	2015*
Nathan DeLong	2015
Anthony Aube	2015
Felix Zayas	2015
Tom Newton	2015
VACANCY	

Building Committee (Fire Station)

Edward T. Rigney Jr	complet.
Robert L. Quintin	complet.
Ronald Rauscher	complet.
Francis Nothe	complet.
Lance Trevallion	complet.
David Bourcier	complet.

Building Feasibility Committee

(Senior Center Feas. Bldg. Subcmte.)

Norma Bandara	2015
Dennis Lopata	2015*
Carolyn Brennan	2015
Nicholas Manolakis	2015
Gina Kahn	2015
M. Trant Campbell	2015
Paula Dubord	2015
Thomas Sullivan*	2015

(Police Station Feas. Bldg. Subcmte.)

Edward Rigney	2015
Kevin Moriarty	2015
Patricia Diotalevi	2015
Paul LaPlante	2015
Roger L. Chapdelaine	2015

2014 Appointed Positions/Boards/Committees

Building Feasibility Cmte. (Cont.)

Roger Fontaine	2015*
Roger Tucker	2015
Lance Trevallion	2015

**Serves on both Subcmtes.*

Building Inspector/Zoning Officer

Lance Trevallion	2017

Burial Agent

Beverly Litchfield	2015

By-Law Study Committee

(Re-established in 2014)

VACANCY	
VACANCY	
VACANCY	
VACANCY	
VACANCY	
Beverly Litchfield (ex-oficio)	indef.

Cable TV Advisory Committee

VACANCY	
Daniel F. Cochran	2016
Daniel Kelley	2016
George Reich	2016
VACANCY	2016
Thomas G. Magill	2016
VACANCY	2013

Capital Planning Committee

Nicholas P. Manolakis	2016*
Michael A. Mazzuca	2015
VACANCY	
John Guzzo	2015
Paul Kukulka	2017

Cell Attendant

Brian M. Kibbe	2015
Matthew C. Lapre	2015

Cell Attendant-Matron

Katherine M. Gomes	2015
Mary Bready	2015

Chief Procurement Officer

Candace O. Gaumond	2015

Commission on Disability

Earl Way	2016
Edward E. White	2016*
Barbara Harrington	2015
VACANCY	2012
M. Ben Hogan	2017
R. Steven Fratoni	2015
Margarita Dennis-Wurm	2016
Diane DaSilva	2017
VACANCY	

Community Preservation Committee

Michelle Emirzian	2015
Brian Fitzgerald	2016
Stanley J. Soja	2017
Patrick O. Kiernan	2015
Daniele Desmarais	2016
Dave Proto	2015
Jeffrey Smith	2016
Peter Manolakis	2017*
Stoughton L. Smead	2017

Conservation Commission

Robert McMaster	2017
Stoughton L. Smead	2016
George Reich	2015
Paul Ekness	2015
Christopher J. Brown	2016*
Thomas R. Reavey	2015
James Roberts	2017

Constable

Edward Lennon	2015
David J. Goodrich, Sr.	2015

Council on Aging

M. Trant Campbell	2015*
Marie Valentine	2017
Diane Weston	2016
Robert Page	2015
Theresa Munn	2017
Ellen O'Brien	2017
Giles Turcotte	2016

Pastoral Advisor to the Council on Aging

Rev. Panteleimon Klostri	2015

Deputy Sealer Weights and Measures

VACANCY	

Dir. of Public Works/Town Engineer

Edmond W. Miga Jr.	2015

Director of Elder Affairs

Paula Dubord	2015

Director, Central Dispatch

Shirley Rae	indefinit

Director, Highway Division DPW

William Sperrazza	indefinit

Director, Information Techology Dept.

Nathan DeLong	indefinit

Director, Wilbraham Public Library

Karen Demers	indefinit

Director, Planning Department

John Pearsall	indefinit

Director, Public Access TV

Anthony Aube	indefini

Director, Recreation Department

Bryan Litz	2016

Director, Water Division DPW

Michael Framarin	indefini

Electrical Inspector

Edward E. White	2015

Emergency Management Director

Francis W. Nothe	2015

Facilities & Grounds Maint. Super.

Ron Rauscher	indefini

Fair Housing Committee

James Barrett	
VACANCY	
VACANCY	

2014 Appointed Positions/Boards/Committees

Finance Committee

Colice Vogel	2015
Nan/ Piccin	2016
Wal r Damon	2017
Wil m R. Caruana	2017
Nic las P. Manolakis	2015
Dan l Miles	2016*
Joh Guzzo	2015
Ant ny J. Scibelli	2016
Mic el Mannix	2017

Fen Viewer

Fra is C. Barbaro	2015
Dav l Sanders	2015

Fir Chief

Fra is W. Nothe	2017

For t Warden

Fra is W. Nothe	2015

He h Inspector

Lor McCool	2015

His rical Commission

Tim thy Symington	2017
Pat k O. Kiernan	2016
Car M. Albano	2016
Art r Wolf	2015
VA ANCY	2015
Wa r Clark	2017*
Rob rta Albano	2017
Rob rt Kelliher	resigned
Luc Pelland	resigned
Ma a Damon	resigned

HVRSD Middle School Taskforce

Sus C. Bunnell	complet.

Ins ance Advisory Board

Ma Paradis	indefinite
JoAne DeGray	indefinite
Pat Maguire	indefinite
Dar Corliss	indefinite
Me sa Graves	indefinite
Joh Kirchof	indefinite
Lyn e Frederick	indefinite

Int im Town Accountant

Nan y Johnson	2015

(se ing until Town Acct. apptd.)

Interim Town Administrator

Thomas P. Sullivan	

(serving until Town Admin. appted.)

Local Com. Mitigation Advis. Cmte.

John Pearsall	2015

Local Emergency Planning Committee

Stoughton L. Smead	2015
David R. Pasquini	2015
Robert A. Rucszek	2015
Ralph Guyer	2015
Edmond J. Miga	2015
VACANCY-fire	
VACANCY-police	
Anthony Aube	2015
VACANCY-Seniors	
Robert A. Weitz	2015
Terry Nelson	2015
Lorri McCool	2015
Ed Cenedella	2015
Fran Nothe	2015
Roger W. Tucker	2015
Robert J. Boilard	2015
VACANCY	

MRHS Building Committee

Susan C. Bunnell	2015

On-Call Dispatcher

David Squires	2015

On-Call Firefighter/EMT

VACANCY

Open Space and Recreation Cmte.

Catherine Callaghan	2015
Walter H. Damon	2015
Margaret E. Connell	2016
Joseph Calabrese	2016*
Jonathan "Jay" Taylor	2015*
Steve Lawson	2017
Edna Colcord	2015
Charles Phillips	2016
Brian Fitzgerald	2015
Judith Theocles	2017
Tracey Plantier	2017
Murray Watnick	2016

Parking Clerk

Candace O. Gaumond	2015

Personnel Board

Mark Manolakis	2015
Camie Lamica	2017
Joseph Kelly	2017
Paul D. Lemieux	2016
VACANCY	

Pest Control Officer

David Graziano	2015

Planning Board Associate

James E. (Jay) Moore, Jr.	2017

Playground & Recreation Commission

Clifford "CW" Zimmer	2015
Stanley J. Soja	2017
Marian E. Poe-Heineman	2016
William Scatolini	2016
Patricia Silk	2015
Aaron Tillberry	2017
Jonathan Stogner	2017

Plumbing and Gas Inspector

Bernard Sears	2015

Police Chief

Roger W. Tucker	2015

Pre-disaster Mititgation Plan Cmte.

Fran Nothe	indefinite

Public Access TV Committee

VACANCY	
Roy L. Scott	2015
VACANCY	
Dolores Gravel	2015
Sandra Belcastro	2015
Mary Ripley	2015
Edward J. Chapman	2015
Janet Vitkus	2015
VACANCY	

PVPC Alternate Commissioner

David Sanders	2015

2014 Appointed Positions/Boards/Committees

PVPC Commissioner
Tracey Plantier 2015

PVPC Joint Transportation Board
Tonya Basch 2015

PVTA Advisory Board
Paula Dubord indef.

Rep to Springfield Senior Serv
Peter Schmidt indef.

Scantic Valley Health Trust
Robert A. Weitz 2015
Thomas Sullivan 2015

Sealer of Weights and Measures
Gary Petzold 2015

Senior Center Building Needs Committee
Roger Fontaine complet.
Bill Garvey complet.
Norma Banderra complet.
Betsy Johnsen complet.
Wayne Phaneuf complet.
Charles Bennett complet.
Joseph Soranno complet.
Daniel Fitzgerald complet.
Trant Campbell complet.
Dennis Lopata complet.
Paula Dubord complet.

Sewer Advisory Board
VACANCY
VACANCY
Joseph R. Kakley 2015
VACANCY
Frank Pychewicz 2017

Solid Waste Advisory Committee
Kevin Dorsey 2015
Russell Garrison 2014
VACANCY
VACANCY

Stormwater Committee
VACANCY
John Pearsall 2015
Lance Trevallion 2015
Dena Grochmal 2015
William Sperrazza 2015
Tonya Basch 2015

Tax Title Custodian
Thomas Sullivan 2015

Town Administrator
Robert A. Weitz Oct. 2014
VACANY

Town Archivist
Timothy Symington indefinite

Town Administrator Search Committee
Patrick Brady complet.*
Roger Tucker complet.
Tonya Basch complet.
Daniel Miles complet.
Beverly Litchfield complet.
Herta Dane complet.
Marc Ducey complet.
Candace O. Gaumond complet.
Thomas Sullivan complet.

Town Counsel
Michael T. Hassett 2015

Traffic Safety Team
Edmond J. Miga indefinite
Roger W. Tucker indefinite
Robert J. Boilard indefinite
William Sperrazza indefinite
John Pearsall indefinite
Robert A. Weitz indefinite
Tonya Basch indefinite

Treasurer/Collector
Thomas P. Sullivan indefinite

Veterans' Agent
Richard Prochnow 2015

Veterans' Graves Officer
William H. Garvey 2016

Vision Action Team
Tracey Plantier 2014*
Christopher Novelli 2014
James Shea 2014
Colette Vogel 2014

Wilbraham Cultural Council
VACANCY
Mary Manning 2017
Susan Adams 2016
Martha Damon 2017
Janet Vitkus 2017
Janet Wise 2017
Jean Stone 2016
Margaret F. Kelliher 2015*

Wilbraham Nature & Cultural Council
Susan C. Bunnell 2015
(Selectmen Representative on Council)

WPL Renovations Implementation Cm
Corinne Sawyer 2020
Holly Murray 2020
Paul Huijing 2020
Ronald Rauscher 2020
James Jurgens 2020
Raymond Burk 2020
Karen Demers 2020

Denotes Chairman

Elected Officials 2014
(Denotes Chair)

SELECTMEN & BOARD OF HEALTH

Robert J. Boilard (R)	2016
Susan C. Bunnell (U)	2017
Robert W. Russell(R)	2015*

TOWN CLERK

Beverly J. Litchfield (D)	2015

MODERATOR

George L. Reich (R)	2015

ASSESSORS

John M. Wesolowski (R)	2017*
Roger J Roberge II (R)	2016
Lawrence G. LaBarbera (R)	2015

REGIONAL SCHOOL COMMITTEE

Peter Salerno (R)	2017
Patricia Gordon (U)	2017
Marc E. Ducey (R)	2015*
Michelle P. Emirzian (R)	2015
Michael A. Mazzuca (R)	2016

TREE WARDEN

David A. Graziano (R)	2015

CEMETERY COMMISSIONERS

Donald Bourcier (R)	2015*
Wilfred R. Renaud, Jr. (D)	2017
Paul Zimakas (R)	2016

WATER COMMISSIONERS

James B. Dunbar (R)	2015*
Mary E. McCarthy (R)	2016
Thomas Pilarcik (U)	2017

LIBRARY TRUSTEES

Raymond Burk (R)	2015
Jean M. Canosa-Albano (D)	2015
Linda F. Moriarty(R)	2017
Sarah Lloyd (R)	2016
James S. Jurgens (R)	2016*
Gloria Russell (D)	2017

PLANNING BOARD

David A. Sanders (R)	2017
Jeffrey A. Smith (U)	2018
Adam Basch (U)	2019
Richard E. Butler (R)	2015 resigned*
Frederic W. Fuller III(R)	2016 resigned*
Charles Pelouze	2016 apptd.
Tracey Plantier	2015 apptd.

WILBRAHAM HOUSING AUTHORITY

Angel L. Reyes (U)	2018 State Appt.
Peter N. Manolakis (R)	2015*
Anne Turcotte (D)	2018
Judy L. Cezeaux (R)	2016
Jason A. Burkins (D)	2017

Attested: Beverly J. Litchfield, MMC, CMMC
Town Clerk

Did you know?

Wilbraham Public Access has
Videos on Demand! You can watch
Wilbraham events & Committee/Board meetings at
http://www.wilbraham-ma.gov/vod

2014 Political Town Committees

Democratic Town Committee

Todd Luzi, Chairman
Giles Turcotte, Secretary
Dana Lee Luzi, Treasurer
Beverly Litchfield
Anne Turcotte
Joseph C. Falzone
Mark F. Jones
Lisa A. Jones
Madeline Q. Flanagan
James E. Thompson
Gale D. Candaras
Arthur D. Wolf
Thomas W. Mango
David W. Barry
Virginia F. Barry
Daniel J. Driscoll
Jean Canosa Albano
Daniel Fernandes
Michael Rustin
Carole Tardiff
Edward E. Kivari, Jr.
Patricia Nordstrom

Lifetime Members
John Fitzgerald
Barbara Kirby
Joseph Matthews
Kevin Moriarty

Republican Town Committee

David Sanders, Chairman
D. John McCarthy, Treasurer
Michael Dane, Secretary
Robert Boilard
Barbara Bourcier
Donald Bourcier
Richard Howell
James Jurgens
Lawrence LaBarbera
Catherine Labine
Richard Labine
Peter Manolakis
Michael Mazzuca
Mary McCarthy
Debbie Reavey
Tom Reavey
George Reich
Jolene Guzzo
Robert Russell
Peter Salerno
Elizabeth Sallade
Frederick Sallade
Constance Sattler
Roy Scott
Janet Shea
Anthony Vecchio
John Wesolowki
David Graziano
Ann Marie Kibbe
Mark Manolakis
Cheryl Malandrino
Joyce McComb

Associate Members
Peter Ablondi
Eileen Deane
Marc Ducey

Federal & State Delegation

U.S. SENATOR
Elizabeth Warren (D)
2400 John F. Kennedy Bldg.
15 New Sudbury St.
Boston, Ma 02203
1-617-565-3170

317 Hart Senate Office Bldg.
Washington, D. C. 20510
1-202-224-4543

1550 Main St., Ste. 406
Springfield, Ma 01103
Phone: 413-788-2690

U.S. SENATOR
Edward J. Markey (D)
975 JFK Federal Bldg.
15 New Sudbury St.
Boston, MA 02203
Phone: 1-617-565-8519

218 Senate Russell Office Bldg.
Washington, D. C. 20510
Phone: 1-202-224-2742

1500 Main St., 4th Flr.
Springfield, MA 01101
Phone: 1-413-785-4610

U.S. REPRESENTATIVE
2nd Congressional District
Richard E. Neal (D)
300 State Street, Suite 200
Springfield, Ma 01105
413-785-0325

341 Cannon House Office Bldg.
Washington, D. C. 20515
1-202-225-5601

GOVERNOR
Charlie Baker (R)
State House, Room 280
Boston, Ma 02133
1-888-870-7770
1-617-725-4005
Spfld: 413-784-1200
Washington: 1-202-628-7713
goffice@state.ma.us

SEC. OF STATE
William Francis Galvin
1 Ashburton Pl., Rm. 1611
Boston, Ma 02108
1-617-727-7030
cis@sec.state.ma.us

Western District Office
436 Dwight St., Rm. 102
Springfield, Ma 01103
413-784-1376

ATTORNEY GENERAL
Maura Healey
1 Ashburton Place
Boston, Ma 02108
1-617-722-2200

STATE TREASURER
Deborah B. Goldberg
State House, Room 227
Boston, Ma 02133
1-617-367-6900

STATE AUDITOR
Suzanne Bump
State House, Room 230
Boston, MA 02133
1-617-727-2075

Chicopee Regional Office
521 East Street
Chicopee, Ma 01020
413-784-1169

STATE SENATOR
1st Hampden/Hampshire District
Eric P. Lesser (D)
State House, Room 309
Boston, Ma 02133
1-617-722-1291
eric.lesser@masenate.gov

STATE REPRESENTATIVE
12th Hampden District
Angelo J. Puppolo, Jr. (D)
2341 Boston Rd., Ste. 204
Wilbraham, Ma 01095
413-596-4333

State House, Room 540
Boston, MA 02133
1-617-722-2090
angelo.puppolo@mahouse.gov

Administration

Town Moderator

A Citizens Guide to Wilbraham Town Meeting - 2014

Description:

Wilbraham has an Open Town Meeting form of government. This form of government is the purest form of direct democracy. Town Meeting is considered a legislative body. During the meeting, each voter is a legislator. At the Meeting, voters will be asked to approve Town budgets; capital expenditures, zoning changes, Town Bylaw changes, compensation for employees and elected officials, Town acquisition or disposition of land and more. "Open" Town Meeting means that all Wilbraham registered voters are eligible to participate and vote.

Each year, Wilbraham must conduct an Annual Town Meeting. Town Bylaws require that this Meeting be called by the Selectman during the timeframe of April through June. Recent tradition has been to schedule the Meeting the Monday prior to Town Elections, which are held on the third Saturday of May.

The Selectmen may call a Special Town Meeting at any time. Special Town Meetings are called as needed.

All Town Meetings are televised and rebroadcast, at various times, by the Wilbraham Public Access channel.

The Warrant—The Warrant is basically the agenda for Town Meeting. It contains a number of Articles which set the framework for Motions that will be made at Town Meeting. The Articles themselves are not necessarily the motions that will be made at Town Meeting. The Board of Selectmen are responsible for: determining the appropriate Articles and preparing the Warrant; obtaining Legal opinion on the validity of proposed Articles; gathering input from Town staff and boards; and distribution of the Warrant.

Any ten voters have the right to petition the Board of Selectmen to put an Article on the Annual Town Meeting Warrant. This number increases to one hundred (100) for inclusion in a Special Town Meeting; and two hundred (200) to petition the Board to call a Special Town Meeting. For Annual Town Meeting, the deadline for submitting citizen's petitions for a Warrant Article is February 1 for Articles which have a monetary impact; and approximately March 1st for Articles with no monetary impact. Citizen petitioners should contact the Selectmen or Town Administrator as early as possible for guidance. The Selectmen retain the right to reject any Citizen's Petition Article which might not be legally appropriate.

Town Meeting "Cast"

Registered Wilbraham Voters – Each voter is a legislator at Town Meeting. They are full participants in budgeting, allocating funds and law making. Upon checking in to the Meeting, voters will be given a voting card, which they will hold up, (either for or against a motion,) when the vote is called by the Moderator. Non-voters may attend the Meeting but may not vote; and may address the Meeting only with permission, (traditionally this permission is presumed for Town Staff.)

Town Moderator – The Town Moderator is elected for a three (3) year term during Town Elections. The Moderator presides over Town Meeting and is responsible for its conduct consistent with Town Bylaws, Massachusetts General Laws and the parliamentary procedures defined in, *Town Meeting Time,* (a handbook of parliamentary law published by the Massachusetts Moderators Association.) Massachusetts General Laws grant The Moderator broad authority to accept parliamentary motions, regulate debate and rule speakers in or out of order. A primary role of the moderator is to insure that motions (or amendments to motions) remain within the scope of the Article published in The Warrant.

Board of Selectmen – As noted above, the Selectmen prepare the Warrant. Traditionally, they present the motions associated with most Articles (generally Zoning Article motions are made by the Planning Board and Citizen Petition Article motions are made by the petitioners). However, any voter may make the motion for an Article. The Selectmen may present recommendations or explanations of Articles.

Town Clerk – The Town Clerk is an elected official responsible for maintaining Town records. During Town Meeting, the Town Clerk is responsible for checking in voters; and recording votes and actions taken at Town Meeting. If the elected Moderator is not present at the start of the Meeting, the Town Clerk will conduct the Meeting until the Town Meeting voters elect a temporary Moderator.

Finance Committee - The Finance Committee is appointed by the Board of Selectmen. They have the authority to make recommendations on all Warrant Articles. They are deeply involved with the budgeting process and make a detailed explanation of the proposed budget to Town Meeting. Their budget recommendation is included in The Warrant. While the Finance Committee is charged with making recommendations on all Articles, traditionally they have referred recommendations on Zoning Articles to the Planning Board.

Town Counsel – Town Counsel attends Town Meeting to provide legal opinions on proposed actions being considered. The Moderator may consult with Counsel prior to issuing a ruling, if the Moderator is in doubt about the legality of that ruling.

Boards, Committees and Staff – Depending on the Article, Town Boards, Committees or Staff may be called on to make presentations or provide explanations on various Articles.

Town Meeting Procedures

The Town Moderator is the elected official who is responsible for conducting Town

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(Continued from page 11)

Meeting. The Moderator's authority and duties are defined in Massachusetts General Laws – primarily Part I, Title VII, Chapter 39; and the Town of Wilbraham Bylaws. Furthermore, the Town Bylaws specifically state that "in all matters not specifically provided for in law or by the By-laws of the Town of Wilbraham, the Moderator shall be guided by the principles and rules of practice contained in the work entitled, *Town Meeting Time, A Handbook of Parliamentary Law...*" This book is published by the Massachusetts Moderators Association and is used by most Town Moderators in Massachusetts.

The quorum for a Town Meeting in Wilbraham is fifty (50) voters. The Town Clerk will inform the Moderator once a quorum is present. The Meeting will be called to order and after opening procedures have been completed, the Warrant Articles will be taken up. Articles will be taken up in the order prescribed by the Warrant. Generally, only Consent Agenda Items (description follows) or inter-dependent Articles will be taken out of order.

As mentioned earlier, the Article itself is not the Motion. However, the Motion associated with an Article must be within the scope of that Article as presented in the Warrant. A "reasonable" voter who has read the Article should not be surprised by the content of the Motion. Motions that expand upon the Article or materially change it will be ruled out of order by the Moderator. Any voter may make a Motion related to the Article being taken up. However, traditionally, the Selectmen have made most motions. Once there is a Motion and a second, the proponents of the Article may make a presentation to Town Meeting. These proponents may be Town Officials (elected, appointed or staff) or individual voters (especially for a Citizen's Petition Article.) In order to provide a balanced Meeting, the Moderator will permit opponents to make formal (projector) presentations, as well. However, the Moderator expects to be notified of both pro and con presentations, and to approve their content and duration, in advance. After the presentations, Town Voters may question or argue in support or opposition to the Motion. Any voter wishing to speak, should line up at one of the microphones in the aisles. Once they are recognized by the Moderator, they should state their name and address. Town Employees need not provide their address, but they should let Town Meeting know whether or not they are a Wilbraham voter. Speakers and presenters are encouraged to be brief, to the point and to avoid repetition. Debate is encouraged; but personal attacks are not. Please argue the content of the Motion, not the merits of those presenting their view points. As long as there are voters lining up to speak, Wilbraham By-laws do not allow the Moderator to cut off debate until five (5) voters have spoken on both sides of the issue. If there are less than five (5) voters speaking for one side, debate may be cut off after the five (5) voters have spoken on the other side.

The Consent Agenda is a series of Articles which are voted in a single Motion and Vote. The Selectmen, with input from the Moderator, Town Counsel and the Finance Committee identify Articles which they feel will generate no controversy or debate. These often tend to be "housekeeping" type Articles. After the Consent Agenda Motions are read, the Moderator will announce the Article Numbers which are included. If any voter wishes to discuss an Article, he or she should shout "hold" as the Article number is announced by the Moderator. This Article will be removed from the Consent Agenda and moved and discussed in its normal position in the Warrant.

Any voter may offer an amendment to an Article (except CPA articles which may not be amended.) However, like the main motion, the amendment must not go beyond the scope of Article that was published in the Warrant. A voter may also offer one amendment to an amendment. An amendment requires a simple majority vote to pass, regardless of the quantum of vote required for the original motion. If the amendment passes, the original motion is replaced by the amended motion. The vote is then held on this amended motion and the required quantum of vote returns to that of the original motion.

Town Meeting voting is generally done by voters holding up their voting card. When voters check in, their voter registration will be confirmed. Then they will be given a colored card which they will hold up when asked for their vote. Different types of Motions require different quanta of vote to pass. Most Motions require a simple majority (the Motion would fail if the vote were tied.) A lesser number require a two-thirds (2/3) vote (Zoning Articles are the most common in this group.) Finally, there are rare occasions when the requirement may be four-fifths (4/5) or nine-tenths (9/10) vote to pass. For votes that require a simple majority or two-thirds, the Moderator may declare the results based observation. If any seven (7) voters stand to challenge the Moderators declaration of vote, a count will be made by the election tellers. For those Articles that require a four-fifths or nine-tenths majority, a count must be taken unless the vote is unanimous. If a count is taken, there is no provision for Meeting members to request a re-count.

As a registered voter, the Moderator is entitled to vote. However, the Moderator will only vote if a count has been taken, and the Moderators vote affect the result.

A motion for Reconsideration of a previous Article will only be allowed if the person making the motion cites specific new information that has come to light since the original vote; and that person voted with the prevailing side. For example, a subsequent Article may have had an impact on a prior Article and now someone who voted with the majority has changed their mind. Reconsideration is not to be used as a parliamentary mechanism for a recount because the voter makeup of the Meeting may have changed since the original vote on the Article.

Adjournment

Town Meeting shall not be adjourned until all Warrant Articles have been dealt with. It may be continued to a specific date.

***George Reich**, Town Moderator*

"We were all friends and neighbors before this meeting; after this meeting we will still be neighbors; hopefully, we will still be friends." - Reginald Brown, Boxborough Town Moderator 1977 -2005.

Town Clerk

NUAL TOWN MEETING
1A 12, 2014

ttedance

recinct A:	80
recinct B:	82
recinct C:	82
recinct D:	82
ot: --	**326**

In accordance with the Warrant, as ost l, the inhabitants of the Town of Wil aham, qualified to vote in Town ffas, met in Minnechaug Regional ig School on Monday, May 12, 2014. At 00PM Moderator, George Reich iote a quorum was present and called he neeting to order. The Moderator wel med all and commenced with a rie history lesson. He went on to les be the process for the evening, hared Selectman Jim Thompson for is years of service to the community ind Town Administrator Bob Weitz who would be retiring in the fall. Mo erator Reich then recognized Sen or Gale Candaras who was in the aud nce.

As inted in the town report, the names of ose recently deceased during the pas year were read and a moment of sile e was held in their honor.

The Pledge of Allegiance was then rec d followed by Town Clerk Beverly J. tchfield reading the call of the me ng.

Mo erator Reich explained the process to l followed concerning the "Consent Ag da" articles. Articles listed on the Co ent Agenda are considered to be rou ne and will be acted on using an exp dited procedure. Questions or cor erns from the floor regarding any Co ent Agenda article will result in tha article's removal from the Consent Ag da for action under regular pro edures.

Th articles included in the consent ag da were then read, one at a time. Th Consent Articles were 1, 2, 10, 12, 15 8, 39, 40, 41, 42, 43, and 44. Each art le had the Finance Committee's rec mmendation, passed by unanimous vo , are listed separately in these mi utes and marked with an asterisk (*).

***ARTICLE 1.** Choosing Miscellaneous Officials: Finance Committee Recommends. Passing by unanimous vote that the following persons be elected to the indicated offices for the ensuing year: Poundkeeper, Michael H. Masley; Surveyor of Lumber, Edward P. Lindsay; Measurer of Wood and Charcoal, Gary Petzold; Field Driver, John J. Garvey.

***ARTICLE 2.** Hearing Reports: Finance Committee Recommends. Passing by unanimous vote that the town accept the reports of all officers and committees as printed in the Annual Town Report.

ARTICLE 3. Funding Transfers FY 2014: Finance Committee Recommends. Pursuant to Section 33B of Chapter 44 of the General Laws, passing by unanimous vote to transfer the sum of $229,075 from previously appropriated but unexpended funds in the following FY'2014 budgets:

#122 Selectmen–Salaries	$100,000
#193 General Insurance-Expense	$33,000
#194 Group Insurance-Expense	$55,000
#620 Parks & Recreation-Salaries	$5,075
#702 Interest on Temporary Loans Expense	$36,000

and to place such funds in the following amounts in the following FY'2014 budgets:

#210 Police–Salaries	$25,000
#220 Fire–Salaries	$35,000
#240 Central Dispatch-Salaries	$10,000
#420 Highway–Salaries	$40,000
#420 Highway–Expense	$114,000
#620 Parks & Recreation–Expense	$5,075

ARTICLE 4. Ambulance Fund Transfer: Finance Committee Recommends. Passing by unanimous vote to appropriate $20,000 from Receipts reserved for Appropriation for Ambulance to the FY'2014 Ambulance Budget to cover overtime.

ARTICLE 5. Parliamentary Procedures: Finance Committee Recommends. Passing by unanimous vote that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2½), as amended, and as set forth in a document entitled "Article 5, Exhibit A," on file with the Town Clerk.

ARTICLE 6. Compensation for Elected Town Officials: Finance Committee Recommends. Passing by unanimous vote to fix the compensation for elected Town Officers for fiscal year July l, 2014 to June 30, 2015, as follows: Assessors, $3,255 per year, chairman, $3,593 per year; Town Clerk, $78,303 per year (all fees revert to the Town treasury); Moderator, $200 Annual Town Meeting, $50 Special Town Meeting; Selectmen, $4,712 per year, chairman $5,497 per year; Tree Warden, $9,720 per year; Water Commissioners, $150 per year; Cemetery Commissioners, no salary; Library Trustees, no salary; Planning Board Members, no salary; Poundkeeper, Field Drivers, Weighers of Grain, Surveyors of Lumber, Measurers of Wood and Charcoal; all other Town officers elected other than by official ballot, fees only, fixed by General Laws.

ARTICLE 7. Budget Appropriations: Finance Committee Recommends. Passing by a majority vote to accept the report of the Finance Committee and to raise and appropriate $36,626,222 and transfer $26,000 from offset receipts (for Dog Officer Expenses) to cover the necessary capital expenditures and operating expenses of the Town for Fiscal Year 2015 (July 1, 2014 to June 30, 2015) per appropriations listed separately in the Town Meeting Workbook and incorporated herein by reference, with the exception of those budgets and expenditures which will be voted on separately in subsequent Articles.

ARTICLE 8. Water Enterprise Fund Budget: Finance Committee Recommends. Passing by unanimous vote that the following sums be appropriated for the Water Enterprise Fund: Salaries, $395,508; Expenses, $1,413,812, and that $1,809,320 be raised as follows: $1,771,259 from Water Department receipts and $38,061 from retained earnings.

ARTICLE 9. Water Enterprise Retained Earnings: Finance Committee Recommends. Passing by unanimous vote to appropriate $50,000 from available funds in the Water Enterprise Fund retained earnings account to fund a Water Meter Replacement Project.

***ARTICLE 10.** Water Enterprise Fund Reserve Fund: Finance Committee Recommends. Passing by unanimous vote

(Continued on page 14)

(Continued from page 13)
that the Town appropriate from water receipts the sum of $50,000 for a Fiscal Year 2015 Reserve Fund.

ARTICLE 11. Wastewater Enterprise Fund Budget: Finance Committee Recommends passing by unanimous vote that the following sums be appropriated for the Wastewater Enterprise Fund: Salaries, $195,624; Expenses, $989,715, and that $1,185,339 be raised as follows: $1,146,543 from Wastewater Department receipts and $38,796 from retained earnings.

***ARTICLE 12.** Wastewater Enterprise Fund Reserve Fund: Finance Committee Recommends. Passing by unanimous vote that the Town appropriate from wastewater receipts the sum of $5,000 for a Fiscal Year 2015 Reserve Fund.

ARTICLE 13. Wastewater Enterprise Retained Earnings: Finance Committee Recommends. Passing by unanimous vote to appropriate $528,300 from available funds in the Wastewater Enterprise Fund retained earnings account to fund Pump Station Improvements, replace the Wastewater Department's existing 1987 Jet-Vac truck, and for future debt payments.

ARTICLE 14. Solid Waste Enterprise Fund Budget: Passing by unanimous vote that the following sums be appropriated for the Solid Waste Enterprise Fund: Salaries, $132,366; Expenses, $208,569, and that $340,935 be raised as follows: $306,569 from Solid Waste Enterprise Fund receipts and $34,366 from retained earnings.

***ARTICLE 15.** Solid Waste Enterprise Fund Reserve Fund: Finance Committee Recommends. Passing by unanimous vote that the Town appropriates from Solid Waste Enterprise Fund receipts the sum of $4,000 for a Fiscal Year 2015 Reserve Fund.

ARTICLE 16. Receipts Reserved for Appropriation for Ambulance: Finance Committee Recommends. Passing by unanimous vote to appropriate $602,056 from Receipts Reserved for Appropriation for Ambulance to Ambulance personal services, operating and capital costs, pursuant to Section 5 of Chapter 40 of the General Laws.

ARTICLE 17. Appropriations for Purchase of an Ambulance Vehicle: Finance Committee Recommends. Passing by unanimous vote to appropriate $50,000 from Receipts Reserved for Appropriation for Ambulance and $134,403 from the depreciation account for vehicle and equipment replacement for the purchase of a new ambulance.

ARTICLE 18. Receipts Reserved for Appropriation for Cemeteries: Finance Committee Recommends. Passing by unanimous vote to appropriate $20,000 from Receipts Reserved for Appropriation for Cemeteries to Cemetery operating costs, pursuant to Section 5 of Chapter 40 and Section 16 of Chapter 114 of the General Laws.

ARTICLE 19. Reserve Fund: Finance Committee Recommends. Passing by unanimous vote to transfer $75,000 from Overlay Surplus and raise and appropriate $175,000 for a Fiscal Year 2015 Reserve Fund.

ARTICLE 20. Special Appropriation for Road Repaving and Preservation: Finance Committee Recommends. Passing by unanimous vote to raise and appropriate $150,000 to repave, resurface and/or crack seal public ways.

ARTICLE 21. Police Station Feasibility Study: Finance Committee Recommends. Passing by a majority vote to raise and appropriate $23,000 to perform a Police Station Feasibility Study.

ARTICLE 22. Senior Center Feasibility Study: Finance Committee Recommends. Passing by a majority vote to raise and appropriate $35,000 to perform a Senior Center Feasibility Study.

ARTICLE 23. Public Safety Communication System Upgrade: Finance Committee Recommends. Passing by unanimous vote to transfer $278,000 from free cash to be used to upgrade the multi-site two-way Public Safety radio system.

ARTICLE 24. Other Post Employment Benefits Liability Trust Fund: Finance Committee Recommends. Passing by unanimous vote to raise and appropriate $150,000 to be placed into the Other Post Employment Benefits Liability Trust Fund, established under the provisions Massachusetts General Laws Chapter 32B, Section 20.

ARTICLE 25. Municipal Building Insurance Fund: Finance Committee Recommends. Passing by unanimous vote to raise and appropriate $1,000 for the Municipal Building Insurance Fund.

ARTICLE 26. Stabilization Fund: finance Committee Recommends. Passing by a majority vote to raise and appropriate $200,000 to be added to the Stabilization Fund, and to transfer $750,000 from free cash to be added to the Capital Stabilization Fund, both in accordance with Section 5B of Chapter 40 of the Massachusetts General Law.

ARTICLE 27. Community Preservation Program Budget: Finance Committee Recommends. Passing by a majority vote to appropriate $1,500 from the Community Preservation Fund for administrative costs of the Community Preservation Committee.

ARTICLE 28. Community Preservation Program Project: Finance Committee Recommends. Passing by a majority vote to transfer $900 from the Community Preservation Open Space Fund for a Community Preservation Project to rebuild the Bird House at Sevey Park.

ARTICLE 29. Community Preservation Program Project: Finance Committee Recommends. Passing by a majority vote to transfer $7,000 from the Community Preservation Non-Committed Fund for a Community Preservation Project to purchase Waterproof Wheelchairs and Accessible Beach Mats at Spec Pond.

ARTICLE 30. Community Preservation Program Project: Finance Committee Recommends. Passing by a majority vote to transfer $19,047 from the Community Preservation Historic Preservation Fund and $190,753 from the Community Preservation Non-Committed Fund for a Community Preservation Project for renovations and improvements to the Red Barn at Fountain Park.

ARTICLE 31. Community Preservation Program Project: Finance Committee Recommends. Passing by a majority vote to transfer $8,875 from the Community Preservation Historic Preservation Fund for a Community Preservation Project for the preservation of town record books in the custody of the Town Clerk.

ARTICLE 32. Community Preservation Program Project: Finance Committee

(Continued on page 15)

(Continued from page 14)
Recommends. Passing by a majority vote to transfer $1,285 from the Community Preservation Historic Preservation Fund for Community Preservation Project to provide funding for the publication of an Adams Cemetery Walking Tour booklet.

ARTICLE 33. Community Preservation Program Project: Finance Committee Recommends. Passing by a majority vote to transfer $4,750 from the Community Preservation Historic Preservation Fund for Community Preservation Project to provide funding for the Cemetery Commission to make repairs and improvements to the roadways in the East Wilbraham Cemetery.

ARTICLE 34. Community Preservation Program Project: Finance Committee Recommends. Passing by a majority vote to transfer $25,500 from the Community Preservation Historic Preservation Fund for Community Preservation Project to make renovations to the Little Red School House.

ARTICLE 35. Community Preservation Program Project: Finance Committee Recommends. Passing by a majority vote to transfer $7,000 from the Community Preservation Open Space Fund for a Community Preservation Project to implement a CPA funded Forest Management Plan prepared for the Thayer Brook Property in 2008.

ARTICLE 36. Community Preservation Program Project: Finance Committee Recommends. Passing by a majority vote to transfer $115,000 from the Community Preservation Open Space Fund for a Community Preservation Project to perform restoration work at Bruuer Pond/ Sevy Park.

ARTICLE 37. Community Preservation program Project: Finance Committee Recommends. Passing by a majority vote to transfer $670 from the Community Preservation Open Space Fund for a Community Preservation Project to construct a kiosk at Twelve Mile Brook Trail and to provide signage improvements at Twelve Mile Brook Trail, Thayer Brook Trail and Crane Hill Trail.

***ARTICLE 38.** Community Gardens Revolving Fund: Finance Committee Recommends. Passing by a unanimous vote that the Town reauthorizes a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from community garden lot rental fees and donations, which shall be used to purchase goods, tools, and services, including water resources, for the use of the gardeners enrolled in the program, and transfer the balance from the FY 2014 revolving fund to the FY 2015 revolving fund. Expenditures authorized by the Conservation Commission, not exceeding a total of $6,000 in FY 2015. The balance in the revolving account shall not exceed $6,000.

***ARTICLE 39.** Authorization to Dispose of Surplus Equipment: Finance Committee Recommends. Passing by a unanimous vote the Town authorizes the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

***ARTICLE 40.** Grants Authorization: Finance Committee Recommends. Passing by a unanimous vote that the Town authorizes the Board of Selectmen to apply for and accept federal or state grants or monies as may be available and to authorize the expenditure of any such grants or funds received there from in accordance with the terms of said grants.

***ARTICLE 41.** Council on Aging Revolving Fund: Finance Committee Recommends. Passing by a unanimous vote that the Town reauthorizes a revolving fund in accordance with Section 53E½ of Chapter 44 of the General Laws in order to place revenue collected from donations from individuals, organizations and events; memorial donations; and fees for classes, trips and programs, which shall be used for payment of costs connected with programs and events; repair and maintenance of equipment and furnishings; purchase of memorials and volunteer recognitions; and fees for instructors and classes, and transfer the balance of the FY 2014 revolving fund to the FY 2015 revolving fund. Expenditures authorized by the Director of Elder Affairs, not exceeding a total of $20,000 in FY 2015. The balance in the revolving account shall not exceed $20,000.

ARTICLE 42. Compost Bin Revolving Fund: Finance Committee Recommends. Passing by a unanimous vote that the Town reauthorizes a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from the sale of compost bins which shall be used to purchase additional compost bins, and transfer the balance of the FY 2014 revolving fund to the FY 2015 revolving fund. Expenditures shall be authorized by the Public Works Director and shall not exceed a total of $5,000 in FY 2015. The balance in the revolving account shall not exceed $5,000.

***ARTICLE 43.** Cemetery Revolving Fund: Finance Committee Recommends. Passing by a unanimous vote that the Town reauthorizes a revolving fund in accordance with Section 53E½ of Chapter 44 of the General Laws in order to place revenue collected from the sale of boundary markers, foundations, winter access charges, and for opening and closing graves, which shall be used to purchase boundary markers, foundations, winter access charges, and to open and close graves, and transfer the balance from the FY 2014 revolving fund to the FY 2015 revolving fund. Expenditures authorized by the Cemetery Commission, not exceeding a total of $20,000 in FY 2015. The balance in the revolving account shall not exceed $20,000.

***ARTICLE 44.** Authorization to Enter into Lease/Purchase Agreements: Finance Committee Recommends. Passing by a unanimous vote that the Town authorizes the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase.

ARTICLE 45. Authorization to Borrow for Capital Outlays: Finance Committee Recommends. Requiring a two-thirds vote, passing by a unanimous vote that the town borrow $662,000 for the following purposes: $173,000 in accordance with Section 7(3A) of Chapter 44 of the General
Laws for remodeling, reconstructing or making extraordinary repairs to public buildings owned by the town, including original equipment and landscaping, paving and other site improvements; and $489,000 in accordance with Section 7(9) of Chapter 44 of the General Laws for the cost of departmental equipment.

(Continued on page 16)

Presentation made by outgoing Capital Planning Chairman Bob Quintin who is retiring from this committee after 23 years of service. He had a total of 27 years of volunteering his services to the town serving on multiple committees. He announced that the new committee chairman would be Nick Manolakis.

ARTICLE 46. Acceptance of Deeds: Finance Committee Recommends. Requiring a two-thirds vote, passing by a unanimous vote that the Town accept such deeds and grants of land given to the Town as recorded at the Hampden County Registry of Deeds or the Hampden County Land Registration Office since the date of the last Annual Town Meeting as filed by the Board of Selectmen with the Town Clerk as "Article 46, Exhibit A."

ARTICLE 47. Drainage and Access Easements: Passing by a majority vote to take no action under Article 47.

ARTICLE 48. Hazard Mitigation Grant: Finance Committee Recommends. Passing by a unanimous vote to transfer $232,180 from free cash for the Town's share of a Hazard Mitigation Grant from the Massachusetts Emergency Management Agency and Department of Conservation and Recreation for a Main Street Flood Mitigation Project.

ARTICLE 49. Lease of Capped Municipal Landfill Site for Solar Energy Generation Facility and P.I.L.O.T.: Finance Committee Recommends. Passing by a majority vote to authorize the Board of Selectmen to enter into a lease for the construction and operation of a solar photovoltaic energy generating facility on a portion of the real property known as the Old Wilbraham Landfill, located at 2720 Boston Road and shown on Wilbraham Assessor's records as Map 115-0, Block 429, Lot 655, and to authorize the Board of Selectmen to enter into such agreements and to execute such instruments or leases as may be required for this purpose upon such terms and conditions as the Selectmen shall deem to be in the best interest of the

Town, and to further authorize the Board of Selectmen and Board of Assessors, pursuant to the provisions of G.L. c.59, §38H, to negotiate and enter into a payment in lieu of tax agreement with the lessee/operator of any such solar photovoltaic energy generating facility to be developed upon such terms and conditions as the Board of Selectmen and Assessors shall deem to be in the best interest of the Town.

ARTICLE 50. Municipal Light Plant: Finance Committee Recommends. Requiring a two-third vote, passing by a declared two-third vote by the Moderator to authorize the Board of Selectmen to take all necessary and appropriate action to establish and to maintain, in accordance with the provisions of Chapter 164 of the General Laws and in accordance with the rules, regulations and orders of the Department of Public Utilities and the Department of Telecommunications & Cable, a municipal lighting plant for all purposes allowable under the laws of the Commonwealth, including without limitation the operation of a telecommunications system and any related services.

ARTICLE 51. Rescind Unused Borrowing Authorizations: Finance Committee Recommends: Passing by a unanimous vote that the Town rescind the unused borrowing authority identified and printed in the Warrant, whose final costs was less than the amounts authorized by those previous Town meetings. (See chart above.)

ARTICLE 51

Unissued Amount	Date of Approval	Warrant Article	Original Purpose
$1,621,605	5/14/07	7	Sewer extension & related construction
$43,910	10/30/06	6	Stony Hill sewer main replacement
$175,000	5/15/06	22	Water line across Miller Street Bridge

ARTICLE 52. Town By-Law Amendment – Warrant for the Election of Officers: Finance Committee Recommends. Passing by a majority vote that the Town amends the Town By-laws, Section 204 as printed in Article 52 of the Warrant.
(The Election of Officers), by deleting the words "concurrent with the Annual Town Meeting" from the first sentence of subsection b.)

ARTICLE 53. Town By-Law Amendment – Dog By-law amendments: Finance Committee Recommends. Passing by a majority vote that the Town amend the Town By-laws, Section 604 as printed in Article 53 of the Warrant.

(Dog Licensing, Treatment of Nuisance Dogs, etc.) as follows:

- Section 604.2(C) - delete the words "whether new or renewal, after April 30" and insert in place thereof the words "after March 31"
- Section 604.2(I) - delete the words "the following schedule: $25.00 for each offense" and insert in place thereof the words "as per state law"
- Section 604.3(D) - delete the words "of $35" and insert in place thereof the words "as per state law"
- Section 604.4(B) – replace "$25.00" with "$50.00"
- Section 604.5(B) – replace "$25.00" with "$50.00"
- Section 604.6(D) – replace "$25.00" with "$50.00"
- Section 604.6(E) – replace "$25.00" with "$50.00"

ARTICLE 54. Town By-Law Amendment – Town Meeting: Finance Committee Recommends. Passing by a unanimous vote that the Town amend the Town By-laws, Section 202 as printed in Article 54 of the Warrant.

(Conduct of Town Meeting) subsection f.), to read as follows: f.) In all matters not specifically provided for by law or by the By-laws of the Town of Wilbraham, the Moderator shall be

(Continued on page 17

Voter Registration by Precinct
(As of December 31, 2014)

PRC.	Rep.	Dem.	Unen.	Lib.	Inter. 3rd Party	Green Rainbow	Green USA	Conser. Party	MA Indep.	Work Fam.	Total
	480	737	1299	4		3				1	2524
	502	675	1296	4					1		2478
	531	578	1308	6	1	6	1	1	1		2433
	512	750	1302	3	1	1					2569
AL:	2025	2740	5205	17	2	10	1	1	2	1	10004

ont ued from page 16)

idd by the principles and rules of ac e contained in the most recent iti of the work entitled "Town eeng Time, A Handbook of rlimentary Law, published by the a achusetts Moderators ssciation.

RICLE 55. Zoning By-Law medment – Special Event Signs: nace Committee Recommends and laning Board Recommends. eqring a two-thirds vote, passing zunanimous vote that the Town nel the Wilbraham Zoning By-aws as printed in Article 55 of the arnt. By deleting the existing efition of "Special Event Sign" in ct n 12.2 and substituting therefore nv definition of "Special Event gr, by deleting section 12.9.2 and bstuting therefore a new section 2.9, and by inserting a new section 2.4 2 as set forth in a document iti d "Zoning Amendment Exhibit " c file with the Town Clerk.

RICLE 56. Zoning By-Law midment – Neighborhood Office orig District Use Regulations: laning Board Recommends. ecuring a two-thirds vote, failing to as:oy a declared two-thirds vote by le Moderator that the Town not med the Wilbraham Zoning By-av as printed in Article 56 of the Vaant.

Sections 3.4.5.4 and 3.4.5.17 of the Wi raham Zoning By-Law by eleing the code designation "N" and ubtituting therefore the code e gnation "ZBA" in the leighborhood Office ("NO") zoning district column of the Schedule of Use Regulations Table)

ARTICLE 57. Zoning By-Law Amendment – Solar Energy Systems: Planning Board Recommends. Requiring a two-thirds vote and passing by a declared two-thirds vote by the Moderator that the town amends the Wilbraham Zoning By-Law as printed in Article 57 of the Warrant with the following technical correction: by adding the number "10.7" at the end of the existing sentence in section 3.9.1.3, paragraph E, item 7, printed on page 3 of Zoning Amendment Exhibit B.

(By deleting the existing definition of "Building Height" in section 1.3 and substituting therefore a new definition; by inserting in proper alphabetical order a new definition for "Large-Scale Ground-Mounted Solar Energy System" in section 1.3; by deleting existing section 3.9.1.3 and substituting therefore a new section 3.9.1.3, by inserting a new section 3.4.3.7 in the Schedule of Use Regulations Table, and by inserting a new section 10.7 as set forth in a document entitled "Zoning Amendment Exhibit B" on file with the Town Clerk.)

ARTICLE 58. Zoning By-Law Amendment - Registered Marijuana Dispensaries: Planning Board Recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator that the Town amends the Wilbraham Zoning By-Law as printed in Article 58 of the Warrant.

(By inserting in proper alphabetical order a new definition for "Registered Marijuana Dispensary (RMD)" in section 1.3, by inserting a new section 3.4.5.21 in the Schedule of Use Regulations Table, by inserting a new section 7.6, and by deleting existing section 10.6 as set forth in a document entitled "Zoning Amendment Exhibit C" on file with the Town Clerk.)

Meeting adjourned at 11:12pm.

Beverly J. Litchfield, MMC, CMMC
Town Clerk

Town Bulletin

Boston, Massachusetts

The foregoing amendments to the Town Bylaws adopted under articles 52, 53, 54, 55, 57, and 58 of the Warrant for the Wilbraham town meeting that convened on May 12, 2014 are hereby approved. Comments on Articles 57 are detailed in this posting.

Martha Coakley
Attorney General

Margaret J. Hurley
Assistant Attorney General
Chief, Central MA Division
Director, Municipal Law Unit

June 19, 2014

Vital Statistics

BIRTHS	2012	2013	2014
Males	30	45	35
Females	30	34	44
TOTALS:	60	79	79
MARRIAGES	48	45	42
DEATHS			
Males	97	82	106
Females	133	148	152
TOTALS:	230	230	258

2014 Annual Town Election
May 17, 2014

Total Registered Voters	10,098
Total Vote Cast	1,459
Percentage Voted	15%

	Voted by Precinct	Total Registered
Precinct A	355	2534
Precinct B	316	2481
Precinct C	335	2482
Precinct D	453	2601

SELECTMEN – 3 yrs.		
Mary E. McCarthy	R	205
Stephen M. Bacon		103
Susan C. Bunnell		619*
William R. Caruana		501
ASSESSOR – 3 yrs.		
John M. Wesolowski	R	1111*
REG. SCHOOL CMTE. – 3 yrs.		
Dennis John McCarthy	R	538
Peter Salerno	R	734*
Patricia Gordon		864*
CEMETERY COMMISSIONER – 3 yrs.		
Wilfred R. Renaud, Jr.	D	1069*
CEMETERY COMMISSIONER – 2 yrs.		
Paul Trefon Zimakas	R	1068*
WATER COMMISSIONER – 3 yrs.		
Thomas D. Pilarcik	U	1064*
LIBRARY TRUSTEE – 3 yrs.		
Linda F. Moriarty	R	807*
William R. Dane	R	433
Gloria C. Russell	D	777*
PLANNING BOARD – 5 yrs.		
Adam John Basch		1029*
WILB. HOUSING AUTHORITY – 3 yrs.		
Jason A. Burkins	D	741*
Michael W. Dane	R	608

*Denotes Winner

Attest: ***Beverly J. Litchfield, MMC, CMMC***
Wilbraham Town Clerk

STATEMENT OF RECEIPTS & DISBURSEMENTS
JULY 1, 2013 – JUNE 30, 2014

FY-14 RECEIPTS/DISBURSEMENTS

# of Items	Category	Amount Received
2,672	Dog Tag Registrations	$29,140.00
12	Stray Fines	$120.00
5	Boarding Fees	$50.00
520	Late Fees	$5,545.00
62	Non-Criminal Tickets	$6,125.00
31	Miscellaneous Fees	$100.76
43	Marriage Licenses	$1,290.00
1,394	Copies of Records	$11,013.50
285	Hunting Permissions	$570.00
96	Business Certificates	$3,800.00
4	Raffle Permits	$80.00
13	Gas Permits	$1,265.00
10	Cemetery Books	$10.00
2	Poll Locations	$80.00
7	Street Listing Books	$105.00
TOTAL FY'14 RECEIPTS/DISBRUSEMENTS:		**$59,294.26**

Information Technology Dept.

During 2014, much of the Information Technology (IT) Department's time was utilized supporting the day-to-day technology needs of all Town Municipal Departments. The IT Department currently has 2 full time staff members (IT Director and Network Administrator) and 1 part-time staff member to manage Town website and Internet content. Outside consultants were leveraged to provide the extra support when needed.

Many IT Department accomplishments are below:

*Supported all Town department printers, copiers, network devices, workstations, servers, software, video, phone, radio, security and other "IT-like" systems. IT staff priority is to ensure that all Town departments maintain continuity of business operations – especially those providing public facing services.

*Continued using open source virtualization technologies to virtualize more Town servers and workstations.

*Continued adding and upgrading wireless technology in Town buildings. Many Town buildings now support free wi-fi access.

*Continued maintenance and operation of the municipal building-to-building (WAN/VPN) network using free and open software on commodity hardware.

*Continued battery backup (UPS) installation, upgrades and battery maintenance in all facilities.

*Continued working with surrounding municipal and regional IT Directors to plan

(Continued on page 19)

State Primary Election
September 9, 2014

Total Registered Voters	10,189
Total Vote Cast	2,122
Percentage Voted	21%

	Voted by Precinct	Total Registered
Precinct A	489	2,557
Precinct B	507	2,520
Precinct C	464	2,497
Precinct D	662	2,615

DEMOCRATIC BALLOT	Vote by Precinct
Precinct A	357
Precinct B	380
Precinct C	319
Precinct D	508
	TOTAL: 1564

SENATOR IN CONGRESS	
Edward J. Markey	1031
Write-ins	6
GOVERNOR	
Donald M. Berwick	272
Martha Coakley	579
Steven Grossman	619
Write-ins	5
LIEUTENANT GOVERNOR	
Leland Cheung	245
Stephen J. Kerrigan	563
Michael E. Lake	249
Write-ins	5
ATTORNEY GENERAL	
Maura Healey	907
Warren E. Tolman	488
Write-ins	2
SECRETARY OF STATE	
William Francis Galvin	1138
Write-ins	2
TREASURER	
Thomas P. Conroy	322
Barry R. Finegold	326
Deborah B. Goldberg	541
Write-ins	1
AUDITOR	
Suzanne Bump	1035
Write-ins	0
REPRESENTATIVE IN CONGRESS	
Richard E. Neal	1177
Write-ins	3
COUNCILLOR	
Michael J. Albano	885
Write-ins	3

SENATOR IN GENERAL COURT	
Timothy C. Allen	481
James "Chip" Harrington	355
Thomas A. Lachiusa	49
Eric P. Lesser	389
Aaron L. Saunders	180
Write-ins	2
REPRESENTATIVE IN GENERAL COURT	
Angelo J. Puppolo, Jr.	1192
Write-ins	4
DISTRICT ATTORNEY	
Shawn P. Allyn	135
Hal Etkin	114
Anthony D. Gulluni	685
Brett J. Vottero	575
Write-ins	2
REGISTER OF PROBATE	
Gale D. Candaras	1174
Write-ins	7

REPUBLICAN BALLOT	Vote by Precinct
Precinct A	149
Precinct B	183
Precinct C	201
Precinct D	221
	TOTAL: 754

SENATOR IN CONGRESS	
Brian J. Herr	425
Write-ins	2
GOVERNOR	
Charles D. Baker	359
Mark R. Fisher	171
Write-ins	1
LIEUTENANT GOVERNOR	
Karyn E. Polito	443
Write-ins	3
ATTORNEY GENERAL	
John B. Miller	440
Write-ins	3
SECRETARY OF STATE	
David D'Arcangelo	432
Write-ins	0

TREASURER	
Michael J. Heffernan	428
Write-ins	0
AUDITOR	
Patricia S. Saint Aubin	420
Write-ins	0
REPRESENTATIVE IN CONGRESS	
Write-ins	10
COUNCILLOR	
Write-ins	2
SENATOR IN GENERAL COURT	
Debra A. Boronski	432
Write-ins	3
REPRESENTATIVE IN GENERAL COURT	
Robert W. Russell	451
Write-ins	3
DISTRICT ATTORNEY	
Write-ins	89
RESGISTER OF PROBATE	
Write-ins	6

(Continued from page 18)

framework for future regionalization, mutual aid, grant application, training and other group efforts.

*Continued maintenance, upgrades and content coordination for the Town website (http://wilbraham-ma.gov) and other linked Internet technologies (Facebook, Twitter, Blackboard Connect [reverse 911], and others).

- Continued involvement in the design, planning, installation and maintenance of the Town's public safety and other radio communication systems.
- Continued performing memory, hard drive and component upgrades, cleanings and other maintenance to extend the useful lifespan of Town computers and network devices.

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State Election
November 4, 2014

Total Registered Voters	10,232
Total Vote Cast	6,164
Percentage Voted	61%

	Registered by Percinct
Precinct A	2557
Precinct B	2537
Precinct C	2500
Precinct D	2618

SENATOR IN CONGRESS	
Edward J. Markey	2821
Brian J. Herr	2956
Write-ins	5
GOVERNOR/LT. GOVERNOR	
Baker/Polito	3655
Coakley/Kerrigan	1829
Flachuk/Jennings	406
Lively/Saunders	102
McCormick/Post	49
Write-ins	3
ATTORNEY GENERAL	
Maura Healey	2820
John B. Miller	1829
Write-ins	4
SECRETARY OF STATE	
William Francis Galvin	3397
David D'Arcangelo	2276
Daniel L. Factor	158
Write-ins	0
TREASURER	
Deborah B. Goldberg	2451
Michael J. Heffernan	3058
Ian T. Jackson	185
Write-ins	3
AUDITOR	
Suzanne Bump	2801
Patricia S. Saint Aubin	2706
MK Merelice	163
Write-ins	0
REPRESERNTATIVE IN CONGRESS	
Richard E. Neal	4165
Write-ins	67
COUNCILLOR	
Michael J. Albano	3679
Write-ins	54

SENATOR IN GENERAL COURT	
Debra A. Boronski	3110
Eric Phillip Lesser	2564
Mike Franco	243
Write-ins	7
REPRESENTATIVE IN GENERAL COURT	
Angelo J. Puppolo, Jr.	3383
Robert W. Russell	2558
Write-ins	0
DISTRICT ATTORNEY	
Anthony D. Gulluni	4332
Write-ins	28
REGISTER OF PROBATE	
Gale D. Candaras	3033
Suzanne T. Sequin	2814
Write-ins	1
QUESTION 1: Gas Tax adj. per yr.	
YES	3338
NO	2416
QUESTION 2: Bottle Bill	
YES	1173
NO	4859
QUESTION 3: Prohibit Casinos	
YES	2343
NO	3688
QUESTION 4: Paid Sick Time	
YES	2807
NO	3163
QUESTION 5: Project Cost Wilbraham Middle School	
YES	2660
NO	2899*

QUESTION 6: Project Cost Soule Road School	
YES	2650
NO	2899*
QUESTION 7: Non-Binding Lic. Abortion Clinics	
YES	3621
NO	1790

*Denotes Winner on Local Ballot Questions.

(Continued from page 19)

- Continued e-waste removal fron Town facilities and departments fo proper re-purposing or eco-friendl recycling.
- Migrated Town Hall, Fire Statio #2, Library, Police HQ and Fir HQ buildings from Charter cabl services to MBI fiber circuits.
- Established 50/50 megabit Interne presence and core fiber networkin for three primary sites (Town Hal Fire HQ and Police HQ).
- Implemented IT Departmen emergency operations cente (EOC) radio communication system. EOC system enables I Department to monitor governmen communications (FD, PD, DPW and incorporates civilian Ham radi integration. The system utilizes off grid battery power which can b charged via grid connection o solar/other power. The system i portable and can be made mobil during emergencies.

Broadband Advisory Committee Continued local broadband mapping an design efforts, assisted by the Tow DPW/Engineering Department Research into the installation, material and pricing of different broadban strategies (aerial vs. buried, fiber v wireless, municipal vs. carrier operate etc). Continued research into future use of MBI's open access network. Notabl

(Continued on page 2

BOARD OF SELECTMEN

The Board of Selectmen underwent a significant transformation in 2014, when the seventeen year veteran, James E. Thompson, decided not to run for another term as Selectmen, which he announced at the Board's May 5 meeting. In the same month, following the Annual Town Election, the Board of Selectmen reorganized with a new Selectman joining the Wilbraham's chief executive board. The reorganization had Robert W. Russell assuming the position of Chairman, Robert J. Boilard, Vice Chairman, and newly elected Selectman Susan C. Bunnell serving as Clerk.

The Board of Selectmen typically meets weekly on Monday evenings at 7:00pm. During the summer months of June, July and August, the Board tends to meet on a less regular basis. The Selectmen post a schedule listing upcoming meeting dates quarterly. Their meeting agendas are posted, at a minimum, 48 hours prior to the scheduled meeting.

Board of Selectmen: (from left to right) Susan C. Bunnell, Chairman Robert W. Russell, and Robert J. Boilard. Photo Courtesy of David Miles, Tarley Publications.

The Board of Selectmen attended to various municipal matters throughout 2014, most of which were routine, such as lease agreements, the annual budget, Town Meeting, bid awards, and supporting various grant applications, etc. There were also several matters that were relatively routine but noteworthy to mention, such as the establishment of the Vision Action Team and By-Law Review Committee; relocation of the polling locations to Minnechaug Regional High School, established the irrevocable "Town of Wilbraham OPEB Trust" to fund the Town's other post employee benefits obligations. The Board also commenced the Charter Communication's License Renewal proceedings by conducting an hearing to kick off the three year process of renewing the license for the Town's cable vendor and conducted a hearing relative to Charter Communication's cable license transfer to Comcast Cable.

Noteworthy Business/Issues

Periodically throughout the year, the Board of Selectmen directed some of their attention to the continued development of MGM Casino in Springfield. The Board approved an amendment to their Surrounding Community Agreement with MGM Casino. Near the later part of the year, the Board met with Civic Economics, a third party consultant firm hired by MGM Casino to collect the casino impact data, by collaborating with the surrounding communities, such as Wilbraham, to establish a look back period data baseline. The baseline information will become important when MGM Casino conducts its look back period study of the casino's impacts on the surrounding communities after the casino has been in operation for a year.

The Board of Selectmen took a strong interest in Wilbraham Public Access (WPA) in the beginning of year. The Board took a tour of the WPA station and became more familiar with the WPA's positive changes and dire needs. As a result, the Board signed on to support the WPA Executive Director's five year plan for the station, which included improvements and growth of its activities. The Board of Selectmen also approved a $15,000 allocation from the general fund to provide additional support to WPA so as to work towards implementing the five year plan.

The Board frequently met with the two Building Feasibility Sub-Committees, who are charged with the development of a new Senior Center and Police Station. Both Sub-Committees issued the Request for Qualifications process to seek out architectural firms to provide services relative to architectural designs and feasibility studies of the two proposed buildings. As a result, the Selectmen, in support of the Sub-Committees' labors and the building projects, awarded contracts to two architectural firms (Tecton Architects, Inc – Police Station and Catlin & Petrovick Architects, PC – Senior Center) to conduct feasibility studies and architectural designs of the two facilities. In 2014, the senior center and police station facilities projects moved ahead in a positive direction with the Selectmen's continued encouragement.

In 2014, the Board of Selectmen continued to work towards developing a solar array/photovoltaic project on the discontinued landfill, located off Boston Road. The company, American Capital Energy, working with the Selectmen established Wilbraham LF Solar, LLC. The Board strove to come to an agreement with the company on a solar land lease and net metering credit purchase agreement. Despite signing a Memorandum of Understanding with the Hampshire Council of Governments (HCOG), the HCOG guidance on this project fell through with the loss of a key HCOG employee. As a result, the Board of Selectmen spent a lot of time, working with Wilbraham LF Solar, LLC and

(Continued on page 22)

(Continued from page 21)

various state agencies, such as Massachusetts Department of Energy Resources to move the project forward. By the end of 2014, the project was still progressing very slowly due to various complications. The Board put a lot of time and energy into this project with the hope of seeing the project come to fruition so as to utilize a desolate location as an opportunity to save on energy costs.

In 2014, Massachusetts Broadband Institute (MBI) laid fiber in a section of Wilbraham, providing the Town an opportunity to develop and establish a Municipal Light Plant (MLP). The Town approved establishment of an MLP through votes at the May and September Annual Town Meetings in 2014. This set the stage for the Town's MLP to be an interconnection collocation provider to other entities. As a result, and near the tail end of the year, the Town was sought out by Access Plus Communications, who expressed interest in contracting with the Town to receive collocation services from the Town's MLP. As result of the development of the MLP, the Board of Selectmen took on the responsibility of serving as the MLP's managers.

The Board of Selectmen spent a considerable amount of time in 2014 working with the Hampden-Wilbraham Regional School District (HWRSD) to address school building issues. The Board collaborated with the HWRSD in its activities to seek funding from the Massachusetts School Building Authority's grant program, titled *Accelerated Building Repair Program,* to commence and implement renovation projects at Soule Road Elementary School and Wilbraham Middle School. Accordingly, a Special Town Meeting was held in the fall of 2014 to seek the Town's fiscal approval of the two school building renovation projects. Despite the joint efforts of the Board of Selectmen and HWRSD, the projects were voted down at the Special Town Meeting.

Policies

In addition to the ongoing routine business and miscellaneous projects the Board of Selectmen worked on throughout the year, the Selectmen took action on a number of personnel and compensation policies. Those policies included:

- Revised Police Policies and Procedures Manual; and
- Payment Vouchers for Employee Reimbursements in Excess of $100 policy, which requires department head or appointing authority approval prior to reimbursement; and
- Sick Leave Policy relative to identifying a buy back notification deadline for employees who seek to retire in the upcoming year; and
- Volunteer Policy to include newly designed volunteer waiver, release and indemnification forms; and
- measurement periods for the Town to review insurance eligibility of employees when the Designation of a Look Back Period relative to the Affordable Care Act policy was approved; and
- amended the Dog Licensing Fees to align with state law.

Organizational

Following reorganization in May, 2014, the Selectmen were assigned liaison responsibilities so that Town Departments and Boards/Committees had a liaison from the Selectboard. The Selectmen Liaison Assignments are listed in the chart below.

There were also other organizational/personnel changes or matters that the Selectmen addressed in 2014. The Selectmen accepted retirement notices from five employees in various departments, including the retirements of the Town's long serving Town Accountant, JoAnne DeGray, and the Town Administrator, Robert Weitz. Following the retirements, the Board of Selectmen developed an interim plan to ensure consistency for the Town during the time period where the Town Accountant and Town Administrator positions were vacant. As a result, the Board of Selectmen appointed the Assistant Town Accountant as Interim Town Accountant; the Assistant Town Administrator of Budgeting and Finance/Treasurer/Collector as Interim Town Administrator, the Assistant Treasurer as Acting Town Treasurer/Collector and the Board's Administrative Assistant was appointed Chief Procurement Officer. The Board of Selectmen also hired University of Massachusetts-Boston's Edward J. Collins Center for Public Management to help the Town in its efforts to search for a new Town Administrator.

(Continued on page 23)

Selectmen Liaison Assignment 2014		
Robert W. Russell Chairman	**Robert J. Boilard Vice Chairman**	**Susan C. Bunnell Clerk**
School Committee	Cable TV Advisory	Personnel Board
Finance Committee	Public Access TV Committee	Solid Waste Advisory Committee
Fire Department	Country Club of Wilbraham	Scantic Valley Health Trust
Police Department	Board of Appeals	Commission on Disability
Water Commission	Conservation Commission	Planning Board
Sewer Advisory Board of Health	Library	School Building Committee
Council on Aging	Historical Commission	Wilbraham Nature and Cultural Council
Local Emergency Planning Committee	Traffic Safety Committee	Personnel Board
Open Space & Recreation Plan Committee		Engineering Dept/DPW
Playground and Recreation Commission		
Cultural Council		

(Continued from page 22)

organizationally, 2014 was the beginning of a transformative period for the Town's administrative and executive leadership.

The Board of Selectmen also oversaw the hiring of a Deputy Fire Chief/Assistant Emergency Management Director, a Police Officer, two Firefighters/EMTs, Dispatcher Supervisor and Assistant Parks and Recreation Director. The Selectmen recognized employees who celebrated their thirty, twenty and ten years of service with the Town for their longevity, hard work and numerous contributions to Wilbraham's government. Lastly, the Board of Selectmen renewed the current Fire Chief's employment contract for three years. The Board also signed collective bargaining agreements with the New England Police Benevolent Association (NEPBA), Local 120 as well as the International Union of Operating Engineers, Local 98.

2014 Licenses/Permits	
Type of License/Permit	**Number Issued**
New Annual Food Establishment Permit	6
New Caterer's License	1
New Common Victualer License	3
New Annual Entertainment License	2
New Liquor – Wine & Malt License	1
New Liquor – Package Store	1
Amended a Liquor License	11
New Swimming Pool Permit	1
New Aboveground Storage of Flammables & Combustible Liquids/Hazardous Material	1
Temporary Food Establishment Permit	10
One Day Entertainment License	11
Temporary One Day Alcohol License	11
Seasonal Food Establishment Permit	4
Seasonal Camp License	9
2014 License Renewals (passed in Dec. 2014)	166
Total Licenses/Permits Issued in 2014	**238**
Total Revenue from Licenses/Permits in 2014	**$46,364.51**

The Board paid close attention to the oversight of the Town's various committees, boards and commissions. The Board of Selectmen met regularly with members of the Open Space and Recreation Committee, Broadband Committee, Vision Action Team, Conservation Commission and Agriculture Commission to keep abreast of the Committees and Commissions' progress as well as to answer questions or provide guidance. The Board appointed 157 volunteers to various Town Committees, Boards and Commissions in 2014.

Licenses/Permits

The Board of Selectmen serves as the Local Licensing Authority and the Board of Health in Wilbraham, whose responsibility is to issue licenses and permits to businesses, vendors or individuals seeking to conduct certain business in Town.

In 2014, the Selectmen reviewed 13 events to be held in Wilbraham. The Board approved 18 requests to use public property in Town for various events and 6 requests to place banners or signs on Town property to advertise community happenings. The Board also accepted a local business' relinquished liquor license near the end of the year, which paved the way for another new business in Town to seek a liquor license.

The Board of Selectmen serves as the Town's Sewer Commissioners, too. As a result of this responsibility, the Board dealt with a variety of routine sewer items, such as reviewing requests for eight sewer abatements, four sewer bill hardships or requests to waive late fees and a septic system variance on Soule Road in 2014.

Overall, the Board extends their heartfelt appreciation to all the volunteers, who serve as members on Town Boards, Committees and Commissions, and Town employees for all their exceptional and dedicated service to the Town of Wilbraham and its community.

Board of Selectmen
Robert W. Russell, Chairman
Robert J. Boilard, Vice Chairman
Susan C. Bunnell, Clerk
James E. Thompson, formerly Chairman (January to May 2014)

Robert A. Weitz, *Town Administrator (January to October, 2014, retired)*
Thomas P. Sullivan, *Interim Town Administrator (October 2014 to December 2014)*
Candace Ouillette Gaumond, *Administrative Assistant to the Town Administrator/Board of Selectmen*

Human Resources

The Personnel Advisory Board consists of five members, appointed by the Board of Selectmen in accordance with Section 509 of the Town By-Laws, and is charged with advising the Board of Selectmen on all matters pertaining to personnel policy. The Board of Selectmen, serving as the Town's Personnel Board, adopts personnel policies relating to all positions not covered by a collective bargaining agreement, and not filled by popular election. We are grateful to Mark Brannigan, Paul Lemieux, Joseph Kelly, Jack Uebersax, Mark Manolakis and Camie Lamica, for volunteering their time and talent to serve on this board during 2014. There were five public meetings, and the Board made recommendations on several position reviews, as well as personnel policy amendments.

(Continued on page 24)

New Hires	
January 28	Randy Manseau, Assistant Parks and Recreation Director
May 12	Sean Casella, Police Officer
June 1	James Hiersche, Van Driver and Custodian (new) (19 hrs/week)
August 11	Benjamin Sabbs, Assistant Parks and Recreation Director
August 25	Annie Watson, Dispatcher
August 26	Jeffrey Hastings, Dispatcher (Saturday, one 8 hr shift, plus fill in)
November 17	Ronald Dobosz, Parks and Recreation Foreman
December 4	Ann Tousignant, Library Page (6.5 hrs/week)
December 10	Lauren Kovarick, Library Page (6.5 hrs/week)
December 10	Rachel Hapgood, Assistant Children's Librarian (17.5 hrs/week)

Resignations	
June 20	Randy Manseau, Assistant Parks and Recreation Director
October 2	Caitlin Poulin, Library Page

Retirements	
January 5	Timothy Rogers, EMT/Firefighter
January 22	Russell Mitchell, EMT/Firefighter
June 6	Thomas Cortis, Dispatch Supervisor
October 24	JoAnne DeGray, Town Accountant
November 5	Robert Weitz, Town Administrator

Promotions	
July 7	Shirley Rae, Dispatcher to Dispatch Supervisor
October 27	Finance/Treasurer/Collector to Interim Town Administrator
October 27	Nancy Johnson, Asst. Accountant to Interim Town Accountant
October 27	Lynne Frederick, Asst. Treasurer to Acting Town Treasurer
December 1	Captain David Bourcier, Fire Safety Officer to Deputy Fire Chief

Position Upgrades
Parks and Recreation Groundskeeper to Foreman (May 12)
Payroll and Accounts Payable Clerk to Payroll Administrator (June 23)
Executive Director Wilbraham Public Access Television (September 8)

New Positions Approved
Part Time Van Driver and Custodian, Senior Center (19 hrs/week)
Part Time Recreation Aide, Parks and Recreation (10 hrs/week)
Part Time Recreation Clerk, Park and Recreation (10 hrs/week)
Part Time Emergency Dispatcher (one 8 hour Saturday shift plus on call)

(Continued from page 23)

Personnel Changes

The Town has a staff of employees, of which 37 are regula time and 120 are full time employees, or 56% of T employees, belong to a Coll Bargaining Unit. Additionally Parks and Recreation Department approximately 135 seasonal temporary employees during the c of the year for such positior umpires, lifeguards, camp couns basketball scorekeepers, conce stand workers, field workers, and director, to name a few.

Training

The Town offered computer train all employees who will be affect the software upgrade to Windc from Windows XP (2003). Depar managers generally belong t association representing profession, and attended job sp trainings offered through associations. Other venues inclu Massachusetts Interlocal Insu Association, offering a varie training from Confined Space Training for DPW employees to Drug and Alcohol Supervisor Tr to OSHA Safety Training and Enforcement Legal Updates. A source is the Massachusetts Mur Association, who offers various updates and monthly assoc meetings.

Labor Relations

Town Administrator Robert Assistant Town Administrato Budget and Finance Thomas Su Police Chief Allen Stratton, Fire Francis Nothe and Director of Works Edmond Miga spent many in discussions with the three barg unit negotiating teams. The Tov able to come to an agreement w International Union of Op Engineers (IUEO) Local 98 for year contract, and the New E Police Benevolent Assoc (NEPBA) Local 120; both contra

(Continued on

(Continued from page 24)

th period from July 1, 2014 to June 2017.

rkers Compensation and Injury-Duty

wn employees are covered by rkers Compensation Insurance for rk related injury and illness. ifomed Police Officers and efighters are protected under M.G.L. apt 41, Sections 100 and 111F, ic require Massachusetts nicipalities to indemnify officers and fighters for medical bills and time lost o Injury-on-Duty. Accident urance covers the Town from any ula or catastrophic injury of these ployees. During 2014, the town enrnced 12 claims for Injury-on-ty benefits, and 5 Workers mpensation claims.

alt Insurance Benefits

a ember community of the Scantic le Regional Health Trust, a joint ch ing group including the Towns of lbraham, East Longmeadow, ngeadow, and Hampden, the mpen Wilbraham Regional School ri as well as the Pioneer Valley ucational Collaborative, the Town by the benefits of buying power that rg group offers. Premium Rates did increase on July 1, 2014;and at the e this report, no increase for FY 6, beginning on July 1, 2015,) had ac been announced.

rust is operated by a Board of ec rs comprised of representatives of mnber communities, who meet on a ntly basis and contracts with a Third ty Administrator, Group Benefits ntees, who administers the health ns The Trust is actively pursing and rig wellness program opportunities lp employees stay healthy. enve payments for certain medical s, exercise programs, smoking sa on, and weight loss incentives are ev of the initiatives the Trust has en Additionally, the Trust offers a ci Diabetes Reward program and a e Prescription Drug Program for certain medications to help reduce the cost of claims to the member towns and keep premium increases low.

According to M.G.L. Chapter 32B, Section 26, the Town is required to conduct regular audits to verify the eligibility of each dependent covered under a Town of Wilbraham group health insurance plan. The Town conducted such an audit in August, 2014; and found no enrollment violations of dependents.

Enrollment in Town of Wilbraham health plans of active employees and retirees is at approximately 162, of which there are 83 enrollments in individual plans, 55 in a family plan and 24 in a double plan. The Town contracts with Millennium Insurance for local benefits administration. Their representative to the Town is Gloria Congram, who holds office hours at the Town Office Building once a week, and handles enrollment changes, reconciles invoices and collects premiums. Gloria has been with the Town of Wilbraham since 2011, and has done an outstanding job serving our employees and retirees with their insurance questions.

Employee Recognition

The Town enjoys the benefits of a very competent and loyal workforce. Employees in all departments are, in general, exceptionally motivated and technically competent. During 2014, the following employees celebrated their 20th Anniversary with the Town:

Richard Searles
Heavy Equipment Operator, DPW

Captain Timothy Kane, Jr.
Police Depart.

Lisa Bouchard
Admin. Asst., Police Depart.

Lynne Frederick
Assistant Town Treasurer

Captain Robert Zollo
Police Dept.

Dennis Dumais
Heavy Equipment Operator, DPW

Kevin LaPlante
Heavy Equipment Operator, DPW

The following employees celebrated their 10th Anniversary with the Town:

Melissa Graves
Admin. Asst., Bldg./Conservation Dept.

Dena Grochmal
Engineering Asst., Engineering Dept.

Private Richard Hatch
Firefighter/EMT

I extend my sincere thank you to these, and all other employees, who work hard every day in their chosen profession, and serve the residents of Wilbraham with great dedication and good will. Moreover, these employees are always looking to improve methods and outcomes to try and save the Town money so the Wilbraham residents can be better served. We are fortunate to have you (employees) with us. We appreciate your efforts!

Herta Dane, *Human Resources Coordinator*

(Continued from page 20)

accomplishments:

*Establishment of Wilbraham's Municipal Light Plant (MLP) by public vote at 2014 Annual Town Meeting.

*Establishment of the Wilbraham MLP's enterprise fund by public vote at 2014 Special Town Meeting.

IT Department

Nathan DeLong, IT Director
John Sternala, Network Administrator
Karen Benoit, Website Coordinator

Broadband Advisory Committee

William Caruana, Chairman
Anthony Aube
Nathan DeLong
Tom Newton
Felix Zayas

Finance

Board of Assessors

The Board of Assessors is comprised of three members each elected for a three-year term. This past year, Chairman Lawrence G. LaBarbera and Board Member Roger J. Roberge II congratulated John M. Wesolowski on his re-election. The daily functions of the Assessors' Office are managed by Principal Assessor Manuel D. Silva, MAA, and three staff members, Cathy Barnes, Katherine Bruno and Deborah Brennan.

During the past year, the staff performed a required interim year revaluation of all property in the Town, which is required by the Massachusetts Department of Revenue (DOR). The DOR states that all property must be within 10% of full and fair market value as of January 1st each year. After a thorough analysis of the sales transactions in 2013, and the income and expense details of the commercial properties, the assessment to sale ratio showed the Town needed a few adjustments. All of the work was completed in-house. In addition to the revaluation, the cyclical inspection program was ongoing. This will continue into the current fiscal year (FY) to fulfill the DOR requirement that all properties are inspected at least once every nine years.

The Assessors and staff have continued their responsibilities this past year relating to the Community Preservation Act, Senior Work-Off Program, and Senior and Veteran Exemption Programs. All these programs allow some taxpayers, who meet certain eligibility requirements, to receive abatements on their annual taxes. The processing of the paperwork relating to exemptions for all of the programs is considerable and ably handled by the Assessors' staff.

After a physical inspection and analysis of our appraisal methods and system by DOR, staff certification was received. For FY 2015, the taxable value for the Town for real and personal property amount to $1,596,810,900. This is a slight increase in total value due mainly to market condition adjustments that the Town needed to implement. Additionally, new construction, both residential and commercial, added to the Town's value. New construction, remodeling, additions or new growth was $17,427,993; and will produce $356,228 in new tax dollars. The DOR approved the tax rate for FY 2015 at $20.88 per $1,000 of assessment. The new rate is an increase of 44¢ from last year's FY 2014 rate of $20.44. This single rate applies to all classes of real and personal property in accordance with the vote of the Selectmen at the classification hearing held on November 24, 2014.

In summary, our goal and primary concern is to provide the Town with a professional service completed by a professional and competent staff. This will result in a fair and equitable distribution of the property taxes that finance the services provided by other departments in Town.

Board of Assessors

Lawrence G. LaBarbera, Chairman
Roger J. Roberge II
John M. Wesolowski

Assessors' Office Employees

Manuel D. Silva, MMA, *Principal Assessor*
Cathy A. Barnes, *Admin. Asst.*
Katherine Bruno, *Admin. Clerk*
Deborah Brennan, *Admin. Clerk*

Community Preservation Committee

In 2014, Community Preservation Ac generated approximately $401,262, o which approximately 74% was raised lo cally and the balance came from the State.

There were 11 projects recommended b the Committee and approved by Tow Meeting. Projects approved in 2014 in cluded:

1. Preservation (Historic) of Town re cords in custody of Town Clerk
2. Bruuer Pond Restoration
3. Thayer Brook Forest Management
4. Bird House-Bruuer Pond at Sevey Parl
5. Spec Pond-Waterproof Wheelchairs & Mats
6. Red Barn Preservation-Fountain Park
7. Cemetery Walking Tour Booklet
8. Administrative Dues
9. Cemetery Road Repair-East Wilbra ham
10. Wilbraham Trail Rehabilitation
11. Little Red School House Renovation

Community Preservation Committee

Peter N. Manolakis, Chairman (Housing Authority)
Jeffrey Smith (Planning Board)
Stanley J. Soja (Play. & Rec. Com.)
Stoughton L. Smead (Conserv. Com.)
Patrick Kiernan (Historical Com.)
Danielle Desmarais (At-large Member)
David Proto (At-large Member)
Brian Fitzgerald (Open Space & Rec.)
Michelle Emirzian (At-large member)

State Tax Form 31C

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION
OF
WILBRAHAM
City / Town / District

FISCAL 2015

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe) $ 44,631,738.60

Ib. Total estimated receipts and other revenue sources (from IIIe) 11,290,327.00

Ic. Tax levy (Ia minus Ib) $ 33,341,411.60

Id. Distribution of Tax Rates and levies

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	88.4473%	29,489,578.34	1,412,337,054	20.88	29,489,597.69
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	7.5800%	2,527,279.00	121,037,948	20.88	2,527,272.31
Net of Exempt					0.00
Industrial	1.8165%	605,648.74	29,005,700	20.88	605,639.02
SUBTOTAL	97.8438%		1,562,380,700		32,622,509.02
Personal	2.1562%	718,907.52	34,430,200	20.88	718,902.58
TOTAL	100.0000%		1,596,810,900		33,341,411.60

MUST EQUAL 1C

Board of Assessors of WILBRAHAM
City / Town / District

NOTE The information has not been Approved and is subject to change

[redacted] Principal Assessor, Wilbraham, 413-596-2833 | 12/8/2014 8:20 AM | Can't authorized to sign. Signature copies are o... |
Assessor | Date | Comments

Do Not Write Below This Line — For Department of Revenue Use Only

Reviewed By	James Podolak
Date	25-NOV-14
Approved	Dennis Mountain
Director of Accounts	

(Gerard D. Perry)

TAX RATE RECAPITULATION — FISCAL 2015

WILBRAHAM
City / Town / District

II. Amounts to be raised

IIa. Appropriations (col.(b) through col.(e) from page 4) $ 43,883,035.00

IIb. Other amounts to be raised

1. Amounts certified for tax title purposes	0.00	
2. Debt and interest charges not included on page 4	0.00	
3. Final court judgements	0.00	
4. Total overlay deficits of prior years	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	18,956.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. Authorized Deferral of Teachers' Pay	0.00	
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00	
10. Other (specify on separate letter)	355,385.85	
TOTAL IIb (Total lines 1 through 10)		374,341.85
IIc. State and county cherry sheet charges (C.S. 1-EC)		189,075.00
IId. Allowance for abatements and exemptions (overlay)		185,286.75
IIe Total amount to be raised (Total IIa through IId)		$ 44,631,738.60

III. Estimated receipts and other revenue sources

IIIa Estimated receipts - State

1. Cherry sheet estimated receipts (C.S. 1-ER Total)	$ 1,461,976.00	
2. Massachusetts school building authority payments	0.00	
TOTAL IIIa		1,461,976.00

IIIb Estimated receipts - Local

1. Local receipts not allocated (page 3, col(b), Line 24)	2,773,800.00	
2. Offset Receipts (Schedule A-1)	26,000.00	
3. Enterprise Funds (Schedule A-2)	4,151,379.00	
4. Community Preservation Funds (See Schedule A-4)	735,533.00	
TOTAL IIIb		7,686,712.00

IIIc. Revenue sources appropriated for particular purposes

1. Free cash (page 4, col (c))	1,260,180.00	
2. Other available funds (page 4, col (d))	881,459.00	
TOTAL IIIc		2,141,639.00

IIId Other revenue sources appropriated specifically to reduce the tax rate

1a. Free cash, appropriated on or before June 30, 2014	0.00	
b. Free cash, appropriated on or after July 1, 2014	0.00	
2. Municipal light source	0.00	
3. Teachers' pay deferral	0.00	
4. Other source	0.00	
TOTAL IIId		0.00

IIIe Total estimated receipts and other revenue sources (Total IIIa through IIId) $ 11,290,327.00

IV. Summary of total amount to be raised and total receipts from all sources

a Total amount to be raised (from IIe)		$ 44,631,738.60
b Total estimated receipts and other revenue sources (from IIIe)	$ 11,290,327.00	
c Total real and personal property tax levy (from Ic)	$ 33,341,411.60	
d. Total receipts from all sources (total IVb plus IVc)		$ 44,631,738.60

Board of Assessors

LOCAL RECEIPTS NOT ALLOCATED *

TAX RATE RECAPITULATION

WILBRAHAM

City/Town/District

		(a) Actual Receipts Fiscal 2014	(b) Estimated Receipts Fiscal 2015
==>	1 MOTOR VEHICLE EXCISE	1,922,976.62	1,850,000.00
	2 OTHER EXCISE		
==>	a Meals	0.00	0.00
==>	b Room	11,394.16	11,500.00
==>	c Other	356.76	300.00
==>	3 PENALTIES AND INTEREST ON TAXES AND EXCISES	208,679.91	190,000.00
==>	4 PAYMENTS IN LIEU OF TAXES	2,535.06	2,500.00
	5 CHARGES FOR SERVICES - WATER	0.00	0.00
	6 CHARGES FOR SERVICES - SEWER	0.00	0.00
	7 CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
	8 CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00
	9 OTHER CHARGES FOR SERVICES	8,862.00	8,000.00
	10 FEES	30,839.90	30,000.00
	11 RENTALS	390,777.88	390,000.00
	12 DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
	13 DEPARTMENTAL REVENUE - LIBRARIES	7,910.11	7,500.00
	14 DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
	15 DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
	16 OTHER DEPARTMENTAL REVENUE	30,370.75	22,000.00
	17 LICENSES AND PERMITS	236,279.09	200,000.00
	18 SPECIAL ASSESSMENTS	0.00	0.00
==>	19 FINES AND FORFEITS	47,890.00	40,000.00
==>	20 INVESTMENT INCOME	22,377.66	20,000.00
==>	21 MEDICAID REIMBURSEMENT	0.00	0.00
==>	22 MISCELLANEOUS RECURRING (PLEASE SPECIFY)	2,305.00	2,000.00
	23 MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	150,726.33	0.00
	24 **TOTALS**	$ 3,074,281.23	$ 2,773,800.00

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2015 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met

JoAnne DeGray, Accountant, Wilbraham, 413-596-2800 — 10/30/2014 9:39 AM

Accounting Officer — Date

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts

==> Written documentation should be submitted to support increases/ decreases of FY 2014 estimated receipts to FY2015 estimated

Print Date 11/25/2014 10:57 am — Page 3 of 4

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

TAX RATE RECAPITULATION — FISCAL 2015

WILBRAHAM

City / Town / District

		APPROPRIATIONS					AUTHORIZATIONS MEMO ONLY	
City / Town Council or Town Meeting Dates	FY*	(a) Total Appropriations of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts (See A-1), Enterprise Funds (See A-2), or Community Preservation Fund (See A-4)	(f) *** Revolving Funds (See A-3)	(g) Borrowing Authorization
05/12/2014	2015	39,527,861.00	37,360,222.00	1,260,180.00	881,459.00	26,000.00	51,000.00	662,000.00
05/12/2014	2015	344,935.00	0.00	0.00	0.00	344,935.00	0.00	0.00
05/12/2014	2015	1,909,320.00	0.00	0.00	0.00	1,909,320.00	0.00	0.00
05/12/2014	2015	1,718,639.00	0.00	0.00	0.00	1,718,639.00	0.00	0.00
05/12/2014	2015	382,280.00	0.00	0.00	0.00	382,280.00	0.00	0.00
Totals		43,883,035.00	37,360,222.00	1,260,180.00	881,459.00	4,381,174.00		
		Must Equal Cols. (b) thru (e)						

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council

WILBRAHAM — Beverly J. Litchfield, Town Clerk, Wilbraham, 413-596-2800 — 10/30/2014 10:16 AM

City/Town/District — Clerk — Date

Print Date 11/25/2014 10:57 am — Page 4 of 4

Town Accountant
FY2014 GENERAL AND ENTERPRISE FUND EXPENDITURES

FY2014 GENERAL AND ENTERPRISE FUND EXPENDITURES					
DEPARTMENT	BUDGET	TRANS IN/OUT	EXPENDED	ENCUMBERED	SURPLUS
LEGAL EXPENSES	125,000.00		123,640.90		1,359.10
TOWN MEETING SALARIES	7,500.00		4,601.45		2,898.55
TOWN MEETING EXPENSES	6,975.00		5,939.15		1,035.85
TOTAL DEPT.	14,475.00	0.00	10,540.60		3,934.40
SELECTMEN SALARIES	448,276.00	(188,686.00)	252,722.61		6,867.39
SELECTMEN EXPENSES	37,950.00		30,755.68		7,194.32
TOTAL DEPT	486,226.00	(188,686.00)	283,478.29		14,061.71
SELECTMEN NON-RECURRING	50,000.00		29,499.58	20,000.00	500.42
ACCOUNTING SALARIES	163,783.00		163,566.42		216.58
ACCOUNTING EXPENSES	35,975.00		30,109.25	1,500.00	4,365.75
TOTAL DEPT.	199,758.00	0.00	193,675.67	1,500.00	4,582.33
ASSESSORS SALARIES	180,472.00		179,093.82		1,378.18
ASSESSORS EXPENSES	18,400.00		15,468.34	1,500.00	1,431.66
ASSESSORS NON-RECURRING	10,000.00		1,912.50	7,500.00	587.50
TOTAL DEPT.	208,872.00	-	196,474.66	9,000.00	3,397.34
TREAS/COLL SALARIES	207,371.00		206,813.76		557.24
TREAS/COLL EXPENSES	49,550.00	(3382.50)	40,866.59		5,300.91
TOTAL DEPT.	256,921.00	(3,382.50)	247,680.35		5,858.15
INORMATION TECH SALARIES	178,099.00		178,099.00		0.00
INORMATION TECH EXPENSES	168,712.00		154,885.04	13,826.00	0.96
INORMATION TECH NON-RICURRING	80,000.00		40,000.00	40,000.00	0.00
TOTAL DEPT.	426,811.00	0.00	372,984.04	53,826.00	0.96
TOWN CLERK SALARIES	116,964.00	9,546.00	126,510.00		0.00
TOWN CLERK EXPENSES	12,912.00		2,823.08		10,088.92
TOTAL DEPT.	129,876.00	9,546.00	129,333.08		10,088.92
REGISTRARS SALARIES	4,412.00		2,075.00		2,337.00
REGISTRARS EXPENSES	4,925.00	2,078.00	5,909.97	488.00	605.03
TOTAL DEPT.	9,337.00	2,078.00	7,984.97	488.00	2,942.03

(Continued from page 30)

projects. Their expertise in the construction area is extremely valuable.

Near the end of 2014, the Committee began to prepare for the coming fiscal year (FY), which is FY 2016. The Committee anticipates a borrowing recommendation of $179,000 for vehicles and equipment and $395,000 for the remodeling of public buildings in FY 2016 annual budget. The Committee will be talking to Department managers and

(Continued on page 31)

Capital Planning Committee

The Capital Planning Committee is a five-person committee; three appointed by the Board of Selectmen and two appointed by the Finance Committee. The Committee reports to the Board of Selectmen. Members serve three-year terms.

The Capital Planning Committee reviews the capital expenditures of the Town by maintaining a ten-year Capital Plan. The Committee updates the plan every year. These plans are formulated by speaking to department managers of the Town and evaluating their capital projects. Projects are things such as maintenance of Town buildings, (including all school buildings, except Minnechaug Regional High School,) vehicle/fleet management and equipment purchases that are more than $10,000.

Our methodology also includes open public meetings, reviewing annual requests and recommendations submitted by Town Departments, on-site meetings, tours of the facilities, input from citizens and requests from the Board of Selectmen. The Capital Planning Committee presents the Capital Plan for review at the annual budget hearing and Town Meeting.

Our Committee is assisted by four very helpful Town employees who attend most meetings. Town Treasurer/ Collector Thomas Sullivan is a key resource for formulating a capital strategy, preparing online scenarios and helping with risk assessment. Interim Town Accountant Nancy Johnson provides exceptional administrative support, research and project work. Building Inspector Lance Trevallion and Facilities Supervisor Ron Rauscher are great resources, monitoring and reporting about the status of ongoing

(Continued on page 29)

Town Accountant

The year 2014 brought a significant change to the Accounting Department. It is with much regret to announce the retirement of the Town Accountant JoAnne DeGray. JoAnne served the Town of Wilbraham for 32 years with great distinction. She was a dedicated employee and a good friend. She will be missed but we wish her luck and happiness in the next phase of her life. After JoAnne's departure, Nancy Johnson was named Interim Town Accountant during the short term vacancy of the Town Accountant position.

The Accounting Department's main responsibility is maintaining the financial records of the Town. The Department's Payroll and Accounts Payable Clerk Diane Hamakawa processes all vendor payments for the Departments as well as payroll for all Town employees. She checks all vendor bills and payroll submissions for pertinent information as well as checking all calculations for accuracy. Diane processes over 12,000 vendor bills and payroll submissions in the course of a year. Diane makes a difficult job look easy.

The Assistant Town Accountant is the liaison to the Finance Committee and Capital Planning Committee. She posts all meetings and agendas for both Committees. The Assistant also attends their meetings, keeps minutes and provides them with the information they need to fulfill their responsibilities. Both Committees provide budget information to the Annual Town Meeting.

During the year, the Accounting staff attended the Massachusetts Auditors & Accountants Association School at the University of Massachusetts. This is a three day event that brings municipal accountants up to date on any new Massachusetts Municipal Laws and any changes in the UMAS Accounting System. Last year, Nancy took the exam and earned her certification as a Certified Governmental Accountant. Diane is in the beginning stages preparing for the same certification. The continuing education is always helpful to the Department. We also attend various Western Massachusetts Auditors & Accountants Association meetings during the year. We always try to stay abreast of any changes that may occur in the municipal accounting field.

We insure the "books" are in balance at the end of each month and ready for closing at the end of the fiscal year (FY). The Accounting Department provides the Department of Revenue (DOR), Division of Local Services with the information the state agency needs to provide the Town with a "free cash" figure at year's end. The free cash figure for FY 2014 for Wilbraham's General Fund is $2,207,072. These funds are available for appropriation at the 2015 Annual Town Meeting, which is held in May 2015. The DOR also processes Retained Earnings for the Town's Enterprise Funds. For FY 2014 these figures were: Water Enterprise Fund, $52,386; Wastewater Enterprise Fund, $143,563, and Solid Waste Enterprise Fund, $47,120. The Enterprise Funds can also use retained earnings for their future budget purposes if so chosen.

In closing, I would like to thank the Board of Selectmen for their on going support and all of our Department Directors for their continued cooperation. And once again, I would like to thank JoAnne DeGray for everything she taught me during the many wonderful years we worked together.

Accounting Office
JoAnne DeGray, Town Accountant
(Retired October, 2014)
Nancy Johnson, Interim Town Accountant
(Oct. to Dec. 2014)
Assistant Town Accountant
(Jan. to Oct. 2014)
Diane Hamakawa, Payroll & Accounts Payable Clerk

Town Accountant
FY2014 GENERAL AND ENTERPRISE FUND EXPENDITURES

ONSERVATION EXPENSES	1,450.00		1,258.41		191.59
.ANNING SALARIES	100,337.00	900.00	100,879.11		357.89
.ANNING EXPENSES	6,550.00	6748.00	5,066.48	3,934.00	4,297.52
OTAL DEPT.	106,887.00	7,648.00	105,945.59	3,934.00	4,655.41
ACILITY MAINTENANCE SALARIES	60,927.00		60,927.00		0.00
ACILITY MAINTENANCE EXPENSES	87,960.00		87,505.41	454.00	0.59
ACILITY MAINTENANCE NON-ECURR	50,000.00		49,999.72		0.28
OTAL DEPT.	198,887.00	0.00	198,432.13	454.00	0.87
OWN PROPS. EXPENSES	372,183.00	7,213.26	370,059.40		9,336.86
ENERAL INSURANCE EXPENSE	374,495.00	(5,154.00)	352,184.04		17,156.96
ROUP INSURANCE EXPENSE	1,065,855.00	(55,000.00)	1,007,810.57		3,044.43
OWN REPORTS	1,800.00		1,661.89		138.11
URETY BONDS	1,600.00		1,477.50		122.50
ENSIONS EXPENSES	1,303,566.00		1,303,566.00		0.00
OWN OFFICE EXPENSES	74,000.00		58,636.15	128.00	15,235.85
OWN OFFICE NON-RECURRING	25,000.00		24,871.18		0.00
OTAL DEPT.	99,000.00	0.00	83,507.33	128.00	15,364.67
OLICE DEPT. SALARIES	1,934,427.00	98,401.00	2,000,868.02		31,959.98
OLICE DEPT. EXPENSES	163,161.00	2,000.00	142,432.38	5,300.00	17,428.62
OLICE NON-RECURRING	125,680.00		124,664.79	300.00	715.21
OTAL DEPT.	2,223,268.00	100,401.00	2,267,965.19	5,600.00	50,103.81
IRE DEPT. SALARIES	1,545,736.00	35,997.00	1,579,588.03		2,144.97
IRE DEPT. EXPENSES	152,887.00		152,350.77		536.23
IRE NON-RECURRING	8,026.00		7,526.00		500.00
OTAL DEPT.	1,706,649.00	35,997.00	1,739,464.80	0.00	3,181.20
ISPATCH SALARIES	394,987.00	10,000.00	391,532.53		13,454.47
ISPATCH EXPENSES	7,450.00		2,244.84	1,422.00	3,783.16
ISPATCH NON-RECURRING					0.00
OTAL DEPT.	402,437.00	10,000.00	393,777.37	1,422.00	17,237.63

Capital Planning Committee

Nicholas Manolakis, Chair
John Guzzo, Vice Chair
Michael Mazzuca
Paul Kukulka

ontinued from page 29)

t: Hampden-Wilbraham Regional School Istrict staff at public meetings to better slidify final recommendations for Town leeting.

Town Accountant
FY2014 GENERAL AND ENTERPRISE FUND EXPENDITURES

INSPECTORS SALARIES	129,510.00		127,573.24		1,936.76
INSPECTORS EXPENSES	2,900.00		2,739.05		160.95
TOTAL DEPT.	132,410.00	0.00	130,312.29		2,097.71
SEALER WGTS SALARIES	4,534.00		4,532.88		1.12
SEALER WGTS EXPENSES	765.00	550.00	1,108.73		206.28
TOTAL DEPT.	5,299.00	550.00	5,641.61		207.40
CIVIL DEFENSE EXPENSES	10,700.00		10,698.81		1.19
DOG OFFICER SALARIES	19,178.00		18,900.23		277.77
DOG OFFICER EXPENSES	6,822.00		4,449.54	195.00	2,177.46
TOTAL DEPT.	26,000.00	0.00	23,349.77	195.00	2,455.23
TREE WARDEN SALARIES	9,847.00		9,529.73		317.27
TREE WARDEN EXPENSES	38,128.00		29,581.88	7,113.00	1,433.12
TOTAL DEPT.	47,975.00	0.00	39,111.61	7,113.00	1,750.39
INSECT CONTROL SALARIES	2,705.00		2,704.69		0.31
INSECT CONTROL EXPENSES	2,159.00		84.48		2,074.52
TOTAL DEPT.	4,864.00	0.00	2,789.17		2,074.83
REGIONAL SCHOOL ASSESSMENT	21,456,371.00		21,456,369.80		1.20
ENGINEERING SALARIES	169,538.00		169,484.11		53.89
ENGINEERING EXPENSES	67,100.00	46100.00	77,775.48	32,974.00	2,450.52
TOTAL DEPT.	236,638.00	46100.00	247,259.59	32,974.00	2,504.41
HIGHWAY SALARIES	581,507.00	40,910.00	607,725.63		14,691.37
HIGHWAY EXPENSES	822,700.00	169,000.00	928,153.00	63,547.00	0.00
HIGHWAY NON-RECURRING					0.00
TOTAL DEPT.	1,404,207.00	209,910.00	1,535,878.63	63,547.00	14,691.37
SANITARIAN SALARIES	11,185.00		10,935.00		250.00
SANITARIAN EXPENSES	680.00		41.10		638.90
TOTAL DEPT.	11,865.00	0.00	10,976.10		888.90
C.O.A. SALARIES	123,329.00	3,832.00	126,597.34		563.66
C.O.A. EXPENSES	11,100.00		6,853.11	146.00	4,100.89
C.O.A. NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	134,429.00	3,832.00	133,450.45	146.00	4,664.55
VETERANS SALARIES	14,364.00	65.00	14,425.48		3.52
VETERANS EXPENSES	63,020.00	20,000.00	79,942.39		3,077.61
TOTAL DEPT.	77,384.00	20,065.00	94,367.87		3,081.13
CEMETERIES EXPENSES	27,944.00		25,802.01	2,141.00	0.99
CEMETERIES NON-RECURRING					0.00
TOTAL DEPT.	27,944.00	0.00	25,802.01	2,141.00	0.99

Town Accountant
FY2014 GENERAL AND ENTERPRISE FUND EXPENDITURES

LIBRARY SALARIES	448,595.00		442,421.81		6,173.19
LIBRARY EXPENSES	205,444.00		202,427.65	50.00	2,966.35
TOTAL DEPT.	654,039.00	0.00	644,849.46	50.00	9,139.54
RECREATION SALARIES	213,868.00	(5,075.00)	201,606.21		7,186.79
RECREATION EXPENSES	54,524.00	21,540.00	75,858.90		205.10
RECREATION NON-RECURRING					
TOTAL RECREATION DEPT	268,392.00	16,465.00	277,465.11		7,391.89
HISTORICAL EXPENSES	250.00	26.00	276.00		0.00
DEBT	657,500.00		656,000.00		1,500.00
INTEREST ON DEBT	107,740.00	(32,617.50)	74,622.50		500.00
SPECIAL ARTICLES	232,000.00		220,000.00	12,000.00	0.00
TOTAL GENERAL FUND	35,261,360.00	184,991.26	35,011,623.14	214,518.00	220,210.12
				220,210.13	
-	-	-	-	-	-
WASTEWATER SALARIES	188,880.00		187,022.50		1,857.50
WASTEWATER EXPENSES	995,030.00		931,623.70	63,406.00	0.30
WASTEWATER NON-RECURRING					0.00
INTERFUND TRANSFERS					0.00
TOTAL DEPT.	1,183,910.00	0.00	1,118,646.20	63,406.00	1,857.80
WASTEWATER SPECIAL ARTICLES					0.00
WATER SALARIES	388,451.00		378,804.24		9,646.76
WATER EXPENSES	1,451,016.00		1,371,862.87	7,400.00	71,753.13
WATER NON-RECURRING					0.00
INTERFUND TRANSFERS					0.00
TOTAL DEPT	1,839,467.00	0.00	1,750,667.11	7,400.00	81,399.89
WATER SPECIAL ARTICLES					0.00
SOLID WASTE SALARIES	122,228.00		122,007.97		220.03
SOLID WASTE EXPENSES	215,483.00		184,940.85	30,542.00	0.15
INTERFUND TRANSFERS					0.00
TOTAL DEPT.	337,711.00	0.00	306,948.82	30,542.00	220.18
TOTAL ENTERPRISES	3,361,088.00	0.00	3,176,262.13	101,348.00	83,477.87
TOTAL EXP GEN & ENTERPRISE FDS	38,622,448.00	184,991.26	38,187,885.27	315,866.00	303,687.99

Town Accountant
FY2014 COMBINED BALANCE SHEET

	General Funds	Government Fund Types		Fund Types	Fund Types	Group	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	Gen. Long Ter Debt	Memorandum
Assets							
Cash & Cash Equivalents	4,039,198.48	2,021,246.95	100,504.18	1,707,514.08	2,286,062.97		10,154,526.66
Restricted Cash		602,056.00	318.93		646,676.88		1,249,051.81
Receivables:							
Property Taxes	1,088,845.54						1,088,845.54
Tax Liens	204,001.57						204,001.57
Excises	215,886.41						215,886.41
Community Preservation Act Taxes Receivable							0.00
Utilities				4,012,519.79			4,012,519.79
Special Assessments	31,018.47						31,018.47
Other	6,117.15	886,811.98					892,929.13
Due from Other Governments	66,721.03						66,721.03
Taxes in Possession	120,461.50						120,461.50
Amt to be Provided for BANS			2,555,000.00				2,555,000.00
Amt to be Provided for Retirement of General Long Term Obligations						7,029,507.00	7,029,507.00
Other Amounts to be Provided						1,241,436.38	1,241,436.38
TOTAL ASSETS	$5,772,250.15	$3,510,114.93	$2,655,823.11	$5,720,033.87	$2,932,739.85	$8,270,943.38	$28,861,905.29

TOTAL ASSETS	$5,772,250.15	$3,510,114.93	$2,655,823.11	$5,720,033.87	$2,932,739.85	$8,270,943.38	$28,861,905.29

Town Accountant
FY2014 COMBINED BALANCE SHEET

Liabilities & Fund Equity							
Liabilities:							
Pre-Paid Taxes	28,794.04						28,794.04
Reserved for Abatements & Exemptions	206,227.41						206,227.41
Deferred Revenue	1,526,824.26	886,811.98		4,012,519.79			6,426,156.03
Performance Bonds					646,676.88		646,676.88
General Obligation Bonds							0.00
Accrued Compensated Absences							0.00
BAN'S Payable		1,300,000.00	2,555,000.00				3,855,000.00
TOTAL LIABILITIES	1,761,845.71	2,186,811.98	2,555,000.00	4,012,519.79	646,676.88	-	11,162,854.36
Fund Equity:							
Retained Earnings:							
Unreserved				243,069.03			243,069.03
Fund Balance:							
Reserved for Encumbrances	214,518.00	302,186.52		101,348.00			618,052.52
Reserved for Expenditures	1,335,180.00	(42,518.69)	100,823.11	671,223.00	2,245,040.43	8,270,943.38	12,580,691.23
Reserved for Debt Payment				691,874.05			691,874.05
Unreserved, Undesignated	2,460,706.44	368,880.05					2,829,586.49
Restricted Fund Balance		694,755.07			41,022.54		735,777.61
TOTAL EQUITY	4,010,404.44	1,323,302.95	100,823.11	1,707,514.08	2,286,062.97	8,270,943.38	17,699,050.93
TOTAL LIABILITIES & FUND EQUITY	$5,772,250.15	$3,510,114.93	$2,655,823.11	$5,720,033.87	$2,932,739.85	$8,270,943.38	$28,861,905.29

Town Accountant
FY2014 Employee Compensation-Gross Salary
Required by Town Bylaw Section 422
Municipal Departments-Non-Emergency Personnel

SELECTMEN'S OFFICE		
Robert A. Weitz	Town Administrator	$110,024
Candace Ouillette Gaumond	Administrative Assistant to the TA/BOS	$53,665
Herta Z. Dane	Human Resources Coordinator	$67,663
Robert W. Russell	Chairman (May 2014)	$4,623
Robert J Boilard	Selectman	$4,576
Susan Bunnell	Selectman	$1,201
ACCOUNTING		
JoAnne DeGray	Town Accountant	$78,808
Nancy C. Johnson	Assistant Town Accountant	$54,151
Diane M. Hamakawa	Accts Payable/Payroll Clerk	$41,331
ASSESSORS		
Manuel D. Silva	Principal Assessor	$77,503
Catherine A. Barnes	Asst. Assessor/Data Collector	$47,012
Katherine J. Bruno	Administrative Assistant	$34,739
Debbie Brennan	Part-Time Clerk	$11,725
Lawrence G. Labarbera	Assessor	$3,317
John M. Wesolowski	Assessor	$3,430
Roger Roberge	Assessor	$3,207
COLLECTOR/TREASURER		
Thomas P. Sullivan	Ass't Administrator/Collector Treasurer	$90,968
Janet M. Costa	Assistant Collector	$49,348
Lynne A. Frederick	Assistant Treasurer	$51,463
Amy B. DeLisle	Collection/Customer Service Assistant	$34,954
INFORMATION TECHNOLOGY		
Nathan A. Delong	Information Technology Director	$87,013
John F. Sternala	Network Administrator	$70,775
Karen Benoit	Administrative Assistant	$21,268
TOWN CLERK		
Beverly J. Litchfield	Town Clerk	$78,209
Carole J. Tardif	Assistant Town Clerk	$49,021
PLANNING		
John M. Pearsall	Town Planner	$77,503
Karen L. Benoit	Administrative Assistant	$23,370

Town Accountant
FY2014 Employee Compensation-Gross Salary
Required by Town Bylaw Section 422
Municipal Departments-Non-Emergency Personnel

CENTRAL DISPATCH		
Shirley G. Rae	Dispatcher	$67,247
David K. Clark	Dispatcher	$50,608
Mark E. Duclos	Dispatcher	$54,567
Linda J. Ely	Dispatcher	$81,224
Anthony E. Gentile, Jr.	Dispatcher	$82,896
Brian Kibbe	Dispatcher	$43,517
Annie Watson	Dispatcher	$12,383
Jeffrey T. Hastings Jr.	Part-Time Dispatcher	$3,159
INSPECTORS		
Lance W. Trevallion	Building Inspector	$78,103
Melissa A. Graves	Administrative Assistant	$44,536
Bernard A. Sears	Plumbing Inspector	$16,520
Edward E. White	Electrical Inspector	$18,064
Sheileen M. Carlotto	Building Dept. Clerk	$11,025
TOWN PROPERTIES		
Ronald N. Rauscher	Facilities Maintenance Manager	$61,877
SEALER WGTS & MEAS.		
Gary B. Petzold	Sealer of Wgts and Measures	$4,559
DOG OFFICER		
Michael H. Masley	Animal Control Officer	$18,077
Dr. Dorsie Kovac	Town Veterinarian	$1,000
TREE WARDEN/INSECT CONTROL		
David A. Graziano	Tree Warden/Insect Control	$12,304
HEALTH & TITLE V INSPECTOR		
Lorri A. McCool	Health Inspector	$10,998
ENGINEERING		
Edmond W. Miga	DPW Director/Town Engineer	$105,167
William J. Sperrazza	Operations Manager	$78,103
Tonya L. Basch	Asst. DPW Director/Asst. Town Engineer	$77,808
Dena M. Grochmal	Engineering Assistant	$49,621
Donna E. Daviau	Administrative Assistant	$34,964
Krystine J. Viess	Administrative Assistant	$25,446

Town Accountant
FY2014 Employee Compensation-Gross Salary
Required by Town Bylaw Section 422
Municipal Departments-Non-Emergency Personnel

HIGHWAY		
Gary R. Butler	Heavy Equipment Operator	$50,538
Douglas R. Cutler, Jr.	Heavy Equipment Operator	$45,803
Dennis H. Dumais	Heavy Equipment Operator	$69,464
Timothy G. Grise	Heavy Equipment Operator	$52,016
Jeffrey A. Lewis	Mechanic	$68,579
Paul A. Maguire	Heavy Equipment Operator	$50,860
Mitchell D. Opalinski	Heavy Equipment Operator	$47,010
Vincent S. Pafumi	Heavy Equipment Operator	$49,475
Richard W. Searles	Heavy Equipment Operator	$43,812
Thomas C. Tassinari	Assistant Mechanic	$51,785
Richard J. Vierthaler	Heavy Equipment Operator	$53,118
WATER DEPT		
Michael S. Framarin	Water Superintendent	$78,103
Lionel J. Duquette	Water Service Technician	$60,257
Anthony L. Garceau	Water Service Worker	$47,186
Robert G. Gibson	Water Service Worker	$45,348
Kevin L. Laplante	Water Service Worker	$52,852
Paul R. Willoughby	Water Service Worker	$49,947
James Dunbar	Water Commissioner	$150
Thomas Pilarcik	Water Commissioner	$150
Mary McCarthy	Water Commissioner	$150
WASTE WATER DEPT		
Daniel L. Gore	Wastewater Worker	$49,298
Richard H. Zamora	W.W. Systems Technician	$56,910
SOLID WASTE DEPT		
Robert R. Bisi	Solid Waste Worker	$10,258
Bruce A. Strong	Solid Waste Worker	$50,709
COUNCIL ON AGING		
Paula S. Dubord	Director of Elder Affairs	$67,663
Lee A. Giglietti	Registered Nurse	$12,957
Barbara Harrington	Social Services Coord/Vet's Admin Ass't	$39,568
Mary Ellen E. Schmidt	Volunteer Coordinator	$38,257
James S. Hiersche	Van Driver	$4,874
VETERANS		
Richard J. Prochnow	Veterans Agent	$9,041

Town Accountant
FY2014 Employee Compensation-Gross Salary
Required by Town Bylaw Section 422
Municipal Departments-Non-Emergency Personnel

LIBRARY		
Karen M. Demers	Library Director	$64,341
Mary S. Bell	Assistant Reference Librarian	$50,966
Susan Getchell	Administrative Clerk	$10,157
Heidi B. Kane	Assistant Childrens Librarian	$48,083
Susan C. Kent	Assistant Childrens Librarian	$45,945
Tonya Menard	Administrative Secretary	$30,336
Dorothy W. Moore	Assistant Reference Librarian	$13,537
Cindy R. Rusczek	Technical Services Circulation	$52,665
Debra A. Searles	Library Assistant	$17,377
Elaine H. Wrubel	Childrens Librarian	$53,698
Wayne K. Wrubel	Library Auto Technician	$48,303
Rachel E. Hapgood	Assistant Childrens Librarian	$428
LIBRARY PAGES		
Veronica M. Meschke	Library Page	$3,700
Gail F. Wholley	Library Page	$2,391
Ann E. Tousignant	Library Page	$114
Lauren Kovarik	Library Page	$91
RECREATION		
Bryan J. Litz	Recreation Director	$77,503
Benjamin A. Sabbs	Assistant Recreation Director	$15,287
Merrie W. Kaye	Administrative Clerk	$31,033
Dominic Brady	Groundskeeper/HEO	$42,342
Ronald P. Dobosz	Groundskeeper/Foreman	$4,876
PUBLIC ACCESS		
Anthony Aube	Public Access TV Director	$56,422
Paul A. Villano	Public Access Program Coordinator	$14,713

Town Accountant
FY2014 Employee Compensation-
Gross Salary
Required by Town Bylaw Section 422
Wilbraham Police Department

Name	Title	Gross Salary
Chief Roger Tucker	Chief	$130,722
Timothy Kane	Captain	$125,281
Robert Zollo	Captain	$120,543
Daniel E. Carr	Sergeant	$87,416
Glen R. Clark	Sergeant	$81,989
Shawn Baldwin	Sergeant	$95,472
Mark Paradis	Sergeant	$97,062
Edward C. Lennon	Sergeant	$93,182
Christopher C. Arventos	Patrolman	$71,195
Joseph R. Brewer	Patrolman	$84,813
Michael Cygan	Patrolman	$71,960
Aderico P. Florindo	Patrolman	$62,510
Thomas P. Korzec	Patrolman	$59,077
Peter O. Laviolette	Patrolman	$62,647
Christian A. Letendre	Patrolman	$64,090
Daniel E. Menard	Patrolman	$60,364
Thomas D. Motyka	Patrolman	$60,685
Brent Noyes	Patrolman	$62,885
Lawrence H. Rich, II	Patrolman	$67,841
Jeffrey R. Rudinski	Patrolman	$67,801
John P. Siniscalchi	Patrolman	$62,973
Harold R. Swift, III	Patrolman	$61,851
Justin Wall	Patrolman	$74,441
Sean Casella	Patrolman	$38,607
David Diogo	Patrolman	$71,025
James E. Gagner	Patrolman	$69,343
Administrative		
Lisa Bouchard	Admin. Assistant	$50,176

Finance Committee

The Finance Committee consists of nine members of your commun, appointed by the Board of Selectm n for three year terms. We have had n w members join us and a few of us h e served for many years. This balance f experience and "new blood" adds to r perspective as we evaluate the finan l needs of the Town, working to main n services in conservative econo c times.

Finance Committee members each se e as liaison to one or more Departme s in Town, meeting with Departm t Heads for a direct review of th r budget proposals. Our work begins n earnest with the budget prepared by e Town Administrator and approved y the Board of Selectman early in e calendar year. We vote each buc t individually, making changes where e feel it is appropriate. The To n Administrator and/or Assistant To n Administrator of Budgeting & Fina / Treasurer/Tax Collector attend mos f our meetings and serve s representatives of the Board f Selectmen during our deliberations.

A joint meeting with the Board f Selectmen occurs at the beginning d toward the end of the budget cycle o review any adjustments to the propc d budget that the Finance Committee m y be recommending. It is e responsibility of the Finance Commi e to present and recommend the budge t Annual Town Meeting. The Fina e Committee looks to have agreem t with the Board of Selectmen n advance.

A snapshot of our fiscal picture, go g into the Town Meeting held May 2, 2014 was as follows:

- Free Cash certified at $2 million dollars, the result f higher than expected l al receipts, holding expenses w and conserving free cash fr n the prior fiscal year;

(Continued on page 41)

Town Accountant
FY2014 Employee Compensation-Gross Salary
Required by Town Bylaw Section 422
Wilbraham Fire Department

Name	Title	Gross Salary
Chief Francis Nothe	Chief	$128,552.29
Captain David Bourcier	Captain	$87,866.65
Captain Thomas Laware	Captain	$82,496.38
Captain William E. Manseau	Captain	$83,342.54
Captain Peter L. Nothe	Captain	$104,555.79
Captain Thomas H. Shaw	Captain	$92,986.63
Anthony E. Arventos	Private	$105,075.06
Kevin M. Brown	Private	$92,474.88
Paul M. Budaj	Private	$73,911.34
Anthony V. Cerini	Private	$109,679.65
Daniel J. Corliss	Private	$81,492.19
Wendy W. Denning	Private	$71,225.79
Jason a. Dimitropolis	Private	$73,569.11
Patrick R. Farrow	Private	$74,768.67
* Dane A. George	Private	$108,398.92
Richard A. Hatch	Private	$70,951.52
Christopher E. Houghton	Private	$87,600.15
* Joshua N. Mullen	Private	$79,325.09
Victor G. Robidoux	Private	$70,451.37
James R. Royce	Private	$82,347.95
Mathew W. Walch	Private	$74,712.39
Jeffrey M. Witek	Private	$74,838.26
Adam R. Hart	Private	$51,122.76
John Fitzgerald	Private	$44,527.21
Call Firefighters		
Mark Haryasz, Jr	Call Firefighter	$238.00
Administrative Personnel		
Lena McCaffery	Adm. Assistant	$42,397.00
*Maria Gildea	Billing Clerk	$16,206.00
*** Paid by Ambulance Fund**		

(Continued from page 40)

- Combined Reserve Funds in our stabilization accounts are just under $1.9 million dollars;
- Fire Station Renovation complete and building in use.

Highlights of the proposed Fiscal Year 2015 budget:

- No override of Proposition 2 ½, (last override request May 2003;)
- Provided funding for continuation of Street Paving Program;
- Provided funding for Police Station Feasibility study;
- Provided funding for Senior Center Feasibility study
- Provided funding for Guardrail Replacement Program
- Provided funding for Assistant Fire Chief;
- 2 new Police Cruisers.

Our meetings are open to the public and broadcast on the Wilbraham Public Access channel. We welcome input from all citizens.

Finance Committee

Daniel Miles, Chairman
William R. Caruana
Walter Damon
John Guzzo
Michael Mannix
Nicholas P. Manolakis
Nancy Piccin
Anthony J. Scibelli
Colette Vogel

Treasurer/Collector

The Treasurer/Collector's Office is responsible for the financial administration of all municipal funds, including cash flow analysis, all aspects of debt management, collection and reconciliation of receivables and cash, tax titles, payroll, trust funds, performance bonds, preparation of various fiscal reports and compliance with applicable federal and state laws. The Department also oversees the administration of employee benefits in retirement, the deferred compensation 457 plan, and the Section 125 Cafeteria plan. As Treasurer of the Town of Wilbraham, I also serve as the financial advisor to the Capital Planning Committee and forecast local receipts for the budget process. Additionally, I oversee the planning, designing, developing, and implementing new computerized financial applications for the Treasurer's Office, Collector's Office and other various departments. I am also the Tax Title Custodian for the Town of Wilbraham. As the the Tax Title Custodian, I am charged with the care, custody, management and control of all property acquired by the foreclosure of tax titles.

The Treasurer/Collector's office is also responsible for the timely billing and collection of 95% of Wilbraham's operating revenues. This equates to the issuance of approximately 50,000 bills annually. The Department also functions as the disbursing agent for the Town of Wilbraham and issues in excess of 16,000 payroll and accounts payable payments annually.

An update of some of the Department's major activities that we have worked on is as follows:

- We are still waiting for our reimbursement from the Federal Highway Administration for the October 2011 Nor'easter which is approximately $ 1,300,000. We have issued temporary debt to cover the $1,300,000. We have received a contract from FHA in the amount of $ 1,186,074. We are anticipating paying the balance of $113,926 from our free cash account.
- I was appointed to two new committees, the Police Station Feasibility Study Committee and Senior Center Feasibility Study Committee. We are working to bring both projects to the voters for their consideration.
- We have been working with the Massachusetts Gaming Commission on the proposed Springfield casino and its possible impacts on the Town of Wilbraham. To date, we have received $ 50,000 in legal fee reimbursements and impact costs associated with the Town's status as a surrounding community to the casino. We have a signed agreement from MGM for Surrounding Community money to be paid annually for nine years once the casino is open and realizing a profit.
- Last year, we started the foreclosure process on 8 Dalton Street and 15 Magnolia Street for nonpayment of their real estate taxes. We can now report that delinquent taxes for 15 Magnolia Street were paid in full and the property was redeemed out of tax title. The process for 8 Dalton Street was put on hold for a time as the property owner had a buyer for the property. The sale has since fallen through. Therefore, we are once again proceeding with foreclosure. This year, we also started the foreclosure process on 2451 Boston Road as well.

The goal of the Treasurer/Collector's Office is to perform the duties required by the town in an efficient and courteous manner. This goal requires teamwork to be accomplished; and this would not be possible without the efforts of a great and friendly staff. I wish to thank Lynne, Janet and Amy for their outstanding customer service and the work that they do for the Town.

I also wish to thank the residents of Wilbraham, the Board of Selectmen, the Finance Committee, the Capital Planning Committee and other Boards and Departments for their continued support and cooperation. Lastly, if you have any questions about the Department or its operations, please feel free to stop in and say "Hi" or call me at 596 - 2800, ext. 130. You can also check us out on the web at www.wilbraham-ma.gov.

Treasurer/Collector's Office

Thomas P. Sullivan, CMMC, CMMT
Assistant Town Administrator for Budget and Finance / Treasurer / Collector (Jan. to Oct. 2014)
Interim Town Administrator (Oct. to Dec. 2014)
Lynne Frederick, *Assistant Treasurer (Jan. to Oct. 2014)*
Acting Treasurer/Collector (Oct. 2014 to Dec. 2014)
Janet Costa, *Assistant Collector*
Amy Delisle, *Collection/Customer Service Assistant*

Treasurer/Collector
Bank Balance As of June 30, 2014

CITIZENS	RECREATION	$67,379.78
CITIZENS	GENERAL FUND	$164,756.65
MMDT	CONSERVATION	$28,644.73
MMDT	GENERAL	$281,360.44
MMDT	STABILIZATION	$0.00
MMDT	STABILIZATION-CAPITAL PROJECTS	$0.00
MMDT	PEAK ROAD FUND	$1,350.46
MMDT	DEACON WARRINER SCH FUND	$829.53
MMDT	CHLOE BLISS STEBBINS FUND CHARITY	$1,726.38
MMDT	TERCENTARY OBSERVANCE FUND	$1,420.59
MMDT	SOLDIERS MONUMENT PK FUND	$1,380.65
MMDT	CRANE PARK MEMORIAL FUND	$3,645.67
PEOPLES SAVING BANK	GENERAL FUND	$5,619,211.09
PEOPLES SAVING BANK	DEBT CARD ACCOUNT	$3,000.00
PEOPLES SAVING BANK	STABILIZATION	$1,571,929.08
PEOPLES SAVING BANK	DEA ASSET FUND	$12,662.31
PEOPLES SAVING BANK	POLICE DRUG TRUST	$10,687.75
PEOPLES SAVING BANK	COMMUNITY PRES ACT FUND	$892,552.22
PEOPLES SAVING BANK	STABILIZATION-CAPITAL PROJECTS	$202,226.96
PEOPLES SAVING BANK	250TH ANNIVERSARY FUND	$9,334.87
PEOPLES SAVING BANK	CEMETERY TRUST	$12,065.15
PEOPLES UNITED	GENERAL	$31,107.98
TD BANKNORTH	VENDOR	$1,295,187.18
TD BANKNORTH	CULTURAL COUNCIL	$2,908.17
TD BANKNORTH	MONEY MARKET	$13,908.41
UNIBANK	GENERAL FUND	$648,347.49
UNITED BANK	CEMETERY TRUST	$622.17
UNITED BANK	SCHOOL LOT FUND	$798.29
UNITED BANK	O.P.E.B. LIABILITY TRUST FUND	$27.30
UNITED BANK	CHLOE BLISS STEBBINS FUND-LIBRARY	$569.47
UNITED BANK	GENERAL FUND	$26.94
		-
TOTAL BANK ACCOUNTS		$10,879,667.71
CERTIFICATE OF DEPOSIT	CEMETERY TRUST	$33,000.00
CERTIFICATE OF DEPOSITS	O.P.E.B. LIABILITY TRUST FUND	$324,891.33
		-
TOTAL CASH		$11,237,559.04

Treasurer/Collector
Cash Paid July 1, 2013 to June 30, 2014

TAXES:	OUT-STANDING	COMMITTED	RE-FUNDS	TREASURER	ABATED & EXP	TRANS-FERS	OUT-STANDING
PERSONAL PROPERTY							
1994	$2,653.00				$2,415.79		$237.21
1995	$2,888.00						$2,888.00
1996	$2,611.00						$2,611.00
1997	$2,442.00						$2,442.00
1998	$3,058.00						$3,058.00
1999	$2,708.00						$2,708.00
2000	$2,402.00						$2,402.00
2001	$2,338.00						$2,338.00
2002	$358.00						$358.00
2003	$914.00						$914.00
2005	$280.00						$280.00
2006	$385.00						$385.00
2007	$1,139.00						$1,139.00
2008	$1,491.00						$1,491.00
2009	$1,822.00						$1,822.00
2010	$1,762.00						$1,762.00
2011	$3,080.00						$3,080.00
2012	$3,369.00						$3,369.00
2013	$3,950.00						$3,950.00
2014		$679,521.67	$2,455.76	$676,218.57	$1,784.41		$3,974.45
REAL ESTATE						TAX TITLE	
1990	$616.00						$616.00
1991	$8,387.00						$8,387.00
1992	$993.00						$993.00
2009	$8,229.00				$0.00		$8,229.00
2010	$10,042.00		$2,417.75	$412.84	$2,417.75		$9,629.16
2011	$113,019.00	$0.00	$5,341.20	$88,089.75	$0.00	$20,540.49	$9,729.96
2012	$242,736.00		$5,640.63	$135,864.21		$21,472.29	$91,040.13
2013	$622,446.00	$825.32	$4,363.08	$365,276.56	$6,755.08	$48,992.40	$206,610.36
2014		$31,581,166.42	$39,044.10	$30,757,581.36	$150,226.89		$712,402.27

Treasurer/Collector
Cash Paid July 1, 2013 to June 30, 2014

TAXES:	OUT-STANDING	COMMITTED	RE-FUNDS	TREASURER	ABATED & EXP	TRANS-FERS	OUT-STANDING
REPAID TAXES	-$49,165.00			-$20,370.66			-$28,794.34
PA							
009	$101.00				$0.00		$101.00
010	$117.00		$12.46			$12.46	$117.00
011	$846.00		$55.13	$608.45		$171.89	$120.79
012	$2,092.00		$57.52	$1,325.28		$186.67	$637.57
013	$5,539.00	$4.70	$43.28	$3,520.14	$81.70	$448.12	$1,537.02
014		$310,713.91	$1,615.89	$303,417.90	$2,520.59		$6,391.31
AYMENT IN							
IEU OF TAXES - 2013		$2,535.06		$2,535.06			$0.00
MOTOR VEHICLE EX-ISE							
RIOR YEARS	$0.00	$0.00		$684.06			$684.06
008	$2,783.00	$0.00	$0.00	$175.83	$2,607.50		$0.33
009	$4,906.38	$0.00	$0.00	$501.05	$4,485.34		$80.01
010	$6,089.00	$0.00		$675.95			$5,413.05
011	$10,314.00	$554.06	$200.00	$2,319.40	$300.00		$8,448.66
012	$24,155.00	$533.75	$944.39	$11,658.40	$1,048.03		$12,926.71
013	$151,029.00	$170,299.06	$13,637.55	$296,397.38	$14,774.08		$23,794.15
014		$1,824,539.36	$14,567.12	$1,640,597.67	$29,843.37		$168,665.44
FARM ANIMAL EX-CISE							
2013		$375.21		$356.76			$18.45
APPORTIONED SEWER							
MAIN ST PROJ PD IN ADV	$0.00	$40,875.00		$40,875.00			$0.00
BETTERMENTS ADDED TO TAXES SEWER							
2014		$0.00		$0.00			$0.00
BETTERMENTS MAIN STREET							
2011	$545.00	$0.00		$545.00		$0.00	$0.00
2012	$1,090.00	$0.00		$545.00	$0.00	$0.00	$545.00
2013	$3,339.00			$2,793.70			$545.30
2014		$160,140.00		$158,777.50			$1,362.50
BETTERMENTS ADDED TO TAXES WATER							
2014		$61.00		$61.00			$0.00

Treasurer/Collector
Cash Paid July 1, 2013 to June 30, 2014

TAXES:	OUT-STANDING	COMMITTED	RE-FUNDS	TREASURER	ABATED	TRANS-FERS	OUT-STANDING
COMMITTED INTER-EST SEWER							
PAID IN ADVANCE	$58						$58
2014	$0			$0			$0
PAID IN ADVANCE MAIN STREET		$648		$648			$0
2011-MAIN STEET	$516	$0		$516		$0	$0
2012	$984	$0		$492		$0	$492
2013	$2,779	$0		$2,316			$463
2014		$123,922		$122,832			$1,090
COMMITTED INTER-EST WATER							
PAID IN ADVANCE		$0		$0			$0
2014		$27		$27			$0
LIENS ADDED TO TAXES SEWER							
2011	$90	$0		$90		$0	$0
2012	$1,427	$0		$912		$0	$515
2013	$2,312			$1,066		$1,245	$0
2014		$8,075	$48	$6,713			$1,411
LIENS ADDED TO TAXES WATER							
2012	$213	$0		$133		$0	$80
2013	$115	$0		$101	$0	$4	$9
2014		$4,842	$84	$4,492			$434
POLICE FALSE ALARM LIENS							
2014		$100		$100		$0	$0
WATER DEPARTMENT						TRANS-FERS	
WATER RATES	$20,367	$1,779,046	$56	$1,743,527	$4,669	$3,402	$47,871
SEWER DEPARTMENT							
SEF	$0			$0			$0
SEWER USE	$20,107	$814,435	$0	$776,448	$17,168	$6,246	$34,680
LANDFILL						TRANS-FERS	
2013	$285,385	$0	$0	$0	$285,385		$0
2014		$442,415	$120	$165,705	$220		$276,610
ACCOUNTS RECEIV-ABLE:							
LIQUOR LICENSES	$0	$36,760		$36,760			$0
VETERANS SERVICES	$53,894	$59,376		$46,549	$0		$66,721
SEWER PRIVLEDGE FEE							
TOWN & HIGH SCHOOL	$1,456,240	$0		$91,015	$0		$1,365,225
SEWER PRIVLEDGE FEE INTEREST		$72,812		$72,812			$0
TOTALS	$3,054,386	$38,114,603	$90,704	$37,544,697	$526,703	$102,723	$3,085,570

FY'2014 Debt Service Report

PURPOSE	DATE OF ISSUE	RATE	DEBT BREAKDOWN	BALANCE 6/30/2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
REMODELING 5/07/2001	1-Dec-06	4%	PRINCIPAL	$30,000.00	$10,000.00	$10,000.00	$5,000.00	$5,000.00														
			INTEREST	$2,600.00	$1,200.00	$800.00	$400.00	$200.00														
REMODELING 5/13/2003	1-Dec-06	4%	PRINCIPAL	$80,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00														
			INTEREST	$8,000.00	$3,200.00	$2,400.00	$1,600.00	$800.00														
REMODELING 5/17/2004	1-Dec-06	4%	PRINCIPAL	$100,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00														
			INTEREST	$10,000.00	$4,000.00	$3,000.00	$2,000.00	$1,000.00														
REMODELING 5/16/2005	1-Dec-06	4%	PRINCIPAL	$180,000.00	$45,000.00	$45,000.00	$45,000.00	$45,000.00														
			INTEREST	$18,000.00	$7,200.00	$5,400.00	$3,600.00	$1,800.00														
REMODELING 5/15/2006	1-Dec-06	4%	PRINCIPAL	$160,000.00	$40,000.00	$40,000.00	$40,000.00	$40,000.00														
			INTEREST	$16,000.00	$6,400.00	$4,800.00	$3,200.00	$1,600.00														
WATER MAINS - COTTAGE ST (BE)	1-Dec-06	4%	PRINCIPAL	$60,000.00	$15,000.00	$15,000.00	$15,000.00	$15,000.00														
			INTEREST	$6,000.00	$2,400.00	$1,800.00	$1,200.00	$600.00														
SEWER - CLAUDIA COVERS	1-Dec-06	4%	PRINCIPAL	$100,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00														
			INTEREST	$10,000.00	$4,000.00	$3,000.00	$2,000.00	$1,000.00														
WATER CORRISION CONTROL	1-Jun-10	2.41%	PRINCIPAL	$450,000.00	$90,000.00	$75,000.00	$75,000.00	$75,000.00	$75,000.00	$75,000.00	$75,000.00											
			INTEREST	$69,337.50	$17,025.00	$14,625.00	$12,375.00	$10,125.00	$7,875.00	$5,625.00	$3,375.00	$2,437.50										
WATER MAINS ON MAIN STREET	1-Jun-10	2.41%	PRINCIPAL	$175,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00											
			INTEREST	$23,062.50	$5,625.00	$4,875.00	$4,125.00	$3,375.00	$2,625.00	$1,875.00	$1,125.00	$812.50										
WATER MAINS - WEST COLONIAL (BRAINARD RD AREA)	1-Jun-10	2.41%	PRINCIPAL	$600,000.00	$120,000.00	$120,000.00	$120,000.00	$120,000.00	$120,000.00	$120,000.00	$120,000.00											
			INTEREST	$110,700.00	$27,000.00	$23,400.00	$19,800.00	$16,200.00	$12,600.00	$9,000.00	$5,400.00	$3,900.00										
WATER CORRISION CONTROL	1-Jun-10	2.41%	PRINCIPAL	$60,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$5,000.00	$5,000.00											
			INTEREST	$7,312.50	$1,925.00	$1,625.00	$1,325.00	$1,025.00	$725.00	$525.00	$162.50											
SEWER - STONY HILL SEWER LINE	1-Jun-10	2.41%	PRINCIPAL	$180,000.00	$30,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00											
			INTEREST	$23,212.50	$5,775.00	$4,875.00	$4,125.00	$3,375.00	$2,625.00	$1,875.00	$812.50											
SEWER - MAIN STREET & FORCE	1-Jun-10	2.41%	PRINCIPAL	$750,000.00	$110,000.00	$110,000.00	$110,000.00	$105,000.00	$105,000.00	$105,000.00	$105,000.00											
			INTEREST	$97,762.50	$24,075.00	$20,775.00	$17,475.00	$14,175.00	$11,025.00	$6,825.00	$3,412.50											
SURFACE DRAINS MAIN ST (CENT	1-Jun-10	2.41%	PRINCIPAL	$35,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00											
			INTEREST	$4,612.50	$1,125.00	$975.00	$825.00	$675.00	$525.00	$325.00	$162.50											
BUILDING REMODELING	1-Jun-10	2.41%	PRINCIPAL	$280,000.00	$40,000.00	$40,000.00	$40,000.00	$40,000.00	$40,000.00	$40,000.00	$40,000.00											
			INTEREST	$36,900.00	$9,000.00	$7,800.00	$6,600.00	$5,400.00	$4,200.00	$2,600.00	$1,300.00											
BUILDING REMODELING	1-Jun-10	2.41%	PRINCIPAL	$310,000.00	$35,000.00	$35,000.00	$35,000.00	$35,000.00	$70,000.00	$70,000.00	$70,000.00											
			INTEREST	$66,075.00	$16,350.00	$14,100.00	$11,850.00	$9,600.00	$7,350.00	$4,550.00	$2,275.00											
DEPARTMENTAL EQUIPMENT	1-Jun-10	2.41%	PRINCIPAL	$35,000.00	$35,000.00																	
			INTEREST	$1,050.00	$1,050.00																	
BUILDING REMODELING	1-Jun-10	2.41%	PRINCIPAL	$75,000.00	$5,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00											
			INTEREST	$9,375.00	$2,400.00	$2,100.00	$1,650.00	$1,350.00	$1,050.00	$650.00	$325.00											
DEPARTMENTAL EQUIPMENT	1-Jun-10	2.41%	PRINCIPAL	$105,000.00	$15,000.00	$15,000.00	$15,000.00	$15,000.00	$15,000.00	$15,000.00	$15,000.00											
			INTEREST	$13,837.50	$3,375.00	$2,925.00	$2,475.00	$2,025.00	$1,575.00	$975.00	$487.50											
MAIN STREET SEWER PROJECT	15-Mar-06	2%	PRINCIPAL	$3,173,963.00	$170,017.00	$173,431.00	$176,955.00	$180,530.00	$184,177.00	$187,898.00	$191,684.00	$195,597.00	$199,517.00	$203,348.00	$207,660.00	$211,855.00	$216,133.00	$220,502.00	$224,956.00	$229,501.00		
			INTEREST	$543,767.63	$61,779.09	$58,344.01	$54,840.35	$51,265.90	$47,618.43	$43,897.68	$40,101.76	$36,229.15	$32,278.31	$28,247.66	$24,135.38	$19,940.43	$15,660.55	$11,294.18	$6,839.98	$2,295.01		
			ADMIN FEE	$40,107.59	$4,633.45	$4,379.83	$4,113.09	$3,844.02	$3,571.38	$3,292.72	$3,007.63	$2,717.19	$2,420.88	$2,118.58	$1,810.17	$1,495.53	$1,174.54	$847.08	$512.97	$172.13		
MAIN STREET SEWER PROJECT	8-Jun-11	2%	PRINCIPAL	$5,904,059.00	$253,498.00	$239,973.00	$244,457.00	$249,052.00	$253,476.00	$257,970.00	$262,495.00	$267,285.00	$271,576.00	$278,133.00	$283,701.00	$289,281.00	$295,895.00	$302,476.00	$311,092.00	$317,720.00	$323,361.00	$330,017.00
			INTEREST	$962,946.31	$99,846.20	$95,371.45	$90,887.19	$86,393.10	$81,889.02	$77,374.76	$72,850.11	$68,314.86	$63,768.80	$59,211.71	$54,643.37	$50,063.55	$45,472.03	$40,868.52	$36,252.84	$31,624.72	$26,983.91	$22,330.13
			ADMIN FEE	$71,210.94	$7,538.46	$7,082.86	$6,666.54	$6,259.48	$5,991.67	$5,553.10	$5,113.75	$4,673.61	$4,152.66	$3,940.88	$3,448.27	$3,004.76	$2,562.40	$2,119.14	$1,675.96	$1,231.85	$787.79	$343.76
					$1,174,892	$1,153,637	$1,089,344	$1,051,542	$1,023,940	$821,479	$796,165	$779,778	$268,332	$267,994	$267,650	$267,298	$266,948	$266,575	$266,203	$263,822	$263,435	$353,419	$353,419

Treasurer/Collector
Fy'2014 Cemetery Report

STATEMENT OF TRUST FUNDS FY 2014

	BALANCE	EXPENDABLE	NEW	INTEREST & DIVIDENDS	EXPENSES	BALANCE	EXPENDABLE
	30-Jun-13	30-Jun-13	FY 2014	FY 2014	FY 2014	30-Jun-14	6/30/2014
TOTAL CEMETERIES	$42,523.91	$5,011.33	$1,291.26	$1,872.14	$0.00	$45,687.31*	$6,883.47

THE VALUE OF STOCK DONATED BY ETHELBERT BLISS AS OF JUNE 30, 2014

NAME	SHARES	PRICE	VALUE	NAME	SHARES	PRICE	VALUE
LSI LOGIC CORPORATION (LSI)	4	$7.14	$28.56	COMCAST CORP. (CMCSK)	54	$53.33	$2,879.82
FAIRPOINT COMMUNICATIONS (FRP)	1	$13.97	$13.97	ALCATEL - LUCENT (ALU)	14	$3.56	$49.84
AT&T (T)	360	$34.91	$12,567.60	CENTURY LINK (CTL)	6	$36.20	$217.20
FRONTIER COMMUNICATIONS (FTR)	20	$5.84	$116.80				
VERIZON (VZ)	97	$48.41	$4,695.77	VODAFONE (VOD)	28	$33.99	$934.92
			TOTAL VALUE		$21,504.45		

MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT
PEAKE ROAD	$434.09	CHLOE B. STEBBINS (LIBRARY)	$100.00				
SCHOOL LOT FUND	$641.74	TERCENTARY OBSERVANCE	$250.00				
SOLDIERS' MONUMENT	$1,000.00	DEACON WARRINER SCHOOL	$667.00				
		CHLOE B. STEBBINS (POOR FUND)	$100.00				
	TOTAL MISC. NON-EXPENDABLE TRUST AMOUNT					$3,193.64	

	BALANCE	EXPENDABLE	INTEREST		EXPENSES	BALANCE	EXPENDABLE
	30-Jun-13	30-Jun-13	FY 2014		FY 2014	6/30/2014	6/30/2014
MISCELLANEOUS							
PEAKE ROAD	$1,346.81	$911.91	$3.65		$0.00	$1,350.46	$915.56
SCHOOL LOT FUND	$796.69	$154.95	$1.60		$0.00	$798.29	$156.55
SOLDIERS' MONUMENT	$1,377.00	$377.00	$3.65		$0.00	$1,380.65	$380.65
CHLOE B. STEBBINS (POOR FUND)	$1,722.73	$1,622.73	$3.65		$0.00	$1,726.38	$1,626.38
CHLOE B. STEBBINS (LIBRARY)	$568.32	$468.32	$1.15		$0.00	$569.47	$469.47
TERCENTARY OBSERVANCE	$1,416.94	$1,166.94	$3.65		$0.00	$1,420.59	$1,170.59
DEACON WARRINER SCHOOL	$829.03	$161.03	$1.50		$0.00	$829.53	$162.53
TOTAL MISCELLANEOUS	$8,056.52	$4,862.88	$18.85		$0.00	$8,075.37	$4,881.73
TOTAL CEMETERIES AND MISCELLANEOUS	$50,580.43	$9,874.21	$1,310.11		$0.00	$53,762.68	$11,765.20
			INTEREST	TRANSFERS IN	TRANSFERS OUT		EXPENDABLE 6/30/2014
STABILIZATION FUND		$1,265,152.54	$6,776.54	$300,000.00	$0.00		$1,571,929.08
STABILIZATION FUND CAPITAL PROJECTS		$201,657.66	$569.30				$202,226.96
POLICE DRUG FUND		$65,784.70	$101.02	$0.00	$55,197.97		$10,687.75
POLICE DEA ASSET FUND		$12,626.66	$35.65	$0.00			$12,662.31
CONSERVATION FUND	$28,500.14	$28,500.14	$54.59			$28,644.73	$28,644.73

PUBLIC WORKS

Department. of Public Works

Every year, the Department of Public Works looks forward to submitting the Annual Report. The Department consists of five (5) divisions: Water, Wastewater, Solid Waste, Highway and Engineering.

The following list highlights accomplishments in each division.

Highway Division

The Highway Division is responsible for the maintenance of approximately 125 miles of roadways, drainage systems and all traffic and street signage. The Division is also responsible for all winter maintenance operations with the goal of safe roads for the motoring public. The Highway Division is made up of 1 foreman and 8 heavy equipment operators. In the shop, there are two mechanics whose primary responsibility is maintaining and repairing all Department of Public Works' vehicles and equipment.

Responsibilities of the Division:

- Winter Road Maintenance (Plowing and Salting)
- Drainage System Maintenance and Repair
- Town-Wide Street Sweeping
- Crosswalk/Stop Bar Painting
- Signage Manufacturing, Installation and Repair
- Road-Side Mowing
- Pavement Maintenance and Repair
- Equipment Maintenance and Repair

The Highway Division purchased a Roadside Mower and Street Sweeper to replace old equipment.

The Highway Division completed various projects throughout the Town including:

- Decorie Drive: Drainage improvements at various outfalls as part of the Road Reconstruction Project
- Main Street: Improvements to site line issues as part of the Road Paving Project.
- Street Signs: Continued progress in replacing street name signs on our primary roads which meet Federal Highway Administration requirements.
- Guard Rail replacement and upgrade on Monson Road near Bolles Road

The following information below is a list of roadway improvements that were completed in 2014. The Highway Division, along with contracted services, performed preliminary improvements to structures and drainage systems associated with the pavement improvements. Approximately 10,000 tons of asphalt was paved as part of this contract at a cost of $65.75/ton. The extensive road work required a substantial lawn restoration and road edge restoration which was performed by the Highway Maintenance Division.

Highway Employees

William Sperrazza
Superintendent of Operations
Dennis Dumais, *DPW Foreman*
Timothy Grise
Paul Maguire
Mitchell Opalinski
Richard Vierthaler
Vinnie Pafumi
Richard Searles
Jeff Lewis
Gary Butler
Douglas Cutler
Thomas Tassinari

ROADS PAVED 2014

Street	Location	Description of Work
Main Street	Fox Hill Road to Whitford Place	Hot in Place and Top
Bruuer Ave	Entire Length	Reclaimed, Binder and Top
Edward Street	Entire Length	Reclaimed, Binder, and Top
Decorie Drive	Birch Street to Cedar Oak Dr.	Reclaimed, Binder and Top
Birch Street	Entire Length	Reclaimed, Binder and Top
Daniele Drive	Entire Length	Reclaimed and Binder
Stony Hill Road	Springfield St. to Country Club	Reclaimed, Binder, and Top
Raymond Drive	Entire Length	Reclaimed, Binder, and Top
Maynard Road	Deer Run to Three Rivers Rd	Hot In-Place and Top
Glendale Road	Monson Road to Red Gap	Hot In-Place and Top
Main Street Sidewalk	Fox Hill Road to Whitford Place	Removed existing and Paved new sidewalk.

Wastewater Division

The Division has two (2) full-time employees that maintain ten pump stations with 36 miles of sewer main and pump; an average of 420,000 gallons per day of wastewater to the City of Springfield for treatment. They respond to sewer backups in the road and pump station failure as well as perform daily maintenance activities. Staff will also investigate illegal sanitary discharges and inflow and infiltration.

The Wastewater Division is an Enterprise Fund and is self-supporting. You can help keep your rates stable and your system in good shape by not throwing grease or oil down the drain. Do not connect any sump pumps or stormwater drainage into the sewer system. If in doubt, please call us and we will try to assist you. These things really help you as well as everyone on the system.

Major capital expenditure was the purchase of a new sewer vac truck. This vehicle replaces an old truck the Town had for twenty-plus years. This truck is used to clean sewer lines and pump station's wet wells. We also use it in conjunction with cameraing the sewer lines.

The Wastewater Division was inspected by Department of Environmental Protection (DEP) in April of 2014. A review of the Town's system for compliance was the purpose of the inspections. Maps and reports were completed as requested by DEP.

The two main pump stations are the wastewater plant and River Road. Both locations are equipped with flow monitoring and sampling capabilities. With $150,000.00 of retained earnings appropriated for pump stations and improvements, we continue to move forward with keeping our pump stations in good working order.

We are pleased to report that the rates have not changed since 2010
Residential Rate: $4.10 per 100 cubic feet
Minimum charge: $52.50
Maximum charge: $492.00
Flat Rate : $270.60
Commercial Rate: $5.00 per 100 cubic feet

Wastewater Employees

Richard Zamora,
DPW Foreman/Technician
Daniel Gore

Water Division

During 2014, the list of duties performed by the Water Division under the supervision of Michael Framarin, Water Superintendent, included, but was not limited to, maintaining the four water booster stations, 2.1 million gallon water tank and our corrosion control facility, as well as repaired four water breaks, nine new water service installations. Additionally, 65 fire hydrants were flushed and checked for proper drainage; three fire hydrants were replaced, over 50 main line gate valves were cleaned, checked for operation and exercised, 214 work orders of various tasks were accomplished, 114 testable backflow prevention devices were tested at least once per Mass. D.E.P. regulations, over 200 water samples were taken for water quality analysis and 3,300 meters were read during March, and, again in, September.

In 2014, the Town's total water usage was 404,459,000 gallons as measured by the Massachusetts Water Resources Authority (MWRA) master meter. This past summer was relatively cool with no long dry spells. July and August were warm, but there were rain showers and thunderstorms nearly every other day. The past two years water usage has been down approximately 10% from 2012, when July of that year was very hot and dry and property owners kept lawn sprinklers on.

The Massachusetts DEP Drinking Water Program granted the Water Division an extension of eighteen months to provide emergency standby electrical generators at the Brookmont and McIntosh Drives' water booster stations. The original requirement was to have generators operational by December 31, 2014, but a Federal Emergency Management Agency (FEMA) grant likely to be in place by the end of 2015, with a 75% reimbursement for the project. (Recently, DEP has extended the deadline to June 30, 2016.) This funding will allow for permanent automatic emergency generators at the two booster stations rather than portable units.

Documents submitted to DEP in 2014 included dozens of water quality results forms, weekly chlorine residual, water pressure and pH charts, the Annual Statistical Report and Consumer confidence Report, (which was also mailed to every household and business in our service area.) Also, monthly state forms are sent in to DEP for documentation of water usage and chemical additions to our water.

The water main was extended seventy feet on Pease Street. The single two nozzle fire hydrant on the street was replaced with a three nozzle pumper style hydrant and relocated to the end of the street for flushing purposes.

On Daniele Drive, the water main was extended to supply water to a new three lot subdivision. This work was accomplished by the developer at his expense. The Water Division installed new water service laterals (one inch copper) to the property line of six existing homes on Daniele Drive that did not have Town water. This eliminated having to dig up the new road on Daniele Drive when these houses switch over from well water to Town water at a future date.

The Corrosion Control Facility (CCF) on Miller Street in Ludlow, Massachusetts operated successfully in 2014 with only a few mechanical and technical problems. The most notable being the silicate transfer pump had to be rebuilt and a telemetry problem associated with Verizon Communication was corrected. Also, the Springfield Water & Sewer Commission (SWSC) relocated their existing fire hydrant that was in front of the CCF to a location in their easement just north of the CCF.

The four water booster stations (Glenn Drive, Brookmont Drive, McIntosh Drive and Old Orchard) had minor mechanical problems and were repaired as needed. The installation of a new outside lighting at the McIntosh Drive station being the most notable project.

Water Truck #4 was involved in a head on collision on Boston Road on August

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(2014. A Water Division employee driving Truck #4 when another cle (sedan) crossed over into his lane ing the accident. The employee ired medical attention and was placed imited duty for several months. Since, employee has returned to full capacity. k #4 (2001 Ford ¾ ton with utility y) was totaled. The Town received 00.00 from insurance for the vehicle ch will be used towards the purchase new vehicle in the future.

Massachusetts Water Resource hority (MWRA) has two forms of fection for the water you use. As of ember 15, 2014, Ultraviolet Radiation ") treatment was added as another hod to augment the primary fection (Chlorine). On November 12, 4, the MWRA's Ware Treatment lity was renamed and dedicated as the liam A. Brutsch Water Treatment lity. All Chicopee Valley Aqueduct A) water is treated at this facility. The A serves Wilbraham, Chicopee and th Hadley District #1. Complying with latory changes such as Ultraviolet iation (UV) disinfection, the building he twenty-five million gallon covered er storage tanks at Nash Hill in Ludlow the Pipeline Redundancy Project ing the last seventeen years cost ions of dollars. The project's MWRA Y 2016 assessment for Wilbraham is 7,848.00 (approximately $41,000.00 or increase over FY 2015 actual ssment.) In 1997, our costs for bbin water were less than $25,000.00. w, the annual rate increase is more than braham would pay for an entire year's th of water prior to 1998. It's no der the water rates continue their steep b.

Water Division Employees

Michael Framarin,
Water Superintendent
Robert Gibson
Anthony Garceau
Lionel Duquette
Paul Willoughby
Kevin LaPlante

Water Rates as of October 1, 2014

Current Rates	
$4.12/100 cf	0-10,000 cf
$4.32/100 cf	10,001 – 20,000 cf
$4.52/100 cf	20,001 cf and up
$61.80	minimum bill

Disposal & Recycling Center

The Disposal Recycling Center (DRC) is a Massachusetts Department of Environmental Protection (DEP) permitted transfer facility where residents can opt to bring their trash and recycling items. This facility is easily accessible and located off Boston Road, adjacent to the Fire Station. The DRC is operated as an Enterprise Fund, solely supported by the users.

In Fiscal Year 2014, there were 1,770 customers that generated 740 tons of trash and 527 tons of recyclables. Your fees are used to pay private haulers, Covanta Springfield, LLC in Agawam for disposal costs, and all operating and maintenance costs associated with the transfer station. At the DRC site we recycle in general (i.e. Books, bottles, cans, glass, metal, grass, leaves and brush.)

We are excited to report that we successfully negotiated a new three year contract with Covanta Springfield, LLC in Agawam, for the disposal of trash. An initial savings of $19.00 per ton disposal cost helps reduce impacts on the budget as other costs increase.

DRC HOURS OF OPERATION

Sunday	**12pm-5pm**
Monday	**Closed**
Tuesday	**Closed**
Wednesday	**7am-3pm**
Thursday	**Closed**
Friday	**7am-3pm**
Saturday	**7am-5pm**

A Regional Household Hazardous Waste Day was held at the Minnechaug Regional High School in September, 2014. Collections were by appointment. In order to participate in the event, residents were required to be a member of the Wilbraham DRC. Users took advantage of this service at no additional cost to them. It was a success and we intend to do it again in 2015.

With a proposed solar project being planned, the Department of Public Works (DPW) prepared the landfill area to accept the project. We moved the metal drop off area, graded the compost area, cleaned drainage swales and performed extra maintenance activities around the capped area. As always, we continue to perform groundwater and gas point monitoring as well as to perform required site inspections with follow up reports sent to DEP.

DRC/Solid Waste Division Employees

Robert Bisi
Bruce Strong

PAY AS YOU THROW PROGRAM CURRENT RATES

Sticker Fee	**$100.00**
Senior Rates	**$85.00**
Bag Fee 33 gallon	**$2.25**
Bag Fee 16 gallon	**$1.25**

Engineering Division

The Engineering Division is the liaison between residents and the Public Works Divisions. Engineering works cooperatively on projects with other Town Departments, Town organizations, State and Federal agencies, and other municipalities. Engineering provides the technical support for Public Work's related activities within the Town including, but not limited to, construction projects, drainage problems, potholes, water/sewer billing, septic systems, storm water permits, traffic related signage concerns, road damage, potable water issues, public sewer problems, snow removal, roadside mowing, solid waste/Disposal and Recycling Center, traffic and Town mapping (GIS).

While managing the Department of

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Public Works (DPW) projects. Engineering is also responsible for providing customer service to the Town residents such as updating the information; project updates, providing available forms and applications, licensed contractors for water, sewer, and septic system installations as well as storm water and DRC updates posted on the DPW website. In 2014, Engineering logged, tracked, and responded to thousands of service requests. The Department takes pride in working with the public and encourages residents to stop in or call.

The Engineer Department is pleased to participate in the Minnechaug Regional High School's Career Internship Program for students. This year, we had the honor to work with Olivia Hicklen and Bridget Tarpey. We enjoyed our time with them and wish them well in their future endeavors.

The following is a list of some statistics from daily business activities completed within the Division:

Woodland Dell Project	Completed
Massachusetts Emergency Management Agency Grant: Bruuer Pond Project	-
Massachusetts Emergency Management Agency Grant: Thayer Tree Project	-
Drainlayers' (Sewer Installers') Licenses	9
Pavement Cut/Stormwater Permits and Inspections	76
Residential Inquiries Reported and Investigated	2,800
Sanitary Sewer Connection Permits and Inspections	7
Septage Haulers' Licenses	5
Septic System Installers' Licenses	22
Water Installers' Licenses	4
Water and Sewer Semi-Annual Bills	3,484
Water Backflow Bills	42
Trash Haulers' Licenses	5

Members of the Engineering staff are responsible for attending and participating in various meetings including, but not limited to, Board of Selectmen, Planning Board, Conservation Commission, Water Commissioners, Sewer Advisory Board, Massachusetts Water Resource Authority,

Members of the Engineering staff are also members of the following organizations:

- Stormwater Committee.
- Joint Transportation Committee at the Pioneer Valley Planning Commission
- Geographic Information System Committee
- Transportation Improvement Project Sub-Committee
- Local Emergency Planning Commission
- Traffic Safety Committee
- Tri County Highway Superintendents
- Mass Highway Association
- Central Massachusetts Regional Stormwater Coalition

Finance Committee, Capital Planning Committee, Community Preservation Committee (CPC), Department Head and Financial Staff meetings.

The following is a list of highlighted activities and accomplishments in 2014:

Bruuer Pond/Sevey Park Enhancement Project: DPW and the Conservation Commission jointly received Community Preservation Act (CPA) funding to restore recreational and open space uses on the property, which included selective tree removal, cutting back and reestablishing vegetation, upstream brook bank stabilization, dredging sediment within the pond, restore and make improvements to the pond and park (i.e. tree and brush removal, brook bank stabilization, pond sediment removal, tree and bush replanting.) Many thanks to CPC, DPW staff, the Lumberjack Club, The Rotary Club, the 250th Anniversary Committee, Carmine Angeloni, Tetreault and Sons, Northern Tree, Gagliarducci, Arthur Allen, Weston & Sampson as well as various residents that have given support to this on-going project. DPW and Conservation Commission will continue to work collaboratively with volunteer groups, MADEP and Army Corp of Engineers to maintain forward progress.

Thayer Brook Forest Management Project: Received CPA funding for a forest management project at the Thayer Brook Conservation Land. The Town contracted with Carmine Angeloni, the Licensed Forester, and Rocky Mountain Wood, the Licensed Timber Harvester to complete the project in 2015. Forest Management is needed on Town Land to provide a multitude of forest benefits to include watershed protection, fire hazard management, remove diseased trees to start regeneration of new growth, promote disease resistant trees, and protect wetland quality and wildlife habitat. Forest Management is considered to play a large role in the improvement of water quality and sequestration of atmospheric carbon. Improving the health of the forest will also reduce the amount of tree damage caused by weather similar to the 2011 storm events.

Wilbraham Landfill Solar Power Project: Worked with a consultant and other Town staff to finalize a permit allowing the installation of a solar array on the landfill.

Central Massachusetts Regional Stormwater Coalition (CMRSC): Continued to work collaboratively with the Central Massachusetts Regional Stormwater Coalition to prepare for upcoming Phase II Stormwater Regulations.

Stormwater Phase II Project: Continued mapping the stormwater infrastructure and inventorying outfall condition.

Sign Inventory Project: Worked with Senior Work Off Abatement staff to GPS and inventory town road signs in preparation for upcoming sign replacement regulations.

FEMA Hazardous Mitigation Grant: Contracted with Cranes Construction and finished the Woodland Dell Drainage Improvement Project.

Road Resurfacing Projects: Prepared the necessary bid documents for 2014 road resurfacing and drainage projects as well as the Chapter 90 reimbursement paperwork. This year, Engineering contracted two types of road resurfacing projects involving highway rehabilitation and asphalt paving. The goal is to find the most cost effective pavement management practice for each road.

Casino Task force: Participated in the review of local impact the proposed casinos will have on the community. Two casino proposals

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(Continued from page 52)
were considered and both had different impacts. In the end, MGM Casino in Springfield prevailed.

Geographic Information System (GIS): Worked with Tighe & Bond to develop a mobile GIS application that will enable DPW staff to access critical record map information in the field on mobile devices. DPW staff continued to map the Town utilities including drainage, water and sewer infrastructure. Zoning, road edge, building footprints and other associated planimetric features were updated on a regular basis.

Main Street Sidewalk Project: Worked cooperatively with DPW staff and Palmer Paving to remove and replace over 3,000 feet of bituminous sidewalk from Fox Hill Drive to Whitford Place. Associated road realignment and drainage repair was included.

Wastewater Pump Stations: Began the lengthy procurement of various pump station improvements that will be completed in 2015.

Engineering Division Employees

Edmond W. Miga, Jr., P.E.
DPW Director/Town Engineer
Tonya L. Basch, P.E.
Assistant DPW Director/Engineer
Dena Grochmal, *Engineering Assistant*
Donna Daviau, *Administrative Assistant*
Krystine Viess, *Administrative Assistant*

Conclusion

The five Divisions within the Wilbraham Department of Public Works (DPW) provide important services used daily by the residents. DPW strives to always move forward every year and make improvements in each of its Divisions. Staff continue to do an excellent job providing the best possible service to our residents.

We want to thank all the Committees and people of Wilbraham for all their cooperation and help to make Wilbraham a better place to live.

Tree Warden

As Tree Warden, I have been continuing to work very closely with senior arborists from our utility company, National Grid. Town owned trees that are considered hazardous or a public safety risk and that are within the three-phase wires are, in most cases, the responsibility of the Grid. I have responded to numerous inquiries from Town residents and have referred these tree removal and trimming projects to National Grid. I am pleased to report that we have saved the Town over $ 16,000 in Tree removal and takedown costs over the past two years.

I am continuing to work with the Town's contracted tree professionals, Northern Tree Service. I consult with Northern Tree Service's senior arborist, Don Pease, on specific tree issues as they arise. I also oversee tree take down and trimming projects/operations throughout the Town.

I also continued a project with the Wilbraham Women's Club again this year, which consists of planting trees along open areas on Soule Road, just past Soule Road School.

I recently submitted a proposal to the Community Preservation Committee to seek Community Preservation Act funding. The project is a public awareness project aimed at making Wilbraham residents aware of invasive, tree-damaging insects that pose a threat to our urban forest here in Wilbraham.

On a day to day basis, I am responding to Town residents regarding Town tree issues that may impact Public Safety. I meet with residents, make assessments concerning the health and conditions of trees, and determine if trees should be trimmed, removed or require other preventative maintenance.

My long-term goal is to preserve and protect Wilbraham's' urban forests, all community trees within the Town's right of ways, trees in Town parks, schoolyards and common public areas.

Wilbraham's Tree Warden is a member of Massachusetts Arborist Association and the International Society of Arboriculture.

David Graziano, Tree Warden

Maynard Road in Wilbraham, Massachusetts. Photo courtesy of K. Benoit and IT Department.

Did you Know?

Boston Road, also known as Route 20, is owned by the Commonwealth of Massachusetts and not the Town of Wilbraham.

BUILDING & LAND USE

Agricultural Commission

The Wilbraham Agricultural Commission (AgCom) is enthusiastically committed to its mission to "*represent the farming community, encourage the pursuit of agriculture, promote agriculture-based economic activities, and preserve, revitalize and sustain the Town's agricultural businesses and lands.*"

The AgCom was excited in 2014 to recognize the substantial support of Wilbraham citizens of locally grown produce. Citizen memberships in farm "Community for Sustainable Agriculture" (CSA) programs increased dramatically. And multiple Farmers' Markets remain active.

Town-owned lands continue to be maintained in agricultural use by a collaboration of relevant Town Boards, Commissions, Committees, Trusts and local farmers. The agricultural value of town-owned "municipal use" lands has been validated and increased by these efforts.

The AgCom collaborated with the McDonald Nature Preserve to plant a Town "pumpkin patch" on part of the Preserve's upper field. Minnechaug Regional High School's "Lumberjack's Club" helped plant the pumpkin patch. The goal of this Town Pumpkin Patch was to grow enough pumpkins and gourds to offer to Wilbraham citizens free of charge. The 2014 crop did not yield enough pumpkins to reach this goal; however, the AgCom will actively support an improved effort in 2015.

Thanks to all Wilbraham supporters of agriculture – farmers and backyard gardeners alike.

Agricultural Commission

Robert Anderson, Chairman
Maura Lessard (Jan.-May 2014)
Robert Matthews
Chrysler Szarlan
Judy VaRaalte

Building Department

Lance Trevallion has been the Building Inspector/Zoning Enforcement Officer for the Town of Wilbraham for over 16 years. Administrative Assistant Melissa Graves has been working with Lance for almost 11 years. Sheileen Carlotto joined the Department in 2013, and has been a great asset for the daily challenges of keeping the office organized.

In 2014, the Building Department saw an incredible increase in roof-top solar panel installations; so much so that the Building Inspector put a 30 day review process in place. Stamped Engineered drawings must be submitted with all solar panel installations to verify that the dwelling can sustain the extra weight on the roof. There are pros and cons when it comes to installing roof-top solar panels; so consumers really need to research options prior to signing a contract.

A new self-store facility was constructed on Boston Road as well as many renovation projects to area restaurants. The reality show *Restaurant Impossible* came to Wilbraham to complete a makeover to Abudanza Restaurant with outstanding results. New construction of single-family homes went from eighteen in 2013 to thirty-nine in 2014, which resulted in a substantial increase in inspections conducted by the Building Department.

Both the Electrical and the Plumbing/ Gas Inspectors work part-time for the Town. Bernie Sears has been inspecting plumbing and gas installations for the Town of Wilbraham since 1998. Edward White began working as the Electrical Inspector in late 2013, and has been doing a great job keeping up with the numerous inspections throughout 2014. The steep increase in roof-mounted solar panel systems has kept him quite busy.

The Building Department also processes applications for annual inspections for occupancy of public

(Continued on page 55)

Residential Permits	#	Fees	Cost
New Construction	39	$68,334.00	$10,597,000.00
Roof/Siding/Windows	148	$8,628.00	$1,763,558.74
Additions	20	$7,778.00	$1,256,020.00
Alterations/Renovations	85	$19,833.82	$2,568,008.16
Solar Panel Installation	31	$6,100.00	$1,086,748.00
Insulation	100	$5,005.00	$278,057.10
Deck	26	$2,700.00	$157,352.00
Garages	2	$366.00	$61,000.00
Accessory Bldgs./Sheds	27	$1,946.00	$261,087.94
Swimming Pools	12	$850.00	$275,500.00
Sheet Metal	11	$540.00	$89,686.28
Demolitions	1	$100.00	$16,000.00
Wood/Pellet Stoves	35	$1,730.00	$100,441.55
Swim. Pool Demolition	3	$150.00	$7,600.00
Total	**540**	**$124,643.82**	**$18,518,059.77**

Commercial	#	Fees	Est. Const. Costs
New Construction	1	$2,196.00	$366,000.00
Roof/Siding/Windows	1	$100.00	$5250.00
Alterations/Renovations	17	$4,010.00	$200,814.00
Additions	1	$3,602.00	$600,250.00
Signs	28	$1,450.00	$49,780.00
Decks	1	$250.00	$4,500.00
Sheet Metal	4	$250.00	$22,300.00
Demolition	1	$100.00	$8,300.00
Temporary Tents	8	$385.00	xxx.xx
Total	**62**	**$12,343.00**	**$1,257,194.00**
Municipal	**#**	**Fees**	**Est. Const. Cost**
Alteration/Renovation	1	$240.00	$40,000.00

Photo Courtesy of Karen Benoit, LT Dept.

Bldg. Permits	Fees Collected	Inspector: L. Trevallion
603	$136,643.82	Inspections – 1600+
Plumbing/Gas Permits		**Inspector: Bernie Sears**
395	$21,640	Inspections – 700+
Electrical Permits		**Inspector: Edward White**
377	$24,200	Inspections – 700+-

(Continued from page 54)

uildings. These inspections are required nually to insure safe emergency exits, aximum occupancy numbers and exit lighting. T includes all schools, churches, restaurants, a care centers, gyms and any other location that public would gather and/or visit. In the year 01, Inspector Trevallion and Fire Captain aid Bourcier inspected 72 locations, including 2 buildings at the Wilbraham & Monson cademy, Wilbraham Municipal Buildings and 7 estaurants. The total fees collected in 2014 ve $1870.00.

Building Department

Lance Trevallion
Building Inspector/Zoning Enforcement Officer
Bernard Sears, *Plumbing/Gas Inspector*
Edward White, *Electrical Inspector*
Melissa Graves, *Administrative Assistant*
Aeileen Carlotto, *Building Department Clerk*

Community Gardens

When I took over coordinating the Wilbraham Community Garden nine years ago, little did I know how much planning went into running a "simple" garden. The planning begins well before the frost is out of the ground. The numerous seed catalogs start coming in the mail in January; and by March over half the plots available are spoken for by either returning gardeners or folks who want to give it a try. By April, I am planning the Spring Sign-Up Meeting and Annual Plow Day. May has to be the busiest month for garden planning with everyone getting spring fever and wanting to get their plants in the ground. I always tell folks that Memorial Day weekend is usually safest to wait until for planting. By mid-summer, all the veggies catch up with each other; and we usually get a bountiful harvest throughout the fall. We have a fun-filled fall picnic with gardeners bringing something prepared with at least one item from their garden. The variety of food is fabulous, ranging from soups to desserts.

There are many advantages to growing and harvesting your own food. You plant exactly what you like and perhaps a few extra items that you want to try for the first time. Why not attempt to grow those specialty items instead of paying high prices at the grocery store. We have numerous families that get together and rent several plots, sharing the responsibilities and the rewards. A Community Garden creates opportunity for recreation, exercise, therapy and education. Having a garden plot encourages self-reliance, provides nutritious food for your family and reduces a family's annual food budget.

The Wilbraham Community Garden applied for and was approved at the 2014 Town Meeting for Community Preservation Funds to construct a greenhouse on the property. Several factors affected the style and size of the greenhouse because the structure will be open to the public. Those factors involve having the structure comply with the American's with Disabilities Act and building codes, like wind and snow load. It will also have to be secure from burglary and

(Continued on page 56)

(Continued from page 55)
vandalism. In addition to the CPA funds, we also received a $1,000.00 grant from New England Grassroots Environmental Fund to help with associated costs of constructing the greenhouse. Construction of the greenhouse began in late summer and was completed in the fall. Plans for utilizing the structure to its fullest potential will be discussed at the spring meeting.

Community Garden. Photo Courtesy of Melissa Graves, Coordinator

We had the 8th annual "Plowing the Community Garden" event in May that included having the Eastern Connecticut Draft Horse Association plow the garden with their teams of horses. We had the biggest year yet with over a dozen vendors selling everything from homemade jewelry to unusual bird houses in addition to the plant vendors selling seedlings and flowers. Horse-drawn hay rides by Mainely Drafts from Ludlow were, once again, enjoyed by many spectators. Cameron Sutphin, a local singer and guitarist, joined us for the second year in a row and entertained the crowd at lunchtime. He was a big hit and took many requests from the audience. The 9th Annual "Plowing the Community Garden" will be held May 2, 2015.

Garden plots are available on a first-come, first-served basis with priority given to returning gardeners. New and returning gardeners are invited to attend the annual spring sign-up meeting held at the Wilbraham Town Hall prior to the growing season. The exact date of the meeting is published in the local newspaper. Garden plots are approximately 25' x 50,' and the annual rental cost is $25.00 per plot. There is water on-site as well as a portable toilet during the growing season. If you are interested in joining us at the Wilbraham Community Gardens, or if you would like more information, you may contact the Garden Coordinator, Melissa Graves, in the Conservation Commission Office at 596-2800, Ext. 204.

Community Garden

Melissa Graves
Community Garden Coordinator

Conservation Commission

The Conservation Commission met twenty-two times in 2014. The submitted projects ranged from a simple review for cutting down a single tree to a complex review for a new single-family home. While development has slowed down substantially, the Commission has been busy responding to enforcement matters and several emergency certificates.

A Forest Management Plan was created and implemented for the Town-owned property known as Thayer Brook. The Plan was put out to bid for the forest cutting portion and local forester Rocky Mountain Wood was the high bidder coming in at $27,000 to be paid to the Town for products removed. The project began in late December and will be completed in the early spring of 2015. There are several other Town-owned properties that are being reviewed for forest management.

Another very noticeable project that occurred in 2014 was the implementation of Phase 1 at Sevey Park/Bruuer Pond. Phase 1 included the thinning of trees and brush surrounding the pond. Several meetings were held prior to the first tree coming down. There was a large stand of Ash Trees in a variety of different health conditions. It was favorable to remove those trees because of the potential of the Ash Boring Beetles infesting them and making the tree a danger to the public. Danielle Desmarais, Town resident, submitted a project for replacing the Purple Martin bird house on the pond. Ms. Desmarais has met with the Commission on several occasions to discuss the future of the pond and its surroundings. A draft of the Bruuer
Sevey Park Restoration Concept P
available to look at on the Town websi

The Commission encourages the use c
servation land for passive uses inc
hiking, biking, skiing, photograph
horseback riding. The use of motoriz
hicles is not permissible on any
owned property. While the majority
torized vehicles seemingly do not ha
environment, there are some that do,
ing damage to stream beds, wetlan
wetland buffer zones.

The Annual Deer Hunting Program
minished in popularity over the past
of years with only 148 permits issued
on Town-owned property. The annu
for permits is 200. The Town imple
this program several years ago to h
duce the risk of deer/car accidents.
are seven Town-owned properties i
in the program including the White
Swamp, Rice Nature Preserve,
Brook, Sunrise Peak, The Bellows
Pond/Danforth Farm and Twelve
Brook. Only archery hunting of dee
lowed on those parcels. A permit for
on private property is required and p
ble through the Town Clerk's Office.

The Conservation Commission g
meets on the second and fourth Mon
each month at 7:00 PM in the Town
Building. The agenda is posted at l
hours in advance at the Town Hall
the Town website. Interested peo
always welcome and encouraged to
pate. The office which is located in t
braham Town Hall is open Monday-
8:30a.m.. – 4:30 p.m.

Conservation Commission

Christopher Brown, Chairma
Robert McMaster
James Robert
Stoughton Smead
George Reich
Thomas Reavey
Paul Ekness

Melissa Graves
Administrative. Assistant

Open Space and Recreation Committee

Mission Statement

Preserve significant open space by investigating, educating, planning and cooperating.

The Open Space and Recreation Committee (OSRPC) collaborated with the Wilbraham Hiking Club to develop and publish a Town Trails brochure and to put up more trail signage. Wilbraham Hiking Club volunteers also cleared and re-marked the Underpeak Trail at the Rice Preserve. In addition, the Wilbraham Hiking Club participated in a region wide Pioneer Valley

Alton Way's Trail.
Photo courtesy of the OSRC.

Outdoor Fair and honored its 1000th hiker.

The OSRPC Committee established a plan to seek conversion of the 68V-C Brainard parcel from municipal land to open space. Co-chairs met with the Conservation Commission and the Selectmen to discuss this issue. The Conservation Commission and Selectmen then walked 68V-C with OSRPC members; later, the Conservation Commission voted to support the effort, and the Selectmen agreed to put the conversion request on the 2015 Town Warrant.

The OSRPC heard a proposal from Silo Farms Associates to sell the Town a 51 acre Mount Marcy parcel which contains the highest point in Town. A second option was to purchase only the peak of the mountain. The Committee walked the site in March of 2014. A proposal by the Hinnechaug Land Trust to apply for a Land Grant and 2015 CPA funding for a limited development option on Mt. Marcy was later presented to the OSRPC and received unanimous support.

The OSRPC was asked to update the open space/conservation land history since 1963 for a book on the Town's history, edited by Joan Paris. The OSRPC met with the Conservation Commission to discuss collaborating on their chapter. OSRPC members and a member of the Conservation Commission gathered the data which was then written up, edited and sent to Ms. Paris. At the end of 2014, the book was in the final stages of publication.

To inform the public, OSRP wrote articles for the Wilbraham Times about spring hiking, the Boy Scouts building a connector trail between 12 Mile Brook and Crane Hill trails, and the annual informational Hessel's Hairstreak hike.

After years of collaboration by OSRPC members and Town officials, the OSRP updated plan, which gives the Town the opportunity to apply for State land grants, was sent to the State for approval. The state granted conditional approval until 2021 with minor revisions. The revisions were completed in the summer of 2014, and final approval was granted.

The OSRPC applied for, and was awarded, a 2014 CPC grant to build a kiosk at the 12 Mile Brook Trail entrance and to procure trail paint and signage for other Town trails.

The OSRPC worked with the Minnechaug Land Trust, the Conservation Commission and the Planning Department to come up with a plan to oversee private groups using Town open space and conservation properties for various events. The OSRPC also worked with the Town's Engineering Department on the Thayer Brook cleanup.

Thayer Brook.
Photo courtesy of the OSRC.

OSRPC and Wilbraham Hiking Club members attended the Mass Trails Conference and learned much about American Disability Act (ADA) accessible trail development and available funding for it. The OSRPC Co-Chairs and the Town's Recreation Director scouted possible Town trails for adding an ADA accessible trail; and then met with the Planning Department on this project.

Open Space and Recreation Committee

Joe Calabrese, Co-Chair
Jay Taylor, Co-Chair
Cathy Callaghan, Secretary
Judi Epstein
Charles Phillips
Margaret Connell
Walter Damon
Brian Fitzgerald
Steve Lawson
Tracey Plantier
Judith Theocles
Murray Watnick
Edna Colcord

Planning Board

The Planning Board is composed of five members elected to overlapping five-year terms and one associate member appointed to a three-year term. Members of the Planning Board proudly serve the community and receive no compensation.

The Planning Board is responsible for overseeing land-use planning in the Town of Wilbraham. Working in close cooperation with the Planning Director and the Building Inspector/ Zoning Enforcement Officer, the Planning Board studies the resources and needs of the Town, particularly conditions affecting public welfare and safety related to land use and development. The Board is authorized to develop the Town's Master Plan to guide growth and make recommendations to ensure that development is consistent with the Master Plan. As the main author and "custodian" of the Town's Zoning By-Law, the Board is responsible for conducting public hearings and making recommendations on proposed amendments to the Zoning By-Law, which must be approved by Town Meeting. The Board also regulates the subdivision of land and the construction of new roadways, grants site-plan approval and special permits for various land-use proposals required by the Town's Zoning By-Law, and reviews all petitions for variances and other zoning matters filed with the Zoning Board of Appeals.

During 2014, the Planning Board met 19 times, scheduled 25 appointments and held 13 public hearings, addressing a wide variety of issues and opportunities facing our community. We are pleased to submit a summary of our activities and accomplishments in 2014.

Development Activity

The Planning Board was kept busy dealing with the various residential and commercial projects proposed in the Town during the past year as follows:

- The Planning Board approved seven non-subdivision plans submitted by property owners. These are plans that revise existing property boundaries or divide land along existing road frontage and do not require subdivision approval.

Planning Board Members (left to right) David Saunders, Tracey Plautier, Adam Bosch, Jeffrey Smith, Charles Pelouze and James Moore. Photo Courtesy of Karen Benoit, Admin. Asst., Planning Dept.

- The Planning Board endorsed final plans for an approved subdivision titled "Daniele Drive Extension" which consists of 3 lots fronting on a new cul-de-sac under construction at the end of Daniele Drive. The Planning Board also continued to monitor work in the other three approved subdivisions under construction: Stonington Park, Washington Heights and North Hills Lane.
- The Planning Board conducted public hearings on seven special permit zoning applications: one accessory in-law apartment at the Kelly residence located at 495 Mountain Road; one oversized detached accessory building at the Baltazar residence located at 540 Glendale Road; an amendment to a special permit expanded parking area with site lighting and storm drainage at the Balise Ford of Wilbraham dealership on property located at 1979 Boston Road; an amendment to the Cedar Ridge PURD located at 404 Stony Hill Road to allow the construction of a new Area E consisting of 12 detached single-family condominium units and Oaks Farm Lane, a proposed cul-de-sac accessed from Cedar Ridge Drive, on 3.35 acres located at 392-396 Stony Hill Road; an oversized detached accessory building and Ridgeline and Hillside District review at the Pelletier residence located at 418 Mountain Road for accessory garage space exceeding 1,100 square feet at the Baltazar residence located at 172 Stony Hill Road; an amendment to allow the redivision of existing Lots 5, 6 and 7 owned by the applicant into new Lots 11, 12, 13 and 14 within the Crane Hill Estates subdivision located on Muir Drive.
- The Planning Board conducted public hearings on two site plan approval applications to allow the construction of a 4,010 square foot addition to the rear of the existing Evangel Assembly of God church including associated site work on property located at 348 Stony Hill Road; and to allow the development of approximately 925 kilowatt (DC) large-scale, ground mounted solar energy system consisting of approximately 3,000 solar photovoltaic panels on approximately 4 acres of land situated on part of the capped municipal landfill located at 2720 Boston Road.
- The Planning Board reviewed and provided written recommendations on three referrals to the Zoning Board of Appeals.

Zoning By-Law Amendments

At the Annual Town Meeting, voters adopted three amendments to the Zoning By-Law sponsored by the

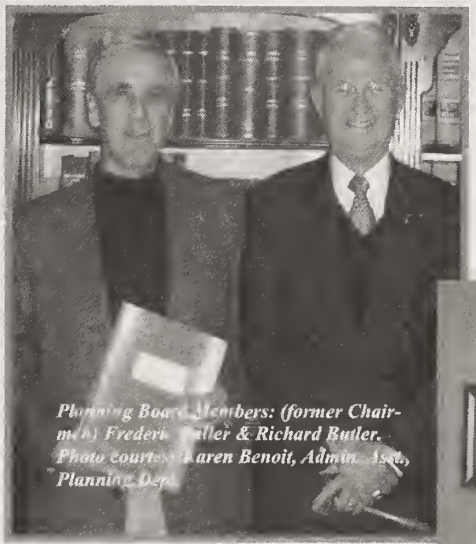
(ontinued from page 58)

lanning Board. The first amendment vised the existing definition and use gulations for Special Event Signs in ctions 12.2 and 12.9.2 and added mporary Grand Opening Signs to the list exempted signs that are allowed by ght without a sign permit in Section 2.4.12. The second amendment revised e existing definition of Building Height id added a new definition for Large-ale Ground-Mounted Solar Energy ystems in Section 1.3; revised the ccessory use regulations governing solar ergy systems in Section 3.9.1.3; and lded new use regulations for Large-Scale round-Mounted Solar Energy Systems in w Sections 3.4.3.7 and 10.7. The third nendment repealed the temporary oratorium on Medical Marijuana eatment Centers previously adopted at e May 2013 Town Meeting by deleting isting Section 10.6; added a new finition for Registered Marijuana ispensary (RMD) in Section 1.3; added w use regulations for RMD facilities in w Sections 3.4.5.21 and 10.6.

rganization and Membership

t the annual Town election, Adam Basch as re-elected to serve a five-year term on e Planning Board and the Planning oard reorganized by re-electing Frederic ller as Chairman, electing Jeffrey Smith Vice Chair and re-electing David nders as Clerk. 2014 marked a year of nsition and a changing of the guard for e Planning Board with longtime embers Frederic Fuller and Richard tler retiring after more than three cades each of distinguished service on e Planning Board. Associate Member acey Plantier was appointed to fill Mr. tler's seat until the annual election in ay 2015, Charles Pelouze was appointed fill Eric Fuller's seat until the annual ction in May 2015, and James Moore as appointed to a three year term as the w Associate member. In October, the oard reorganized and Jeffrey Smith was ected Chairman and Tracey Plantier was ected Vice-Chair with David Sanders maining Clerk. David Sanders began to rve as the Town's representative to the oneer Valley Regional Planning ommission, and Jeffrey Smith continued serve as the Planning Board's presentative on the Community eservation Act (CPA) Committee. anning Director John Pearsall, Building spector Lance Trevallion and dministrative Assistant Karen Benoit ntinued to function as the staff liaisons between the Planning Board and other Town boards and committees.

The Planning Board holds regularly scheduled meetings on Wednesdays at 7:00 PM. Specific dates and agendas for meetings may be obtained from the Planning Office or from the Town website at http://www.wilbraham-ma.gov. All meetings are open to the public, and community participation from interested townspeople is always welcomed and encouraged. With your support, we will continue to provide the very best possible service for our community in the year ahead.



Planning Board Members: (former Chairman) Frederic Fuller & Richard Butler. Photo courtesy Karen Benoit, Admin. Asst., Planning Dept.

Planning Board

Jeffrey Smith, Chairman
Tracey Plantier, Vice Chairman
David Sanders, Clerk
Adam Basch
Charles Pelouze
James Moore, Associate

Planning Department

John Pearsall, *Planning Director*
Lance Trevallion
Building Inspector/Zoning Enforcement Officer
Karen Benoit, *Administrative Assistant*

Sealer of Weights & Measures

The Sealer is required to enforce the laws and regulations relating to weights and measures in accordance with Massachusetts General Laws, Chapter 98. All pricing scanners; scales, reverse vending machines, gas and diesel pumps, cord wood, and other sales by weight or volume are tested and sealed annually to protect both the customer and business. Consumer complaints are investigated and all sealing activities are shared with the State Division of Standards. The Sealer was officially certified by the State and awarded the Certificate of Qualification in July after passing both a written and practical exam.

During 2014, twenty-five businesses were inspected, and $4,395 was collected in sealing fees. Four complaints were investigated and additional information was provided to eight businesses to improve their compliance with State standards. If residents have questions or concerns the Sealer can be contacted by email: sealer@wilbraham-ma.gov.

Testing and inspections for the year included:
*22 gas pump units with a total of 70 grades of gas
*4 diesel pumps
*42 scales 0-100 pounds
*6 scales 100-5000 pounds
*5 scales 5000 pounds and greater
*70 scanner stations

Gary Petzold, *Sealer of Weights & Measures*

Zoning Board of Appeals

The Board of Appeals is a five-member board appointed by the Board of Selectmen for staggered three-year terms consisting of three full members and two associate members. The Board works closely with and relies upon Zoning Enforcement Officer Lance Trevallion to enforce the Zoning By-Law.

The purpose of the Board of Appeals is to hear and decide petitions for variances from the terms of the Zoning By-Law with respect to particular land or structures, but not to include variances for use; to hear and decide applications for special permits upon which the Board is empowered to act under the Bylaw; to hear and decide appeals from any person seeking enforcement action under the provisions of M.G.L. Chapter 40A (the State Zoning Act); and to issue comprehensive permits for low- and moderate-income housing authorized by M.G.L. Chapter 40B.

This past year, the Board of Appeals met five times, held seven public hearings and issued decisions on the following six applications listed in the chart to the right of this column.

Zoning Board of Appeals

Edward E. Kivari, Jr., Chairman
H. Clark Abbott
Mark Albano
Betsy Johnsen, Associate
Charles Pelouze, Associate

Zoning Enforcement Office

Lance Trevallion,
Bldg. Inspector/ Zong. Enforcement Officer
Karen Benoit, *Administrative Assistant*

ZBA Decisions in 2014

Applicant	Address	Decision
AAA Games, Cards and More/413 Paintball Special permit to allow retail sales/public recreation	2460 Boston Road	Denied
Gerald Ierardi and Kathleen Mullen-Ierardi Special permit finding, detached accessory building within side yard setback on a preexisting nonconforming property	356 Stony Hill Road	Approved
AAA Games, Cards and More Special permit to allow retail sales/public recreation	2460 Boston Road	Approved
Gina Lee Special permit, family day care home	2 Stirling Drive	Approved
Medeiros Realty Trust Special permit to operate an auto repair / and service business	2045 Boston Road	Approved
Donald and Paula Laware Special permit finding, addition within the front yard setback on preexisting nonconforming property	11 Birch Street	Approved

Wilbraham Housing Authority

The Wilbraham Housing Authority (WHA) manages low income Family and Elderly/Disabled Housing. There are two Elderly/Disabled Housing Developments: Miles Morgan Court (off Main Street) and The Pines on Stony Hill Road. The family units are scattered throughout Wilbraham.

WHA has worked over the past year and a half to become a Smoke-Free Authority. In October 2014, the Wilbraham Housing Authority Board of Commissioners voted in favor of a Smoke-Free policy. This policy will be implemented in 2015.

Retirement: In May 2014, our hard-working and dependable maintenance man, Ed Beaudry, retired after 10 years of service. We wish Ed the best of luck in his retirement.

Miles Morgan and The Pines: The community rooms at both developments are seeing more activity since they were updated this year with new paint and new televisions.

Family Unit: A roof and chimney at a family unit had exceeded their life spans and were replaced. The completed work will sustain this property for many years to come.

Tree removal and trimming was completed this year at almost all of the properties.

Minnechaug Track Teams, Thank You: WHA would like to thank the Minnechaug Boys' and Girls' Track Teams for their continued participation in the Spring Clean-up at our Miles Morgan and The Pines developments. During April school vacation, about 60-70 student athletes and the coaches arrived early in the morning with rakes, brooms, shovels and flowers. Several hours were spent sweeping parking lots and sidewalks, raking along fences and picking up branches and debris that accumulated over the winter months. They also planted beautiful flowers that added much needed color after the long winter. Thank you!

The Massachusetts Department of Housing and Community Development is the regulatory agency for the WHA. Applications are available at the WHA offices, 88 Stony Hill Road weekdays 8:30 a.m. to 12:30 p.m. or by calling (413) 543-1700.

Are you interested in serving on the WHA Board? Four Commissioners are elected to a five year term in Town Elections. The fifth commissioner is appointed by the Governor for a five year term. Board meetings are held on the second Tuesday of each month at 7:00 p.m.

Wilbraham Housing Authority

Anne Turcotte, Chairperson
Jason Burkins, Treasurer
Peter Manolakis, Vice Chairperson
Judy Cezeaux, Assistant Treasurer
Angel Reyes, State Appointee

Paula Olsen, Executive Director

Public Safety

Ambulance Oversight Committee

The Ambulance Oversight Committee ntinues to work with the Fire Chief and eputy in overseeing the operation of the nbulance service. The Committee's imary duty of reviewing and acting on nbulance service fee abatements has ntinued according to now established licy and protocol.

is important to note the Town's nbulance service remains self sufficient a receipts reserved basis, and continues serve the Town extremely well. During 14, the service treated over 1,670 tients, transporting 1,422 patients, to cal area hospitals. Of these transports, aystate Medical Center was the stination 45% of the time, with Mercy edical Center at 13%, Wing Memorial ospital at 24%, and the balance going to ary Lane and Holyoke Hospitals. The p four patient medical conditions are umatic injury, respiratory distress, neral pain and chest pain.

e Wilbraham Ambulance Service does deed provide excellent medical care, d this has been recognized by the local d medical communities. This year we ve purchased a Chest Compression evice to assist during a cardiac arrest, d also a 2014 Horton Ambulance was rchased for $180,312 from Ambulance ceipts and the Ambulance Gift Fund.

Ambulance Oversight Committee

Paula L. Chevrier
John Rigney
Tom Hurley
Heather Mullen

Wilbraham Fire Department
Chief Francis Nothe

Wilbraham Fire Dept. is on Facebook!!!!!

facebook

Animal Control/Dog Officer

Once again, during the year of 2014, the Town of Wilbraham licensed a record number of dogs, 2360 to be exact. This corresponds to 2307, licensed dogs during the calendar year of 2013.

Please be cognizant of the fact that the annual dog license period is from January 1 through March 31 of every year. Licensing, which requires a current rabies vaccination, will be progressively higher each month, with late fee's starting on April 1 of each year.

I want to thank all residents who either licensed a new dog or relicensed an existing dog. It is both State and local laws that all dogs, six months and older,be licensed within their town of residence, (Bylaw 604.2). It is State and local laws that all dogs, cats and ferrets must be current on their rabies vaccination at all times, or the pet owner is subject to a citation, (Bylaw 604.3.)

All pet owners, please be advised that there are no more $25.00 citations for animal law violations. State law, M.G.L. Chapter 140, Section 141, mandates that all animal law violations will be $50.00 for the first offense, $60.00 for the second offense, and $100.00 for the third offense. These are minimum fines that the Town of Wilbraham has adopted. The Town could have opted for higher fines for violations of the Town Bylaws 604.1 – 604.9, but opted to go with the State mandated minimum dollar amounts.

Please be advised that Fountain Park is private property. Any person who utilizes Fountain Park for any activity does it at his or her own risk. Wilbraham's Animal Control Department has no more or less right to be at Fountain Park, except for the investigation of a formal complaint involving a Commonwealth of Massachusetts dog statute, or one of Wilbraham's numerous dog laws (604.1 – 604.9.) All State and local dog laws must be adhered to while in Fountain Park. It is not acceptable to have a lead or leash in possession, the lead must be attached to the pet. Fountain Park is for everyone's enjoyment. Please leash and pick up after your dog at all times while at Fountain Park. Please realize that I am a part-time Town official, I stop into Fountain Park as much, or as little as the Board of Trustees require. Once again, Fountain Park is private property, not public! One of the measures that I have heard mentioned to control un-leashed dogs in Fountain Park is to ban all dogs from the park. If this happens because of the people who do not abide by Town Bylaw 604.4, the leash law, we are all losers. Any type of force, including lethal, can be utilized by anyone to protect him or herself against an attack, or perceived attack, by an unleashed dog on public or private property according to M. G. L. Chapter 140, Section 156.

Also, please be advised that all animal control laws, 604.1 – 604.9, especially 604.4, the leash law, will be enforced on all Town-owned property, such as Crane Hill Park, the McDonald Preserve and the back end of Highmore will be patrolled. Please remember that all leash law violations are now $50.00.

Wildlife calls are on the rise at Animal Control Department. Please be advised that Animal Control or Police will respond to either sick or perceived sick wildlife. Wilbraham abounds with wildlife; residents should make an effort to educate themselves under the venue of people/ wildlife cohabitation. Please do not hesitate to call Animal Control for any information in regard to people/wildlife cohabitation.

Finally, Animal Control once again responded to in excess of 1000 calls relating to potential Bylaw violations, stray pick-ups, vehicle/animal interactions and various other domestic or wild animal situations.

I would also like to thank all members of the Wilbraham Police Department for their continued support insofar as helping to enforce all of the animal control laws. My job would be much more difficult without

(Continued on page 62)

(Continued from page 61)

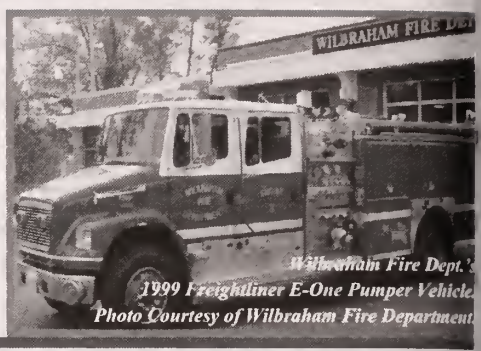
their support!

Michael Masley,
Animal Control Officer
ACOAM Certified Animal Control Officer
Certified Special Reserve Police Officer

Thomas Sullivan, Assistant Town Administrator of Budgeting and Finance/Treasurer/Collector, and the Board of Selectmen.

Board of Fire Commissioners

Gary Petzold
Edward T. Rigney, Jr.
Ralph Guyer



Wilbraham Fire Dept.'s 1999 Freightliner E-One Pumper Vehicle
Photo Courtesy of Wilbraham Fire Department

Board of Fire Commissioners

2014 provided further transitioning to our remodeled Headquarters on Boston Road. On many occasions the Wilbraham Fire Department (WFD) hosted Open Houses, 250th Anniversary events, Fire Prevention, Red Cross and youth events. Additional tours have been given to residents with specific questions or just plain interest in the Department. The Wilbraham Fire Department is an asset to the community and is available for all residents to tour and observe the facility and its operations. Stop by and learn about Wilbraham Fire and Rescue's capabilities.

During 2014, the WFD continued to apply for and receive Federal, State and private grants to the Ambulance Fund. Thousands of dollars in needed equipment have been added to the facilities, apparatus and medical units. Community education to seniors and school children has been delivered by the Department staff using grant funds. The programs allow for goods and services which would not be possible under the normal operating budget.

The Board of Fire Commissioners would like to recognize Chief Francis Nothe and his command staff for the leadership and initiatives in managing the WFD. The Community is well served by the men and women of the WFD who provide emergency services a round the clock to its residents for the protection of life and property. The annual challenge for our Board is to continue to provide proper planning and financial responsibility toward staffing, maintenance and equipment replacement for the future. We are ably assisted in these tasks via collaboration and discussions with Capital Planning Committee, Finance Committee,

Fire Department, Emergency Medical Services and Emergency Management

Mission Statement of the Wilbraham Fire Department:

"Our mission is to minimize personal and community risk from fires, medical emergencies and other threats to life and property through prompt emergency response, public education and code enforcement. In our performance, we will utilize all available resources, placing the highest priority on the preservation of life and health, followed by the protection of property and incident management."

We continue to provide an All Hazards approach to the Department's response to request for service as well as emergency response. Fire Services, Medical, Emergency Management, Code Enforcement, SAFE Education, various Rescue Services such as auto extrication, ice and water rescue, high angle technical rescue, Hazardous Material, along with many other community services are provided.

Privates Timothy Rogers and Russ Mitchell retired from the Department in January. They were replaced by Adam Hart and John Fitzgerald. A long time member, Retired Lieutenant Bryant Carpenter passed away this December and will be missed by all.

Training continues to be an important part of our state of readiness. In 2014, members of the Department completed over 2,444 hours of training to maintain and improve proficiency.

Funding was restored for the Deputy Fire Chief position in the Fiscal Year 2015 Budget. The position was filled when Captain David Bourcier accepted the promotion to the higher rank. The Deputy will oversee sectors of the day-to-day operations along with planning and some Emergency Management functions.

Wilbraham Fire Department
Chief Francis Nothe

Board of Fire Commissioners

Gary Petzold
Edward T. Rigney, Jr.
Ralph Guyer

Follow the Wilbraham Fire Department on Twitter!

FOLLOW US ON twitter

Fire Department/EMS & Emergency Management

Activity	2014	2013	2012	2011*
re/Emergency Responses	785	777	718	964 (*Tornado)
ergency Medical Patients	1,670	1,627	1,766	1,695 (*Tornado)
Total Emergencies	**2,455**	**2,404**	**2,484**	**2,659**
Fire Inspections	**1783**			

2014 FIRE Department Roster

Fire Chief	**Francis Nothe**	**Admin. Asst.**	**Lena McCaffrey**
Captains	**Tom Laware**	**Amb. Billing Clerk**	**Maria Gildea**
	Tom Shaw		
	Peter Nothe		
	William Manseau	**Promoted to Fire Prevention**	
Captain of Fire Prevention	**David Bourcier**	**Promoted to Deputy Fire Chief**	
Privates	**Russell Mitchell**	**Retired**	
	Wendy Denning		
	Dan Corliss		
	Paul Budaj		
	Anthony Cerini		
	Joshua Mullen		
	Dane George		
	Richard Hatch, Jr		
	Victor Robidoux		
	James Royce		
	Kevin Brown		
	Jason Dimitropolis		
	Timothy Rogers	**Retired**	
	Anthony Arventos		
	Mathew Walch		
	Jeffery Witek		
	Patrick Farrow		
	Chris Houghton		
	Adam Hart		
	John Fitzgerald		

Central Dispatch

)

014 brought changes to the Central spatch Department. Dispatch Supervisor homas Cortis resigned, leading to my omotion to Dispatch Supervisor. We ve two new Dispatchers: Annie Watson d Jeffrey Hastings, both highly trained d bringing fresh voices to your Public fety answering point. Our Dispatchers continue to receive State mandated training and refreshers. Additionally, they seek to refine their skills with specialized Public Safety telecommunications training.

Starting in September, we have been able to staff two Dispatchers on day shifts six days a week, and dual Dispatchers on the evening shifts for seven days a week. This allows for better public service during the highest call volume times.

Throughout the year, we served as the Town's link between the public and our Public Safety agencies: Police, Fire, Ambulance and Department of Public Works, along with numerous outside agencies and utilities. All 911 calls are answered by Central Dispatch. Additionally, we answer the Police Department's emergency and administrative phone lines. Central Dispatch gathers the pertinent information; and it is entered into our CAD system. Accordingly, the appropriate response is initiated via radio transmission or other means. While we appreciate the public's effort to call on nonemergency lines for less pressing matters, please understand these calls come through the same phone system and are answered by the solo or dual Dispatchers. Our priority always has to be 911, Police and Fire radios, emergency phone lines and then administrative lines; thus, you may spend time on hold as we allocate resources.

We appreciated being able to show you our work space during the Police Department's open house, and hope the view gave a behind-the-scenes knowledge of your emergency service system.

As Central Dispatch and I enter our 35th year of service to the Town Of Wilbraham, I would like to thank the Police and Fire Department for their unwavering support and belief in the Central Dispatch model. It is a pleasure to serve this community and I am proud to do so.

Central Dispatch Employees

Shirley G. Rae, *Dispatch Supervisor*
Mark Duclos
David Clark
Anthony Gentile
Linda Ely
Brian Kibbe
Annie Watson
Jeffrey Hastings
David Squires

2014 Breakdown of Parking Violations

Parking Violation #	Violation	Fine/Fee for Violation	# of Violations in 2014
1	Parked within a designated no parking zone.	$15	6
4	Parked so as to obstruct a sidewalk	$15	1
10	Parked with the left wheels to the curb or edge of the way.	$15	14
12	Parked so as to leave less than ten (10) feet wide unobstructed lane to the curb, edge or solid center line(s) of a street, highway or way.	$15	2
16	Parked with any grassed, lawn, landscaped or maintained area on the grounds of any municipal or school building, park or playground, or other tree belt or landscaped buffer area.	$15	4
20	Parked on any street, highway or way for a period of time longer than one (1) hour between the hours of 1:00am and 7:00am of any day.	$15	1
22	Parked on school district property without a current parking sticker or except as a business or social invitee.	$15	3
26	Parked so as to obstruct or occupy a designated disabled veterans or handicap ramp, cross hatch area (as defined by MGL Chapter 40, Section 22a and, or 521 CMR, as amended from time to time) or parking area without proper permits.	$100	6

Collection Efforts of Parking Citation Fines

# of Parking Citations	Action Taken – Parking Citation	Fees Collected
24	Paid prior to late fee issued	$445.00*
1	Paid after issuance of late fee & 2nd notice of non-payment	$25.00
2	Paid after late fee issued & 3rd notice of non-payment	$135.00*
2	Appealed parking citation. (1 citation was abated & appeal granted; 1 citation appeal was denied & fine stayed intact.)	$15.00
2	Parking citations were sent to the RMV for "marking"	$0.00
0	Parking Citations are pending in the process & are unpaid at this time.	$0.00
6	Parking citations from previous years that were marked at the RMV were paid and cleared from RMV marking.	$440.00*
	TOTAL of FEES COLLECTED IN 2014	**$1060.00**

Parking Clerk

The Parking Clerk wo s collaboratively with the Wilbraham Po e Department to enforce the Town's par g by-laws. The Parking Clerk is respons le for collecting parking citation fees, iss g late fees and processing unpaid par g citations with the Massachusetts Reg y of Motor Vehicles (RMV) through e assistance of Arthur P. Jones d Associates.

Parking citation fees can range from 5, $50 to $100, excluding late fees. A 0 late fee is added to the original par g citation fee after 31 days of non-payn t. After approximately 51 days of n- payment of the parking citation fee, e driver's name and registration inform on is forwarded to the RMV to be "mark." This is an attempt for the Town to co ct the outstanding fees. The payment o he parking citation fee is enforced; whe s, the fees must be paid to the Tow of Wilbraham before the RMV will con ct any business with the violator, suc as renewing a driver's license, registeri a car, etc.

In 2014, 31 parking citations were is ed in the Town of Wilbraham. Additiona , 6 parking citations from previous years re resolved through payment. Pa ng citations can include more than ne violation offense; however, none o he parking tickets issued in 2014 fell into at category. The breakdown of pa ng violations and collection efforts relate o a parking citation issued and, or resolv in 2014 are illustrated on the this page in wo charts.

For more information about pa ng regulations, please visit www.wilbra m-ma.gov or contact the Parking Cle at (413) 596.2800, Ext.101.

Candace Ouillette Gaumond
Parking Clerk

Police Department

As I review the activity of the Department over the past year, I recognize that the staff changes have been minimal compared with recent years. Officer Jesse Nason who served the Town since 2007 resigned to accept a position with the U.S. Postal Inspector Service. We thank him for the years of service he provided the Town. In May, his replacement was chosen. Officer Sean Casella, formerly of the Northampton Police Department (PD), and Pelham PD accepted a position as patrol officer. Sean brings not only years of experience, but specialized training as a Drug Recognition Expert and Instructor of Standardized Field Sobriety Test. His willingness to share his knowledge has increased the Department's efforts in removing drivers under the influence from the streets in our community which keeps all of us safer.

The value of the Watch Guard in car video systems installed last year in our cruisers is being recognized by the officers and the District Attorney's office. It clearly captures the video and audio evidence of impaired drivers. The benefit is a reduction in criminal trials, when Defense Attorneys review the evidence against their clients. To quote Paul Harvey, "And now (you can see and hear) the rest of the story."

The Select Board appointed and charged a Police Station Building Feasibility Sub-Committee consisting of six Town residents, Police Chief, Fire Chief, Building Inspector and the Town Treasurer (Liaison member) to study, identify, evaluate and make recommendations to the Board about a facility that would meet the needs of the Police Department. The current Police station is housed in a 111 year old building that was designed to be a school house. It has served many purposes on behalf of this community, including the last 36 years as the Police Department. In 1976, after the community rejected a proposed new police facility, the Feasibility Committee determined a building remodel a short term fix. Since January, this Committee has met twenty-two times. Tecton Architects was selected from a field of seven proposals to participate in this study and to develop conceptual designs of what an appropriate facility should include to meet the program needs of the Department. At this writing, the Committee has chosen a recommended site and is reviewing the concept designs and potential cost. Our goal is to be prepared to make a presentation and request approval from the residents

(Continued on page 66)

2014 Police Department Roster

Chief	**Roger W. Tucker**	
Captains	**Timothy F. Kane, Jr.**	
	Robert G. Zollo	
Sergeants	**Daniel E. Carr**	
	Glen R. Clark	
	Mark A. Paradis	
	Edward C. Lennon	
	Shawn B. Baldwin	
Patrolmen	**John P. Siniscalchi**	
	Peter O. Laviolette	
	Lawrence H. Rich, III	
	Thomas P. Korzec	
	Harold R. Swift	
	Christian A. Letendre	
	Daniel E. Menard	**School Resource Officer**
	Jeffrey R. Rudinski	**Investigator/Court Officer**
	Michael J. Cygan	**Investigator/Court Officer**
	Joseph R. Brewer	**K-9**
	Aderico P. Florindo	
	Jesse J. Nason`	
	Thomas D. Motyka	
	Brent P. Noyes	
	Justin R. Wall	
	Christopher C. Arventos	
	James E. Gagner	
	David Diogo	
	Sean Casella	
Administrative Asst.	**Lisa M. Bouchard**	
Cell Attendants	**Lisa M. Bouchard**	**Mary Bready**
	Linda Ely	**Mark Duclos**
	Anthony Gentile	**David Goodrich**
	Matthew Lapre	**Reginald McCallister**

(Continued from page 65)

to move forward with this long needed project at the Town Meeting in May 2015. I cannot sufficiently thank the volunteers who serve on this Committee for their time and commitment on behalf of this project. To the residents who took the time to view our current facility during our open house, thank you for the kind words of encouragement and opinions of your police facility. The staff, officers and dispatch personnel who work in the building are committed to providing you with the highest level of service.

The Public Safety Departments in Wilbraham are also participating with the Towns of Ludlow, Hampden, East Longmeadow and Longmeadow in a feasibility study funded by the State 911 Department. Communities are being encouraged to regionalize Dispatch Services if it is feasible, for the purpose of improving service, increasing interoperability and hopefully reducing costs, as the responsibilities of our dispatch staff increase. Information from this study should be available in the spring of 2015 and could guide our next actions.

The Department continues to provide open communication venues through the local media, Hampden Wilbraham Times *Police Activity* column, our Facebook and Twitter accounts with timely activity and newsworthy events; and we are currently evaluating posting our public log online.

The annual statistical records of Department activity are attached for your review. Those records are submitted to the Federal Bureau of Investigation and the Massachusetts State Police. These records are also compared and analyzed against previous years which may reveal consistencies or anomalies.

I am thankful for the support this Department receives from the community. With our partners at Central Dispatch, we are available 24/7 to provide service. Please report suspicious activity when you observe it. Our philosophy is "we would rather investigate a non-event, than miss a crime in progress." Together, we can make a difference keeping Wilbraham a great place to live, work and play.

Wilbraham Police Department

Chief Roger W. Tucker

2014 Criminal Court Complaints

Primary Arresting Offense	
Rape	1
Robbery	0
Assault Aggravated	2
Assault Simple	29
Intimidation	3
Arson	0
Restraining Order Violation	15
Burglary/Break & Enter	6
Shoplifting	20
Theft From Building	3
Theft From Motor Vehicle	3
All Other Larceny	10
Motor Vehicle Theft	4
False Pretenses/Swindle	4
Embezzlement	2
Stolen Property Offenses	8
Vandalism	4
Drug/Narcotic Violation	14
Weapon Law Violation	3
Bad Checks	1
Disorderly Conduct	11
Driving Under The Influence	88
Protective Custody	6
Family Offense/Non-Violent	5
Liquor Law Violation	8
Runaway	1
Trespass Of Real Property	3
All Other Offenses	89
Traffic/By-Law	299
Total	**643**

Persons Arrested Or Charged Offense Type	
Criminal	209
Motor Vehicle	426
Protective Custody	8
Total	**643**

Persons Arrested Or Charged By Age	
Adults	620
Juvenile	23
Total	**643**

Persons Arrested Or Charged By Offense Type/Age	
Criminal	
Adults	193
Juvenile	16
Motor Vehicle	
Adults	419
Juvenile	7
Protective Custody	
Adults	8
Juvenile	0
Total	**643**

Persons Arrested Or Charged By Sex	
Adults Charged	
Male	424
Female	187
Juvenile	
Male	20
Female	4

Adults Placed In Protective Custody	
Male	5
Female	3

Juveniles Placed In Protective Custody	
Male	0
Female	0
Total	**643**

Persons Incarcerated By Age/Sex	
Adults	
Males	204
Females	63
Juveniles	
Males	7
Females	0
Total	**274**

2014 Criminal Court Complaints

Uniform Traffic Offenses		
	Civil	Warning
Violate RMV Rules/Regulation	21	49
Stop Sign/Red Lens Violation	138	246
No Right Turn On Red	0	0
Improper Pass/Marked Lanes	36	47
Seatbelt	166	27
Child Restraint	1	1
Passing School Bus	0	0
Speeding	183	320
Fail Inspect M/V	274	451
Defective Equipment	24	337
Unregistered Motor Vehicle	26	26
No License/Reg In Possession	30	27
All Other Moving Violations	17	35
Recreation Veh. Violation	1	0
Total	**917**	**1,566**

Motor Vehicle Violations By Type	
Uniform Traffic Citations	917
Warnings	1,566
Parking Violations	27
Total	**2,510**

Uniform Crime Report (FBI Crime Index Offenses)	
Forcible Rape	1
Robbery	0
Assaults	91
Burglary	37
Larceny-Theft	106
Motor Vehicle Theft	9
Arson	0
Total	**244**

Burglary Breakdown	
Forced Entry	26
Unlawful Entry	10
Attempted Forced Entry	1
Total	**37**

Larceny Breakdown		
Larceny Over	$200	43
Larceny Between	$50 & $200	34
Larceny Less Then	$50	29
Total		**106**

Vehicle Accidents	
Fatal Accidents	2
Personal Injury Accidents	79
Property Damage Accidents	262
Total	**343**

Persons Injured In M/V Accidents	
Persons Killed	3
Persons Injured	98
Total	**101**

Other Activity—Public Log	
Call Incidents	21,115
Citizen	6,425
Police	14,690
Call Incidents Needing Further Invest	984
Alarms Investigated	899
Lost/Missing Persons	27
Suspicious Persons/Activity	1,096
Deaths Investigated	14
Complaints/Obscene/Harassing Phone Calls	24
Towed M.V.'S	485
Domestic Disturbances	125
Vandalism	62
Unsecured Buildings	21
Civil Marijuana Possession	93

Stolen Property Breakdown
There Was A Total Of $61,000.00 Taken In Breaks Into Homes.
There Was A Total Of $168,636.00 Taken In Larcenies.
There Was A Total Of $78,000.00 Taken In Motor Vehicle Thefts.
There Was A Total Of $- 0 - Taken In Robberies.
There Was A Grand Total Of $307,369.00 In Property Stolen In Town In 2014.

2014 Criminal Court Complaints

Recovered Property

There Was A Total Of $ 15,343.00 In Stolen Property Recovered.
** Does Not Include Recovered Motor Vehicles.*

Permits Issued	
Pistol Permits	235
F.I.D. Cards	25
Fees Collected	
Pistol Permit /F.I.D. Cards	20,050
Video/Report Requests	4,465
Dealer Permits	0
Fingerprint Cards	30
Restitution Checks	0
Total	**24,545**

Statistical Comparison For Uniform Crime Report-Fbi Crime Index

	2013	**2014**	**% Change**
Criminal Homicide	0	0	0%
Rapes	3	1	-67%
Robbery	1	0	-100%
Assault	96	91	-5%
Burglary/Res/Bus	55	37	-32%
Larceny	168	106	-37%
Auto Theft	13	9	-31%
Arson	1	0	-100%
Total	**337**	**244**	**27%**

Statistical Comparison For W.P.D. Activity Index

	2013	**2014**	**% Change**
Call Incidents	20,782	21,115	+2%
Written Complaints	963	984	+2%
Alarms Responded To	995	899	-9%
Protective Custody	13	6	-54%
Criminal Arrests	269	209	-22%
Vandalism	109	62	-43%
Domestic Disturbance	189	125	-33%
M.V. Accidents-Fatals	0	2	+200%
M.V. Accidents-Injury	52	79	+52%
Property Damage	252	262	+4%
M.V. Accidents-Total	304	343	+13%
Civil Marijuana Possession	93		

Motor Vehicle Violations Cited

	2013	**2014**	**% Change**
Civil	660	917	+40%
Warnings	1,359	1,566	+15%
Arrest M/V	357	426	+19%
Total	**2,376**	**2,909**	**+22%**

Police Station Building Feasibility Sub-Committee

The Wilbraham Board of Selectmen appointed this Committee in January 2014. The formal Charge is "evaluate options for a relocated police station. Determine future programmatic needs of the Police Station and corresponding space needs and evaluate the feasibility of renovating the current Town property, leasing a facility, or building a new building on Town or privately owned land."

The Committee began its work in late January 2014, and continues thru the current date. The first quarter discussion focused on the Wilbraham Police Department's needs, such as functionality, security, service, evidence, privacy, safety, and so forth. Analyzing the What, Why, Where, and How, the data yielded an estimated need for a facility in the range of 14,000 plus square feet. Policing activity in Wilbraham indicates that 60 percent of the Department time is committed to events along the Boston Road corridor. As part of our fact finding, we visited the construction site of the new Palmer Police Department, reviewed other Massachusetts projects, and the Police Chief queried other local chiefs all as part of the information gathering process.

The Committee had some concrete data to work with during the second quarter, which focused on the request for funds from the Town for the solicitation of an Architect to assist in developing the design, structure, cost, and timetable to meet the objective. At the May 2014 Annual Town Meeting, the Town approved funding for the project. The Committee's attention then turned immediately to develop an Request For Qualifications (RFQ) to seek an Architect/ Design Firm. This activity was completed with the receipt of 11 proposals. The Committee reviewed and analyzed the offerings in accord with documented requirements and conducted interviews with 3 top firms, Tecton Architects, Reinhardt Associates, Inc. and Kaestle Boos Associates. Following discussions, presentations and review of the 3 top finalists for awarding the RFQ contract, the Committee unanimously selected Tecton Architects to recommend to the Board of Selectmen as the architectural firm to award the project to.

The next several weeks the Architect and Committee worked on the proposed facility's functional requirements, size, location, acreage, logistical preferences and discussed various Town owned properties as potential sites. It became clear that under Massachusetts General Laws, the project would require a Request for Proposal (RFP) to solicit site offers from property owners interested in selling property to the Town.

Upon issuing the RFP, the Town yielded five offerings from interested property owners. Once again, the Committee and Architects reviewed, analyzed and rated the proposals. Today, we have a preferred location for the proposed police station facility, located at 2780 Boston Road, adjacent the Wilbraham Fire Department. The offer was received from H. Moore, who proposes selling the property to the Town for $425,000. The Town is awaiting a formal appraisal with hopes of negotiating a Purchase and Sale Agreement to recommend at the May 2015 Annual Town Meeting. Simultaneously, the Committee is working with Tecton Architects to have a final design, plans and projected cost by early February! We are committed to bring forth an article at the May 2015 Town Meeting for approval to finance a new Wilbraham Police Station, complete with site, deign, cost and timetable.

Police Station Feasibility Sub-Committee

Rogert Fontaine, Jr., Chairman
Chief Roger Tucker
Chief Francis Nothe
Ed Rigney
Roger Chapdelaine
Paul LaPlante
Patti Diotalevi
Kevin Moriarty
Lance Trevallion, *Building Inspector*
Thomas Sullivan,

Wilbraham Police Station. Photo courtesy of K. Benoit, IT Dept.

RFQ: Police Station Feasibility Study & Design Services
Bid Proposal/Architectural Firms
Point Total Sheet Results

Allen Lieb Architects & Associates, PC	31.45
Jacunski Humes Architects	54.9
Tecton Architects, Inc.	90.1
Dimarinsi & Wolfe	33.1
CSS Architexts, Inc. (John Savasta)	39.9
CDR Maguire (Rachel Waldmann)	0
Caolo & Bienkiek Associates, Inc.	39.9
Reinhardt Associates, Inc.	91.75
Kaestle Boos Associates, Inc.	66.9
Drummey Rosane Anderson, Inc.	48.3
The Carell Group	51.6

RFP: Police Facility Real Estate Acquisition Results December 9, 2014

EVALUATION CRITERIA	2780 BOSTON ROAD	POINTS	LOT 10	POINTS	LOT 5	POINTS	2155 - 2201 BOSTON ROAD	POINTS
1 SITE AVAILABILITY OF UTILITIES AND INFRASTRUCTURE	ADVANTAGEOUS	2	ADVANTAGEOUS	2	ADVANTAGEOUS	2	ADVANTAGEOUS	2
2 TOPOGRAPHY	HIGHLY ADVANTAGEOUS	3	HIGHLY ADVANTAGEOUS	3	HIGHLY ADVANTAGEOUS	3	NOT ADVANTAGEOUS	1
3 RESIDENTIAL BUFFER	HIGHLY ADVANTAGEOUS	3	ADVANTAGEOUS	2	ADVANTAGEOUS	2	NOT ADVANTAGEOUS	1
4 SITE POTENTIAL FOR GROWTH	HIGHLY ADVANTAGEOUS	3	ADVANTAGEOUS	2	ADVANTAGEOUS	2	HIGHLY ADVANTAGEOUS	3
5 RIGHT-OF-WAYS, EASEMENTS, RESTICTIONS	HIGHLY ADVANTAGEOUS	3	HIGHLY ADVANTAGEOUS	3	HIGHLY ADVANTAGEOUS	3	NOT ADVANTAGEOUS	1
6 ROADWAY ACCESS AND VISIBILITY	HIGHLY ADVANTAGEOUS	3	HIGHLY ADVANTAGEOUS	3	HIGHLY ADVANTAGEOUS	3	NOT ADVANTAGEOUS	1
	TOTAL POINTS	17		15		15		9
	PRICE	$425,000		$795,000		$2,362,000		$1,200,000

Local Emergency Planning Committee

The Local Emergency Planning Committee has been diligent with Emergency Planning and Community Right-to-Know Act (EPCRA), Hazardous Chemical Storage Reporting Requirements. Its purpose is for any hazardous chemical used or stored in the workplace, in which facilities in our community must maintain a Safety Data Sheets (SDS), and submit the SDS's to their State Emergency Response Commission (SERC), Local Emergency Planning Committee (LEPC) and the local Fire Department. Facilities must also report an annual inventory of these chemicals by March 1 of each year. The information must be made available to the public.

In addition, this year we have been updating our Comprehensive Emergency Management Plan (CEMP) with the Commonwealth. This program is designed to provide community emergency management officials with the ability, via the Internet, to directly view and update their respective CEMP information. It will also allow Massachusetts Emergency Manage Agency (MEMA) to collect statewide data and build statewide datasets. This tool will help MEMA when allocating state resources and will give the agency new analytical capabilities.

Planning efforts are continually reevaluated, which include planning for a variety of disasters that may affect the community. Floods, hazardous materials spills, wildfires, natural disasters and even terrorism all constitute challenges facing community leaders today.

This year, our LEPC participated in two joint Tabletop Exercises. Essential Power of Massachusetts, owner and operator of the Red Bridge Hydroelectric Plant on the Chicopee River, sponsored the first Tabletop Exercise. The purpose of this Tabletop Exercise is to review, test, and determine readiness capabilities and response procedures of personnel, facilities, and equipment; and examine the notifications to and among responding federal, state, and local agencies during an unlikely event of a dam failure. The Emergency Action Plan (EAP) was also tested with favorable results. The second Tabletop Exercise in conjunction with the Massachusetts Water Resources Authority and Massachusetts Department of Conservation & Recreation went over the recently updated Quabbin Reservoir Emergency Action Plan (EAP). Both exercises tested capabilities of Local, State and Federal resources.

We constantly take steps to make this community a safer place to live and work. The great communications between LEPC members, local government, business owners and residents makes the entire system succeed.

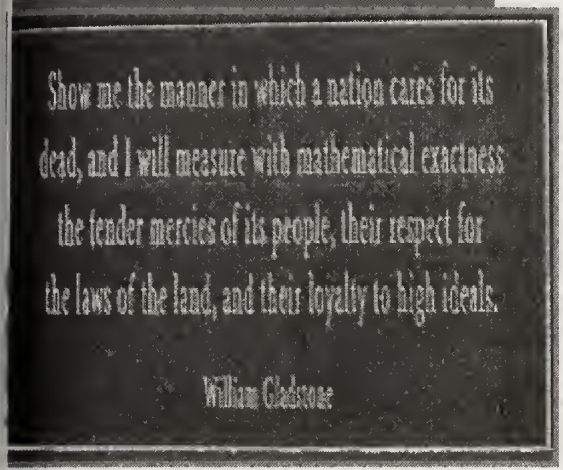
Local Emergency Planning Committe

Chief Francis Nothe, Emergency Mgr
Deputy Fire Chief David F. Bourcier
Assistant Emergency Manager
Anthony Aube
Robert J. Boilard
Ed Cenedella
Ralph Guyer
Lorri McCool
Edmond J. Miga
Terry Nelson
David R. Pasquini
Robert A. Ruscszek
Stoughton L. Smead
Chief Roger W. Tucker, WPD
Robert A. Weitz (retired Oct. 2014)

Wilbraham Police Dept. is on Social Media!!!

Health & Human Services

Town Cemetery Commissioners



In 2014, Adams Cemetery, the Town's first burial ground, was in its 278th year, (established in 1736.) East Wilbraham Cemetery, its 254th (established in ca. 1760) and Glendale Cemetery its 234th, (established in ca. 1780.) All three cemeteries have been serving the residents of Wilbraham and its surrounding communities as well ever since. There are ample burial spaces for the far distant future. Each cemetery was originally associated with a church with the parishioners providing stewardship. In 1876, the Town assumed control and care of the three cemeteries. From that year onward, the Town has appropriated a yearly budget for their upkeep.

In 2014, there were 21 total burials: 9 in Adams, 1 in East Wilbraham, and 11 in Glendale. Of these burials, 12 were full burials and 9 were cremation burials.

In 2014, the Cemetery Commission published a newly revised *Adams Walking Tour* booklet, first published by the late James Clark, Jr. in 1988. Copies are available at the office of the Wilbraham Town Clerk. This project was completed from a grant from the CPA.

ADAMS CEMETERY

With the assistance of volunteers in the Senior Tax Work-Off program, the new post and rail fence was stained and sealed. Due to poor weather conditions, this project could not be completed in 2014. We anticipate completing this project beginning in the spring of 2015.

The overgrowth of brush along the fence line and low hanging branches from trees throughout the cemetery were trimmed or removed. Moreover, several grave stones were up-righted and other damaged monuments were repaired. There are still other monuments to be taken care of.

EAST WILBRAHAM CEMETERY

A Community Preservation Act (CPA) grant was received to properly remove the loose-stone drive on the main road in the cemetery and replace it with an oil and stone surface. Similar to what was done to the main road at Glendale Cemetery a few years ago. This project was scheduled for the fall of 2014. As result of the rainy conditions, this project was rescheduled for the spring of 2015.

Overgrown brush, tree branches and shrubs from around monuments as well as on the fence line were trimmed and/or removed.

GLENDALE CEMETERY

Installation of the white picket fence along the northern section of the cemetery was completed. Overgrown brush, branches and shrubs were trimmed. New grown-cover was planted along the northern side of the historic section.

As of July 1, 2014, the Cemetery Commission was given the responsibility for mowing and maintaining the Veterans Park located outside Glendale Cemetery at the corner of Monson and Glendale Roads.

All three cemeteries are now in excellent condition, well-maintained and are in keeping with their unique rural appearance.

As of December 31, 2014, there is 8,279 graves in the three cemeteries combined, which 4,079 grave sites are still available for use. If we average 25 burials per year there will be ample spaces for the next

(Continued on page 72)

The following table indicates the number of burials in the three cemeteries from 2000 to 2014. Photo Courtesy of the Cemetery Commissioners.

Wilbraham Town Cemetery Burials

YEAR	ADAMS	EAST	GLENDALE	YEARLY TOTAL
2000	6	3	3	12
2001	2	1	4	7
2002	8	4	2	14
2003	6	4	6	16
2004	11	2	7	20
2005	1	2	4	7
2006	5	7	4	16
2007	9	5	3	17
2008	5	2	4	11
2009	15	2	8	25
2010	10	4	4	18
2011	9	1	3	13
2012	6	5	2	13
2013	6	0	3	9
2014	9	1	11	21
TOTAL	108	43	68	219

Source: Wilbraham Cemetery CIMS computer program

(Continued from page 71)
163 years.

Cemetery Commissioners

Donald R. Bourcier, Chairman
Wilfred R. Renaud, Sec.Treasurer
Paul Zimakas (apptd/ resigned 2014)

Commission on Disability

In 2014, the Commission continued its work to inform and educate the Wilbraham community with a variety of public meetings and outreach activities. The Commission's monthly public meetings during the year are being held at different locations in Town to accommodate public participation and to familiarize Commission members with the breadth of disability issues faced by Town residents.

With the approval of a Community Preservation Act (CPA) grant, the Commission was able to make substantive improvements to Town recreational facilities. The Commission purchased and, with the help of Parks & Recreation Department personnel, installed beach matting at the Spec Pond beach front. These mats will allow much more secure crossing of the sandy beach areas for wheelchairs, walkers, and for those with other mobility impairments and balance issues. Two waterproof wheelchairs were purchased for use at the new splash pad and at the Spec Pond summer camp. Outreach activities included newspaper and newsletter articles as well as the distribution of material from the Massachusetts Office on Disability.

The Wilbraham Commission on Disability is the local representative of the State of Massachusetts Office on Disability. The Commission advises and assists Town Officials in ensuring compliance with federal and state disability laws. Members work with the Town's Building Inspector to survey public buildings, and monitor compliance with the federal ADA (American Disability Act) requirements and the Massachusetts Architectural Access Board standards. The Commission reviews employment policies and procedures, parking facilities at businesses, recreational access, publication of town reports, and other accommodation issues for the disabled. Meetings are open to the public and the Commission provides information and consultation to citizens of Wilbraham with disabilities and their families.

The Commission closes the year with two vacancies and asks that any Town resident with knowledge of accessibility issues consider serving on the Commission by sending a Letter of Interest to the Town's Select Board.

Commission on Disability

Ed White, Chairman
Steven Fratoni, Secretary
Diane DaSilva
Ben Hogan
Earl Way
Barbara Harrington
Maggie Wurm

Lance Trevallion,
Wilbraham ADA Coordinator

Public Health Nurse

The Wilbraham Public Health Nurse continues to monitor and assist in the mandated reporting of all infectious disease. The Public Health Nurse, acting as an agent for Wilbraham Local Public Health, continues to partner with the Massachusetts Virtual Epidemiologic Network (MAVEN). This web based statewide disease surveillance and case management system allows local public health to capture and transfer clinical data efficiently and securely. This data helps to support evidence based need and evidence of the overall health of our community. This year, we expanded our participation to include vaccination surveillance and reporting. This expansion will allow medical care providers the ability to access immunization history for their clients. It also improves the Town's ability to order and report the use of vaccines efficiently

The annual Wilbraham Senior Cente Influenza Clinic was held on Decembe 22, 2014. Over 200 seniors wer vaccinated with the Quadrivalen Vaccine. This free State Supplie Vaccine was also made available t seniors who were homebound. Thi event was made possible with the help c community nurse volunteers and th support of our local Fire Department an our Emergency Medical Technicians.

The Public Health Nurse office is locate in the Wilbraham Senior Center at 45I Post Office Road. The office is oper Tuesday and Wednesday from 9am unti 2pm. Blood Pressure screenings ar offered every Tuesday at 11am, and o the first and second Wednesday of ever month in the community. Diabeti education and glucose monitoring is alsc available for those with a diagnosis o Diabetes.

The Office of Public Health offers Th Proper Use and Disposal of Needles an Syringes Education Program. In a effort to support safe sharp disposals, w also offer free sharps containers. Onc filled, these sharps containers may b disposed of at a variety of locations. A list of these locations is provided wit each new sharps container. Over a thousand sharp containers have beer distributed. These materials are available at the Wilbraham Senior Center.

The Public Health Nurse is also available for consultations and to make referrals to care givers, service providers, and provide information on resources throughout the Commonwealth and our community. Over 600 such case management, referrals and screenings were made in 2014.

In 2014, the Public Health Nurse participated on The Hampden – Wilbraham Public School Safety, Wellness, Emergency and Advisory Team, The Public Housing Smoking Education Cessation Program, The Hampden Wilbraham Emergency Dispensing Site Plan and the local Medical Reserve Corps (MRC) Emergency Shelter Plan. A presentation was made to MRC members on the prevalence of infectious disease in the community. A discussion on emerging

(Continued on page 74)

Council on Aging & Department of Elder Affairs

The Wilbraham Senior Center/Council on Aging works to improve and enhance the quality of life for elder residents in Wbraham. Senior Center staff supports ar promotes the independence and social, pl sical, and emotional well-being of Wbraham elders by implementing and ntaining quality education, nutrition, r eational, and wellness programs. The staf includes Director of Elder Affairs Pula Dubord, Social Services Cordinator/Veterans Administration Aistant Barbara Harrington, Activities/ unteer Coordinator Mary Ellen Smidt and Van Driver/Custodian James Hrsche. Also housed at the Senior Cter is Wilbraham's Public Health Nse, Lee Giglietti, and Veterans Agent, Fhard Prochnow.

Vth 3 full time staff members, the Senior Cter replies heavily on 93 Volunteers to er services and activities to close to 00 seniors.

e Golden Cane program was resurrected i Wilbraham in 2014. In February, the ne was presented to Winifred Stearns at t age of 103, a longtime Wilbraham ident.

July, Social Services Coordinator rbara Harrington, along with members m the Fire Department and the Home epot Foundation, installed carbon noxide and smoke detectors in the mes of Seniors and Veterans. Captain illiam Manseau, Wilbraham Fire epartment, secured a grant through ome Depot and spearheaded this project. ver 50 residents took advantage of this eat project.

ne Senior Center van provided over 000 rides in 2014, despite spending any hours in the shop. The 2003 vehicle id repairs totaling $8,000 in 2013-2014; id is indesperate need of replacement.

unds for a professional Senior Center easibility Study were approved at the nnual Town Meeting in May. In ctober, an Architectural Firm, Catlin & etrovick, was hired to complete the study.

Council on Aging

M. Trant Campbell, Chairman
Marie Valentine
Diane Weston
Robert Page
Theresa Munn
Ellen O'Brien
Giles Turcotte

Council on Aging-Pastoral Advisor
Rev. Fr. Panteleimon Klostri

Department of Elder Affairs

Paula Dubord
Director of Elder Affairs

Barbara Harrington
Social Services Coordinator & Veteran's Administrative Assistant

Mary Ellen Schmidt
Activities/Volunteer Coordinator

EVENTS STATISTICS	
Cultural Events	326
Information Sharing	400
Recreation	977
Community Education	1,498
Fitness/Exercise	4,897
Health Screenings	1,487
Social Events	7,137
TOTAL ATTENDANCE	**16,722**

SOCIAL SERVICES STATISTICS	
Family Support	65
Follow ups	130
Food Stamps	16
Fuel Assistance	172
Social Services	723
Veterans	362
Wellness check/Misc.	120
TOTAL SERVICES	**1,588**

Find the Wilbraham Senior Center on Facebook!!!

facebook

VOLUNTEER STATISTICS	
Office volunteers hours	1,720
Medical drivers hours	418
Weekend Meals drivers hours	176
Newsletters volunteers hours	316
Van drivers hours	482
Misc. hours	921
TOTAL VOLUNTEER HOURS	**4,033**

TRANSPORTATION	
Grocery	787
Medical	326
Senior Center Events	350
Shopping	900
TOTAL RIDES PROVIDED	**2,363**

Health Inspector & Board of Health

The Board of Health (Board of Selectmen) is responsible for protecting public health and the environment. The Inspector is responsible for the enforcement of, and education for, public health issues and regulations. The position required the inspection of all restaurants, retail food establishments, motels, tanning and piercing salons, schools, swimming pools, bathing beaches, camps for children and housing. These inspections are conducted to assure compliance with state and local regulations that govern them. When violations are observed, the facility is cited and a re-inspection is conducted to

(Continued on page 74)

(Continued from page 73)
verify compliance.

In addition to the above, the inspector is responsible for investigating complaints of trash and debris on private or public property, the health and welfare of individuals who may need assistance or guidance, noise complaints, septic system failure complaints, and air quality issues, hoarding and any other concern relating to public health. In all these instances, the Inspector conducts an inspection to determine the health risk, and follows up with a letter to, or contact with, the affected parties to eliminate the health risk. When compliance with an order is not obtained within the specified time, the Inspector will continue the enforcement through the legal process. In these cases, the Inspector submits the documentation to the appropriate court and represents the Town in any subsequent court proceeding.

The Health Inspector also represents the Town at the Hampden County Health Coalition and Regional Emergency Planning Committee, which meets monthly to discuss and initiate preparedness and public health initiatives. Throughout the year various drills are conducted to evaluate emergency response.

The Health Inspector is required to handle all aspects of the enforcement of Title V of the Environmental Code. This includes witnessing all site assessments required during percolation testing for new construction and repairs of all leach fields in the Town. The proposed design for the new leach field or any component is submitted for the Inspector to review/ approve. The Inspector is then required to conduct all field inspections of the installation to assure compliance with the approved design. All aspects of Title V are handled through the Engineering Department at the Town Office Building. In 2014, the Inspector witnesses 67 percolation tests, reviewed 92 septic designs, and inspected 88 installations.

***Lorri McCool,** Health/Title V Inspector*

Board of Health

Robert W. Russell
Robert J. Boilard
Susan C. Bunnell

Candace Ouillette Gaumond
Administrative Assistant

2014 Health Inspections Conducted

Food Establishments (i.e Restaurants, Non-profit Kitchen, Schools)	69
Food Establishment Retail	15
Food Establishment-Bakery/Residential Kitchen	10
Seasonal Food/Farmer's Market	11
One Day Food Establishments	6
Camps	7
Pools	8
Tanning Salons	-
Motel	1
Total Inspections	**127**

(Continued from page 72)

infectious disease and the new state guidelines for reporting and dealing with these diseases was held with local school nurses and school nurse leaders at the Wilbraham Senior Center. The Public Health Nurse attended all conference calls with federal, state and local health officials as our nation and community considered the challenges of treating patients with infectious disease within our community. Guidelines for caring for infectious disease patients and plans of care were disseminated and initiated by the Massachusetts Department of Health and shared with our service providers. In addition, The Public Health Nurse represented Wilbraham at the 2014 Statewide Emergency Management Conference held by the Massachusetts Emergency Management Agency (MEMA), the Western Regional Homeland Security Advisory Council Preparedness Summit, and the 18th Annual Massachusetts Adult Immunization Conference.

The Office of Public Health Nurse continues to focus on improving health through the prevention and treatment of illness through education, surveillance and the promotion of healthy life styles.

Lee Giglietti BS, RN, BSN
Wilbraham Public Health Nurse

Veterans Affairs

Programs & Ceremonies

Sunday, May 27, 2014 at 10:00a.m. th Town celebrated Memorial Day with salute to its Veterans past and present. I attendance were State Senator Gal Candaras and State Representative Angel Puppolo. Music was provided by th Minnechaug Regional High Band directe by Margaret Reidy. Our guest speaker wa Paul Barabani, Superintendant of th Holyoke Soldiers Home. Mr. Baraban spoke of the many programs and what th Soldier's Home has to offer our Veterans The firing salute was done by the Civi War 10th Mass Volunteer Militia Compan C. Taps was played by Jake Roberts.

Veterans' Day, the Town ceremony wa held at Crane Park, on November 11, 201 at 11:00 a.m. Veterans' Day's date an time was established by the ending o World War I, which was November 11 1918. The weather was cooperative and the event was well attended. Refreshments were catered by the Village Café and Store. General Oscar DePriest was our guest speaker.

General DePriest presented Daniel Geary with the Purple Heart Medal in honor of his uncle Soldier Michael F. Sullivan who was killed in France in 1918. Michael F. Sullivan was gassed, returned to front lines and then killed in October, 1918. In the waning days of the war, Corporal

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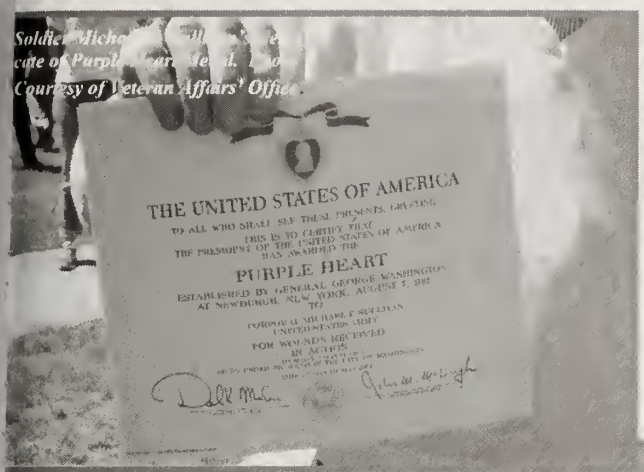
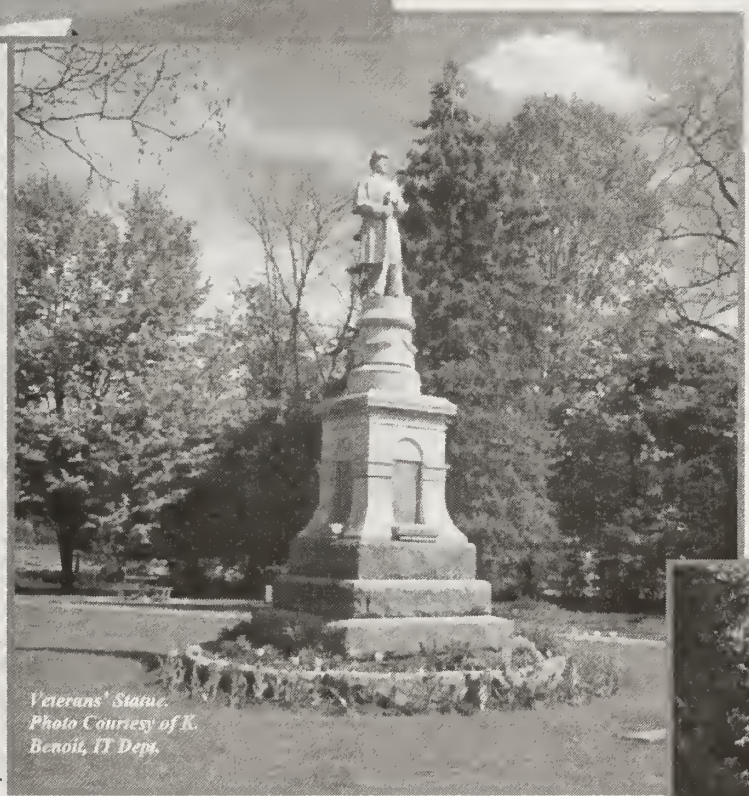


Soldier Michael [illegible] cate of Purple Heart Medal. Photo Courtesy of Veteran Affairs' Office.

Sullivan's family was never honored by receiving his medal. Through much correspondence with Army, the Geary family finally received the approval. Corporal Sullivan, U.S. Army, was awarded the Purple Heart Medal with oak leaf cluster on Veterans Day.



Veterans' Statue. Photo Courtesy of K. Benoit, IT Dept.

Captain William Manseau, Wilbraham Fire Department, organized the smoke detector & carbon monoxide program for Veteran and senior residents. With the assistance from the Senior Center and Home Depot, the detectors were installed free of charge. Captain Manseau was presented with a plaque for his public service during the presentation.

Our local Veterans, American Legion Post 286 and the Polish American Veterans provided the Color Guard. The students from the Minnechaug Regional High School Band played selections of patriotic songs. Thanks to all participants and attendees for their support in saluting our Veterans. The Veterans' Affairs Office would like to extend a special thank you to Senator Gale Candaras for her many years of support, attending our ceremonies and for her efforts in Boston.

Veterans Benefits

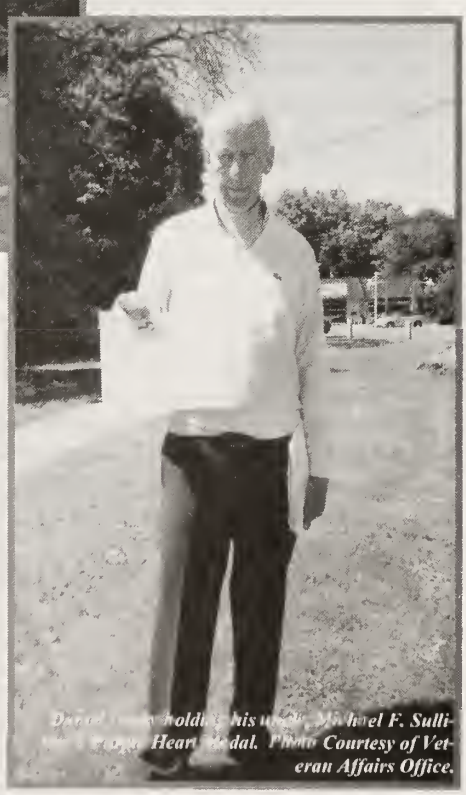
Massachusetts provides one of the best state Veterans Benefit Programs in the nation. The Commonwealth of Massachusetts reimburses cities and towns, who administer and dispense the Veteran benefits, 75% of the cost of benefits. In 2014, the Town spent $77,626.73 in Veterans benefits, under Massachusetts General Law Chapter 115 as approved by the Commissioner of Veterans Services, of which 75%, $58,565.58, will be reimbursed by the state to the Town.

The Veterans Affairs Office assisted 71 Veterans and their families during 2014. This included phone calls, office and home visits totaling 362 service units. The Veterans Affairs Office's goal is to provide valuable information and availability to Veterans and their families. We are happy to answer questions relating to benefits, documents and military services. Our office is located at the Senior Center, 45B Post Office Park, and is open, Monday thru Friday, from 9:00 a.m. to 3:00p.m. We can be reached at 413.596.8379 or email Rprochnow@wilbraham-ma.gov or Bharrington@wilbraham-ma.gov. The Veterans Agent is available for home visits for our homebound Veterans.

The Veterans Affairs Office would like to express gratitude to all of the people who helped to make our programs a success. We salute all of the Veterans and their families for their commitment and sacrifices for their country.

Veteran Affairs Office

Richard Prochnow
Veterans' Agent
Barbara Harrington
Administrative Assistant



[illegible] holding his [illegible] Michael F. Sulli[illegible] Purple Heart Medal. Photo Courtesy of Veteran Affairs Office.

Parks, Recreation & Culture

Cultural Council

The Massachusetts Cultural Council's Local Cultural Program is the largest grassroots cultural funding network in the nation, supporting community-based projects in the arts, humanities, and interpretive sciences annually. The goal of the Wilbraham Cultural Council (WCC) is to fund as many programs as possible to enhance and benefit the cultural vitality of the Town of Wilbraham as a whole, rather than benefiting any private individual or group. The amount of funds Wilbraham received this past year was $4,255. In spite of having limited funds, we feel we were able to connect with a variety of audiences. After two open meetings were held at Town Hall for informational purposes and, after receiving some very widespread publicity, the WCC received and considered 24 applications requesting funding for 2014, (one of which we were unable to review since it had arrived past the published deadline.) The applications covered a range of amounts from $150 to $1,600. Nine of those applications met with approval. We were pleased at the range of requests and audiences. The students at Soule Road School learned the story of Harriet Tubman through a performance of *The Freedom Train;* music lovers of all ages enjoyed a concert of Jazz and Broadway selections at the Wilbraham Library; and our senior citizens were entertained with songs from the first half of the twentieth century at Life Care Center of Wilbraham. The Council was also able to support the Wilbraham Parks and Recreation 2014 Summer Program with funding for tickets to Forest Park Zoo's *Zoo on the Go* and a performance of *The Bubble Man.*

This was the year our local Cultural Council was obligated to conduct a town survey of citizens, regarding the programs funded by the Wilbraham Cultural Council. The results of the survey were very encouraging with respondents agreeing that the WCC was presenting programs with interest to a widespread audience—students, senior citizens, general audience. We hope that the attendance will continue to increase for the programs offered.

The members of the Wilbraham Cultural Council feel that the programs selected for funding in 2014 supported the availability of rich cultural experiences for every Wilbraham resident.

Wilbraham Cultural Council

Margaret Kelliher, Chair
Martha W. Damon, Secretary
Susan Adams
Mary Manning
Jean Stone
Janet Vitkus
Janet Wise

Historical Commission

"History maketh a young man to be old, without either wrinkles or gray hairs, privileging him with the experience of age, without either the infirmities or inconveniences thereof."
- Thomas Fuller

This past year has been one of transition for the Wilbraham Historical Commission. Three long time members of the Commission, Bob Kelliher, Lucy Pelland and Martha Damon, completed their terms as members and have moved on to other endeavors. They will be missed. In their stead we welcomed two new members, Roberta Albano and Tim Symington.

The Commission is tasked with identifying and recording historic assets within the community. In cooperation with other groups and individuals it works to preserve these assets.

In the past, the Commission has established and added to an inventory of historic properties in the Town of Wilbraham. A key emphasis this coming year will be to add to that

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(Continued from page 76)

inventory. Another ongoing project has been the submission of the three Town owned cemeteries to achieve National Historic Register status. Future projects will be considered either independently or in conjunction with others.

Historical Commission

Wally Clark, Chairman
Patrick Kiernan
Carol Albano
Tim Symington
Roberta Albano
Arthur Wolf
Robert Kelliher (Jan.–Apr. 2014)
Martha Damon (Jan. –Apr. 2014)
Lucy Pelland (Jan.–Apr. 2014)

Parks & Recreation Department

2014 was a busy and fruitful year for the Parks and Recreation Department. We added a few new programs, updated others, improved our facilities, built Amy's Splash Pad at the Spec beach, and transitioned into new staff members among other things.

Our program enrollment remained strong with programs like the annual Turkey Day Jamboree reaching an all time high participation of 83 teams. Our annual Easter Egg Hunt at Spec Pond is a community outreach which continues to be successful with overall attendance reaching over 400. This year we added a Spec Pond Fishing Derby to our spring lineup with support from the Friends of Recreation and the Massachusetts Division of Fisheries and Wildlife. It was a successful family day which we plan on making an annual event.

We were pleased to see our standard sports programs gain interest and attendance. We reached out to a younger population with our basketball program by introducing Start Smart Basketball for ages 3-5. The program was so well received we needed to double the maximum participation. We also expanded our popular volleyball program to include grades 3-5. Beyond our standard sports programs and classes/ clinics, interest continued to grow in the Wilbraham Hiking Club, our Crane Hill Golf Course and our accessible to all Country Bank Playground at the Spec Pond Recreational Facility.

We welcomed two new staff members this year, Ben Sabbs came on board as a well qualified Assistant Director and Ron Dobosz, who added his vast experience in turf management to the Town, filled the Parks Foreman position. Administrative Assistant, Merrie Kaye, completed her 15th year, and the Parks & Recreation Director, Bryan Litz, completed his 14th year of employ with the Town allowing for continuity in all aspects of this very active Department. Dominic Brady on the Parks staff continues to keep our million dollar Spec Pond facility in excellent shape.

Renovations to our facilities this year included:

- Amy's Splash Pad, completed in memory of Town resident Amy Lord. The grand opening will take place in the spring of 2015.
- Renovations began at the Memorial Fields with the skinning of Field #1, with future work to follow in 2015.
- The Spec Pond Concession Stand was completed and opened for official business in the spring of 2014. The operation of the stand was contracted out for the months of May through July.
- Accessibility mats were provided by the Wilbraham's Commission on Disability and placed at the Spec Pond Beach, along with a beach appropriate wheelchair.

The Wilbraham Friends of Recreation (FOR) continued on with their successful fundraising events, and entered the second year of holding the Spec Pond 5K RACE and Oktoberfest. Traditional programs, such as the Team Sponsors and Banner programs, continued on with great success. The FOR Board witnessed two longtime members step down in Keith Person and David Danker; and new blood fill their shoes as the group continues to operate with nine members.

The Wilbraham Baseball Committee completed their first full year of operation and made several changes to the overall dynamic of Wilbraham Baseball, while also welcoming some new members and losing a member or two. The Committee has exciting things planned for the future of baseball in Wilbraham.

The Wilbraham Parks and Recreation Department continues to evolve, update programs and upgrade facilities to meet the active lifestyles of the residents of Wilbraham and surrounding communities. The Department is committed to increasing and improving dynamic and diverse options for quality recreation!

We are grateful to all the Playground and Recreation Commission and Friends of Recreation members for their years of service and dedication to, not only the Parks and Recreation Department but also to, the Town.

Playground and Recreation Commission

Bill Scatolini, Chairman
Stanley Soja
Aaron Tillberry
Jon Stogner
Patricia Silk
Marian Poe-Heineman
Cliff "CW" Zimmer

Parks and Recreation Department

Bryan Litz, *Director.*
Ben Sabbs, *Assistant Director*
Merrie W. Kaye, *Admin. Assistant*

The Atheneum Society

The Old Meeting House Museum, located on Main Street in the center of Town, is open free to the public the first Sunday of the month, May through December. Any changes such as dates or times will be listed on the sign in the front yard.

The Atheneum Society of Wilbraham has presented many interesting programs in the year 2014. Our programs consisted of:

- May–A Visit with a Civil War Solider
- June–Master Tin Smith Demonstration
- July-Free Ice Cream Social and Art League Show
- August-Display of Antique Farm

(Continued on page 78)

Equipment
- September-Discovering Buried History
- October-Adam Cemetery Tour
- November-Open Visitation at the Old Meeting House
- December-Decorated Christmas Tree Display

We welcome you to visit our Open House at the Old Meeting House where we will continue to bring programs of interest to the Wilbraham community.

The Atheneum Society

Donald Bourcier
Wally Clark
Nan Nieske
Pat O'Brien
Wendy O'Rourke
Lucy Pelletier
Michelle Sampson

Public Access TV

Wilbraham Public Access (WPA) provides locally produced programs for the benefit of all Wilbraham residents. We deliver our programs through Charter's cable television system on channels 191, 192 and 193. We also deliver Video On Demand programming online. (Please visit the Town website to view our content www.wilbraham-ma.gov/vod.)

WPA continues to transform and retool to meet the growing needs of the Town. During the past year, WPA has re-instated broadcasting of our education channel, 193. The entire television station located at the "Little Red School House" has been cleaned out and re-organized. Additionally, quality control is something that we take very seriously and have made great strides in the reliability of our broadcast signal.

At WPA, training is extremely important as we are primarily an organization comprised of dedicated volunteers. Last year, WPA volunteers accounted for nearly 3,000 hours of production and post-production at WPA. Those volunteers also dedicated several thousand more hours doing field production.

In 2014, production of community events and Board/Committee meetings has been keeping us busy with a combined total of 412 productions. All the production of events and meetings would not be possible without the continued support of every WPA volunteer. Wilbraham Public Access is always recruiting new volunteers and encouraging creativity.

Director Aube would like to extend his deepest and heartfelt appreciation to the many volunteers who serve on the Town's Cable and Public Access Committees; to the numerous volunteers whose dedicated service to WPA make it possible to have a functioning and quality TV station, to the Friends of Wilbraham Public Access and to Paul Villano for his faithful contributions. He would also like to extend his appreciation to Nathan DeLong, IT Director, and the IT Department's staff for all their supportive help at WPA in 2014.

Public Access TV Committee

Sandra Belcastro, Chair
Edward J. Chapman
Mary Ripley
Roy L. Scott
Dolores Gravel
Janet Vitkus

Cable TV Advisory Committee

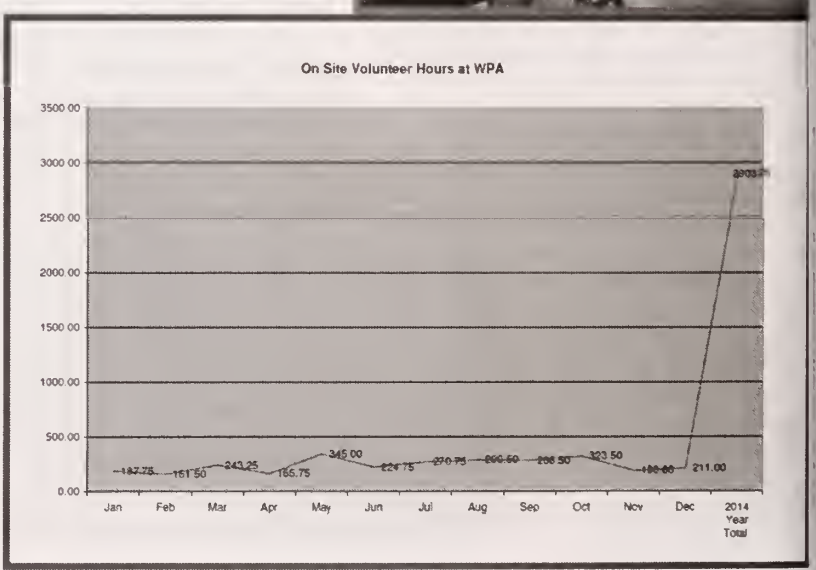
Daniel F. Cochran
Daniel Kelley
Thomas G. Magill
George Reich

Anthony Aube, *Executive Director*
Paul Villano, *Production Coordinator*

Public Library

This year brought some exciting changes and new programs to the Library. We were very busy with an average of 34 people visiting per hour, checking out 58 items per hour, and asking 7 questions per hour. We said farewell to library page Caitlin Poulin, who moved on to a full-time position outside of the library field and welcomed two new pages, Lauren Kovarik and Ann Tousignant. After 14 plus years of working directly with youth, Susan Kent shifted to a part-time circulation services position. This change allowed a restructuring of other positions, increasing the hours of Debra Searles to a full-time circulation assistant, and welcoming Rachel Hapgood as our new part-time teen services librarian. Long-time library trustee, Llewellyn Merrick stepped down after serving in this elected position for over 20 years. Gloria Russell was appointed by the Board of Selectmen to fill the remainder of Llewellyn's term, and was elected in May to serve for a complete term.

Debra Searles, Circulation Assistant.
Photo courtesy of Wilbraham Public Library.



2014 Wilbraham Public Library Brief Statistics

Category	Adult	Teen	Children	Total
Collection Holdings				
Books	23,706	2,149	21,462	47,317
Periodicals	1,455	127	214	1,796
Video formats	2,757	0	1,655	4,412
Audio formats	3,122	115	957	4,194
Total holdings (includes other materials not listed above)	**31,229**	**2,392**	**24,592**	**58,213**
Circulation/Checkouts				
Books	47,329	6,938	46,502	100,769
Periodicals	4,204	108	399	4,711
Video formats	19,902		8,198	28,100
Audio formats	9,406	251	1,195	10,852
Total circulation (includes other materials not listed above)	**80,944**	**7,255**	**57,787**	**145,986**

The Children's Department launched a new initiative this year with support from the Wilbraham Junior Women's Club and the Luso Federal Credit Union - "1000 Books Before Kindergarten". As a tie-in to the library's focus on early literacy, this program encourages parents to read aloud with their children from day one, an important activity for language development. For each 100 books read, participants receive a special sticker for their logbooks. The Children's Department also partnered with the Pathways for Parents organization to receive a STEM Activity Center, a small unit where young children can explore principles of science.

The Library's teen users were very active this year, borrowing over 500 books a month on average from the teen collection. July was the busiest month for teens reading for fun with over 900 books checked out. The teens also participated in several programs at the Library throughout the year through the Teen Advisory Board group. Highlights included a "Spine Label Poetry" activity during April, and a workshop on microwave cooking in mugs.

In addition to the Library's regular book and film discussion groups, this year the Library launched a regular poetry discussion group on Sunday afternoons from October through May. Participants read poetry by contemporary and classic poets, and have an opportunity to share their original works as well. In April, the group also participated in the statewide program, "Common Threads."

Adult Services Librarian Mary Bell continued her successful quarterly training on the Ancestry.com database and recruited the expertise of local genealogist Dave Robison to offer a more in depth series of workshops on researching family histories. Other programs for adults and families included a demonstration on container gardening, a travelogue "Through the Heartland on U.S. 20", a concert by "Strings and Friends", and a lecture on "Haunted Historic New England."

Reading on the Love Seat. Photo Courtesy of Wilbraham Public Library.

With funding from Hampden Bank, the library purchased an "OverDrive Media Station" kiosk that serves as a "branch" for our e-book collection at the Wilbraham Senior Center. Users may discover titles through an easy-to-navigate touch screen interface and get direct links to the content sent to their personal devices via text or email.

Other technology projects included website enhancements, such as live calendar of events feed on our main page, a search-able database of images and content from our local history collection, Sesame Street e-books, and a new subscription to the New York Times digital addition accessible in the Library building from any computer or mobile device.

The Library was supported throughout the year by LIFT, the Friends of the Library, Memorial-Endowment Fund, Wilbraham Garden Club, Wilbraham Cultural Council, and Wilbraham Junior Women's Club, as well as several local businesses who offered support for our summer reading program.

The Board of Trustees and the Library staff thank all the organizations and individuals who serve on Library Committees, manage programs and events, and volunteer their time on behalf of the library.

Board of Library Trustees

James S. Jurgens, Chairman
Jean Canosa-Albano
Raymond Burk
Sarah Lloyd
Linda Moriarty
Gloria Russell

Karen Demers, *Library Director*
Mary Bell, *Adult Services Librarian*
Susan Getchell, *Borrower Services*
Rachel Hapgood, *Teen Services Librarian*
Heidi Kane, *Asst. Children's Librarian*
Susan Kent, *Borrower Services*
Lauren Kovarik, *Library Page*
Tonya Menard, *Inventory/Billing Specialist*
Veronica Meschke, *Library Page*
Dorothy Moore, *Ref. & Outreach Librarian*
Cindy Rusczek, *Circulation & Technical Services Coordinator*
Debra Searles, *Borrower Services*
Ann Tousignant, *Library Page*
Gail Wholley, *Library Page*
Elaine Wrubel, *Head of Children's Services*
Wayne Wrubel, *Library IT*

Hampden-Wilbraham Regional School District

Superintendent Of Schools

The Hampden-Wilbraham Regional School District (HWRSD) is a fully accredited public school district educating approximately 3200 students in grades PreK to 12. HWRSD maintains seven school buildings: one elementary and one middle school in Hampden, and three elementary, one middle and one regional high school in Wilbraham. The newly constructed, technologically advanced, and highly efficient Minnechaug Regional High School opened its doors in August of 2012.

Staff, students and parents work together as a true "community of learners" dedicated to a tradition of educational excellence. HWRSD students regularly demonstrate high levels of achievement and accomplishments in academics, athletics, community service and the arts. HWRSD parents and our two communities are actively involved in the educational process. Over 500 HWRSD employees provide our students with a range of academic experiences and services, a well-coordinated and aligned program of curriculum and instruction and a firm commitment to maintaining healthy and safe learning environments. HWRSD is committed to working with all stakeholders to provide educational excellence in a cost-effective, efficient manner.

As a regional school district, and as with all successful organizations, the Hampden-Wilbraham Regional School District is guided by its vision, mission, core values and goals. Goal setting begins with the School Committee's goals, which then shape the development of goals in the District Improvement Plan and the HWRSD School Improvement Plans. This process involves input from the District's various stakeholders, including the School Committee, Administrative Team, School Councils, staff, students, parents and members of our two communities.

To learn more about the Hampden-Wilbraham Regional School District, visit our website at http://www.hwrsd.org/ and our District Profile on the Massachusetts Department of Elementary and Secondary Education website.

HWRSD VISION

In pursuit of educational excellence, the Hampden-Wilbraham Regional School District envisions an interactive learning community of creative, passionate thinkers in a safe and healthy environment, embracing opportunities to contribute to and compete in a global society while valuing honesty, integrity, responsibility, and respect for each individual.

HWRSD MISSION

To be one community of learners committed to educating productive and responsible world citizens within a safe, healthful environment.

HWRSD CORE VALUES

Learning is a life-long endeavor.

- Every individual is capable of learning and deserving of respect.
- Responsibility for an enriched education is vested in the individual, family, school, and community.
- Educational excellence is achievable in relation to individual potential.
- Education must prepare learners to live and work in a complex, ever-changing global society.
- Improvement in the educational system is an ongoing process of analysis, collaboration, re-assessment, and openness to change.
- Social and emotional well- being is important to the teaching and learning process.

HWRSD SCHOOL COMMITTEE GOALS

Communication

To leverage technology and public forums as a means to improve and expand communication between the School Committee and the wider community and between school administrators, teachers and HWRSD homes. School Committee sponsored forums should target the District's fiscal plans, priorities and school safety.

Education

While adhering to the District's tradition of local educational excellence and standards, the HWRSD School Committee will:

- Support an effort to implement a systematic and cyclical process of curriculum renewal and development at all grades, in all disciplines.
- Advocate for and develop a budget that will provide needed instructional supports to enhance learning and improve achievement for all children. Progress toward this goal will be measured using the benchmarks presented in the annual October Assessment report.

Fiscal Responsibility

To maintain fiscal responsibility and cost-effective resource allocation by:

- Responsibly managing and growing the District reserves including the District's Excess and Deficiency Fund
- Systemically addressing the District's OPEB liability
- Finding innovative ways to promote continuous improvement and the operational efficiency of facility usage and ancillary and support services.

Student and Staff Health and Safety

To ensure safe and healthy environments that are conducive to learning, the Committee will:

- Require periodic, public reports from school and District administrators on all aspects of school safety.
- Leverage local and grant funds to provide students with positive behavioral supports and

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interventions, safe social and emotional learning climates and secure learning facilities.
- Oversee the effective implementation of federal safe schools grants to ensure alignment with District budgetary and educational goals.

Technology
To support initiatives that strengthen the District's technology infrastructure and to promote the safe use of technology in order to enhance instruction and improve communication.

HWRSD DISTRICT IMPROVEMENT GOALS
Safety and Wellbeing: Development of policies, practices and strategies that promote the safety and wellbeing of the District's students and staff.
- Increased parent awareness and parent programming
- Implementation of mental health awareness training
- Development of community coalitions to support drug and alcohol abuse prevention and intervention
- Implementation of Lifelines Curriculum
- Integrated PreK-12 Advisory programs
- Health and Safety Regulations
- Social Norms Campaign
- Enhanced safety protocols – enhanced lockdown

Meet the Needs of All Learners: Consistent and effective focus on student achievement with attention to transitional planning, the social and academic curriculum and a tiered model of instruction.
- Implementation of tiered system of academic and behavioral interventions
- Continued use of formative assessments to monitor learning progress
- Heightened focus on "tier two" interventions
- Expanded Professional Development to support tiered instructional framework

21st Century Teaching and Learning: Continually strengthen HWRSD's commitment and frameworks for designing a 21st Century approach to education.
Interactive projection equipment
- Explore 1:1 computing environment
- Mobile computing
- More robust and effective tools for Information Management
- Enhanced Mass Notification Tools
- Expand use of data as a tool for instruction and management
- Professional development for professional and unlicensed staff
- Expansion of Edline to the elementary level

Learning and Achievement: Focused implementation of a systematic and cyclical process of curriculum renewal and development at all grades, in all disciplines and the development and implementation of a personnel infrastructure that supports teaching and learning and improves achievement outcomes for all children.
- Plan and phase in implementation of appropriate infrastructure of coaches, specialists and interventionists to support teaching and learning at all levels.
- Vertical and horizontal alignment and articulation of all grade levels and all disciplines
- Appropriate staff development
- Effective parent and community involvement
- Systematic textbook renewal
- Adequate and appropriate instructional resources
- The development of curriculum maps that
- expand use of Atlas Rubicon
- define scope and sequence
- articulate content, skills and assessments to be used at each grade level
- promote the implementation of common assessments
- Ongoing revision based on student assessment results
- Effective allocation of resources

M. Martin O'Shea
Superintendent of Schools

Annual Financial Report

The theme for the Hampden-Wilbraham Regional School District's budget was "What Do We Want This District To Be?" The intent for this budget was to continue working through the District Improvement Goals to ensure that we remain focused on the safety and well-being of the District, that we improve and expand communication to the wider community, that we remain fiscally responsible, that we sustain our commitment of educational excellence for all learners, and that the 21st Century frameworks and use of technology continues to be strengthened in the District's approach to education. The guiding principles for the budget development process were as follows:
- To develop a budget that is reflective of the District's vision and that is based on improvement goals
- To sustain the District's commitment to excellence
- To provide adequate, but cost effective programming and staffing
- To develop manageable assessments to the towns of Hampden and Wilbraham
- To be proactive rather than reactive
- To clearly communicate to all stakeholders
- To allocate funds strategically to create an aligned system

The District continued to perform at a high level academically, even while being inundated with many new weighty initiatives and mandates where the pace and costs associated with these obligations is significant, and all while managing the continuation of the incredibly challenging economic conditions. The member towns have high expectations for student achievement and have been committed to investing in education, but they, too, are experiencing the fiscal stresses associated with a weak national economy, the increase in the cost share shift at the state level, declining enrollment, and health care and benefit

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costs that continue to outpace the overall financial picture.

The budget provided a balanced plan that incorporated the economic realities of the District and the towns, while responding to the needs of the schools in a fiscally responsible way. The District has been mindful of the member towns' ability to fund their assessments within their levy limit, and recognizes the efforts of both towns who contribute above the minimum local contribution level required by the state on an annual basis. This level of support has allowed the District to keep the core mission intact, but this budget cycle emphasized the need to make even greater investments above these levels in order to provide the educational experience the communities want for the children. These objectives have been met through staffing and operational reductions in response to declining enrollment, systemic and sustainable contract negotiations, the pursuit of revenue opportunities, and the development of strategic cost saving initiatives and efficiencies.

Beth L. Regulbuto
Assistant Superintendent
for Business

Curriculum

The Hampden-Wilbraham Regional School District designs a rich and rigorous curriculum in order to develop the unique talents of each individual student. The curriculum renewal process is ongoing and ensures continuity and consistency in grades PreK-12. Access to high quality curriculum materials and resources is available throughout the District's schools. The level of technology integration across the curriculum has intensified with improvements in staffing, infrastructure, equipment, reliability, and professional development. The District is committed to providing targeted and differentiated interventions to support the academic and behavioral needs of all learners.

Academic Performance

Since its inception in 1998, the Massachusetts Comprehensive Assessment System (MCAS) has increasingly become a primary source of information with regard to student achievement, curriculum evaluation, and diagnosis of individual student strengths and weaknesses. The chart below provides a comparison of the District's recent results:

Grade/ Subject Tested	2010	2011	2012	2013	2014	2014
	HWRSD	HWRSD	HWRSD	HWRSD	HWRSD	STATE
Gr. 3 Reading	78	79	78	66	66	57
Gr. 3 Mathematics	81	80	63	67	81	68
Gr. 4 English Language Arts	69	47	71	66	58	54
Gr. 4 Mathematics	47	39	64	54	40	52
Gr. 5 English Language Arts	71	78	62	78	73	64
Gr. 5 Mathematics	57	64	59	62	59	61
Gr. 5 Science/ Engineering	71	73	70	65	65	53
Gr. 6 English Language Arts	82	81	79	70	82	68
Gr. 6 Mathematics	67	68	71	62	68	60
Gr. 7 English Language Arts	87	81	80	81	74	72
Gr. 7 Mathematics	71	62	66	62	50	50
Gr. 8 English Language Arts	91	90	92	89	89	79
Gr. 8 Mathematics	67	59	58	64	61	52
Gr. 8 Science/ Engineering	52	44	48	44	52	42
Gr. 10 English Language Arts	88	93	97	98	96	90
Gr. 10 Mathematics	84	85	89	87	85	79
Gr. 10 Biology	82	77	84	78	80	71

In addition to MCAS performance, HWRSD educators use a range of information to monitor student achievement. One example of the data considered to be relevant is SAT scores. Score trends rather than results from any one year are considered most relevant. The table found on the next page provides longitudinal SAT results for students graduating from Minnechaug Regional High School.

Using all relevant data, the teachers, administrators, parents, students and communities are working together as effective partners. As a result, the Hampden-Wilbraham Regional School District enjoys multiple opportunities to celebrate the excellent accomplishments of its students.

Timothy W. Connor
Asst. Superintendent for
Curriculum & Instruction

Mean SAT Scores 2004-2014									
	District			State			National		
	Reading	Math	Writing	Reading	Math	Writing	Reading	Math	Writing
2004	529	550	n/a	518	523	n/a	508	518	n/a
2005	531	550	n/a	520	527	n/a	508	520	n/a
2006	501	526	509	513	524	510	503	518	497
2007	521	534	522	513	522	511	502	515	494
2008	520	542	526	514	525	513	502	515	494
2009	524	551	527	514	526	510	501	515	493
2010	518	544	523	512	526	509	501	516	492
2011	524	552	519	513	527	509	497	514	489
2012	518	543	523	506	523	500	496	514	488
2013	515	516	534	507	501	522	496	514	488
2014	520	539	506	509	523	499	497	513	487

The following reports include each schools' unique mission and their School Improvement Plan goals, which support the overall vision, mission and goals of the Hampden-Wilbraham Regional School District:

Green Meadows School
Principal:
Deborah Thompson
Grades: PreK-4
Enrollment: 242

The Green Meadows School mission is to work with home and community to provide a safe, caring and respectful environment while addressing individual differences so all students will succeed in reaching their potential.

Goal 1
To increase the mathematical competency of all students, teachers will implement the MA Curriculum Frameworks in mathematics utilizing the Envisions math curriculum and teach the eight "Standards of Mathematical Practice" to develop problem-solving skills and rich math vocabulary so that all students can apply their knowledge to solve real life math problems and pass topic assessments so that 80% of students score proficient on end-of-year assessments.

Goal 2
To improve the literacy skills of all students teachers will implement grade level MA ELA Frameworks and provide direct instruction in comprehension, fluency and word work so that 80% of students score proficient on the end-of-year assessment.

Goal 3
In order to improve the social/emotional competence of all students, the faculty will use the SABRES data to determine Tier I and Tier II interventions utilizing *Responsive Classroom,* behavior contracts, school and district supports so that the needs of students scoring at risk are addressed and office referrals are reduced by 15%.

Mile Tree School
Principal:
Joanne Wilson (8/2014)
Rosemary Brosnan
(ret. 8/2014)
Grades: PreK-1
Enrollment: 317

The mission of Mile Tree School is to educate our children in a safe, supportive and nurturing environment by providing opportunities for social, emotional and cognitive growth while meeting the developmental needs of our early childhood community.

Goal 1
In order to improve the social/ emotional competence of all students, the faculty will use the SABRES data to determine Tier I and Tier II interventions utilizing *Responsive Classroom,* behavior contracts, school and district supports so that the needs of students scoring at risk are addressed and office referrals are reduced by 15%.

Goal 2
To improve literacy skills of all students the teachers will effectively plan for and implement the MA Curriculum Frameworks for English Language Arts using a balanced literacy program which results in 80% of students meeting the end of the year benchmark

Goal 3
Mile Tree students will demonstrate positive behavior in class and in all school wide activities as a result of the Responsive Classroom approach as evidenced by a 15% reduction in student behavioral referrals.

Stony Hill School
Principal: Sherrill Caruana
Grades: 2-3
Enrollment: 325

At Stony Hill, we see kids as full of possibilities and potential. By instilling in them a passion for learning, we develop their persistence to succeed and give them opportunities to shine.

Goal 1
Improve student achievement in English Language Arts/Literacy by focusing on best practices in teaching literacy, the implementation of Common Core State Standards, and the differentiation of instruction afforded by utilizing the Massachusetts Tiered System of Support.

Goal 2
Improve mathematics instruction by fully implementing the new enVisions Math Series based on lessons learned in our pilot year and our first year of implementation. Gather and analyze common formative and summative assessment data to drive instructional decisions resulting in increased student performance.

Soule Road School
Principal Lisa Curtin
Grades: 4-5
Enrollment: 365

Soule Road School is committed to delivering the district curriculum through quality, creative instructional practices. Staff and students will meet high standards in a safe, supportive, and nurturing environment where the diversity of all individuals is respected and appreciated.

Goal 1
To improve literacy instruction and improve student literacy performance, teachers will establish and implement grade level standards of literacy instruction focused on the development of reading and writing skills/stratcgies.

Goal 2
To improve mathematics instruction and student math performance, teachers will establish and implement grade level standards of mathematics instruction utilizing the EnVisions math curriculum and the eight "Standards for Mathematical Practice" to develop foundational content and problem-solving skills/strategies.

Goal 3
To support a positive school culture and improve the social and emotional development of students, faculty and staff will model, develop and promote character values, leadership skills and communication skills.

Thornton W. Burgess Middle School
Principal: Peter Dufresne
Grades: 5-8
Enrollment: 264

Our mission is to provide a life-long love of learning and to instill a core of common knowledge with emphasis on basic skills, thinking skills, ethical behavior, and good citizenship. Education at our school will reflect high levels of learning, taking into consideration various needs and abilities. We will provide a safe, caring environment with students, teachers, and parents as active members of the school community.

Goal 1
The goal of the Thornton W Burgess learning community is to providc a safe, nurturing environment. We will ensure that our students are physically and emotionally safe as well as provide the framework for them to make healthy decisions on their own.

Goal 2
Thornton W Burgess Middle School will meet the needs of all learners by implementation of tiered instruction and intervention to ensure all students achieve meaningful growth on formative and standardized assessments.

Goal 3
Thornton W Burgess will develop 21st Century methods of teaching and learning that will assist our learners in the use of the digital tools they need to meet with success in the secondary and post-secondary world.

Wilbraham Middle School
Principal: Noel Pixley
Grades 6-8
Enrollment 540

Wilbraham Middle School is a community where our staff works collaboratively to provide a safe environment where students can reach their full potential academically, socially and emotionally.

Goal 1
To improve student learning, Wilbraham Middle School will develop a schedule and school-wide instructional practices and assessments that are aligned with District goals and the MA Curriculum Frameworks and Common Core State Standards.

Goal 2
To maintain and continue to cultivate an environment that is emotionally nurturing, developmentally appropriate, and culturally sensitive.

Minnechaug Regional High School
Principal
Stephen Hale
Grades: 9-12
Enrollment: 1,187

The faculty and administration remain firmly committed to the school's mission of "providing a safe and academically challenging environment that promotes the growth and well-being of all community members as we become active world citizens who demonstrate integrity, responsibility and respect."

Goal 1
To increase the awareness, knowledge, and accessibility to college planning resources for

(Continued on page 85)

(Continued from page 84)

students, staff members, parents, and community members.

Goal 2
To reduce the Needs Improvement Technology & Engineering Category for all learners by 20%.

Goal 3
To reduce the Needs Improvement Math Category for all learners by 20%.

Hampden-Wilbraham Regional School Committee

"

A School Committee has the dual responsibility for implementing statutory requirements pertaining to public education and local citizens' expectations for the education of the community's youth. It also has an obligation to determine and assess citizens' desires. When citizens elect delegates to represent them in the conduct of public education, their representatives have the authority to exercise their best judgment in determining policies, making decisions, and approving procedures for carrying out the responsibility." (Source: Massachusetts Association of School Committees)

Through May 2014

Peter T. Salerno, Chairman
Lena Buteau (Hampden)
March Ducey
Michelle Emirzian
Michael Mazzuca
D. John McCarthy
Lisa Morace (Hampden)

As of May 2014

Marc Ducey, Chairman
Lena Buteau (Hampden)
Michelle Emirzian
Pat Gordon
Mike Mazzuca
Lisa Morace (Hampden)
Peter Salerno

Hampden-Wilbraham Regional School District Directory

Central Office
M. Martin O'Shea, Superintendent of Schools
Beth L. Regulbuto, SBO, MCPPO, Assistant Superintendent for Business
Timothy W. Connor, Assistant Superintendent for Curriculum and Instruction
Debra L. Tobias, Ed.D. Director of Student Services
621 Main Street, Wilbraham, MA 01095 – (413) 596-3884
Office Hours: 7:00 a.m. to 4:00 p.m.

Center for Health and Safety
Gina Kahn, Ed.D. Director – Safe Schools/Healthy Students Program
Teri Brand, RN, BSN, NCSN, Nurse Leader
Thornton W. Burgess Middle School
85 Wilbraham Road, Hampden, MA 01036 - (413) 566-5060
Office Hours: 8:00 a.m. to 4:00 p.m.

Green Meadows Elementary School (Grades PreK – 4)
Deborah Thompson, Principal
38 North Road, Hampden, MA 01036 – (413) 566-3263
School Hours: 8:30 a.m. to 2:40 p.m.

Mile Tree Elementary School (Grades Pre K – 1)
Joanne Wilson, Principal
625 Main Street, Wilbraham, MA 01095 – (413) 596-6921
School Hours: 8:30 a.m. to 2:40 p.m.

Minnechaug Regional High School (Grades 9 – 12)
Stephen Hale, Principal
621 Main Street, Wilbraham, MA 01095 – (413) 596-9011
School Hours: 7:35 a.m. to 2:05 p.m.

Soule Road Elementary School (Grades 4 – 5)
Lisa Curtin, Principal
300 Soule Road, Wilbraham, MA 01095 – (413) 596-9311
School Hours: 8:30 a.m. to 2:45 p.m.)

Stony Hill School (Grades 2 – 3)
Sherrill Caruana, Principal
675 Stony Hill Road, Wilbraham, MA 01095 – (413) 599-1950
School Hours: 8:30 a.m. to 2:45 p.m.

Thornton W. Burgess Middle School (Grades 5 – 8)
Peter Dufresne, Principal
85 Wilbraham Road, Hampden, MA 01036 – (413) 566-8950
School Hours: 7:40 a.m. to 2:00 p.m.

Wilbraham Middle School (Grades 6 – 8)
Noel Pixley, Principal
466 Stony Hill Road, Wilbraham, MA 01095 – (413) 596-9061
School Hours: 7:40 a.m. to 2:00 p.m.

Retirements During the 2014-2015 School Year

On the occasion of their retirement, we gratefully acknowledge the following for their years of dedication to the children of the Hampden-Wilbraham Regional School District:

Mary P. Aberdale	Thornton W. Burgess Middle School
Lorri A. Ackerman	Thornton W. Burgess Middle School
Rosemary K. Brosnan	Mile Tree Elementary School
Carolyn M. Burke	Minnechaug Regional High School
Elizabeth A. Contant	Minnechaug Regional High School
Maureen C. Coughlin	Green Meadows Elementary School
Robin L. Fitzgerald	Stony Hill Elementary School
Dorinda R. Gorski	Wilbraham Middle School
Marcia L. Jackson	Mile Tree Elementary School
Lynn M. Kace	Thornton W. Burgess Middle School
Phyllis J. Lajeunesse	Green Meadows Elementary School
Kathleen Mosellen	Minnechaug Regional High School
Dyann A. Pederzani	Soule Road & Stony Hill Elementary Schools
Deborah L. Poppel	Stony Hill Elementary School
Cynthia A. Reynolds	Soule Road Elementary School
Karen A. Sheffield	Green Meadows & Mile Tree Elementary Schools
Lewis G. Timpson III	Minnechaug Regional High School
Samuel B. Williamson	Mile Tree Elementary School

Toddler Two Step.
Photo Courtesy of Wilbraham Public Library.

Wilbraham has volunteer opportunities. Find out how you can help your community at www.wilbraham-ma.gov

Wilbraham Fire Dept. Story time.
Photo Courtesy of Wilbraham Public Library.

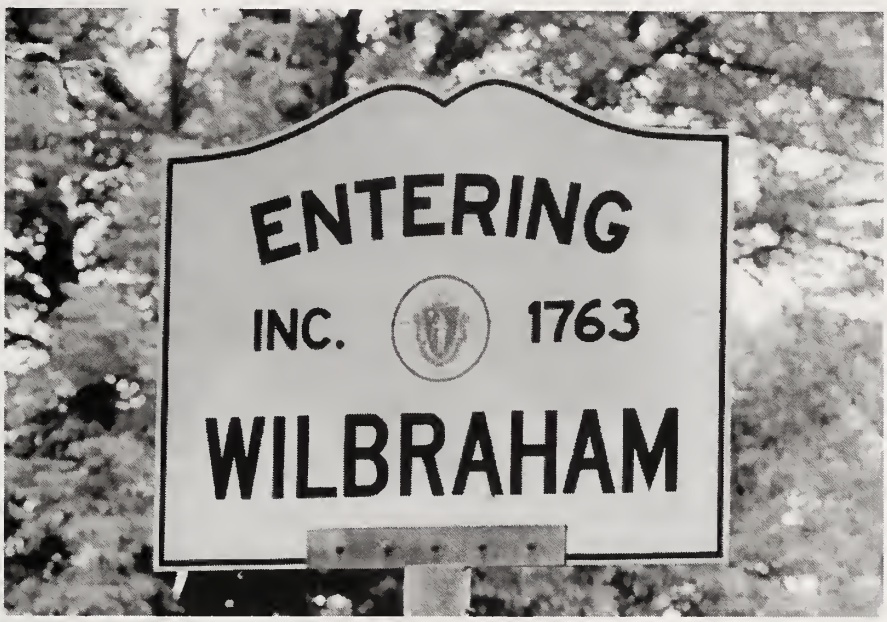
Five Year Enrollment History
(Source: Town Census Reports)

	2009-2010			2010-2011			2011-2012			2012-2013			2013-2014		
Grade	H	W	T	H	W	T	H	W	T	H	W	T	H	W	T
K	50	156	206	44	144	188	37	152	189	39	142	181	38	131	169
1	50	179	229	47	154	201	41	147	188	46	156	199	39	144	183
2	53	152	205	49	180	229	46	159	205	40	155	195	41	164	205
3	74	159	233	51	150	201	50	180	230	46	160	206	39	158	197
4	76	193	269	70	157	227	51	156	207	53	186	239	48	168	216
5	67	200	267	73	202	275	75	160	235	50	156	206	50	195	245
6	70	195	265	66	193	259	72	207	279	75	159	234	51	158	209
7	70	210	280	69	187	256	66	192	258	69	207	276	77	162	239
8	65	215	280	68	205	273	66	187	253	70	188	258	67	211	278
9	71	236	307	67	233	300	75	216	291	72	203	275	68	194	262
10	76	225	301	64	219	283	69	225	294	69	216	285	67	206	273
11	67	217	284	76	216	292	66	216	282	69	224	293	63	206	269
12	67	198	265	60	212	272	75	211	286	67	215	282	61	212	273
Other			65			60			49			33			45
TOTAL	856	2535	3456	804	2452	3316	789	2408	3246	762	2367	3162	709	2309	3063

www.wilbraham-ma.gov

Town of Wilbraham
2015 Town Report

TOWN OF WILBRAHAM



2015 ANNUAL TOWN REPORT

The Annual Town Report is available in a digital format at www.wilbraham-ma.gov or upon request.

Please direct your request to:
The Selectmen's Office
240 Springfield Street
Wilbraham, Ma 01095
(413) 596-2800 ext. 101

Wilbraham Public Library
25 Crane Park Drive
Wilbraham, MA 01095

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Hampden Wilbraham Reg. School District (HWRSD)

HWRSD	68-87

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Wilbraham Facts

Settled: 1731
Incorporated: 1763
Population: 14,484
Area: 22 Square Miles
Mileage of Public Ways: 125
County: Hampden County
Bound by: Hampden, Monson, Palmer, Ludlow, Springfield & East Longmeadow
Registered Voters: 10,137
Dwellings: 5520
Tax Rate: $20.88
Moody's Bond Rating: AA2
Form of Government: Open Meeting, Board of Selectmen & Town Administrator
History: Town of Wilbraham was a locale formally known as the *Outward Commons,* which was a part of the City of Springfield.

Gazebo Park, Main Street, Wilbraham

Wilbraham 2015 Notables

In Memoriam

Paul A. Bouchard, Jr.
Police Captain
Wilbraham Police Department
1944-2015

Herbert L. Butler
Highway Superintendent
Department of Public Works
1923-2015

Carole J. Colitti
Assistant Town Clerk
1932-2015

Frank Everton
Board of Selectmen
Finance Committee
Personnel Board
1928-2015

Benjamin Hogan
Commission on Disability
1953-2015

Gordon R. Long
Tree Warden
1932-2015

Thomas Moriarty, Jr.
Hampden County Registrar of Probate
1944-2015

Charles "Chuck" Phillips
Open Space and Recreation Committee
Vision Task Force
1945-2015

Ann Riddle
Board of Registrars
1939-2015

Alfred Rodrigues
Election Staff
1926-2015

Francis Vance
Election Officer/Poll Worker
1921-2015

New Employees

Full Time Employees
Nick Breault,Town Administrator
Christopher Rogers, Police Officer
Jeffrey Scribner, Heavy Equip. Operator
Bruce Sawyer, Heavy Equip. Operator
Jeffrey Kristek, Firefighter/EMT
Andrew Nothe, Firefighter/EMT

Part Time Employees
Patrick Regan, Recreation Aide
Lisa Hammerle, Recreation Clerk
Katherine Robinson, Assessor's Clerk
Annette Grasso, HR Clerk

Retirements

Captain Thomas Laware, Firefighter/EMT
Richard Searles, Heavy Equip. Operator
Sergeant Glenn Clark, Police Officer
Cathy Bruno, Assessors' Clerk
Elaine Wrubel, Children's Librarian
Richard Prochnow, Veterans' Agent

Employee Service Recognitions

Ten Years of Service
David Squires, On-Call Dispatcher
Michael Masley, Animal Control Officer
Officer Michael Cygan, Police Officer
David Miles, S.W., Parks and Recreation Dept.

Twenty Years of Service
Private Wendi Denning, Firefighter/EMT
Officer Harold Swift, Police Officer

Thirty Years of Service
Manuel Silva, Principal Assessor
Michael Framarin, Water Superintendent

Employee Promotions

Nancy Johnson, Town Accountant
Paul Maguire, Assistant Mechanic
Daniel Corliss, Fire Captain
Joshua Mullen, Fire Captain
Debbie Brennan, Staff Accountant
Jeffrey Rudinski, Police Sergeant
Wayne Wrubel, IT & Website Technician
Katherine Robinson, Sr. Admin. Clerk
Heidi Kane, Children's Librarian

Commendations & Appreciation

In 2015, the Board of Selectmen was pleased to honor the following residents for their outstanding achievements, or service to the community of Wilbraham.

Police Sergeant Glenn Clark
Upon his retirement, the Board extends appreciation for his honorable service to the Town and community of Wilbraham.

Women's Lung Health Week
Designated the second full week of May 2015 as "Women's Lung Health Week."

Red Ribbon Week
Designated October 23, 2015 to October 31, 2015 as "Red Ribbon Week."

Elaine H. Wrubel
Upon her retirement, the Board extends appreciation for her honorable service to the Town and community of Wilbraham.

Richard J. Prochnow
Upon his retirement, the Board extends appreciation **for** his honorable service to the Veterans, Town and community of Wilbraham.

Directors/Department Directory

Director	Department	Phone #
Nancy Johnson, Town Accountant	Accounting	596-2800 ext. 108
	Ambulance, Non-emergency business	596-2273
Manuel Silva, Principal Assessor	Assessors	596-2800 ext. 209
	Board of Appeals (Zoning)	596-2800 ext. 117
Lorri McCool, Health Inspector Lee Giglietti, Public Health Nurse	Board of Health/Health Inspector Public Health Nurse	596-2800 ext.101 596-8657
Lance Trevallion, Bldg. Inspector/Zoning Off. Ronald Rauscher, Facilities & Maintenance Supervisor	Building Department Appointments (Plumbing & Gas) Inspection Appointments (Electrical) Facilities & Maintenance	596-2800 ext. 204 ext. 228 ext. 229 ext. 120
	Conservation	596-2800 ext. 204
Michael Masely, Animal Control Officer	Dog Officer (Animal Control)	599-1253
Edmond W. Miga, Jr., Town Engineer William Sperrazza, Supt. of Operations	Engineering Dept./Dept. of Public Works	596-2800 ext. 208
Francis W. Nothe, Fire Chief	Fire Department, Non-Emergency business	596-3122
Herta Dane, Human Resource Coordinator	Human Resources	596-2800 ext.100
Nathan DeLong, IT Director	IT Department	596-2800 ext. 115
Karen Demers, Library Director	Library	596-6141
	Parking Department	596-2800 ext. 101
Bryan Litz, Parks & Recreation Director	Parks & Recreation Department Coach Information	596-2816 596-2402
John Pearsall, Planning Director	Planning & Community Develop. Dept.	596-2800 ext. 203
Roger Tucker, Police Chief Shirley Rae, Central Dispatch Supervisor	Police Department Non-Emergency Business/Dispatch	596-3837
Anthony Aube, Executive Director	Public Access Television	599-0940
Nick Breault, Town Administrator	Selectmen/Town Administrator	596-2800 ext. 103
Paula Dubord, Director of Elder Affairs	Senior Center/Dept. of Elder Affairs	596-8379
Thomas Sullivan, Asst. Town Administrator of Budgeting & Finance/Treasurer/Collector	Tax Collector/Treasurer	596-2800 ext.206; ext. 207
Beverly Litchfield, Town Clerk	Town Clerk	596-2800 ext. 200
	Trash Bags & Recycling	596-2800 ext. 206
David Graziano, Tree Warden	Tree Services	(413) 246-7345
Richard Prochnow, Veterans' Agent	Dept. of Veterans Affairs	596-8657
Michael Framarin, Supt. of Water Dept.	Water & Sewer Division	596-2826

2015 Appointed Positions/Boards/Committees

(The year listed post-name is the year the volunteers' term expires; No year listed indicates an indefinite term.)

Acting Treasurer/Collector
Lynne Frederick May 2015(no reappt.)

ADA Coordinator
Lance Trevallion 2016

Advisor to the Board of Health
VACANCY

Advisory Board of Health
Dr. Thomas S. Gould 2016
Jeri Brand 2016
Tralee Nelson 2016
Dr. Thomas G. Magill 2016
Francis Barbaro* 2016
Jan O'Neil 2016
Catherine Jurgens 2016

Agricultural Commission
Robert Matthews 2017
Judy VanRaalte 2017
Richard Hoffman 2018
VACANCY
Robert Anderson* 2017
Chrysler Szarlan Nov. 2015(resigned)

Alternate Building Inspector
Wendell Hulbert 2016
Paul Tacy Jun. 2015 (no reappt.)

Alternate Burial Agent
Carole Tardif 2018

Alternate Dog Officer
Rosemarie Masley 2016

Alternate Electrical Inspector
Paul Shepardson 2016

Alternate Plumbing & Gas Inspector
Dennis Chaffee 2016

Alter. PVPC Jt. Transp. Board
Lena Grochmal 2016

Ambulance Oversight Committee
John T. Leibel 2017
Heather Mullen 2017
John Rigney 2016
Paula Chevrier 2018
Thomas Hurley 2018

Animal Control Officer
Michael Masley 2016

Animal Inspector
Dorsie R. Kovacs, DMV 2016

Asst. Director, DPW
Tonya Basch

Asst. Director, Parks & Rec. Dept.
Ben Saabs

Assistant Town Engineer
Tonya Basch

Assistant Treasurer
Lynne Frederick

Board of Fire Commissioners
Ralph Guyer 2017
Gary Petzold* 2018
Edward T. Rigney Jr. 2016

Board of Registrars
Jean DiRico Nov. 2015(resigned)
Thomas W. Mango 2018
Donna Fountain 2017

Broadband Advisory Committee
Tom Newton 2016
Nathan DeLong 2016
Anthony Aube 2016
VACANCY
William Caruana* Dec. 2015(resigned)
Felix Zayas 2016

Building Inspector/Zoning Officer
Lance Trevallion 2017

Building Feasibility Committee
(Senior Center Feas. Bldg. Subcmte.)
Norma Bandara 2016
Dennis Lopata* 2016
Carolyn Brennan 2016
Nicholas Manolakis 2016
Gina Kahn 2016
M. Trant Campbell 2016
Paula Dubord 2016
Thomas Sullivan× 2016
(Police Station Feas. Bldg. Subcmte.)
Edward Rigney 2015
Kevin Moriarty Jun. 2015(no reappt.)
Patricia Diotalevi 2015
Paul LaPlante 2015
Roger L. Chapdelaine 2015
Roger Fontaine* 2015
Roger Tucker 2015
Lance Trevallion 2015
Thomas Sullivan× 2015
(Police Station Feas. Bldg. Subcmte discontinued in July 2015)
×Serves on both Subcmtes.

Burial Agent
Beverly Litchfield 2018

Bylaw Study Committee
John Broderick* 2016
Edward Lennon 2016
Michael Mannix 2016
Judith Theocles 2016
Beverly Litchfield 2016
David A. Sanders 2016

Cable TV Advisory Committee
Daniel F. Cochran 2016
VACANCY
Dr. Thomas G. Magill 2016
George Reich 2016
VACANCY

2015 Appointed Positions/Boards/Committees

(The year listed post-name is the year the volunteers' term expires; No year listed indicates an indefinite term.)

Cable TV Advisory Cmte. Cont.
Daniel Kelley* 2016

Capital Planning Committee
Todd E. Luzi 2018
Paul Kukulka 2017
VACANCY
Nicholas P. Manolakis* 2016
John Guzzo 2016

Cell Attendant
Brian M. Kibbe 2016
Matthew C. Lapre 2016

Cell Attendant-Matron
Katherine M. Gomes 2016
Mary Bready 2016

Chief Procurement Officer
Candace Ouillette Gaumond 2016

Commission on Disability
Edward E. White 2016
Earl Way 2016
Diane DaSilva 2017
Margarita Dennis-Wurm 2016
VACANCY
Barbara Harrington 2018
Benjamin Hogan Oct. 2015(deceased)
Beverly Litchfield 2018
R. Steven Fratoni* 2018

Community Preservation Committee
Michelle Emirzian 2018
Daniele Desmarais 2016
Stoughton L. Smead 2017
Stanley J. Soja 2017
Peter Manolakis* 2017
Dave Proto 2018
Jeffrey Smith 2016
Patrick O. Kiernan 2018
Brian Fitzgerald 2016

Conservation Commission
James Roberts 2017
Paul Ekness 2018
George Reich 2018
Stoughton L. Smead 2016
Christopher J. Brown* 2016
Robert McMaster 2017
Thomas R. Reavey 2018

Constable
Edward Lennon 2016
David J. Goodrich, Sr. 2016

Council on Aging
Diane Weston 2016
Gilles Turcotte 2016
Ellen O'Brien 2017
Theresa Munn 2017
M. Trant Campbell* 2018
Robert Page 2016
Marie Valentine Sept. 2015(resigned)

Council on Aging Pastoral Advisor
Rev. Fr. Panteleimon Klostri 2016

Deputy Sealer of Weights & Measures
Gary Petzold 2016

Director of the DPW/Town Engineer
Edmond W. Miga Jr. 2018

Director of Elder Affairs
Paula Dubord 2016

Director of Central Dispatch
Shirley Rae

Director of IT Dept.
Nathan DeLong

Director of Public Library
Karen Demers

Director of Planning Department
John Pearsall

Director of Parks & Recreation Dept.
Bryan Litz 2016

Electrical Inspector
Edward E. White 2016

Emergency Management Director
Francis W. Nothe 2016

Executive Dir. of Public Access TV
Anthony Aube

Facilt. & Grounds Maint. Supervisor
Ron Rauscher

Fence Viewer
Francis C. Barbaro 2016
David Sanders 2016

Finance Committee
John Guzzo 2018
Anna Levine 2018
Carolyn Brennan 2018
Michael Mannix 2017
Walter Damon 2017
Todd E. Luzi 2016
Daniel Miles* 2016
Nancy Piccin 2016
Nicholas Manolakis Jun. 2015(no reapp
Anthony Scibelli Jul. 2015(resigne
William Caruana Dec. 2015(resigne
Collette Vogel Jun. 2015(no reapp

Fire Chief
Francis W. Nothe 2017

Forest Warden
Francis W. Nothe 2016

2015 Appointed Positions/Boards/Committees

(The year listed post-name is the year the volunteers' term expires; No year listed indicates an indefinite term.)

Health Inspector
Lori McCool 2016

Historical Commission
VACANCY
Arthur Wolf 2018
Erick O. Kiernan 2016
Timothy Symington 2017
Walter Clark* 2017
Carol M. Albano 2016
Roberta Albano 2017

Insurance Advisory Board
Michael Cygan
Adam Hart
Jan Kirchof
Karen Demers
Anne Frederick
Melissa Graves

Interim Town Administrator
Thomas P. Sullivan Jun. 2015(no reappt.)

Local Community Mitig. Adv. Cmte.
Nick Breault 2015
Jan Pearsall Jul. 2015(no reappt.)

Local Emergency Planning Cmte.
Edmond Miga, Jr. Jun. 2015 (decl. appt.)
VACANCY 2016
VACANCY 2016
David Bourcier 2016
Anthony Aube 2016
Jerry Nelson 2016
David R. Pasquini 2016
Boughton L. Smead 2016
Robert A. Rusczek 2016
Ralph Guyer 2016
VACANCY 2016
Lori McCool 2016
Al Cenedella 2016
Dan Nothe 2016
Roger W. Tucker 2016
Robert J. Boilard 2016

On-Call Dispatcher
David Squires 2016

Open Space and Recreation Committee
Murray Watnick 2016
Brian Fitzgerald 2018
Steve Lawson 2017
Edna Colcord 2018
Catherine Callaghan Jun. 2015 (no reappt.)
VACANCY 2016
Joseph Calbrese* 2016
Judith Theocles 2017
Edward McCorkindale 2018
Jonathan Taylor* 2018
Margaret E. Connell 2016
Tracey Plantier 2017
Charles Phillips Sept. 2015(deceased)

Parking Clerk
Candace Ouillette Gaumond 2016

Personnel Board
Joseph Kelly 2017
Camie Lamica 2017
Mark Manolakis 2018
Paul D. Lemieux 2016
Miriam Cambo 2016

Pest Control Officer
David Graziano 2016

Planning Board Associate
James E. Moore, Jr. 2017

Playground & Rec. Commission
Marian E. Poe-Heineman 2016
Aaron Tillberry 2017
Patricia Silk 2018
William Scatolini 2016
Cliff "CW" Zimmer 2018
Stanley J. Soja* 2017
Jonathan Stogner 2017

Plumbing and Gas Inspector
Bernard Sears 2016

Police Station Building Committee
Edward Rigney 2016
Kevin Moriarty Jun. 2015(no reappt.)
James Dowd 2016
Patricia Diotalevi 2016
Paul LaPlante 2016
Roger L. Chapdelaine 2016
Roger Fontaine* 2016
Roger Tucker 2016
Lance Trevallion 2016

Pre-disaster Mititgation Plan Cmte.
Francis W. Nothe

Public Access TV Committee
VACANCY
VACANCY
Roy L. Scott 2016
Sandra Belcastro 2016
Mary Ripley Jun. 2015(no reappt.)
Janet Vitkus 2016
Edward J. Chapman 2016
Dolores Gravel 2016

PVPC Alternate Commissioner
David Sanders 2016
Tracey Plantier 2016

PVPC Joint Transportation Board
Tonya Basch 2016

PVTA Advisory Board
Paula Dubord

Scantic Valley Health Trust
Thomas Sullivan 2016

Scantic Valley Health Trust (Alternate Member)
Nick Breault 2016

2015 Appointed Positions/Boards/Committees

(The year listed post-name is the year the volunteers' term expires; No year listed indicates an indefinite term.)

Sealer of Weights and Measures

Gary Petzold Aug. 2015(no reappt.)
Susan Petzold 2016

Sewer Advisory Board

Joseph R. Kakley 2018
Frank Pychewicz 2017
VACANCY
VACANCY
VACANCY

Solid Waste Advisory Committee

Kevin Dorsey 2016
VACANCY
VACANCY
VACANCY

Stormwater Committee

William Sperrazza 2016
Dena Grochmal 2016
Lance Trevallion 2016
John Pearsall 2016
Tonya Basch 2016

Superintendent of Operations, DPW

William Sperrazza

Superintendent of the Water Dept.

Michael Framarin

Tax Title Custodian

Thomas Sullivan 2016

Town Administrator

Nick Breault 2018

Town Administrator Search Cmte.

Tonya Basch 2015
Thomas Sullivan 2015
Beverly Litchfield 2015
Herta Dane 2015
Marc Ducey 2015
Candace Ouillette Gaumond 2015

Town Admin. Search Cmte. Cont.

Patrick Brady* 2015
Roger Tucker 2015
Daniel Miles 2015

Town Counsel

Michael T. Hassett Jun. 2015(retired)
Stephen M. Reilly, Jr. 2016

Town Archivist

Timothy Symington

Traffic Safety Team

Roger W. Tucker
Robert J. Boilard
Tonya Basch
William Sperrazza
John Pearsall
Nick Breault
Edmond J. Miga

Treasurer/Collector

Thomas P. Sullivan

Veterans' Agent

Richard Prochnow Dec. 2015(retired)

Veterans' Graves Officer

William H. Garvey 2016

Wilbraham Cultural Council

VACANCY
Susan Adams 2016
Martha Damon 2017
Janet Vitkus 2017
Valerie Ducey 2018
Janet Wise* 2017
Jean Stone 2016
Mary Manning 2017
Margaret Kelliher* Jun. 2015(no reappt.)

Wilbraham Nature & Cult. Council

Susan C. Bunnell Jun. 2015 (no reappt.)
Robert J. Boilard 2016
(Selectmen's Rep. on the Council)

Wil. Rep., Grtr. Spfld. Sr. Services

Peter Schmidt

WPL Renovations Implement. Cmte.

Corinne Sawyer 2020
Holly Murray 2020
Paul Huijing 2020
Ronald Rauscher 2020
James Jurgens 2020
Raymond Burk 2020
Karen Demers 2020

Wil. Rep., Reg. 911 Emerg. District Plan. Cmte.

Francis Nothe
Roger Tucker
Nick Breault

**Denotes Chairman*

Elected Officials 2015

(as of May 16, 2015)

SELECTMEN & BOARD OF HEALTH

Robert J. Boilard (R)	2016
Susan C. Bunnell (U)	2017
Robert W. Russell (R)	2018

TOWN CLERK

Beverly J. Litchfield (D)	2018

MODERATOR

George L. Reich (R)	2018

ASSESSORS

John M. Wesolowski (R)	2017
Roger J Roberge II (R)	2016
Lawrence G. LaBarbera (R)	2018

REGIONAL SCHOOL COMMITTEE

Peter Salerno (R)	2017
Patricia Gordon (U)	2017
William J. Bontempi (R)	2018
Michelle P. Emirzian (R)	2018
Michael A. Mazzuca (R)	2016

TREE WARDEN

David A. Graziano (R)	2018

CEMETERY COMMISSIONERS

Donald Bourcier (R)	2018
Wilfred R. Renaud, Jr. (D)	2017
E. George Gordon (R)	2016 *(appt. Jun. 2015)*

WATER COMMISSIONERS

James B. Dunbar (R)	2018
Mary E. McCarthy (R)	2016
Thomas Pilarcik (U)	2017

LIBRARY TRUSTEES

Raymond Burk (R)	2018
Lucy I. Pelland (D)	2018
Linda F. Moriarty (R)	2017
Sarah Lloyd (R)	2016 *(resigned Oct. 2015)*
James S. Jurgens (R)	2016
Gloria Russell (D)	2017
J. Patrick Decoteau (D)	2016 *(appt. Nov. 2015)*

PLANNING BOARD

David A. Sanders (R)	2017
Jeffrey A. Smith (U)	2018
Adam Basch (U)	2019
Tracey Plantier (D)	2020
John P. McCloskey (D)	2016

WILBRAHAM HOUSING AUTHORITY

Angel L. Reyes (U)	2018 *(State appt.)*
Peter N. Manolakis (R)	2020
Anne Turcotte (D)	2018
Judy L. Cezeaux (R)	2016
Jason A. Burkins (D)	2017

Attested: Town Clerk Beverly J. Litchfield, MMC, CMMC

2015 Federal & State Delegation

U.S. SENATOR
Elizabeth Warren (D)
2400 John F. Kennedy Bldg.
15 New Sudbury St.
Boston, Ma 02203
1-617-565-3170

317 Hart Senate Office Bldg.
Washington, D. C. 20510
1-202-224-4543

1550 Main St., Ste. 406
Springfield, Ma 01103
Phone: 413-788-2690

U.S. SENATOR
Edward J. Markey (D)
975 JFK Federal Bldg.
15 New Sudbury St.
Boston, MA 02203
Phone: 1-617-565-8519

218 Senate Russell Office Bldg.
Washington, D. C. 20510
Phone: 1-202-224-2742

1500 Main St., 4th Flr.
Springfield, MA 01101
Phone: 1-413-785-4610

U.S. REPRESENTATIVE
2nd Congressional District
Richard E. Neal (D)
300 State Street, Suite 200
Springfield, Ma 01105
413-785-0325

341 Cannon House Office Bldg.
Washington, D. C. 20515
1-202-225-5601

GOVERNOR
Charlie Baker (R)
State House, Room 280
Boston, Ma 02133
1-888-870-7770
1-617-725-4005
Springfield: 413-784-1200
Washington: 1-202-624-7713
goffice@state.ma.us

SEC. OF STATE
William Francis Galvin
1 Ashburton Pl., Rm. 1611
Boston, Ma 02108
1-617-727-7030
cis@sec.state.ma.us

Western District Office
436 Dwight St., Rm. 102
Springfield, Ma 01103
413-784-1376

ATTORNEY GENERAL
Maura Healey
1 Ashburton Place
Boston, Ma 02108
1-617-722-2200

Western Regional Office
1350 Main Street, 4th Flr.
Springfield, MA 01103
413-784-1240

STATE TREASURER
Deborah B. Goldberg
State House, Room 227
Boston, Ma 02133
1-617-367-6900

STATE AUDITOR
Suzanne Bump
State House, Room 230
Boston, MA 02133
1-617-727-2075

Chicopee Regional Office
521 East Street
Chicopee, Ma 01020
413-784-1080

STATE SENATOR
1st Hampden/Hampshire District
Eric P. Lesser (D)
60 Shaker Road, Unit 3B
East Longmeadow, MA 01028
413-526-6501

State House, Room 519
Boston, Ma 02133
1-617-722-1291
eric.lesser@masenate.gov

STATE REPRESENTATIVE
12th Hampden District
Angelo J. Puppolo, Jr. (D)
2341 Boston Rd., Ste. 204
Wilbraham, Ma 01095
413-596-4333
repangelopuppolo@aol.com

State House, Room 236
Boston, MA 02133
1-617-722-2430
angelo.puppolo@mahouse.gov

2015 Democratic Town Committee

Todd Luzi, Chairman
Gilles Turcotte, Secretary
Dana Lee Luzi, Treasurer
Beverly Litchfield
Anne Turcotte
Joseph C. Falzone
Mark F. Jones
Lisa A. Jones
Madeline Q. Flanagan
James E. Thompson
Gale D. Candaras
Arthur D. Wolf
Thomas W. Mango
David W. Barry
Virginia F. Barry
Daniel J. Driscoll
Jean Canosa Albano
Daniel Fernandes
Michael Rustin
Carole Tardiff
Edward E. Kivari, Jr.
Patricia Nordstrom

Lifetime Members
John Fitzgerald
Barbara Kirby
Kevin Moriarty

2015 Republican Town Committee

David Sanders, Chairman
Mark Manolakis, Treasurer
D. John McCarthy, Secretary
Robert Boilard
Barbara Bourcier
Donald Bourcier
Carolyn Garete
Patricia Gordon
George Gordon
Robert Grove
Jolene Guzzo
Richard Howell
James Jurgens
Lawrence LaBarbera
Catherine Labine
Richard Labine
Peter Manolakis
Michael Mazzuca
Mary McCarthy
Tom Reavey
George Reich
Robert Russell
Elizabeth Sallade
Frederick Sallade
Constance Sattler
Roy Scott
Janet Shea
Anthony Vecchio
John Wesolowki

Associate Members
Peter Ablondi
Eileen Deane
Marc Ducey
David Graziano
Ann Marie Kibbe
Cheryl Malandrino
Joyce McComb
Patrick McComb
Debbie Reavey

Town Moderator

A Citizens Guide to Wilbraham own Meeting - 2015

escription:

Wilbraham has an Open Town leeting form of government. This form f government is the purest form of direct emocracy. Town Meeting is considered a gislative body. During the meeting, each oter is a legislator. At the Meeting, oters will be asked to approve Town udgets; capital expenditures, zoning hanges, Town Bylaw changes, ompensation for employees and elected fficials, Town acquisition or disposition f land and more. "Open" Town Meeting ieans that all Wilbraham registered voters re eligible to participate and vote.

ach year, Wilbraham must conduct an nnual Town Meeting. Town Bylaws equire that this Meeting be called by the electman during the timeframe of April rough June. Recent tradition has been to chedule the Meeting the Monday prior to own Elections, which are held on the hird Saturday of May.

he Selectmen may call a Special Town leeting at any time. Special Town leetings are called as needed.

ll Town Meetings are televised and ebroadcast, at various times, by the Wilbraham Public Access channel.

he Warrant—The Warrant is basically he agenda for Town Meeting. It contains number of Articles which set the ramework for Motions that will be made t Town Meeting. The Articles themselves re not necessarily the motions that will be nade at Town Meeting. The Board of Selectmen are responsible for: determining the appropriate Articles and preparing the Warrant; obtaining Legal opinion on the validity of proposed Articles; gathering input from Town staff and boards; and distribution of the Warrant.

Any ten voters have the right to petition the Board of Selectmen to put an Article on the Annual Town Meeting Warrant. This number increases to one hundred (100) for inclusion in a Special Town Meeting; and two hundred (200) to petition the Board to call a Special Town Meeting. For Annual Town Meeting, the deadline for submitting citizen's petitions for a Warrant Article is February 1 for Articles which have a monetary impact; and approximately March 1st for Articles with no monetary impact. Citizen petitioners should contact the Selectmen or Town Administrator as early as possible for guidance. The Selectmen retain the right to reject any Citizen's Petition Article which might not be legally appropriate.

Town Meeting "Cast"

Registered Wilbraham Voters – Each voter is a legislator at Town Meeting. They are full participants in budgeting, allocating funds and law making. Upon checking in to the Meeting, voters will be given a voting card, which they will hold up, (either for or against a motion,) when the vote is called by the Moderator. Non-voters may attend the Meeting but may not vote; and may address the Meeting only with permission, (traditionally this permission is presumed for Town Staff.)

Town Moderator – The Town Moderator is elected for a three (3) year term during Town Elections. The Moderator presides over Town Meeting and is responsible for its conduct consistent with Town Bylaws, Massachusetts General Laws and the parliamentary procedures defined in, *Town Meeting Time,* (a handbook of parliamentary law published by the Massachusetts Moderators Association.) Massachusetts General Laws grant The Moderator broad authority to accept parliamentary motions, regulate debate and rule speakers in or out of order. A primary role of the moderator is to insure that motions (or amendments to motions) remain within the scope of the Article published in The Warrant.

Board of Selectmen – As noted above, the Selectmen prepare the Warrant. Traditionally, they present the motions associated with most Articles (generally Zoning Article motions are made by the Planning Board and Citizen Petition Article motions are made by the petitioners). However, any voter may make the motion for an Article. The Selectmen may present recommendations or explanations of Articles.

Town Clerk – The Town Clerk is an elected official responsible for maintaining Town records. During Town Meeting, the Town Clerk is responsible for checking in voters; and recording votes and actions taken at Town Meeting. If the elected Moderator is not present at the start of the Meeting, the Town Clerk will conduct the Meeting until the Town Meeting voters elect a temporary Moderator.

Finance Committee - The Finance Committee is appointed by the Board of Selectmen. They have the authority to make recommendations on all Warrant Articles. They are deeply involved with the budgeting process and make a detailed explanation of the proposed budget to Town Meeting. Their budget recommendation is included in The Warrant. While the Finance Committee is charged with making recommendations on all Articles, traditionally they have referred recommendations on Zoning Articles to the Planning Board.

Town Counsel – Town Counsel attends Town Meeting to provide legal opinions on proposed actions being considered. The Moderator may consult with Counsel prior to issuing a ruling, if the Moderator is in doubt about the legality of that ruling.

Boards, Committees and Staff – Depending on the Article, Town Boards, Committees or Staff may be called on to make presentations or provide explanations on various Articles.

Town Meeting Procedures

The Town Moderator is the elected official who is responsible for conducting Town Meeting. The Moderator's authority and duties are defined in Massachusetts General Laws – primarily Part I, Title VII, Chapter 39; and the Town of Wilbraham Bylaws. Furthermore, the Town Bylaws

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specifically state that "in all matters not specifically provided for in law or by the By-laws of the Town of Wilbraham, the Moderator shall be guided by the principles and rules of practice contained in the work entitled, *Town Meeting Time, A Handbook of Parliamentary Law...*" This book is published by the Massachusetts Moderators Association and is used by most Town Moderators in Massachusetts.

The quorum for a Town Meeting in Wilbraham is fifty (50) voters. The Town Clerk will inform the Moderator once a quorum is present. The Meeting will be called to order and after opening procedures have been completed, the Warrant Articles will be taken up. Articles will be taken up in the order prescribed by the Warrant. Generally, only Consent Agenda Items (description follows) or inter-dependent Articles will be taken out of order.

As mentioned earlier, the Article itself is not the Motion. However, the Motion associated with an Article must be within the scope of that Article as presented in the Warrant. A "reasonable" voter who has read the Article should not be surprised by the content of the Motion. Motions that expand upon the Article or materially change it will be ruled out of order by the Moderator. Any voter may make a Motion related to the Article being taken up. However, traditionally, the Selectmen have made most motions. Once there is a Motion and a second, the proponents of the Article may make a presentation to Town Meeting. These proponents may be Town Officials (elected, appointed or staff) or individual voters (especially for a Citizen's Petition Article.) In order to provide a balanced Meeting, the Moderator will permit opponents to make formal (projector) presentations, as well. However, the Moderator expects to be notified of both pro and con presentations, and to approve their content and duration, in advance. After the presentations, Town Voters may question or argue in support or opposition to the Motion. Any voter wishing to speak, should line up at one of the microphones in the aisles. Once they are recognized by the Moderator, they should state their name and address. Town Employees need not provide their address, but they should let Town Meeting know whether or not they are a Wilbraham voter. Speakers and presenters are encouraged to be brief, to the point and to avoid repetition. Debate is encouraged; but personal attacks are not. Please argue the content of the Motion, not the merits of those presenting their view points. As long as there are voters lining up to speak, Wilbraham By-laws do not allow the Moderator to cut off debate until five (5) voters have spoken on both sides of the issue. If there are less than five (5) voters speaking for one side, debate may be cut off after the five (5) voters have spoken on the other side.

The Consent Agenda is a series of Articles which are voted in a single Motion and Vote. The Selectmen, with input from the Moderator, Town Counsel and the Finance Committee identify Articles which they feel will generate no controversy or debate. These often tend to be "housekeeping" type Articles. After the Consent Agenda Motions are read, the Moderator will announce the Article Numbers which are included. If any voter wishes to discuss an Article, he or she should shout "hold" as the Article number is announced by the Moderator. This Article will be removed from the Consent Agenda and moved and discussed in its normal position in the Warrant.

Any voter may offer an amendment to an Article (except CPA articles which may not be amended.) However, like the main motion, the amendment must not go beyond the scope of Article that was published in the Warrant. A voter may also offer one amendment to an amendment. An amendment requires a simple majority vote to pass, regardless of the quantum of vote required for the original motion. If the amendment passes, the original motion is replaced by the amended motion. The vote is then held on this amended motion and the required quantum of vote returns to that of the original motion.

Town Meeting voting is generally done by voters holding up their voting card. When voters check in, their voter registration will be confirmed. Then they will be given a colored card which they will hold up when asked for their vote. Different types of Motions require different quanta of vote to pass. Most Motions require a simple majority (the Motion would fail if the vote were tied.) A lesser number require a two-thirds (2/3) vote (Zoning Articles are the most common in this group.) Finally, there are rare occasions when the requirement may be four-fifths (4/5) or nine-tenths (9/10) vote to pass. For votes that require a simple majority or two-thirds, the Moderator may declare the results ba d observation. If any seven (7) vo s stand to challenge the Moderat s declaration of vote, a count will be m e by the election tellers. For those Artic s that require a four-fifths or nine-ten s majority, a count must be taken unl s the vote is unanimous. If a count s taken, there is no provision for Meet g members to request a re-count.

As a registered voter, the Moderato s entitled to vote. However, the Moder r will only vote if a count has been tak n and the Moderators vote affect the rest

A motion for Reconsideration of a previous Article will only be allowe f the person making the motion c s specific new information that has c e to light since the original vote; and i person voted with the prevailing s y For example, a subsequent Article r y have had an impact on a prior Article d now someone who voted with e majority has changed their m l Reconsideration is not to be used a a parliamentary mechanism for a rec n because the voter makeup of the Mee g may have changed since the original v e on the Article.

Adjournment

Town Meeting shall not be adjour d until all Warrant Articles have been d l with. It may be continued to a spec c date.

Town Moderator
George Reich

Town Clerk

Twenty-one years have now passed since I was elected Town Clerk for the first time. My love for this job continues. I mean it when I say it is a pleasure serving you.

Throughout 2015 my office was busy with Annual Town Meeting, Annual Town Election, voter registration, annual town census updating, dog/cat rabies clinic, dog licensing, vital records, business certificates, open meeting regulations and ethics regulations to name a few. The major changes in the office came in the form of the State Vital Records Department going to electronic death records. My assistant, Carole Tardif, and I sure had a promotion in ranks handling that. We now became "Burial Agents". Technically we were burial agents before but it was not such a formal title as now. I also was appointed the "Ethics Liaison" by the Board of Selectmen. This was new to me but I looked forward to the challenge.

In May, I ran for my eighth term as your Town Clerk. With the overwhelming support of so many voters it was a grand success over my opponent. Thank you so much for your faith in me. I will continue to try not to let you down.

The Town Clerk's office runs on a high level of activity at all times. Multitasking is our middle name. Rules and regulations are being constantly updated. When and if we are able to catch our breath, it is mostly due to my assistant and I being a tag-team for almost eighteen years now. Her dedication and unending energy level is greatly appreciated by me. I want to thank her from the bottom of my heart.

Now, I look toward the future and continuing to serve the residents of Wilbraham for many years to come.

With deep respect,
Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

Town Clerk Beverly Litchfield

Town Clerk's Office
Beverly Litchfield, Town Clerk
Carole Tardiff, Asst. Town Clerk

ANNUAL TOWN MEETING

MAY 11, 2015

Attendance:

Precinct A:	140
Precinct B:	130
Precinct C:	139
Precinct D:	168
Total ----------	**577**

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School on Monday, May 11, 2015. At 7:00 p.m. Moderator George Reich noted a quorum was present and called the meeting to order. The Moderator welcomed all and commenced with a brief explanation of the process for the evening followed by the reading of the names of those recently deceased or have retired as printed in the town report.

The Pledge of Allegiance was then recited followed by Town Clerk Beverly J. Litchfield reading the call of the meeting.

Moderator Reich explained the process to be used concerning the "Consent Agenda" articles. Articles listed on the Consent Agenda are considered to be routine and will be acted on using an expedited procedure. Questions or concerns from the floor regarding any Consent Agenda article will result in that article's removal from the Consent Agenda for action under regular procedures.

The articles included in the Consent Agenda were then read, one at a time. The Consent Articles were 1, 2, 10, 12, 14, 40, 41, 42, 43, 44, 45, and 46. Each article had the Finance Committee's recommendation, passed by majority vote, are listed separately in these minutes and marked with an asterisk (*).

*__ARTICLE 1.__ **Choosing Miscellaneous Officials: Finance Committee Recommends.** Passing by a majority vote for the following persons be elected to the indicated offices for the ensuing year: Poundkeeper, Michael H. Masley; Surveyor of Lumber, Edward P. Lindsay and Measurer of Wood and Charcoal, Gary Petzold.

*__ARTICLE 2.__ **Hearing Reports: Finance Committee Recommends.** Passing by a majority vote that the town accepts the reports of all officers and committees as printed in the Annual Town Report.

__ARTICLE 3.__ **Funding Transfers FY2015: Finance Committee Recommends.** Passing by unanimous vote, pursuant to Section 33B of Chapter 44 of the General Laws, to transfer the sum of $285,000 from previously appropriated but unexpended funds in the following FY'2015 budgets:

#122	Selectmen – Salaries	$25,000
#131	Reserve Fund	$117,000
#134	Accounting Salaries	$14,000
#134	Accounting Expenses	$2,000
#138	Treasurer/Coll Salaries	$38,000
#192	Town Properties – Fuel	$25,000
#194	Group Health Insurance	$54,000
#702	Interest on Temporary Loans Expense	$10,000

and to place such funds in the following amounts in the following FY'2015 budgets:

#210	Police - Overtime	$25,000
#220	Fire - Electricity	$6,000
#420	**Highway – Salaries OT**	$68,000
#420	Highway – Snow Removal	$186,000

ARTICLE 1. Ambulance Fund Transfer: Finance Committee Recommends. Passing by unanimous vote to appropriate $25,000 from Receipts reserved for Appropriation for Ambulance to the FY'2015 Ambulance Budget to cover overtime.

ARTICLE 2. Parliamentary Procedures: Finance Committee Recommends. Passing by unanimous vote that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2½), as amended, and as set forth in a document entitled "Article 5, Exhibit A," on file with the Town Clerk.

ARTICLE 3. Compensation for elected Town Officials: Finance Committee Recommends. Passing by unanimous vote to fix the compensation for elected Town Officers for fiscal year July l, 2015 to June 30, 2016, as follows: Assessors, $3,321 per year, chairman, $3,665 per year; Town Clerk, $79,869 per year (all fees revert to the Town treasury); Moderator, $200 Annual Town Meeting, $50 Special Town Meeting; Selectmen, $4,807 per year, chairman $5,607 per year; Tree Warden, $9,915 per year; Water Commissioners, $150 per year; Cemetery Commissioners, no salary; Library Trustees, no salary; Planning Board Members, no salary; Poundkeeper, Field Drivers, Weighers of Grain, Surveyors of Lumber, Measurers of Wood and Charcoal; all other Town officers elected other than by official ballot, fees only, fixed by General Laws.

ARTICLE 4. Budget Appropriations: Finance Committee Recommends. Passing by a majority vote to accept the report of the Finance Committee to raise and appropriate $38,363,053 and transfer $26,000 from offset receipts (for Dog Officer Expenses) to cover the necessary capital expenditures and operating expenses of the Town for Fiscal Year 2016 (July 1, 2015 to June 30, 2016) per appropriations listed separately in the Town Meeting Workbook and incorporated herein by reference, with the exception of those budgets and expenditures which will be voted on separately in subsequent Articles.

ARTICLE 5. Water Enterprise Fund Budget: Finance Committee Recommends. Passing by unanimous vote that the following sums be appropriated for the Water Enterprise Fund: Salaries, $403,200; Expenses, $1,437,452, and that $1,840,652 be raised as follows: $1,815,266 from Water Department receipts and $25,386 from retained earnings.

ARTICLE 6. Water Enterprise Retained Earnings: Finance Committee Recommends. Passing by unanimous vote to appropriate $27,000 from available funds in the Water Enterprise Fund retained earnings account to fund the purchase of a Water Department Truck.

***ARTICLE 7. Water Enterprise Fund Reserve Fund: Finance Committee Recommends.** Passing by majority vote that the Town appropriate from water receipts the sum of $25,000 for a Fiscal Year 2016 Reserve Fund.

ARTICLE 8. Wastewater Enterprise Fund Budget: Finance Committee Recommends. Passing by unanimous vote that the following sums be appropriated for the Wastewater Enterprise Fund: Salaries, $201,300; Expenses, $988,956, and that $1,190,256 be raised as follows: $1,190,256 from Wastewater Department receipts and $0 from retained earnings.

***ARTICLE 9. Wastewater Enterprise Fund Reserve Fund: Finance Committee Recommends.** Pass by majority vote that the Town appropriate from wastewater receipts the sum of $5,000 for a Fiscal Year 2016 Reserve Fund.

ARTICLE 10. Solid Waste Enterprise Fund Budget: Finance Committee Recommends. Passing by unanimous vote that the following sums be appropriated for the Solid Waste Enterprise Fund: Salaries, $138,858; Expenses, $203,701, and that $342,559 be raised as follows: $295,439 from Solid Waste Enterprise Fund receipts and $47,120 from retained earnings.

***ARTICLE 11. Solid Waste Enterprise Fund Reserve Fund: Finance Committee Recommends.** Passing by majority vote that the Town appropriate from Solid Waste Enterprise Fund receipts the sum of $4,000 for a Fiscal Year 2016 Reserve Fund.

ARTICLE 12. Receipts Reserved for Appropriation for Ambulance: Finance Committee Recommends. Passing by unanimous vote to appropriate $647,271 from Receipts Reserved for Appropriation for Ambulance to Ambulance personal services, operating and capital costs, pursuant to Section 5 of Chapter 40 of the General Laws.

ARTICLE 13. Receipts Reserved for Appropriation for Ambulance Depreciation Account: Finance Committee Recommends. Passing by unanimous vote to appropriate $50,000 from Receipts Reserved for Appropriation for Ambulance to be held in a depreciation account for vehicle and equipment replacement pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

ARTICLE 14. Receipts Reserved for Appropriation for Cemeteries: Finance Committee Recommends. Passing by unanimous vote to appropriate $20,000 from Receipts Reserved for Appropriation for Cemeteries to Cemetery operating costs, pursuant to Section 5 of Chapter 40 and Section 16 of Chapter 114 of the General Laws.

ARTICLE 15. Reserve Fund: Finance Committee Recommends. Passing by unanimous vote to raise and appropriate $250,000 for a Fiscal Year 2016 Reserve Fund.

ARTICLE 16. Special Appropriation for Road Repaving and Preservation Finance Committee Recommends. Passing by unanimous vote to raise and appropriate $150,000 to repave, resurface and/or crack seal public ways.

ARTICLE 20. Funding of New Police Station: Finance Committee Recommends. Requiring a two-thirds vote

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passing by a declared two-thirds vote by the Moderator that the Town authorize the selectmen to acquire the following described parcel of land: 2780 Boston Road, more particularly described in a deed dated June 25, 1992 and recorded in the Hampden County Registry of Deeds Book 8093, Page 162 for municipal purposes, including constructing a new police facility; that $ 8,000,000 is appropriated to pay costs of purchasing such land, and for planning, designing and constructing a new police facility, including the payment of all other costs incidental or related thereto; that to meet this appropriation (i) $750,000 shall be transferred from free cash, (ii) $950,000 shall be transferred from the capital stabilization fund, and (iii) the Treasurer with the approval of the Board of Selectmen is authorized to borrow up to $ 6,300,000 under G.L. c.44, §7(3), or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary or convenient to carry out this project; provided, however, that the vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½), the amounts required to pay the principal of and interest on a $ 4,000,000 portion of the borrowing authorized by this vote.

Presentations made by Police Feasibility Committee Chairman Roger Fontaine and Interim Town Administrator Thomas Sullivan. Q and A session followed.

ARTICLE 21. Re-Appropriate Open Space Acquisition: Finance Committee Recommends. Passing by a majority vote for the town to appropriate $ 28,000 previously appropriated for Open Space acquisition, under Article 18 of the May 16, 2005 Annual Town Meeting ($7,000); Article 20 of the May 25, 2006 Annual Town Meeting ($7,000); Article 21 of the May 14, 2007 Annual Town Meeting ($7,000) and Article 18 of the May 12, 2008 Annual Town Meeting ($7,000); for Open Space acquisition and Management of existing Conservation land.

ARTICLE 22. Other Post Employment Benefits Liability Trust Fund: Finance Committee Recommends. Passing by unanimous vote for the town to raise and appropriate or transfer from the following available funds (free cash, water receipts, wastewater receipts, solid waste receipts, receipts reserved for appropriation for ambulance) a sum of money to be placed into the Other Post Employment Benefits Liability Trust Fund, established under the provisions of Massachusetts General Laws Chapter 32B, Section 20,

FUND	SOURCE	AMOUNT
General Fund	Raise & Appropriate	$200,000
Water Enterprise Fund	Water Receipts	$6,500
Wastewater Enterprise Fund	Wastewater Receipts	$2,800
Solid Waste Enterprise Fund	Solid Waste Receipts	$1,300
Receipts Reserved for App. for Ambulance		$5,200

ARTICLE 23. October 2011 Snowstorm Costs: Finance Committee Recommends. Passing by unanimous vote that the town transfer from Free Cash $ 113,927 to pay for the final costs associated with the cleanup from the October, 2011 Snowstorm.

ARTICLE 24. Municipal Building Insurance Fund: Finance Committee Recommends. Passing by unanimous vote to raise and appropriate $1,000 for the Municipal Building Insurance Fund.

ARTICLE 25. Stabilization Fund: Finance Committee Recommends. Passing by unanimous vote to transfer $200,000 from Free Cash to be added to the Stabilization Fund in accordance with Section 5B of Chapter 40 of the Massachusetts General Law.

ARTICLE 26. Zoning By-Law Amendment – Cottage Food Operation Regulations: Planning Board Recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator to amend the Wilbraham Zoning By-Law as printed in Article 26 of the Warrant.

"by inserting in proper alphabetical order a new definition for "Cottage Food Operation" in section 1.3 and by inserting at the end of existing section 3.9.2.13 a new paragraph I (Home-based Cottage Food Operation Exemption) as set forth in a document entitled "Zoning Amendment Exhibit A" on file with the Town Clerk".

ARTICLE 27. Zoning By-Law Amendment – Rezoning from R-34 to R-26: Planning Board Recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator to amend the Wilbraham Zoning By-Law as printed in Article 27 of the Warrant.

"by rezoning from Residence-34 (R-34) to Residence-26 (R-26) a parcel of land containing approximately 13.43 acres being the rear portion of land located at 601 Main Street owned by 601 Main Street, LLC as more particularly described on a plan on file with the Town Clerk entitled "Zoning Amendment Exhibit B".

ARTICLE 28. Zoning By-Law Amendment – Neighborhood Office Zoning District Use Regulations: Planning Board Recommends. Requiring a two-thirds vote, passing by two-thirds vote (yes-259, no-96) to amend the Wilbraham Zoning By-Law as printed in Article 28 of the Warrant.

"by deleting the code designation "N" and substituting therefore the code designation "ZBA" in the Neighborhood Office ("NO") zoning district column of the Schedule of Use Regulations Table".

Motion to continue Annual Town Meeting: Motion made and seconded to continue the annual town meeting on Tuesday, May 12, 2015 at 7:00 p.m. at Minnechaug Regional High School where the meeting will begin with Article 29. Motion carried unanimously at 10:40 p.m.

Annual Town Meeting – night two – May 12, 2015 was called back into session at 7:00 p.m. by Moderator Reich. He began the meeting by explaining how the proceedings go when a debate starts to occur between a speaker and a resident asking questions on a specific article not necessarily related to the article in question.

ARTICLE 29. Community Preservation Program Budget: Finance Committee Recommends. Passing by a

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majority vote to appropriate $1,750 from the Community Preservation Fund for administrative costs of the Community Preservation Committee.

ARTICLE 30. Community Preservation Program Project – Affordable Housing Fund: Finance Committee Recommends. Passing by a majority vote to transfer $98,600 from the Community Preservation Affordable Housing Fund for a Community Preservation Project to purchase and install windows at The Pines and Miles Morgan Housing Developments.

ARTICLE 31. Community Preservation Program Project – Wilbraham Children's Museum: Finance Committee Recommends. Passing by a majority vote to transfer $5,900 from the Community Preservation Historic Preservation Housing Fund for a Community Preservation Project to provide funding for a design study to implement accessibility code renovations to the Wilbraham Children's Museum.

ARTICLE 32. Community Preservation Program Project – ADA Dock at Spec Pond: Finance Committee Recommends. Passing by a majority vote transfer $44,000 from the Community Preservation Non-Committed Fund for a Community Preservation Project to provide an ADA Accessible Fishing and Boating Dock at Spec Pond.

ARTICLE 33. Community Preservation Program Project – Historical Resources: Finance Committee Recommends. Passing by a majority vote to transfer $10,000 from the Community Preservation Historic Preservation Fund for a Community Preservation Project to continue the ongoing inventory of Wilbraham's historical resources.

ARTICLE 34. Community Preservation Program Project – Town Record Books: Finance Committee Recommends. Passing by a majority vote to transfer $9,005 from the Community Preservation Historic Preservation Fund for a Community Preservation Project for the preservation of town record books in the custody of the Town Clerk.

ARTICLE 35. Community Preservation Program Project – Invasive Tree Insects: Finance Committee Recommends. Passing by a majority vote to transfer $4,500 from the Community Preservation Open Space Fund for a Community Preservation Project to provide funding for a campaign to raise public awareness about the invasive tree insects.

ARTICLE 36. Community Preservation Program Project – Spec Pond Pavilion, Memorial and Soule Road Fields: Finance Committee Recommends. Passing by a majority vote to transfer $75,000 from the Community Preservation Non-Committed Fund for a Community Preservation Project to renovate Wilbraham's Memorial and Soule Road Fields as well as the Spec Pond Pavilion.

ARTICLE 37. Community Preservation Program Project – Forest Management Plan Twelve Mile Brook: Finance Committee Recommends. Passing by a majority vote to transfer $8,000 from the Community Preservation Open Space Fund for a Community Preservation Project to implement a CPA funded Forest Management Plan prepared for the Twelve Mile Brook Property in 2008.

ARTICLE 38. Community Preservation Program Project – Restoration Bruuer Pond/Sevey Park: Finance Committee Recommends. Passing by a majority to transfer $150,000 from the Community Preservation Non-Committed Fund for a Community Preservation Project to perform restoration work at Bruuer Pond/Sevey Park.

ARTICLE 39. Community Preservation Program Project – Stone Fence Bruuer Pond: Finance Committee Recommends. Passing by a majority vote to transfer $7,500 from the Community Preservation Open Space Fund for a Community Preservation Project to repair a historic stone boundary fence at Bruuer Pond.

ARTICLE 40. Community Gardens Revolving Fund: Finance Committee Recommends. Passing by a majority vote to reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from community garden lot rental fees and donations, which shall be used to purchase goods, tools, and services, including water resources, for the use of the gardeners enrolled in the program, and transfer the balance from the FY 2015 revolving fund to the FY 2016 revolving fund. Expenditures authorized by the Conservation Commission, not exceeding a total of $6,000 in FY 2016. The balance in the revolving account shall not exceed $6,000.

***ARTICLE 41. Authorization to Dispose of Surplus Equipment: Finance Committee Recommends** Passing by a majority vote to authorize the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

***ARTICLE 42. Grants Authorization: Finance Committee Recommends.** Passing by a majority vote to authorize the Board of Selectmen to apply for and accep federal or state grants or monies as may be available and to authorize the expenditure of any such grants or funds received therefrom in accordance with the terms of said grants.

***ARTICLE 43. Council on Aging Revolving Fund: Finance Committee Recommends.** Passing by a majority vote to reauthorize a revolving fund in accordance with Section 53E½ of Chapter 44 of the General Laws in order to place revenue collected from donations from individuals organizations and events; memorial donations; and fees for classes, trips and programs, which shall be used for payment of costs connected with programs and events repair and maintenance of equipment and furnishings; purchase of memorials and volunteer recognitions; and fees for instructors and classes, and transfer the balance of the FY 2015 revolving fund to the FY 2016 revolving fund. Expenditures authorized by the Director of Elder Affairs not exceeding a total of $20,000 in FY 2016. The balance in the revolving account shall not exceed $20,000.

***ARTICLE 44. Compost Bin Revolving Fund: Finance Committee Recommends.** Passing by a majority vote to reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenu

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collected from the sale of compost bins which shall be used to purchase additional compost bins, and transfer the balance of the FY 2015 revolving fund to the FY 2016 revolving fund. Expenditures shall be authorized by the Public Works Director and shall not exceed a total of $5,000 in FY 2016. The balance in the revolving account shall not exceed $5,000.

ARTICLE 45. Cemetery Revolving Fund: Finance Committee Recommends. Passing by a majority vote to reauthorize a revolving fund in accordance with Section 53E½ of Chapter 44 of the General Laws in order to place revenue collected from the sale of boundary markers foundations, winter access charges, and for opening and closing graves, which shall be used to purchase boundary markers foundations, winter access charges, and to open and close graves, and transfer the balance from the FY 2015 revolving fund to the FY 2016 revolving fund. Expenditures authorized by the Cemetery Commission, not exceeding a total of $2,000 in FY 2016. The balance in the revolving account shall not exceed $2,000.

ARTICLE 46. Authorization to Enter in Lease/Purchase Agreements: Finance Committee Recommends. Passing by majority vote to authorize the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase.

ARTICLE 47. Authorization to Borrow for Capital Outlays: Finance Committee Recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator that the town borrow $40,000 for the following purposes: $8,000 in accordance with Section 7(3A) of Chapter 44 of the General Laws for remodeling, reconstructing or making extraordinary repairs to public buildings owned by the town, including original equipment and landscaping, paving and other site improvements; and $385,000 in accordance with Section 7(9) of Chapter 44 of the General Laws for the cost of departmental equipment.

ARTICLE 48. Acceptance of Deeds: Passing by unanimous vote to move no action.

ARTICLE 49. Main Street Area Sidewalk Project: Finance Committee Recommends. Passing by a majority vote to transfer from Free Cash $100,000 to upgrade the sidewalks in the Main Street Area from Tinkham Road to Soule Road.

ARTICLE 50. Appointed Tree Warden By-Law Change: Passing by a majority vote to amend the By-laws by deleting Section 310 (Tree Warden) in its entirety and adding the following new section:

SECTION 423 TREE WARDEN

Effective May 16, 2018, the Board of Selectmen shall appoint a Tree Warden for a term of three years under the provisions of Section 106 of Chapter 41 of the General Laws.

This By-Law change shall not be effective until passage of the ballot question changing the Town's elected Tree Warden to an appointed Tree Warden. This question is on the election ballot to be voted on May 16, 2015.

ARTICLE 51. Fountain Park Use Guideline Changes: Passing by majority vote as amended to allow Fountain Park to receive Community Preservation Act monies.

Motion was made and seconded to table this article but failed to get the required two-thirds vote to pass.

Article 51 was then amended by Board of Selectmen member Susan Bunnell. The motion to amend which stated to allow Fountain Park to receive Community Preservation Act monies was seconded and passed by a majority vote.

ARTICLE 52. Reclassify Land at 68V (C) Brainard Road: Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator to designate the Town owned property known and designated as 68V (C) Brainard Road as Open Space to be supervised and managed by the Wilbraham Conservation Commission. Under the auspices of the Wilbraham Open Space and Recreation Plan, the Wilbraham Recreation Commission may request active and /or passive recreational activities on the property through the Conservation Commission.

ARTICLE 53. Town By-Law Amendment – Consumption of Intoxicating Beverages on Streets and on Certain Public Properties Amendment: Passing by unanimous vote to amend the existing Town By-law Section 603 by deleting it in its entirety and replacing it with the following as set forth in a document entitled "Town By-Law Amendment Exhibit A" on file with the Town Clerk.

ARTICLE 54. Town By-Law Amendment – Unreasonable Noise Amendment: Passing by unanimous vote to amend the existing Town By-law Section 630 (Unreasonable Noise) by deleting section 4(b) in its entirety as set forth in a document entitled "Town By-Law Amendment Exhibit B" on file with the Town Clerk.

Motion to Adjourn – Motion made and seconded to adjourn. Motion carried by unanimous vote.

Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Beverly J. Litchfield, MMC, CMMC

Town Clerk of Wilbraham

TOWN BULLETIN

August 31, 2015

Boston, MA

Articles 26, 27, 28, 50, 53 and 54 - We approve Articles 26, 27, 28, 50, 53 and 54, and the map amendments related to Article 27, from the May 11, 2015 Wilbraham Annual Town Meeting.

Maura Healey
Attorney General

Nicole B. Caprioli
By: Nicole B. Caprioli
Assistant Attorney General
Municipal Law Unit
10 Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600 ext. 4418
nicole.caprioli@state.ma.us

Town Clerk

VITAL STATISTICS

BIRTHS	2013	2014	2015
MALES	45	35	43
FEMALES	34	44	40
TOTALS	**79**	**79**	**83**
MARRIAGES	**45**	**42**	**41**
DEATHS			
MALES	82	106	106
FEMALES	148	152	154
TOTALS	**230**	**258**	**260**

ATTEST: Beverly J. Litchfield, MMC, CMMC
Town Clerk

TOWN CLERK – STATEMENT OF RECEIPTS & DISBURSEMENTS
JULY 1, 2014 – JUNE 30, 2015

FY '15 RECEIPTS		
2,377	DOG TAG REGISTRATIONS	$25,640.25
9	STRAY FINES	$ 90.00
12	BOARDING FEES	$ 120.00
232	LATE FEES	$ 7,810.00
37	NON-CRIMINAL TICKETS	$ 4,305.00
85	MISCELLANEOUS FEES	$ 941.50
45	MARRIAGE LICENSES	$ 1,350.00
1,568	COPIES OF RECORDS	$12,245.00
281	HUNTING PERMISSIONS	$ 562.00
96	BUSINESS CERTIFICATES	$ 3,780.00
5	RAFFLE PERMITS	$ 100.00
9	GAS PERMITS	$ 1,085.00
3	CEMETERY BOOKS	$ 6.00
2	POLE LOCATIONS	$ 160.00
9	STREET LISTING BOOKS	$ 135.00
TOTAL FY '15 RECEIPTS		**$58,329.75**

FY '15 DISBURSEMENTS		
2,377	DOG TAG REGISTRATIONS	$25,640.25
9	STRAY FINES	$ 90.00
12	BOARDING FEES	$ 120.00
232	LATE FEES	$ 7,810.00
37	NON-CRIMINAL TICKETS	$ 4,305.00
85	MISCELLANEOUS FEES	$ 941.50
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1,568	COPIES OF RECORDS	$12,245.00
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3	CEMETERY BOOKS	$ 6.00
2	POLE LOCATIONS	$ 160.00
9	STREET LISTING BOOKS	$ 135.00
TOTAL FY '15 DISBURSEMENTS		**$58,329.75**

Information Technology Dept.

During 2015, much of the IT Department's time was utilized supporting the day-to-day technology needs of all Town municipal departments. The IT Department currently has 3 full time staff members (IT Director, Network Administrator and a Helpdesk/Website Support Technician). Outside consultants were leveraged to provide the extra support when needed.

Many IT Department accomplishments are below:

- Supported all Town department printers, copiers, network devices, workstations, servers, software, video, phone, radio, security and other "IT-like" systems. IT staff priority is to ensure that all Town departments maintain continuity of business operations – especially those providing public facing services.
- Continued using open source virtualization technologies to virtualize more Town servers and workstations.
- Continued operation and maintenance of wireless technology in Town buildings. Many Town buildings and properties support free Wi-Fi access.
- Continued maintenance and operation of the municipal building-to-building (WAN/VPN) network using free and open software on commodity hardware.
- Continued battery backup (UPS) installation, upgrades and battery maintenance in all facilities.
- Continued working with surrounding municipal and regional IT Directors to plan framework for future regionalization, mutual aid, grant application, training and other group efforts.
- Continued maintenance, upgrades and content coordination for the Town website (http://wilbraham-ma.gov) and other linked Internet technologies (Facebook, Twitter, Blackboard Connect [reverse 911], and others).
- Continued involvement in the design, planning, installation and

(Continued on page 19

Town Clerk

VOTER REGISTRATION BY PRECINCT
(As of December 31, 2015)

PREC	Rep	Dem	Unen	Lib.	Inter 3rd Pty	Grn Rain	Grn USA	Ut. Party	Ind.	MA Indep.	Work Fam.	Total
A	484	746	1327	4	1	5	1	13		1		2582
B	487	678	1312	4	2			10	1			2494
C	553	582	1319	6	1	4	1	7	1			2474
D	515	747	1315	3	1	1		5				2587
TOTAL:	**2039**	**2753**	**5273**	**17**	**5**	**10**	**2**	**35**	**2**	**1**		**10,137**

2015 ANNUAL TOWN ELECTION
MAY 16, 2015

Total Registered Voters	9,962
Total Vote Cast	2,228
% Voted	23%

Voted by Precinct	Total Registered
Precinct A – 527	2523
Precinct B – 484	2468
Precinct C – 547	2420
Precinct D – 670	2551

SELECTMAN – 3 YRS.

Robert W. Russell	R	1276*
Anna G. Levine	D	829

TOWN CLERK – 3 YRS.

Beverly J. Litchfield	D	1502*
Herta Dane	R	594

MODERATOR – 3 YRS.

George L. Reich	R	1601*

ASSESSOR – 3 YRS.

Lawrence G. LaBarbera	R	1570*

REG. SCHOOL COMMITTEE – 3 YRS.

Marc E. Ducey	R	960
Michelle P. Emirzian		997*
William John Bontempi	R	1023*
James S. Burke	R	891

TREE WARDEN – 3 YRS.

David A. Graziano	R	1560*
Charles H. Rounds		398

CEMETERY COMMISSIONER – 3 YRS

Donald R. Bourcier	R	1611*

CEMETERY COMMISSIONER – 1 YR.

Write-In candidate refused position

WATER COMMISSIONER – 3 YRS

James B. Dunbar	R	1278*
Michael P. Rustin	D	599

LIBRARY TRUSTEE – 3 YRS

Raymond D. Burk	R	1332*
Lucy I. Pelland	D	750*
Marjorie Williams	D	746

PLANNING BOARD – 5 YRS

Tracey Plantier	D	1376*

PLANNING BOARD – 1 YR

John P. McCloskey	D	1034*
Charles A. Pelouze		831

WILB. HOUSING AUTHORITY

Peter N. Manolakis	R	1273*
Russell D. Mitchell	D	689

QUESTION 1 (TREE WARDEN)
By-law change

Yes – 1299*
No – 730

QUESTION 2 (COMMON CORE)
Non-binding

Yes – 514
No – 1528*

QUESTION 3 (POLICE STATION)
Debt Exclusion

Yes – 1369*
No - 886

ATTEST: Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

* Denotes Winner

(Continued from page 18)

maintenance of the Town's public safety and other radio communication systems.

- Continued performing memory, hard drive and component upgrades, cleanings and other maintenance to extend the useful lifespan of Town computers and network devices.
- Continued e-waste removal from Town facilities and departments for proper re-purposing or eco-friendly recycling.
- Continued operation and monitoring of MBI fiber circuits for Town Hall, Fire HQ, Police HQ, Fire Station #2, and Library buildings. Upgraded the Town's primary Internet presence from 50 to 100 megabits. Upgraded the Library's fiber circuit to 50 megabits. Upgraded Town Hall's fiber circuit to 100 megabits.
- Continued operation and maintenance of IT Department emergency operations center (EOC) radio communications system. EOC system enables IT Department to monitor government communications (FD, PD, DPW) and incorporates civilian Ham radio integration. The system utilizes off-grid battery power which can be charged via grid connection or solar/other power. The system is portable and can be made mobile during emergencies.
- Migrated the Building Department to a cloud-hosted permitting system that allows for inspections to be performed using mobile tablets.
- Hired long time technical staff person from the Wilbraham Public Library as the IT Department's new website and helpdesk support technician. All requests to modify Town website pages or Internet services should be sent to website@wilbraham-ma.gov.
- Created centralized meeting agenda and minutes e-mail list called postings@wilbraham-ma.gov. Boards and Committees are advised to send all minutes

(Continued on page 20)

Town Clerk

2015 ANNUAL TOWN ELECTION - RECOUNT
LIBRARY TRUSTEE

Total Registered Voters ---	9,962	Voted by Precinct	Total Registered
Total Vote Cast ----------	2,228	Precinct A – 527	2523
% Voted ----------	23%	Precinct B – 484	2468
		Precinct C – 547	2420
		Precinct D – 670	2551

RECOUNT HELD JUNE 1, 2015

LIBRARY TRUSTEE – 3 YRS

Raymond D. Burk	R	1338*
Lucy I. Pelland	D	757*
Marjorie Williams	D	747

ATTEST: Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

(Continued from page 19)

and agendas to postings@wilbraham-ma.gov. Please do not send them directly to the IT Department.

IT Department
Nathan DeLong, IT Director
John Sternala, Network Administrator
Wayne Wrubel, IT Support & Website Technician
Karen Benoit, Website Coordinator

Soldiers' Monument at Crane Park.

Town Administrator

To the Citizens of Wilbraham:

It is with great pleasure that I submit my first Annual Report to you. I was honored to be appointed Town Administrator by the Board of Selectmen during its March 16th meeting. This was the culmination of a thorough and extensive search conducted by the Board of Selectmen, the Town Administrator Search Committee, and supported by the Collins Center. I thank and commend the Board of Selectmen, the Search Committee members and the Collins Center for their thoughtful, well-organized approach to this task. The search began with forty-seven applicants and was narrowed down to nine who were interviewed by the Search Committee. Five candidates emerged from that process. Two candidates subsequently withdrew. Three candidates—Ed Gibson, Dana Reed and I—interviewed with the Board of Selectmen on the afternoon of March 7th. We were also invited to meet residents at a special gathering in the Library that same evening, and to present our interest in the position to the public. This "Meet and Greet" event was a wonderful opportunity to speak one-on-one with residents. I was impressed with the enthusiasm and pride with which residents spoke of Wilbraham that evening.

I am thrilled to serve as Wilbraham Town Administrator. I held the same ti with the Town of East Longmeadow ; ten years prior to coming to Wilbraha As I explained during the intervi process my interest in the Wilbraha Town Administrator position w generated by a desire to gr professionally. The title of the position each community may be the same, but t scope of responsibility and authority different. Wilbraham grants and expe more of each, to and from its To Administrator. I relish this opportun and am committed to giving my very b effort to help keep Wilbraham the spec place that it is.

My first day on the job was June 1st. spent much of my first few we reviewing the budget that was approved Town Meeting in May, and meeting w department heads in my office and on s to learn about departmental operatio All department heads and employees w very welcoming and gracious in help me get acclimated, but there are th individuals who were especia instrumental in helping to ease my learn curve. Tom Sullivan, the Assistant To Administrator for Budget and Finance a Town Treasurer/Collector, who ser with skillful aplomb as the Interim To Administrator during the search, was l to providing me with information budgets, operations, and various proje Herta Dane, Human Resour Coordinator, likewise brought me up speed on several personnel matters t were underway, or expected to be relev in the future. Candace Ouillette Gaumo Administrative Assistant to the Board Selectmen and Town Administrator, g me background information on m ongoing matters that needed attention, insight as to how to prioritize them. thank Tom, Herta and Candace for t help then, and every day since.

The budget is the central plann document for any municipality. I inves time early on to review the one that passed in May. As summer turned to f began meeting with the financial team prepare for the FY17 budget cycle. T laid the groundwork for the m discussions that were expected to com the New Year. Each budget year pres its own challenges and FY 2017 is

(Continued on pag

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ected to be any different. In addition to th budget, there were many diverse issues th I was involved with on a day-to-day bas including addressing residents' ccerns, hiring a new Town Counsel, is ing bid requests for space for the Snior Center and Recreation Department, psuing the feasibility of a Regional Dpatch Center, and researching options toreplace Wilbraham's retiring Veterans Sv ice Agent. I also worked closely with th Human Resources Coordinator on psonnel matters including hiring, cctive bargaining, policy formulation ar implementation, and compliance.

I ncourage any resident with questions, st gestions or concerns about Wilbraham tcontact me. I am available by calling (43) 596-2800, ext. 103; via email at nbeault@wilbraham-ma.gov; or via a psonal visit the next time you are in Tvn Hall. I look forward to meeting you.

Town Administrator
Nick Breault

Human Resources

The Town Administrator oversees, on b alf of the Board of Selectmen, the day -t-day administration of the Town's Hman Resources system. The Human Rsources Coordinator, under the dection of the Town Administrator, wrks closely with the Personnel Board al administers and implements human rsources policies and procedures for the Tvn, develops documents and mintains records related to personnel aninistration, ensures compliance with f eral, state and local regulations, and as as liaison between the Board of Sectmen and all town departments on eployment or personnel related matters.

Benefits:

Te Affordable Care Act required the implementation of administrative pcesses to allow for documentation of nwly required data by the Internal Fvenue Service. Under the leadership o Assistant Town Administrator for Edget and Finance/Treasurer/Collector Tomas Sullivan, Accounting and Sectmen's Office staff worked closely vh our benefits administrator, the administrator of the Scantic Valley Regional Health Trust, software providers and the IT department to coordinate the flow of information and data, while protecting its confidentiality.

The Scantic Valley Regional Health Trust kept health insurance rates for active employees and retirees on active plans at the same level as the previous year (0% increase). On January 1, 2015, Premiums for the various retiree Medicare Supplement and Medicare Advantage Plans increased from 0% to 11%. As of December 31, 2015, there were 101 active employees enrolled in active plans, and 23 early retirees on active plans. 48 retirees were enrolled in Medicare plans. There were 21 active employees who were eligible to enroll in the Town's plans but declined due to other coverage.

Workers Compensation, Injured-on-duty Claims:

During 2015, 9 new injury-on duty claims were filed by police officers and firefighters; and 2 claims continued from the prior year. There was one Worker's Compensation Claim filed and one was continued from the prior year.

The Town is very fortunate to have an extremely dedicated, professional and skilled work force. Municipal service delivery is where government and citizenry most closely and frequently interact, and I am proud of the employees of the Town of Wilbraham for their enthusiastic embrace of their chosen professions, their faithful service to the taxpayers of Wilbraham, and their commitment to the daily challenges of public service.

A special thank you goes to Assistant Town Administrator for Budget and Finance/ Treasurer/Collector Thomas Sullivan, for serving as the Town's Interim Town Administrator from November 2014 to May 2015. He did an incredible job juggling the many needs of the various departments, in addition to several time consuming special projects.

On June 1, 2015, we welcomed our new Town Administrator, Nick Breault with open arms. Nick has a wealth of experience in municipal management at the top level from his service to the Town of East Longmeadow, and emerged as the top candidate from a very qualified pool of applicants for this important position. We are glad to have him on board and wish him well in his new position.

Human Resources
Herta Dane, Human Resource Coordinator
Annette Grasso, HR Clerk

Personnel Board

A five member Personnel Board, to hold staggered terms of three years, is appointed by the Board of Selectmen according to Section 509 of the town by-laws. The Board is charged with advising the Board of Selectmen on all matters pertaining to personnel policy for non-union and non-elected employees. The Board reviewed and advised the Board of Selectmen on the following policies in 2015: policies on Domestic Violence Leave, Parental Leave, and Nepotism and Fraternization. The Board is working to

(Continued on page 22)

Anniversaries:
During 2015, the following employees celebrated milestone employment anniversaries:

10 years of service to the Town:
David Squires, On-Call Dispatcher
Michael Masley, Animal Control Officer
Officer Michael Cygan, Police Officer
David Miles, Seasonal Worker, Parks and Recreation

20 years of service to the Town:
Private Wendi Denning, Firefighter EMT
Officer Harold Swift, Police Officer

30 years of service to the Town:
Manuel Silva, Principal Assessor
Michael Framarin, Water Superintendent

Human Resources

Retirements:

January 9, 2015	Captain Thomas Laware, Firefighter EMT, with 40 years of Service
April 21, 2015	Richard Searles, HEO, with 20 years of Service
July 6, 2015	Sgt. Glen Clark, Police Officer, with 24 years of Service
October 16, 2015	Cathy Bruno, Assessors Clerk, with 10 years of Service
October 30, 2015	Elaine Wrubel, Children's Librarian, with 24 years of Service
December 31, 2015	Richard Prochnow, Veterans Agent, with 29 years of Service

Other Staffing Changes:

Resignations:

April 21, 2015	Thomas Tassinari, Assistant Mechanic
October 20, 2015	Richard Zamora, DPW Foreman-Wastewater
November 9, 2015	Stacy Tancrati, Part Time Clerk Selectmen's Office
December 24, 2015	Karen Benoit, Planning Zoning Admin. Asst.

New Hires Full Time:

June 1, 2015	Nick Breault, Town Administrator
July 1, 2015	Christopher Rogers, Police Officer
July 6, 2015	Jeffrey Scribner, HEO
July 6, 2015	Bruce Sawyer, HEO
October 5, 2015	Jeffrey Kristek, Firefighter EMT
October 19, 2015	Andrew Nothe, Firefighter EMT

New Hires Part Time:

January 12, 2015	Patrick Regan, Recreation Aide, (10 hrs week)
March 9, 2015	Lisa Hammerle, Recreation Clerk, (10 hrs week)
August 10, 2015	Katherine Robinson, P T Assessor's Clerk(19.5)
November 2, 2015	Stacy Tancrati, Office HR Clerk, Select Off (17.5)
December 16, 2015	Annette Grasso, Office HR Clerk, Select Off (17.5)

Promotions:

February 9, 2015	Nancy Johnson, Town Accountant
May 11, 2015	Paul Maguire, HEO to Assistant Mechanic
May 24, 2015	Daniel Corliss, Fire Captain
May 24, 2015	Joshua Mullen, Fire Captain
June 1, 2015	Debbie Brennan, Staff Accountant
June 29, 2015	Jeffrey Rudinski, Police Sergeant
September 8, 2015	Wayne Wrubel, IT and Website Technician
October 19, 2015	Katherine Robinson, Sr. Admin. Clerk (also to F T)
November 30, 2015	Heidi Kane, Children's Librarian

Change in hours status positions:

August 1, 2015	Melissa Graces, Land Management Coordinator ($100 stipend)
October 27, 2014	Susan Kent, Library Assistant, FT to PT
October 27, 2014	Debra Searles, Library Assistant, PT to FT
November 2, 2015	Karen Benoit, Admin Asst Plannig Zoning, FT to PT

(Continued from page 21)

bring a number of policies under review in 2016.

Personnel Board
Paul Lemieux, Chairman
Joseph Kelly
Camie Lamica
Mark Manolakis
Miriam Cambo

By-Law Study Committee

The idea of a By-Law Study Committee was first introduced to the Town at the Annual Town Meeting in 1989. Through an amendment to the current By-Laws at that time, it was determined that the Board of Selectmen would appoint a committee, including the Town Clerk and that said committee would assist the Town Clerk in updating the By-Laws. The first committee began meeting in 1994; and brought a revised set of By-Laws to the Town Meeting on April 29, 1996.

Since that time there have been ma additions and amendments to the B Laws, but another complete review the document had not been undertake In late 2014, early 2015 the Board Selectmen, at the suggestion residents and the Town Administrat began the process of appointing a B Law Study Committee. The fi appointments were made in Janua 2015. The committee began meeting March 2015 and has been meeti regularly since that time. T committee started with a compl review of the entire by-law docume noting and discussing areas of conce The committee has solicited input fr Town Department Heads, employe Town Counsel, Town Administrat other boards and committees and t general public. The Committee has a had regular updates and discussio with the Board of Selectmen.

Some of the issues that the commit has looked at may be brought to a v at the Town Meeting in May 2016, proposed changes or additions. So issues may be referred for further stu The committee has looked at issu surrounding other boards a committees, blight, keeping of chick for eggs, election and recall issu traffic, littering and marijua consumption and many others.

We would like to thank the Board Selectmen and the Town for entrust us with this important task.

By-Law Study Committee
John Broderick, Chairman
Edward Lennon, Vice Chairman
David Sanders
Michael Mannix
Judith Theocles
Beverly Litchfield, Town Clerk, Ex Officio

Board of Selectmen

In May 2015, the seated board members: Robert J. Boilard, Susan C. Bunnell and Robert W. Russell resumed their positions on the Board of Selectmen. Following the Annual Town Election, the Board of Selectmen reorganized with Robert J. Boilard assuming the position of Chairman; Susan C. Bunnell, Vice Chairman, and Robert W. Russell as Clerk.

Board of Selectmen (From left to right: Robert W. Russell; Chairman-Robert J. Boilard and Susan C. Bunnell)

The Board of Selectmen typically meets weekly on Monday evenings at 7:00pm. During the summer months of June, July and August, the Board tends to meet on a less regular basis. The Selectmen post a schedule listing upcoming meeting dates quarterly. Their meeting agendas are posted, at a minimum, 48 hours prior to their scheduled meeting.

The Board of Selectmen attended to various municipal matters throughout 2015, most of which were routine, such as lease agreements, the annual budget, Town Meeting, bid awards, and approving or supporting various grant applications, etc. There were also several matters noteworthy to mention, including:

- the hiring of Nick Breault as Wilbraham's Town Administrator;
- acceptance of a gift of land, located on Shady Lane;
- issuance of four Request for Proposals for the lease or purchase of office spaces for the Senior Center and Recreation Department;
- successful advocacy for state funding to repair the East Street Bridge and open the bridge to local traffic;
- approved the Town's participation in the Attorney General's Abandoned Housing Initiative Program so to bring abandoned homes up to building and zoning codes;
- pursuit of the taking for unpaid taxes of the former Belli's Property on Boston Road; and
- renaming Baypath Trail to Chuck Phillips Trail in honor the former Chairman of the Open Space and Recreation Committee and long, serving Wilbraham volunteer;
- finalized the Agreement; Land Lease, Net Metering Credit Purchase Agreement and Permit Assignment with Wilbraham LF Solar, LLC, which moved the solar project at the Town's landfill site to forward to prep for the physical construction of the facility;
- conducted a public hearing on May 4, 2015, to hear public comment on Wilbraham Nature and Cultural Center's proposed revision of Fountain Park's Use Guidelines;
- approved Access Plus Communication to be the first customer of Wilbraham's Municipal Light Plant;
- Co-sponsored and hosted a daylong event, *Natural Disturbance and Forest Management Wilbraham Town Forestlands* at Minnechaug Regional High School and Fountain Park, highlighting Wilbraham's forest and forest management work in collaboration with the Mass Department of Conservation and Recreation's Forestry Program and Wilbraham and Monson Academy;
- contracted with Corporate Plans, Inc. dba CPI-HR Consulting Services to help the Town implement the recent regulatory changes relative to the Affordable Care Act; and
- Proclamations issued recognizing the following:
  - Police Sergeant Glenn Clark for his honorable service to the Town upon his retirement;
  - designating the second full week of May 2015 as "Women's Lung Health Week;"
  - designating October 23, 2015 to October 31, 2015 as "Red Ribbon Week;"
  - Elaine H. Wrubel for her honorable service to the Town upon her retirement; and
  - Veteran's Agent Richard J. Prochnow for his honorable service to the Town and Veterans upon his retirement.

In 2015, the Board of Selectmen discussed or acted upon several matters of significance in the area of Public Safety. These included the new police station building project and the proposed Regional Emergency Communications Center (RECC). The Selectmen, while working with the Police Station Building Feasibility Sub-Committee, which was discontinued in 2015, and the newly formed Police Station Building Committee, moved the New Police Station Building Project closer to realization. In 2015, the Selectmen approved the acquisition of 2780 Boston Road, adjacent to the Wilbraham Fire Headquarters, as the location of the new police facility. In July 2015, the Selectmen awarded and approved Agreements to hire Tecton Architects as the project's architect and Construction Monitoring Services, Inc., to be the project's Owner's Project Manager (OPM) as required by State law. The Selectmen applaud the Police Station Building Committee's work on this project, particularly the Chairman, Roger Fontaine for his leadership..

The Selectmen took an active role in the discussion about the potential of establishing a RECC. The regional Committee charged to explore the possibility of establishing a regional emergency dispatch center to serve the communities of East Longmeadow,

(Continued on page 24)

(Continued from page 23)

Hampden, Longmeadow, Ludlow and Wilbraham, hired The Carell Group for a feasibility study related to establishing a RECC in this locale and invited them to present their findings. Following the presentation, the Selectmen made a determination to host a Regional Selectmen's Meeting, which could offer a venue where all the regional Selectmen could be in one room to discuss the possibility of this project. Shortly thereafter, the Wilbraham Selectmen approved an Agreement, which allows the project to seek state funding to implement the RECC. Throughout the process, the Board of Selectmen continually protected Wilbraham residents' interests by ensuring that the Town would not be locked into this endeavor should the undertaking present some disadvantage to, or fiscal constraints for, the Wilbraham community.

The Selectmen also hosted a Regional Selectmen's Meeting in September 2015, held at Minnechaug Regional High School, where local Selectmen from adjacent communities were able to hear a presentation about the feasibility study of the RECC, as presented by The Carell Group, and collective discuss their positions relative to moving forward with the RECC. This well-attended meeting also included discussion of Chapter 70 funding and unfunded State mandates. At the invitation of the Selectmen, John Robertson, Legislative Director from the Massachusetts Municipal Association attended the meeting and presented on the topics of State funding and unfunded mandates. Following the Regional Selectmen's Meeting, the Wilbraham Board of Selectmen initiated an advocacy effort, on behalf of the Regional Selectmen, at the state level regarding the shared groups' positions on Chapter 70 and unfunded State mandates.

Policies

In addition to the ongoing routine business and miscellaneous projects the Board of Selectmen worked on throughout the year, the Selectmen took action on a number of personnel and compensation policies. Those policies were:

- updated Policies and Procedures Manual for Police Officers to be current with federal and state regulations;
- aligned the Town's Minimum Wage Standard with Federal Minimum Wage Standards;
- amended policy on payment vouchers;
- approved Policies on: Domestic Violence Leave Policy; Nepotism and Fraternization Policy; and Parental Leave;
- approved Department of Justice Equitable Sharing Program Policies and Procedures for Wilbraham Police Officers.

2015 Selectmen Liaison Assignment		
Robert J. Boilard Chairman	**Susan C. Bunnell Vice Chairman**	**Robert W. Russell Clerk**
HWRSD School Committee	Cable TV Advisory Committee	Accounting Office
Finance Committee	Public Access TV Committee	Solid Waste Advisory Committee
Fire Department	Country Club of Wilbraham	Scantic Valley Health Trust
Police Department	Zoning Board of Appeals	Commission on Disability
Water Commission	Conservation Commission	Planning Board
Sewer Advisory Board	Engineering Dept./Dept. of Public Works	Assessors' Office
Board of Health	Historical Commission	Building Dept.
Council on Aging	Cemetery Commission	Public Library
Local Emergency Planning Committee	Personnel Board	Veterans' Affairs Dept.
Open Space & Recreation Committee		Broadband Advisory Committee
Playground and Recreation Commission		
Cultural Council		
Capital Planning Committee		
Treasurer Collector's Office		
Wilbraham Nature and Cultural Council		
Traffic Safety Team		

Organizational

Following reorganization in May 2015, the Selectmen were assigned liaison responsibilities so that Town Departments and Boards/Committees had a liaison from the Selectboard.

The first half of 2015, the Board of Selectmen focused on a search for a new Town Administrator. In January 2015, the Board of Selectmen approved and signed Agreements with University of Massachusetts' Edward J. Collins, Jr. Center for Public Management (Collins Center) for assistance in the Town Administrator Search. The Board of Selectmen established a Town Administrator Search Committee to work with the Collins Center to evaluate the candidates. The Committee interviewed nine candidates and recommended five of the nine candidates to the Board of Selectmen to interview. Upon scheduling the interviews, two candidates excused themselves from the process; and on March 7, 2015, the Board of Selectmen interviewed the final, three candidates, who were Edward Gibson, Nick Breault and Dana Reed. The Selectmen determined that it was critically important for the Town residents and employees to have an opportunity to meet each of the final candidates prior to a decision being made. For this reason, the Selectmen held a "Meet and Greet the Candidates" on the evening of March 7. After nearly a six month process, the Board offered the Town Administrator position to Nick Breault, who accepted and assumed the Town Administrator position on June 1, 2015.

The Selectmen accepted retirement notices from five employees in various departments, including the retirements of the Town's long serving Town Counsel Michael T. Hassett, and Veterans' Agent Richard Prochnow. In 2015, the Board of Selectmen hired the law firm Mirick O'Connell for interim Town Counsel services, while the Selectmen issued a Request For Proposals to search for a new Town Counsel. Following the search and procurement process, the Selectmen awarded the position to Attorney Stephen M. Reilly, Jr., of S. M. Reilly

(Continued on page 25

(continued from page 24)

ssociates, located in Springfield, assachusetts. Following the awarding of is job to Attorney Reilly, the Board ganized a reception for residents and own employees to meet the new Town ounsel, which was well attended.

addition to fulfilling the vacant Town dministrator and Town Counsel positions 2015, the Selectmen also appointed a w Town Accountant and Assistant Town ccountant. Nancy Johnson, who was rving as the Interim Town Accountant, as offered the position in early 2015. own Accountant Johnson assumed the le without skipping a beat. Shortly ereafter, the Board approved the omotion of Diane Hamakawa to ssistant Town Accountant.

he Selectmen also ratified the Police hief's Employment Contract. According the Police Chief's contract, he will ntinue his role as Police Chief from anuary 1, 2015 to December 31, 2017. he Board also ratified the International nion of Operating Engineers, Local 98's llective bargaining contract, which is fective until June 30, 2017.

he Board also paid close attention to the versight of the Town's various mmittees, boards and commissions and ade a commitment to filling vacancies here they existed. The Board of electmen formed two new Committees in 015, which were the Wilbraham Public ibrary Renovations Implementation ommittee and the Police Station Building ommittee; and discontinued the Police tation Building Feasibility Sub-ommittee. The Selectmen met egularly with members of the olice Station Building easibility Sub-Committee; enior Center Building easibility Sub-Committee, gricultural Commission, roadband Committee, Bylaw tudy Committee and Historical ommission to keep abreast of heir progress as well as to nswer questions or provide uidance. The Board appointed 49 volunteers to various Town ommittees, Boards and ommissions in 2015.

Licenses/Permits

The Board of Selectmen serves as he Local Licensing Authority and the Board of Health in Wilbraham. Part of the Local Licensing Authority and Board of Health's responsibilities are to issue licenses and permits to businesses, vendors or individuals seeking to conduct business in Town.

In 2015, the Selectmen reviewed 18 events to be held in Wilbraham. The Board approved 18 requests to use public property in Town for various events and 7 requests to place banners or signs on Town property to advertise community happenings. The Board welcomed several new businesses in Town; and aided those businesses through the licensing and permitting process. Those new businesses are: Des Pizza and More; Theme Cakes by Jolene, Rice Fruit Farm, Arman's Deli and Wicked Good Treats by Elaine.

The Board also dealt with an ongoing revocation hearing relative to the status of a local restaurant's liquor license throughout the latter part of the year when a local restaurant closed its operation and ceased all activity related to its liquor license, a conflict with State law. During the business' first revocation hearing in June, 2015, the Selectmen agreed to table matter when learning of the sale of the business and proposed transfer of the liquor license. The Selectmen applied deadlines for the business to illustrate the sale and transition was moving forward. For this reason, the Selectmen repeatedly followed up on the matter for the remainder of the year until the proper transfer applications and documentation was provided to illustrate the business was, in fact, being sold and the license transferred.

The Board of Selectmen serves as the Town's Sewer Commissioners, too. As result of this responsibility, the Board dealt with a variety of routine sewer items, such as reviewing requests for 7 sewer abatements and 7 sewer bill hardships or requests to waive late fees in 2015.

Overall, the Board extends their heartfelt appreciation to all the volunteers serving as members on Town Boards, Committees and Commissions, and Town employees for all their exceptional and dedicated service to the Town of Wilbraham and its community.

Board of Selectmen
Robert J. Boilard, Chairman
Susan C. Bunnell, Vice Chairman
Robert W. Russell, Clerk

Town Administrator (June 2015 to December 2015)
Nick Breault

Interim Town Administrator (January 2015 to June 2015)
Thomas P. Sullivan

Administrative Assistant to the Town Administrator/Board of Selectmen
Candace Ouillette Gaumond

2015 Licenses/Permits	
Type of License/Permit	**Number Issued**
New Annual Food Establishment Permit	8
New Common Victualer License	8
New Cream & Milk License	3
New Manufacture Frozen Desserts	2
New Annual Tanning Facility License	1
New Caterer's License	1
New Annual Tobacco Sales Permit	1
New Annual Entertainment License	1
Amended a Liquor License	2
Temporary Food Establishment Permit	9
One Day Entertainment License	16
Temporary Section 14: Alcohol License (1 day license)	13
Seasonal Food Establishment Permit	7
Seasonal Camp License	8
2015 License Renewals	178
Total Licenses/Permits Issued in 2015	**253**
Total Revenue from Licenses/Permits in 2015	**$47,080.45**

Board of Assessors

The Board of Assessors is comprised of three members each elected for a three -year term. This past year Chairman Roger J. Roberge II and Board Member John M. Wesolowski congratulated Lawrence G LaBarbera on his re-election. The daily functions of the Assessor's Office are managed by Principal Assessor Manuel D. Silva, MAA, and three staff members, Cathy A. Barnes, Katherine J. Bruno and Katherine N. Robinson.

During the past year the staff performed a required interim year revaluation of all property in the Town, which is required by the Massachusetts Department of Revenue (DOR). The DOR states that all property must be within 10% of full and fair market value as of January 1st each year. After a thorough analysis of the sales transactions in 2014 and the income & expense details of the commercial properties, the assessment to sale ratio showed the Town needed a few adjustments. All of the work was completed in-house; in addition to the revaluation the cyclical inspection program was ongoing. This will continue into the current fiscal year to fulfill the DOR requirement that all property is inspected at least once every nine years.

The Assessors and the staff have continued their responsibilities this past year relating to the Community Preservation Act, Senior Work-Off Program, Senior, Blind and Veteran Exemption Programs. All these programs allow some taxpayers, who meet certain eligibility requirements, to receive abatements on their annual taxes. The processing of the paperwork relating to exemptions for all of the programs is considerable and is ably handled by the Assessors staff.

In fiscal year 2016, the taxable value o the town for real and personal property amounts to $1,608,602,600. A sligh increase in total value due mainly t market condition adjustments that th Town needed to implement Additionally, new construction, both residential and commercial added to th Town's value. New construction

(Continued on page 27

State Tax Form 3(C

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION
FISCAL 2016
OF
WILBRAHAM
City / Town / District

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe) $ 46,486,733.61

Ib. Total estimated receipts and other revenue sources (from IIIe) 11,739,917.45

Ic. Tax levy (Ia minus Ib) $ 34,746,816.16

Id. Distribution of Tax Rates and levies

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	88.4697%	30,746,458.49	1,423,446,254	21.60	30,746,482.29
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	7.6396%	2,653,051.54	122,826,946	21.60	2,653,043.43
Net of Exempt					0.00
Industrial	1.7730%	616,043.32	28,520,600	21.60	616,044.96
SUBTOTAL	97.8823%		1,574,794,800		34,015,567.68
Personal	2.1017%	730,252.82	33,807,800	21.60	730,248.48
TOTAL	100.0000%		1,608,602,600		34,745,816.16

MUST EQUAL IC

Board of Assessors of WILBRAHAM
City / Town / District

NOTE : The information was Approved on 11/02/2015.

Do Not Write Below This Line — For Department of Revenue Use Only

Reviewed By: James Podoiak
Date: 02-NOV-15
Approved: Dennis Mountain
Director of Accounts

(Anthony A Rassias)

TAX RATE RECAPITULATION
FISCAL 2016
WILBRAHAM
City / Town / District

I. Amounts to be raised

IIa. Appropriations (col (b) through col (e) from page 4) $ 46,688,773.00

IIb. Other amounts to be raised

1. Amounts certified for tax title purposes	0.00	
2. Debt and interest charges not included on page 4	0.00	
3. Final court judgements	0.00	
4. Total overlay deficits of prior years	2,419.79	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	19,012.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. Authorized Deferral of Teachers' Pay	0.00	
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00	
10. Other (specify on separate letter)	408,558.89	
TOTAL IIb (Total lines 1 through 10)		430,099.64
IIc. State and county cherry sheet charges (C.S. 1-EC)		182,699.00
IId. Allowance for abatements and exemptions (overlay)		187,174.97
IIe. Total amount to be raised (Total IIa through IId)		$ 46,486,733.61

II. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	$ 1,491,069.00	
2. Massachusetts school building authority payments	0.00	
TOTAL IIIa		1,491,069.00
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col (b), Line 24)	2,937,900.00	
2. Offset Receipts (Schedule A-1)	26,000.00	
3. Enterprise Funds (Schedule A-2)	3,620,348.00	
4. Community Preservation Funds (See Schedule A-4)	820,781.00	
TOTAL IIIb		7,405,429.00
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col (c))	1,163,827.00	
2. Other available funds (page 4, col (c))	1,672,471.00	
TOTAL IIIc		2,836,298.00
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash, appropriated on or before June 30, 2015	0.00	
b. Free cash, appropriated on or after July 1, 2015	0.00	
2. Municipal light source	0.00	
3. Teachers' pay deferral	0.00	
4. Other source Premium adjustment	7,021.45	
TOTAL IIId		7,021.45
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)		$ 11,739,917.45

V. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from IIe)		$ 46,486,733.61
b. Total estimated receipts and other revenue sources (From IIIe)	$ 11,739,917.45	
c. Total real and personal property tax levy (from Ic)	$ 34,746,816.16	
d. Total receipts from all sources (total IVb plus IVc)		$ 46,486,733.61

Board of Assessors

LOCAL RECEIPTS NOT ALLOCATED *
TAX RATE RECAPITULATION
WILBRAHAM
City/Town/District

			[a] Actual Receipts Fiscal 2015	[b] Estimated Receipts Fiscal 2016
==>	1	MOTOR VEHICLE EXCISE	2,115,757.58	2,000,000.00
	2	OTHER EXCISE		
==>		a.Meals	0.00	0.00
==>		b.Room	11,289.79	11,000.00
==>		c.Other	387.61	300.00
==>	3	PENALTIES AND INTEREST ON TAXES AND EXCISES	196,305.86	195,000.00
==>	4	PAYMENTS IN LIEU OF TAXES	2,540.10	2,500.00
	5	CHARGES FOR SERVICES - WATER	0.00	0.00
	6	CHARGES FOR SERVICES - SEWER	0.00	0.00
	7	CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
	8	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00
	9	OTHER CHARGES FOR SERVICES	10,403.00	10,000.00
	10	FEES	23,997.60	20,000.00
	11	RENTALS	380,536.14	380,000.00
	12	DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
	13	DEPARTMENTAL REVENUE - LIBRARIES	10,393.22	9,000.00
	14	DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
	15	DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
	16	OTHER DEPARTMENTAL REVENUE	33,789.65	33,000.00
	17	LICENSES AND PERMITS	200,905.15	200,000.00
	18	SPECIAL ASSESSMENTS	0.00	0.00
==>	19	FINES AND FORFEITS	46,147.50	45,000.00
==>	20	INVESTMENT INCOME	13,900.77	13,000.00
==>	21	MEDICAID REIMBURSEMENT	0.00	0.00
==>	22	MISCELLANEOUS RECURRING (PLEASE SPECIFY)	3,260.50	3,000.00
	23	MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	252,067.54	0.00
	24	TOTALS	$ 3,318,284.24	$ 2,857,800.00

I hereby certify that the actual receipts as shown in column [a] are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of this Fiscal 2016 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

[illegible] Town Accountant (Auditor) 11/20/2015
Accounting Officer Date

Do not include receipts in columns [a] or [b] that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

** Written documentation should be submitted to support increases / decreases of FY 2015 estimated receipts to FY2016 estimated.

Print Date 11/20/2015 1:02 pm Page 3 of 4

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING
TAX RATE RECAPITULATION **FISCAL 2016**
WILBRAHAM
City / Town / District

APPROPRIATIONS							AUTHORIZATIONS MEMO ONLY	
By Vote of Town Council or Town Meeting dates	FY	[a] Total Appropriations of Each Meeting	[b] From Raise and Appropriate	[c] From Free Cash See B-1	[d] From Other Available Funds See B-2	[e] From Offset Receipts (See A-1) Enterprise Funds (See A-2) or Community Preservation Fund (See A-4)	[f] Revolving Funds (See A-3)	[g] Borrowing Authorization
5/11/2015	2016	47,606,451.00	38,964,053.00	1,169,927.00	1,672,471.00	29,000.00	51,000.00	0.00
5/11/2015	2016	414,255.00	0.00	0.00	0.00	414,255.00	0.00	0.00
5/11/2015	2016	1,198,256.00	0.00	0.00	0.00	1,198,256.00	0.00	0.00
5/11/2015	2016	1,898,152.00	0.00	0.00	0.00	1,898,152.00	0.00	0.00
5/11/2015	2016	547,659.00	0.00	0.00	0.00	547,659.00	0.00	0.00
Totals		45,865,773.00	38,964,053.00	1,169,927.00	1,672,471.00	3,865,322.00		
		Must Equal Cols. (b) through (e)						

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

[illegible] Town Clerk (Town Clerk, Wilbraham, 11/20/2015)
City/Town/District Clerk Date

(Continued from page 26)

remodeling and additions, or new growth, was $15,769,036 and will produce $329,258 in new tax dollars. The Massachusetts Department of Revenue approved the tax rate for fiscal year 2016 at $21.60 per $1,000 of assessment. The new rate is an increase of $.72 from last year's rate of $20.88. This single rate applies to all classes of real and personal property in accordance with the vote of the selectmen at the classification hearing held on October 26, 2015.

In summary, our goal and primary concern is to provide the town with a professional service completed by a professional and competent staff. This will result in a fair and equitable distribution of the property taxes that finance the services provided by other departments in town.

Board of Assessors
Roger J. Roberge II, Chairman
John M. Wesolowski
Lawrence G. LaBarbera

Assessors' Office
Manuel D. Silva, MMA
Principal Assessor

Cathy A. Barnes, Assistant Administrator
Katherine J. Bruno, Admin. Clerk
Katherine N. Robinson, Admin. Clerk

Capital Planning Committee

The Capital Planning Committee is a five-person committee, three appointed by the Board of Selectmen and two appointed by the Finance Committee. We report to the Board of Selectmen. Members serve three-year terms.

The Capital Planning Committee reviews the capital expenditures of the town by maintaining a ten-year Capital Plan. We update the plan every year. These plans are formulated by speaking to department managers of the town and evaluating their capital projects. Projects are things such as maintenance of town buildings, (including all school buildings, except Minnechaug,) vehicle/fleet management, and equipment purchases that are more

(Continued on page 28)

(Continued from page 27)
than $10,000.

Our methodology also includes open public meetings, reviewing annual requests and recommendations submitted by town departments, on-site meetings, tours of the facilities, input from citizens, and requests from the Board of Selectmen. We present the Capital Plan for review at the annual budget hearing and Town Meeting.

Our committee is assisted by four very helpful town employees who attend most meetings. Town Treasurer/Collector Thomas Sullivan is a key resource for formulating a capital strategy, preparing online scenarios and helping with risk assessment. Town Accountant Nancy Johnson provides exceptional administrative support, research, and project work. Building Inspectors Lance Trevallion and Facilities & Maintenance Supervisor Ron Rauscher are great resources, monitoring and reporting about the status of ongoing projects. Their expertise in the construction area is extremely valuable.

Looking at FY 2017 (coming year) the committee anticipates a borrowing recommendation of $355,000 for vehicles and equipment and $60,000 for the remodeling of public buildings. The committee will be talking to department managers and the school staff at public meetings to better solidify final recommendations for Town Meeting.

Capital Planning Committee
Nicholas Manolakis, Chairman
John Guzzo, Vice Chairman
Paul Kukulka
Todd Luzi

Community Preservation Committee

In 2015, Community Preservation Act generated approximately $401,262 of which approximately 84% was raised locally and the balance came from the state.

There were 11 projects recommended by Committee and approved by Town Meeting. Projects approved during the 2014 Town Meeting for Fiscal Year 2015 included:

1. Preservation (Historic) of Town Records in Custody of Town Clerk
2. Windows for the Pines & Miles Morgan Court Housing Developments
3. Design Study for Accessibility Code Renovations to Children's Museum
4. ADA Accessible Fishing & Boating Dock at Spec Pond
5. Historic Properties Inventory
6. Public Awareness of Invasive Tree Insects
7. Wilbraham Field Renovations and Pavilion
8. Administrative Dues
9. Twelve Mile Brook Forest Management Project
10. Completion of Bruuer Pond Restoration Project
11. Historic Stone Boundary Fence Repair at Bruuer Pond

The Committee anticipates approximately $397,232 in additional revenue (local and state) in 2016 to evaluate project proposals for consideration by the 2015 Annual Town Meeting.

The Committee encourages residents to bring to our attention other worthwhile projects which fall within any of the eligible categories.

Community Preservation Committee
Peter N. Manolakis
Chairman, Housing Authority
Jeffrey Smith, Planning Board
Stanley J. Soja, Playgd. & Rec.
Stoughton L. Smead, Conservation Cmte.
Patrick Kiernan, Historical Commission
Danielle Desmarais, At-Large Member
David Proto, At-Large Member
Brian Fitzgerald, Open Sp. & Rec. Cmte.
Michelle Emirizian, At-Large Member

Finance Committee

The Finance Committee is a committee of nine members of your community, appointed by the Board of Selectmen, for three year terms. Over the past few years we have had a numbe of new members join the board with ver different professional backgrounds givin us some very unique perspective regarding the town's finances.

Each member serves as a liaison to one o more departments, meeting with th department heads and discussing both th challenges and opportunities eac department may have. The Financ Committee begins the budgeting proces in the fall of each year, meeting an organizing the committee itself, an begins to meet with the Department head in January. Simultaneously, the Tow Administrator is also reviewing all th budgets and will work with the committe to present an overall budget first to th selectmen, and finally at town meeting.

The primary mission of the Financ Committee is to look over our tow finances, weigh all of the requests fro the department heads and try to prioritiz where our tax money is spent in the mos efficient manner. We are fortunate i Wilbraham to have some of the very bes professionals serving our town a department heads, and all of them car passionately about their roles. It is th Finance Committees job to evaluate wher our resources are best spent, (or not,) an make our recommendations at the Tow Meeting in May.

The town is in a strong financial positio after diligent work to contain costs. Ou free cash was certified at $2.2 millio dollars, the result of actual receipts highe than estimates, expenses lower, and conservation of free cash from last year.

Our combined Stabilization Funds at th close of FY'2015 was $2.7 million. A the Annual Town Meeting in May 201 the town voted to transfer from the Capit Stabilization fund $950,000 to fund portion of the new Police Station Project.

The Reserve Fund can be used only f extraordinary and unforeseen expens during the fiscal year. This year's Reser Fund was $250,000, from which w expended $166,000 primarily to fund th Snow Deficit. We are continuing to mak contributions into the Other Po Employment Benefit Trust Fund to redu the unfunded liability. Since 2010, w have put a plan in place to pay down o debt early, and on a more consistent basi

(Continued on page 2

(Continued from page 28)
minimizing the impact of new debt service in the budget from year to year.

Our meetings are open to the public and are broadcast on the Wilbraham Public Access channel. We welcome input from all citizens.

Finance Committee
Daniel Miles, Chairman
Walt Damon, Vice Chairman
Nancy Piccin
Nick Manolakis
John Guzzo
Anthony Scibelli
William Caruana
Colette Vogel
Mike Mannix

Town Accountant

Nancy Johnson, Town Accountant

The year 2015 brought several changes to the Accounting Department. JoAnne DeGray retired as Town Accountant in October 2014; and I was appointed the Town Accountant in February 2015. Diane Hamakawa served as the Payroll and Accountants Payable Administrator and was promoted to Assistant Town Accountant. Diane continues her responsibilities with the payroll processing which includes maintaining all payroll related data bases for earnings, deductions, and employee maintenance files. Diane reconciles the monthly cash accounts with the Treasurer Office.

Debbie Brennan was hired as Staff Accountant and processes all vendor payments for the departments. She checks all vendor bills for pertinent information as well as checking all calculations for accuracy. Debbie processes over 12,000 vendor bills in the course of a year. Debbie attends the Finance Committee's and Capital Planning Committee's meetings and takes the minutes at their meetings.

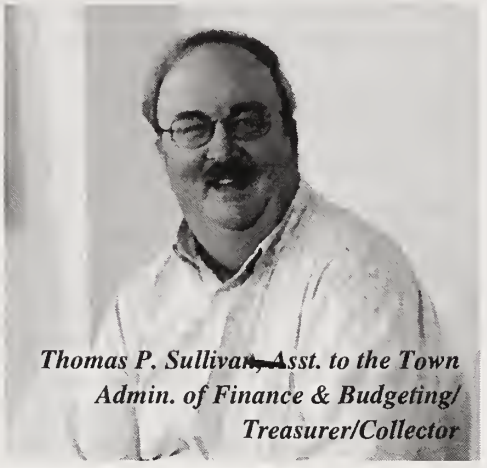
The Accounting Department's main responsibility is maintaining the financial records of the town. We ensure the "books" are in balance at the end of each month and ready for closing at the end of the fiscal year. The Accounting Department provides the Department of Revenue's Division of Local Services with the information required, to in turn provide the town with a "free cash" figure at year end. The free cash figure for FY' 2015 for the General Fund is $1,646,937. These funds are available for appropriation at the May 2016 Town Meeting. The DOR also processes Retained Earnings for the town's Enterprise Funds. For FY' 2015 these figures were: Water $99,504, Wastewater $366,376, Solid Waste $48,693. The Enterprise Funds can also use retained earnings for their future budget purposes if they choose.

During the year, we attend the Massachusetts Auditors & Accountants Association School at the University of Massachusetts. This is a three day event that brings us up to date on any new Massachusetts Municipal Laws. We are also brought up to date on any changes in the UMAS Accounting System. The continuing education is always helpful to the department. We also attend various Western Massachusetts Auditors and Accountants Association meetings during the year. We always try to stay abreast of any changes that may occur in the municipal accounting field.

In closing, I would like to thank the Board of Selectmen for their ongoing support and all of our department directors for their continued cooperation. And once again, I would like to thank JoAnne DeGray for everything she taught me during the many wonderful years we worked together. I would further like to thank my staff Diane Hamakawa and Debbie Brennan for doing an outstanding job. It is greatly appreciated.

Accounting Department
Nancy Johnson, Town Accountant
Diane Hamakawa, Asst. Town Accountant
Debbie Brennan, Staff Accountant

Treasurer/Collector



Thomas P. Sullivan, Asst. to the Town Admin. of Finance & Budgeting/ Treasurer/Collector

The Collector/Treasurer's Office is responsible for the financial administration of all municipal funds, including cash flow analysis, all aspects of debt management, collection and reconciliation of receivables and cash, tax titles, payroll, trust funds, performance bonds, preparation of various fiscal reports and compliance with applicable federal and state laws. The department also oversees the administration of employee benefits in retirement, the deferred compensation 457 plan, and the Section 125 Cafeteria plan. As Treasurer of the Town of Wilbraham, I also serve as the financial advisor to the Capital Planning Committee and forecast local receipts for the budget process, in addition to planning, designing, developing, and implementing new computerized applications for the Treasurer's Office, Collector's Office and other various departments. I am also the Tax Title Custodian for the Town of Wilbraham. The Tax Title Custodian is charged with the care, custody, management and control of all property acquired by the foreclosure of tax titles.

The Collector/Treasurer's Office is also responsible for the timely billing and collection of 95% of the Town of Wilbraham operating revenues. This equates to the issuance of approximately 50,000 bills annually. The department also functions as the disbursing agent for the Town of Wilbraham and issues in excess of 16,000 payroll and accounts payable payments annually.

(Continued on page 31)

Town Accountant

TOWN OF WILBRAHAM
(UNAUDITED BALANCE SHEET)
Combined Balance Sheet - All Types and Account Group FY2015

	General Funds	Government Fund Types		Proprietary Fund Types	Fiduciary Fund Types	Account Group	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	General Long Term Debt	Memorandum Only
Assets							
Cash & Cash Equivalents	3,703,199.71	2,139,567.43	1,162,258.48	1,409,349.85	2,450,613.26		10,864,988.73
Restricted Cash		652,271.00	318.93		646,977.72		1,299,567.65
Receivables:							
Property Taxes	1,314,923.53						1,314,923.53
Tax Liens	198,192.97						198,192.97
Excises	159,751.44						159,751.44
Community Preservation Act Taxes Receivable		12,873.61					12,873.61
Utilities				3,742,242.73			3,742,242.73
Special Assessments	31,018.47						31,018.47
Other	5,156.51	802,362.83					807,519.34
Due from Other Governments	47,746.81						47,746.81
Taxes in Possession	120,461.50						120,461.50
Amt to be Provided for BANS			2,764,000.00				2,764,000.00
Amt to be Provided for Retirement of General Long Term Obligations						6,142,083.00	6,142,083.00
Other Amounts to be Provided						1,268,916.28	1,268,916.28
TOTAL ASSETS	$5,580,450.94	$3,607,074.87	$3,926,577.41	$5,151,592.58	$3,097,590.98	$7,410,999.28	$28,774,286.06
Liabilities & Fund Equity							
Liabilities:							
Pre-Paid Taxes	29,023.62						29,023.62
Reserved for Abatements & Exemptions	242,591.02						242,591.02
Deferred Revenue	1,634,660.21	815,236.44		3,742,242.73			6,192,139.38
Performance Bonds					646,977.72		646,977.72
General Obligation Bonds							0.00
Accrued Compensated Absences							0.00
BAN'S Payable			2,764,000.00				2,764,000.00
TOTAL LIABILITIES	1,906,274.85	815,236.44	2,764,000.00	3,742,242.73	646,977.72	-	9,874,731.74
Fund Equity:							
Retained Earnings:							
Unreserved							0.00
Fund Balance:							
Reserved for Encumbrances	609,132.24	139,513.64		103,397.48			852,043.36
Reserved for Expenditures	1,050,000.00	1,480,698.59	1,162,577.41	99,505.80	2,407,390.72	7,410,999.28	13,611,171.80
Reserved for Debt Payment				691,874.05			691,874.05
Unreserved, Undesignated	2,015,043.85	405,207.68		514,572.52			2,934,824.05
Restricted Fund Balance		766,418.52			43,222.54		809,641.06
TOTAL EQUITY	3,674,176.09	2,791,838.43	1,162,577.41	1,409,349.85	2,450,613.26	7,410,999.28	18,899,554.32
TOTAL LIABILITIES & FUND EQUITY	$5,580,450.94	$3,607,074.87	$3,926,577.41	$5,151,592.58	$3,097,590.98	$7,410,999.28	$28,774,286.06

FY2015 GENERAL AND ENTERPRISE FUND EXPENDITURES

DEPARTMENT	FY2015 BUDGET	FY2015 TRANS IN/OUT	FY2015 EXPENDED	FY2015 ENCUMBERED	FY2015 SURPLUS
WASTEWATER NON-RECURRING					0.00
INTERFUND TRANSFERS	49,941.00		49,941.00		0.00
TOTAL DEPT.	1,235,280.00	3000.00	1,167,404.16	0.00	70,875.84
WASTEWATER SPECIAL ARTICLES	515,000.00		437,814.95		77,185.05
WATER SALARIES	395,508.00		395,024.59		483.41
WATER EXPENSES	1,413,812.00		1,308,216.67	218.00	105,377.33
WATER NON-RECURRING					0.00
INTERFUND TRANSFERS	100,726.00		100,726.00		0.00
TOTAL DEPT	1,910,046.00	0.00	1,803,967.26	218.00	105,860.74
WATER SPECIAL ARTICLES	100,000.00		18,299.25		81,700.75
SOLID WASTE SALARIES	132,366.00		132,043.26		322.74
SOLID WASTE EXPENSES	208,569.00		164,394.05		44,174.95
INTERFUND TRANSFERS	27,819.00		27,819.00		0.00
TOTAL DEPT.	368,754.00	0.00	324,256.31	0.00	44,497.69
TOTAL ENTERPRISES	3,514,080.00	3,000.00	3,295,627.73	218.00	221,234.27
TOTAL EXP GEN & ENTERPRISE FDS	41,134,482.00	3,000.00	39,878,974.39	609,350.00	582,532.76

(ntinued from page 29)

t update of some of the department's jor activities that we have worked on is follows:

- The Police Station Feasibility Study Committee became the Police Station Building Committee with the passage of both the Town Meeting Articles and Ballot questions which provided funding for a new Police Station on Boston Road. Construction of the Police station should be completed in 2017.
- The Senior Center Feasibility Study Committee is continuing its work on securing a location for a senior center.
- This year the Treasurer's Office implemented the new "Affordable Care Act" requirements that the Town of Wilbraham issue the I.R.S. Form 1095-C to all full time employees, and retirees who are covered under the Town of Wilbraham's active health plan.
- The Land Court issued a final judgment of foreclosure to the Town of Wilbraham for the property located at 2451 Boston Road. Now that the Town of Wilbraham owns the property the DPW has cleaned up the area around the building. The voters may be asked at the next town meeting to approve money to demolish the building. A clean lot would make the property easier to sell at auction.

xt year the town will start the reclosure process on 8 Dalton Street d 632 Springfield Street.

ne goal of the Treasurer/Collector's ffice is to perform the duties required by e town in an efficient and courteous anner. This goal requires teamwork to complish and would not be possible ithout the efforts of a great and friendly aff. I wish to thank Lynne, Janet, and my for their outstanding customer rvice and the work that they do for the wn.

also wish to thank the residents of /ilbraham, the Board of Selectmen, the inance Committee, the Capital Planning ommittee and other boards and epartments for their continued support and cooperation. Lastly, if you have any questions about the department or its operations, please feel free to stop in and say "Hi" or call me at 596 - 2800 ext. 130. You can also check us out on the web at www.wilbraham-ma.gov.

Treasurer/Collector
Bank Balance as of June 30, 2015

TOWN OF WILBRAHAM
BANK BALANCES AS OF JUNE 30, 2015

CITIZENS	PARKS & RECREATION	22,326.17
CITIZENS	RECREATION DEPARTMENT	18,525.78
CITIZENS	GENERAL FUND	106,364.44
MMDT	CONSERVATION	28,701.96
MMDT	GENERAL	287,815.72
MMDT	STABILIZATION	0.00
MMDT	STABILIZATION-CAPITAL PROJECTS	0.00
MMDT	PEAK ROAD FUND	0.00
MMDT	DEACON WARRINER SCH FUND	0.00
MMDT	CHLOE BLISS STEBBINS FUND CHARITY	0.00
MMDT	TERCENTARY OBSERVANCE FUND	0.00
MMDT	SOLDIERS MONUMENT PK FUND	0.00
MMDT	CRANE PARK MEMORIAL FUND	3,652.97
PEOPLES SAVING BANK	GENERAL FUND	5,149,436.40
PEOPLES SAVING BANK	DEBT CARD ACCOUNT	3,000.00
PEOPLES SAVING BANK	STABILIZATION	1,779,026.56
PEOPLES SAVING BANK	DEA ASSET FUND	4,215.26
PEOPLES SAVING BANK	POLICE DRUG TRUST	17,841.46
PEOPLES SAVING BANK	COMMUNITY PRES ACT FUND	394,693.03
PEOPLES SAVING BANK	STABILIZATION-CAPITAL PROJECTS	355,075.01
PEOPLES SAVING BANK	250TH ANNIVERSARY FUND	0.00
PEOPLES SAVING BANK	TRUST FUNDS	8,092.04
PEOPLES SAVING BANK	CEMETERY TRUST	43,331.38
PEOPLES UNITED	GENERAL	4,322.78
TD BANKNORTH	VENDOR	1,108,855.81
TD BANKNORTH	CULTURAL COUNCIL	703.12
TD BANKNORTH	MONEY MARKET	10,124.04
UNIBANK	GENERAL FUND	342,272.15
UNITED BANK	CEMETERY TRUST	0.00
UNITED BANK	SCHOOL LOT FUND	0.00
UNITED BANK	O.P.E.B. LIABILITY TRUST FUND	21.68
UNITED BANK	CHLOE BLISS STEBBINS FUND-LIBRARY	0.00
UNITED BANK	GENERAL FUND	26.34
TOTAL BANK ACCOUNTS		11,435,636.76
CERTIFICATE OF DEPOSITS		0.00
UNITED BANK	O.P.E.B. LIABILITY TRUST FUND	477,677.31
TOTAL CASH		11,373,374.07
	BANK ACCOUNTS	11,435,636.76
	CERTIFICATE OF DEPOSITS	477,677.31
	TOTAL CASH BALANCE	11,373,374.07
	BANK ACCOUNTS DIFF	0.00
	TOTAL CASH BALANCE DIFF	0.00

Treasurer/Collector Department
Thomas P. Sullivan CMMC, CMMT
Assistant Town Administrator for Budget and Finance / Treasurer / Collector
Lynne Frederick, Asst. Treasurer
Janet Costa, Asst. Collector
Amy Delisle, Collection/Customer Service Asst.

Treasurer/Collector

Cash Paid July 1, 2014 to June 30, 2015

TAXES:	OUTSTANDING	COMMITTED	REFUNDS	CASH - PAID TREASURER	ABATED & EXP	TRANSFERS	OUTSTANDING
	TOWN COLLECTOR			JULY 1, 2014 TO JUNE 30, 2015			
PERSONAL PROPERTY							
1994	$237						$237
1995	$2,888						$2,888
1996	$2,611						$2,611
1997	$2,442						$2,442
1998	$3,058						$3,058
1999	$2,708						$2,708
2000	$2,402						$2,402
2001	$2,338						$2,338
2002	$358						$358
2003	$914						$914
2005	$280						$280
2006	$385						$385
2007	$1,139						$1,139
2008	$1,491						$1,491
2009	$1,822						$1,822
2010	$1,762						$1,762
2011	$3,080						$3,080
2012	$3,369						$3,369
2013	$3,950			$291			$3,659
2014	$3,974			$427			$3,547
2015		$718,903	$2,254	$717,348			$3,808
REAL ESTATE						TAX TITLE	
1990	$616						$616
1991	$8,387						$8,387
1992	$993						$993
2009	$8,229			$8,229			$0
2010	$9,629			$9,629			$0
2011	$9,729			$9,729			$0
2012	$91,040			$82,208		$4,972	$3,860
2013	$206,610			$94,148		$6,694	$105,768
2014	$712,402			$301,711		$46,754	$363,937
2015		$32,622,509	$41,169	$31,731,267	$145,349		$787,062
PREPAID TAXES	-$28,794			$230			-$29,024
CPA							
2009	$101			$101			$0
2010	$118			$118			$0
2011	$121			$121			$0
2012	$637			$588		$32	$17
2013	$1,537			$789		$41	$707
2014	$6,391			$2,827		$407	$3,157
2015		$322,447	$218	$313,017	$2,430		$7,218
PAYMENT IN LIEU OF TAXES - 2015		$2,540		$2,540			$0
MOTOR VEHICLE EXCISE							
PRIOR YEARS 2009	$0	$0		$856			-$856
2009	-$80	$80					$0
2010	$5,413			$365			$5,048
2011	$8,449			$590			$7,859
2012	$12,927		$146	$3,502	$226		$9,344
2013	$23,794		$779	$13,403	$778		$10,39
2014	$165,365	$203,424	$17,763	$343,581	$21,133		$21,838
2015		$1,912,528	$10,083	$1,787,087	$30,252		$105,27
FARM ANIMAL EXCISE							
2013	$18			$18			$0
2014		$369	$13	$382			$0
APPORTIONED SEWER BETTERMENTS ADDED TO TAXES							
MAIN ST PROJ PD IN ADV	$0	$32,155		$32,155			$0

Treasurer/Collector

Cash Paid July 1, 2014 to June 30, 2015

		TOWN COLLECTOR		JULY 1, 2014 TO JUNE 30, 2015 CASH - PAID			
TAXES:	OUTSTANDING	COMMITTED	REFUNDS	TREASURER	ABATED & EXP	TRANSFERS	OUTSTANDING
ETTERMENTS ADDED TO TAXES							
ETTERMENTS MAIN STREET							
2012	$545			$545			$0
2013	$545						$545
2014	$1,363			$818			$545
2015		$154,780		$152,600			$2,180
ETTERMENTS ADDED TO TAXES WATER							
2015		$61		$61			$0
TAXES:	OUTSTANDING	COMMITTED	REFUNDS	TREASURER	ABATED	TRANSFERS	OUTSTANDING
OMMITTED INTEREST SEWER							
AID IN ADVANCE	$58						$58
AID IN ADVANCE MAIN STREET		$1,436		$1,436			$0
2012 MAIN STREET	$492			$492			$0
2013	$463						$463
2014	$1,090			$654			$436
2015		$112,645		$111,010			$1,635
OMMITTED INTEREST WATER							
AID IN ADVANCE		$0		$0			$0
2015		$24		$24			$0
ENS ADDED TO TAXES SEWER							
2012	$515			$515			$0
2014	$1,411			$787		$391	$232
2015		$6,928		$5,580			$1,348
ENS ADDED TO TAXES WATER							
2012	$80			$79			$0
2013	$9						$9
2014	$434			$137			$297
2015		$3,662		$3,116			$545
OLICE FALSE ALARM LIENS							
2015		$0		$0		$0	$0
ATER DEPARTMENT						TRANSFERS	
ATER RATES	$47,871	$1,800,808		$1,796,995	$3,176	$2,504	$46,003
EWER DEPARTMENT							
EF	$0			$0			$0
EWER USE	$34,680	$829,686	$1,429	$799,314	$21,716	$5,889	$38,876
ANDFILL						TRANSFERS	
2014	$276,610		$225		$276,835		$0
2015		$443,635	$185	$163,265	$85		$280,470
CCOUNTS RECEIVABLE:							
QUOR LICENSES	$0	$38,603		$38,603			$0
ETERANS SERVICES	$66,721	$39,779		$58,753	$0		$47,746
EWER PRIVLEDGE FEE							
OWN & HIGH SCHOOL	$1,365,225	$0		$91,015	$0		$1,274,210
EWER PRIVLEDGE FEE INTEREST		$68,261		$68,261			$0
OTALS	$3,082,953	$39,315,260	$74,262	$38,751,314	$501,982	$67,686	$3,151,494
EMS COLLECTED							
NTEREST - TAXES - CPA				$154,217			
EES - TAXES, WATER, SEWER, SEWER AVAILABILITY, ETC				$97,039			
AG STICKERS & 2ND CAR STICKERS				$8,538			
OLICE FALSE ALARMS				$0			
ANDFILL MISC (TV & MONITORS)				$60			
UNICIPAL LIENS				$10,403			
				==========			
OTAL CASH PAID TO TREASURER				$39,021,571			

Treasurer/Collector
FY' 2015 Debt Service Report

TOWN OF WILBRAHAM
LONG-TERM DEBT SERVICE

PURPOSE	DATE OF ISSUE	RATE	DEBT BREAKDOWN	BALANCE 6/30/2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	BALANCE 6/30/2031
REMODDELING 5/07/2001	1-Dec-06	4%	PRINCIPAL	20,000	$10,000	$5,000	$5,000															0
			INTEREST	1,400	$800	$400	$200															0
REMODDELING 5/13/2003	1-Dec-06	4%	PRINCIPAL	60,000	$20,000	$20,000	$20,000															0
			INTEREST	4,800	$2,400	$1,600	$800															0
REMODDELING 5/17/2004	1-Dec-06	4%	PRINCIPAL	75,000	$25,000	$25,000	$25,000															0
			INTEREST	6,000	$3,000	$2,000	$1,000															0
REMODDELING 5/16/2005	1-Dec-06	4%	PRINCIPAL	135,000	$45,000	$45,000	$45,000															0
			INTEREST	10,800	$5,400	$3,600	$1,800															0
REMODDELING 5/15/2006	1-Dec-06	4%	PRINCIPAL	120,000	$40,000	$40,000	$40,000															0
			INTEREST	9,600	$4,800	$3,200	$1,600															0
WATER MAINS - COTTAGE ST BRIDGE	1-Dec-06	4%	PRINCIPAL	45,000	$15,000	$15,000	$15,000															0
			INTEREST	3,600	$1,800	$1,200	$600															0
SEWER - CLAIFIER COVERS	1-Dec-06	4%	PRINCIPAL	75,000	$25,000	$25,000	$25,000															0
			INTEREST	6,000	$3,000	$2,000	$1,000															0
WATER CORRISION CONTROL	1-Jun-10	2.41%	PRINCIPAL	450,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000												0
			INTEREST	52,313	$14,625	$12,375	$10,125	$7,875	$4,875	$2,438												0
WATER MAINS ON MAIN STREET	1-Jun-10	2.41%	PRINCIPAL	150,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000												0
			INTEREST	17,438	$4,875	$4,125	$3,375	$2,625	$1,625	$813												0
WATER MAINS (WEST COLONIAL AREA) (BRAINARD RD AREA)	1-Jun-10	2.41%	PRINCIPAL	720,000	$120,000	$120,000	$120,000	$120,000	$120,000	$120,000												0
			INTEREST	83,700	$23,400	$19,800	$16,200	$12,600	$7,800	$3,900												0
WATER CORRISION CONTROL	1-Jun-10	2.41%	PRINCIPAL	50,000	$10,000	$10,000	$10,000	$10,000	$5,000	$5,000												0
			INTEREST	5,188	$1,625	$1,325	$1,025	$725	$325	$163												0
SEWER (STONY HILL SEWER LINE)	1-Jun-10	2.41%	PRINCIPAL	150,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000												0
			INTEREST	17,438	$4,875	$4,125	$3,375	$2,625	$1,625	$813												0
SEWER (MAIN STREET & FORCED MAIN)	1-Jun-10	2.41%	PRINCIPAL	640,000	$110,000	$110,000	$105,000	$105,000	$105,000	$105,000												0
			INTEREST	73,688	$20,775	$17,475	$14,175	$11,025	$6,825	$3,413												0
SURFACE DRAINS MAIN ST (GENERAL FUND)	1-Jun-10	2.41%	PRINCIPAL	30,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000												0
			INTEREST	3,488	$975	$825	$675	$525	$325	$163												0
BUILDING REMODELING	1-Jun-10	2.41%	PRINCIPAL	240,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000												0
			INTEREST	27,900	$7,800	$6,600	$5,400	$4,200	$2,600	$1,300												0
BUILDING REMODELING	1-Jun-10	2.41%	PRINCIPAL	435,000	$75,000	$75,000	$75,000	$70,000	$70,000	$70,000												0
			INTEREST	49,725	$14,100	$11,850	$9,600	$7,350	$4,550	$2,275												0
BUILDING REMODELING	1-Jun-10	2.41%	PRINCIPAL	60,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000												0
			INTEREST	6,975	$1,950	$1,650	$1,350	$1,050	$650	$325												0
DEPARTMENTAL EQUIPMENT	1-Jun-10	2.41%	PRINCIPAL	90,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000												0
			INTEREST	10,463	$2,925	$2,475	$2,025	$1,575	$975	$488												0
MAIN STREET SEWER PROJECT	18-Mar-09	2%	PRINCIPAL	3,003,946	$173,451	$176,955	$180,530	$184,177	$187,898	$191,694	$195,567	$199,517	$203,548	$207,660	$211,855	$216,135	$220,502	$224,956	$229,501			0
			INTEREST	472,989	$58,344	$54,840	$51,266	$47,618	$43,898	$40,102	$36,229	$32,278	$28,248	$24,136	$19,940	$15,661	$11,294	$6,840	$2,295			0
			ADMIN FEE	35,474	$4,376	$4,113	$3,845	$3,571	$3,292	$3,008	$2,717	$2,421	$2,119	$1,810	$1,496	$1,175	$847	$513	$172			0
MAIN STREET SEWER PROJECT	8-Jul-10	2%	PRINCIPAL	480,561	$23,973	$24,457	$24,952	$25,456	$25,970	$26,495	$27,030	$27,576	$28,133	$28,701	$29,281	$29,873	$30,476	$31,092	$31,720	$32,361	$33,015	0
			INTEREST	86,300	$9,371	$8,887	$8,393	$7,889	$7,375	$6,850	$6,315	$5,769	$5,212	$4,643	$4,064	$3,472	$2,869	$2,253	$1,625	$984	$330	0
			ADMIN FEE	6,472	$703	$667	$629	$592	$553	$514	$474	$433	$391	$348	$305	$260	$215	$169	$122	$74	$25	0
				8,021,255	1,079,344	1,051,544	1,023,940	821,479	796,161	779,750	268,332	267,994	267,650	267,298	266,940	266,575	266,203	265,822	265,435	33,419	33,370	0
			PRINCIPAL	7,029,507	887,424	886,412	885,482	709,633	708,868	713,189	222,597	227,093	231,681	236,361	241,136	246,008	250,978	256,048	261,221	32,361	33,015	0
			INTEREST	949,801	186,841	160,353	133,984	107,682	83,447	63,039	42,544	38,047	33,459	28,779	24,004	19,133	14,163	9,092	3,920	984	330	0
			ADMIN FEE	41,947	5,079	4,780	4,474	4,163	3,845	3,521	3,191	2,854	2,509	2,158	1,800	1,435	1,062	682	294	74	25	0
			TOTAL	8,021,255	1,079,344	1,051,544	1,023,940	821,479	796,161	779,750	268,332	267,994	267,650	267,298	266,940	266,575	266,203	265,822	265,435	33,419	33,370	0

Treasurer/Collector
FY' 2015 Cemetery Report

STATEMENT OF TRUST FUNDS FY 2015

	BALANCE 30-Jun-14	EXPENDABLE 30-Jun-14	NEW FY 2015	INTEREST & DIVIDENDS FY 2015	EXPENSES FY 2015	BALANCE 30-Jun-15	EXPENDABLE 6/30/2015
TOTAL CEMETERIES	$45,687.31	$6,883.47	$2,200.00	$1,504.07	$0.00	$49,391.38	$8,387.54

THE VALUE OF STOCK DONATED BY
ETHELBERT BLISS
AS OF JUNE 30, 2015

NAME	SHARES	PRICE	VALUE	NAME	SHARES	PRICE	VALUE
				COMCAST CORP. (CMCSK)	54	$59.94	$3,236.76
FAIRPOINT COMMUNICATIONS (FRP'	1	$18.22	$18.22	ALCATEL - LUCENT (ALU)	14	$3.62	$50.68
ATT (T)	360	$35.52	$12,787.20	CENTURY LINK (CTL)	6	$29.38	$176.28
FRONTIER COMMUNICATIONS (FTR)	20	$4.95	$99.00				
VERIZON (VZ)	97	$46.61	$4,521.17	VODAFONE (VOD)	28	$36.45	$1,020.60
			TOTAL VALUE	$21,909.91			

MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT
PEAKE ROAD	$434.90	CHLOE B. STEBBINS (LIBRARY)	$100.00				
SCHOOL LOT FUND	$641.74	TERCENTARY OBSERVANCE	$250.00				
SOLDIERS' MONUMENT	$1,000.00	DEACON WARRINER SCHOOL	$667.00				
		CHLOE B. STEBBINS (POOR FUND)	$100.00				
TOTAL MISC NON-EXPENDABLE TRUST AMOUNT						$3,193.64	

	BALANCE 30-Jun-14	EXPENDABLE 30-Jun-14	INTEREST FY 2015	EXPENSES FY 2015	BALANCE 6/30/2015	EXPENDABLE 6/30/2015
MISCELLANEOUS						
PEAKE ROAD	$1,350.46	$915.56	$3.29	$0.00	$1,353.75	$918.85
SCHOOL LOT FUND	$798.29	$156.55	$1.25	$0.00	$799.54	$157.80
SOLDIERS' MONUMENT	$1,380.65	$380.65	$3.30	$0.00	$1,383.95	$383.95
CHLOE B. STEBBINS (POOR FUND)	$1,726.38	$1,626.38	$3.36	$0.00	$1,729.74	$1,629.74
CHLOE B. STEBBINS (LIBRARY)	$569.47	$469.47	$0.89	$0.00	$570.36	$470.36
TERCENTARY OBSERVANCE	$1,420.59	$1,170.59	$3.30	$0.00	$1,423.89	$1,173.89
DEACON WARRINER SCHOOL	$829.53	$162.53	$1.28	$0.00	$830.81	$163.81
TOTAL MISCELLANEOUS	$8,075.37	$4,881.73	$16.67	$0.00	$8,092.04	$4,838.40
TOTAL CEMETERIES AND MISCELLANEOUS	$53,762.68	$11,765.20	$2,216.67	$0.00	$57,483.42	$13,285.94

			INTEREST	TRANSFERS IN	TRANSFERS OUT		EXPENDABLE 6/30/2015
STABILZATION FUND		$1,571,929.08	$7,097.48	$200,000.00	$0.00		$1,779,026.56
STABILZATION FUND CAPITAL PROJECTS		$202,226.96	$2,848.05	$150,000.00			$355,075.01
POLICE DRUG FUND		$10,687.75	$36.36	$8,467.50	$1,350.15		$17,841.46
POLICE DEA ASSET FUND		$12,662.31	$20.45	$0.00	$8,467.50		$4,215.26
CONSERVATION FUND	$28,644.73	$28,644.73	$57.23			$28,701.96	$28,701.96

Public Works

Department of Public Works

The Wilbraham Department of Public Works (DPW) is made up of 5 divisions: Engineering, Highway, Waste Water, Water, and Solid Waste Divisions. The following report lists some of the major accomplishments that the department performed this past year.

Engineering Division

The administration of DPW is managed by Engineering. Located in the Town office building, Engineering is the liaison between residents and Public Works. Engineering provides information on the Town's website about projects that may impact the community; provides forms and applications for licenses and installation permits for sewer, septic, water, waste water, and stormwater (drainage) construction. Engineering logs, tracks and responds to thousands of service requests. Staff are also available to help residents solve DPW related problems they may be having and encourage residents to stop in or call us if they have concerns.

Members of the staff participate in the following Organizations:

- Stormwater Committee
- Pioneer Valley Planning Commission's Joint Transportation Committee
- Geographic Information System Committee
- Traffic Safety Committee
- Tri County Highway Superintendents
- Mass Highway Association
- Central Massachusetts Regional Stormwater Coalition
- Also Engineering staff is responsible for attending and participating in various meetings including, but not limited to:
    - o Board of Selectmen
    - o Planning Board
    - o Conservation Commission
    - o Massachusetts Water Resource Authority
    - o Finance Committee
    - o Capital Planning
    - o Department Head
    - o Financial Staff

The following is list of activities in Engineering:

- Bruuer Pond/Sevey Park Project --- A sedimentation basin was installed at the outfall location of the Monson Road drainage system. The brook banks were stabilized to prevent future erosion. Permitting for the removal of sediment within the pond was initiated.
- Old Lindsay Landfill Cap- Surveyed and designed the landfill cap.
- Thayer Brook Forest Management Project--- This project was completed.
- Wilbraham Landfill Solar Project--- Permits from the State were approved. Construction will begin in 2016.
- Central Massachusetts Regional Stormwater Coalition--- Wilbraham renewed its commitment to continue to be a part of the multi-town coalition working together to address Federal Phase II Stormwater requirements.
- FEMA Hazardous Mitigation Grants--- Completed gran applications for two generator for backup power for McIntos and Brookmont pump station and Main Street/Hunting Lan Drainage Project.
- Road Resurfacing Projects-- Prepared specifications an inspected over $1,000,000 c resurfacing projects for th Town. (See list of street paved.)
- Geographic Information Syster (GIS)—The GIS was update and mobile applications wer developed to collect mor accurate data.
- Main Street Sidewal Improvement Project--- Th Town allocated $100,000 t repair the sidewalk on Mai Street from Soule Road t. Tinkham Road.
- Wastewater Pump Statio Improvement Project--- Pum station improvements wer made to Linwood, WWTl Dudley, River Road, Wellflee Fernwood Drive and Cottag Avenue. These improvemen will help reduce energy cos and increase the longevity c the infrastructure an equipment.
- Other task completed b Engineering:
    - o Drainlayer (Sewe Installer) Licenses: 7
    - o Pavement Cu Stormwater Permi and Inspections: 102
    - o Residential Inquire Reported: 2,902
    - o Sanitary Sewe Connection Permi and inspections: 12
    - o Septage Haul

(Continued on page 3

(Continued from page 36)

Licenses: 6

- Septic system Installer Licenses: 22
- Water installer Licenses: 9
- Water and Sewer Semi-annual Billing: 3,484
- Water Backflow Billing: 42
- Trash Hauler licenses: 5

Engineering Division
Edmond W. Miga Jr. P.E.,
DPW Director/Town Engineer
Tonya L. Basch P.E.
Asst. DPW Director/Town Engineer
ena Grochmal, Engineering Assistant
onna Daviau, Administrative Assistant
rystine Viess, Administrative Assistant

Highway Division

Within the division there are two echanics and nine heavy equipment erators. The division is responsible for e maintenance of approximately 125 iles of roads, 57 miles of drainage pipe d 17 miles of sidewalks. Throughout e year, the division patches potholes, pairs pavement, cleans and repairs the ainage system as deemed necessary. ll regulatory signage and street name gns are made by and installed by the vision. The division is also responsible r the painting of all crosswalks, stop ars and lane markings on all town wned roadways.

rainage

he division is responsible for the aintenance and repair of all town wned drainage infrastructure which cludes catch basin repair and eplacement, catch basin cleaning, storm ne cleaning, pipe repair and eplacement as well as detention/ etention basin maintenance.

quipment

he town's fleet of trucks and equipment re necessary in performing all the day to day operations including snow and ice control during the winter months and right of way maintenance throughout the year. Without the many different pieces of the equipment, the division would not be able to provide all the safety sensitive services. The two mechanics are responsible for keeping this entire fleet of trucks and equipment mechanically sound. The division is comprised of approximately 52 various pieces of equipment used to perform many different tasks such as roadside mowing, street sweeping, basin cleaning, excavation, snow plowing and deicing, pavement maintenance, sign maintenance, pavement markings (crosswalks, arrows, lane markings etc.)

Guardrails

As a continued effort to upgrade and replace old guardrail systems throughout Town, we were able to continue with our program to replace guardrails in various locations. Specifically, new guardrail was installed on Glendale Road and Mountain Road.

Roads and Sidewalks

New sidewalks were installed on Main Street, from Soule Road to Tinkham Road. The funding was used for the removal of the existing sidewalk, grading and paving the new walk and restoring the loaming and seeding.

The following roads were paved this year:

Because of the harsh winter additional funding was provided by the State in the spring. We were able to patch the following roads:

- Mountain Road
- Ridge Road
- Glendale Road
- Dipping Hole Road

Highway Division
William Sperrazza, Superintendent of Operations
Dennis Dumais, DPW Foreman
Vinnie Pafumi
Timothy Grise
Jeff Lewis
Paul Maguire
Gary Butler
Mitchell Opalinski
Doug Cutler
Richard Vierthaler
Jeff Skribner
Bruce Sawyer

Wastewater Division

This is a self-supporting Enterprise Fund. Two full time employees maintain the Waste Water Collection System which consists of 36 miles of sewer main lines and 10 pump stations. On an average, 420,000 gallons of wastewater a day is pumped to the City of Springfield for treatment at the regional plant.

(Continued on page 38)

Street	Location	Description
Main Street	Town Line to Minnechaug	Hot-in-place and top
Daniele Drive	All	Top
Stony Hill Road	Country Club To Tinkham Rd	Hot-in-place and top
Stony Hill Road	E. Longmeadow Rd to Soule Rd	Mill and top
Cone Trail Road	All	Reclaim, binder, top
Ridge Road	Mountain Rd to Ely Rd	Hot-in-place and top
Tinkham Road	Town Line to Stony Hill Rd	Hot-in-place and top
Orlando Street	All	Reclaim, binder, top
Katie Street	All	Top
Crest Street	All	Top
Old Carriage Road	All	Top

(Continued from page 37)

This past year, improvements have been made to several pump stations, such as: changing out lights to LED lighting; replacing old pumps and control panels with new efficient ones, installing new pump station alarms and monitoring systems, introducing mobile GIS for system mapping and reporting requirements, provided additional training and equipment for confined space entry.

In an effort to keep our system efficient and in compliance with regulations, we ask that you do not connect any sump pumps into the sewer line. This is illegal and adds water to the system. Increased flows to the system only increase our costs to the City of Springfield. Therefore, increase in flow can result in increased costs to the users. Additionally, please do not dump grease or oil down your drains. The division exhausts a significant amount of resources addressing grease problems in the pipelines as well as at the pump stations.

Wastewater rates have remained unchanged since 2008. They are as follows:

Residential rate	$4.10 per 100 c.f.
Commercial rate	$5.00 per 100c.f.
Minimum charge	$52.50
Maximum charge	$492.00
Flat rate	$270.60

Wastewater Division

William Sperrazza, Superintendent of Operations
Daniel Gore
Richard Zamora

Water Division

During 2015, the list of duties performed by the Water Division, under the supervision of Water Superintendent Michael Framarin, included, but was not limited to: maintaining the four water booster stations; the 2.1 million gallon water tank and our corrosion control facility, six (6) water breaks were repaired, 16 new water service installations, 105 fire hydrants were flushed and checked for proper drainage, two fire hydrants were replaced, over 50 main line gate valves were cleaned and checked for operation and exercised, 224 work orders of various tasks were accomplished, 114 testable backflow prevention devises were tested at least once per Massachusetts Department of Environmental Protection's (DEP) regulation, over 200 water samples were taken for water quality analysis and 3,300 meters were read during March and then again in September. Total water usage in 2015 was 441,000 gallons as measured by the Massachusetts Water Resources Authority (MWRA) master meter. This was approximately 10% higher than the previous two years mainly due to the warm and dry spring and summer we had in 2015. Many commercial and residential property owners kept their lawn sprinklers on significantly more than 2013 and 2014.

Working with the MWRA, the Water Division hired Wachs Company to perform leak detection on 25 miles of water main in the system. The cost was $3,500.00 and will be paid through the MWRA. Wachs has a contract with the MWRA so that Wilbraham received a reduced rate. Wachs discovered a leak on Main Street near the Rice's Fruit Farm, which was repaired. The leak was on an old abandoned water service that was installed eighty years ago. Two new eight inch water main stubs were installed across Stony Hill Road for a future sub-division during July, 2015. The crossings were completed before Stony Hill Road was paved the past summer.

In December 2015, the Water Division was notified that a long awaited Federal Emergency Management Agency (FEMA) grant will be awarded to the Water Division for a 75% reimbursement for the Brookmont Drive and McIntosh Drive Emergency Generator Project. DEP required the Water Division to have standby emergency generators installed at both stations. This funding will allow for permanent automatic emergency generators at the two booster stations rather than portable units.

During January to March 2015 the weather was very cold and snowy. As a result, the Water Division had twelve frozen underground water services in that period. Many service line locations froze -up that were the standard five feet deep and had no snow cover to act as insulation. The winter of 2014-2015 was the worst since the winter of 1991-1992 when seventeen water services froze.

Documents submitted to DEP in 2015 included dozens of water quality result forms; weekly chlorine residual, water pressure and pH charts, the Annual Statistical Report, and Consumer Confidence Report, (which were also mailed to every household and business in our PWS.) Also, monthly state forms are sent in to DEP for documentation of water usage and chemical additions to our water.

The Wilbraham Heights sub-division water infrastructure was completed in December 2015. Carla Lane's water main is now looped and connected to Seneca Street. This was a 26 lot project that was accomplished in three phases by developer Anthony Carnevale.

The Corrosion Control Facility (CCF) on Miller Street in Ludlow, Massachusetts operated successfully in 2015 with only minor mechanical and technical problems.

(Continued on page 39

(ontinued from page 38)

ne four water booster stations (Glenn rive, Brookmont Drive, McIntosh Drive d Old Orchard) had minor mechanical oblems and were repaired at needed.

new 2016 Ford F-250 truck with utility dy and plow was purchased and ticipated delivery in February 2016. ne truck's purchase price was 5,125.00. This new truck will be rtially paid for by insurance imbursement for the 2001 Ford F-250 ck that was totaled on August 20, 2014.

mplying with regulatory changes such Ultraviolet Radiation (UV) disinfection, e building of the twenty-five million llon covered water storage tanks at Nash ill in Ludlow and the Pipeline edundancy Project during the last ghteen years cost millions of dollars. ne project MWRA's FY' 2017 budget sessment for Wilbraham is $793,800.00, pproximately $66,000.00 or 8.7% crease over FY 2016 actual assessment.) uring 1997, our costs for Quabbin water as less than $25,000. Now the annual te increase is more than Wilbraham ould pay for an entire year's worth of ater prior to 1998. It's no wonder the ater rates continue their steep climb.

Water Division

Michael Framarin, Water Superintendent
Robert Gibson
Anthony Garceau
Lionel Duquette
Paul Willoughby
Kevin Laplante

Solid Waste Div.: Disposal & Recycling Ctr.

Disposal and Recycling Center (DRC) is a self-supporting facility operated as an Enterprise Fund. There is one full time employee and one part time employee at the DRC. The facility is located off Boston Road next to the fire station and across from the DPW building and is easily accessible. Currently, there are 1700 households who use the DRC. Recycling of books, metal, plastic, glass, cardboard, newspaper, leaves and grass is available to all participating users. The DRC members can participate in the once a year Regional Household Hazardous Waste Day. This event has been held at Minnechaug Regional High School for the past several years, in the month of September.

The DRC replaced its old front end loader this year which is a very expensive piece of equipment, costing $168,000.00. It is used to move a lot of material at the site, (i.e. pulling trash and recycling boxes, moving yard waste, turning compost, plowing, and loading trucks.) A ten-year bond will be added to the budget to pay for the loader.

Preparations are underway to formally close the area of the DRC known as the Lindsey Landfill. This is the area where all the yard waste is received and composted. Permitting applications and plans have been prepared and will be submitted to the Massachusetts DEP. Part of the permit includes authorization to transport and dispose of the Lindsey Landfill.

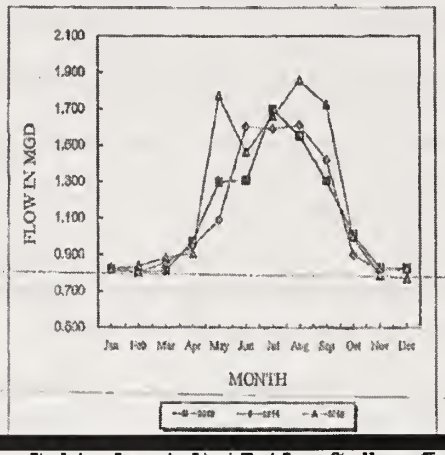
After years of planning, the Town has reached an agreement and is now permitted to construct solar panels on the top part of the closed landfill area. Actual construction will begin in the spring of 2016. A one megawatt facility is proposed; and all Town departments will be purchasing the energy generated from the site at a reduced rate.

Gas point monitoring; ground water monitoring, DEP inspections, Third Party inspections and meeting reporting and permitting requirements are

(Continued on page 40)

Wilbraham - Total Daily Flow

Month	2013 Flow (MGD)	2014 Flow (MGD)	2015 Flow (MGD)
Jan	0.819	0.829	0.820
Feb	0.803	0.803	0.836
Mar	0.813	0.855	0.883
Apr	0.971	0.945	0.907
May	1.298	1.089	1.774
Jun	1.308	1.603	1.463
Jul	1.698	1.593	1.660
Aug	1.553	1.612	1.858
Sep	1.305	1.419	1.725
Oct	1.012	0.900	0.998
Nov	0.828	0.814	0.786
Dec	0.823	0.817	0.767
Average	1.103	1.108	1.209



Water Rates as of 10/1/2014: →	Cubic feet (cf.) * 7.48 = Gallons
As of 10/1/14	
0-10000 cf → → →	$4.12/100cf.
10001-20000cf → → →	$4.32/100cf.
20001- → → →	$4.52/100cf.
Min. bill 0-1500cf. → →	$61.80
Commercial flat rate → →	$4.12/100cf.

DRC Hours of Operation:

Sunday:	12pm-5pm
Wednesday & Friday:	7am-3pm
Saturday:	7am-5pm
Monday, Tuesday & Thursday:	closed

Current DRC Fees:

Pay as you throw program

Under 65 yrs. old Car Sticker fee:	$100.00
Over 65 yrs. old Car Sticker fee:	$85.00
Bag fee 33 gal. capacity:	$2.25
Bag fee 16 gal. capacity:	$1.25
Additional Car sticker fee:	$10.00

(Continued from page 39)

ongoing. We are in the process of renewing our transfer station operation permit with the State.

Solid Waste Division – Disposal & Recycling Center

William Sperrazza, Superintendent of Operations
Bruce Strong
Robert Bisi

Conclusion:

Wilbraham is a wonderful community and I'm proud to be a part of it. On behalf of all the staff in DPW, thanks to all who help make this community a great place.

Respectfully submitted,
Edmond Miga , Jr., Town Engineer/ Director of DPW

Tree Warden

As Tree Warden, I have been continuing to work very closely with senior Arborists from our utility company, National Grid.

Town owned trees along our right of ways that are considered hazardous or a public safety risk and are within the three-phase wires are in most cases the responsibility of National Grid. I have responded to numerous inquiries from town residents and have referred these tree takedowns and hazard trimming projects to National Grid. I am continuing to develop a partnership with our local Utility Arborist division.

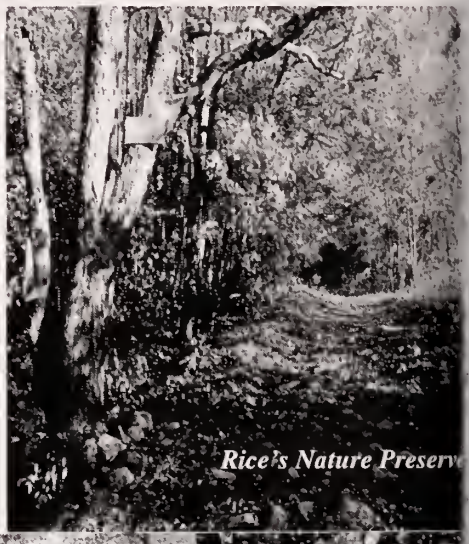
I am continuing to work with the Town's contracted Tree professionals, Northern Tree Service. I consult with their senior arborist on specific tree issues as they arise. I am involved with overseeing the takedown and trimming projects/operations throughout the Town.

On a day to day basis, I am responding to Town residents regarding Town tree issues that may impact public safety. I meet with residents, make assessments concerning the health and conditions of trees and determine if trees should be trimmed, removed or require other preventative maintenance.

My long-term goal is to preserve and protect Wilbraham's urban forests, all community trees within the Town's right of ways, trees in Town parks, and in common public areas. I am also an advocate of planting more shade and ornamental trees along our Town tree belts, rights of ways and open spaces.

Wilbraham's Tree Warden is a member of the Massachusetts Arborist Association and the Massachusetts Tree Wardens and Foresters Association; and participates in networking opportunities with other State Tree Wardens, Foresters and utility arborists. I am also involved with continuing education, professional development and sharing solutions to common problems related to trees and forestry so as to aid in bring a healthier and safer environment to the Wilbraham community.

Tree Warden
David Graziano


Rice's Nature Preserve

Old Boston Road

Building & Land Use

Agricultural Commission

The Wilbraham Agricultural Commission (AgCom) continues to grow in its commitment to, *"represent the farming community, encourage the pursuit of agriculture, promote agriculture-based economic activities, and preserve, revitalize and sustain the Town's agricultural businesses and lands."*

Again in 2015, Town-owned lands were maintained in agricultural use by a collaboration of relevant town Boards, Commissions, Committees, Trusts and local farmers. These town-owned "municipal use" lands have been cleared and returned to productive use. Their value to the town has been validated and increased by these efforts. Good-spirited citizen, Dan Fernandez has been instrumental in these efforts.

A number of Wilbraham restaurants and other organizations helped support locally grown produce in 2015 by buying agricultural products directly from the remaining few Wilbraham farms.

Citizen memberships in farm *Community for Sustainable Agriculture* (CSA) programs continues to increase, and multiple Farmers' Markets remain active. Another old Wilbraham farm on Stony Hill Road has been returned to productive agricultural use.

The AgCom continues to pursue new and innovative ways to actively achieve its goals. As an example, AgCom's newest Commissioner, Dr. Richard Hoffman, is tirelessly promoting genetic cross-fertilization research for the return of the American Chestnut Tree to our forests. In collaboration with the American Chestnut Foundation, Dr. Hoffman planted new generations of Chestnut trees in Wilbraham in the hope of developing a blight resistant variety that can grow to full maturity. The power company Eversource has expressed interest and support of these efforts on some of its land in Wilbraham.

Wilbraham hosted a very successful Forest Management Conference in 2015. Over 100 people attended this event, which included tours of the Thayer Brook Conservation Area and Bruuer Pond. Forestry activities were also conducted at Fountain Park. Congratulations to Wilbraham's Doug Hutchinson, State Forester from the Massachusetts Department of Conservation and Recreation; Dr. Hoffman, Wilbraham Conservation Commission and many others for leading this important informative event.

Finally, AgCom had many discussions in 2015 about the pros and cons of a possible Wilbraham "Chicken Bylaw." As of this writing, no such bylaw is being presented at Town Meeting.

Thanks as always to all Wilbraham supporters of agriculture – farmers and backyard gardeners alike.

Agricultural Commission
Robert Anderson, Chairman
Dr. Richard Hoffman
Robert Matthews
Chrysler Szarlan (resigned Nov. 2015)
Judy VaRaalte

Building Department

Lance Trevallion has been the Building Inspector/Zoning Enforcement Officer for the Town of Wilbraham for over 17 years. Administrative Assistant Melissa Graves has been working with Lance for almost 12 years. Sheileen Carlotto has been with the department for 2 ½ years now. She has been doing a super job of keeping the office organized, the Inspectors' scheduled and on track.

Although new construction of single-family homes went down slightly from thirty-nine in 2014 to twenty in 2015, the Building Department saw an incredible increase in roof-top solar panel installations in 2015. The numbers have nearly tripled for solar installations over the last year going, from thirty-one in 2014 to ninety-seven in 2015.

As the department has been busy with the rapid increase in solar panel installations and inspections, we were happy to utilize the Town's Senior Tax Work Off Abatement Program. Sue Bennett joined our office; and with her vast skill set; she organized the department's storage of all old and current building plans and inspection records. This was no small feat and we sure were glad to have her.

Both, the Electrical and the Plumbing/Gas Inspectors work part-time for the town. Bernie Sears has been inspecting plumbing and gas installations for the Town of Wilbraham since 1998. Edward White has been the Electrical/Wiring Inspector for 2 ½ years now. He has been doing a fantastic job keeping up with the numerous inspections throughout 2015, along with the continuing influx of solar panel installations.

The Building Department also processes applications for annual inspections for occupancy of public buildings. These inspections are required annually to ensure safe emergency exits, maximum occupancy numbers and exit lighting. This includes all schools, churches, restaurants, day care centers, gyms, and any other location that the public would gather and/or visit. In 2015, Lance and the new Fire Safety Inspector, Captain William Manseau, inspected 75 locations, including 13 buildings at the Wilbraham & Monson Academy, Wilbraham Municipal Buildings, including all Town of Wilbraham schools, and restaurants. The total fees collected in 2015 were $2,520.00.

Building Department
Lance Trevallion, Building Inspector
Melissa Graves, Admin. Assistant
Sheileen Carlotto, Building Dept. Clerk

Building Department

RESIDENTIAL PERMITS	NUMBER	FEES	EST. CONST. COST
New Construction	20	$37,577.00	$5,398,800.00
Roof/Siding/Windows	186	$10,455.00	$2,474,683.28
Additions	26	$10,750.00	$1,684,400.00
Alterations/Renovations	79	$15,251.00	$1,940,490.25
Solar Panel Installation	97	$19,200.00	$2,904,520.60
Insulation	127	$6,345.00	$351,932.23
Decks	21	$2,232.00	$124,980.00
Accessory Buildings/Sheds	28	$1,490.00	$164,397.19
Swimming Pools	21	$1,425.00	$372,580.92
Sheet Metal	2	$100.00	$20,000.00
Demolitions	5	$400.00	$78,500.00
Wood/Pellet Stoves	25	$1,250.00	$61,312.15
Swimming Pool Demolition	1	$100.00	$51,000.00
Residential Signs	1	$50.00	$50.00
Total	**639**	**$106,625.00**	**$15,627,464.62**

COMMERCIAL	NUMBER	FEES	EST. CONST. COST
Roof/Siding/Windows	3	$300.00	$137,200.00
Alterations/Renovations	14	$3,470.00	$380,755.00
Signs	30	$1,700.00	$50,460.00
Decks	1	$200.00	$4,000.00
Sheet Metal	1	$100.00	$22,000.00
Insulation	1	$50.00	$2,000.00
Demolition	2	$350.00	$21,900.00
Temporary Tents	7	$245.00	N/A
Total	**59**	**$6,415.00**	**$618,315.00**

MUNICIPAL	NUMBER	FEES	EST. CONST. COST
Roofing/Siding/Windows	2	$0.00	$ 50,000.00

Building Permits issued — **Inspector: Lance Trevallion**

Permits issued – 700 Fees collected - $113,040.00 Inspections – 1700+-

Plumbing/Gas Permits issued — **Inspector: Bernie Sears**

Permits issued – 437 Fees collected - $23,835.00 Inspections – 800+-

Electrical Permits issued — **Inspector: Edward White**

Permits issued – 412 Fees collected - $29,420.00 Inspections – 800+-

Community Gardens

Community Garden

The Wilbraham Community Garden has ossomed into one of the largest and ngest continuous operating gardens in ew England. The project began in 1974 id became a popular place to meet friends id other gardeners. When I took over ordinating the Wilbraham Community arden ten years ago, little did I know how uch planning went into running a "little" rden. I have learned so much and made many friends. The planning begins well fore the frost is out of the ground. The merous seed catalogs starts coming in e mail in January; and by March over lf the plots available are spoken for by ther returning gardeners or folks who ant to give it a try. By April, I am anning the Spring Sign-Up Meeting and e Annual Plow Day. May has to be the siest month for the garden planning with eryone getting spring fever and wanting get their plants in the ground. I always ll folks that Memorial Day weekend is ually safest to wait until for planting. By id-summer all the veggies catch up with ch other and we usually get a bountiful rvest throughout the fall. We have a fun-lled fall picnic with gardeners bringing mething prepared with at least one item om their garden. The variety of food is bulous ranging from soups to desserts.

here are many advantages to growing and arvesting your own food. You plant xactly what you like and perhaps a few xtra items that you want to try for the first me. Why not attempt to grow those pecialty items instead of paying high prices at the grocery store. We have numerous families that get together and rent several plots sharing the responsibilities and the rewards. A Community Garden creates opportunity for recreation, exercise, therapy and education. Having a garden plot encourages self-reliance, provides nutritious food for your family and reduces a family's annual food budget.

The new greenhouse was in full operation in 2015 and was used by several gardeners to start seeds for planting in May. The first year was a trial run to see how it worked and by unanimous vote, the greenhouse is a big plus for the garden. We still need some shelving and a watering solution. The roof vents are solar activated and open at a specific temperature which works out very well.

We had the 9th annual "Plowing the Community Garden" event in May that included having the Eastern Connecticut Draft Horse Association plow the garden with their teams of horses. We had over a dozen venders selling handcrafted jewelry, maple syrup, crafts and plants. Horse-drawn hay rides by Mainely Drafts from Ludlow were once again enjoyed by many spectators. Cameron Sutphin, a local singer and guitarist joined us for the third year in a row and entertained the crowd at lunchtime. He was a big hit and took many requests from the audience. The 10th Annual "Plowing the Community Garden" will be held May, 2016.

Garden plots are available on a first-come, first-served basis with priority given to returning gardeners. New and returning gardeners are invited to attend the annual spring sign-up meeting held at the Wilbraham Town Hall prior to the growing season. The exact date of the meeting is published in the local newspaper. Garden plots are approximately 25' x 50' and the annual rental cost is $25.00 per plot. There is water on-site as well as a portable toilet during the growing season. If you are interested in joining us at the Wilbraham Community Gardens or if you would like more information, you may contact the Community Garden Coordinator Melissa Graves in the Conservation Commission Office at 596-2800, ext 204.

Community Gardens
Melissa Graves
Community Garden Coordinator

Conservation Commission

Directly or indirectly, wetlands are often sources of public or private water supply. Wetlands purify water serving as a settling area whose soils and vegetation trap sediments which bind, and in some cases chemically break down, pollutants into non-toxic compounds. Wetlands are valuable to wildlife as a food source, nesting area and protective cover. Floodplains are protected because they provide "storage" for flood waters during storms. The job of the Conservation Commission is to protect the interests of the Wetlands Protections Act. The interests include flood control; prevention of storm damage, prevention of pollution, fisheries, shellfisheries, groundwater, public or private water supply and wildlife habitat. The Conservation Commission met 16 times at open public meetings to review and permit projects ranging from limited tree removal to a large-scale ground mounted solar panel system.

The Commission is responsible for managing over 1,500 acres of open space/ conservation town-owned land in Wilbraham and 72 acres in Hampden. Forest Management Plans typically include recommendations for possible mature tree harvesting, treatment of blighted/diseased trees, native plantings, invasive plant species removal/controls and removal of damaged trees for public safety. The plan may also include identification of erosion, both natural and man-made and will identify wildlife habitat locations. Goals are set for one, two, five and ten years.

As of February, the Forest Management Project was in full swing at Thayer Brook with about fifty percent completed. The hiking trails will be re-established by hand cutting trees and clearing any debris. Several habitat shelters were built on the site to attract small mammals for nesting and breeding. The next forest management project will take place at the property known as Twelve Mile Brook and will include tree harvesting and wildlife habitat.

With the creation of a new Land Management Coordinator position, the Conservation Commission will continue their effort of forest management throughout the next year on several other town owned parcels. The Land Management Coordinator, Melissa Graves, applied for two grants through the Massachusetts Division of Fisheries and Wildlife for projects at Twelve Mile Brook and Thayer Brook. The grants should be reviewed and awarded by January, 2016.

The Commission accepted the donation of several forested parcels on Shady Lane for conservation purposes. The Commission encourages the use of conservation land for passive uses including hiking, biking, skiing, photography and horseback riding. The use of motorized vehicles is not permissible on any Town-owned property. While the majority of motorized vehicles seemingly do not harm the environment, there are some that do, including damage to stream beds, wetlands and wetland buffer zones.

The Conservation Commission generally meets on the second and fourth Mondays of each month at 7:00pm in the Town Office Building. The agenda is posted at least 48 hours in advance at the Town Hall and on the Town website. Interested people are always welcome and encouraged to participate. The office which is located in the Wilbraham Town Hall is open Monday-Friday, 8:30am to 4:30pm.

Conservation Commission
Christopher Brown, Chairman
Robert McMaster
James Roberts
Stoughton Smead
George Reich
Thomas Reavey
Paul Ekness

Melissa Graves
Administrative Assistant & Land Management Coordinator

Open Space & Recreation Committee

Mission Statement: *Preserve significant open space by investigating, educating, planning and cooperating.*

In 2015, the Open Space and Recreation Committee (OSRPC), sadly, suffered the loss of one of its greatest advocates and most tireless workers, Chuck Phillips. During the decade that Chuck was on the OSRPC, both as a member and as a Chair, he spearheaded the development of the Wilbraham Hiking Trail System and the completion of the updated 2014 - 2021 Open Space and Recreation Plan. In addition, he chaired the Wilbraham Vision Task Force. To honor Chuck's legacy, the OSRPC sought and obtained permission to rename the Bay Path Trail at Crane Hill, the Chuck Phillips Trail.

The state Department of Conservation and Recreation (DCR) granted final approval of the Wilbraham Open Space and Recreation Plan 2014 – 2021 Update. This approval gives the Town the

(Continued on page 45)

Minnechaug students & OSRPC members groom a trail

(ontinued from page 44)

portunity to apply for, and receive, ants for conservation, open space, creation, and historical and cultural eds.

: the 2015 Annual Town Meeting, voters erwhelmingly supported the OSRPC's arrant article to reclassify the 68V-C ainard parcel from municipal land to nservation and recreation land. The rcel was originally purchased (with a te grant) for such purposes as well as to otect the White Cedar Swamp behind it.

he OSRPC researched and discussed land nation, sale, bequeathing, and restriction tions so as to be knowledgeable on aling with such items as they come up.

he OSRPC and Wilbraham Hiking Club ere busy most of the year maintaining the Vilbraham Trail System. Major work was ne at Twelve Mile Brook, Crane Hill d Thayer Brook. The highlights were e addition of a new kiosk at the trailhead f the Twelve Mile Brook Trail, the ddition of a dozen new signs to help kers on their treks, and some major trail witchback repair at Crane Hill by the umberjack Club from Minnechaug egional High School.

he updated history of Wilbraham (1963 – 013) was published. It included a chapter n *Open Space and Conservation* that was ompiled by members of the OSRPC and onservation Commission.

o inform the public, the OSRPC wrote rticles for, and interviewed by the Wilbraham-Hampden Times, which pdated the public on OSRPC matters. In ddition, the Wilbraham Hiking Club ublished weekly information about pcoming hikes.

he OSRPC worked with the Conservation ommission and the Engineering epartment on the Thayer Brook and the welve Mile Brook Forestry Management rojects.

SRPC and Wilbraham Hiking Club nembers attended, and participated in, the Wilbraham Forest Conference sponsored by the state DCR.

More groundwork was laid towards the reation of an ADA accessible trail. Possible sites were scouted. The choice for the first possible trail was narrowed down to Spec Pond. Plans are in place to write a grant proposal for the trail.

Members of the OSRPC erect their newest kiosk at the 12 Mile Brook Trailhead

Open Space & Recreation Committee

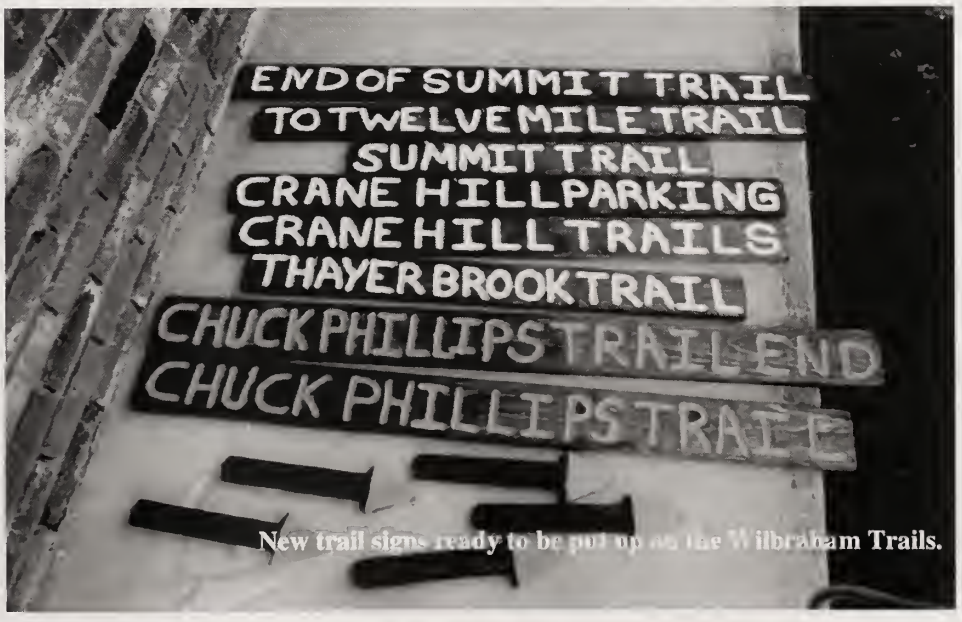
Joe Calabrese, Chairman
Edna Colcord, Secretary
Jonathan "Jay" Taylor
Judith Theocles
Margaret E. Connell
Tracey Plantier
Brian Fitzgerald
Steven Lawson
Edward McCorkindale
Catherine Callaghan (res. June 2015)
Charles "Chuck" Phillips (deceased Sept. 2015)
Dr. Murray Watnick

Planning Board

The Planning Board is composed of five members elected to overlapping five-year terms and one associate member appointed to a three-year term. Members of the Planning Board proudly serve the community and receive no compensation.

The Planning Board is responsible for overseeing land-use planning in the Town of Wilbraham. Working in close cooperation with the Planning Director and the Building Commissioner/Zoning Enforcement Officer, the Planning Board studies the resources and needs of the Town, particularly conditions affecting public welfare and safety related to land use and development. The Board is

(Continued on page 46)



New trail signs ready to be put up on the Wilbraham Trails.

(Continued from page 45)
authorized to develop the Town's Master Plan to guide growth and make recommendations to ensure that development is consistent with the Master Plan. As the main author and "custodian" of the Town's Zoning By-Law, the Board is responsible for conducting public hearings and making recommendations on proposed amendments to the Zoning By-Law, which must be approved by Town Meeting. The Board also regulates the subdivision of land and the construction of new roadways, grants site-plan approval and special permits for various land-use proposals required by the Town's Zoning By-Law, and reviews all petitions for variances and other zoning matters filed with the Zoning Board of Appeals.

During 2015, the Planning Board met 15 times, scheduled 33 appointments and held 9 public hearings, addressing a wide variety of issues and opportunities facing our community. We are pleased to submit a summary of our activities and accomplishments in 2015.

Development Activity

The Planning Board was kept busy dealing with the various residential and commercial projects proposed in the Town during the past year as follows:

- The Planning Board approved nine non-subdivision plans submitted by property owners. These are plans that revise existing property boundaries or divide land along existing road frontage and do not require subdivision approval.
- The Planning Board approved a preliminary subdivision entitled Westminster Court consisting of 9 proposed house lots on 13.6 acres of land located at 690V Stony Hill Road and a definitive subdivision entitled Willow Brook Estates consisting of 11 proposed house lots on approximately 11.1 acres of land located at 601 Main Street. The Planning Board also continued to monitor work in the other three approved subdivisions under construction: Stonington Park, Washington Heights and North Hills Lane.
- The Planning Board conducted public hearings and approved 6 special permit zoning applications to allow the following developments: improved drive-thru window service at Dunkin Donuts located at 2144 Boston Road; a large-scale, ground-mounted solar energy system to be installed on approximately 6.51 acres of leased land owned by the Charles L. Merrick Trust located at 651 Main Street; an accessory in-law apartment at the Mumblo residence located at 10 Longfellow Drive; an oversized detached accessory building at the Duby residence located at 10 Whitford Place; an accessory in-law apartment at the Savoie/Jenne residence located at 647 Springfield Street; and the construction of an addition to an existing detached residential accessory building (garage/barn) on property owned by Gregory & Martha Lyman located at 2 Woodland Road.
- The Planning Board conducted public hearings on one site plan approval application to allow the installation and operation of a seasonal roadside farm stand for the sale of produce grown on the Stony Hill Farm located at 899 Stony Hill Road.
- The Planning Board reviewed and provided written recommendations on four referrals to the Zoning Board of Appeals.

Zoning By-Law Amendments

At the Annual Town Meeting, voters adopted three amendments to the Zoning By-Law sponsored by the Planning Board. The first amendment added a new definition for "Cottage Food Operation" in section 1.3 and added a new section 3.9.2.13(I) that provides a Cottage Food Operation exemption in the Home Occupation Regulations to allow a resident to use their home kitchen to prepare certain low-risk foods for off-premise sale to the consumer. The second amendment amended the Zoning Map by rezoning from R-34 to R-2 approximately

14.15 acres of land comprising the rear portion of land located at 601 Main Street. The third amendment revised sections 3.4.5.4 and 3.4.5.17 to add retail sales and restaurant/food service establishments to the list of uses allowed in the NO Zoning District with special permit approval from the Zoning Board of Appeals.

Organization and Membership

At the annual Town election, Tracey Plantier and John McCloskey were elected to serve on the Planning Board for a five-year term and a one-year term respectively. The Planning Board reorganized by re-electing Jeffrey Smith as Chairman, re-electing Tracey Plantier as Vice Chair and re-electing David Sanders as Clerk. David Sanders continued to serve as the Town representative to the Pioneer Valley Regional Planning Commission, and Jeffrey Smith continued to serve as the

(Continued on page 4

Planning Board (From left to right: James "Jay" Moore; David Sanders, Adam Basch, Jeffrey Smith, Chairman, Tracey Plantier and John McCloskey.)

(ontinued from page 46)

Planning Board's representative on the Community Preservation Act (CPA) Committee. Planning Director John Pearsall, Building Inspector Lance Trevallion and Administrative Assistant Karen Benoit continued to function as the staff liaisons between the Planning Board and other Town boards and committees.

The Planning Board holds regularly scheduled meetings on Wednesdays at 6:30 PM. Specific dates and agendas for meetings may be obtained from the Planning Office or from the Town website at http://www.wilbraham-ma.gov. All meetings are open to the public, and community participation from interested townspeople is always welcomed and encouraged. With your support, we will continue to provide the very best possible service for our community in the year ahead.

Planning Board
Jeffrey Smith, Chairman
Tracey Plantier, Vice Chairman
David Sanders, Clerk
Adam Basch
John McCloskey
James Moore, Associate

John Pearsall, Planning Director
Lance Trevallion, Building Inspector/
Zoning Enforcement Officer
Karen Benoit, Administrative Assistant

Sealer of Weights & Measures

The Sealer of Weights and Measures and Deputy Sealer of Weights and Measures are appointed by the Board of Selectmen to assure the public that any product they purchase in the town by weight, measure, and products are scanned for cost will be accurately priced. The weight and measure testing equipment used by the Sealer are certified by the state every five years to provide the accuracy required by Massachusetts General Laws. Nine new weights were purchased to replace weights condemned by the state. Also, a new gas and diesel testing vessel was purchased to replace an antique model. Twenty-one businesses were visited during 2015, and random inspections of oil and propane trucks were carried out.

The following field testing was completed during inspections resulting in $3,920 collected from fees.
Six devices were found to be inaccurate

Item	Category	Sealed
Scales	Under 100 pounds	39
	100 pounds and over	6
	Balance	1
Liquid Meters	Gasoline	70
	Diesel	4
Unit Pricing	Scanners	70

and, after adjustments were made, they were sealed. One commercial scale failed and was being rebuilt. Three businesses were given copies of the state laws and regulations in order to allow them to better serve the public.

Please contact your Sealers if you have any questions or concerns about the above areas, cordwood, and any other products sold by weight or measure. Our email is sealer@wilbraham-ma.gov

Sealer of Weights & Measures
Susan Petzold, Sealer
(Appointed to position October 2015)
Gary Petzold, Deputy Sealer
(Former Sealer, resigned Aug. 2015; appointed Deputy Sealer Sept. 2015)

Zoning Board of Appeals

The Board of Appeals is a five-member board appointed by the Board of Selectmen for staggered three-year terms consisting of three full members and two associate members. The Board works closely with and relies upon Zoning Enforcement Officer Lance Trevallion to enforce the Zoning By-Law.

The purpose of the Board of Appeals is to hear and decide petitions for variances from the terms of the Zoning By-Law with respect to particular land or structures, but not to include variances for use; to hear and decide applications for special permits upon which the Board is empowered to act under the By-Law; to hear and decide appeals from any person seeking enforcement action under the provisions of M.G.L. Chapter 40A (the State Zoning Act); and to issue comprehensive permits for low- and moderate-income housing authorized by M.G.L. Chapter 40B.

This past year, the Board of Appeals met eight times, held eight public hearings and issued decisions on the following eight applications:

(Continued on page 48)

APPLICANT	ADDRESS	DECISION
Jacqueline Ingram Special permit to operate a family day care home	2367 Boston Road	Approved
Kid's Dentist Realty, Inc. Special permit to allow medical and non-medical offices	1984 Boston Road	Approved
Peter & Beverlee Corriveau Special permit to operate a landscaping business as a home occupation	650 Monson Road	Approved
Holly Pastrana Special permit to operate a yoga studio as a home occupation	388 Main Street	Approved
Dunkin Donuts J & N Salema Family Limited Partnership Special permit amendment to construct an addition and associated site improvements	2144 Boston Road	Approved
Mark Bessette Special permit to operate a landscaping business as a home occupation	9 Hickory Hill Drive	Approved
Stephanie Fountain Special permit to operate a personal training studio as a home occupation	9 Drumlin Circle	Approved
Leslie Morrison Special permit to operate a family day care home	4 Edward Street	Approved

(Continued from page 47)

Zoning Board of Appeals
Edward E. Kivari Jr., Chairman
H. Clark Abbott
Mark Albano
Betsy Johnsen, Associate
Charles Pelouze, Associate

Lance Trevallion, Zon. Enforcement Off.
Karen Benoit, Administrative Assistant

Police Officers Joseph Brewer & Charon, K-9 Dog

Public Safety

Ambulance Oversight Committee

The Ambulance Oversight Committee continues to work with the Fire Chief and Deputy in overseeing the operation of the ambulance service. The committee's primary duty of reviewing and acting on ambulance service fee abatements has continued according to now established policy and protocol.

It is important to note the town's ambulance service remains self sufficient on a receipts reserved basis, and continues to serve the town extremely well. During 2015, the service treated over 1,811 patients, transporting 1,511 patients, to local area hospitals. Of these transports, Bay State Medical Center was the destination 45% of the time, with Mercy Medical Center at 12%, Wing Memorial Hospital at 25%, and the balance going to Mary Lane and Holyoke Hospitals. The top 4 patient medical conditions are traumatic injury, respiratory distress, general pain, and chest pain.

The Wilbraham Fire Ambulance Service has transitioned from state certification to the National Registry of Emergency Medical Technicians certification as required by a change in policy from the State Office of Emergency Medical Services.

Ambulance Oversight Committee
Paula L. Chevrier
John Rigney
Tom Hurley
Heather Mullen

Fire Chief Francis Nothe

Animal Control Officer/Dog Officer

Once again during the year of 2015, the Town of Wilbraham licensed a record number of dogs. 2448 dogs were licensed to be exact. This is an increase from calendar year 2014, where only 2307 dogs were licensed. I want to thank all residents who either licensed a new dog, or relicensed an existing dog. It is State and local law that all dogs, six months and older, be licensed within their town of residence (By-Law 604.2.) It is also State and local law that all dogs, cats, and ferrets must be current on their Rabies vaccination at all times or the pet owner is subject to a citation (by-law 604.3.)

All pet owners please be advised that there are no more $25.00 citations for animal law violations. State law (M.G.L. Chapter 140, Section 141) mandates that all animal law violations will be $50.00 for the first offense, $60.00 for the second offense, and $100.00 for the third offense. These are state minimum fines that the town of Wilbraham has adopted. The town could have opted for higher fines for violations of town by-laws 604.1 – 604.9, but opted to go with the State mandated minimum dollar amounts.

Also, please be advised that all animal laws, 604.1 – 604.9, especially 604.4, *The Leash Law*, will be enforced on all town owned property areas, such as Crane Hill Park, the McDonald Nature Preserve and Rice Nature Preserve. Please remember that all leash law violations are now $50.00!

Wildlife calls are on the rise at Anim Control. Please be advised that Anim Control and the Police Department w respond to either sick or perceived si wildlife. Wilbraham abounds wi wildlife. Residents should make an effc to educate themselves under the venue people/wildlife cohabitation. Please c not hesitate to call Animal Control for a information in regards to people/wildli interaction.

Finally, once again, Animal Contr responded to in excess of 1,000 ca relating to potential by-law violatior stray pick-ups, vehicle/animal interactio and various other domestic or wild anim situations.

Animal Control Officer
Michael Masley, ACOAM Certified
Animal Control Officer/Certified Speci
Reserve Police Officer
Rosemarie Masley, Alternate Animal
Control Officer

Board of Fire Commissioners

2015 was a busy year for the Board of Fire Commissioners. In January, we helped celebrate the retirement of Fire Captain Tom Laware. We thank him for his decades of outstanding service to the town. We participated in the promotional process for our two new Captains, Josh Cullen and Dan Corliss. We were also involved in the hiring process for our two newest Firefighter/EMTs, Jeff Kristek in October and Andy Nothe in November.

We are assisting the Fire Department and town in looking at a wide range of topics including a regional public service dispatch center and a transition from the Board of Fire Commissioners to a Public Safety Advisory Committee for fire and police. We want to thank Chief Fran Nothe and his entire team for doing an outstanding job every day for the citizens of Wilbraham.

Board of Fire Commissioners
Ralph Guyer
Gary Petzold
Edward Rigney, Jr.

Central Dispatch

2015 was an exciting year in Dispatch. The citizens of Wilbraham voted to build their first Police station, with Central Dispatch allocated a modern, professional location within a secure area. Thank you! Also in 2015, our 911 Public Safety Answering Point was one of six accepted into a pilot program for the NextGen 911. When fully activated throughout Massachusetts, this system will improve location accuracy of 911 callers and allow a means of communicating with 911 telecommunicators via text messaging. Our Dispatchers continue to receive State mandated training and refreshers; additionally; they seek to refine their skills with specialized Public Safety telecommunications training. Some of the specialized training Central Dispatchers received this year was *Protecting Law Enforcement Responders* and *Dealing with Natural Disasters.*

An edited digital version of the public police log is available on the Town of Wilbraham website www.wilbraham-ma.gov. (You may find the police log on the website under the tab for Departments, and then the tab for Central Dispatch.) This will give you a glimpse into some of our work for one of the public safety agencies we serve. The Town of Wilbraham website is an excellent resource for non-emergency information with links to local utilities and resources. There are forms available for the public to print and complete related to report requests and firearms licensing, along with many others. A very useful link is the Department of Public Works' *Service Request Form.* Please take advantage of the resources available to you when you do not need a "live voice".

As Central Dispatch begins its 36th year of service to the Town of Wilbraham, I would like to thank all the departments who rely on our communication skills, especially the Police and Fire Departments for their unwavering support and belief in the Central Dispatch model. We are looking forward to our new building and couldn't ask for better neighbors then the Wilbraham Fire Department.

Central Dispatch
Dispatch Supervisor
Shirley G. Rae, Central Dispatch Supervisor
Mark Duclos, Dispatcher
David Clark, Dispatcher
Anthony Gentile, Dispatcher
Linda Ely, Dispatcher
Brian Kibbe, Dispatcher
Annie Watson, Dispatcher
Jeffrey Hastings, Dispatcher
David Squires, Dispatcher

Local Emergency Planning Committee

The Local Emergency Planning Committee (LEPC) has been diligent with Emergency Planning and Community Right-to-Know Act (EPCRA) and Hazardous Chemical Storage Reporting Requirements. Its purpose is for any hazardous chemical used or stored in the workplace, in which facilities in our community must maintain a Safety Data Sheets (SDS) and submit the SDS to their State Emergency Response Commission (SERC), LEPC and the local Fire Department. Facilities must also report an annual inventory of these chemicals by March 1 of each year. The information must be made available to the public.

In addition, this year we have been updating our Comprehensive Emergency Management Plan (CEMP) with the Commonwealth. This program is designed to provide community emergency management officials with the ability, via the internet, to directly view and update their respective CEMP information. It will also allow Massachusetts Emergency Manage Agency (MEMA) to collect statewide data and build statewide datasets. This tool will help MEMA when allocating state resources and will give the agency new analytical capabilities.

Planning efforts are continually reevaluated to strategize for a variety of disasters that may affect the community. Floods, hazardous materials spills, wildfires, natural disasters and even terrorism all constitute challenges facing community leaders today.

This year our LEPC participated in an Anti-Terrorism Exercise in which brought together the four Counties of Western Massachusetts. The Department of Homeland Security (DHS) and Western Region Homeland Security Advisory Council sponsored this valuable training. The partners in this training included MEMA; Massachusetts State Police, Regional Hazmat Teams, Northwest Massachusetts Incident Management Team, Massachusetts Department of Public Health, Federal Bureau of Investigation, DHS, Local Police and Fire Departments, Emergency Medical Services, area Hospitals, State Governments, Federal Government, Regional Emergency Planning Committee, LEPC Pan Am and CSX Railroads.

The purpose of this Tabletop Exercise is to review, test, and determine readiness capabilities and response procedures of personnel, facilities, equipment; and examine the notifications to and among responding federal, state, and local agencies during an emergency event. The Emergency Action Plan (EAP) was also

(Continued on page 51)

Fire Department, Emergency Medical Services & Emergency Management

Fire Dept.'s Ladder Truck

Mission Statement: *Our mission is to minimize personal and community risk from fires, medical emergencies and other threats to life and property through prompt emergency response, public education and code enforcement. In our performance, we will utilize all available resources, placing the highest priority on the preservation of life and health, followed by the protection of property and incident management.*

We continue to provide an All Hazards approach to the department's response to request for service as well as emergency response. The Fire Department provides fire services; medical, emergency management, code enforcement, SAFE education, various rescue services, such as auto extrication, ice and water rescue, high angle technical rescue and hazardous material, and many other community services.

Captain Tom Laware retired from the department in January 9, 2015, after forty years of service to the community. His position and another vacancy were filled by the promotion of Josh Mullen and Dan Corliss to the rank of Captain.

Training continues to be an important part of our state of readiness. In 2015, members of the department completed over 2,636 hours of training to maintain and improve the proficiency.

Fire and Police continue to study the possibility of Regional Emergency Communications Center (Dispatch) for the area towns of Wilbraham, Ludlow, Hampden, East Longmeadow and Longmeadow. We are awaiting a grant award to continue cost estimates, technology and governance study in 2016.

Wilbraham Fire Department
Francis W. Nothe, Fire Chief

Board of Fire Commissioners
Ralph Guyer
Gary Petzold
Edward Rigney

Follow the Wilbraham Fire Department on Twitter!

FOLLOW US ON twitter

FIRE DEPARTMENT ROSTER

Fire Chief	Francis Nothe	Administrative Assistant	Lena McCaffrey
Deputy Chief	David Bourcier	Ambulance Billing Clerk	Maria Gildea
Captains	Josh Mullen		
	Tom Shaw		
	Peter Nothe		
	Dan Corliss		
Fire Prevention	William Manseau		
Privates	Wendy Denning		
	Paul Budaj		
	Anthony Cerini		
	Dane George		
	Richard Hatch, Jr		
	Victor Robidoux		
	James Royce		
	Kevin Brown		
	Jason Dimitropolis		
	Anthony Arventos		
	Mathew Walch		
	Jeffery Witek		
	Patrick Farrow		
	Chris Houghton		
	Adam Hart		
	John Fitzgerald		
	Jeff Kristek		
	Andrew Nothe		

FIRE DEPARTMENT ACTIVITY

	2015	2014	2013	2012
Fire/Emergency Responses	800	785	777	718
Emergency Medical	1811	1670	1627	1766
Total Emergencies	2611	2455	2404	2484
Fire Inspection	1596			

ıt to its test with favorable results. Both ercises tested capabilities of Local, ate and Federal resources.

'e have also have had the benefit to rticipate, along with our partners, the cal Medical Reserve Corps (MRC) in ining on the MEMA Mass Evacuation d Mass Care/Sheltering concepts of eration and coordination. This training as sponsored by MEMA and is intended provide education to local, regional and ıte public safety partners.

n November 12, 2015, we participated a WebEOC Statewide Exercise. 'ebEOC is an incident management tool at provides a central hub for complete uational awareness and common erating picture. The State conducts two these exercises a year.

'e constantly take steps to make this mmunity a safer place to live and work. 'ıe great communications between LEPC embers, local government, MRC, ısiness owners and residents makes the ıtire system succeed.

ocal Emergency Planning Committee
David F. Bourcier, Chairman
Deputy Fire Chief/Asst. Emergency Management Director
Fire Chief Francis Nothe, Emergency Management Director
Police Chief Roger Tucker
Anthony Aube
Terry Nelson
David R. Pasquini
Stoughton L. Smead
Robert Rusczek
Ralph Guyer
Lorri McCool
Ed Cenedella
Robert J. Boilard
Edmond J. Miga, Jr. (term expired: Jun. 2015)

Follow the Wilbraham Police Department

facebook

Police Station Building Committee

2015 brings about year two for the Police Station Building Committee. The focus for the group in the early months of winter is twofold: first, continue work with Tecton Architects of Connecticut to design a functional and fiscally promising structure suitable for the needs of the Wilbraham Police Department; and second, pursue the acquisition of the preferred site 2780 Boston Road immediately adjacent to the Wilbraham Fire Station.

Through the first three months of the year, we fully defined our proposed facility of 15,000+ square feet to include: prisoner holding cells, prisoner processing, two car Sally Port, officer locker rooms, evidence storage, Police Chief and administrative offices, Emergency command/community training room, carport for cruiser coverage and the 911 Dispatch Center. This work culminated with a cost estimate for the complete project at $7,950,000.

Through the month of April the work centered on public communication to inform the Towns people about the needs, the plan design and structure, location and ultimate total cost and impact to the tax payers. There were Open Houses at the existing Wilbraham Police Department in April and early May, Open Forums on April 9, 2015, and again on April 28, 2015, as well as *Coffee With A Cop* sessions on a couple of occasions in April.

On May 11, 2015, Roger Fontaine Jr,

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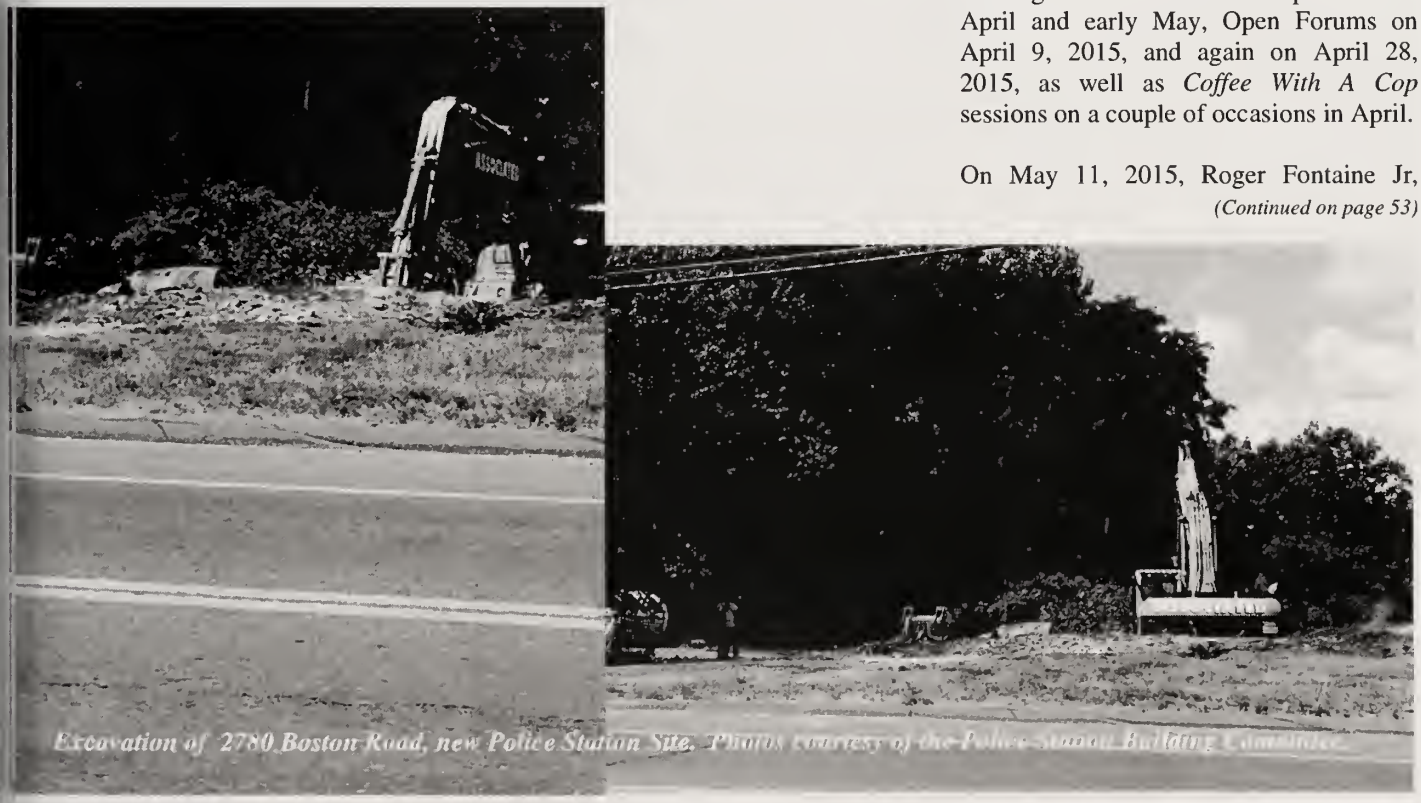

Excavation of 2780 Boston Road, new Police Station Site. Photos courtesy of the Police Station Building Committee.

Parking Clerk

The Parking Clerk works collaboratively with the Wilbraham Police Department to enforce the Town's parking by-laws. The Parking Clerk is responsible for collecting parking citation fees, issuing late fees and processing unpaid parking citations with the Massachusetts Registry of Motor Vehicles (RMV) through the assistance of Arthur P. Jones and Associates.

Parking citation fees can range from $15, $50 to $100, excluding late fees. A $10 late fee is added to the original parking citation fee after 31 days of non-payment. After approximately 51 days of non-payment of the parking citation fee, the driver's name and registration information is forwarded to the RMV to be "marked." This is an attempt for the Town to collect the outstanding fees. The payment of the parking citation fee is enforced; whereas, the fees must be paid to the Town of Wilbraham before the RMV will conduct any business with the violator, such as renewing a driver's license, registering a car, etc.

In 2015, 33 parking citations were issued in the Town of Wilbraham. Additionally, 1 parking citation from a previous year was resolved through payment. Parking citations can include more than one violation offense; however, none of the parking tickets issued in 2015 fell into this category. The breakdown of parking violations related to parking citations issued and, or resolved in 2015 can be found in a chart on page 52. You may also view on page 52, a chart outlining the 2015 collection efforts for parking citation fines.

For more information about parking regulations, please visited www.wilbraham-ma.org or contact the Parking Clerk at 413.596.2800 ext. 101.

Parking Clerk
Candace Ouillette Gaumond

2015 Breakdown of Parking Violations

Parking Violation #	Violation	Fine/Fee for Violation	# of Violations in 2015
1	Parked within a designated no parking zone.	$15	1
4	Parked so as to obstruct a sidewalk.	$15	1
9	Within (20) feet of an intersecting way.	$15	1
10	Parked with the left wheels to the curb or edge of the way.	$15	1
12	Parked so as to leave less than ten (10) feet wide unobstructed lane to the curb, edge or solid center line(s) of a street, highway or way.	$15	3
13	Which is unregistered on a street, highway or way.	$15	1
20	Parked on any street, highway or way for a period of time longer than one (1) hour between the hours of 1:00 am and 7:00 am of any day.	$15	1
22	Parked on school district property without a current parking sticker or except as a business or social invitee.	$15	19
26	Parked so as to obstruct or occupy a designated disabled veterans or handicap ramp, cross hatch area (as defined by MGL Chapter 40, Section 22a and, or 521 CMR, as amended from time to time) or parking area without proper permits.	$100	5

2015 Collection Efforts of Parking Citation Fines

# of Parking Citations	Action Taken – Parking Citation	Fee Collected
22	Paid prior to late fee issued	$330.00
0	Paid after issuance of late fee & 2nd notice of non-payment	$0.00
4	Paid after late fee issued & 3rd notice of non-payment	$0.00 ($60.00 received in January 2016)
3	Appealed parking citation. (2 citations were abated & appeals granted; 1 citation appeal was denied & fine stayed intact.)	$0.00
4	Parking citations were sent to the RMV for "marking"	$0.00
0	Parking Citations are pending in the process & are unpaid at this time.	0
1	Parking citations from previous years that were marked at the RMV were paid and cleared from RMV marking.	$145.00*
34 (33 parking citations issued in 2015)	TOTAL of FEES COLLECTED IN 2015	$475.00

*all $100 fees collected as a result of violation #26 were allocated to the Commission on Disability's budget.

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Chairman of the Police Station Building Committee, presented to Town Meeting a proposal for the construction of a new Wilbraham Police Station, located at 2780 Boston Road, with a total cost, not to exceed, $ 8,000,000. The Article # 20 passed with near unanimous consent. On Saturday May 16, 2015, the annual Town Election saw a very good turnout to approve a debt exclusion for the project with 60% approval: 1,262 in favor and 879 no votes. Thank You!

Moving forward from this support, we spent the next six months completing many task. The property at 2780 Boston Road was purchased, the home on the property was demolished, the site was cleaned and ready for the new Police Station.

As required by state statute we completed a contract with Construction Monitoring Services, Inc. to perform the functionality of Owner's Project Manager. Additionally, we contracted with Tecton Architects to complete their efforts and continue as the Project Architect.

In the last three months, the team developed a bid package that included some 85 drawing and 2 volumes of specifications, which was posted in the Massachusetts Central Register. Ultimately, the Town received final bid proposals from sixteen General Contractors. As we end the year, we recommended W. J. Mountford, Inc. as the new police station project's General Contractor, with a proposed cost under the budget figure, to the Board of Selectmen to award the bid and proceed with the project.

Police Station Building Committee
Roger Fontaine Jr. Chairman
Police Chief Roger Tucker
Fire Chief Francis Nothe
Ed Rigney
Roger Chapdelaine
Paul LaPlante
Patti Diotalevi
James Dowd
Kevin Moriarty *(term ended Jun. 2015)*
Lance Trevallion, Building Inspector
Thomas Sullivan, Asst. Town Admin. Finance & Budgeting/Treasurer/ Collector

Police Department

The year-end review of the department brought time to reflect on the past and the future of the department. On a sad note, two retired officers, Captain Paul Bouchard and Sergeant Ned Baker, passed away during the year. Each served this community for decades. In June, Sgt. Glen Clark, who is well known to many in the area, decided to retire and ponder the next chapter in his life, after serving 24 years in Wilbraham. We thank Glen for his service, professionalism and extraordinary sense of community. We wish him the very best in his future endeavors. Officer Jeffrey Rudinski was promoted to the rank of Sergeant; and

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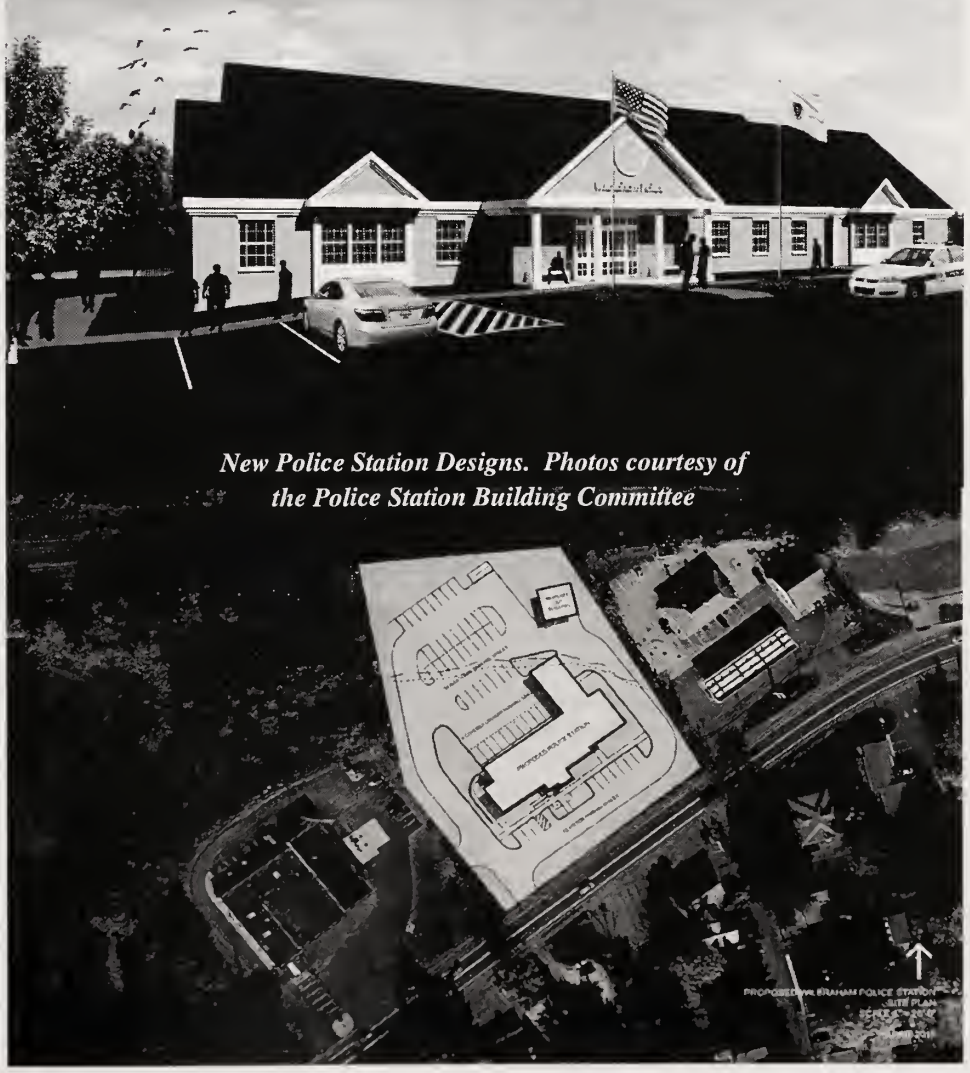
Wilbraham Police Station, Main Street



New Police Station Designs. Photos courtesy of the Police Station Building Committee

(Continued from page 53)
resumed those duties and responsibilities on the midnight shift. Officer Christopher Rogers was hired to bring the staffing compliment back up to 26 officers. Officer Rogers attended Wilbraham schools, the Massachusetts Maritime Academy and is a recent graduate of the Western Massachusetts Police Academy in Springfield. He accepted the position in Wilbraham after a short period with the Monson Police Department. We look forward to many years of dedicated service from Officer Rogers.

The Board of Selectmen appointed a feasibility committee in December of 2013, to evaluate the future needs of the Police Department. This committee comprised of six residents and Wilbraham's Public Safety Chiefs, Building Inspector and Town Treasurer would recommend a proposed project to the Board of Selectmen. As the department conducted several open house events, and held public forums to share information about the current police facility, it became clear that residents did not know or appreciate the physical conditions of the 111 year old building. The department is extremely grateful for the community support to build a new police headquarters. Ultimately, the committee presented the project to the community; and, if approved would require 8 million dollars in funding. Town Meeting almost unanimously approved this funding request. This support was confirmed overwhelmingly at the ballot box a week later.

Members of the Police Station Building Committee continued to volunteer many hours of their time at meetings, to work on the details and ensure the project could be developed within the approved budget. Jeff McElravy of Tecton Architects was retained to continue the process of developing a facility that would meet the needs of the department now and well into the future. In early December, the project was advertised in the Central Register for the Commonwealth to seek bids from general contractors. As I prepare this report in early January 2016, I'm pleased to report that the project appears to be under budget and we look forward to ground breaking in Spring 2016.

Wilbraham continues to participate in a study regarding a proposed Regional Emergency Communications Center (dispatch) with the communities of Ludlow, Hampden, East Longmeadow and Longmeadow. It is a multi-year grant process with the State 911 Department to gather the necessary information to determine short and long term costs, site selection and development, and ultimately, if this direction is most beneficial to the town.

Since last year, the department is posting our police log on line. Residents can also follow the department with timely activity and news worthy events on our Facebook and Twitter accounts managed by Sgt. Rudinski. I've received positive comments from the Police Activity column published in the Wilbraham-Hampden Times, as residents often express their surprise to the variety of situations the department regularly handles. The annual statistical records of the Department activity are on the following pages for your review. These records are sent to the Federal Bureau of Investigation and the Massachusetts State Police.

I am thankful for the support this Department receives from the community. The next year will be exciting as we watch the construction of a new police facility being built at 2780 Boston Road. We encourage all residents to report suspicious activity when you observe it. The officers "would rather investigate a non-event than miss a crime in progress." We rely on your calls to better protect this community. Together, we can make a difference keeping Wilbraham a great place to live, work and play.

Wilbraham Police Department
Chief Roger W. Tucker

POLICE DEPARTMENT PERSONNEL

CHIEF Roger W. Tucker

CAPTAINS
Timothy F. Kane, Jr
Robert G. Zollo

SERGEANTS
Daniel E. Carr
Glen R. Clark-Retired 6-24-2015
Robert G. Zollo
Mark A. Paradis
Edward C. Lennon
Shawn B. Baldwin
Jeffrey Rudinski

PATROLMEN
John P. Siniscalchi
Peter O. Laviolette
Lawrence H. Rich III
Thomas P. Korzec
Harold R. Swift
Christian A. Letendre
Daniel E. Menard-School Resource Officer
David Diogo-Investigator/Court Officer
Michael J. Cygan-Investigator Court Officer
Joseph R. Brewer-K-9
Aderico P. Florindo
Thomas D. Motyka
Brent P. Noyes
Justin R. Wall
Christopher C. Arventos
James E. Gagner
Sean Casella
Christopher Rogers

ADMINISTRATIVE ASSISTANT Lisa M. Bouchard

CELL ATTENDANTS

Lisa M. Bouchard	Mark Duclos	Anthony Gentile
Mary Bready	David Goodrich	Matthew Lapre
Linda Ely	Reginald McCalliste	Brian Kibbe

Police Department

I. CRIMINAL COURT COMPLAINTS

PRIMARY ARRESTING OFFENSE

RAPE	1
ROBBERY	5
ASSAULT AGGRAVATED	7
ASSAULT SIMPLE	37
INTIMIDATION	5
ARSON	0
RESTRAINING ORDER VIOLATION	10
BURGLARY BREAK & ENTER	14
SHOPLIFTING	13
THEFT FROM BUILDING	0
THEFT FROM MOTOR VEHICLE	0
ALL OTHER LARCENY	12
MOTOR VEHICLE THEFT	3
FALSE PRETENSES/SWINDLE	2
EMBEZZLEMENT	1
STOLEN PROPERTY OFFENSES	3
VANDALISM	7
DRUG/NARCOTIC VIOLATION	8
WEAPON LAW VIOLATION	1
BAD CHECKS	0
DISORDERLY CONDUCT	4
DRIVING UNDER THE INFLUENCE	61
PROTECTIVE CUSTODY	10
FAMILY OFFENSE NON-VIOLENT	0
LIQUOR LAW VIOLATION	2
RUNAWAY	0
TRESPASS OF REAL PROPERTY	0
ALL OTHER OFFENSES	62
TRAFFIC/BY-LAW	274
TOTAL	542

II. PERSONS ARRESTED OR CHARGED OFFENSE TYPE

A. Criminal	197
B. Motor Vehicle	335
C. Protective Custody	10
TOTAL	542

III. PERSONS ARRESTED OR CHARGED BY AGE

A. Adults	514
B. Juvenile	28
TOTAL	542

IV. PERSONS ARRESTED OR CHARGED BY OFFENSE TYPE/AGE

A. Criminal	
Adults	172
Juvenile	25
B. Motor Vehicle	
Adults	332
Juvenile	3
C. Protective Custody	
Adults	10
Juvenile	0
TOTAL	542

V. PERSONS ARRESTED OR CHARGED BY SEX

A. Adults Charged	
Male	362
Female	142
B. Juvenile	
Male	21
Female	7
C. Adults placed in protective custody	
Male	9
Female	1
D. Juveniles placed in protective custody	
Male	0
Female	0
TOTAL	542

VI. PERSONS INCARCERATED BY AGE/SEX

A. Adults	Males	162
	Females	55
Juveniles	Males	7
	Females	4
TOTAL		228

VII. UNIFORM TRAFFIC OFFENSES

	Civil	Warning
Violate RMV Rules/Regulation	14	74
Stop Sign/Red Lens Violation	34	205
Text Messaging	10	24
Improper Pass/Marked Lanes	13	50
Seatbelt	42	20
Child Restraint	0	0
Passing School Bus	0	0
Speeding	96	321
Fail Inspect M/V	133	330
Defective Equipment	16	230
Unregistered Motor Vehicle	12	16
No License/Reg In Possession	5	31
All Other Moving Violations	11	32
Recreation Veh. Violation	0	0
TOTAL	386	1333

VII. MOTOR VEHICLE VIOLATIONS BY TYPE

A. Uniform Traffic Citations	386
B. Warnings	1333
C. Parking Violations	27
TOTAL	1746

IX. UNIFORM CRIME REPORT (FBI CRIME INDEX OFFENSES)

Forcible Rape	2
Robbery	5
Assaults	99
Burglary	33
Larceny-Theft	108
Motor Vehicle Theft	10
Arson	0
TOTAL	257

Police Department

X. BURGLARY BREAKDOWN

Forced Entry	22
Unlawful Entry	7
Attempted Forced Entry	4
TOTAL	**33**

XI. LARCENY BREAKDOWN

Larceny over $ 200	57
Larceny between $ 50 & $ 200	25
Larceny less than $ 50	26
TOTAL	**108**

XII. VEHICLE ACCIDENTS

Fatal Accidents	0
Personal Injury Accidents	63
Property Damage Accidents	292
TOTAL	**355**

XIII. PERSONS INJURED IN M/V ACCIDENTS

Persons Killed	0
Persons Injured	83
TOTAL	**83**

XIV. OTHER ACTIVITY—PUBLIC LOG

Call Incidents Citizen-6654 Police 14554	21208
Call Incidents needing further invest	859
Alarms Investigated	826
Lost/Missing Persons	30
Suspicious Persons/Activity	850
Deaths Investigated	18
Harassment	37
Towed M.V.'s	421
Domestic Disturbances	138
Vandalism	76
Unsecured Buildings	31
Civil Marijuana Possession	40
Shoplifting	27

XV. STOLEN PROPERTY BREAKDOWN

There was a total of $ 39,249.00 taken in break-ins.
There was a total of $ 79,027.00 taken in larcenies.
There was a total of $ 79,500.00 taken in motor vehicle thefts.
There was a total of $ 3,033.00- taken in robberies.
There was a grand total of $ 200,809.00 in property stolen in town in 2015.

XVI. RECOVERED PROPERTY

There was a total of $ 39,326.00 in stolen property recovered.
** Does not include recovered motor vehicles*

XVIII. PERMITS ISSUED

Pistol Permits	197
F.I.D. Cards	17

XIX. FEES COLLECTED

Pistol Permit F.I.D. Cards	17,850.00
Video Report Requests	4,029.00
Dealer Permits	200.00
Fingerprint Cards	40.00
Restitution Checks	0
TOTAL	**22,119.00**

XX. STATISTICAL COMPARISON FOR UNIFORM CRIME REPORT-FBI CRIME INDEX

	2014	2015	% CHANGE
Criminal Homicide	0	0	0%
Rapes	1	2	+100%
Robbery	0	5	+500%
Assault	91	99	+9%
Burglary/Res Bus	37	33	-11%
Larceny	106	108	+2%
Auto Theft	9	10	+11%
Arson	0	0	0%
TOTAL	**244**	**257**	**+5%**

XXI. STATISTICAL COMPARISON FOR W.P.D. ACTIVITY INDEX

	2014	2015	%Change
Call Incidents	21115	21208	+2%
Written Complaints	984	859	-12%
Alarms Responded To	899	826	-8%
Protective Custody	6	10	+67%
Criminal Arrests	209	197	-6%
Vandalism	62	76	+23%
Domestic Disturbance	125	138	+10%
M.V. Accidents-Fatals	2	0	-200%
M.V. Accidents-Injury	79	63	-20%
Property Damage	262	292	+11%
M.V. Accidents-Total	343	355	+3%
Civil Marijuana Possession	93	40	-57%
Shoplifting		27	-270%

XXII. MOTOR VEHICLE VIOLATIONS CITED:

	2014	2015	%Change
Civil	917	386	-58%
Warnings	1566	1333	-15%
Arrest M/V	426	335	-21%
TOTAL	**2909**	**2054**	**-29%**

Cemetery Commissioners

The logo used by the Cemetery Commission for several years is of the monument of Eunice Chapman who died in Wilbraham March 30, 1789, at age 17. She and her parents, Isaiah and Hazadiah (Soyer), and brother, Isaiah Chapman, were from East Haddam, Connecticut. Information received through a recent perchance connection with a relative of the Chapman family via *Ancestry.com*, was that the Chapmans were Quakers and traveled north through Wilbraham to attend religious services. On their return on Monday, March 30, Eunice died in Wilbraham and was buried in Glendale Cemetery. The family later returned with an elaborate monument to her memory. This was done with a great deal of love and care and is still in excellent condition. No other member of her family is buried here.

The Wilbraham Cemetery Commission is responsible for the operation of the three town-owned cemeteries: Adams Cemetery, located on Tinkham Road; East Wilbraham Cemetery, located on Boston Road, and Glendale Cemetery, located at the intersection of Glendale and Monson Roads.

In 2015, there were 16 burials (Adams 9; East Wilbraham 2; Glendale 5). 10 were full burials and 6 were cremations.

ADAMS CEMETERY

The staining of the new post and rail fence was completed with the assistance of a volunteer in the Senior Tax Work-Off Program.

A large sugar maple that survived the 2011 tornado to the west of the shed needed to be taken down due to decay. There are still several leaning monuments in need of repair which should be done in the spring. This work was planned for last fall but due to scheduling conflicts was not done.

In September, Jesse Kellner, a senior at Minnechaug Regional High School and a member of Scout Troup 359, approached the Cemetery Commission with a proposal or his project in working towards his Eagle Scout honors. The project was the cleaning of the monuments in the historic section. He did careful research as to the materials to be used as not to damage to these old stones. He received the Commissioners permission.

He and his team spent a weekend in October and were able to clean several historic monuments. As shown in the photos, his efforts made it possible not only to clean the surface but also to enable the inscription to become legible once again. This project now makes it possible to regain some of Wilbraham's history, which for so many years was hidden under the built up dirt and grime.

The Cemetery Commissioners thanks Jesse for choosing this project of restoring the historic monuments to their original condition. Jesse has been a scout for seven years and has earned 21 merit badges on his way to the goal of Eagle Scout honors, which he did achieve. Congratulations Jesse!

EAST WILBRAHAM CEMETERY

In the spring of 2015, the loose-stone on the main road was replaced with an oil and stone surface. This makes for a smoother riding surface and retains its original appearance. The intent was to complete this last fall but due to the amount of rainfall, it had to be postponed until the spring. This was done through a grant from the Community and Preservation Act.

Jesse Kellner working on historic monument.

Jesse starts the cleaning. *After the cleaning is complete.*

Trees and shrubs were pruned as well as the removal of a large Spruce at the western fence line which showed decay at the base. In order to prevent damage to the monuments in the future it was prudent to remove the tree now.

There are several tilting monuments in need of repair,

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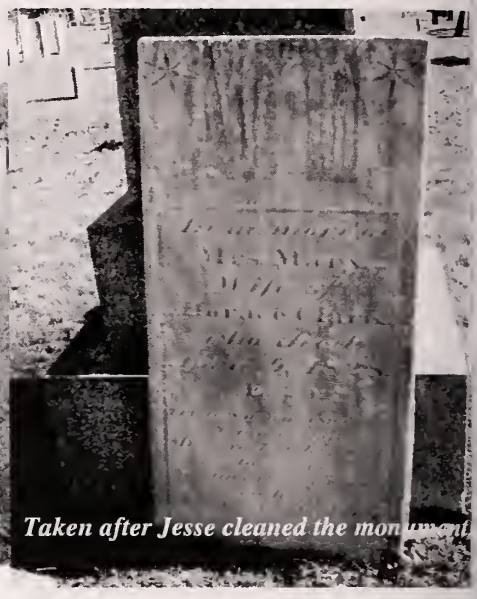
which will be addressed in the spring.

GLENDALE CEMETERY

Overgrowth and brush along the fence line and in the northern field were trimmed and removed.
There are a few leaning monuments in need of repair. This should be done as soon as the weather and scheduling permits.

All three cemeteries are in excellent condition, well-maintained and are in keeping with their individual unique rural appearance.

More of Jesse's work cleaning the monuments. Taken before Jesse cleaned.



Taken after Jesse cleaned the monument

Cemetery Commissioners
Donald R. Bourcier, Chairman
George Gordon, Clerk
Wilfred R. Renaud, Secretary

Commission on Disability

The Wilbraham Commission on Disability is the local representative of the State of Massachusetts Office on Disability. The Commission advises and assists town officials in ensuring compliance with federal and state disability laws. Members work with the town's Building Inspector, who is also the ADA (Americans with Disabilities Act) Coordinator, to survey public buildings, and monitor compliance with the federal ADA requirements and the Massachusetts Architectural Access Board standards. The Commission reviews employment policies and procedures, parking facilities at businesses, recreational access, publication of town reports, and other accommodation issues for the disabled. Meetings are open to the public and the Commission provides information and consultation to citizens of Wilbraham with disabilities and their families.

In 2015, the Commission continued its work to inform and educate the Wilbraham community with a variety of public meetings and outreach activities. The Commission publicized and distributed *Disability Indicator Forms* to help residents include disability information in the Town's emergency 911 database. Grant money obtained from the Community Preservation Act (CPA) was used to complete a design and initiate the permitting process for an accessible fishing dock at Spec Pond. An additional CPA grant was obtained for a professional survey of accessibility options for the Wilbraham Children's Museum. The year ends with a grant application prepared for the construction phase of the project. The monthly public meetings were held at different locations in Town to accommodate public participation and to familiarize Commission members with the breadth of disability issues faced by Town residents.

The year also saw the passing of long time member, Ben Hogan, and the appointment of a new member; Beverly Litchfield.

The Commission closes the year with two vacancies and asks that any town resident with knowledge of accessibility issues consider serving on the Commission by sending a Letter of Interest to the Town's Select Board.

Commission on Disability
R. Steven Fratoni, Chairman
Barbara Harrington, Secretary
Ed White
Diane DaSilva
Earl Way
Margarita Dennis-Wurm
Beverly Litchfield
Ben Hogan (term expired due to passing in October 2015)
Lance Trevallion, ADA Coordinator

Council on Aging & Department of Elder Affairs

The Wilbraham Senior Center/Council on Aging, also known as the Department of Elder Affairs, works to improve and enhance the quality of life for elder residents in Wilbraham. Senior Center staff supports and promotes the independence and social, physical, and emotional well-being of Wilbraham elders by implementing and maintaining quality education, nutrition, recreational and wellness programs. The staff includes Director of Elder Affairs Paula Dubord, Social Services Coordinator Veterans Administration Assistant Barbara Harrington, Activities/Volunteer Coordinator Mary Ellen Schmidt and Van Driver/Custodian James Heirsche. Also housed at the Senior Center is Public Health Nurse Lee Giglietti and Veterans Agent Richard Prochnow.

Grants awarded in 2015:
The Senior Center van, purchased in 200 by the Friends of Wilbraham Seniors needed to be replaced. A grant through the Massachusetts Department o Transportation was applied for and with the help of Pioneer Valley Transi Authority (PVTA), the town was awarded a brand new van, worth $60,000 Delivery is expected in early 2016.

A Title III Grant from Greater Springfiel Senior Services was applied for an awarded to the town in the amount o

(Continued on page 59

(Continued from page 58)
$8,000 to partially pay for the Social Services Coordinators salary.

Barbara Harrington, Social Services Coordinator, applied and received a grant through Home Depot to install handicap ramps in homes of two residents. These were installed at no cost to the homeowners.

Senior Center Feasibility Committee:
The Feasibility Committee members (Norma Bandarra, Carolyn Brennan, Trant Campbell, Paula Dubord, Gina Kahn, Chairman Dennis Lopata, Nick Manolakis and Tom Sullivan) met 10 times throughout the year. The committee toured properties in town and selected their first choice of properties for a potential new building at 758V Main Street. In September, The Friends of Wilbraham Seniors signed a Purchase and Sales Agreement Option to purchase the property; pending acceptance by the town that the property would be used for a new senior center.

The Senior Center's rental lease with the Greater Springfield YMCA's Scantic Valley YMCA expired; and in December the town issued a Request for Proposals (RFP) for office space to either lease or purchase for a senior center.

Council on Aging
M. Trant Campbell, Chairman
Diane Weston
Gilles Turcotte
Ellen O'Brien
Theresa Munn
Robert Page
Marie Valentine (resigned in Sept. 2015)

Council on Aging-Pastoral Advisor
Rev. Fr. Panteleimon Klostri

Department of Elder Affairs
Paula Dubord, Director
Barbara Harrington, Social Service Coordinator/Veteran's Admin. Asst.
Mary Ellen Schmidt, Activities/Volunteer Coordinator

New Senior Center Van; received through a grant from the MassDOT

Health Inspector, Board of Health & Advisory Board of Health

The Board of Health (aka Board of Selectmen) is responsible for protecting public health and the environment. The Inspector is responsible for the enforcement of, and education for, public health issues and regulations. The position requires the inspection of all restaurants, retail food establishments, motels, tanning and piercing salons, schools, swimming pools, bathing beaches, camps for children and housing. These inspections are conducted to assure compliance with state and local regulations that govern them. When violations are observed, the facility is cited and a re-inspection is conducted to verify compliance.

In addition to the above, the Inspector is responsible for investigating complaints of trash and debris on private or public property; the health and welfare of individuals who may need assistance or guidance, noise complaints, septic system failure complaints, air quality issues, hoarding and any other concern relating to public health. In all these instances, the Inspector conducts an inspection to determine the health risk, and follows up with a letter to, or contact with, the affected parties to eliminate the health risk. When compliance with an order is not obtained within the specified time, the Inspector will continue the enforcement through the legal process. In these cases, the Inspector submits the documentation to the appropriate court and represents the Town in any subsequent court proceeding.

The Health Inspector also works closely with the Advisory Board of Health, whose charge is to assist the Board of Health with all matters related to public health. In 2015, the long, dormant Advisory Board of Health resumed activity. Francis Barbaro was elected Chairman of the Advisory Board of Health in September, 2015. Shortly thereafter, the Advisory Board of Health began to tackle the revision of the Town's outdated Tobacco Regulations. The Advisory Board of Health worked closely with the Inspector, Sarah McColgan, Tobacco Control Director from the Massachusetts Health Officers Association, and the Selectmen's Administrative Assistant, Candace Ouillette Gaumond, to put together newly revised Tobacco Regulations. The Advisory Board of Health will seek to recommend approval and implementation of the Tobacco Regulations, via the Board of Selectmen, in 2016.

The Health Inspector also represents the Town at the Hampden County Health Coalition and Regional Emergency Planning Committee, which meets monthly to discuss and initiate preparedness and public health initiatives. Throughout the year various drills are conducted to evaluate emergency response.

The Health Inspector is required to handle all aspects of the enforcement of Title V of the Environmental Code. This includes witnessing all site assessments required during percolation testing for new construction and repairs of all leach fields in the Town. The proposed design for the

(Continued on page 60)

Council on Aging Statistics

Events Total Attendance:	13,707	Individual Seniors	2,328
Social Services Total:	1,378	Individual Seniors	310
Transportation Total:	2,122	Individual Seniors	128
Volunteer Total Hours:	3,597	Total Number of Volunteers	82

(Continued from page 59)

new leach field or any component is submitted for the Inspector to review/ approve. The Inspector is then required to conduct all field inspections of the installation to assure compliance with the approved design. All aspects of Title V are handled through the Engineering Department at the Town Office Building. In 2014, the Inspector witnesses 67 percolation tests, reviewed 92 septic designs, and inspected 88 installations.

Health Inspector/Title V Inspector
Lorri McCool

Board of Health
Robert J. Boilard
Susan C. Bunnell
Robert W. Russell

Advisory Board of Health
Dr. Thomas S. Gould
Teri Brand
Loralee Nelson
Dr. Thomas G. Magill
Francis Barbaro, Chairman
Tim O'Neil
Catherine Jurgens

Board of Health Dept.
Candace Ouillette Gaumond,
Administrative Assistant

2015 Health Inspections Conducted	
Food Establishments(i.e. Restaurants, Non-profit Kitchen, Schools)	82
Food Establishment Retail	15
Food Establishment-Bakery/Residential Kitchen	8
Seasonal Food/Farmer's Market	9
One Day Food Establishments	6
Camps	6
Pools	8
Tanning Salons	-
Motel	1
Total Inspections	188

Wilbraham Housing Authority

The Wilbraham Housing Authority (WHA) manages elderly/handicapped and family housing. There are two elderly/handicapped developments: Miles Morgan Court, located off Main Street, and The Pines, located on Stony Hill Road. The family units are scattered throughout Wilbraham.

The Wilbraham Housing Authority had a busy year in 2015. A few of the items we have been focusing on are as follows:

- Applied for and were awarded funds from the Community Preservation Committee to help defer the cost of new windows for The Pines and Miles Morgan Development;
- The Authority is working with Blackstone Architects and the U. S. Department of Housing and Community Development on a Congregate Modernization Study. The purpose of this study is to explore the redesign of the congregate area into one-bedroom units and the costs associated;
- Like many housing authorities, WHA has become a Smoke-Free Authority;
- The hallways at The Pines development were updated with wainscoting, paint and new carpeting. Similar work has begun in the hallways of the Miles Morgan Development;
- One roof on a family unit had exceeded its life span and was replaced. The completed work will sustain this property for many years to come.

Minnechaug Track Teams, Thank You: WHA would like to thank the Minnechaug Boys' and Girls' Track Teams for their continued participation in the Spring Clean-up at our Miles Morgan and The Pines developments. On a freezing cold and windy day during April school vacation, about 50-60 brave student athletes and their coaches arrived early in the morning with rakes, brooms, shovels, and flowers. Several hours were spent sweeping parking lots and sidewalks, raking along fences, picking up branches and debris, and trying to stay warm. Thank you!

WHA Board of Commissioners consists of four Commissioners, who are elected to five year terms in Wilbraham's Annual Town Elections; and a fifth Commissioner, who is appointed by the Governor for a five year term. Board meetings are held on the second Tuesday of each month at 7:00 p.m.

The U. S. Department of Housing and Community Development is the regulatory agency for the WHA. Applications for housing are available at the WHA offices, 88 Stony Hill Road, weekdays 8:30 a.m. to 12:30 p.m. or by calling (413)543-1700.

Wilbraham Housing Authority
Anne Turcotte, Chairperson
Peter Manolakis, Vice Chairperson
Jason Burkins, Treasurer
Judy Cezeaux, Assistant Treasurer
Angel Reyes, State Appointee

Paula Olsen, Executive Director

Public Health Nurse

The Public Health Nurses Office continued to monitor health trends, health risks, and disease outbreaks in 2015 with the assistance of The Massachusetts Department of Health via the Massachusetts Virtual Epidemiologic Network (MAVEN). This cooperation allowed our department to conduct infectious disease case management, monitor disease trends, to access a multi disciplinary team of epidemiologists, biostatisticians, medical microbiologists, lab services and environmental health specialists.

The Public Health Nurse in Wilbraham promotes the well-being of the community and seeks to prevent disease, reduce the effects of preventable chronic diseases, and to improve the overall health, safety and wellness of the community through education. Services provided over the

(Continued on page 61)

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course of 2015 included, but were not limited to, health assessments; medical referrals, free sharps dispensing units, prevention / reporting /case management of communicable disease, home visits, immunization, health screening clinics in the community, blood pressure clinics, wellness checks, and two skin screening clinics held at the Wilbraham Senior Center.

The Public Health Nurse actively participates and supports the Medical Reserve Corp (MRC); The Safe and Healthy Students Coalition, The Wilbraham-Hampden Wellness Initiative, and attends all state and federal conferences pertaining to emergency planning and new and emerging infectious disease. Continuing education continues to be crucial in the department's ability to prepare and respond to new and emerging disease and threats to our community's wellness. The nurse maintains health and immunization records, and all public health responsibilities as mandated by the Massachusetts Department of Public Health.

2015 was certainly a year of Public Health Challenges. We faced the risks and hardships of record breaking cold and heavy snow accumulation. This extreme weather resulted in increased referrals to and from our department to social services for fuel assistance and wellness checks. There was a surge in the number of families delaying childhood vaccinations nationwide and regionally resulting in increases in nearly eradicated diseases. This surge resulted in an increase in the need for exposure related surveillance and case management by both State and Local Public Health Departments. Opioids continued to claim lives regionally. Wilbraham Public Health is working in co-operation with our local schools, medical providers and responders to promote prevention, wellness, and the treatment of addiction. Prevention and Education initiatives are being explored and implemented in cooperation with The Safe and Healthy Students Coalition of Wilbraham.

Over one thousand residents were served in 2015. It continues to be my pleasure to serve the residents of the Town of Wilbraham.

Public Health Nurse
Lee A. Giglietti BS, RN, BSN

Department of Veterans' Affairs

Programs and Ceremonies

Our annual Memorial Day Ceremony was held on Sunday May 24, 2015, 10:30 a.m. at Crane Park. Reflections of Memorial Day were presented by State Senator Eric Lesser, State Representative Angelo Puppolo and Wilbraham Selectman Susan Bunnell. The Guest Speaker at the Memorial Day Ceremony was Kimberly Babin, a retired from the United States Airforce, Master Sergeant in the United States Airforce Reserves and Chicopee Veterans Agent. We also welcomed our Polish American Veterans, Korean Veterans, and American Legion Post 286 for the Posting of Colors. The talented students from the Minnechaug Regional High School Choir and Band graced us with their talents. Jake Roberts closed the ceremony with a rendition of Taps.

Wednesday, November 11, 2015 was a dreary cold rainy Veterans Day. The weather did not stop citizens from coming out to Crane Park to show support and gratitude for every Veteran. State Representative Angelo Puppolo along with Selectmen Susan Bunnell and Robert W. Russell were in attendance. Rev. Brian Tracy from Evangel Assembly Church gave a moving invocation that was very inspirational.

This was our Veterans' Agent Richard Prochnow's last ceremony as the Town's Veterans' Agent. Richard retired December 31, 2015, after 29 years of dedicated service to Veterans, their families and the Town of Wilbraham. The Veterans Office wishes Richard the best for a well deserved retirement.

Veterans Benefits

The Commonwealth of Massachusetts provides one of the best state Veterans Benefit Programs in the nation. Cities and towns of Massachusetts dispense the benefits and are reimbursed a seventy-five percent from the Commonwealth for the cost of the benefits. In 2015, the town spent $57,683.39 in Veterans' Benefits, under Massachusetts General Law, Chapter 115, as approved by the Commissioner of Veteran Services of which seventy-five percent ($43,262.55) will be reimbursed by the state to the town.

The Veterans Office assisted sevemty-five Veterans and, or Veteran family members, 368 service units.

The Veterans Office would like to extend a thank you to all that helped in making our programs a success.

Department of Veterans' Affairs
Richard Prochnow, Veterans' Agent
Barbara Harrington, Admin. Assistant

Richard Prochnow, Veterans' Agent, at Memorial Day Ceremony. Photo courtesy of David Miles, Turley Publications

Parks, Recreation & Culture

The Atheneum Society

The Atheneum Society operates and manages The Old Meeting House Museum, located on the corner of Mountain Road and Main Street. The Old Meeting House Museum welcomes visitors to our Open House the 2nd Sunday of each month, from May through November, and the first Sunday in December.

The Atheneum Society was pleased to bring a variety of interesting programs in the year 2015 to the Old Meeting House Museum. These programs included the ever popular Dennis Picard, who shared Spooky Tales of New England, and Lujuana Hood, Executive Director of the Pan African Historical Museum in Springfield, who gave a presentation, entitled *Education of the Free and Enslaved African Americans before the Civil War.* Other programs included the annual Adams Cemetery Candlelight Tour and the beautiful Christmas Trees display in December.

We are looking forward to the programs already planned for 2016; and welcome you to attend as we strive to bring programs of interest to the community.

Every winter the curators continue to turn their attention to the process of cataloging artifacts old and new.

Recently published and now available for purchase is the Wilbraham History and Culture Volume IV 1963-2013. For more information contact Sandy Sanders, President, at 596-9340.

The Atheneum Society welcomes you to the Old Meeting House, free of charge. Please view the event board, in the front yard of The Old Meeting House, to see upcoming, scheduled programs and any scheduling changes.

The Atheneum Society
Sandy Sanders, President, Trustee
Peter Ablondi, Trustee
Don Bourcier, Trustee
Wally Clark, Trustee
Steve Clark, Trustee
Nan Nieske, Trustee
Pat O'Brien, Trustee
Wendy O'Rourke, Trustee
Lucy Peltier, Trustee
Michelle Sampson, Trustee

Cultural Council

The Massachusetts Cultural Council's Local Cultural Program is the largest grassroots cultural funding network in the nation, supporting community-based projects in the arts, humanities, and interpretive sciences annually. The goal of the Wilbraham Cultural Council (WCC) is to fund as many programs as possible to enhance and benefit the cultural vitality of the Town of Wilbraham as a whole, rather than benefiting any private individual or group.

The amount of funds Wilbraham received in FY' 2015 was $4,403. In spite of having limited funds, we feel we were able to connect with a variety of audiences. After two open meetings were held at Town Hall for informational purposes and, after receiving some very widespread publicity, the WCC received and considered a number of applications requesting funding for 2015. The applications covered a range of requested amounts from $150 to $2,590; and culminated in fourteen applications that met with approval.

We were pleased at the scope of requests and audiences. The funded projects benefited all ages—from children to senior citizens. For instances, the students at Soule Road School were entertained by Theatreworks production of *The Lightning Thief;* budding artists were given an introduction to pastel painting by Gregory Maichack with his *Scarlet Poppies: Pastel Paint Like Georgia O'Keefe*; *The Irish are Coming! An Evening of Celtic Music* provided musical entertainment at the library; and our senior citizens were entertained with a vocalist presentation by Laurie Festa at the Wilbraham Senior Center. The WCC was also able to support the Wilbraham Parks and Recreation 2015 Summer Program with funding for tickets to Forest Park Zoo's *Zoo on the Go* and a magician at the Spec Pond Summer Camp.

The members of the Wilbraham Cultural Council feel that the programs selected for funding in 2015 supported the availability of rich cultural experiences for every Wilbraham resident.

Wilbraham Cultural Council
Janet Wise, Chairman
Martha W. Damon, Secretary
Susan Adams
Janet Vitkus
Valerie Ducey
Jean Stone
Mary Manning
Margaret Kelliher
(Ms. Kelliher was the Chairman from Jan. to Jun. 2015; however, due to term limits, Ms. Kelliher was not reappointed to her seat at the end of June, 2015.)

Historical Commission

"While we read history; we make history." George William Curtis (1824-1892)

In 2015, the Wilbraham Historical Commission continued ongoing projects and revisited what the Historical Commission is and what it should be. Current ongoing projects include: three town cemeteries receiving placement on the National Register of Historic Places and inventory of historically significant properties in Wilbraham. The Historical Commission continues to monitor the application to have the three town cemeteries placed on the National Register of Historic Places. The application has been forwarded to the appropriate federal agency; and we are now waiting for a response. The Historical Commission is also continuing, through a grant from the Community Preservation Fund, an inventory of historically significant properties in Wilbraham.

The Historical Commission met this past

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ear with the Board of Selectmen to ensure hat all concerned see the goals and bjectives of the Historical Commission in he same light. We also reviewed the nandate for Historical Commissions from he Commonwealth of Massachusetts.

Historical Commission
Wally Clark, Chairman
Carol Albano
Roberta Albano
Patrick Kiernan
Tim Symington
Arthur Wolf

Post Office, No Wilbraham, Mass.

Parks & Recreation Department

2015 was another year of growth for the Parks & Recreation Department. We began the year transitioning to a new recreational software support which offers more customer friendly online registration without convenience fees as well as more streamlined in-office support. The community responded; and we quickly had over 500 accounts opened. By the end of the year, close to 1000 accounts were opened representing thousands of consumers.

Our staff grew this year as well. We added two new part-time positions to help meet our growing demands. Lisa Hammerle came on board as a Recreational Office Clerk and Patrick Regan as a Recreation Aide. One of Patrick's responsibilities is to maintain all aspects of our equipment inventory for the many sports and programs we oversee. Our storage facility is now well organized and equipment is readily available as needed.

Continuity within the office was smooth as Ben Sabbs, Assistant Director, and Ron Dobosz, Parks Foreman, completed their first year. Merrie Kaye, completed her 16th year as Administrative Assistant. Parks & Recreation Director, Bryan Litz, completed his 15th year; and Dominic Brady, Groundskeeper, completed his fifth year. With this qualified staff, the Department ran efficiently, keeping up with the many facets under its umbrella.

We continued growing our community outreach by bringing Chris Herren into Wilbraham to talk to parents and students alike about the devastating effects of addiction. Our other community outreach programs: the popular Turkey Day Jamboree; our 13th annual Easter Egg Hunt at Spec Pond, and the 2nd annual Spec Pond Fishing Derby were huge successes thanks to the support from the Friends of Recreation and the Massachusetts Division of Fisheries and Wildlife.

Growth also was seen in our programming. We added a few new popular programs: winter indoor track, Karate for Kids, Start Smart soccer and an animation camp to name a few. The wrestling program added a very popular Wrestling Tournament. The Suburban Basketball program was able to merge with Hampden. We continue to update and improve all existing programs to better meet the needs of our community.

Summer was as busy as ever with strong attendance at our summer basketball league and our Spec Day Camp. We held a record number of Spec Pond Pavilion rentals and a consistent and happy group of youngsters enjoyed the Country Bank playground. Our state-of-the art lighted fields hosted a multitude of teams and games. Our summer classes and clinics reached diverse interests and were well attended. With the addition of Amy's Sparkle Park, the Spec Pond beach was a popular spot to cool off as evidenced by an increase number of patrons of all ages. Our disc golf course and hiking club continue to be popular as well.

Renovations to our facilities this year included:

- Amy's Splash Pad was completed and in September was officially dedicated in memory of Wilbraham resident, Amy Lord.
- Renovations were completed at the Memorial Fields, with the infields re-graded and rebuilt; irrigation and a well was added, along with some improvements to the home run fencing.
- The Spec Beach buildings received an exterior makeover. All buildings were painted and the Spec Pond Pavilion roof replaced.
- A Walk of Fame area was built to recognize past, present and future donors at the Spec Pond Recreational Complex.
- The Hike for Mike fundraiser in memory of Mike Farrell raised enough funding to build an outdoor batting tunnel in memory of a Wilbraham resident and long -time supporter of in-town baseball, Chip Barone; complete with turf and soft toss stations at the Spec Pond Recreational Complex.

The Wilbraham Friends of Recreation continued their successful fundraising events. The third annual Spec Pond 5K Race and Oktoberfest saw a record number attendance. Traditional programs such as the Team Sponsors and the Banner

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Program continued on with great success. We appreciate every individual, business and others who support our fundraising efforts.

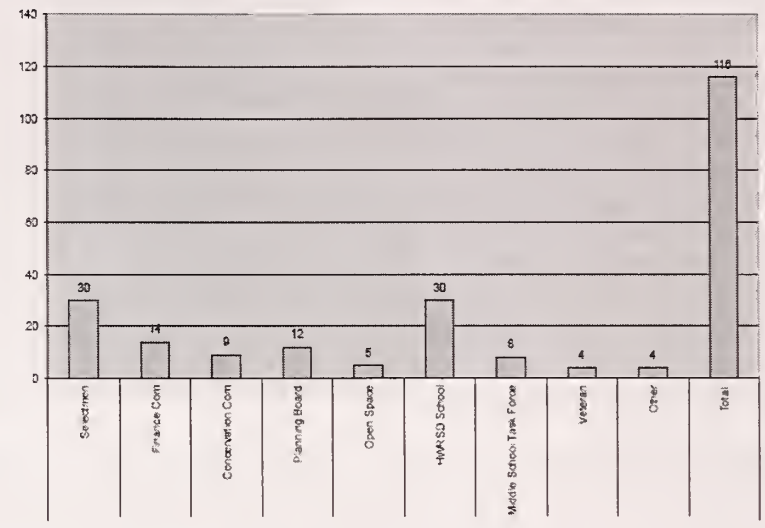
The Parks & Recreation Department is committed to increasing and improving dynamic and diverse options for quality recreation. This is only possible by the support of countless volunteers; the Recreation Commission and Friends of Recreation members, committee members and many dedicated coaches. We applaud them for their years of service and dedication to not only the Parks and Recreation Department but also to the Town.

Playground & Recreation Commission
William Scatolini, Chairman
Stanley Soja
Aaron Tillberry
Patricia Silk
Marian Poe-Heineman
Cliff "CW" Zimmer
Jonathan Stogner

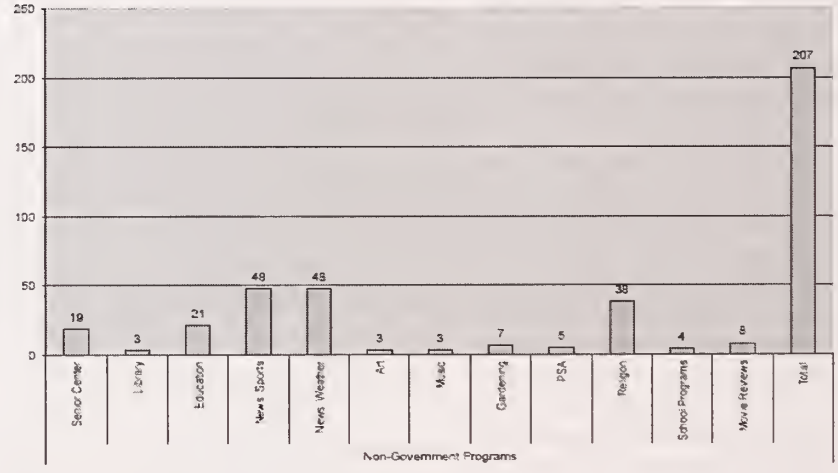
Parks & Recreation Department
Bryan Litz, Parks & Recreation Director
Ben Sabbs, Asst. Parks & Rec. Director
Merrie W. Kaye, Adm. Assistant
Ron Dobosz, Parks Foreman
Dominic Brady, Parks Employee
Lisa Hammerle, Recreation Clerk
Patrick Regan, Recreation Aide

Wilbraham Public Access

Wilbraham Public Access' 2015 Production of Government Meetings & Events



Wilbraham Public Access' 2015 Production of Non-Government, Community Events



Wilbraham Public Access (WPA) provides locally produced programs for the benefit of all Wilbraham residents. We deliver our programs through Charter's cable television system on channels 191, 192 and 193. We also deliver Video On Demand programming online. You may view our content on the Town website at www.wilbraham-ma.gov/vod.

At WPA, training is extremely important as we are primarily an organization comprised of dedicated volunteers. Last year, WPA volunteers accounted for nearly 4,000 hours of production and post-production at WPA. Those volunteers also dedicated several thousand more hours doing field production. We are excited to see the organization continue to grow and branch out.

In 2015, production of community events and Board/Committee/Commission meetings has been keeping us busy with a combined total of 323 productions. All the production of events and meetings would not be possible without the continued support of every WPA volunteer. Wilbraham Public Access is always recruiting new volunteers and encouraging creativity.

Director Aube would like to extend his deepest and heartfelt appreciation to the many volunteers, who serve on the Town's Cable and Public Access Committees, to the numerous volunteers whose dedicated service to WPA make it possible to have a functioning and quality

(Continued on page 65)

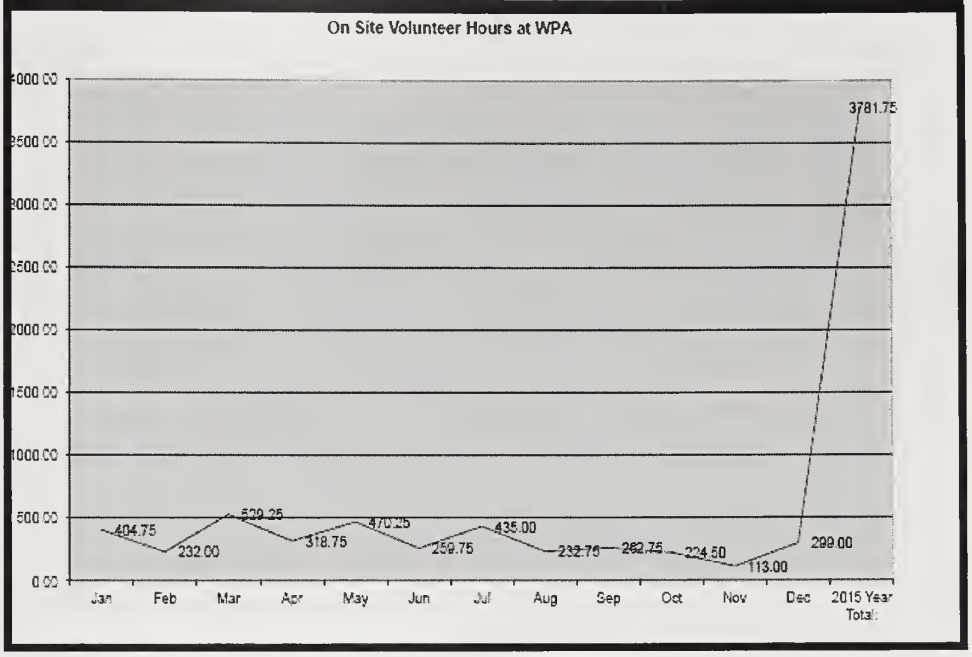
TV station; to the Friends of Wilbraham Public Access and to Paul Villano for his faithful contributions. Director Aube would also like to extend his appreciation to Nathan DeLong, IT Director, and the IT Department's staff for all their supportive help at WPA in 2015.

Public Access TV Advisory Committee
Sandra Belcastro, Chairman
Edward J. Chapman
Roy L. Scott
Delores Gravel
Janet Vitkus

Cable TV Advisory Committee
Daniel Kelley, Chairman
Dr. Thomas G. Magill
George Reich
Daniel F. Cochran

Wilbraham Public Access
Anthony Aube, Executive Director
Paul Villano, Production Coordinator

Wilbraham Public Access' 2015 On-Site Volunteer Hours



Public Library

This year brought several changes to the library, with staffing, collections, and physical improvements to the building.

After 24 years as the Children's Librarian, Elaine Wrubel retired in October. Assistant Children's Librarian, Heidi Kane, a 15 year member of the department, was promoted to the Children's Librarian position. Wayne Wrubel, the library's Automation Technician, left the library department to join the Town's IT department as a full-time staff member. Longtime part-time Library Clerk, Susan Getchell joined the library staff in a full-time capacity as a Library Assistant. On the Board of Library Trustees, Sarah Lloyd resigned from her position and the Board of Selectmen appointed Dr. J. Patrick Decoteau to serve the remaining time of Ms. Lloyd's term.

A new initiative in the Children's Department was the addition of "Book Discussion Kits" for elementary grades. Each kits contains multiple copies of titles geared toward with 2nd and 3rd graders or 4th and 5th graders, along with a "Readers' Guide" with questions and activities related to the books. Through our partnership with the Pathways for Parents organization, the library received a magnetic light-board for young children with magnetic manipulative building pieces.

The library's teen users were also very active this year. There were 23 contestants who participated in a "Cupcake War" with local bakers acting as judges. Participation in the Summer Reading program increased over 2014, with 121 teens registering reading 151,971 pages in 8 weeks. After a year off, the teen volunteers assembled a festive Christmas Tree to be displayed at the Old Meeting House's annual event. This year's tree featured "Star Wars" ornaments hand-crafted by the teens.

Our Adult Services Librarian, Mary Bell, oversaw the re-organization of the library's adult fiction collection. After surveying the public and assessing the success of the separation of the "mystery" genre, the

(Continued on page 66)

Storytime. Photo courtesy of the Wilbraham Public Library.

Cup Cake Wars. Photo courtesy of the Wilbraham Public Library.

Teens' Star Wars Tree. Photo courtesy of the Wilbraham Public Library.

(Continued from page 65)

library chose to complete the assigning of genres to the rest of the collection, according to publishers' standards. In addition to general fiction, sub-sections of the collection now include action/ adventure; classics, Christian fiction, fantasy, historical fiction, horror, mystery, romance, science-fiction, thrillers and westerns.

The library continued to offer a wide range of programs for adults, including the Friends of the Library sponsored bus trips, the Great Decisions series, and the Film Movement series. Library staff also coordinated "Welcome to the Graveyard" lecture with Brenda Sullivan; "Let it Be: The Beatles" lecture with Aaron Krerowicz, and "Healthy Grilling" with Kathleen Delaney.

For residents who were unable to visit the library in person, Dot Moore, our Reference and Outreach Services Librarian, maintained deposit collections at Life Care Center, Falcon Knoll and Wilbraham Commons; as well as coordinating 7 volunteer drivers who made 66 visits to our outreach clients.

The library completed the last phase of the windows/louvers replacement project, which began in 2008, funded through the town's Capital Planning Committee. The Wilbraham Public Library Renovations

(Continued on page 67)

Wilbraham Public Library's Brief Statistics

Category	Adult	Teen	Children	Total
Collection Holdings				
Books	21,941	2,298	17,024	41,263
Periodicals	1,452	119	161	1,732
Video formats	2,889	0	1,583	4,472
Audio formats	3,139	102	855	4,096
Circulation Checkouts				
Books	45,972	7,157	46,077	99,186
Periodicals	3,906	125	310	4,341
Video formats	19,502	0	7,734	27,236
Audio formats	8,314	255	934	9,503
Total items (includes other materials not listed above)				52,358
Total circulation (includes other materials not listed above)				141,975
	Adult	**Teens**	**Children's**	
Programs	77	45	120	242
Program attendance	876	948	3,453	5,277
Total library visits				74,502

Volunteers' Stuffed Animal Sleep Over Event. Photo courtesy of the Wilbraham Public Library.

Continued from page 66)

mplementation Committee (WPLRIC) lso began work on upgrading the ibrary's lighting and electrical systems n the first floor.

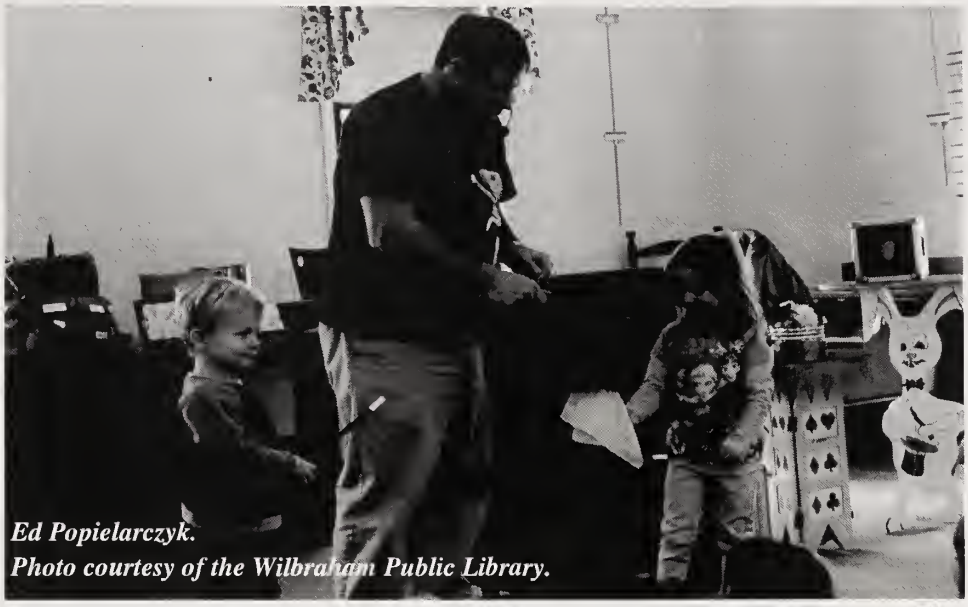
The library was supported throughout he year by LIFT, the Friends of the ibrary, the Memorial-Endowment und, the Wilbraham Garden Club, the Wilbraham Cultural Council and Wilbraham Junior Women's Club, as vell as several local businesses who offered support for our summer reading program.

The Board of Trustees and the library staff thank all the organizations and individuals who serve on library committees, manage programs and events, and volunteer their time on behalf of the library.

Wilbraham Board of Library Trustees
James S. Jurgens, Chairman
Raymond Burk
J. Patrick Decoteau *(appted. Nov. 2015)*
Sarah Lloyd *(resigned Oct. 2015)*
Linda F. Moriarty
Lucy Pelland
Gloria Russell

Wilbraham Public Library Renovations Implementation Committee
Corrine Sawyer
Holly Murray
Paul Huijing
Ronald Rauscher
James Jurgens
Raymond Burk
Karen Demers

Wilbraham Public Library
Karen Demers, Director
Mary Bell, Adult Services Librarian
Dorothy Moore, Ref. & Outreach Librarian
Heidi Kane, Children's Librarian
Rachel Hapgood, Asst. Children Librarian
Rachel Statham, Asst. Children's Librarian
Cindy Rusczek, Circulation & Technical Services Coordinator
Tonya Menard, Inventory/Billing Specialist
Susan Kent, Borrower Services
Debra Searles, Borrower Services
Susan Getchell, Library Assistant
Lauren Kovarik, Library Page
Veronica Meschke, Library Page
Ann Tousignant, Library Page
Gail Wholley, Library Page
Elaine Wrubel, Head of Children Services *(retired Oct. 2015)*
Wayne Wrubel, Library IT (promoted to IT Dept. Sept. 2015)



Ed Popielarczyk.
Photo courtesy of the Wilbraham Public Library.

Musical Petting Zoo.
Photo courtesy of the Wilbraham Public Library.

Photo courtesy of the Wilbraham Public Library.

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT PROFILE

▪ Superintendent's Statement ▪

The Hampden-Wilbraham Regional School District is a fully accredited public school district educating approximately 3,200 students in grades PreK to 12. HWRSD maintains seven school buildings: one elementary and one middle school in Hampden, and three elementary, one middle and the regional high school in Wilbraham. A newly-constructed, technologically-advanced, safe and highly efficient Minnechaug Regional High School opened its doors to students in August 2012. The District is driven by a strong vision that shapes the development of school and district-wide improvement goals and improvement plans. Together, students, parents and staff work together as a true "community of learners" dedicated to a tradition of educational excellence. HWRSD students regularly demonstrate high levels of achievement and accomplishments in academics, athletics, community service and the arts. HWRSD parents and the wider community are actively involved in the educational process. Over 500 HWRSD employees provide our students with a range of academic experiences and services, a well-coordinated and aligned program of curriculum and instruction and a firm commitment to maintaining healthy and safe learning environments. HWRSD is committed to working with all stakeholders to provide educational excellence in a cost-effective, efficient manner.

www.hwrsd.org

2014-2017 HWRSD District Improvement Plan

Goal One: Safety and Wellbeing: Development of policies, practices and strategies that promote the safety and wellbeing of the District's students and staff.

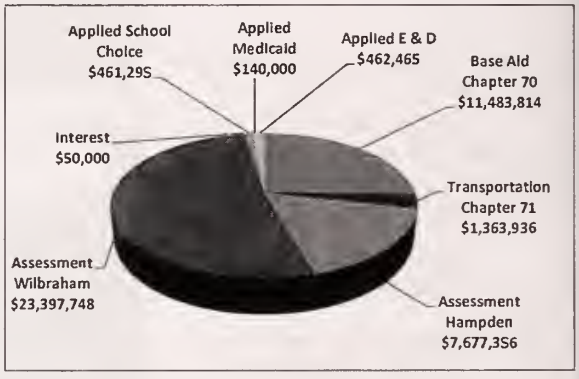
Goal Two: Meeting the Needs of all Learners: Consistent and effective focus on student achievement with attention to transitional planning, the social and academic curriculum and a tiered model of instruction.

Goal Three: 21st Century Teaching and Learning: Continually strengthen HWRSD's commitment and frameworks for designing a 21st Century approach to education.

Goal Four: Learning and Achievement: Focused implementation of a systematic and cyclical process of curriculum renewal and development at all grades, in all disciplines and the development and implementation of a personnel infrastructure that supports teaching and learning and improves achievement outcomes for all children.

Our 2015-2016 Operating Budget $45,036,613

Base Aid Chapter 70	11,483,814
Transportation Chapter 71	1,363,936
Assessment Hampden (24.1941%)	7,677,356
Assessment Wilbraham (75.8059%)	23,397,748
Interest	50,000
Applied School Choice	461,295
Applied Medicaid	140,000
Applied E & D	462,465



Our District

Accreditation	NEASC
Accountability and Assistance Level - District	Level 2
Green Meadows – Title I School (TA)	Level 1
Soule Road - Title I School (TA)	Level 2
Stony Hill - Title I School (TA)	Level 2
Thornton W. Burgess - Title I School (TA)	Level 2
Wilbraham Middle – Non-Title I School (NT)	Level 2
Minnechaug - Non-Title I School (NT)	Level 1
Mile Tree - Non-Title I School (NT)	Not Applicable

Our Schools

Number of Campuses for 2015-2016	7
Elementary Schools	5
Middle Schools	2
High Schools	1
Total Square Feet	701,839
District Size	42.08 sq. miles

Our Students

Enrollment by Gender (2014-15)		
	District	State
Male	1,605	489,731
Female	1,635	466,113
Total	3,240	955,844

Enrollment by Race/Ethnicity (2014-15)		
Race	% of District	% of State
African American	2.7	8.7
Asian	2.9	6.3
Hispanic	5.2	17.9
Native American	0.1	0.2
White	86.1	63.7
Native Hawaiian, Pacific Islander	0.1	0.1
Multi-Race, Non-Hispanic	2.9	3.1

Total Enrollment based on October 1 preceding year 10/1/14 3,240

Enrollment By Grade (2015-16)

	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
en Meadows	31	42	49	41	44	44	0	0	0	0	0	0	0	0	251
Tree	42	129	136	0	0	0	0	0	0	0	0	0	0	0	307
nechaug	0	0	0	0	0	0	0	0	0	0	313	279	293	280	1,165
le Road	0	0	0	0	0	169	169	0	0	0	0	0	0	0	338
ny Hill	0	0	0	150	161	0	0	0	0	0	0	0	0	0	311
rnton Burgess	0	0	0	0	0	0	51	58	62	75	0	0	0	0	246
braham Middle	0	0	0	0	0	0	0	198	155	167	0	0	0	0	520
trict	73	171	185	191	205	213	220	256	217	242	313	279	293	280	3,138

Nutrition Services

Lunch Price	Elem/MS $2.50, HS $2.75
Avg. Complete Lunches Served Daily	1,600
Avg. Equivalent Meals Served Daily	530
Avg. Total Meals Served Daily	2,130

Geographical Information

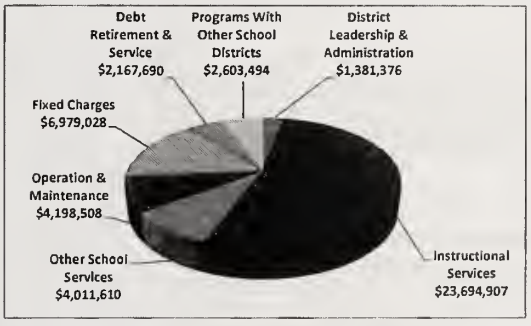
Hampden	19.65 Sq. Miles
Population (2010)	5,139
FY16 Tax Rate	
Wilbraham	22.43 Sq. Miles
Population (2010)	14,868
FY16 Tax Rate	$21.60

Regional Transportation

Number of Buses Running Daily	27
Cost per Bus	$46,363

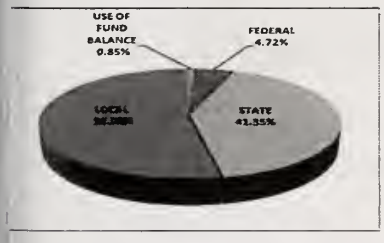
Financial/Basic Data

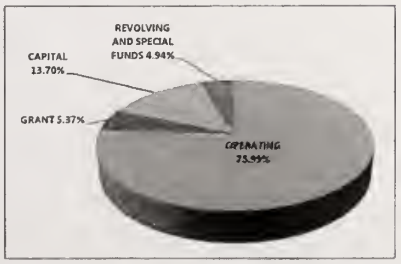
Our 2015-2016 Expenditures $45,036,613



& D Certified Balance	$ 1,349,190
abilization Fund	50,000
EB Trust Fund	50,000
deral Grants	1,915,280
ate Grants	222,090
r Pupil Expenditure (2014)	13,344

ercent of State Aid





2015 MCAS Test Results

Percent of Students Scoring Proficient or Higher

Grade	Reading	Math	ELA	Science
Grade 3	73	85		
Grade 4		57	55	
Grade 5		67	76	65
Grade 6		67	81	
Grade 7		62	85	
Grade 8		55	85	42
Grade 10		87	98	75

Performance/Student Data

Our District Accreditation	NEASC
NEASC 2009 Accountability Ratings	Academically Acceptable

2015 MCAS % Proficient or Higher

ELA	80%	Science	61%
Math	69%		

Additional Academic Facts

2014 Number of Graduates	303
% Continuing Education	90

Our Employees

Total Number of Employees	460.57
Administrative	16.50
Custodial/Maintenance	26.62
Food Service	29.00
Independents	34.50
Nurses	8.75
Paraprofessionals	74.65
Teachers	251.8
Clerical	18.75
Teacher Salary (BA Step 1)	$41,757
Teacher Salary (M +30 Step 1)	$50,029
Teacher Retention Rate	87.5%

Teacher Data (2014-15)	District	State
Total # of Teachers	222.7	71,806.4
% of Teachers Licensed in Teaching Assignment	99.6	97.4
Total # of Classes in Core Academic Areas	1,166	351,065
Who are Highly Qualified	100	95.9
Student/Teacher Ratio	14.5 to 1	13.3 to 1

Debt Service Schedules

	FY16
School Building Addition	
• $930,000 Stony Hill School & Mile Tree School	$72,728
School Project	
• $2,738,000 Green Meadows School	$226,800
School Building Project	
• $22,000,000 Minnechaug Regional High School	$1,431,800
• $ 7,025,000 Minnechaug Regional High School	$464,294
• $ 5,030,000 Minnechaug Regional High School	264,131
Sewer Betterment	
• $1,351,600 Hampden-Wilbraham RSD	$114,886
Total FY16 Debt Service Amount	$2,574,639

For this year's annual town report, we are pleased to provide the District and individual school "report card" statistics from the Massachusetts Department of Elementary and Secondary Education (DESE). These meaningful reports answer important questions about overall performance and contain specific information about student enrollment, teacher qualifications, student achievement and accountability. They also indicate how a school is performing relative to other schools in the District and the State, plus they show the progress made toward narrowing proficiency gaps for different groups of students.

2015 Massachusetts District Report Card Overview
HAMPDEN-WILBRAHAM PUBLIC SCHOOL DISTRICT (06800000)

Maurice M O'Shea, Superintendent
621 Main Street , Wilbraham, MA 01095
Phone: 413.596 3884
Website: http://www.hwrsd.org

Report cards help parents/guardians and the general public see where schools and districts are succeeding and where there is still work to do. This report card overview answers important questions about our district's performance. For the full report card containing additional data contact the district or visit the Massachusetts Department of Elementary and Secondary Education's website at http://profiles.doe.mass.edu. For more information about report card data, visit http://profiles.doe.mass.edu/help/data.aspx.

How is our district doing overall?

Accountability & assistance levels

Level 2 — One or more schools in the district classified into Level 2

Most **schools** are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A **district** is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance. More information is available here: http://www.mass.gov/ese/accountability.

Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	Did Not Meet Target
High needs students	Did Not Meet Target
Economically disadvantaged	-
Students with disabilities	Did Not Meet Target
English language learners & former ELLs	-

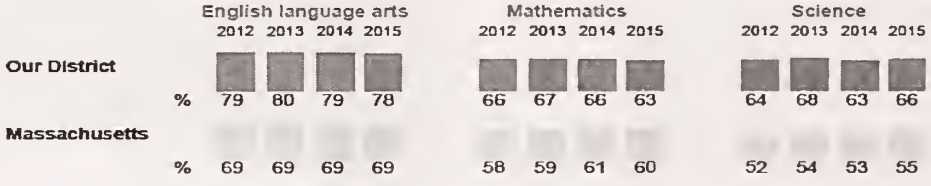
District determination of need for special education technical assistance or intervention

Meets Requirements-At Risk (MRAR)

Districts, including single school districts, are assigned a determination of need for special education technical assistance or intervention. These determinations, which are typically based on the district's accountability and assistance level, range from *Meets Requirements - Provisional* (districts with insufficient data) to *Needs Substantial Intervention* (Level 5 districts). The determination, which also incorporates compliance measures, helps to identify whether the Department will require districts to take additional actions to support improved outcomes for all children, especially students with disabilities.

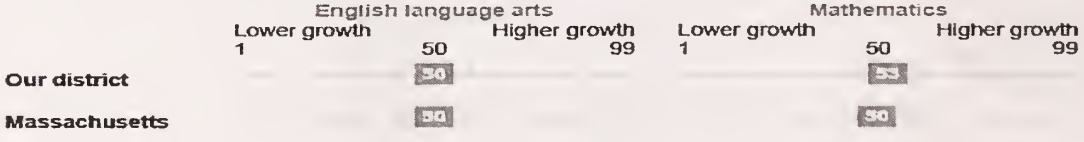
How does our district's achievement over time compare to the state?

Students scoring proficient or above on Massachusetts Comprehensive Assessment System (MCAS), 2012-2015.



How does our district's growth compare to the state?

Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our district's median SGPs for 2015 are below. (Note: Growth values are truncated.)



2015 Massachusetts District Report Card Overview (cont'd):

How does our district's enrollment compare to the state?

Total enrollment	Our district	Massachusetts
	3,239	955,844

By high needs population	Our district #	Our district %	Massachusetts #	Massachusetts %
Economically disadvantaged students	407	12.6	251,026	26.3
Students with disabilities	489	14.9	165,060	17.1
English language learners	10	0.3	81,146	8.5

How do our district's teachers and classrooms compare to the state?

General information	Our district	Massachusetts
Teachers (#)	222.7	71,886.8
Core academic classes taught by highly qualified teachers (%)	100.0	95.4
Average class size (#)	-	-
Student : teacher ratio	14.5 to 1	13.3 to 1

How is our district doing on other important measures?

Attendance	Our district	Massachusetts
2015 Attendance rate (%)	95.7	94.7
2015 Average days absent per student (#)	7.7	9.0
2015 Chronic absenteeism rate (%)	7.8	12.9
Discipline		
2015 In-school suspension rate (%)	0.5	1.8
2015 Out-of-school suspension rate (%)	3.9	2.9

High school completion	Our district	Massachusetts
2013 5-year graduation rate (%)	94.8	87.7
2014 4-year graduation rate (%)	96.2	86.1
2014 annual dropout rate (%)	0.4	2.0
2013 graduates attending institutions of higher education* (%)	87.8	76.6
2015 12th graders taking 1+ Advanced Placement courses (%)	29.5	39.7
2015 Advanced Placement tests with scores of 3 or higher (%)	88.0	66.3
2015 SAT average score - Reading	508	508
2015 SAT average score - Writing	497	497
2015 SAT average score - Math	535	521
2014 MassCore** - Completing a rigorous course of study (%)	86.5	72.4

**Postsecondary enrollment data includes any student enrolling in an institution of higher education within 16 months of earning a high school diploma*

***MassCore: 4 years of English, math, & science, 3 years of history, 2 years of a foreign language, 1 year of arts & 5 additional "core" courses*

What are our schools' accountability and assistance levels?

School	School type	Student enrollment	Accountability & assistance level
Mile Tree Elementary	Early Elementary School	317	Insufficient data
Green Meadows Elementary	Elementary School	242	Level 1
Soule Road	Elementary School	364	Level 2
Stony Hill School	Elementary School	325	Level 2
Thornton Burgess	Middle School	264	Level 2
Wilbraham Middle	Middle School	540	Level 2
Minnechaug Regional High	High School	1,187	Level 1

2015 Massachusetts School Report Card Overview
GREEN MEADOWS ELEMENTARY (06800005)

Hampden-Wilbraham Public School District (06800000) | 38 North Rd , Hampden, MA 01036
Deborah F Thompson, Principal | Phone: 413.566.3996
Grades Served: PK,K,01,02,03,04 | Website: http://www.hwrsd.org

Report cards help parents/guardians and the general public see where schools and districts are succeeding and where there is still work to do. This report card overview answers important questions about our school's performance. For the full report card containing additional data contact the school's principal or visit the Massachusetts Department of Elementary and Secondary Education's website at http://profiles.doe.mass.edu. For more information about report card data, visit our Profiles Help page.

How is our school doing overall?

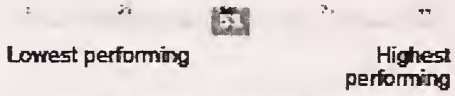
Accountability and assistance levels

Our school	Level 1	Meeting gap narrowing goals
Our district	Level 2	One or more schools in the district classified into Level 2

Most schools are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A district is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance. More information is available here: http://www.mass.gov/ese/accountability.

School percentile

School percentiles (1-99) indicate how a school is performing overall compared to other schools that serve the same or similar grades. Our school's percentile is below.



Lowest performing — Highest performing

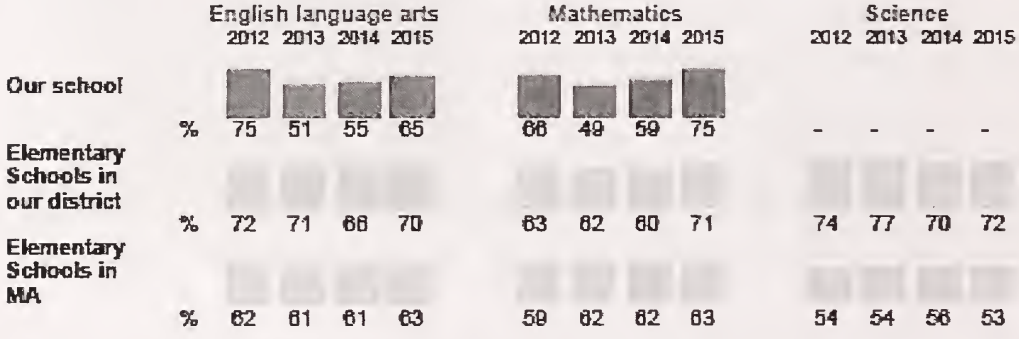
Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	**Met Target**
High needs students	**Met Target**
Economically disadvantaged	-
Students with disabilities	-
English language learners & former ELLs	-

How does our school's achievement over time compare to the district and the state?

Students scoring proficient or above on Massachusetts Comprehensive Assessment System (MCAS), 2012-2015

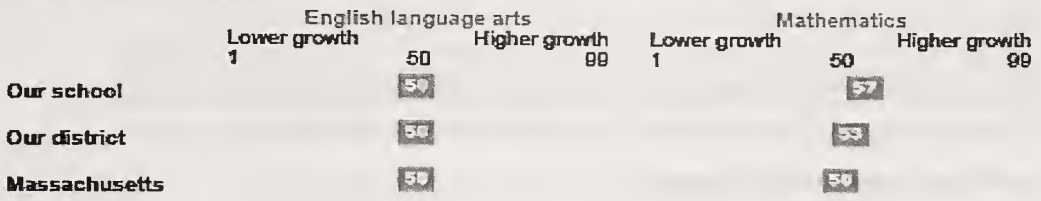


		English language arts				Mathematics				Science			
		2012	2013	2014	2015	2012	2013	2014	2015	2012	2013	2014	2015
Our school	%	75	51	55	65	66	49	59	75	-	-	-	-
Elementary Schools in our district	%	72	71	68	70	63	62	60	71	74	77	70	72
Elementary Schools in MA	%	62	61	61	63	59	62	62	63	54	54	56	53

2015 Massachusetts School Report Card Overview - Green Meadows (cont'd):

How does our school's growth compare to the district and the state?

Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2015 are below. (Note: Growth values are truncated.)



How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
	242	3,239	955,844

By high needs population	Our school #	Our school %	Elementary Schools in our district #	Elementary Schools in our district %	Elementary Schools in MA #	Elementary Schools in MA %
Economically disadvantaged students	39	16.1	141	15.1	101,936	28.4
Students with disabilities	43	17.8	134	14.4	55,059	15.4
English language learners	1	0.4	3	0.3	38,873	10.8

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	Elementary Schools in our district	Elementary Schools in MA
Teachers (#)	20.2	64.0	25,669.4
Core academic classes taught by highly qualified teachers (%)	100.0	100.0	95.8
Average class size (#)	-	-	-
Student : teacher ratio	12.0 to 1	14.5 to 1	14.0 to 1

How is our school doing on other important measures?

Attendance	Our school	Elementary Schools in our district	Elementary Schools in MA
2015 Attendance rate (%)	95.6	96.2	95.5
2015 Average days absent per student (#)	7.7	6.7	7.8
2015 Chronic absenteeism rate (%)	6.7	3.9	9.5
Discipline			
2015 In-school suspension rate (%)	1.6	0.6	0.4
2015 Out-of-school suspension rate (%)	1.2	0.4	0.9

2015 Massachusetts School Report Card Overview
MILE TREE ELEMENTARY (06800025)

Hampden-Wilbraham Public School District (06800000)
Joanne Wilson, Principal
Grades Served: PK,K,01

625 Main Street , Wilbraham, MA 01095
Phone: 413.596.6921
Website: http://www.hwrsd.org

Report cards help parents/guardians and the general public see where schools and districts are succeeding and where there is still work to do. This report card overview answers important questions about our school's performance. For the full report card containing additional data contact the school's principal or visit the Massachusetts Department of Elementary and Secondary Education's website at http://profiles.doe.mass.edu. For more information about report card data, visit our Profiles Help page.

How is our school doing overall?

Accountability and assistance levels

Our school	**Insufficient data**	-
Our district	**Level 2**	One or more schools in the district classified into Level 2

Most **schools** are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A **district** is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance. More information is available here: http://www.mass.gov/ese/accountability.

School percentile

School percentiles (1-99) indicate how a school is performing overall compared to other schools that serve the same or similar grades. Our school's percentile is below.

Lowest performing — Highest performing

Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	-
High needs students	-
Economically disadvantaged	-
Students with disabilities	-
English language learners & former ELLs	-

How does our school's achievement over time compare to the district and the state?

Percentage of students scoring proficient or above on Massachusetts Comprehensive Assessment System (MCAS), 2012-2015.

Not applicable for Mile Tree Elementary School students in grades PK, K, and 01.

2015 Massachusetts School Report Card Overview - Mile Tree (cont'd):

How does our school's growth compare to the district and the state?

Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2015 are below. (Note: Growth values are truncated.)

	English language arts			Mathematics		
	Lower growth 1	50	Higher growth 99	Lower growth 1	50	Higher growth 99
Our school						
Our district		50			53	
Massachusetts		50			50	

How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
	317	3,239	955,844

By high needs population	Our school #	Our school %	Early Elementary Schools in our district #	Early Elementary Schools in our district %	Early Elementary Schools in MA #	Early Elementary Schools in MA %
Economically disadvantaged students	44	13.9	44	13.9	10,43725.9	
Students with disabilities	41	12.9	41	12.9	7,39818.3	
English language learners	5	1.6	5	1.6	3,219	8.0

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	Early Elementary Schools in our district	Early Elementary Schools in MA
Teachers (#)	21.5	21.5	2,640.7
Core academic classes taught by highly qualified teachers (%)	100.0	100.0	94.4
Average class size (#)	-	-	-
Student : teacher ratio	14.8 to 1	14.8 to 1	15.3 to 1

How is our school doing on other important measures?

Attendance	Our school	Early Elementary Schools in our district	Early Elementary Schools in MA
2015 Attendance rate (%)	95.2	95.2	94.3
2015 Average days absent per student (#)	8.3	8.3	9.2
2015 Chronic absenteeism rate (%)	6.6	6.6	14.6
Discipline			
2015 In-school suspension rate (%)	-	0.9	0.1
2015 Out-of-school suspension rate (%)	-	0.9	0.2

2015 Massachusetts School Report Card Overview
STONY HILL SCHOOL (06800050)

Hampden-Wilbraham Public School District (06800000)
Sherrill J Caruana, Principal
Grades Served: 02,03

675 Stony Hill Road , Wilbraham, MA 01095
Phone: 413.599.1950
Website: http://www.hwrsd.org

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How is our school doing overall?

Accountability and assistance levels

Our school	**Level 2**	Not meeting gap narrowing goals
Our district	**Level 2**	One or more schools in the district classified into Level 2

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School percentile

School percentiles (1-99) indicate how a school is performing overall compared to other schools that serve the same or similar grades. Our school's percentile is below.

1 25 50 75 99

Lowest performing — Highest performing

Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	**Met Target**
High needs students	Did Not Meet Target
Economically disadvantaged	-
Students with disabilities	-
English language learners & former ELLs	-

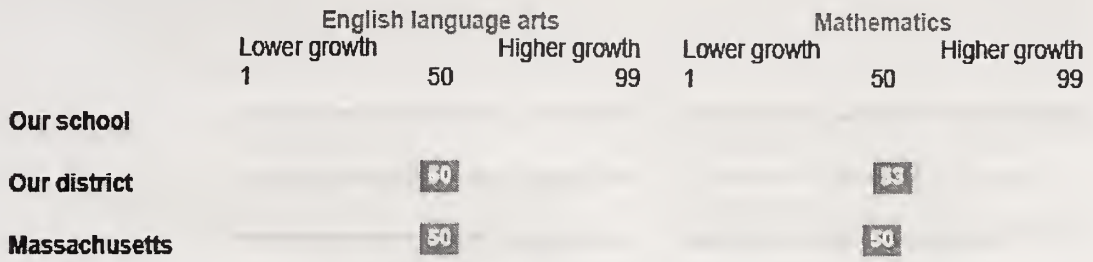
How does our school's achievement over time compare to the district and the state?

Students scoring proficient or above on **Massachusetts Comprehensive Assessment System (MCAS), 2012-2015**

		English language arts				Mathematics				Science			
		2012	2013	2014	2015	2012	2013	2014	2015	2012	2013	2014	2015
Our school	%	78	72	67	75	63	73	84	85	-	-	-	-
Elementary Schools in our district	%	72	71	66	70	63	62	60	71	74	77	70	72
Elementary Schools in MA	%	62	61	61	63	59	62	62	63	54	54	56	53

How does our school's growth compare to the district and the state?

Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2015 are below. (Note: Growth values are truncated.)



How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
	325	3,239	955,844

By high needs population	Our school #	Our school %	Elementary Schools in our district #	Elementary Schools in our district %	Elementary Schools in MA #	Elementary Schools in MA %
Economically disadvantaged students	55	16.9	141	15.1	101,936	28.4
Students with disabilities	37	11.4	134	14.4	55,059	15.4
English language learners	2	0.6	3	0.3	38,873	10.8

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	Elementary Schools in our district	Elementary Schools in MA
Teachers (#)	21.3	64.0	25,669.4
Core academic classes taught by highly qualified teachers (%)	100.0	100.0	95.8
Average class size (#)	-	-	-
Student : teacher ratio	15.2 to 1	14.5 to 1	14.0 to 1

How is our school doing on other important measures?

Attendance	Our school	Elementary Schools in our district	Elementary Schools in MA
2015 Attendance rate (%)	96.4	96.2	95.5
2015 Average days absent per student (#)	6.4	6.7	7.8
2015 Chronic absenteeism rate (%)	2.7	3.9	9.5
Discipline			
2015 In-school suspension rate (%)	-	0.6	0.4
2015 Out-of-school suspension rate (%)	-	0.4	0.9

2015 Massachusetts School Report Card Overview
SOULE ROAD (06800030)

Hampden-Wilbraham Public School District (06800000)
Lisa O Curtin, Principal
Grades Served: 04,05

300 Soule Rd , Wilbraham, MA 01095
Phone: 413.596.9311
Website: http://www.hwrsd.org

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How is our school doing overall?

Accountability and assistance levels

Our school	Level 2	Not meeting gap narrowing goals
Our district	Level 2	One or more schools in the district classified into Level 2

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School percentile

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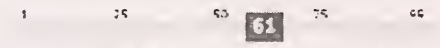


Lowest performing — Highest performing

Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	Did Not Meet Target
High needs students	Did Not Meet Target
Economically disadvantaged	-
Students with disabilities	Did Not Meet Target
English language learners & former ELLs	-

How does our school's achievement over time compare to the district and the state?

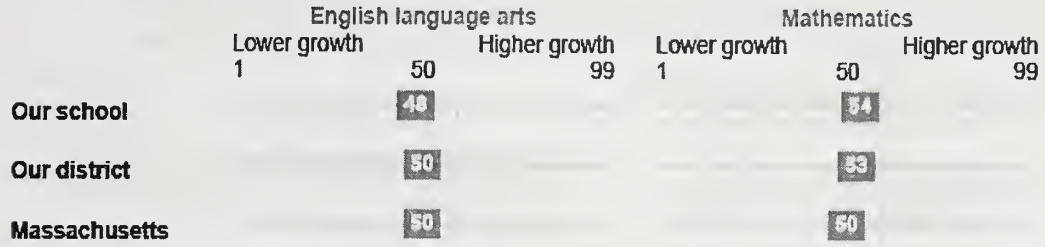
Students scoring proficient or above on **Massachusetts Comprehensive Assessment System (MCAS), 2012-2015**

		English language arts				Mathematics				Science			
		2012	2013	2014	2015	2012	2013	2014	2015	2012	2013	2014	2015
Our school	%	68	79	71	68	62	59	50	64	74	77	71	72
Elementary Schools in our district	%	72	71	66	70	63	62	60	71	74	77	70	72
Elementary Schools in MA	%	62	61	61	63	59	62	62	63	54	54	56	53

2015 Massachusetts School Report Card Overview - Soule Road (cont'd):

How does our school's growth compare to the district and the state?

Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2015 are below. (Note: Growth values are truncated.)



How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
	364	3,239	955,844

By high needs population	Our school #	Our school %	Elementary Schools in our district #	Elementary Schools in our district %	Elementary Schools in MA #	Elementary Schools in MA %
Economically disadvantaged students	47	12.9	141	15.1	101,936	28.4
Students with disabilities	54	14.8	134	14.4	55,059	15.4
English language learners	0	0.0	3	0.3	38,873	10.8

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	Elementary Schools in our district	Elementary Schools in MA
Teachers (#)	22.5	64.0	25,669.4
Core academic classes taught by highly qualified teachers (%)	100.0	100.0	95.8
Average class size (#)	-	-	-
Student : teacher ratio	16.2 to 1	14.5 to 1	14.0 to 1

How is our school doing on other important measures?

Attendance	Our school	Elementary Schools in our district	Elementary Schools in MA
2015 Attendance rate (%)	96.4	96.2	95.5
2015 Average days absent per student (#)	6.4	6.7	7.8
2015 Chronic absenteeism rate (%)	3.0	3.9	9.5
Discipline			
2015 In-school suspension rate (%)	-	0.6	0.4
2015 Out-of-school suspension rate (%)	-	0.4	0.9

2015 Massachusetts School Report Card Overview
THORNTON BURGESS (06800305)

Hampden-Wilbraham Public School District (06800000)
Peter Dufresne, Principal
Grades Served: 05,06,07,08

85 Wilbraham Rd , Hampden, MA 01036
Phone: 413.566.3931
Website: http://www.hwrsd.org

Report cards help parents/guardians and the general public see where schools and districts are succeeding and where there is still work to do. This report card overview answers important questions about our school's performance. For the full report card containing additional data contact the school's principal or visit the Massachusetts Department of Elementary and Secondary Education's website at http://profiles.doe.mass.edu. For more information about report card data, visit our Profiles Help page.

How is our school doing overall?

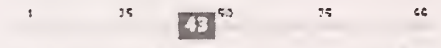
Accountability and assistance levels

Our school	**Level 2**	Not meeting gap narrowing goals
Our district	**Level 2**	One or more schools in the district classified into Level 2

Most **schools** are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A **district** is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance. More information is available here: http://www.mass.gov/ese/accountability.

School percentile

School percentiles (1-99) indicate how a school is performing overall compared to other schools that serve the same or similar grades. Our school's percentile is below.



Lowest performing — Highest performing

Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	Did Not Meet Target
High needs students	Did Not Meet Target
Economically disadvantaged	-
Students with disabilities	Did Not Meet Target
English language learners & former ELLs	-

How does our school's achievement over time compare to the district and the state?

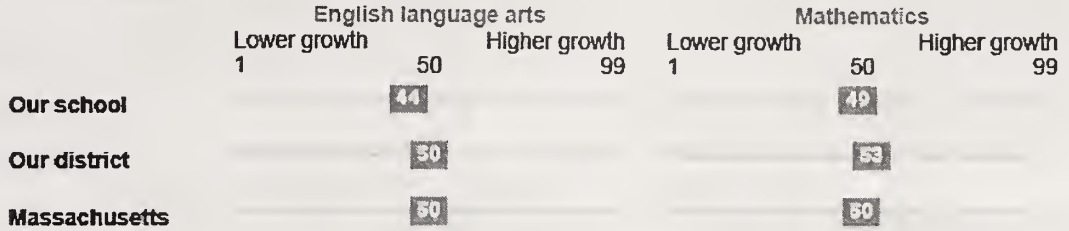
Students scoring proficient or above on **Massachusetts Comprehensive Assessment System (MCAS), 2012-2015**

		English language arts				Mathematics				Science			
		2012	2013	2014	2015	2012	2013	2014	2015	2012	2013	2014	2015
Our school	%	73	73	71	70	59	62	52	51	52	43	55	43
Middle Schools in our district	%	82	79	80	82	64	63	59	60	51	44	52	42
Middle Schools in MA	%	73	73	74	74	56	57	55	59	46	43	45	46

2015 Massachusetts School Report Card Overview - Thornton Burgess (cont'd):

How does our school's growth compare to the district and the state?

Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2015 are below. (Note: Growth values are truncated.)



How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
	264	3,239	955,844

By high needs population	Our school #	Our school %	Middle Schools in our district #	Middle Schools in our district %	Middle Schools in MA #	Middle Schools in MA %
Economically disadvantaged students	42	15.9	106	13.2	41,55223.6	
Students with disabilities	63	23.9	144	17.9	31,05717.6	
English language learners	0	0.0	1	0.1	9,515	5.4

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	Middle Schools in our district	Middle Schools in MA
Teachers (#)	21.6	60.2	13,646.7
Core academic classes taught by highly qualified teachers (%)	100.0	100.0	96.3
Average class size (#)	-	-	-
Student : teacher ratio	12.2 to 1	13.4 to 1	12.9 to 1

How is our school doing on other important measures?

Attendance	Our school	Middle Schools in our district	Middle Schools in MA
2015 Attendance rate (%)	95.6	96.0	95.4
2015 Average days absent per student (#)	7.7	7.1	8.0
2015 Chronic absenteeism rate (%)	8.9	7.5	10.2
Discipline			
2015 In-school suspension rate (%)	0.0	1.0	2.4
2015 Out-of-school suspension rate (%)	3.3	3.7	4.3

2015 Massachusetts School Report Card Overview
WILBRAHAM MIDDLE (06800310)

Hampden-Wilbraham Public School District (06800000)
Noel P Pixley, Principal
Grades Served: 06,07,08

466 Stony Hill Rd , Wilbraham, MA 01095
Phone: 413.596.9061
Website: **http://www.hwrsd.org**

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How is our school doing overall?

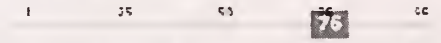
Accountability and assistance levels

Our school	Level 2	Not meeting gap narrowing goals - Low assessment participation (Less than 95%)
Our district	Level 2	One or more schools in the district classified into Level 2

Most **schools** are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A **district** is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance. More information is available here: http://www.mass.gov/ese/accountability.

School percentile

School percentiles (1-99) indicate how a school is performing overall compared to other schools that serve the same or similar grades. Our school's percentile is below.



Lowest performing — Highest performing

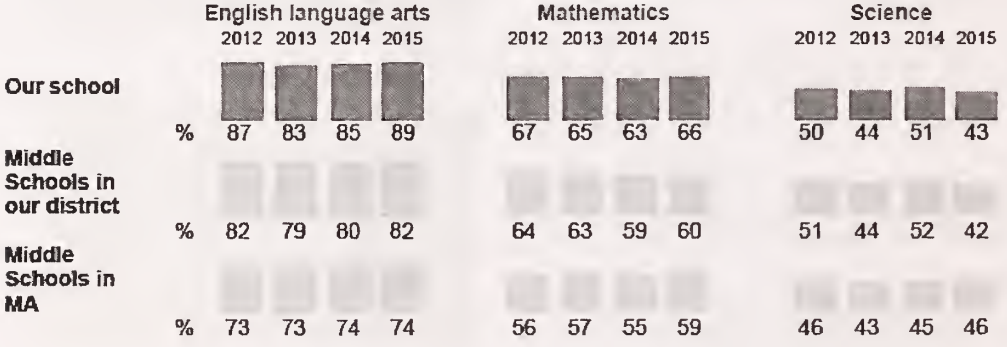
Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	Did Not Meet Target
High needs students	Did Not Meet Target
Economically disadvantaged	-
Students with disabilities	Did Not Meet Target
English language learners & former ELLs	-

How does our school's achievement over time compare to the district and the state?

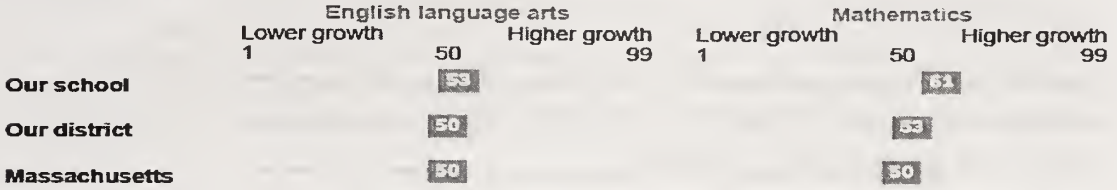
Students scoring proficient or above on **Massachusetts Comprehensive Assessment System (MCAS), 2012-2015**



2015 Massachusetts School Report Card Overview - Wilbraham Middle (cont'd):

How does our school's growth compare to the district and the state?

Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2015 are below. (Note: Growth values are truncated.)



How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
	540	3,239	955,844

By high needs population	Our school #	Our school %	Middle Schools in our district #	Middle Schools in our district %	Middle Schools in MA #	Middle Schools in MA %
Economically disadvantaged students	64	11.9	106	13.2	41,552	23.6
Students with disabilities	81	15.0	144	17.9	31,057	17.6
English language learners	1	0.2	1	0.1	9,515	5.4

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	Middle Schools in our district	Middle Schools in MA
Teachers (#)	38.6	60.2	13,646.7
Core academic classes taught by highly qualified teachers (%)	100.0	100.0	96.3
Average class size (#)	-	-	-
Student : teacher ratio	14.0 to 1	13.4 to 1	12.9 to 1

How is our school doing on other important measures?

Attendance	Our school	Middle Schools in our district	Middle Schools in MA
2015 Attendance rate (%)	96.2	96.0	95.4
2015 Average days absent per student (#)	6.8	7.1	8.0
2015 Chronic absenteeism rate (%)	6.8	7.5	10.2
Discipline			
2015 In-school suspension rate (%)	1.5	1.0	2.4
2015 Out-of-school suspension rate (%)	3.8	3.7	4.3

2015 Massachusetts School Report Card Overview
MINNECHAUG REGIONAL HIGH (06800505)

Hampden-Wilbraham Public School District (06800000)
John G Derosia, Principal
Grades Served: 09,10,11,12

621 Main Street , Wilbraham, MA 01095
Phone: 413.596.9011
Website: **http://www.hwrsd.org**

Report cards help parents/guardians and the general public see where schools and districts are succeeding and where there is still work to do. This report card overview answers important questions about our school's performance. For the full report card containing additional data contact the school's principal or visit the Massachusetts Department of Elementary and Secondary Education's website at http://profiles.doe.mass.edu. For more information about report card data, visit our Profiles Help page.

How is our school doing overall?

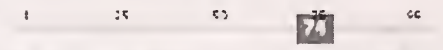
Accountability and assistance levels

Our school	Level 1	Meeting gap narrowing goals
Our district	Level 2	One or more schools in the district classified into Level 2

Most **schools** are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A **district** is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance. More information is available here: http://www.mass.gov/ese/accountability.

School percentile

School percentiles (1-99) indicate how a school is performing overall compared to other schools that serve the same or similar grades. Our school's percentile is below.



Lowest performing — Highest performing

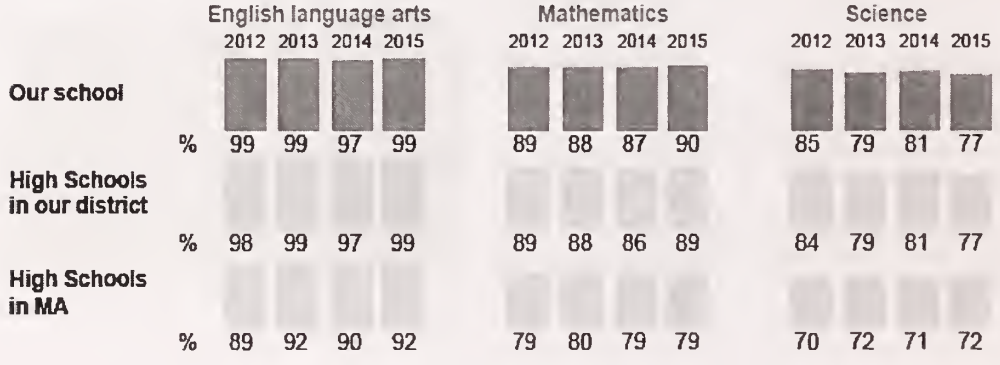
Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	**Met Target**
High needs students	**Met Target**
Economically disadvantaged	-
Students with disabilities	Met Target
English language learners & former ELLs	-

How does our school's achievement over time compare to the district and the state?

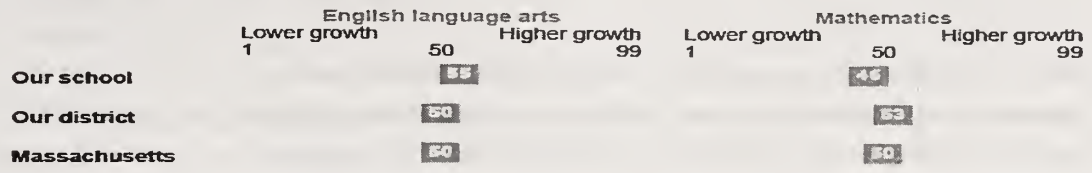
Students scoring proficient or above on **Massachusetts Comprehensive Assessment System (MCAS), 2012-2015**



2015 Massachusetts School Report Card Overview - Minnechaug Regional (cont'd):

How does our school's growth compare to the district and the state?

Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2015 are below. (Note: Growth values are truncated.)



How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
	1,187	3,239	955,844

By high needs population	Our school #	Our school %	High Schools in our district #	High Schools in our district %	High Schools in MA #	High Schools in MA %
Economically disadvantaged students	116	9.8	116	9.8	56,653	21.8
Students with disabilities	124	10.4	124	10.5	41,669	16.1
English language learners	1	0.1	1	0.1	14,527	5.6

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	High Schools in our district	High Schools in MA
Teachers (#)	77.0	77.0	20,328.0
Core academic classes taught by highly qualified teachers (%)	100.0	100.0	96.3
Average class size (#)	-	-	-
Student : teacher ratio	15.4 to 1	15.4 to 1	12.8 to 1

How is our school doing on other important measures?

Attendance	Our school	High Schools in our district	High Schools in MA
2015 Attendance rate (%)	95.4	95.4	93.4
2015 Average days absent per student (#)	8.1	8.1	11.2
2015 Chronic absenteeism rate (%)	10.1	10.1	18.3
Discipline			
2015 In-school suspension rate (%)	0.0	0.0	3.4
2015 Out-of-school suspension rate (%)	7.6	7.6	4.7

High school completion	Our school	Our district	Our state
2013 5-year graduation rate (%)	96.8	94.8	87.7
2014 4-year graduation rate (%)	97.4	96.2	86.1
2014 annual dropout rate (%)	0.4	0.4	2.0
2013 graduates attending institutions of higher education* (%)	88.6	87.8	76.6
2015 12th graders taking 1+ Advanced Placement courses (%)	29.5	29.5	39.7
2015 Advanced Placement tests with scores of 3 or higher (%)	88.0	88.0	66.3
2015 SAT average score - Reading	508	508	508
2015 SAT average score - Writing	497	497	497
2015 SAT average score - Math	535	535	521
2014 MassCore** - Completing a rigorous course of study (%)	87.2	86.5	72.4

**Postsecondary enrollment data includes any student enrolling in an institution of higher education within 16 months of earning a high school diploma*

***MassCore: 4 years of English, math, & science, 3 years of history, 2 years of a foreign language, 1 year of arts & 5 additional "core" courses*

To view more information on DESE report cards and related assessments:
http://profiles.doe.mass.edu/

HAMPDEN-WILBRAHAM REGIONAL SCHOOL COMMITTEE

"A School Committee has the dual responsibility for implementing statutory requirements pertaining to public education and local citizens' expectations for the education of the community's youth. It also has an obligation to determine and assess citizens' desires. When citizens elect delegates to represent them in the conduct of public education, their representatives have the authority to exercise their best judgment in determining policies, making decisions, and approving procedures for carrying out the responsibility." (Source: Massachusetts Association of School Committees)

Through May 2015	*As of May 2015*
Marc Ducey, Chairman	Peter Salemo, Chairman
Lena Buteau	William Bontempi
Michelle Emirzian	Lena Buteau
Pat Gordon	Michelle Emirzian
Michael Mazzuca	Pat Gordon
Lisa Morace	Michael Mazzuca
Peter Salemo	Lisa Morace

RETIREMENTS DURING THE SCHOOL YEAR

On the occasion of their retirement, we gratefully acknowledge the following employees for their years of dedicated service to the children and staff of the Hampden-Wilbraham Regional School District:

Mary Ellen Bergeron	Stony Hill Elementary School
Mary Dionne	HWRSD Central Office
Kathleen Finn	Thornton W. Burgess Middle School
Gayle Fogarty	Soule Road Elementary School
Carol Gauthier	Green Meadows & Mile Tree Elementary School
Susan Laing	Soule Road Elementary School
Janet Libby	Mile Tree Elementary School
Susan Marano	Minnechaug Regional High School
Corinne Mercier	Minnechaug Regional High School
Anna Mitchell	Minnechaug Regional High School
Russell Mooney	Minnechaug Regional High School
Julie Phelps	Wilbraham Middle School

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT DIRECTORY

Central Office
M. Martin O'Shea, Superintendent of Schools
Beth L. Regulbuto, SBO, MCPPO, Assistant Superintendent for Business
Stephen Hale, Acting Director for Curriculum and Instruction
Debra L. Tobias, Ed.D. Director of Student Services
621 Main Street, Wilbraham, MA 01095 – (413) 596-3884
Office Hours: 7:00 a.m. to 4:00 p.m.

Center for Health and Safety
Gina Kahn, Ed.D. Director – Safe Schools/Healthy Students Program
Teri Brand, RN, BSN, NCSN, Nurse Leader
85 Wilbraham Road, Hampden, MA 01036 - (413) 566-5060
Office Hours: 8:00 a.m. to 4:00 p.m.

Green Meadows Elementary School (Grades PreK – 4)
Deborah Thompson, Principal
38 North Road, Hampden, MA 01036 – (413) 566-3263
School Hours: 8:30 a.m. to 2:40 p.m.

Mile Tree Elementary School (Grades Pre K – 1)
Joanne Wilson, Principal
625 Main Street, Wilbraham, MA 01095 – (413) 596-6921
School Hours: 8:30 a.m. to 2:40 p.m.

Minnechaug Regional High School (Grades 9 – 12)
John Derosia, Acting Principal
621 Main Street, Wilbraham, MA 01095 – (413) 596-9011
School Hours: 7:35 a.m. to 2:05 p.m.

Soule Road Elementary School (Grades 4 – 5)
Lisa Curtin, Principal
300 Soule Road, Wilbraham, MA 01095 – (413) 596-9311
School Hours: 8:30 a.m. to 2:45 p.m.)

Stony Hill School (Grades 2 – 3)
Sherrill Caruana, Principal
675 Stony Hill Road, Wilbraham, MA 01095 – (413) 599-1950
School Hours: 8:30 a.m. to 2:45 p.m.

Thornton W. Burgess Middle School (Grades 5 – 8)
Peter Dufresne, Principal
85 Wilbraham Road, Hampden, MA 01036 – (413) 566-8950
School Hours: 7:40 a.m. to 2:00 p.m.

Wilbraham Middle School (Grades 6 – 8)
Noel Pixley, Principal
466 Stony Hill Road, Wilbraham, MA 01095 – (413) 596-9061
School Hours: 7:40 a.m. to 2:00 p.m.

www.wilbraham-ma.gov